**MEETING SUMMARY  
BENTON COUNTY BOARD OF COMMISSIONERS**

**Tuesday, February 4, 2025**

\*\*Please note: the meeting summary is not the formal meeting record

and does not replace official Board Meeting minutes.\*\*

1. **Opening:**

**1. Call to Order**

**2. Introductions**

**2. Review & Approve Agenda**

No changes were made to the agenda.

**3. Announcements**

No announcements were made.

**4. Proclamation**

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| **4.1 Proclaiming February 2025 as Black History Month in Benton County, Proclamation No. P2025-001 –** John Phillips IV, Vice President, Linn Benton NAACP |

Phillips read the Proclamation aloud.

**MOTION:** Malone moved to proclaim February 2025 as Black History Month in Benton County, Proclamation No. P2025-001. Shepherd seconded the motion, which **carried 3-0.**

**5. Comments from the Public**

Steven Harder, Executive Director of Dial-A-Bus, provided an update on contracted services for Benton Area Transit.

**6. Work Session**

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| **6.1 Transit Lodging Tax (TLT) Update –** Greg Munn, Chief Financial Officer  Discussion only. |
| **6.2 Safe Streets and Roads for All, Safety Action Plan Status Update –** Laurel Byer, County Engineer, Public Works  Discussion only. |
| **6.3 Public Website Updates and Upgrades –** John Larsen, Ryan Kidder, Information Technology; Anne Thwaits, Public Information Officer |

Discussion only.

**7. Consent Calendar**

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| **7.1 Reappointment to the Benton County Fair Board: Kristi Schrock, Order No. D2025-034** |
| **7.2 Reappointment to the Benton County Fair Board: Craig Hendrickson, Order No. D2025-035** |
| **7.3 Appointment to the Benton County Fair Board: Mark Stephens, Order No. D2025-036** |
| **7.4 Approval of the January 24, 2025 Board Meeting Minutes** |

**MOTION:** Malone moved to approve the Consent Calendar of February 4, 2025. Shepherd seconded the motion, which **carried 3-0.**

**8. New Business**

**8.1 Approval of the Revised Bylaws of the Willamette Criminal Justice Council –** Ryan Joslin, District Attorney

**MOTION:** Shepherd moved to approve the revised bylaws of the Willamette Criminal Justice Council as presented. Malone seconded the motion, which **carried 3-0.**

**8.2 Crisis Center: Permanent Position Establishment –** April Holland, Health Director; Damien Sands, Behavioral Health Director

**MOTION:** Malone moved to approve 2.0 Full-time Equivalent in the 2023-25 Health Department budget to support operationalizing the new Crisis Center. Shepherd seconded the motion, which **carried 3-0.**

**8.3 Philomath Chamber of Commerce Sponsorship Request for February 7, 2025 Samaritan Awards –** Board Chair Nancy Wyse

**MOTION:** Malone moved to approve being a table sponsor at $150 for the Philomath Samaritan Awards. Shepherd seconded the motion, which **carried 3-0.**

**8.4 Adoption of Resolution No. R2025-003, Establishing a Commercial Property Assessed Clean Energy (CPACE) Program in Benton County –** Christopher Jacobs, Lily Bender, Economic Development Manager, Corvallis-Benton Economic Development Office

**MOTION:** Shepherd moved toadopt Resolution No. R2025-003, establishing a Commercial Property Assessed Clean Energy (CPACE) Program in Benton County. Malone seconded the motion. Shepherd moved to amend the motion by striking the sentence, “Benton County held a duly noticed Public Hearing on February 4, 2025 in order to receive input and public comment.” Malone seconded the amended motion, which **carried 3-0**. The motion to adopt the Resolution **carried 3-0.**

**8.5 Adoption of Resolution No. R2025-002, Revising Land Use and Planning Division Fees for Services Provided by the Community Development Department –** Christopher Jacobs, Economic Development Manager, Corvallis-Benton Economic Development Office

**MOTION:** Shepherd moved to adopt Resolution No. R2025-002, Revising Land Use and Planning Division Fees for the services provided by the Community Development Department. Malone seconded the motion, which **carried 3-0.**

**9. Public Hearing**

**PH 1** **First Reading of Ordinance No. 2025-0324 Enacting Chapter 41 of the Benton County Code, Titled Commercial Property Assessed Clean Energy (CPACE) Financing –** Christopher Jacobs, Economic Development Manager, Corvallis-Benton Economic Development Office

**Public Testimony**

Brian Obie and Jessica Quinn, Obie Companies, commented in favor of CPACE financing.

**MOTION:** Shepherd moved to adopt Ordinance No. 2025-0324 enacting Chapter 41 of the Benton County Code, titled Commercial Property Assessed Clean Energy (CPACE) Financing and conduct the First Reading. Malone seconded the motion, which **carried 3-0.**

Counsel read the Ordinance aloud (short title). The second reading will take place February 18, 2025, and the Ordinance will take effect March 20, 2025.

**10. Other**

No other business was discussed.

**11. Adjournment**