



Board of Commissioners
Office: (541) 766-6800
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4500 SW Research Way
Corvallis, Oregon 97333
bentoncountyor.gov

AGENDA

(Chair May Alter the Agenda)

911 EMERGENCY COMMUNICATIONS COUNTY SERVICE DISTRICT GOVERNING BOARD Tuesday, January 7, 2025

Immediately following the Board of Commissioners Meeting

1. Comments from the Public

2. New Business

2.1 Election of Chair and Vice Chair for 2025

3. Consent Calendar (The Consent Calendar is Approved With One Motion)

3.1 Setting the 911 Emergency Communications County Service District Governing Body Meeting Schedule for 2025, Order No. D2025-011

3.2 Designating an Official Newspaper for the 911 Emergency Communications County Service District Governing Body for 2025, Order No. D2025-022

3.3 Approval of the May 21, 2024 Meeting Minutes

3.4 Approval of the June 4, 2024 Meeting Minutes

4. Other

ORS 192.640(1) "...notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects."

**BEFORE THE 911 EMERGENCY COMMUNICATIONS COUNTY SERVICE DISTRICT
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

In The Matter of Setting the Meeting)
Schedule of the 911 Emergency) ORDER No. D2025-011
Communications County Service District)

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION OF
THE BOARD AND,

IT APPEARING to the Board that is in the best interest of the 911 Emergency
Communications County Service District Governing Body to meet regularly and publicly.

THEREFORE, IT IS HEREBY ORDERED that the 911 Emergency Communications
County Service District Governing Body will meet on the following schedule:

As necessary on the first, second, third, and fourth Tuesday and/or other times as needed, time
and place as noticed per ORS 192.640.

BE IT FURTHER ORDERED that this schedule shall remain in force until superseded.

Adopted this 7th day of January, 2025.

Signed this this 7th day of January, 2025.

911 EMERGENCY COMMUNICATIONS
COUNTY SERVICE DISTRICT

Nancy Wyse, Chair

Pat Malone, Commissioner

Gabe Shepherd, Commissioner

**MINUTES OF THE MEETING
BENTON COUNTY 911 EMERGENCY COMMUNICATIONS SERVICES
COUNTY SERVICE DISTRICT GOVERNING BOARD
Tuesday, May 21, 2024**

Present: Xanthippe Augerot, Chair; Nancy Wyse, Vice Chair; Pat Malone, Commissioner; Vance Croney, County Counsel; Rachel McEneny, County Administrator; Rick Crager, Assistant County Administrator

Staff: Debbie Sessions, Financial Services; Cory Grogan, Public Information Officer; Amanda Makepeace, Board staff; Erika Milo, BOC Recorder

Chair Augerot called the meeting to order at 12:30 p.m.

1. Comments from the Public

No public comments were offered.

2. Consent Calendar

2.1 Approval of the June 20, 2023 Meeting Minutes

2.2 Approval of the January 2, 2024 Meeting Minutes

MOTION: Malone moved to approve the Consent Calendar of May 21, 2024. Wyse seconded the motion, which carried 3-0.

3. New Business

3.1 Discussion and Decision Regarding Supplemental Budget #241202, Resolution #R2024-005 – Debbie Sessions, Financial Services

Sessions requested to increase the budget by about \$424,000, a result of increased collections on delinquent taxes and a refund of a duplicated space charge. These fees were charged to City of Corvallis Law Enforcement; the space charge will now be refunded.

MOTION: Wyse moved to approve Supplemental Budget #241202, Resolution #R2024-005. Malone seconded the motion, which carried 3-0.

4. Other

No other business was discussed.

5. Adjournment

Chair Augerot adjourned the meeting at 12:33 p.m.

Chair Augerot reconvened the meeting at 12:35 to revise the motion.

MOTION: Wyse moved to forward Supplemental Budget #241202 to the June 4, 2024 meeting for public hearing and adoption. Malone seconded the motion which carried 3-0.

Counsel requested a motion to rescind the first motion.

MOTION: Wyse moved to rescind the first motion. Malone seconded the motion to rescind, which carried 3-0.

Chair Augerot adjourned the meeting at 12:37 p.m.

Nancy Wyse, Vice Chair

Erika Milo, Recorder

MINUTES OF THE MEETING
BENTON COUNTY 911 EMERGENCY COMMUNICATIONS SERVICES
COUNTY SERVICE DISTRICT GOVERNING BOARD
Tuesday, June 4, 2024

Present: Xanthippe Augerot, Chair; Nancy Wyse, Vice-chair; Pat Malone, Commissioner; Vance Croney, County Counsel; Rachel McEneny, County Administrator; Rick Crager, Assistant County Administrator

Staff: Jenn Ambuehl, Debbie Sessions, Financial Services; Amanda Makepeace, BOC staff; Erika Milo, BOC Recorder

Guests: John Harris, Horsepower Productions

Chair Augerot called the meeting to order at 12:26 p.m.

1. New Business

2.1 Approval of Supplemental Budget #241202, Amending the 2023-25 911 Emergency Telecommunications Services County Service District Budget, Resolution #R2024-005 – Jenn Ambuehl, Financial Services

Ambuehl requested an increase of \$424,340 (4.9%) to the proposed budget. The bulk of the increase creates a transfer from the Intergovernmental Services Fund to refund duplicate facilities space charges, and reduces those charges, which should be paid by the City of Corvallis under the Intergovernmental Fund.

Chair Augerot opened the Public Hearing at 12:27 p.m.

Public Hearing

No comments were offered.

Chair Augerot closed the Public Hearing at 12:28 p.m.

MOTION: Malone moved to adopt Resolution #R2024-005 in the matter of Supplemental Budget #241202. Wyse seconded the motion, which carried 3-0.

4. Other

No other business was discussed.

5. Adjournment

Chair Augerot adjourned the meeting at 12:29 p.m.

Nancy Wyse, Vice Chair

Erika Milo, Recorder



AGENDA

(Chair May Alter the Agenda)

AGRICULTURAL EXTENSION SERVICES COUNTY SERVICE DISTRICT GOVERNING BOARD Tuesday, January 7, 2025

Immediately following the Board of Commissioners Meeting

1. Comments from the Public

2. New Business

2.1 Election of Chair and Vice Chair for 2025

3. Consent Calendar (The Consent Calendar is Approved With One Motion)

3.1 Setting the Extension Services County Service District Governing Body Meeting Schedule for 2025, Order No. D2025-006

3.2 Designating an Official Newspaper for the Extension Services County Service District Governing Body for 2025, Order No. D2025-017

3.3 Approval of the June 20, 2023 Meeting Minutes

3.4 Approval of the January 2, 2024 Meeting Minutes

3.5 Approval of the April 2, 2024 Meeting Minutes

3.6 Approval of the June 18, 2024 Meeting Minutes

4. Other

ORS 192.640(1) "...notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects."

**BEFORE THE AGRICULTURAL EXTENSION SERVICES COUNTY SERVICE DISTRICT
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

In The Matter of Setting the Meeting)
Schedule of the Agricultural Extension) **ORDER No. D2025-006**
Services County Service District)

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION OF
THE BOARD AND,

IT APPEARING to the Board that is in the best interest of the Agricultural Extension
Services County Service District Governing Body to meet regularly and publicly.

THEREFORE, IT IS HEREBY ORDERED that the Agricultural Extension Services
County Service District Governing Body will meet on the following schedule:

As necessary on the first, second, third, and fourth Tuesday and/or other times as needed, time
and place as noticed per ORS 192.640.

BE IT FURTHER ORDERED that this schedule shall remain in force until superseded.

Adopted this 7th day of January, 2025.

Signed this this 7th day of January, 2025.

AGRICULTURAL EXTENSION SERVICES
COUNTY SERVICE DISTRICT

Nancy Wyse, Chair

Pat Malone, Commissioner

Gabe Shepherd, Commissioner

**BEFORE THE EXTENSION SERVICES COUNTY SERVICE DISTRICT
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

In the Matter of Designating Official)
Newspapers for the Extension) **ORDER No. D2025-017**
Services County Service District)

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION OF THE BOARD

THAT pursuant to Oregon Revised Statutes 193.020 it is necessary for various County departments to publish legal notices in designated official county newspapers.

THEREFORE, IT IS HEREBY ORDERED that the Corvallis Gazette Times and Corvallis Advocate are designated as the official newspapers for the Extension Services County Service District Governing Body legal publications.

Adopted this 7th day of January, 2025.

Signed this 7th day of January, 2025

EXTENSION SERVICES COUNTY SERVICE
DISTRICT

Nancy Wyse, Chair

Pat Malone, Commissioner

Gabe Shepherd, Commissioner

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MINUTES OF THE MEETING
AGRICULTURAL EXTENSION SERVICES
COUNTY SERVICE DISTRICT GOVERNING BOARD
Tuesday, June 20, 2023

Present: **Xanthippe Augerot**, Vice-Chair; **Nancy Wyse**, Commissioner; **Vance Croney**, County Counsel; **Suzanne Hoffman**, Interim County Administrator

Excused: **Pat Malone**, Chair

Staff: **Erika Milo**, BOC Recorder

Chair Augerot called the meeting to order at 11:15 a.m.

I. Comments from the Public

No public comment was offered.

II. Consent Calendar

2.1 In the Matter of Approving the February 7, 2023 Meeting Minutes

MOTION: Wyse moved to approve the Consent Calendar of June 20, 2023. Augerot seconded the motion, which **passed (2-0)**.

III. Public Hearing

PH1 In the Matter of a Public Hearing for Benton County Agricultural Extension Services County Service District on Adoption of the 2023-24 Budget, Resolution #R2023-011 – Jenn Ambuehl, Financial Services

Vice-Chair Augerot opened the Public Hearing at 11:16 a.m.

Staff Report

Ambuehl explained that this annual budget was approved by the Budget Committee on May 15, 2023. Staff request appropriation in the amount of \$830,108 for Materials and Services and \$90,093 in Contingency, for a total of \$920,201, and to levy a tax at the maximum rate of \$.08 per \$1,000 of assessed value.

Public Comment

No comment was offered.

Vice-Chair Augerot closed the Public Hearing at 11:17 a.m.

MOTION: Wyse moved to approve the resolution adopting a budget, making appropriations and levying taxes at \$0.08 per \$1,000 of assessed value for the Benton County Agricultural Extension Services County Service District for the Fiscal Year 2023-2024, which begins on July 1, 2023. Augerot seconded the motion, which **carried 2-0**.

IV. Other

No other items were discussed.

V. Adjournment

Vice-Chair Augerot adjourned the meeting at 11:18 a.m.

Xanthippe Augerot, Vice-Chair

Erika Milo, Recorder

**MINUTES OF THE MEETING
AGRICULTURAL EXTENSION SERVICES
COUNTY SERVICE DISTRICT GOVERNING BOARD
Tuesday, January 2, 2024**

Present: Pat Malone, Chair; Xanthippe Augerot, Commissioner; Nancy Wyse, Commissioner; Vance Croney, County Counsel; Rachel McEneny, County Administrator; Rick Crager, Acting County Administrator

Staff: Tomi Douglas, Natural Areas, Parks & Events; Cory Grogan, Public Information Officer; Maura Kwiatkowski, Amanda Makepeace, Board staff; Sean McGuire, Sustainability; Erika Milo, BOC Recorder

Chair Malone called the meeting to order at 9:24 a.m.

1. Comments from the Public

No public comment was offered.

2. New Business

2.1 Election of Chair and Vice Chair for 2024

MOTION: Wyse moved to nominate Augerot as Chair and Wyse as Vice Chair for 2024. Augerot seconded the motion, which **carried, 3-0.**

3. Consent Calendar

3.1 Setting the Extension Services County Service District Governing Body Meeting Schedule for 2024, Order #D2024-006

3.2 Designating an Official Newspaper for the Extension Services County Service District Governing Body for 2024, Order #D2024-017

MOTION: Wyse moved to approve the Consent Calendar of January 2, 2024. Augerot seconded the motion, which **passed (3-0).**

III. Other

No other items were discussed.

IV. Adjournment

Chair Augerot adjourned the meeting at 9:25 a.m.

Xanthippe Augerot, Chair

Erika Milo, Recorder

**MINUTES OF THE MEETING
AGRICULTURAL EXTENSION SERVICES
COUNTY SERVICE DISTRICT GOVERNING BOARD
Tuesday, April 2, 2024**

Present: Pat Malone, Chair; Xanthippe Augerot, Commissioner; Nancy Wyse, Commissioner; Vance Croney, County Counsel; Rachel McEneny, County Administrator; Rick Crager, Acting County Administrator

Staff: Cory Grogan, Public Information Officer; Maura Kwiatkowski, Amanda Makepeace, Board staff; Erika Milo, BOC Recorder; Debbie Sessions, Finance

Chair Augerot called the meeting to order at 11:33 a.m.

1. Comments from the Public

No public comment was offered.

2. Consent Calendar

2.1 Approval of the Following Appointments to the Budget Committee, Order No. D2024-031: Michael Ahr and Jackie Thorsness - Jenn Ambuehl, Marilee Hoppner; Financial Services

MOTION: Wyse moved to approve the Consent Calendar of April 2, 2024. Malone seconded the motion, which **passed (3-0)**.

III. Other

No other items were discussed.

IV. Adjournment

Chair Augerot adjourned the meeting at 11:34 a.m.

Xanthippe Augerot, Chair

Erika Milo, Recorder

**MINUTES OF THE MEETING
AGRICULTURAL EXTENSION SERVICES
COUNTY SERVICE DISTRICT GOVERNING BOARD
Tuesday, June 18, 2024**

Present: Xanthippe Augerot, Chair; Nancy Wyse, Commissioner; Vance Croney, County Counsel; Rachel McEneny, County Administrator; Rick Crager, Assistant County Administrator

Excused: Pat Malone, Commissioner

Staff: Jenn Ambuehl, Debbie Sessions, Finance; Cory Grogan, Public Information Officer; Maura Kwiatkowski, Amanda Makepeace, Board staff; Erika Milo, BOC Recorder

Chair Augerot called the meeting to order at 10:22 a.m.

1. Comments from the Public

No public comment was offered.

2. Public Hearing

- 2.1 Adoption of 2024-25 Budget, Resolution #R2024-010 – Debbie Sessions, Jenn Ambuehl; Financial Services

Chair Augerot opened the Public Hearing at 10:22 a.m.

Sessions explained the budget was approved by the Budget Committee on May 6, 2024, and will levy a rate \$.08 per \$1,000 of assessed value, for a total appropriation of \$979,000.

Public Comment

No comments were offered.

Chair Augerot closed the Public Hearing at 10:24 a.m.

MOTION: Wyse moved to approve the 2024-25 Budget, Resolution #R2024-010. Augerot seconded the motion, which passed (2-0).

III. Other

No other items were discussed.

IV. Adjournment

Chair Augerot adjourned the meeting at 10:25 a.m.

Xanthippe Augerot, Chair

Erika Milo, Recorder



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AGENDA

(Chair May Alter the Agenda)

ALPINE COUNTY SERVICE DISTRICT GOVERNING BOARD Tuesday, January 7, 2025

Immediately following the Board of Commissioners Meeting

- 1. Comments from the Public**

- 2. New Business**
 - 2.1 Election of Chair and Vice Chair for 2025

- 3. Consent Calendar (The Consent Calendar is Approved With One Motion)**
 - 3.1 Setting the Alpine County Service District Governing Body Meeting Schedule for 2025, Order No. D2025-002
 - 3.2 Designating an Official Newspaper for the Alpine County Service District Governing Body for 2025, Order No. D2025-013
 - 3.3 Approval of the January 2, 2024 Meeting Minutes
 - 3.4 Approval of the June 18, 2024 Meeting Minutes
 - 3.5 Approval of the July 2, 2024 Meeting Minutes

- 4. Other**

ORS 192.640(1) "...notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects."

**BEFORE THE AGRICULTURAL EXTENSION SERVICES COUNTY SERVICE DISTRICT
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

In The Matter of Setting the Meeting)
Schedule of the Agricultural Extension) **ORDER No. D2025-006**
Services County Service District)

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION OF
THE BOARD AND,

IT APPEARING to the Board that is in the best interest of the Agricultural Extension
Services County Service District Governing Body to meet regularly and publicly.

THEREFORE, IT IS HEREBY ORDERED that the Agricultural Extension Services
County Service District Governing Body will meet on the following schedule:

As necessary on the first, second, third, and fourth Tuesday and/or other times as needed, time
and place as noticed per ORS 192.640.

BE IT FURTHER ORDERED that this schedule shall remain in force until superseded.

Adopted this 7th day of January, 2025.

Signed this this 7th day of January, 2025.

AGRICULTURAL EXTENSION SERVICES
COUNTY SERVICE DISTRICT

Nancy Wyse, Chair

Pat Malone, Commissioner

Gabe Shepherd, Commissioner

**BEFORE THE EXTENSION SERVICES COUNTY SERVICE DISTRICT
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

In the Matter of Designating Official)
Newspapers for the Extension) **ORDER No. D2025-017**
Services County Service District)

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION OF THE BOARD

THAT pursuant to Oregon Revised Statutes 193.020 it is necessary for various County departments to publish legal notices in designated official county newspapers.

THEREFORE, IT IS HEREBY ORDERED that the Corvallis Gazette Times and Corvallis Advocate are designated as the official newspapers for the Extension Services County Service District Governing Body legal publications.

Adopted this 7th day of January, 2025.

Signed this 7th day of January, 2025

EXTENSION SERVICES COUNTY SERVICE
DISTRICT

Nancy Wyse, Chair

Pat Malone, Commissioner

Gabe Shepherd, Commissioner

MINUTES OF THE MEETING
ALPINE COUNTY SERVICE DISTRICT GOVERNING BOARD
Tuesday, January 2, 2024, 9:00 a.m.

Present: Pat Malone, Chair; Nancy Wyse, Commissioner; Xanthippe Augerot, Commissioner; Vance Croney, County Counsel; Rachel McEneny, County Administrator; Rick Crager, Acting County Administrator

Staff: Tomi Douglas, Natural Areas, Parks & Events; Cory Grogan, Public Information Officer; Maura Kwiatkowski, Amanda Makepeace, Board staff; Sean McGuire, Sustainability; Erika Milo, BOC Recorder

Chair Malone called the meeting to order at 9:20 a.m.

1. Comments from the Public

No public comments were offered.

2. New Business

2.1 Election of Chair and Vice Chair for 2024

MOTION: Wyse moved to nominate Augerot as Chair and Wyse as Vice Chair for 2024. Augerot seconded the motion, which **carried, 3-0.**

3. Consent Calendar

3.1 Setting the Alpine County Service District Governing Body Meeting Schedule for 2024, Order #D2024-002

3.2 Designating an Official Newspaper for the Alpine County Service District Governing Body for 2024, Order #D2024-013

3.3 Approving the Minutes from the July 5, 2023 Alpine County Service District Governing Board Meeting

3.4 Approving the Minutes from the June 20, 2023 Alpine County Service District Governing Board Meeting

3.5 Approving the Minutes from the March 21, 2023 Alpine County Service District Governing Board Meeting

MOTION: Wyse moved to approve the Consent Calendar of January 2, 2024. Malone seconded the motion, which **carried 3-0.**

4. Other

No other items were discussed.

5. Adjournment

Chair Augerot adjourned the meeting at 9:21 a.m.

Nancy Wyse, Vice Chair

Erika Milo, Recorder

MINUTES OF THE MEETING
ALPINE COUNTY SERVICE DISTRICT GOVERNING BOARD
Tuesday, June 18, 2024, 9:00 a.m.

Present: Xanthippe Augerot, Chair; Nancy Wyse, Commissioner; Vance Croney, County Counsel; Rachel McEneny, County Administrator; Rick Crager, Assistant County Administrator

Excused: Pat Malone, Commissioner

Staff: Jenn Ambuehl, Debbie Sessions, Finance; Cory Grogan, Public Information Officer; Maura Kwiatkowski, Amanda Makepeace, Board staff; Erika Milo, BOC Recorder

Chair Augerot called the meeting to order at 10:25 a.m.

1. Comments from the Public

No public comments were offered.

2. Public Hearing

- 2.1 Adoption of 2024-25 Budget, Resolution No. R2024-011 – Debbie Sessions, Marilee Hoppner; Financial Services

Chair Augerot opened the Public Hearing at 10:26 a.m.

Sessions explained the budget was approved by the Budget Committee on May 6, 2024. No increase was requested, but the addition of a customer increases revenue. The total appropriation is \$79,950.

Public Comment

No comments were offered.

Chair Augerot closed the Public Hearing at 10:26 a.m.

MOTION: Wyse moved to approve the 2024-25 Budget, Resolution #R2024-011. Augerot seconded the motion, which carried 2-0.

4. Other

No other items were discussed.

5. Adjournment

Chair Augerot adjourned the meeting at 10:27 a.m.

Nancy Wyse, Vice Chair

Erika Milo, Recorder

**MINUTES OF THE MEETING
ALPINE COUNTY SERVICE DISTRICT GOVERNING BOARD**

Tuesday, July 2, 2024, 9:00 a.m.

Present: Xanthippe Augerot, Chair; Nancy Wyse, Vice Chair; Pat Malone, Commissioner; Vance Croney, County Counsel; Rachel McEneny, County Administrator; Rick Crager, Assistant County Administrator

Staff: Cory Grogan, Public Information Officer; Marilee Hoppner, Debbie Sessions, Financial Services; Maura Kwiatkowski, Amanda Makepeace, Board staff; Erika Milo, BOC Recorder

Chair Augerot called the meeting to order at 10:48 a.m.

1. Comments from the Public

No public comments were offered.

2. Consent Calendar

2.1 Approval of the January 2, 2024 Meeting Minutes

MOTION: Wyse moved to approve the Consent Calendar of July 2, 2024. Malone seconded the motion, which passed 3-0.

3. New Business

3.1 Alpine County Service District Certification of Delinquent Sewer Accounts for Collection, R2024-017 – Marilee Hoppner; Financial Services

MOTION: Wyse moved to certify the Resolution R2024-017 and Attachment A, a list of delinquent accounts in the Alpine County Service District, to the County Assessor for extension to the assessment and tax roll as allowed by ORS 454.225. Malone seconded the motion, which carried 3-0.

4. Other

No other items were discussed.

5. Adjournment

Chair Augerot adjourned the meeting at 10:49 a.m.

Nancy Wyse, Vice Chair

Erika Milo, Recorder



Board of Commissioners
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AGENDA

(Chair May Alter the Agenda)

ALSEA COUNTY SERVICE DISTRICT GOVERNING BOARD Tuesday, January 7, 2025

Immediately following the Board of Commissioners Meeting

- 1. Comments from the Public**

- 2. New Business**
 - 2.1 Election of Chair and Vice Chair for 2025

- 3. Consent Calendar (The Consent Calendar is Approved With One Motion)**
 - 3.1 Setting the Alsea County Service District Governing Body Meeting Schedule for 2025, Order No. D2025-003
 - 3.2 Designating an Official Newspaper for the Alsea County Service District Governing Body for 2025, Order No. D2025-014
 - 3.3 Approval of the June 18, 2024 Meeting Minutes

- 4. Other**

ORS 192.640(1) "...notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects."

BEFORE THE ALSEA COUNTY SERVICE DISTRICT
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON

In The Matter of Setting the)
Meeting Schedule of the Alsea) ORDER No. D2025-003
County Service District)

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION OF
THE BOARD AND,

IT APPEARING to the Board that is in the best interest of the Alsea County Service
District Governing Body to meet regularly and publicly.

THEREFORE, IT IS HEREBY ORDERED that the Alsea County Service District
Governing Body will meet on the following schedule:

As necessary on the first, second, third, and fourth Tuesday and/or other times as needed, time
and place as noticed per ORS 192.640.

BE IT FURTHER ORDERED that this schedule shall remain in force until superseded.

Adopted this 7th day of January, 2025.

Signed this this 7th day of January, 2025.

ALSEA COUNTY SERVICE DISTRICT

Nancy Wyse, Chair

Pat Malone, Commissioner

Gabe Shepherd, Commissioner

**BEFORE THE ALSEA COUNTY SERVICE DISTRICT
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

In the Matter of Designating an)
Official Newspapers for the) **ORDER No. D2025-014**
Alsea County Service District)

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION OF THE BOARD,

THAT pursuant to Oregon Revised Statutes 193.020, it is necessary for various County departments to publish legal notices in designated official county newspapers.

THEREFORE, IT IS HEREBY ORDERED that the Corvallis Gazette Times and Corvallis Advocate are designated as the official newspapers for the Alsea County Service District Governing Body legal publications.

Adopted this 7th day of January, 2025.

Signed this 7th day of January, 2025

ALSEA COUNTY SERVICE DISTRICT

Nancy Wyse, Chair

Pat Malone, Commissioner

Gabe Shepherd, Commissioner

**MINUTES OF THE MEETING
ALSEA COUNTY SERVICE DISTRICT GOVERNING BOARD
Tuesday, June 18, 2024**

Present: Xanthippe Augerot, Chair; Nancy Wyse, Vice-chair; Vance Croney, County Counsel; Rachel McEneny, County Administrator; Rick Crager, Assistant County Administrator

Excused: Pat Malone, Commissioner

Staff: Cory Grogan, Public Information Officer; Marilee Hoppner, Debbie Sessions, Financial Services; Maura Kwiatkowski, Amanda Makepeace, Board staff; Erika Milo, BOC Recorder

Chair Augerot called the meeting to order at 10:27 a.m.

1. Comments from the Public

No public comments were offered.

2. Consent Calendar

2.1 Approval of the January 2, 2024 Meeting Minutes

MOTION: Wyse moved to approve the Consent Calendar of June 18, 2024. Augerot seconded the motion, which carried 2-0.

3. Public Hearing

3.1 Adoption of 2024-25 Budget, Resolution #R2024-012 – Debbie Sessions, Marilee Hoppner; Financial Services

Sessions explained that the budget was approved May 6, 2024, with no increase in rates. Appropriations total \$272,777. There is no tax levy for this district.

Chair Augerot opened the public hearing at 10:29 a.m.

Public Comment

No comments were offered.

Chair Augerot closed the Public Hearing at 10:29 a.m.

MOTION: Wyse moved to approve the 2024-25 Budget, Resolution #R2024-012. Augerot seconded the motion, which carried 2-0.

4. Other

No other items were discussed.

5. Adjournment

Chair Augerot adjourned the meeting at 10:29 a.m.

Xanthippe Augerot, Chair

Erika Milo, Recorder



Board of Commissioners
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AGENDA

(Chair May Alter the Agenda)

ALSEA HUMAN SERVICES COUNTY SERVICE DISTRICT GOVERNING BOARD Tuesday, January 7, 2025

Immediately following the Board of Commissioners Meeting

1. Comments from the Public

2. New Business

2.1 Election of Chair and Vice Chair for 2025

3. Consent Calendar (The Consent Calendar is Approved With One Motion)

3.1 Setting the Alsea Human Services County Service District Governing Body Meeting Schedule for 2025, Order No. D2025-004

3.2 Designating Official Newspapers for the Alsea Human Services County Service District Governing Body for 2025, Order No. D2025-015

3.3 Approval of the June 20, 2023 Meeting Minutes

3.4 Approval of the January 2, 2024 Meeting Minutes

3.5 Approval of the April 2, 2024 Meeting Minutes

3.6 Approval of the June 18, 2024 Meeting Minutes

4. Other

ORS 192.640(1) "...notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects."

**BEFORE THE ALSEA HUMAN SERVICES COUNTY SERVICE DISTRICT
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

**In The Matter of Setting the Meeting)
Schedule of the Alsea Human)
Services County Service District) ORDER No. D2025-004**

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION OF
THE BOARD AND,

IT APPEARING to the Board that is in the best interest of the Alsea Human Services
County Service District Governing Body to meet regularly and publicly.

THEREFORE, IT IS HEREBY ORDERED that the Alsea Human Services County Service
District Governing Body will meet on the following schedule:

As necessary on the first, second, third, and fourth Tuesday and/or other times as needed, time
and place as noticed per ORS 192.640.

BE IT FURTHER ORDERED that this schedule shall remain in force until superseded.

Adopted this 7th day of January, 2025.

Signed this this 7th day of January, 2025.

ALSEA HUMAN SERVICES COUNTY SERVICE
DISTRICT

Nancy Wyse, Chair

Pat Malone, Commissioner

Gabe Shepherd, Commissioner

**MINUTES OF THE MEETING
ALSEA HUMAN SERVICES
COUNTY SERVICE DISTRICT GOVERNING BOARD
Tuesday, June 20, 2023**

Present: Xanthippe Augerot, Vice Chair; Nancy Wyse, Commissioner; Vance Croney, County Counsel; Suzanne Hoffman, Interim County Administrator

Excused: Pat Malone, Chair

Staff: Jenn Ambuehl, Finance; Erika Milo, BOC Recorder

Vice-Chair Augerot called the meeting to order at 11:22 a.m.

I. Comments from the Public

No public comments were offered.

II. Consent Calendar

2.1 In the Matter of Approving the March 21, 2023 Meeting Minutes

MOTION: Wyse moved to approve the Consent Calendar of June 20, 2023. Augerot seconded the motion, which **carried (2-0)**.

III. Public Hearing

Vice-Chair Augerot opened the Public Hearing at 11:23 a.m.

Staff Report

Ambuehl explained this is an annual budget for 2023-24 and was approved by the Planning Commission on May 17, 2023. Staff request \$37,927 in Materials and Services, \$10,000 in Capital Outlay, and \$8m175 in Contingency, totaling \$56,102. Staff also request to levy a tax of \$0.38 per \$1,000 of assessed value.

Public Comment

No comments were offered.

Vice-Chair Augerot closed the Public Hearing at 11:24 a.m.

MOTION: Wyse moved to approve the resolution adopting a budget, making appropriations and levying taxes at the rate of \$0.38 per \$1,000 of assessed value for the Alsea Human Services County Service District for the Fiscal Year 2023-2024, which begins July 1, 2023. Augerot seconded the motion, which **carried 2-0**.

IV. Other

No other items were discussed.

V. Adjournment

Vice-Chair Augerot adjourned the meeting at 11:24 a.m.

Xanthippe Augerot, Vice-Chair

Erika Milo, Recorder

**MINUTES OF THE MEETING
ALSEA HUMAN SERVICES
COUNTY SERVICE DISTRICT GOVERNING BOARD
Tuesday, January 2, 2024**

Present: Pat Malone, Chair; Nancy Wyse, Commissioner; Xanthippe Augerot, Commissioner; Vance Croney, County Counsel; Rachel McEneny, County Administrator; Rick Crager, Acting County Administrator

Staff: Tomi Douglas, Natural Areas, Parks & Events; Cory Grogan, Public Information Officer; Maura Kwiatkowski, Amanda Makepeace, Board staff; Sean McGuire, Sustainability; Erika Milo, BOC Recorder

Chair Malone called the meeting to order at 9:23 a.m.

1. Comments from the Public

No public comments were offered.

2. New Business

2.1 Election of Chair and Vice Chair for 2023

MOTION: Augerot moved to elect Malone as Chair and Augerot as Vice-Chair for 2023. Wyse seconded the motion, which carried 3-0.

3. Consent Calendar

3.1 Setting the Alsea Human Services County Service District Governing Body Meeting Schedule for 2024, Order #D2024-004

3.2 Designating an Official Newspaper for the Alsea Human Services County Service District Governing Body for 2024, Order #D2024-015

MOTION: Wyse moved to approve the Consent Calendar of January 2, 2024. Malone seconded the motion, which carried 3-0.

4. Other

No other business was discussed.

5. Adjournment

Chair Augerot adjourned the meeting at 9:23 a.m.

Pat Malone, Chair

Erika Milo, Recorder

**MINUTES OF THE MEETING
ALSEA HUMAN SERVICES
COUNTY SERVICE DISTRICT GOVERNING BOARD
Tuesday, April 2, 2024**

Present: Xanthippe Augerot, Chair; Nancy Wyse, Vice Chair; Pat Malone, Commissioner; Vance Croney, County Counsel; Rachel McEneny, County Administrator; Rick Crager, Acting County Administrator

Staff: Cory Grogan, Public Information Officer; Maura Kwiatkowski, Amanda Makepeace, Board staff; Erika Milo, Board Recorder; Debbie Sessions, Finance

Chair Augerot called the meeting to order at 11:34 a.m.

1. Comments from the Public

No public comments were offered.

2. Consent Calendar

2.1 Approval of the Following Appointments to the Budget Committee, Order No. D2024-033: Deb Coddington and Joni Olsen – Jenn Ambuehl, Marilee Hoppner; Financial Services

MOTION: Wyse moved to approve the Consent Calendar of April 2, 2024. Malone seconded the motion, which carried 3-0.

Augerot noted that the budget hearings in the Community of Alsea were likely to draw community questions about tax for the Alsea Health Clinic building, since the clinic is currently closed.

3. Other

No other business was discussed.

4. Adjournment

Chair Augerot adjourned the meeting at 11:35 a.m.

Xanthippe Augerot, Chair

Erika Milo, Recorder

**MINUTES OF THE MEETING
ALSEA HUMAN SERVICES
COUNTY SERVICE DISTRICT GOVERNING BOARD
Tuesday, June 6, 2024**

Present: Xanthippe Augerot, Chair; Nancy Wyse, Vice Chair; Pat Malone, Commissioner; Vance Croney, County Counsel; Rachel McEneny, County Administrator; Rick Crager, Acting County Administrator

Excused: Pat Malone, Commissioner

Staff: Cory Grogan, Public Information Officer; Maura Kwiatkowski, Amanda Makepeace, Board staff; Erika Milo, BOC Recorder; Debbie Sessions, Finance

Chair Augerot called the meeting to order at 10:30 a.m.

1. Comments from the Public

No public comments were offered.

2. Consent Calendar

2.1 Adoption of 2024-25 Budget, Resolution #R2024-013 – Debbie Sessions, Marilee Hoppner; Financial Services

Sessions explained the budget was approved by the Budget Committee on May 6, 2024. No tax will be levied; this is a minimal amount for materials and services, to be funded through fund balance carryover.

Chair Augerot opened the Public Hearing at 10:30 a.m.

Public Comment

No comments were offered.

Chair Augerot closed the Public Hearing at 10:31 a.m.

MOTION: Wyse moved to approve the 2024-25 Budget, Resolution #R2024-013. Augerot seconded the motion, which carried 2-0.

3. Other

No other business was discussed.

4. Adjournment

Chair Augerot adjourned the meeting at 10:31 a.m.

Xanthippe Augerot, Chair

Erika Milo, Recorder



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AGENDA

(Chair May Alter the Agenda)

CASCADE VIEW COUNTY SERVICE DISTRICT GOVERNING BOARD Tuesday, January 7, 2025

Immediately following the Board of Commissioners Meeting

1. Comments from the Public

2. New Business

2.1 Election of Chair and Vice Chair for 2025

3. Consent Calendar (The Consent Calendar is Approved With One Motion)

3.1 Setting the Cascade View County Service District Governing Body Meeting Schedule for 2025, Order No. D2025-005

3.2 Designating an Official Newspaper for the Cascade View County Service District Governing Body for 2025, Order No. D2025-016

3.3 Approval of the May 21, 2024 Meeting Minutes

3.4 Approval of the June 4, 2024 Meeting Minutes

3.5 Approval of the June 18, 2024 Meeting Minutes

4. Other

ORS 192.640(1) "...notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects."

**BEFORE THE CASCADE VIEW COUNTY SERVICE DISTRICT
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

In the Matter of Designating Official)
Newspapers for the Cascade View) **ORDER No. D2025-016**
County Service District)

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION OF THE BOARD

THAT pursuant to Oregon Revised Statutes 193.020, it is necessary for various County departments to publish legal notices in designated official county newspapers.

THEREFORE, IT IS HEREBY ORDERED that the Corvallis Gazette Times and Corvallis Advocate are designated as the official newspapers for the Cascade View County Service District Governing Body legal publications.

Adopted this 7th day of January, 2025.

Signed this 7th day of January, 2025

CASCADE VIEW COUNTY SERVICE DISTRICT

Nancy Wyse, Chair

Pat Malone, Commissioner

Gabe Shepherd, Commissioner

**MINUTES OF THE MEETING
CASCADE VIEW COUNTY SERVICE DISTRICT GOVERNING BOARD
Tuesday, May 21, 2024**

Present: Xanthippe Augerot, Chair; Nancy Wyse, Vice Chair; Pat Malone, Commissioner; Vance Croney, County Counsel; Rachel McEneny, County Administrator; Rick Crager, Assistant County Administrator

Staff: Jenn Ambuehl, Financial Services; Cory Grogan, Public Information Officer; Maura Kwiatkowski, Amanda Makepeace, Board staff; Erika Milo, BOC Recorder

Chair Augerot called the meeting to order at 12:33 p.m.

1. Comments from the Public

No public comment was offered.

2. Consent Calendar

2.1 Approval of the June 20, 2023 Meeting Minutes

2.2 Approval of the January 2, 2024 Meeting Minutes

MOTION: Wyse moved to approve the Consent Calendar of May 21, 2024. Malone seconded the motion, which **carried 3-0.**

3. New Business

3.1 Discussion and Decision Regarding Supplemental Budget No. 241203, Resolution No. R2024-009 – Debbie Sessions, Financial Services

Sessions requested to move \$20,000 from Contingency to Capital Outlay for a water pump replacement.

MOTION: Malone moved to forward Supplemental Budget #241203, Resolution #R2024-009, to the June 4, 2024 meeting for approval and adoption. Wyse seconded the motion, which carried 3-0.

4. Other

No other items were discussed.

5. Adjournment

Chair Augerot adjourned the meeting at 12:35 p.m.

Xanthippe Augerot, Chair

Erika Milo, Recorder

**MINUTES OF THE MEETING
CASCADE VIEW COUNTY SERVICE DISTRICT GOVERNING BOARD
Tuesday, June 4, 2024**

Present: Xanthippe Augerot, Chair; Nancy Wyse, Vice Chair; Pat Malone, Commissioner; Vance Croney, County Counsel; Rachel McEneny, County Administrator; Rick Crager, Assistant County Administrator

Staff: Jenn Ambuehl, Debbie Sessions, Financial Services; April Holland, Health Services; Amanda Makepeace, Board staff; Erika Milo, BOC Recorder

Guests: John Harris, Horsepower Productions

Chair Augerot called the meeting to order at 12:29 p.m.

1. Comments from the Public

No public comment was offered.

2. Consent Calendar

2.1 Approval of the April 2, 2024 Meeting Minutes

MOTION: Malone moved to approve the Consent Calendar of June 4, 2024. Wyse seconded the motion, which carried 3-0.

3. Public Hearing

2.1 Approval of the Supplemental Budget #241203, Resolution #R2024009 – Jenn Ambuehl, Financial Services

Staff Report

Ambuehl requested a \$20,000 increase in Capital Outlay, and a reduction in Contingency of the same amount, to replace a drinking water pump.

Chair Augerot opened the Public Hearing at 12:31 p.m.

Public Comment

No comments were offered.

Chair Augerot closed the Public Hearing at 12:31 p.m.

MOTION: Malone moved to adopt Resolution #R2024-009 in the matter of Supplemental Budget #241203. Wyse seconded the motion, which carried 3-0.

4. Other

No other items were discussed.

5. Adjournment

Chair Augerot adjourned the meeting at 12:32 p.m.

Xanthippe Augerot, Chair

Erika Milo, Recorder

**MINUTES OF THE MEETING
CASCADE VIEW COUNTY SERVICE DISTRICT GOVERNING BOARD
Tuesday, June 18, 2024**

Present: Xanthippe Augerot, Chair; Nancy Wyse, Vice Chair; Vance Croney, County Counsel; Rachel McEneny, County Administrator; Rick Crager, Assistant County Administrator

Excused: Pat Malone, Commissioner

Staff: Marilee Hoppner, Debbie Sessions, Financial Services; Amanda Makepeace, Board staff; Erika Milo, Board Recorder

Guests: John Harris, Horsepower Productions

Chair Augerot called the meeting to order at 10:31 a.m.

1. Comments from the Public

No public comment was offered.

2. Public Hearing

2.1 Adoption of 2024-25 Budget, Resolution #R2024-014 – Debbie Sessions, Marilee Hoppner; Financial Services

Staff Report

Sessions explained the budget was approved by the Budget Committee on May 29, 2024. There is no rate increase or tax levy. The total appropriation is \$201,857. The increase was originally planned to purchase a new pump; Financial Services did a budget supplement for the pump earlier but retained this amount for contingency.

Chair Augerot opened the Public Hearing at 10:32 a.m.

Public Comment

No comments were offered.

Chair Augerot closed the Public Hearing at 10:32 a.m.

MOTION: Wyse moved to approve the 2024-25 budget, Resolution #2024-014. Augerot seconded the motion, which carried 2-0.

4. Other

No other items were discussed.

5. Adjournment

Chair Augerot adjourned the meeting at 10:33 a.m.

Xanthippe Augerot, Chair

Erika Milo, Recorder



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AGENDA

(Chair May Alter the Agenda)

HIDDEN VALLEY DOMESTIC WATER SUPPLY COUNTY SERVICE DISTRICT GOVERNING BOARD Tuesday, January 7, 2025

Immediately following the Board of Commissioners Meeting

1. Comments from the Public

2. New Business

2.1 Election of Chair and Vice Chair for 2025

3. Consent Calendar (The Consent Calendar is Approved With One Motion)

3.1 Setting the Hidden Valley County Service District Governing Body Meeting Schedule for 2025, Order No. D2025-007

3.2 Designating an Official Newspaper for the Hidden Valley County Service District Governing Body for 2025, Order No. D2025-018

3.3 Approval of the June 20, 2023 Meeting Minutes

3.4 Approval of the January 2, 2024 Meeting Minutes

3.5 Approval of the June 18, 2024 Meeting Minutes

4. Other

ORS 192.640(1) "...notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects."

**BEFORE THE HIDDEN VALLEY DOMESTIC WATER SUPPLY COUNTY SERVICE DISTRICT
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

In The Matter of Setting the Meeting)
Schedule of the Hidden Valley Domestic) **ORDER No. D2025-007**
Water Supply County Service District)

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION OF
THE BOARD AND,

IT APPEARING to the Board that is in the best interest of the Hidden Valley Domestic
Water Supply County Service District Governing Body to meet regularly and publicly.

THEREFORE, IT IS HEREBY ORDERED that the Hidden Valley Domestic Water
Supply County Service District Governing Body will meet on the following schedule:

As necessary on the first, second, third, and fourth Tuesday and/or other times as needed, time
and place as noticed per ORS 192.640.

BE IT FURTHER ORDERED that this schedule shall remain in force until superseded.

Adopted this 7th day of January, 2025.

Signed this this 7th day of January, 2025.

HIDDEN VALLEY DOMESTIC WATER SUPPLY
COUNTY SERVICE DISTRICT

Nancy Wyse, Chair

Pat Malone, Commissioner

Gabe Shepherd, Commissioner

**MINUTES OF THE MEETING
HIDDEN VALLEY DOMESTIC WATER SUPPLY
COUNTY SERVICE DISTRICT GOVERNING BOARD
Tuesday, June 20, 2023**

Present: Xanthippe Augerot, Vice-Chair; Nancy Wyse, Commissioner; Vance Croney, County Counsel; Suzanne Hoffman, Acting County Administrator

Excused: Pat Malone, Chair

Staff: Jenn Ambuehl, Finance; Erika Milo, Board Recorder

Vice-Chair Augerot called the meeting to order at 11:27 a.m.

I. Comments from the Public

No public comment was offered.

II. Consent Calendar

2.1 In the Matter of Approving the February 7, 2023 Meeting Minutes

MOTION: Wyse moved to approve the Consent Calendar of June 20, 2023. Augerot seconded the motion, which **passed (2-0)**.

III. Public Hearing

PH1 In the Matter of a Public Hearing for Hidden Valley County Service District on Adoption of the 2023-2024 Budget, Resolution #R2023-016 – Jenn Ambuehl, Financial Services

Vice-Chair Augerot opened the Public Hearing at 11:27 a.m.

Staff Report

Ambuehl explained that this annual budget was approved on May 15, 2023. Staff request an appropriation of \$11,503 for Materials and Services, \$2,000 in Capital Outlay, and \$30,462 in Contingency, for a total of \$43,965.

Public Comment

No comments were offered.

Vice-Chair Augerot closed the Public Hearing at 11:28 a.m.

MOTION: Wyse moved to approve the Resolution adopting a budget and making appropriations for the Hidden Valley Domestic Water Supply County Service District for the Fiscal Year 2023-2024, which begins July 1, 2023. Augerot seconded the motion, which **carried 2-0**.

IV. Other

No other items were discussed.

V. Adjournment

Vice-Chair Augerot adjourned the meeting at 11:29 a.m.

Xanthippe Augerot, Vice-Chair

Erika Milo, Recorder

**MINUTES OF THE MEETING
HIDDEN VALLEY DOMESTIC WATER SUPPLY
COUNTY SERVICE DISTRICT GOVERNING BOARD
Tuesday, January 2, 2024**

Present: Pat Malone, Chair; Xanthippe Augerot, Commissioner; Nancy Wyse, Commissioner; Vance Croney, County Counsel; Rachel McEneny, County Administrator; Rick Crager, Acting County Administrator

Staff: Tomi Douglas, Natural Areas, Parks & Events; Cory Grogan, Public Information Officer; Maura Kwiatkowski, Amanda Makepeace, Board Staff; Sean McGuire, Sustainability; Erika Milo, Board Recorder

Chair Malone called the meeting to order at 9:25 a.m.

1. Public Comment

No public comment was offered.

2. New Business

2.1 Elect Chair and Vice-Chair for 2024

MOTION: Wyse moved to nominate Augerot as Chair and Wyse as Vice Chair for 2024. Augerot seconded the motion, which **carried, 3-0.**

3. Consent Calendar

3.1 Setting the Hidden Valley County Service District Body Meeting Schedule for 2024, Order #D2024-007

3.2 Designating an Official Newspaper for the Hidden Valley County Service District Governing Body for 2024, Order #2024-018

MOTION: Wyse moved to approve the Consent Calendar of January 2, 2024. Malone seconded the motion, which **carried (3-0).**

4. Other

No other items were discussed.

5. Adjournment

Chair Augerot adjourned the meeting at 9:26 a.m.

Xanthippe Augerot, Chair

Erika Milo, Recorder

**MINUTES OF THE MEETING
HIDDEN VALLEY DOMESTIC WATER SUPPLY
COUNTY SERVICE DISTRICT GOVERNING BOARD
Tuesday, June 18, 2024**

Present: Xanthippe Augerot, Chair; Nancy Wyse, Vice Chair; Vance Croney, County Counsel; Rachel McEneny, County Administrator; Rick Crager, Acting County Administrator

Excused: Pat Malone, Commissioner

Staff: Cory Grogan, Public Information Officer; Marilee Hoppner, Debbie Sessions, Financial Services; Maura Kwiatkowski, Amanda Makepeace, Board Staff; Erika Milo, Board Recorder

Chair Augerot called the meeting to order at 10:33 a.m.

1. Public Comment

No public comment was offered.

2. New Business

- 2.1 Adoption of 2024-25 Budget, Resolution No. R2024-015** – Debbie Sessions, Marilee Hoppner; Financial Services

Chair Augerot opened the Public Hearing at 10:34 a.m.

Staff Report

Sessions explained that the Budget Committee approved this budget on May 6, 2024. The budget is built on the assumption of a \$10 per month per household rate increase. The last increase was in Fiscal Year 2018-19. The total appropriation is \$45,619, including \$13,855 for Materials and Services, \$2,000 for Capital Outlay, and \$29,764 for Contingency. The District elected not to levy a tax.

Public Comment

No comment was offered.

Chair Augerot closed the Public Hearing at 10:34 a.m.

MOTION: Wyse moved to approve the 2024-25 Budget, Resolution #R2024-015. Augerot seconded the motion, which carried (2-0).

4. Other

No other items were discussed.

5. Adjournment

Chair Augerot adjourned the meeting at 10:35 a.m.

Xanthippe Augerot, Chair

Erika Milo, Recorder



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AGENDA

(Chair May Alter the Agenda)

LIBRARY SERVICES COUNTY SERVICE DISTRICT GOVERNING BOARD Tuesday, January 7, 2025

Immediately following the Board of Commissioners Meeting

1. Comments from the Public

2. New Business

2.1 Election of Chair and Vice Chair for 2025

3. Consent Calendar (The Consent Calendar is Approved With One Motion)

3.1 Setting the Library Services County Service District Governing Body Meeting Schedule for 2025, Order No. D2025-008

3.2 Designating an Official Newspaper for the Library Services County Service District Governing Body for 2025, Order No. D2025-019

3.3 Approval of the June 20, 2023 Meeting Minutes

3.4 Approval of the January 2, 2024 Meeting Minutes

4. Other

ORS 192.640(1) "...notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects."

**BEFORE THE LIBRARY SERVICES COUNTY SERVICE DISTRICT
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

In The Matter of Setting the)
Meeting Schedule of the Library) **ORDER No. D2025-008**
Services County Service District)

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION OF THE BOARD AND,

IT APPEARING to the Board that is in the best interest of the Library Services County Service District Governing Body to meet regularly and publicly.

THEREFORE, IT IS HEREBY ORDERED that the Library Services County Service District Governing Body will meet on the following schedule:

As necessary on the first, second, third, and fourth Tuesday and/or other times as needed, time and place as noticed per ORS 192.640.

BE IT FURTHER ORDERED that this schedule shall remain in force until superseded.

Adopted this 7th day of January, 2025.

Signed this this 7th day of January, 2025.

LIBRARY SERVICES COUNTY SERVICE
DISTRICT

Nancy Wyse, Chair

Pat Malone, Commissioner

Gabe Shepherd, Commissioner

**BEFORE THE LIBRARY SERVICES COUNTY SERVICE DISTRICT
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

In the Matter of Designating Official)
Newspapers for the Library Services) **ORDER No. D2025-019**
County Service District)

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION OF THE BOARD

THAT pursuant to Oregon Revised Statutes 193.020, it is necessary for various County departments to publish legal notices in designated official county newspapers.

THEREFORE, IT IS HEREBY ORDERED that the Corvallis Gazette Times and Corvallis Advocate are designated as the official newspapers for the Library Services County Service District Governing Body legal publications.

Adopted this 7th day of January, 2025.

Signed this 7th day of January, 2025

LIBRARY SERVICES COUNTY SERVICE DISTRICT

Nancy Wyse, Chair

Pat Malone, Commissioner

Gabe Shepherd, Commissioner

**MINUTES OF THE MEETING
COUNTY SERVICE DISTRICT FOR LIBRARY SERVICES
Tuesday, June 20, 2023**

Present: Xanthippe Augerot, Vice-Chair; Nancy Wyse, Commissioner; Vance Croney, County Counsel; Suzanne Hoffman, Interim County Administrator

Excused: Pat Malone, Chair

Staff: Jenn Ambuehl, Financial Services; Erika Milo, Board Recorder

Vice-Chair Malone called the meeting to order at 11:29 a.m.

I. Comments from the Public

No comments were offered.

II. Consent Calendar

2.1 In the Matter of Approving the April 25, 2023 Meeting Minutes

MOTION: Wyse moved to approve the Consent Calendar of June 20, 2023. Augerot seconded the motion, which **carried 2-0.**

III. Public Hearing

PH1 In the Matter of a Public Hearing for Benton County Library Services County Service District on Adoption of the 2023-2025 Budget, Resolution #R2023-017 – Jenn Ambuehl, Financial Services

Vice-Chair Augerot opened the Public Hearing at 11:29 a.m.

Staff Report

Ambuehl explained that this biennial budget was approved by the Budget Committee on May 18, 2023. Staff request an appropriation authority of \$7,222,981 in Materials and Services and to levy a tax at the maximum rate of \$.3947 per \$1,000 of assessed value.

Public Comment

No comments were offered.

Vice-Chair Augerot closed the Public Hearing at 11:30 a.m.

MOTION: Wyse moved to approve the Resolution adopting a budget, making appropriations and levying taxes for the Benton County Library Services County Service District for the 2023-2025 biennium, which begins on July 1, 2023. Augerot seconded the motion, which **carried 2-0.**

III. Other

No other business was discussed.

IV. Adjournment

Vice-Chair Augerot adjourned the meeting at 11:31 a.m.

**MINUTES OF THE MEETING
COUNTY SERVICE DISTRICT FOR LIBRARY SERVICES
Tuesday, January 2, 2024**

Present: **Pat Malone**, Chair; **Xanthippe Augerot**, Commissioner; **Nancy Wyse**, Commissioner; **Vance Croney**, County Counsel; **Rachel McEneny**, County Administrator; **Rick Crager**, Acting County Administrator

Staff: **Tomi Douglas**, Natural Areas, Parks & Events; **Cory Grogan**, Public Information Officer; **Maura Kwiatkowski**, **Amanda Makepeace**, Board Staff; **Sean McGuire**, Sustainability; **Erika Milo**, Board Recorder

Chair Malone called the meeting to order at 9:26 a.m.

1. Comments from the Public

No comments were offered.

2. New Business

2.1 Election of Chair and Vice Chair for 2024

MOTION: Wyse moved to nominate Augerot as Chair and Wyse as Vice Chair for 2024. Augerot seconded the motion, which **carried, 3-0.**

3. Consent Calendar

3.1 Setting the Library Services County Service District Governing Body Meeting Schedule for 2024, Order #D2024-008

3.2 Designating an Official Newspaper for the Library Services County Service District Governing Body for 2024, Order #D2024-019

MOTION: Wyse moved to approve the Consent Calendar of January 2, 2024. Malone seconded the motion, which **carried 3-0.**

4. Other

No other business was discussed.

5. Adjournment

Chair Augerot adjourned the meeting at 9:27 a.m.

Xanthippe Augerot, Chair

Erika Milo, Recorder



Board of Commissioners
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AGENDA

(Chair May Alter the Agenda)

NORTH ALBANY COUNTY SERVICE DISTRICT GOVERNING BOARD Tuesday, January 7, 2025

Immediately following the Board of Commissioners Meeting

1. Comments from the Public

2. New Business

2.1 Election of Chair and Vice Chair for 2025

3. Consent Calendar (The Consent Calendar is Approved With One Motion)

3.1 Setting the North Albany County Service District Governing Body Meeting Schedule for 2025, Order No. D2025-009

3.2 Designating an Official Newspaper for the North Albany County Service District Governing Body for 2025, Order No. D2025-020

4. Other

ORS 192.640(1) "...notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects."

**BEFORE THE NORTH ALBANY COUNTY SERVICE DISTRICT
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

In The Matter of Setting the)
Meeting Schedule of the North) ORDER No. D2025-009
Albany County Service District)

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION OF
THE BOARD AND,

IT APPEARING to the Board that is in the best interest of the North Albany County
Service District Governing Body to meet regularly and publicly.

THEREFORE, IT IS HEREBY ORDERED that the North Albany County Service District
Governing Body will meet on the following schedule:

As necessary on the first, second, third, and fourth Tuesday and/or other times as needed, time
and place as noticed per ORS 192.640.

BE IT FURTHER ORDERED that this schedule shall remain in force until superseded.

Adopted this 7th day of January, 2025.

Signed this this 7th day of January, 2025.

NORTH ALBANY COUNTY SERVICE
DISTRICT

Nancy Wyse, Chair

Pat Malone, Commissioner

Gabe Shepherd, Commissioner

**BEFORE THE NORTH ALBANY COUNTY SERVICE DISTRICT
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

In the Matter of Designating)
Official Newspapers for the North) **ORDER No. D2025-020**
Albany County Service District)

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION OF
THE BOARD,

THAT pursuant to Oregon Revised Statutes 193.020, it is necessary for various County
departments to publish legal notices in designated official county newspapers.

THEREFORE, IT IS HEREBY ORDERED that the Corvallis Gazette Times and Corvallis
Advocate are designated as the official newspapers for the North Albany County Service District
Governing Body legal publications.

Adopted this 7th day of January, 2025.

Signed this 7th day of January, 2025

NORTH ALBANY COUNTY SERVICE DISTRICT

Nancy Wyse, Chair

Pat Malone, Commissioner

Gabe Shepherd, Commissioner



Board of Commissioners
Office: (541) 766-6800
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AGENDA

(Chair May Alter the Agenda)

SOUTH THIRD STREET COUNTY SERVICE DISTRICT GOVERNING BOARD Tuesday, January 7, 2025

Immediately following the Board of Commissioners Meeting

- 1. Comments from the Public**

- 2. New Business**
 - 2.1 Election of Chair and Vice Chair for 2025

- 3. Consent Calendar (The Consent Calendar is Approved With One Motion)**
 - 3.1 Setting the South Third Street County Service District Governing Body Meeting Schedule for 2025, Order No. D2025-010
 - 3.2 Designating an Official Newspaper for the South Third Street County Service District Governing Body for 2025, Order No. D2025-021
 - 3.3 Approval of the June 18, 2024 Meeting Minutes
 - 3.4 Approval of the July 2, 2024 Meeting Minutes

- 4. Other**

ORS 192.640(1) "...notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects."

**BEFORE THE SOUTH THIRD COUNTY SERVICE DISTRICT
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

In The Matter of Setting the)
Meeting Schedule of the South) **ORDER No. D2025-010**
Third County Service District)

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION OF THE BOARD AND,

IT APPEARING to the Board that is in the best interest of the South Third County Service District Governing Body to meet regularly and publicly.

THEREFORE, IT IS HEREBY ORDERED that the South Third County Service District Governing Body will meet on the following schedule:

As necessary on the first, second, third, and fourth Tuesday and/or other times as needed, time and place as noticed per ORS 192.640.

BE IT FURTHER ORDERED that this schedule shall remain in force until superseded.

Adopted this 7th day of January, 2025.

Signed this this 7th day of January, 2025.

SOUTH THIRD COUNTY SERVICE DISTRICT

Nancy Wyse, Chair

Pat Malone, Commissioner

Gabe Shepherd, Commissioner

MINUTES OF THE MEETING
SOUTH THIRD COUNTY SERVICE DISTRICT GOVERNING BOARD
Tuesday, June 18, 2024

Present: Xanthippe Augerot, Chair; Nancy Wyse, Vice Chair; Vance Croney, County Counsel; Rachel McEneny, County Administrator; Rick Crager, Assistant County Administrator

Excused: Pat Malone, Commissioner

Staff: Cory Grogan, Public Information Officer; Marilee Hoppner, Debbie Sessions, Financial Services; Maura Kwiatkowski, Amanda Makepeace, Board Staff; Erika Milo, Board Recorder

Chair Augerot called the meeting to order at 10:35 a.m.

1. Comments from the Public

No public comment was offered.

2. Public Hearing

2.1 Adoption of 2024-25 Budget, Resolution #R2024-016 – Debbie Sessions, Marilee Hoppner; Financial Services

Chair Augerot opened the Public Hearing at 10:35 a.m.

Sessions explained that the Budget Committee approved this budget on May 6, 2024. This budget assumes an increase of \$5 per month per connection, driven by City of Corvallis rates. The total appropriation is \$29,412. There is no tax levy.

Chair Augerot closed the Public Hearing at 10:36 a.m.

MOTION: Wyse moved to approve the 2024-25 Budget, Resolution #R2024-016. Augerot seconded the motion, which carried 2-0.

IV. Other

No other items were discussed.

V. Adjournment

Chair Augerot adjourned the meeting at 10:36 a.m.

Xanthippe Augerot, Chair

Erika Milo, Recorder

**MINUTES OF THE MEETING
SOUTH THIRD COUNTY SERVICE DISTRICT GOVERNING BOARD
Tuesday, July 2, 2024**

Present: Xanthippe Augerot, Chair; Nancy Wyse, Vice Chair; Pat Malone, Commissioner; Vance Croney, County Counsel; Rachel McEneny, County Administrator; Rick Crager, Assistant County Administrator

Staff: Cory Grogan, Public Information Officer; Marilee Hoppner, Debbie Sessions, Financial Services; Maura Kwiatkowski, Amanda Makepeace, Board Staff; Erika Milo, Board Recorder

Chair Augerot called the meeting to order at 10:49 a.m.

1. Comments from the Public

No public comment was offered.

2. Consent Calendar

- 2.1 Approval of the January 2, 2024 Meeting Minutes
- 2.2 Approval of the April 2, 2024 Meeting Minutes

MOTION: Wyse moved to approve the Consent Calendar of July 2, 2024. Malone seconded the motion, which carried 3-0.

3. New Business

- 3.1 South Third County Service District Certification of Delinquent Sewer Accounts for Collection, Resolution No. R2024-019 – Marilee Hoppner; Financial Services

MOTION: Malone moved to approve Resolution No. R2024-016 adopting a budget and making appropriations for the South Third County Service District for the Fiscal Year 2024-2025, which begins July 1, 2024. Wyse seconded the motion, which carried 3-0.

IV. Other

No other items were discussed.

V. Adjournment

Chair Augerot adjourned the meeting at 10:51 a.m.

Xanthippe Augerot, Chair

Erika Milo, Recorder