



Board of Commissioners

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AGENDA

(Chair May Alter the Agenda)

911 EMERGENCY COMMUNICATIONS COUNTY SERVICE DISTRICT GOVERNING BOARD

Tuesday, January 7, 2025

Immediately following the Board of Commissioners Meeting

1. Comments from the Public

2. New Business

2.1 Election of Chair and Vice Chair for 2025

3. Consent Calendar (The Consent Calendar is Approved With One Motion)

3.1 Setting the 911 Emergency Communications County Service District Governing Body Meeting Schedule for 2025, Order No. D2025-011

3.2 Designating an Official Newspaper for the 911 Emergency Communications County Service District Governing Body for 2025, Order No. D2025-022

3.3 Approval of the May 21, 2024 Meeting Minutes

3.4 Approval of the June 4, 2024 Meeting Minutes

4. Other

ORS 192.640(1) "...notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects."

**BEFORE THE 911 EMERGENCY COMMUNICATIONS COUNTY SERVICE DISTRICT
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

In The Matter of Setting the Meeting)
Schedule of the 911 Emergency) ORDER No. D2025-011
Communications County Service District)

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION OF THE BOARD AND,

IT APPEARING to the Board that is in the best interest of the 911 Emergency Communications County Service District Governing Body to meet regularly and publicly.

THEREFORE, IT IS HEREBY ORDERED that the 911 Emergency Communications County Service District Governing Body will meet on the following schedule:

As necessary on the first, second, third, and fourth Tuesday and/or other times as needed, time and place as noticed per ORS 192.640.

BE IT FURTHER ORDERED that this schedule shall remain in force until superseded.

Adopted this 7th day of January, 2025.

Signed this this 7th day of January, 2025.

911 EMERGENCY COMMUNICATIONS
COUNTY SERVICE DISTRICT

Nancy Wyse, Chair

Pat Malone, Commissioner

Gabe Shepherd, Commissioner

**BEFORE THE 911 EMERGENCY COMMUNICATIONS COUNTY SERVICE DISTRICT
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

In the Matter of Designating)
Official Newspapers for the 911)
Emergency Communications County)
Service District

ORDER No. D2025-022

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION OF
THE BOARD,

THAT pursuant to Oregon Revised Statutes 193.020, it is necessary for various
County departments to publish legal notices in designated official county newspapers.

THEREFORE, IT IS HEREBY ORDERED that the Corvallis Gazette Times and Corvallis
Advocate are designated as the official newspapers for the 911 Emergency Communications
County Service District Governing Body legal publications.

Adopted this 7th day of January, 2025.

Signed this 7th day of January, 2025

**911 EMERGENCY COMMUNICATIONS COUNTY
SERVICE DISTRICT**

Nancy Wyse, Chair

Pat Malone, Commissioner

Gabe Shepherd, Commissioner

MINUTES OF THE MEETING
BENTON COUNTY 911 EMERGENCY COMMUNICATIONS SERVICES
COUNTY SERVICE DISTRICT GOVERNING BOARD
Tuesday, May 21, 2024

Present: Xanthippe Augerot, Chair; Nancy Wyse, Vice Chair; Pat Malone, Commissioner; Vance Croney, County Counsel; Rachel McEneny, County Administrator; Rick Crager, Assistant County Administrator

Staff: Debbie Sessions, Financial Services; Cory Grogan, Public Information Officer; Amanda Makepeace, Board staff; Erika Milo, BOC Recorder

Chair Augerot called the meeting to order at 12:30 p.m.

1. Comments from the Public

No public comments were offered.

2. Consent Calendar

2.1 Approval of the June 20, 2023 Meeting Minutes

2.2 Approval of the January 2, 2024 Meeting Minutes

MOTION: Malone moved to approve the Consent Calendar of May 21, 2024. Wyse seconded the motion, which carried 3-0.

3. New Business

3.1 Discussion and Decision Regarding Supplemental Budget #241202, Resolution #R2024-005 – Debbie Sessions, Financial Services

Sessions requested to increase the budget by about \$424,000, a result of increased collections on delinquent taxes and a refund of a duplicated space charge. These fees were charged to City of Corvallis Law Enforcement; the space charge will now be refunded.

MOTION: Wyse moved to approve Supplemental Budget #241202, Resolution #R2024-005. Malone seconded the motion, which carried 3-0.

4. Other

No other business was discussed.

5. Adjournment

Chair Augerot adjourned the meeting at 12:33 p.m.

Chair Augerot reconvened the meeting at 12:35 to revise the motion.

MOTION: Wyse moved to forward Supplemental Budget #241202 to the June 4, 2024 meeting for public hearing and adoption. Malone seconded the motion which carried 3-0.

Counsel requested a motion to rescind the first motion.

MOTION: Wyse moved to rescind the first motion. Malone seconded the motion to rescind, which carried 3-0.

Chair Augerot adjourned the meeting at 12:37 p.m.

Nancy Wyse, Vice Chair

Erika Milo, Recorder

MINUTES OF THE MEETING
BENTON COUNTY 911 EMERGENCY COMMUNICATIONS SERVICES
COUNTY SERVICE DISTRICT GOVERNING BOARD
Tuesday, June 4, 2024

Present: Xanthippe Augerot, Chair; Nancy Wyse, Vice-chair; Pat Malone, Commissioner; Vance Croney, County Counsel; Rachel McEneny, County Administrator; Rick Crager, Assistant County Administrator

Staff: Jenn Ambuehl, Debbie Sessions, Financial Services; Amanda Makepeace, BOC staff; Erika Milo, BOC Recorder

Guests: John Harris, Horsepower Productions

Chair Augerot called the meeting to order at 12:26 p.m.

1. New Business

2.1 Approval of Supplemental Budget #241202, Amending the 2023-25 911 Emergency Telecommunications Services County Service District Budget, Resolution #R2024-005 – Jenn Ambuehl, Financial Services

Ambuehl requested an increase of \$424,340 (4.9%) to the proposed budget. The bulk of the increase creates a transfer from the Intergovernmental Services Fund to refund duplicate facilities space charges, and reduces those charges, which should be paid by the City of Corvallis under the Intergovernmental Fund.

Chair Augerot opened the Public Hearing at 12:27 p.m.

Public Hearing

No comments were offered.

Chair Augerot closed the Public Hearing at 12:28 p.m.

MOTION: Malone moved to adopt Resolution #R2024-005 in the matter of Supplemental Budget #241202. Wyse seconded the motion, which carried 3-0.

4. Other

No other business was discussed.

5. Adjournment

Chair Augerot adjourned the meeting at 12:29 p.m.

Nancy Wyse, Vice Chair

Erika Milo, Recorder