



Board of Commissioners

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4500 SW Research Way
Corvallis, Oregon 97333bentoncountyor.gov

AGENDA

BOARD OF COMMISSIONERS GOAL-SETTING MEETING

Tuesday, December 10, 9 AM

How to Attend the Goal-setting Meeting
Zoom Video Click for Zoom link
In-person: Kalapuya Building, 4500 SW Research Way, Corvallis, Oregon

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by contacting the Board of Commissioners Office at 541-766-6800 or 800-735-2900 TTY, by email bocinfo@bentoncountyor.gov, or on the County's website at <https://boc.bentoncountyor.gov/contact/>.

The Board of Commissioners may call an executive session when necessary pursuant to ORS 192.660. The Board is not required to provide advance notice of an executive session; however, every effort will be made to give notice of an executive session. If an executive session is the only item on the agenda for the Board meeting, notice shall be given as for all public meetings (ORS 192.640(2)), and the notice shall state the specific reason for the executive session as required by ORS 192.660.

1. Call to Order and Introductions

2. Review and Approve Agenda

Chair may alter the agenda

3. Announcements

4. Approval of Minutes

4.1 November 13, 2023 Goal-setting Meeting Minutes

5. New Business

- 5.1 10 Minutes – Sponsorship Request from the Corvallis Public Schools Foundation for the January 30, 2025 Hands Across Corvallis Fundraising Event – Xanthippe Augerot, Board of Commissioners
- 5.2 5 Minutes – Consideration of Membership in the Philomath Area Chamber of Commerce – Xanthippe Augerot, Board of Commissioners
- 5.3 5 Minutes – Initiation of Building Naming Process for 4185 SW Research Way – Xanthippe Augerot, Board of Commissioners

6. Discussion Topics

- 6.1 20 minutes – Commercial Property Assessed Clean Energy Program – Christopher Jacobs, Corvallis Benton County Economic Development Office
- 6.2 15 minutes – Assessment Department Presentation – Tami Tracy, Assessment
- 6.3 10 minutes – Corvallis Government Comment Corner 2025 Schedule – Maura Kwiatkowski, Board of Commissioners Office
- 6.4 60 minutes – 2025 Commissioners' Committee Assignments – Board of Commissioners; Commissioner-elect Gabe Shepherd

7. County Updates

- 7.1 10 minutes – County Administrator Updates – Rachel McEneny, County Administrator
- 7.2 30 minutes – Commissioner Updates – Benton County Commissioners

8. Other

ORS 192.640(1) "...notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects."

4. APPROVAL OF MINUTES

**MINUTES OF THE GOAL SETTING MEETING
BENTON COUNTY BOARD OF COMMISSIONERS
Monday, November 13, 2023
9:00 a.m.**

Present: Pat Malone, Chair; Xanthippe Augerot, Commissioner; Nancy Wyse, Commissioner; Vance Croney, County Counsel; Rachel McEneny, County Administrator

Staff: Jenn Ambuehl, Rick Crager, Financial Services; Shannon Bush, Toby Lewis, Webster Slater, James Wright, Community Development; Ryan Kidder, John Larsen, Adam Loerts, Information Technology; Amanda Makepeace, BOC Staff; Tracy Martineau, Human Resources; Sean McGuire, Sustainability; Erika Milo, BOC Recorder; Damien Sands, Rebecca Taylor, Health Services

Guests: Laurie Chaplen, David Fishel, Cornelia Levy-Bencheton, residents; Brenda Downum, Downum Consulting

**1. Opening:
1. Call to Order**

Chair Malone called the meeting to order at 9:00 a.m.

**2. Introductions
3. Announcements**

No announcements were made.

2. Review and Approve Agenda

No changes were made to the agenda.

3. Proclamation

**3.1 Justice Systems Improvement Project (JSIP) Community Forum Debrief –
*Brenda Downum, Downum Consulting; Rachel McEneny, Board of
Commissioners Office; Rick Crager, Financial Services***

Downum explained that the purpose of the voter sentiment analysis project was to gather a deeper understanding of voters' attitudes, beliefs, and perceptions related to the failed JSIP bond, Measure 2-140. Data from a survey, seven focus groups, and four interviews were collected from July-September 2023 and used to develop 15 emergent themes and eight key findings. The resulting feedback includes criticism, but also participants' hope that their comments would affect future Board decisions. The data do not statistically represent the entire County but provide multiple perspectives.

A major theme was that the public found the Measure 2-140 planning process confusing, disingenuous, and misleading. Other central topics included the election process, eminent domain, housing and homelessness, County leadership, transparency, communications, and complexity and cost of the bond measure package. What respondents expected to see, and felt they did not see, was an appropriately sized jail and an easily understood bond measure that clearly showed the need, costs, and benefits.

In the survey, 51% of respondents were aged 55-74. Questions included how the resident voted on the measure, what informed their decision, how they felt about the information on the measure, and any concerns. Among respondents, 58.6% voted against the measure. The voter's pamphlet is an important source of information for voters. But the County's explanation of the measure disappointed many people due to insufficient detail. Of respondents, 62% received measure information from conversations with friends, family, and neighbors. Local news media ranked third as a source for older voters, but voters aged 18-34 preferred social media. Forty-three percent of all respondents, 52% of "no" voters, and 29% of "yes" voters were very dissatisfied or dissatisfied with the information. The County's messaging did not resonate for these voters. Nearly 77% of all survey respondents indicated "cost to taxpayers" as a concern or unanswered question about Measure 2-140.

Downum emphasized strengthening the public's trust through demonstrated responsiveness, reliability, openness, and integrity. Many respondents saw the measure process as being overly controlled by external experts and felt that County leadership told the community about the plan instead of asking what community members wanted. The project was viewed as "ambiguous and over-ambitious."

Many respondents understood the need for a new Correctional Facility (CF) but felt that too many other elements were packaged with the CF. Feedback about County communications was overwhelmingly clear and negative, saying that messaging lacked details about need, solutions, and cost, and felt "dishonest" and "unfocused." Downum recommended that the County incorporate a listening feedback loop from the public to leadership to avoid the perception that the County did not hear the community. The County should start by improving internal factors it can control. Garnering voter support will require unified support of leadership and staff; a simple, consistent, and accurate message; an organizational management plan with clear roles, responsibilities, and authority; and willingness to be flexible on the scope and timing of the project, depending on community response and external factors. The County should ensure a consistent framework of public participation through all project phases.

Augerot commented that reading the feedback was sometimes painful. The County did not communicate well about the project. Even at the time, the County clearly lacked the right kind of community engagement. This community wants to be involved in the decision-making process. Before making decisions, the County should have asked, "What would you want to see in this bond measure?" "What size jail should we have?" The Criminal Justice Assessment (CJA) did discuss CF size, but that was pre-pandemic. The County needs more public engagement and a better structure for such decision-making.

Wyse noted the pandemic made JSIP outreach extremely difficult. Too much time had passed since the CJA; the Board should have returned to the community about the measure. However, timing a bond measure around other jurisdictions' measures is challenging.

McEneny noted that the County is not engaging a younger audience. Social media engagement was lacking. Public meetings have lower attendance now that people are used to engaging from home. The organization needs to demonstrate its commitment to strengthening public trust.

Wyse asked if respondents mentioned specific kinds of communication that were lacking. Wyse felt that the lack of a good foundation of trusted information on the County website contributed to public mistrust.

Downum replied one group mentioned the decline of local news media, which used to be the trusted third-party source of information. Due to the separate JSIP website, many people did not know which site to go to.

Augerot noted the use of microsites is challenging; the online information was too hard to find. The kind of information provided was also a problem. The public wanted more detailed cost information, such as cost per bed at the proposed CF compared to other Oregon CFs, the size of other CFs compared to population, and what services other facilities offered. Some people felt that incorporating more space for learning and mental health was excessive, but that is happening statewide. The County did not communicate that context. Augerot noted that incomplete information from staff caused difficulties for the Board when trying to answer questions from the public.

Wyse also struggled to access the information. Relevant documents were not always included in the Board Meeting packet, so Wyse would be unable to read the information and make a decision at that time. Presentations were not attached to the minutes and thus were inaccessible later. Having only one Commissioner on the JSIP Executive Committee contributed to a disparity of information for the other Commissioners and the public.

Augerot suggested that the County could have simply placed all the JSIP-related documents in one location that the Board and staff could access. The County needs to do better at internal decision-tracking. It would also help to put key documents on the website a week before a Board Meeting, with a banner highlighting an upcoming decision by the Board. The public felt the County was hiding information, which was not intentional, but the County was operating on old procedures. The City of Corvallis does better than the County at issuing meeting information in advance.

Wyse concurred.

Malone noted that a high ratio of staff to public made in-person events expensive. There was significant online viewership. Nationally, there is widespread mistrust of government and elected officials. Many community members felt the proposed 120-bed CF was too large for County needs. The current CF nominally has 40 beds. Including Benton County individuals incarcerated in Polk County (10 beds) and at NORCOR Corrections (40 beds), the County currently needs about 80-90 beds, so anticipating future growth, 120 is appropriately larger. The current CF takes considerable staffing due to inefficient layout. During the 2018-19 CJA, the public was interested in the project and wanted to contribute ideas. That sentiment did not carry through the pandemic to the election.

Augerot emphasized the need to engage the public in a meaningful way. Some community members felt the County had already decided how to proceed and would not listen, hence low participation at in-person meetings. There is considerable literature on CF best practices and case studies, but this was not included in County communications.

Crager noted that the County is currently working on many capital projects. The community saw the number of projects in 2-140 as too ambitious. Cost numbers kept changing due to uncertainty in the economy, so preparation for the measure felt rushed. To rebuild trust, the County must improve communications and invest in project management and oversight.

Wyse commented that as staff works on leadership's objectives, leaders should not try to do more than the County has capacity for. Rebuilding trust can begin by reviewing the public's top

priorities (housing, homelessness, and mental health) and making significant efforts to address those issues.

Augerot shared that there is still much public confusion about jurisdictional roles in housing; many roles are filled by the City of Corvallis, not the County. The County has taken the lead on homelessness, in partnership with the cities. Many people do not understand that often one has to become justice-involved to receive Mental Health help. Unfortunately, the Behavioral Health system and the Justice System are linked. Also, the County can start saving funds again and contribute some General Fund monies to the next CF project. That would be an important indication of County priorities.

Wyse commended this idea. Wyse favored focusing on the Crisis Center (now underway), then Children & Family Services, then support for a Navigation Center.

Malone opined that progress on facilities construction (including the Crisis Center, new Courthouse, and new Emergency Operations Center) could improve public perception. This is the largest facilities building effort in Benton history. The County needs better project management and communication. Respondents mentioned the measure was too complicated, with too many moving pieces. The County should keep the next CF approach simple. The new website will help. More local news coverage on successful County operations is also needed.

Augerot stated that to successfully replace the CF, the County needs support from Corvallis. The current CF is a joint City-County facility. Communications should show the benefit of co-locating the Corvallis Police Department and the Benton County Sheriff's Office. Corvallis is still in the early design phase. The Board needs to talk to the community about this, and how to best serve the community overall.

Wyse commented that the Board will do its homework, but ultimately needs the community to tell the Board what is right for them.

MOTION: Wyse moved to accept the report. Augerot seconded the motion, which **carried 3-0.**

3.2 Website Update – *Adam Loerts, John Larsen, Ryan Kidder, Information Technology*

Loerts provided an update on rebuilding and updating the County website. Several years ago, the County engaged Madison Avenue Collective (MAC), a branding and design firm, to analyze customer experiences and recommend ways to improve navigation. The main user feedback about the old website was that information was too difficult to find. Since then, the internal website team has focused on accessibility, organization, and modernization.

Larsen reviewed new website development. After building infrastructure for the new site, the team started training department staff to develop site content in summer 2023. All departments will continue this work until December 8, 2023. The web team will test the new site for a week. The site will go live on December 18, 2023, but with a banner saying the site is still in testing until the official launch on January 22, 2024. Starting on December 18, 2023, most old URLs will take the user to the new main page. The web development team is moving to an industry standard practice called Agile. All releases will be issued quarterly in January, April, July, and October ongoing. Larsen is establishing an internal governance committee to help prioritize website projects. In the MAC report, users complained that the old site had numerous dead links,

felt out of date, and did not feel unified. As the new Web Content Specialist, Kidder will work across departments to ensure the website aligns with other communications and reflects a common vision. The website is on schedule for the launch date. Site building will continue after launch, so departments can keep improving their pages. Every department will select a point person to take quarterly trainings, keeping departments abreast of upcoming changes.

Loerts noted that past problems stemmed not only from site design, but also the County's lack of internal organization to regularly update the site. Kidder will monitor that process. The County will have much better tools to increase resident engagement with the website. Then, when the County sets up a project such as another bond measure, people will seek this site for information.

Augerot and Wyse emphasized the need to have meeting-related materials for all boards, committees, and commissions in one easy-to-find location.

Larsen shared there will be a central place to see all minutes, board meetings, and calendars. That structure will mainly be implemented in April 2024. There will be a main calendar where visitors can select specific department calendars. All department events will show on the main calendar.

Crager observed that this website will be much easier to maintain, but still must be updated by subject matter experts.

Kidder concurred. The web team will assist, but departments need to understand their own processes. Over the next year, staff will work to ensure that commonly used tools are available to all departments, so that processes are consistent and efficient.

Wyse noted the need for department directors to incorporate website maintenance time into the designated employee's workload.

Loerts mentioned that web skills, in addition to administrative skills, should now be considered when hiring.

Augerot noted this will require rewriting some job descriptions, which means reclassification.

McEneny concurred about the need to modernize job descriptions, particularly as the average workforce age is getting younger.

Larsen suggested that instead of each department hiring a web person, the County could hire one or more people in a centralized position, like Kidder. Now it is easier for the web team to see which departments are struggling and offer help. Kidder's goal for the next year is to review content with every department.

Malone noted that a site with up-to-date information is a big step towards rebuilding community trust.

Chair Malone recessed the meeting at 10:30 a.m. and reconvened at 10:40 a.m.

3.3 Approve/Discuss Final Adoption of Home, Opportunity, Planning, and Equity (HOPE) Bylaws – Rebecca Taylor, Health Services

Taylor presented the bylaws and other governing documents for the HOPE Advisory Board (AB) and the Memorandum of Understanding (MOU) for the Coordinated Homeless Response System (CHRS). The Benton CHRS includes the Coordinated Homeless Response Office (CHRO) which is staffed by Benton Health Services. These amendments integrate the new structure provided by House Bill (HB) 4123 and acknowledge recently formed partnerships. This version incorporated feedback from Community Services Consortium (CSC), Corvallis, and the Board of Commissioners. Corvallis staff recommended that the Intergovernmental Agreement (IGA) between Corvallis and the County be amended to clarify CHRO funding at a later time.

Augerot noted the signature lines did not reflect the current Board Chair, and Wyse's last name was misspelled. Taylor to correct the errors.

Responding to a question from Malone, Taylor explained that before HB 4123, CSC Executive Director Pegge McGuire served on the HOPE AB, which developed the HOPE policy recommendations. In the MOU, CSC's role is similar to that of CHRO member cities. As staff adapt the HOPE Executive Committee to meet HB 4123 requirements, CSC will provide ongoing representation and support of policy and operational sides through implementation task meetings.

MOTION: Wyse moved to approve the proposed changes to the HOPE Advisory Board bylaws, Coordinated Homeless Response System Memorandum of Understanding, and the Coordinated Homeless Response Office Funding Intergovernmental Agreement. Augerot noted that the IGA should be removed from the motion. Wyse accepted Augerot's amendment. Augerot seconded the motion as amended, which **carried 3-0.**

Augerot asked whether Corvallis would share some costs for the effort, and whether any of the smaller cities would be asked to contribute.

Taylor replied that CHRO is focused on a strategic plan for a comprehensive system-wide strategy to address homelessness in Benton County but is also considering how the County can prioritize homelessness response across all departments. In January 2024, when the County convenes the HOPE EC with CSC and partner cities under the new MOU structure, participants will consider projects, then discuss sharing the staffing or funding load.

Augerot recommended a nimble overarching IGA that addresses co-funding on a project basis as well as an office basis over time.

Taylor acknowledged that the funding landscape and staff's knowledge of the system are rapidly changing. The goal is to create enough structure to make progress but not so much as to prevent flexibility. Through prior work on the HOPE AB, the County has been able to demonstrate what a CHRO and CHRS looks like at a local level, setting the tone of coordination and collaboration.

3.4 Report on 2040 Department Goals for Fiscal Year (FY) 2021-2023 – Sean McGuire, Sustainability

McGuire explained that the 2040 Initiative started in 2015 to identify community core values. The County operationalized those values through focus areas and mission statements. In 2020, several top Board priorities and goals for department directors were added. Goals were included in the FY 2021-2023 budgeting document and tracked during the biennium.

Overall, 59% of goals were completed, 20% were 50-99% completed, and 21% were 0-49% completed. The main causes of less complete goals were capacity restraints (staff, time, and/or funding), a shift in long-term operations or planning, or goals that were predicated upon State/federal policies that changed. Today's report focused on Board priorities: the climate crisis, emergency resiliency, criminal justice, homelessness and housing insecurity, responsible governance, and equity, diversity, and inclusion. Emergency resiliency was an especially successful area, with 78% of goals achieved. Other priority areas had 50-67% of goals completed. McGuire emphasized the synergy of all County goals. Some priorities can potentially be addressed by every department, whereas in the past, departments were more separate.

McGuire and Information Technology are developing an online portal where leadership can update goal status. A major lesson was to more closely align goal development with the budget process. Staff from the Board of Commissioners Office and Financial Services are working on a more cohesive process for FY 2025-27. Next time it will be easier to understand the intent of the funds being requested. The County can keep working to transform how services are provided.

Crager commented that goals varied in size and focus; some were vague, some more robust; some involved large projects, others were small. This process enables departments to use resources, but also takes resources from other areas that may be a higher priority. The intent is to thoughtfully use Board goals to drive the budget process.

Augerot noted that side-by-side comparisons with FY 2023-25 goals would be helpful. FY 2021-23 was the first time the County used this process. The County is still learning to use this tool.

Malone suggested a difficulty rating for projects, and possibly separating long-term projects from one-time projects.

Crager encouraged discussion of whether leadership wants departmental performance metrics, to ensure staff are performing daily work at a high level. Then the County can work collectively on the highest priorities.

Augerot stated that showing the County's progress on community goals will restore community trust. However, the County must also be accurate and efficient in its outputs and create metrics for innovation as opposed to the status quo.

Malone recommended a dashboard with charts and graphs showing progress and monitoring goals. Wyse concurred.

Augerot observed that this process makes the budget more meaningful and understandable to the public. Given the failure of Measure 2-140, the Board must rethink how the Justice System Improvement Program fits into FY 2023-25 goals. The Board also needs to assign goals to McEneny for future performance evaluations.

Malone suggested using more of the General Fund, a relatively small but flexible part of the budget, to help reach goals.

4. Other

Augerot explained that the Board received a community member email asking the County to re-examine establishing a noise ordinance. This was last discussed by the County in 2017 or 2018. Many counties have noise ordinances, but such ordinances require enforcement, which can be

subjective. The County did not have enough patrol presence for that duty. The Board previously decided not to pursue the matter.

Wyse described the City of Corvallis noise ordinance.

Malone had discussed the topic with Sheriff Van Arsdall, who concurred that enforcing such an ordinance is challenging. Noise complaints often involve a dispute between two neighbors, which Malone did not consider a good use of Law Enforcement time.

Wyse asked if this was a widespread problem or a neighbor-to-neighbor issue. Community Development has already tried to intervene in this case; this may be an issue the residents should resolve through legal counsel. Wyse did not consider a County noise ordinance a high priority.

Counsel agreed that most noise complaints to the County involve individual neighbors. The Oregon Department of Environmental Quality has noise standards but does not have the resources to enforce them. Enforcement incurs ongoing expense because equipment and regular training is required for the operator, who will be challenged in court. The process is not as simple as it appears.

Malone suggested gathering information from the Sheriff and Community Development. McEneny to follow up with the Sheriff.

Crager reported that community meetings about the closed Alsea Community Health Center (CHC) had concluded. Residents were concerned about how the County would use taxes if not funding a CHC. Crager assured residents the County would not transfer funds until the end of the fiscal year. The current CHC model will not work in Alsea due to cost and a small patient panel, unless the County absorbs the cost. However, the community still needs healthcare; travel from Alsea to providers in Corvallis is challenging, especially for seniors. Residents asked about transportation options; Crager will contact Public Works Director Gary Stockhoff. It is difficult to attract a provider to Alsea due to housing scarcity, so the County might need to offer an incentive.

Crager and Human Resources Director Tracy Martineau have been discussing implementation of Paid Leave Oregon (PLO). A loophole in the statewide rules means that in some cases an individual could receive paid leave benefits as well as paid time off (PTO), known as “double-dipping.” This might be a topic of discussion at AOC Conference. The County will probably need to address the issue. There are provisions that an employer may to limit PTO, but a policy is needed.

McEneny noted that PLO also has a large associated cost.

Crager shared the issue may result in Oregon Administrative Rule changes or a legislative solution. Crager suggested that the Board investigate how other counties will approach the matter.

Augerot mentioned an email from Crook County about the Oregon Judicial Department (OJD), which is responsible for ongoing utilities and maintenance for court facilities. A meeting on the topic will be held in the City of Eugene. Crager may attend.

4. Executive Session

Chair Malone recessed the regular Board Meeting at 11:30 a.m. and immediately entered Executive Session under ORS 192.660[2][e] – Property Transactions.

Chair Malone exited Executive Session at 12:19 p.m. and immediately reconvened the regular Board Meeting.

5. Adjournment

Chair Malone adjourned the meeting at 12:19 p.m.

Pat Malone, Chair

Erika Milo, Recorder

5. NEW BUSINESS

From: Seirup, Erika <erika.seirup@corvallis.k12.or.us>
Sent: Tuesday, November 12, 2024 7:30 AM
To: AUGEROT Xanthippe <Xanthippe.Augerot@bentoncountyor.gov>; WYSE Nancy <nancy.wyse@bentoncountyor.gov>; MALONE Patrick <Pat.Malone@bentoncountyor.gov>
Subject: January Event in Support of Corvallis Public Schools

Good morning!

I hope you are all doing well. My name is Erika and I am the Community Engagement Manager with the [Corvallis Public Schools Foundation](#).

We are hard at work planning our special fundraising event--Hands Across Corvallis--in support of Corvallis students and schools. **We would love to have Benton County join us as a sponsor for the 2025 Hands Across Corvallis fundraiser, taking place this year on Thursday, January 30th, 2025.**

Please see the attached document for our sponsorship opportunities -- and we'd be thrilled if you all could join us the morning of, as well! **You can register for the event [online here](#).**

Please reach out if you would like to chat further, I would love to connect!

With gratitude,

Erika Seirup (she/her)

Community Engagement Manager

Corvallis Public Schools Foundation

Mailing Address: 1555 SW 35th Street Corvallis, OR 97333

Office Location: 3838 NW Walnut Blvd, Corvallis, OR 97330

541.757.4454 (w)

| |



2025 Event Sponsorship Levels

Hands Across Corvallis

“The Breakfast” fundraiser supporting Corvallis students & schools!

Sponsorship Benefits	Title \$7,500	Champion \$5,000	Promoter \$2500	Advocate \$1,000	Supporter \$500
<b style="color: red;">—CLAIMED— Exclusivity of logo prominently displayed in <i>all</i> event communication					
Logo displayed on banner at event					
Logo on printed/mailed postcard Deadline Dec. 1					
Logo displayed on yard sign at event					
Highlight in e-newsletter (2000+ subscribers)					
Name or logo in CPSF printed annual report	Logo	Logo	Logo	Name	
Social media feature (1,200+ followers)					
Verbal mention during event & logo in slideshow (350 guests)					
Name or logo on printed program Deadline Jan. 5	Logo	Logo	Logo	Logo	Name
Name or logo on website					

Note: We invite you to commit to a sponsorship today, but pay in January if that better aligns with your fiscal year. **Please contact Erika Seirup at erika.seirup@corvallis.k12.or.us for more information.**



Membership has it's advantages
<p style="text-align: center;">Networking and Visibility</p> <ul style="list-style-type: none"> • Networking Opportunities to Build Business and Community Relationships • Monthly Forum Luncheons, Chamber Greeters, and Business After Hours • Display membership proudly (<i>2/3 of consumers believe Chamber of Commerce members use good business practices, are reputable, care about their customers, and are involved in the community</i>)
<p style="text-align: center;">Online Social Media</p> <ul style="list-style-type: none"> • Promote special announcements or sales on the Chamber's social media sites
<p style="text-align: center;">Brochure Display</p> <ul style="list-style-type: none"> • Brochures, advertisements, coupons or other media on display in the Chamber Visitor Center
<p style="text-align: center;">Online Business Directory and Events Calendar Listing</p> <ul style="list-style-type: none"> • Business listing and link to homepage on Chamber website • Post special events on Chamber Community Events Calendar
<p style="text-align: center;">Stay Informed!</p> <ul style="list-style-type: none"> • Receive up-to-date information on central issues of importance pertaining to local business and community
<p style="text-align: center;">Ribbon Cutting and Grand Openings</p> <ul style="list-style-type: none"> • Let the Chamber promote and celebrate your business with a Ribbon Cutting or Grand Opening ceremony

Member Information		
Business Name:		
Contact Person:		
Mailing Address:		
Physical Address:		
City:	State:	ZIP Code:
Phone:	Fax:	Email:
Website:	Facebook:	Twitter:
Number of Employees:		
Business Hours:		
Description of your business/organization:		
Membership Opportunities		

Business Description	Membership Investment	Check the level that you are interested in
Small Business (1-10 Employees)	\$200	<input type="checkbox"/>
Medium Business (11-20 Employees)	\$375	<input type="checkbox"/>
Large Business (21+ Employees)	\$575	<input type="checkbox"/>
Civic Organizations	\$275	<input type="checkbox"/>
Nonprofit Organizations	\$150	<input type="checkbox"/>
Premier Membership		
Small Business (1-10 Employees) - Valued at \$1,450	\$1,100	<input type="checkbox"/>
Medium Business (11-20 Employees) - Valued at \$1,625	\$1,300	<input type="checkbox"/>
Large Business (21+ Employees) - Valued at \$1,850	\$1,400	<input type="checkbox"/>
Premium Membership Packages Include:		
<ul style="list-style-type: none"> · Annual Membership <ul style="list-style-type: none"> · Two meals at each monthly luncheon · Recognition at monthly luncheon · Samaritan Awards Table Sponsor · Recognition on Sip & Stroll poster and event page · Opportunity to add swag to Sip and Stroll bag <ul style="list-style-type: none"> · 2 tickets to Sip & Stroll · 4 Facebook shout outs · Business Advertisement on Chamber Website · Business Advertisement on Chamber Newsletter · Opportunity to showcase your business cards at the Visitor Information Center 		
Pre-Paid Monthly Lunches (\$15 each)- pre-paid lunches are optional. You may purchase the day of.		
	__x\$15	\$__

Sponsorship Opportunities

The Chamber is excited to collaborate with local businesses to create meaningful and engaging community events. If you are interested in sponsoring any of our events or luncheons, please indicate your interest by selecting the appropriate options below.

Sip and Stroll Sponsorship Opportunities - see flyer for details

Title Sponsor	\$2,500	<input type="checkbox"/>
Presenting Sponsor	\$1,500	<input type="checkbox"/>
Map Sponsor	\$300	<input type="checkbox"/>
Bracelet Sponsor	\$200	<input type="checkbox"/>
Community Sponsor	\$100	<input type="checkbox"/>

Samaritan Sponsorship Opportunities - see flyer for details

Title Sponsor	\$500	<input type="checkbox"/>
Presenting Sponsor	\$200	<input type="checkbox"/>
Table Sponsor	\$150	<input type="checkbox"/>

Other Sponsorship Opportunities

Trunk or Treat Sponsor	\$200	<input type="checkbox"/>
Tree Lighting Sponsor	\$200	<input type="checkbox"/>
Chamber Luncheon Sponsor - one luncheon (Includes special recognition at luncheon)	\$200	<input type="checkbox"/>
Student of the Month Sponsor (Includes special recognition at luncheon)	\$150	<input type="checkbox"/>

Scholarship Donation

The Chamber is honored to present a scholarship to the recipient of the Junior First Citizen Award. Each year, we rename this scholarship in memory of a beloved community member we lost in the previous year, celebrating their legacy and impact on our community

Optional Scholarship Donation \$ _____



Board of Commissioners Agenda Item

Agenda Placement and Contacts

Suggested Agenda Date 12/10/24

View [Agenda Tracker](#)

Suggested Placement* Work Session and Meeting

Department* Board of Commissioners

Contact Name* Maura J Kwiatkowski

Phone Extension* 5417663531

Meeting Attendee Name* Xanthippe Augerot, Board Chair

Agenda Item Details



Item Title* Initiation of a Resource Naming Process for the 4185 SW Research Way Building

Item Involves* Check all that apply

- Appointments
- Budget
- Contract/Agreement
- Discussion and Action
- Discussion Only
- Document Recording
- Employment
- Notice of Intent
- Order/Resolution
- Ordinance/Public Hearing 1st Reading
- Ordinance/Public Hearing 2nd Reading
- Proclamation
- Project/Committee Update
- Public Comment
- Special Report
- Other

Estimated Time* 10 minutes

Board/Committee Involvement* Yes
 No

Advertisement* Yes
 No

Issues and Fiscal Impact

Item Issues and Description

Identified Salient Issues*

Benton County Policy A109, Resource Naming, provides a systematic process for naming public facilities and lands. Per A109, "the Board of Commissioners shall have the sole authority to name any County facility or land, except as provided in 3.C. to the County Administrator."

Options*

1. Initiate a Resource Naming Process for the 4185 SW Research Way Building, or
2. Decline to Initiate a Resource Naming Process for the 4185 SW Research Way Building.

Fiscal Impact*

- Yes
 No

2040 Thriving Communities Initiative

Mandated Service?* Yes
 No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values* Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

Explain Core Values Selections* N/A

Focus Areas and Vision* Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

Explain Focus Areas and Vision Selection* N/A

Recommendations and Motions

Item Recommendations and Motions

Staff Recommendations* Not Applicable

Work Session Motions* I move to ...
Not Applicable

Meeting Motions* I move to ...
..Initiate a Resource Naming Process for the 4185 SW Research Way Building and direct staff to include a naming decision agenda item on the Board's December 17, 2024 meeting agenda.

I move to initiate a Resource Naming Process for the 4185 SW Research Way Building and direct staff to include a naming decision agenda item on the Board's December 17, 2024 meeting agenda.

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.
a109_resourcenaming-final-10-15-24.pdf 135.89KB

Comments (optional) If you have any questions, please call ext.6800

Department Approver RACHEL MCENENY



Benton County

Policy Title	Resource Naming				
Policy Number	A109	Version	3.0	Effective Date	10/15/2024

Policy

Board of Commissioners

10/15/2024

Approved By

Date Adopted

Overview

Purpose/Rationale

To provide a systematic process for naming public facilities and lands.

Scope

This policy applies to all County-owned facilities and lands and includes improvements such as buildings and bridges. The policy excludes streets and roadways. Exceptions to this policy are:

- A. Previously named facilities or lands transferred from another agency to Benton County. Such names will be reviewed on a case-by-case basis to determine whether a name change is warranted or desired by the County.
- B. Future facilities or lands where a name is a condition of a purchase/sale agreement or other contractual agreement approved by the Board of Commissioners. Prior to accepting such a condition, the County will conduct a review to determine whether the conditional name is appropriate for County-owned facilities or lands.
- C. Facilities for which naming rights are conveyed to an individual or organization in return for financial remuneration to the County as specified in a contractual agreement approved by the Board of Commissioners, including various halls and arenas at the Benton County Fairgrounds. The County will conduct a process to determine whether the requested naming is appropriate for County-owned facilities or lands.

Policy Owner

Board of Commissioners Office

Policy

1. Authority

The Board of Commissioners shall have the sole authority to name any County facility or land, except as provided in 3.C. to the County Administrator.

2. Naming Sources

- A. Names shall be drawn from at least one of the following:
 - i. Public figures or groups who have made significant contributions to Benton County or the State of Oregon;
 - ii. Culturally or historically significant persons or groups to Benton County;
 - iii. A person, group, place, or feature significantly identified with the facility or land being named; and,
 - iv. Other sources as determined by the Board of Commissioners.

3. Naming Process

- A. The Board of Commissioners shall initiate the naming of a facility or land by directing the County Administrator to execute the process and providing general direction or perspectives on potential names. The County will provide opportunities for community and employee input.
- B. In exercising their authority, the Board of Commissioners shall consider names that:
 - i. Honor Benton County and regional history and cultures;
 - ii. Are easily understood and appreciated by local communities;
 - iii. Allow for the efficient use of the resource for County business;
 - iv. Do not duplicate existing names of facilities or lands; and,
 - v. Do not create a potential for copyright infringement issues.
- C. The County Administrator is delegated authority to make determinations regarding naming of nonpublic portions of County buildings; smaller, unenclosed areas within larger public facilities, such as parks; and, placement of temporary memorials or objects.

Definition(s)

Word(s)	Definition
County Lands	Any lands under the ownership or control of the County.

County Facilities	Facilities under the ownership or control of the County. The term “County facilities” includes improvements to real property, such as buildings and bridges, but does not include streets and roadways.
-------------------	---

Keywords

Landmarks, roads, facility, resource, name, land

Category

Administrative

Contact

Board of Commissioners Office: 541.766.6800

Policy History

- **Version 3.0**
10/15/2024
Updates and revisions throughout, including establishment of a formal procedure for the resource naming process.
- **Version 2.0**
2019
Revise requirement to include applicable advisory committees and boards.
- **Version 1.0**
04/16/2013
Original format, fourth condition added to 2.2 to conform to current practice; text edited for grammar and consistency.



Benton County

Procedure					
Procedure Title	Resource Naming				
Procedure Number	A109	Version	3.0	Effective Date	10/15/2024

Procedure

- A. **Naming Process:** The Board of Commissioners shall initiate the naming of a facility or land by directing the County Administrator to execute the process and providing general direction or perspectives on potential names. The County Administrator will then identify a Facilitator to guide the naming process.
- B. The Facilitator will review the Commissioners' direction and perspectives and reach out for feedback from relevant County individuals, programs, and committees, including, but not limited to, the County's Equity Committee, Historical Resources Commission, and the Parks Advisory Board.
- C. The Facilitator will reach out to relevant community individuals and groups to capture potential names and/or reaction to submitted names.
- D. The Facilitator will also consider names that had previously been considered and received positive reaction but were not selected for a facility or land.
- E. With input from the above and direction from the County Administrator, the Facilitator shall provide the Board of Commissioners with three (3) to five (5) naming recommendations.
- F. **Community Outreach:** Once final recommendations are identified and reviewed by the Board of Commissioners, the Benton County Public Information Officer may conduct an awareness and outreach campaign. The campaign would provide an opportunity for County communities to comment and/or vote on the final recommendations.
- G. **Public Input:** The Board of Commissioners will consider community input in their decision-making process.
- D. **Selection:** The Board of Commissioners may:
1. Select a recommended name;
 2. Select another name; or,
 3. Request additional alternatives.
- E. **Decision:** The decision of the Board of Commissioners shall be final.

6. DISCUSSION TOPICS

6.1 COMMERCIAL PROPERTY ASSESSED CLEAN ENERGY PROGRAM (CPACE)



AGENDA ITEM CHECKLIST

Requested Meeting Date	December 10, 2024
Meeting Type	<input type="checkbox"/> Regular Board Meeting (1 st and 3 rd weeks of each month) <input checked="" type="checkbox"/> Goal-setting Meeting (2 nd week of each month) <input type="checkbox"/> Information-sharing Meeting (4 th week of January, April, July, and October)
Your Department	Economic Development
Contact Name	Christopher Jacobs
Phone/Extension	541.766.6339

AGENDA ITEM DETAILS

Enter the title of your agenda item here:

Benton County CPACE (Commercial Property Assessed Clean Energy) Program

Please check all that apply to your item

- | | |
|---|---|
| <input type="checkbox"/> Appointments | <input type="checkbox"/> Ordinance/Public Hearing and 1 st Reading |
| <input type="checkbox"/> Budget | <input type="checkbox"/> Ordinance: 2 nd Reading and Adoption |
| <input type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Proclamation |
| <input checked="" type="checkbox"/> Discussion and Action | <input type="checkbox"/> Project/Committee Update |
| <input type="checkbox"/> Discussion Only | <input type="checkbox"/> Report |
| <input type="checkbox"/> Order | <input type="checkbox"/> Other |
| <input type="checkbox"/> Resolution | |
| <input type="checkbox"/> Public Hearing | |

Board/Committee Involvement	<input checked="" type="checkbox"/> No
	<input type="checkbox"/> Yes
If yes, name of Board/Committee:	

Advertisement	<input checked="" type="checkbox"/> No
	<input type="checkbox"/> Yes
If yes, names/dates of publications:	

DESCRIPTION AND FISCAL IMPACT

Describe the item (include background, history, need, importance, benefits, requirements, etc.)

The CPACE Program allows owners of eligible commercial property to obtain long-term financing from private capital providers for certain qualified improvements. While the financing is repaid to the Capital Provider, the CPACE Act directs the County to impose a voluntary benefit assessment and record a lien (the "CPACE Lien") on the property. Oregon Revised Statutes (ORS 223.680 and ORS 223.685) authorize local governments to establish property assessed financing programs that help property owners finance energy, water, renewable, and seismic improvements to qualifying real property.

Options

Fiscal Impact?

No

Yes

If yes, describe impact:

The County, as compensation for time and costs incurred in the establishment of the CPACE Program, including the CPACE Ordinance, this Guidebook, the draft documents, as well as for reviewing a Project Application for completeness and executing the Benefit Assessment Agreement, CPACE Lien, and Assignment, is entitled to a fee equal to 1% of the amount financed by the Property Owner, or a minimum of \$2,500 and capped at a total of no more than \$15,000. The Property Owner must pay this fee to the County at the closing of the transaction between the Property Owner and the Capital Provider, and such payment is a condition precedent to recording.

2040 THRIVING COMMUNITIES INITIATIVE

Mandated service?

No

Yes

If yes, describe impact:

Core Values (select all that apply)

<input type="checkbox"/> Vibrant, livable Communities	<input type="checkbox"/> Community Resilience
<input type="checkbox"/> Supportive People Resources	<input type="checkbox"/> Equity for Everyone
<input type="checkbox"/> High Quality Environment and Access	<input type="checkbox"/> Health in All Actions
<input checked="" type="checkbox"/> Diverse Economy That Fits	<input type="checkbox"/> Not Applicable

Explain Core Values Selections

Focus Areas and Vision (select all that apply)

<input type="checkbox"/> Community Safety	<input type="checkbox"/> Housing and Growth
<input type="checkbox"/> Emergency Preparedness	<input type="checkbox"/> Arts, Entertainment, Culture, and History
<input type="checkbox"/> Outdoor Recreation	<input type="checkbox"/> Food and Agriculture
<input checked="" type="checkbox"/> Prosperous Economy	<input type="checkbox"/> Lifelong Learning and Education
<input type="checkbox"/> Environment and Natural Resources	<input type="checkbox"/> Not Applicable
<input type="checkbox"/> Mobility and Transportation	

Explain Focus Areas and Vision Selections

RECOMMENDATIONS AND MOTIONS

Staff Recommendation: Schedule a public hearing and first reading of ordinance as provided or amended by Benton County Board of Commissioners.

Meeting Motion: I move to direct staff to schedule a public hearing and first reading of the ordinance as provided or amended by Benton County Board of Commissioners.

ATTACHMENTS, COMMENTS, AND SUBMISSION

This checklist and any attachments will be published in the Board Meeting packet.

Please call 541-766-3531 if you would like assistance with the Agenda Item Checklist submittal process.

Comments:

Department Approver: Christopher Jacobs, Economic Development

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY
STATE OF OREGON

A Resolution Establishing a Commercial Property)
Assessed Clean Energy (“CPACE”) Program in) Resolution No. _____
Benton County)

WHEREAS,

ORS 223.680 and ORS 233.685 authorizes the County to establish a program to assist owners of commercial property with securing the financing of cost-effective energy improvements and seismic rehabilitation improvements, respectively; and

The programs authorized by ORS 223.680 and 233.685 are called Commercial Property Assessed Clean Energy Programs. The CPACE Program supports the financing of energy and water efficiency and renewable energy upgrades and seismic rehabilitation improvements on commercial buildings using a property tax lien; and

Reducing energy and water consumption and improving seismic resiliency through building retrofits will strengthen the County’s economic infrastructure by improving property values, building performance, and marketability of the County’s commercial real estate; and

Benton County is committed to equitably advancing sustainable economic development and the County will work to ensure communities most in need will benefit from these opportunities; and

In accordance with best practices nationwide, a CPACE program can be successfully implemented in Benton County that minimizes any local administrative burden and cost while ensuring that Benton County is protected financially and legally from the authorization of a CPACE program; and

Attached as Exhibit A is the Program Guide which along with sample program documents shall be part of the CPACE program in Benton County, which may be amended from time to time at the discretion of the County Administrator for Benton County; and

The Program Documents shall allow Property Owners to apply for approval of CPACE benefit assessments on their property to repay financing from third party private capital providers, said benefit assessments to be recorded on title to their property upon approval and closing of financing, with appropriate protections for the County; and

Before establishing a program under this section, Benton County has provided notice to utilities that distribute electric energy, natural gas, or water within the areas in which the local government will operate the program that a CPACE program will be established in accordance with ORS 223.680(3); and

Benton County held a duly noticed public hearing on XX/XX/XXXX, in order to receive input and comment.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF BENTON COUNTY, OREGON AS FOLLOWS:

Section 1. The CPACE Program in Benton County is hereby established.

Section 2. The County Administrator for Benton County shall oversee development of the CPACE program in accordance with ORS 223.680 and 223.685 and the Program Guide, plus sample program documents and a fee schedule necessary to implement the CPACE program. This oversight shall extend to delegated and outsourced services and management.

Section 3. The County Administrator will consult with the County Clerk, County Assessor and County Tax Collector as it oversees development and adaptation of the CPACE program.

Section 4. This Resolution shall take effect immediately from and after its adoption.

Adopted this _____ day of _____, 20____.

Signed this _____ day of _____, 20____.

BENTON COUNTY
BOARD OF COMMISSIONERS

Xanthippe Augerot, Chair

Nancy Wyse, Vice Chair

Pat Malone, Commissioner

Approved as to form:

By _____
Vance M. Croney, County Counsel

EXHIBIT A to Resolution No. _____



**PROGRAM GUIDEBOOK:
CPACE PROGRAM**

BENTON COUNTY, OREGON

DRAFT

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I. Introduction

ABOUT CPACE

Benton County (the “County”) administers a Commercial Property Assessed Clean Energy (“CPACE”) financing program (the “CPACE Program” or the “Program”). The CPACE Program allows owners of eligible commercial property to obtain long-term financing from private capital providers for certain qualified improvements. While the financing is repaid to the Capital Provider, the CPACE Act directs the County to impose a voluntary benefit assessment and record a lien (the “CPACE Lien”) on the property. CPACE financing of more than \$2 billion has been used on thousands of properties in 38 states and the District of Columbia.

The Oregon Statutes (ORS 223.680 and ORS 223.685) authorize local governments to establish property assessed financing programs that help property owners finance energy, water, renewable, and seismic improvements to qualifying real property. The financing is secured with a lien on the benefitted property (Benefit Assessment Lien) with the same priority as a lien for the assessment for local improvements. The local improvement lien is an established mechanism used by municipalities for decades to finance projects that provide a public benefit such as street improvements, water, sewer and street lighting.

Individual cities and counties may now take action to create their own CPACE programs and help buildings become more efficient and resilient. Creating a county CPACE program is simple: first, a city/county adopts a resolution and guidelines that govern how its CPACE program works. Second, since the repayment of the CPACE financing is between a private lender and a property owner, when the lender’s lien against the property is filed, a county only has to review the lien application for compliance with the CPACE state law, and then record a unique agreement that includes the acknowledgment of a special property “benefit assessment” by the city/county.

In Oregon, CPACE financing is available in four categories: energy efficiency, renewable energy, water conservation, and seismic rehabilitation improvements. Improvements that reduce greenhouse gas emissions would qualify, provided that the improvements also conserve energy or result in renewable energy improvements. A voluntary CPACE loan is secured by a senior lien on the property and paid back over time; tax liens and other government assessments remain superior to the CPACE lien. Like other assessments, CPACE financing is non-accelerating, which means only current or past due payments can be collected, while future payments are the responsibility of whomever owns the property at the time. The CPACE repayment obligation transfers automatically to the next owner if the property is sold. In the event of default, only the payments in arrears are due. This arrangement spreads the cost of qualifying improvements – such as energy-efficient HVAC equipment, upgraded insulation, new windows, solar installations, or seismic upgrades – over the useful life of the measures.

The Program exists as a function of Oregon’s CPACE legislation and the rules established by the County. No change in the Program or in Oregon’s CPACE legislation will affect a property owner’s obligations to pay CPACE assessments incurred under the Program prior to such changes.

OR-PACE Program Guidebook

This Guidebook was developed to help launch CPACE programs. A major benefit to using a ready-made and legally reviewed program is that it allows counties, property owners, contractors, and capital providers to follow a standard set of rules. This is critical in attracting the broadest capital investment to CPACE projects.

In this document you can find information about:

- Statutory and programmatic eligibility requirements for CPACE properties and projects in Benton County.
- Process for applying for CPACE project approval.

II. Benefits of CPACE

CPACE offers benefits to building owners, developers, municipalities, mortgage holders, and building professionals.

For Building Owners and Developers: One of the biggest barriers to converting potential projects to completed projects for efficiency and seismic upgrades are the up-front cost of the types of measures identified in the statute as qualifying improvements. CPACE financing typically requires little up-front investment, and qualifying improvements improve property value. Energy efficiency measures, in particular, also lower operating costs. In addition, CPACE financing has the following benefits:

- **Up to 100%, long-term financing.** Many owners lack the capital to complete efficiency and seismic improvements. All direct and indirect costs incidental to the qualified improvements can be wrapped into CPACE financing.
- **Transferrable upon sale.** Some owners may want to sell the building before the financing is repaid. The CPACE lien and assessment are attached to the property and transfers to the new owner.
- **Cash flow benefits.** CPACE financing may be repaid over the useful life of the improvements, which because of the long-term financing options can have positive effects on cash flow.
- **Triple-net and Full-net leases may allow pass-through of assessment installments to tenants.** Under triple/full net leases, CPACE payments can be passed along to tenants, who also typically derive benefit from any energy savings through reduced operating costs.

For Energy Auditors, Architects, Building Engineers, and Contractors: By allowing a property owner to access 100% up-front financing for longer terms than are typically available for conventional financing, more substantial efficiency and seismic improvements are now more affordable with CPACE. Energy auditors, architects, engineers, and contractors can suggest CPACE financing as a way for their clients to implement needed energy or seismic upgrades that might otherwise be unaffordable. Since the demand for building efficiency and seismic improvements will grow in a CPACE-enabled jurisdiction, CPACE is a powerful business growth catalyst for building professionals like energy auditors and contractors.

For Cities/Counties: CPACE is an economic development tool. By making it more affordable for building owners to make major improvements to their buildings, local building stock value is enhanced, and more jobs are created. Energy, water, and seismic upgrades create a more competitive environment for retaining and attracting new businesses by lowering energy costs and improving the structural soundness of buildings. Upgraded buildings can generate higher property tax payments for the city/county. Energy upgrades also typically reduce greenhouse gases and other pollutants, which facilitates adherence to city, county, or state climate action plans or goals.

For Existing Lien Holders: CPACE improvements can enhance property value and typically improve a building’s longevity, thereby reducing the risk of property value decline over time. In addition, CPACE financing is non-accelerating, meaning only current or past due annual payments can be collected each year while future payments stay with the property. As such, existing mortgage holders see their collateral improved without substantial increase in credit risk and with only a modest impact on lien priority. CPACE financing is not permitted without the consent of all existing lien holders and, under certain circumstances, the holders of certain other obligations encumbering commercial residential property.

III. CPACE Financing Program Rules

The purpose of this Program Guidebook is to provide standard guidelines to use in establishing efficient and effective CPACE programs that are consistent from across Oregon State.

This Program Guidebook (the “Guidebook”) is prepared as required by the CPACE Act, at the direction of the Benton County Board of County Commissioners, and is approved in connection with, and as an attachment to, the CPACE Resolution, Resolution No 2024 – XX. Capitalized terms used herein, but not defined herein, have the meaning given to such terms in the CPACE Ordinance, Ordinance 2024 - XX.

The Guidebook establishes guidelines, eligibility, approval criteria, and an application form for the administration of the CPACE Program for the County. The CPACE Program enables financing for commercial property owners (“Property Owners”) to make certain energy efficiency, renewable energy, water conservation, and seismic rehabilitation improvements (each, a “Qualified Improvement”) as described in the CPACE Act and further clarified in this Guidebook. Qualified Improvements, including all eligible costs that are to be financed as described in a project application (the “Project Application”) approved by the Program, constitute a “Qualified Project.” Property Owners may receive funding for their Qualified Improvements only from qualified private investors (“Capital Providers”) pursuant to a separate Financing Agreement negotiated between the Property Owner and Capital Provider (a “Financing Agreement”).

In the following numbered subsections, a reader can find information about:

- Statutory and programmatic eligibility requirements for CPACE project financing in Oregon State; and,
- The appropriate steps and forms needed for Benton County to receive and process a CPACE project lien application.

1. Establishment of CPACE Program Boundaries

Benton County adopted Resolution No 2024-XX on XX/XX/XXX and Ordinance 2024-XX on XX/XX/XXX, establishing the CPACE Program for all eligible commercial properties within the boundaries of the Benton County, including both incorporated and unincorporated territory (the “Region”).

2. Administration of Program; Authorized Officials

The County Administrator’s Office is designated and authorized to review each Project Application to confirm that it is complete and contains no errors on its face. The County Administrator may designate this responsibility at their sole discretion. The County Administrator’s Office or designee will then execute the Benefit Assessment Agreement and CPACE Lien documents on behalf of the County and record them with the real property records.

As part of Program operation, the County Administrator's Office or designee will:

- Accept Project Applications (see Attachment A, Application) from Property Owners and Capital Providers for prospective CPACE projects.
- Review the Project Application to determine conformance with the Application Checklist (See Attachment B).
- Approve/conditionally approve/disapprove the Project Application and communicate to applicant.
- Execute the CPACE Notice of Benefit Assessment and CPACE Lien.
- Record the Notice of Assessment Interest and Assignment.

3. Eligibility Requirements

Eligible Property means any privately-owned commercial, industrial, agricultural, or multi-family real property of five (5) or more dwelling units located within the boundaries of the Region (including properties owned by a not-for-profit organization).

Ground leases on Eligible Property are permitted, so long as all requirements of the CPACE Ordinance are met, including requiring the Property Owner to enter into a Benefit Assessment Agreement. On ground-leased property, therefore, the assessment and CPACE Lien encumber the fee interest in the property, not the ground leasehold.

Property Owner means an owner of qualifying eligible property, which is the record owner of title to the Eligible Property. The Property Owner may be any type of business, corporation, individual, or non-profit organization.

Qualified Improvements means a permanent improvement affixed to the real property that must meet at least one of these criteria:

- Decrease energy consumption or demand through the use of efficiency technologies, products, or activities that reduce or support the reduction of energy consumption or allow for the reduction in demand or reduce greenhouse gas emissions ("Energy Efficiency Improvement");
- Support the production of clean, renewable energy, including but not limited to a product, device, or interacting group of products or devices on the customer's side of the meter that generates electricity, provides thermal energy, or regulates temperature ("Renewable Energy Improvement");
- Decrease water consumption or demand and address safe drinking water through the use of efficiency technologies, products, or activities that reduce or support the reduction of water consumption, allow for the reduction in demand, or reduce or eliminate lead from water which may be used for drinking or cooking ("Water Conservation Improvement"); or
- Increase seismic safety through rehabilitation improvements ("Seismic Improvement").

Qualified Projects include the following:

- The acquisition, construction (including new construction), lease, installation, or modification of a Qualified Improvement permanently affixed to an Eligible Property.
- For Renewable Energy Improvements, "permanently affixed" includes Qualified Projects that are subject to a power purchase agreement or lease between the Property Owner/applicant and the

owner of the subject renewable energy system, if the power purchase agreement or lease contains all of the following provisions:

- a) The Renewable Energy Improvement relates to a Renewable Resource, which includes: (a) water; (b) wind; (c) solar energy; (d) geothermal energy; (e) bioenergy from biomass (like manure or wood products) or biogas (like methane); (f) renewable hydrogen; (g) wave, ocean, or tidal power; (h) Alternative fuels such as ethanol, biodiesel, renewable diesel.
 - b) The term of the power purchase agreement or lease is at least as long as the term of the related Benefit Assessment Agreement.
 - c) The owner of the Renewable Energy Improvement agrees to install, maintain, and monitor the system for the entire term of the Benefit Assessment Agreement.
 - d) Neither the owner of the Renewable Energy Improvement, nor the Property Owner, nor any successors in interest are permitted to remove the system prior to completion of the full repayment of the CPACE Lien.
 - e) After installation, the power purchase agreement or lease is paid, either partially or in full, using the funds from the CPACE financing.
 - f) The power purchase agreement or lease specifies the holder of the CPACE Lien is a third-party beneficiary of the power purchase agreement or lease until the CPACE Lien has been fully repaid.
- o Qualified Projects include the refinancing of existing properties that have had Qualified Improvements installed and completed for no more than three (3) years prior to the date of Project Application.

Qualifying Capital Provider may be any of the following:

- o a corporation, partnership, or other legal entity that provides proof that it is currently registered as a CPACE Capital Provider in two different states with CPACE programs;
- o a federal or state-chartered bank or credit union; or
- o a private entity, whose principal place of business is located in the state of Oregon, provided it is licensed or permitted to do business within the state and can produce its most recent audited financial statement or regulatory business filing.

Qualifying costs that can be CPACE financed include:

- o Materials and labor necessary for installation or modification of a Qualified Improvement;
- o Permit fees;
- o Inspection fees;
- o Financing or origination fees;
- o Program application and administrative fees;
- o Project development, architectural, and engineering fees;
- o Third-party review fees, including verification review fees;
- o Capitalized interest;
- o Interest reserves;
- o Escrow for prepaid property taxes and insurance;
- o Any other fees or costs that may be incurred by the Property Owner incident to the installation, modification, or improvement on a specific or pro rata basis.
- o See also the definition of Total Eligible Construction Costs in Section 5(5)(D).

4. Application Process

The Program Guide reduces the administrative burden on participating cities and counties as much as possible. Thus, the County Administrator's Office or designee will review the Project Application Checklist for proof of compliance with the requirements of the statute that are necessary for the County to approve the application and execute the applicable documents for the proposed CPACE transaction. All applicants are encouraged to review the Project Application Checklist accompanying the Application to ensure that the types of information that the County will rely upon to verify compliance with the statute are present in the completed Application.

The process of obtaining financing under the Program starts when a Property Owner approaches a Capital Provider. The Capital Provider will work with the Property Owner to collect a number of diligence items. Once all the items have been received, reviewed, and approved by the Capital Provider, the parties should settle on the loan terms.

The general flow of the CPACE application process will be as follows:

- (1) The Property Owner and the Capital Provider prepare the Project Application, consisting of Project Application, Project Application Checklist, and all supporting documents (described below). Applicants are encouraged to review the Project Application Checklist accompanying the Project Application to ensure that the types of information that the County will rely upon to verify compliance with the CPACE Act and CPACE Ordinance are present in the completed Project Application.
- (2) The County Administrator's Office or designee will have 10 business days (not including the day the application was submitted) to review and approve, conditionally approval, or disapprove of the Project Application. If the office has received an unusually high number of applications, or if review is delayed because of some force majeure event, the office may notify the applicant that the application review and approval will be delayed by no more than 10 additional business days.
- (3) The County application review process is confined to confirming that the Project Application is complete and all attachments conform to these guidelines. **County approval does not constitute endorsement of any representations that may be made with regard to the operation and any savings associated with the Qualified Improvements. All risk and liability is borne by the property owner and capital provider.** The County Administrator's Office or designee will review the Project Application for proof of compliance with the requirements of the CPACE Act and CPACE Ordinance that are necessary for the County to approve the Project Application and execute the applicable documents for the proposed CPACE transaction. Incomplete Project Applications will be returned to the applicant, and the County Administrator's Office or designee will notify the applicant about which items from the Project Application Checklist were not provided or are insufficient or inaccurate on their face. If the Project Application and supporting documents comply with the Project Application Checklist, the Project Application will be approved, and the approval communicated in writing to the applicant.
- (4) The Project Application may be conditionally approved if the application is complete but the attachment regarding lender consent is not yet available. Conditional approval will be treated

the same as an approval, with exceptions noted below.

(5) Upon receipt of approval, the Capital Provider will pay the CPACE program fee equal to 1% of the amount financed by the Property Owner, or a minimum of \$2,500 and capped at a total of no more than \$15,000 to the County Administrative Services department.

(6) Upon receipt of payment the County will draft the following "Closing Document": The Notice of Benefit Assessment and CPACE Lien document. At or before closing, at the request of the applicant, the designated and authorized official will execute closing documents.

(7) If the Project Application received conditional approval, the Closing Documents executed by the County may not be released from escrow unless and until all contingencies (including lender consents) have been received and executed in accordance with the Program Guide.

(8) At closing, the County will record the Notice of Benefit and CPACE Lien document in the Office of the Recorder for the County. At the election of the applicant, the County may delegate the recording of the closing documents to the applicant or their designee(s).

(9) Upon confirmation of recordation, the Capital Provider will disburse funds in accordance with the Financing Agreement.

5. Application Documents

The Project Application must be submitted with the following documents appended:

- Project Application Checklist (form attached)
- Certificate of Capital Provider Qualification
- Certificate of Qualified Improvements
- Notice of Benefit Assessment and CPACE Lien

(1) For Renewable Energy Improvements or Energy Efficiency Improvements on an existing building: A certification stating that (a) the proposed Qualified Improvements will either result in more efficient use or conservation of energy or water, the reduction of greenhouse gas emissions, or the addition of renewable sources of energy or water; or (b) the subject property as a whole prior to the installation of the Qualified Improvements does not conform to the meeting the current building energy or water code for the City/county, but will do so after the Qualified Improvements are installed. The certification must be performed by a licensed professional engineer or accredited individual or firm from the following list:

- American Society of Heating, Refrigeration, and Air-Conditioning Engineers (ASHRAE)
 - Building Energy Assessment Professional (BEAP)
 - Building Energy Modeling Professional (BEMP)
 - Operations & Performance Management Professional Certification (OPMP)
 - High-Performance Building Design Professional Certification (HBDP)
- Association of Energy Engineers (AEE)
 - Certified Energy Manager (CEM)
 - Certified Measurement and Verification Professional (CMVP)
 - Certified Energy Auditor (CEA)

- Building Performance Institute
 - Energy Auditor
- Investor Confidence Project
 - ICP Quality Assurance Assessor

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Other professional entities may be accepted by the County Administrator's Office at its discretion.

- (2) For Renewable Energy Improvements that are solar photovoltaics, a North American Board of Certified Energy Practitioners (NABCEP) PV design specialist certification is acceptable, or a licensed Electrical Engineer, Building Energy Assessment Professional (BEAP), Building Energy Modeling Professional (BEMP), Certified Energy Manager (CEM), Certified Measurement and Verification Professional (CMVP), or Certified Energy Auditor (CEA). Other professional entities may be accepted by the County Administrator's Office at its discretion.
- (3) For Seismic Improvements on an existing building: A Tier 1 and Tier 2 building performance report that conforms to American Society of Civil Engineers and the Structural Engineering Institute 41 - Basic Performance Objectives for Existing Buildings (unless a Tier 3 evaluation is required by ASCE 41) is required on all Seismic Rehabilitation Improvement projects. All ASCE 41 evaluation must be performed by a State licensed structural engineer. The evaluation must justify the cost measures included in the Application as cost-effective.
- (4) For New Construction:
 - (A) Relating to energy or water efficiency, certification by a licensed professional engineer stating that each proposed Qualified Improvement will enable the subject property to exceed the applicable energy efficiency, water efficiency, or renewable energy code requirements. If the building as a whole performs above code, all energy and water-related improvements are eligible for financing; or, alternatively, 30% of the Total Eligible Construction Costs qualify for CPACE financing.
 - (B) "Total Eligible Construction Costs" or "TECC" means all direct and indirect costs of materials, labor, and soft costs related to the design, installation, and construction of the new structure. Soft costs may include, for example, architecture and engineering fees, energy modeling costs, surveys, and development fees and financing costs. Costs that are excluded from TECC include the costs of land acquisition, off-site improvements, site permitting, environmental testing and remediation, and equipment not permanently installed on the property.
- (5) Term of Benefit Assessment:

For all Qualified Improvements, the licensed engineer, individual or firm providing the certification of eligibility of the Qualified Improvements must attest that the proposed term of the financing does not exceed the weighted average effective useful life of the proposed Qualified Improvements and that the Qualified Improvements are permanently affixed, as described in this Guidebook.

6. Closing Document

The following document requires the signature of the County and shall be part of the closing of any CPACE transaction.

- Notice of Benefit Assessment and CPACE Lien (Form attached)

7. Interest Rates

Interest rates are negotiated in a Financing Agreement between the Property Owner and the Capital Provider. The County has no role in reviewing, setting, or opining on such interest rates or other aspects of the Financing Agreement. Market forces – such as competition, the intended use of the property, potential risk –will affect the terms negotiated by the Property Owners and Capital Providers.

8. Billing and Collection of Assessments

Billing, collection and enforcement of delinquent CPACE Liens or CPACE financing installment payments, including foreclosure, remain the responsibility of the Capital Provider, and the terms are negotiated within the Financing Agreement.

9. Enforcement of CPACE Lien

At the Capital Provider's discretion, a delinquent account can be referred to the County for enforcement through the Local Improvement District collection process outlined in ORS 223.505 to 223.650. The County is entitled to recover its costs during the enforcement proceeding. Further details are in the Capital Provider agreement in the Program Documents.

10. Program Fee

The County, as compensation for time and costs incurred in the establishment of the CPACE Program, including the CPACE Ordinance, this Guidebook, the draft documents, as well as for reviewing a Project Application for completeness and executing the Benefit Assessment Agreement, CPACE Lien, and Assignment, is entitled to a fee equal to 1% of the amount financed by the Property Owner, or a minimum of \$2,500 and capped at a total of no more than \$15,000. The Property Owner must pay this fee to the County at the closing of the transaction between the Property Owner and the Capital Provider, and such payment is a condition precedent to recording.

11. Term of a Benefit Assessment; Calculation of Useful Life of Qualified Improvements

The maximum term of a Benefit Assessment may not exceed the useful life of the Qualified Improvement, or weighted average life if more than one Qualified Improvement is included in the Qualified Project.

12. Form of Closing Documents

The Program has adopted form Closing Document: Notice of Benefit Assessment and CPACE Lien. A Property Owner and Capital Provider may adapt the form to the needs of their particular transaction but must not modify or omit any material substantive terms contained in the form.

13. Written Consent from Lienholder(s) Required

Before entering into a Benefit Assessment Agreement with the County, and pursuant to Oregon Statutes 223.680(6)(a) and (b) and 223.685(5)(a) and (b), the Capital Provider must obtain, and the Project Applications must show proof of notice and written consent for the placement of the assessment and CPACE Lien from any holder of a lien, mortgage, or security interest in the real property.

If the consents are executed at closing, the signatures of the County to the Closing Documents will be held in escrow and will not be released until the consents are obtained. After closing, at the election of the County Administrator's Office, an amended Project Application with the consents attached must be sent to the County Administrator's Office. Capital Providers are responsible for providing their own form of consent that conforms to the CPACE Ordinance and CPACE Act.

14. Provisions for Marketing and Participant Education

This Guidebook will be made available to the public on the County's website. It is determined that there is no need for marketing and participant education at this time. It is presumed that Property Owners and Capital Providers understand the principles and processes associated with CPACE financing and will look to the Guidebook for understanding and clarification of the County CPACE program.

15. County Has No Liability or Financial Responsibility

As detailed in the Benefit Assessment and Assignment Agreements, neither the County, its governing body, executives, nor employees are personally liable as a result of exercising any rights or responsibilities granted under this program. The County shall not pledge, offer, or encumber its full faith and credit for any lien amount under the CPACE program. No public funds may be used to repay any CPACE financing obligation.

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PROGRAM DOCUMENTS

- CPACE Application
- CPACE Application Checklist
- Certificate of Capital Provider Qualification
- Certificate of Qualified Improvement
- CPACE Notice of Benefit Assessment and CPACE Lien

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BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY
STATE OF OREGON

In the Matter of an Ordinance Enacting Section X.XX) **ORDINANCE**
of the Benton County Code, regarding Commercial)
Property Assessed Clean Energy Financing) **No. _____**

WHEREAS:

The Benton County Code contains rules and regulations duly enacted through ordinance by Benton County and the Benton County Board of Commissioners; and

From time-to-time the need arises to make amendments, including new enactments to the Benton County Code; and

The Corvallis Benton Economic Development Office has identified ongoing and significant issues concerning financing opportunities for commercial properties within Benton County wherein the proposed development seeks to enhance county goals including those associated with increased energy and water conservation and improvement of structures against seismic damage; and

The Benton County Board of Commissioners considered this matter at a duly noticed public hearing on XX/XX/XX and concluded the public will benefit from the proposed enactment of section X.XX of the Benton County Code.

NOW THEREFORE, THE BOARD OF COUNTY COMMISSIONERS OF BENTON COUNTY ORDAINS AS FOLLOWS:

Section 1. ENACTMENT. The identified new section X.XX of the Benton County Code, as fully appearing in Exhibit A is enacted as provided in Section 2.

Section 2. EFFECTIVE DATE. This ordinance takes effect on the 90th day after the date of adoption.

Dated this _____ of _____, _____

BENTON COUNTY
BOARD OF COMMISSIONERS

Xanthippe Augerot, Chair

Nancy Wyse , Vice Chair

Approved as to Form:

Vance M. Croney, County Counsel

Pat Malone, Commissioner

EXHIBIT A (to Ordinance No. _____)

Chapter X.XX COMMERCIAL PROPERTY ASSESSED CLEAN ENERGY PROGRAM (CPACE)

X.XX.010 Short Title

X.XX.020 Purpose and Scope

X.XX.030 Definitions

X.XX.040 Benefit Assessment Liens

X.XX.050 Enforcement of CPACE Benefit Assessment Liens

X.XX.010 Short Title

DCC X.XX shall be known as the Benton County CPACE Ordinance and may be so cited and pleaded.
[Ord. 2024-XX]

X.XX.020 Purpose and Scope

The purpose and scope of this chapter is to establish lien security and collection procedures for approved CPACE loans.
[Ord. 2024-XX]

X.XX.030 Definitions

As used in this section, unless the context requires otherwise, the following terms and their derivations shall be the meanings provided below:

- A. "Acts" means ORS 223.680 and ORS 223.685.
- B. "Benefit Assessment Lien" means the special assessment lien levied against the Qualifying Real Property securing CPACE financing, pursuant to ORS 223.680(7)(a) and ORS 223.685(6)(a).
- C. "Building Resiliency Improvements" means those certain Utility and Seismic Rehabilitation improvements to the Qualifying Real Property that meet the requirements of the Acts and program guide.
- D. "Clean Energy" means energy that comes from renewable, zero emissions sources that do not pollute the atmosphere when used, as well as energy saved by energy efficiency measures.
- E. "Benton County CPACE Program" means the program provided for under the Acts for the financing and construction of Building Resiliency Improvements on Qualifying Real Property"

- F. "Pollutants" means any substance that contaminates air, soil, or water and that in sufficient concentrations contributes to undermining public health.
- G. "Qualifying Real Property" means the real property that qualifies to receive CPACE financing for Building Resiliency Improvements under the Benton County CPACE program.
- H. "Recorder" means the Benton County Clerk
- I. "Renewable Energy" mean clean energy that comes from natural sources or processes that are constantly replenished.
- J. "Seismic Rehabilitation" means improvements to Qualifying Real Property that are (a) intended to reduce or prevent harm to persons and property due to the effects of seismic activity on the Qualifying Real Property; and (b) authorized by the County or its designee.
- K. "Treasurer" means the elected position (typically the appointed Chief Financial Officer for Benton County), designated pursuant ORS 223.505(3) to take all steps necessary to enforce delinquent liens and to maintain records pertaining to collection proceedings thereon.
- L. "Utilities Improvements" means improvements to Qualifying Real Property for any of the following purposes: (a) energy efficiency; (b) renewable energy; (c) energy storage; (d) smart electric vehicle charging stations; (e) water efficiency.

[Ord. 2024-XX]

X.XX.040 Benefit Assessment Liens

- A. Benefit Assessment Liens shall be entered into the County lien docket
- B. Pursuant to ORS 223.680(7)(a), Benefit assessment Liens shall have the same priority, as determined under ORS 223.230(3), as a lien for assessments for local improvements arising under ORS 223.393.

[Ord. 2024-XX]

X.XX.050 Enforcement of CPACE Benefit Assessment Liens

- A. If any installment of any Benefit Assessment Lien bonded is delinquent for a period of one-year from the time it become due and payable, or at any time after 60-days from the time it become due and payable if not bonded, the recorder may thereafter prepare and transmit to the Treasurer a list in tabular form, made up from lien docket, describing each Benefit Assessment Lien or installment due on any Benefit Assessment Lien that is so delinquent. The list shall also contain the name of the person to whom assessed, a particular description of the property, the amount of the Benefit Assessment Lien or installment due, and any other facts necessary to be given.

- B. The Treasurer or its designee may take all steps necessary to enforce delinquent Benefit Assessment Liens and maintain records pertaining to those enforcement proceeding pursuant to the procedure set forth in ORS 223.505 or ORS 223.650.
- C. When an individual/entity purchases real property at a foreclosure sale under ORS 223.505 to ORS 223.590, if, with the written preapproval of the Treasurer or its designee, that purchaser incurs costs for maintaining or improving the property during the period allowed for redemption and if the property is subsequently redeemed, the Treasurer or its designee may return up to all of the penalty paid by the person redeeming the property to the purchaser.

[Ord. 2024-XX]



Commercial Property Assessed Clean Energy (CPACE) Program Summary

- 1) Benton County enacted Resolution No. _____ authorizing creation of the CPACE program and designating appropriate department to be administrator to handle applications.
 - Exhibit A of the Resolution approved a Program Guide and draft documents that set legal parameters for the program.
 - The County Administrator's Office is administering the CPACE program.
- 2) Applications are handled via Project Application Checklist (PAC) that must be filled out by the Property Owner and Capital Provider.
 - The PAC shifts the entire burden of certification of qualifying improvement to licensed professionals retained by the Applicants.
 - Legal documents shift risk and burden to Applicants, with liability and indemnification provisions in favor of Benton County, and no ongoing exposure.
- 3) Applications utilizing the PAC will be reviewed and processed by the administrator within 10 business days.
- 4) Upon application approval the Property Owner will pay the program fee. Benton County charges a processing fee for an approved application and document processing. The program fee is 1% of CPACE total financing, or a minimum of \$2,500 and capped at a total of no more than \$15,000.
- 5) Upon receipt of payment, the administrator notifies property owner and capital provider to furnish completed legal documents to finalize transaction:
 - Lender Consent(s)
 - Notice of Benefit Assessment and CPACE lien
- 6) Benton County will execute documents, notifies Property Owner and Capital Provider; record transaction upon closing.



BENTON COUNTY COMMERCIAL PROPERTY ASSESSED CLEAN ENERGY (CPACE) PROJECT APPLICATION

Benton County administers a Commercial Property Assessed Clean Energy (CPACE) financing program. The CPACE Program allows owners of eligible commercial property to obtain long-term financing from private capital providers for certain qualified improvements. While the financing is repaid to the Capital Provider, the CPACE Act directs the County to impose a voluntary benefit assessment and record a lien (the “CPACE Lien”) on the property.

The Benton County CPACE program was established in ____ (Ordinance ____) and is administered through the Corvallis Benton Economic Development Office.

These are the steps of the CPACE application process:

1. Property owner develops an energy efficiency, renewable energy, water conservation, and/or seismic rehabilitation project idea.
2. Property owner identifies a capital provider for their project.
3. Property owner and capital provider coordinate to complete application materials and submit to Corvallis Benton Economic Development Office (economic.development@corvallisoregon.gov).
4. Corvallis Benton Economic Development Office staff reviews application and issues letter or approval, conditional approval or denial within 10 business days.
5. Upon approval property owner pays processing and documenting fee to Benton County.
6. Corvallis Benton Economic Development Office releases the agreements to the property owner.
7. Property owner provides recordation number to Corvallis Benton Economic Development Office.
8. Capital provider funds the project.
9. After project completion, applicant provides a signed certification form to the capital provider and Corvallis Benton Economic Development Office.



CERTIFICATE OF CAPITAL PROVIDER QUALIFICATION

Please check all of the following that apply to the qualifications of [redacted] (“Capital Provider”), the capital provider that will supply the CPACE financing for the project located at [redacted]:

_____ Capital Provider is registered to provide CPACE financing in at least two other states.

State: _____

Program Name: _____

State: _____

Program Name: _____

Please provide documentation. Appropriate documentation includes a certification or verified copy of registration as a CPACE provider by a CPACE program.

_____ Capital Provider has financed at least one previous CPACE transaction in another jurisdiction.

State: _____

Program Name: _____

Transaction: _____

Please provide documentation. Appropriate documentation includes a copy of a recorded transaction document (such as Notice of Assessment or Lien) specifying that is part of a CPACE transaction.

_____ Capital Provider is a federally chartered bank, thrift institution, or credit union.

Please provide documentation. Appropriate documentation includes a copy of the latest public filing, license, or registration with the applicable federal regulatory body.

_____ Capital Provider is a state-chartered bank, thrift institution or credit union.

Please provide documentation. Appropriate documentation includes a copy of the latest public filing, license, or registration with the applicable state regulatory body.



**COMMERCIAL PROPERTY ASSESSED CLEAN ENERGY (CPACE) PROGRAM
PROJECT APPLICATION CHECKLIST (PAC)**

<u>Applicant</u>	<i>Include this checklist with your application submittal. Applications will not be accepted without all necessary information compiled with a completed submittal.</i>	<u>County</u>
<input type="checkbox"/>	1. CPACE Application form completed	<input type="checkbox"/>
<input type="checkbox"/>	2. Property Address a) Documentation of ownership (Deed, Title Insurance report, Assessor/Treasurer Official Record) b) Address must be within Benton County	<input type="checkbox"/>
<input type="checkbox"/>	3. Property Owner a) Legal name of owner(s) – List all b) Name of contact person c) Phone number d) Email address e) Deed f) Title Insurance Report (all names must match what is on the Title Insurance Report. <i>If the name is different, provide one of the following:</i> <input type="checkbox"/> Certified copy of personal/corporate name change; <input type="checkbox"/> Certified copy of merger/sale document reflecting name change <input type="checkbox"/> Certified copy of Power of Attorney	<input type="checkbox"/>
<input type="checkbox"/>	4. Qualifying Property a) Is this property: <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Agricultural Multi-family (with five or more dwelling units) b) Assessor/Treasurer Official Records c) Appraisal d) Zoning Report e) Ground Lease (if applicable)	<input type="checkbox"/>



**BENTON COUNTY COMMERCIAL PROPERTY ASSESSED CLEAN ENERGY (CPACE)
PROGRAM
CERTIFICATE OF COMPLIANCE
Energy, Water, Renewable Energy, Seismic**

I, the undersigned, hereby certify the following facts and make the following certifications with respect to the project described in the attached Project Application (the "Project") under the Benton CPACE Program:

1. I am a licensed Professional Engineer in the State of Oregon, whose registration number and stamp are shown below, OR

2. I am accredited by or belong to a firm with an accreditation from:
 - American Society of Heating, Refrigeration, and Air-Conditioning Engineers (ASHRAE)
 - Building Energy Assessment Professional (BEAP)
 - Building Energy Modeling Professional (BEMP)
 - Operations & Performance Management Professional Certification (OPMP)
 - High-Performance Building Design Professional Certification (HBDP)
 - Association of Energy Engineers (AEE)
 - Certified Energy Manager (CEM)
 - Certified Measurement and Verification Professional (CMVP)
 - Certified Energy Auditor (CEA)
 - Building Performance Institute
 - Energy Auditor
 - Investor Confidence Project
 - ICP Quality Assurance Assessor
 - Other. _____

Please provide verification of professional accreditation and recognition

3. The application is for:
 - ___ an existing building
 - ___ new construction

4. Please describe your relationship to the project:
 - ___ I am employed by the project applicant in my professional capacity
 - ___ I am a contracted independent third-party reviewer

RETURN NAME and ADDRESS

Please Type or Print Neatly and Clearly All Information

Document Title(s) NOTICE OF ASSESSMENT INTEREST AND CPACE LIEN

Reference Number(s) of Related Documents

Grantor(s) [PROPERTY OWNER]

Grantee(s) BENTON COUNTY

Legal Description (Abbreviated form: lot, block, plat or section township, range, quarter/quarter)

Assessor's Tax Parcel ID Number

The Auditor/Recorder will rely on the information provided on this form. The Staff will not read the document to verify the accuracy and completeness of the indexing information provided herein.

Sign below only if your document is Non-Standard.

I am requesting an emergency non-standard recording for an additional fee as provided in ORS 205.320 et seq. I understand that the recording processing requirements may cover up or otherwise obscure some parts of the text of the original document.

Signature of Requesting Party

Instrument Prepared By
And Recording Requested by:

Space Above for Recorder's Use

NOTICE OF ASSESSMENT INTEREST AND CPACE LIEN
ORS 223.680(7)(a) and 223.685(6)(a) Filed in Benton County

(GRANTEE) BENTON COUNTY

(GRANTOR) [PROPERTY OWNER]

Notice is hereby given that the person named below is placing a CPACE Lien pursuant to ORS 223.680 et seq. In support of this lien the following information is submitted:

1. THE ASSESSMENT LIEN GRANTEE	BENTON COUNTY
2. DATE ON WHICH THE ASSESSMENT AGREEMENT WAS SIGNED GRANTING THE RIGHT TO PLACE AN ASSESSMENT AND CPACE LIEN ON THE PROPERTY	[INSERT]
3. THE PROPERTY OWNER GRANTING THE PLACEMENT OF THE ASSESSMENT AND CPACE LIEN	[INSERT]
4. THE PROPERTY AGAINST WHICH THE ASSESSMENT AND CPACE LIEN IS PLACED IS LOCATED AT THE FOLLOWING MUNICIPAL ADDRESS:	[INSERT]
5. LEGAL DESCRIPTION OF THE PROPERTY IS AS FOLLOWS	SEE EXHIBIT A TO THE ASSESSMENT AGREEMENT ATTACHED HERETO
6. ASSESSOR'S PARCEL NUMBER OF THE PROPERTY	[INSERT]
7. PRINCIPAL AMOUNT OF ASSESSMENT SECURED BY CPACE LIEN	[INSERT]

8. TERMS AND LENGTH OF ASSESSMENT SECURED BY CPACE LIEN	SEE EXHIBIT _ TO THE ASSESSMENT AGREEMENT ATTACHED HERETO
9. COPY OF ASSESSMENT AGREEMENT (ATTACHED)	[INSERT]

IN WITNESS WHEREOF, Grantee and Grantor have caused this Notice of Assessment Interest and CPACE Lien to be executed in their respective names by their duly authorized representatives, all as of the date first above written.

GRANTEE:

Benton County

By: _____

Its: _____

GRANTOR:

[PROPERTY OWNER]

By: _____

Its: _____

STATE OF OREGON)
)
COUNTY OF _____)

This record was acknowledged before me on _____, 20__, by _____,

{the _____,

of _____ }[Only if authorized party who is not the
Property Owner]

WITNESS my hand and official seal.

Signature : _____ (seal)

STATE OF OREGON)
)
COUNTY OF _____)

This record was acknowledged before me on _____, 20__, by _____,

the _____, of _____ County,

Washington. WITNESS my hand and official seal.

Signature : _____ (seal)

**BENTON COUNTY COMMERCIAL PROPERTY ASSESSED CLEAN ENERGY (CPACE)
PROGRAM
CERTIFICATE OF COMPLIANCE
Energy, Water, Renewable Energy, Seismic**

5. I reviewed the following information regarding the project (e.g., equipment specifications OR design drawings/modeling OR permit applications OR an ASHRAE Level 1 assessment/energy assessment): **Please Describe and attach study/analysis/report.**
6. The project proposal includes the “Qualified Improvements”, as defined in ORS 223.680 et seq, and the Program Guidebook, and the estimated useful life of each Qualified Improvement, which are listed in an attachment to this certification (please attach).
7. The Qualified Improvements will be permanently affixed to the property.

IF FOR AN EXISTING BUILDING (check those that apply):

I CERTIFY:

_____ The proposed Qualified Improvements will result in more efficient use or conservation of energy or water, the reduction of greenhouse gas emissions, or the addition of renewable sources of energy or water.

_____ The Qualified Improvements will result in seismic improvements.

_____ Prior to the installation of the Qualified Improvements, the pre-existing product, device, or interacting group or products or devices did not conform to applicable code requirements, or the subject property as a whole did not conform to the currently applicable building energy or water code or seismic code(s) with applicability in Benton County. After the Qualified Improvements are installed, the subject property will meet the applicable code or codes.

IF FOR NEW CONSTRUCTION (check those that apply):

I CERTIFY:

_____ Each proposed Qualified Improvement will enable the subject property to exceed the energy efficiency or water efficiency or renewable energy code requirements

**BENTON COUNTY COMMERCIAL PROPERTY ASSESSED CLEAN ENERGY (CPACE)
PROGRAM
CERTIFICATE OF COMPLIANCE
Energy, Water, Renewable Energy, Seismic**

_____ The building as a whole, as a result of the Qualified Improvements, performs above or exceeds applicable building energy and/or water codes

Signature: _____

NAME:

Business name:

Business address:

Business contact email:

Business contact phone:

IF APPLICABLE

License No. _____

Stamp: _____

ATTACHMENTS (Please attach to Certification)

<input type="checkbox"/>	<p>5. Qualifying Owner</p> <p>a) Is property owned by:</p> <p> <input type="checkbox"/> Limited Liability Company (LLC) <input type="checkbox"/> Trust <input type="checkbox"/> General or Limited Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Individual/Sole Proprietorship </p> <p>b) Documentation</p> <p>If property is held by a LLC, general or limited partnership or a corporation, the applicant should include a copy of the certificate of formation, organization, incorporation or similar document and a good standing certificate/certificate of existence from the state or organization and, if not organized in Oregon, a certificate of registration to conduct business in Oregon as a foreign entity.</p> <p>If a trust, a copy of the trust agreement or a trustees' certificate. If an individual, a copy of a valid driver's license. If the application is to be signed by a party other than the applicant, then, in addition to the foregoing, a power of attorney or corporate resolution authorizing said party.</p>	<input type="checkbox"/>
<input type="checkbox"/>	<p>6. Capital Provider</p> <p>a) Legal Name</p> <p>b) Name of contact person</p> <p>c) Phone number</p> <p>d) Email address</p> <p>e) Evidence of qualifications (check one)</p> <p> <input type="checkbox"/> Registered capital provider of more than 2 states Federal or <input type="checkbox"/> state-chartered bank or credit union <input type="checkbox"/> I am an Oregon-based capital provider and submitting additional information, attached. </p> <p>f) Supporting documentation (fill out and attach "Certificate of Capital Provider Qualification"</p> <p>Note:</p>	<input type="checkbox"/>

	<ul style="list-style-type: none"> i. If a federal or state-chartered bank, or credit union, the certificate of organization or similar document. ii. If not an entity in #1, evidence of registration as a capital provider in two states. iii. If a private company, whose principal place of business is located in the state of Oregon, wishes to be a capital provider, and the person or company is not an entity in #1 or #2 above, documentation that: <ul style="list-style-type: none"> ● the entity is qualified to do business in the State of Oregon, maintains any necessary licenses or permits necessary to conduct its business in the State of Oregon, and one of the following: <ul style="list-style-type: none"> ● A copy of the most recent (within the last year) audited financial statement; OR ● Copy of the most recent (within the last year) Federal or Oregon state financial institution regulatory filing. ● NOTE: if audit is unqualified or the entity is not in good standing with any regulatory filing, application may be denied. 	
<input type="checkbox"/>	<p>7. Qualifying Improvement Certification</p> <p>a) The improvements sought are (check all the apply):</p> <p><input type="checkbox"/> Energy Efficient <input type="checkbox"/> Renewable Energy <input type="checkbox"/> Water Efficient <input type="checkbox"/> Seismic Improvement</p> <p>i. If Renewable Energy, improvement is (choose one):</p> <p><input type="checkbox"/> Direct Purchase <input type="checkbox"/> Power Purchase Agreement</p> <p>b) Attach "Certificate of Qualified Improvement" that is complete, signed, and includes accompanying documentation.</p>	<input type="checkbox"/>
	<p>a) Lienholder Consent</p> <p>b) <input type="checkbox"/> Attached <input type="checkbox"/> Delivered at Close</p> <p>i. If consent will be executed at closing, conditional approval is given.</p>	

	<p>ii. If consents are delivered at closing, applicant must hold county-executed closing documents in escrow until consents are obtained. At discretion of the office of County Administrator, this application may be amended and returned with copies of consents attached.</p> <p>c) Applicant should submit:</p> <p><input type="checkbox"/> Benton County Notice and Consent to Benefit Assessment Lien</p> <p>AND</p> <p><input type="checkbox"/> Benton County CPACE Notice of Benefit Assessment and CPACE Lien</p> <p><i>Note: Documents must be substantially the same as the Benton County Model forms</i></p> <p>iii. The forms must be signed and notarized in appropriate places</p> <p>ii. Cross-check list of lienholders from Title Report with Written Consents provided by Capital Provider.</p>	
--	---	--

BY SIGNATURE BELOW, THE APPLICANTS (THE PROPERTY OWNER AND CAPITAL PROVIDER) AFFIRM THAT THE INFORMATION AND DOCUMENTATION ARE TRUE AND CORRECT TO THE BEST OF THEIR ABILITY AND THAT THE APPLICANTS HAVE READ THE DISCLOSURES AND DISCLAIMERS ATTACHED TO THIS APPLICATION AND UNDERSTAND THE RISKS OF PARTICIPATING IN THE CPACE PROGRAM; FURTHER, THAT THE APPLICANTS AFFIRM THAT NEITHER THE COUNTY, ITS GOVERNING BODY, EXECUTIVES, NOR EMPLOYEES ARE PERSONALLY LIABLE AS A RESULT OF EXERCISING ANY RIGHTS OR RESPONSIBILITIES GRANTED UNDER THIS PROGRAM.

APPLICATION FORM SIGNED AND DATED

ON BEHALF OF PROPERTY OWNER: _____

NAME & TITLE: _____

ON BEHALF OF CAPITAL PROVIDER: _____

NAME AND TITLE: _____

TO BE COMPLETED BY AUTHORIZED COUNTY OFFICIAL

DATE RECEIVED: _____

APPLICATION: APPROVED _____ CONDITIONALLY APPROVED _____ DENIED _____

ON BEHALF OF COUNTY: _____

NAME AND TITLE: _____

_____ Capital Provider is a private entity whose principal place of business is located in the state of Oregon, does not meet the above qualifications, but provides the following information for review and approval. Submission does not guarantee approval.

Name

Address

Contact name:

Email:

Phone Number:

Business License No:

Attach the most current audited financial statements (to demonstrate solvency) or the most current regulatory or business filing required by the state (to demonstrate good standing).

[Remainder of Page Intentionally Left Blank]

The undersigned certifies that the above is true and accurate as of _____, 20__.

[Capital Provider]

By: _____

Printed Name: _____

Date Signed: _____, 20__.

Title: _____

CPACE Project Application

Property Owner Information

Legal Name (s): _____

Mailing Address: _____

City/State/Zip: _____

Email: _____ Phone: _____

Property Information

Property Address: _____

Parcel Numbers: _____

Property Description: _____

Property Type: Commercial Industrial Agricultural

Multi-family (with five or more dwelling units) Other _____

Building uses: _____

Qualifying owner: Limited Liability Company Corporation Trust

General or limited partnership Individual/Sole proprietorship

Proposed Qualified Improvements – Qualifying Improvement Certification

The improvements sought are (check all that applies):

Energy Efficiency Renewable Energy Water Conservation

Seismic Rehabilitation

i. If Energy Efficiency, improvement is:

HVAC System Windows & Doors Temperature Control System Lighting

Siding/Insulation/Roofing Appliances Other _____

ii. If Renewable Energy, improvement is:

Solar Panels Thermal Other _____

And if Renewable Energy, improvement is (check one):

Direct Purchase

Power Purchase Agreement

iii. If Water Conservation, improvement is:

Lead Reduction Low-flow fixtures Irrigation System Control System

Water Collection & Reuse Other _____

iv. If Seismic Rehabilitation, improvement is:

Seismic Retrofit Other _____

Capital Provider Information

Legal Name: _____

Contact Person: _____

Mailing address: _____

City/State/Zip: _____

Email: _____ Phone: _____

Must answer 'Yes' to at least one of the following and provide required documentation per Program Application Checklist:

Federal or state-chartered bank or credit union: Yes No

Registered capital provider in more than two states: Yes No

Qualified to do business in Oregon: Yes No

Lienholder Consent Form (signed and notarized)

Attached

Delivered at closing

If consent form will be executed at closing, conditional approval is given. If consent is delivered at closing, applicant must hold county-executed closing documents in escrow until consent is obtained. At discretion of this office, this application may be amended and returned with copy of consent attached.

Application Signatures

By signature below, the applicants (Property Owner and Capital Provider) affirm that the information and documentation are true and correct to the best of their ability and that the applicants understand the risks of participating in the CPACE program. Further, the applicants affirm that neither the county, its governing body, executives, nor employees are personally liable as a result of exercising any rights or responsibilities granted under this program.

Application signed and dated on: _____

On behalf of property owner: _____

Name and title: _____

On behalf of capital provider: _____

Name and title: _____

TO BE COMPLETED BY AUTHORIZED COUNTY OFFICIAL

Application: Approved Conditionally Approved Denied

On behalf of Benton County: _____

Name and title: _____

Conditions of approval, if applicable: _____

6.2 ASSESSMENT PRESENTATION

Department of Assessment

Year 2023 Report

Tami Traci, Assessment Director

December 10, 2024





Our Mission

The mission of the Assessor's office is to administer the property tax program accurately, fairly, and efficiently, in compliance with Oregon State tax laws, and to provide the highest level of customer service to those that we serve. Primary functions include valuing all real and business personal property, mapping, administration of special programs such as farm/forest special assessment, maintaining property ownership and information, processing all exemptions, calculating taxable values and property taxes for all properties.

Tami Tracy

Date of Presentation

Highlights

In 2023 our department valued 40,384 Real and Personal Property accounts in the County at a Real Market Value of \$24.2 Billion, with a total Assessed value of \$10,776,944,135

Total taxes Imposed In 2023 \$192,406,192

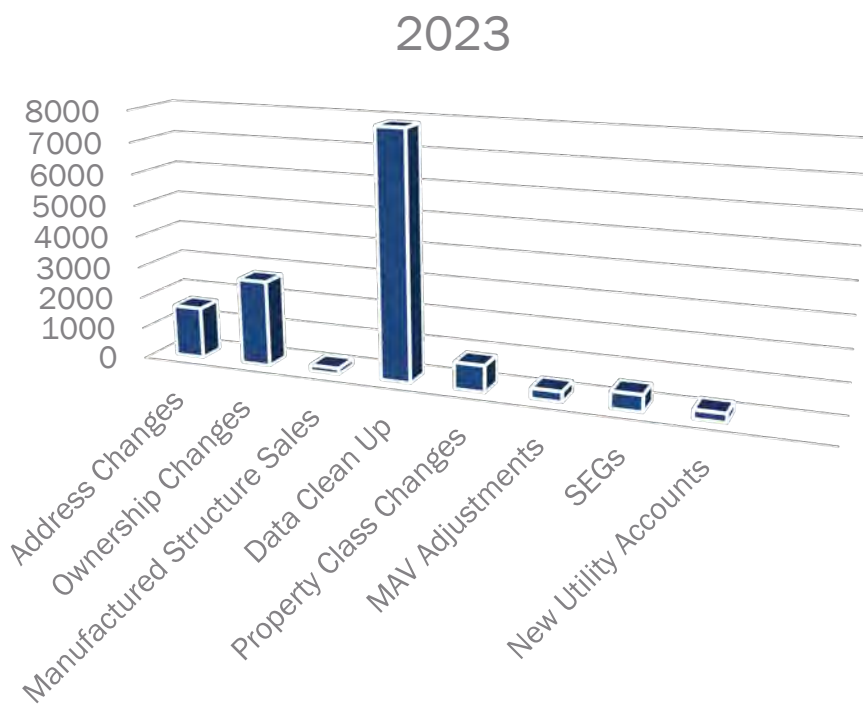
Benton County

- Tax Extended \$23,584,423
- Compression Loss - **\$5,485**
- Taxes Imposed \$23,578,938
- Total Taxes Received (including disquals, corrections & late filing penalties) \$23,783,838

Benton County Local Option

- Tax Extended \$9,699,249
- Compression Loss - **\$137,000**
- Taxes Imposed \$9,562,249
- Total Taxes Received (including disquals, corrections & late filing penalties) \$9,600,282

Administration



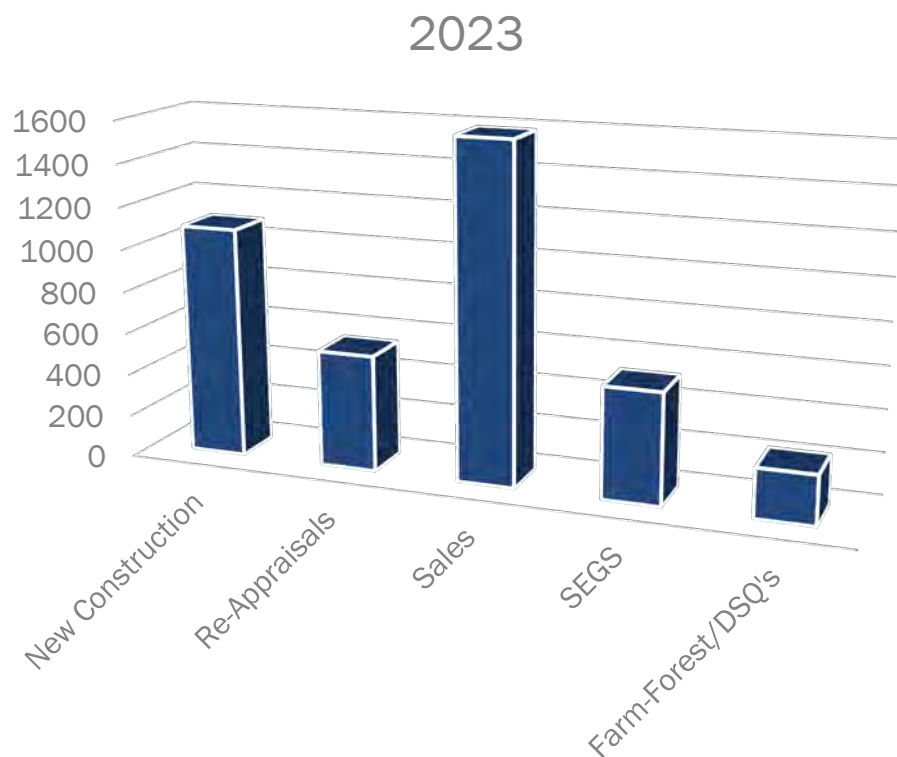
- Mailing & Situs Address Changes (1,627)
- Ownership Changes (2,731)
- Manufactured Structure Sales (178)
- Data Clean-Up (7,844)
- Property Class Changes (838)
- MAV Adjustments – (318)
- SEGs (525)
- New Utility Accounts (274)

Department Mailings

- Farm Rent Surveys – 662
- Gross Income Questionnaires – 483
- Lease Renewal Notices – 40
- Real Property Returns – 101
- Sales Questionnaires - 379
- Veteran/Surviving Spouse Applications - 40
- EFU/STF Sales Notifications - 40



Appraisal



- New Construction (1,091)
- Re-Appraisals (550)
- Sales (1,587)
- SEGS (525)
- Farm-Forest / DSQ'S (233)

Business Personal Property

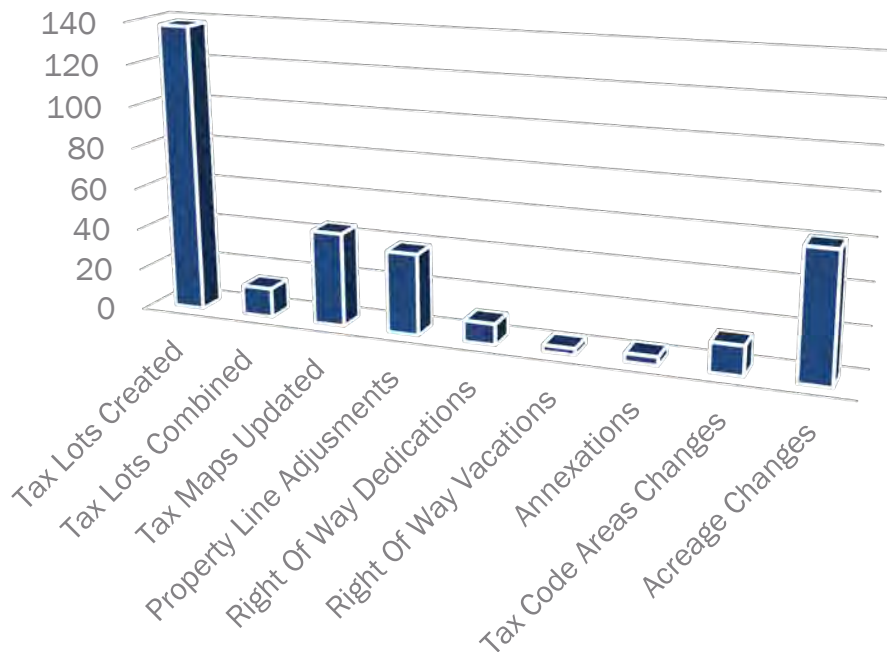
In 2023 there were 2,060 Business Personal Property Returns that were processed.

Implemented E-Filing with 1323 Business' that filed electronically.



Cartography

2023



- Tax Lots Created (138)
- Tax Lots Combined (14)
- Tax Maps Updated (45)
- Property Line Adjustments (39)
- Right Of Way Dedications (10)
- Right Of Way Vacations (3)
- Annexations (4)
- Tax Code Area Changes (14)
- Acreage Changes (61)

Property Tax Exemptions

In 2023 the exemption staff processed 175 applications. These include:

- Veteran and Surviving Spouses
- Charitable, Religious, Educational, Benevolent, Low Income Housing Organizations
- Government Entities



Other Projects

Completed/In Progress

Taxlot Card Cleanup

Jacket Digitization and cleanup of approx. 41,000

Year 3000 Project; site cleanup

Digitization of District Budget documents including LB and ED 50's, Manufactured Home Ownership applications and supporting documents, and some Exemption Applications.

Website migration to WordPress and creation of additional resource pages; Farm and Forest, How My Taxes Are Calculated, Exemptions/Deferrals, and Manufactured Home.

Upcoming

Transition To Helion

Data cleanup as needed for Helion implementation

Complete Exemption digitization

Complete Taxlot Card cleanup and publish on website

Publish Jackets on Website



At your service,
every day.



/BentonCoGov



@BentonCoGov



@BentonCoGov



/BentonCountyGov



Benton County



Page 85 of 99
**Maximum ORLTVR in a District for Tax Year 2024
 and the Previous Four Tax Years
 (Permanent Levies Only)**

District Name	2020 ORLTVR	2021 ORLTVR	2020-2021 % Change	2022 ORLTVR	2021-2022 % Change	2023 ORLTVR	2022-2023 % Change	2024 ORLTVR	2023-2024 % Change	2020-2024 % Change
ADAIR RFD	199,925,087	221,291,348	10.7%	242,595,533	9.6%	254,349,214	4.8%	261,790,270	2.9%	30.9%
ALSEA CEMETERY	79,588,285	82,932,186	4.2%	87,185,274	5.1%	90,869,588	4.2%	94,546,134	4.1%	18.8%
ALSEA HUMAN SERVICES SERVICE DISTRICT	88,492,220	92,072,951	4.1%	96,664,659	5.0%	100,855,456	4.3%			
ALSEA RFD	63,974,495	66,632,116	4.2%	70,625,453	6.0%	74,115,914	4.9%	77,448,330	4.5%	21.1%
ALSEA S.D. #7	88,492,220	92,072,951	4.1%	96,664,659	5.0%	100,855,456	4.3%	105,198,394	4.3%	18.9%
ASBAHR-PILKINGTON ROAD DISTRICT	16,938,846	17,473,841	3.2%	18,033,528	3.2%	18,863,810	4.6%	19,640,578	4.1%	16.0%
BENTON COUNTY	9,545,994,419	9,990,463,607	4.7%	10,362,792,556	3.7%	10,776,944,135	4.0%	11,132,485,633	3.3%	16.6%
BENTON COUNTY 911 EMERGENCY SD	8,620,049,377	9,023,637,881	4.7%	9,350,454,883	3.6%	9,707,876,501	3.8%	10,028,046,125	3.3%	16.3%
BENTON CTY LIBRY	8,620,049,377	9,023,637,881	4.7%	9,350,454,883	3.6%	9,707,876,501	3.8%	10,028,046,125	3.3%	16.3%
BENTON SOIL AND WATER DISTRICT	9,545,994,419	9,990,463,607	4.7%	10,362,792,556	3.7%	10,776,944,135	4.0%	11,132,485,633	3.3%	16.6%
BLOD/SUMM RFD9	34,477,892	35,957,504	4.3%	38,242,570	6.4%	40,961,420	7.1%	42,284,134	3.2%	22.6%
BROWNLEY-MARSHAL	10,757,261	11,089,904	3.1%	11,548,463	4.1%	11,831,468	2.5%	12,299,085	4.0%	14.3%
CENTRAL LINN SCHOOL DISTRICT	8,007	221,110	2,661.5%	228,412	3.3%	236,588	3.6%	243,723	3.0%	2,943.9%
CENTRAL SCH #13J	4,539,871	4,784,644	5.4%	4,923,959	2.9%	5,067,043	2.9%	5,283,237	4.3%	16.4%
CHINOOK DR R.D.	30,039,565	30,940,929	3.0%	31,926,525	3.2%	33,051,662	3.5%	34,144,154	3.3%	13.7%
CITY ALB UR REN	925,945,042	966,825,726	4.4%	1,012,337,673	4.7%	1,069,067,634	5.6%	1,104,439,508	3.3%	19.3%
CITY OF ALBANY	925,945,042	966,825,726	4.4%	1,012,337,673	4.7%	1,069,067,634	5.6%	1,104,439,508	3.3%	19.3%
CITY OF CORVALLIS	5,630,940,238	5,888,442,909	4.6%	6,031,740,654	2.4%	6,248,351,284	3.6%	6,437,407,410	3.0%	14.3%
CITY OF MONROE	41,907,938	48,897,164	16.7%	57,664,792	17.9%	58,925,029	2.2%	60,190,613	2.2%	43.6%
CITY OF PHILOMATH	403,530,016	435,209,762	7.9%	468,573,878	7.7%	490,691,301	4.7%	513,641,459	4.7%	27.3%
CITY/ADAIR VILL	72,671,171	89,673,068	23.4%	105,401,436	17.5%	108,676,908	3.1%	111,991,828	3.1%	54.1%
CORVALL RFD	941,895,211	975,336,128	3.6%	1,006,123,564	3.2%	1,060,387,470	5.4%	1,093,649,733	3.1%	16.1%
CORVALL SD 509J	7,048,067,121	7,359,592,396	4.4%	7,580,909,702	3.0%	7,862,041,899	3.7%	8,102,769,345	3.1%	15.0%
COUNTRY EST R.D.	31,693,125	32,595,548	2.9%	34,076,103	4.5%	35,219,584	3.4%	36,605,060	3.9%	15.5%
GRTR ALBANY SD8	1,219,928,524	1,270,273,763	4.1%	1,327,153,112	4.5%	1,397,318,660	5.3%	1,445,177,307	3.4%	18.5%
HALSEY SHEDD RFD	8,007	221,110	2,661.5%	228,412	3.3%	236,588	3.6%	243,723	3.0%	2,943.9%
HARRISBURG FIRE AND RESCUE	77,539	145,539	87.7%	371,556	155.3%	392,209	5.6%	435,666	11.1%	461.9%
HARRISBURG SD#7	3,645,161	3,824,786	4.9%	4,175,224	9.2%	4,293,712	2.8%	4,477,177	4.3%	22.8%
HIDDEN VALLEY DOMESTIC WATER SUPPLY	3,775,432	3,748,579	-0.7%	3,889,892	3.8%	4,007,969	3.0%	4,155,783	3.7%	10.1%
HIDDEN VALLEY ROAD DISTRICT	7,767,190	7,868,921	1.3%	8,137,648	3.4%	8,385,790	3.1%	8,664,633	3.3%	11.6%
HOSK/KINGS RFD8	25,704,551	26,665,065	3.7%	27,812,958	4.3%	29,146,162	4.8%	31,020,860	6.4%	20.7%

District Name	2020 ORLTVR	2021 ORLTVR	2020-2021 % Change	2022 ORLTVR	2021-2022 % Change	2023 ORLTVR	2022-2023 % Change	2024 ORLTVR	2023-2024 % Change	2020-2024 % Change
JUNCTN CITY WD	22,757,564	23,404,441	2.8%	24,339,300	4.0%	24,981,147	2.6%	26,003,881	4.1%	14.3%
LANE COMM COLLG	152,981,229	163,826,291	7.1%	178,262,502	8.8%	185,400,710	4.0%	192,489,338	3.8%	25.8%
LINN-BENTON CC	9,375,563,662	9,808,664,300	4.6%	10,166,914,505	3.7%	10,573,375,837	4.0%	10,921,154,298	3.3%	16.5%
LINN-BENTON ESD	9,524,005,020	9,967,705,947	4.7%	10,340,253,048	3.7%	10,753,709,504	4.0%	11,108,360,399	3.3%	16.6%
MARYS RVR EST RD DIST	40,410,873	42,009,375	4.0%	43,875,255	4.4%	45,430,287	3.5%	46,910,973	3.3%	16.1%
MCDONLD FRST RD	14,376,800	14,807,421	3.0%	15,339,374	3.6%	15,822,102	3.2%	16,296,526	3.0%	13.4%
MONROE RFPD #5	278,449,638	294,659,054	5.8%	314,923,756	6.9%	327,390,563	4.0%	341,398,681	4.3%	22.6%
MONROE UHIJ SCH	290,739,550	307,614,759	5.8%	329,380,162	7.1%	343,976,312	4.4%	359,194,581	4.4%	23.6%
N ALBANY RFD	207,962,626	213,722,862	2.8%	222,320,064	4.0%	231,500,685	4.1%	240,881,208	4.1%	15.8%
NORTH F ST RD	18,438,784	19,651,572	6.6%	20,904,612	6.4%	21,710,866	3.9%	22,767,952	4.9%	23.5%
OAKWOOD HEIGHTS RD DIST	11,856,556	12,273,729	3.5%	12,641,873	3.0%	13,019,737	3.0%	13,437,272	3.2%	13.3%
OSU EXTENSION COUNTY SERVICE DISTRICT	9,545,994,419	9,990,463,607	4.7%	10,362,792,556	3.7%	10,776,944,135	4.0%	11,132,485,633	3.3%	16.6%
PALESTINE RFD	100,710,977	104,517,648	3.8%	108,656,496	4.0%	112,972,186	4.0%	117,551,750	4.1%	16.7%
PHILOMATH RFD	920,516,968	970,738,506	5.5%	1,037,861,276	6.9%	1,077,759,690	3.8%	1,125,281,760	4.4%	22.2%
PHILOMATH SD #17	873,124,437	934,106,182	7.0%	1,001,741,777	7.2%	1,044,986,877	4.3%	1,091,299,872	4.4%	25.0%
PHILOMATH URBAN RENEWAL	405,341,616	437,008,101	7.8%	471,329,221	7.9%	493,305,459	4.7%	515,481,787	4.5%	27.2%
RIDGEWOOD R.D.	22,162,296	22,763,559	2.7%	23,493,412	3.2%	24,166,375	2.9%	24,883,389	3.0%	12.3%
ROSEWOOD EST R.D	15,288,975	15,802,047	3.4%	16,349,594	3.5%	16,851,470	3.1%	17,289,990	2.6%	13.1%
SOUTH CORVALLIS URBAN RENEWAL	120,815,970	5,888,442,909	4,773.9%	6,031,740,654	2.4%	6,248,351,284	3.6%	6,437,407,410	3.0%	5,228.3%
VINEYARD MT P&R	59,908,762	61,762,960	3.1%	65,503,662	6.1%	65,858,772	0.5%	67,791,332	2.9%	13.2%
VINEYARD MTN R.D	45,291,427	46,693,116	3.1%	49,929,658	6.9%	49,900,757	-0.1%	51,224,649	2.7%	13.1%
WEST HILLS ROAD DISTRICT	24,698,231	25,680,656	4.0%	26,836,172	4.5%	27,586,549	2.8%	28,484,505	3.3%	15.3%
WILL REGION ESD	4,539,871	4,784,644	5.4%	4,923,959	2.9%	5,067,043	2.9%	5,283,237	4.3%	16.4%

Note: This report currently run on SQL Server which is updated Once/Week

6.3 CORVALLIS GOVERNMENT COMMENT CORNER 2025 SCHEDULE

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 12/10/24

View [Agenda Tracker](#)

Suggested Placement * Work Session

Department * Board of Commissioners

Contact Name * Maura J Kwiatkowski

Phone Extension * 5417663531

Meeting Attendee Name * Maura Kwiatkowski

Agenda Item Details ⬆

Item Title * Corvallis 2025 Government Comment Corner Schedule

- Item Involves *** Check all that apply
- Appointments
 - Budget
 - Contract/Agreement
 - Discussion and Action
 - Discussion Only
 - Document Recording
 - Employment
 - Notice of Intent
 - Order/Resolution
 - Ordinance/Public Hearing 1st Reading
 - Ordinance/Public Hearing 2nd Reading
 - Proclamation
 - Project/Committee Update
 - Public Comment
 - Special Report
 - Other

Estimated Time * 10 minutes

Board/Committee Involvement * Yes No

Advertisement * No

Issues and Fiscal Impact

Item Issues and Description

**Identified Salient
Issues ***

The City of Corvallis invites the Board of Commissioners to participate in one or more biweekly sessions of Government Comment Corner 2025, which provides an opportunity for community members to engage directly with various elected officials.

Options *

Select various dates for Commissioner participation as desired.

Fiscal Impact *

- Yes
- No

2040 Thriving Communities Initiative

Mandated Service?* Yes
 No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values* Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

Explain Core Values Selections* N/A

Focus Areas and Vision* Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

Explain Focus Areas and Vision Selection* N/A

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

2025 GOVERNMENT COMMENT CORNER
SCHEDULE.pdf 46.2KB

Comments (optional) If you have any questions, please call ext.6800

Department Approver RACHEL MCENENY



2025 GOVERNMENT COMMENT CORNER SCHEDULE

Location: Corvallis-Benton County Library

Time: 10 AM to 12 PM

Dates	
01/04	07/05*
01/18	07/19
02/01	08/02
02/15	08/16
03/01	09/06
03/15	09/20
04/05	10/04
04/19	10/18
05/03	11/01
05/17	11/15
06/07	12/06
06/21	12/20

*Possible reschedule due to holiday

6.4 2025 COMMISSIONERS' COMMITTEE ASSIGNMENTS

Commissioner Augerot Internal Committees

Updated 1/8/2024

Committee Name	Meeting Dates	Time	Focus Area	Notes	Staff contact	Appointed by
- AOC Health & Human Services Steering Committee	VARIABLE	3:00-5:00pm	Health	No longer chair	Jessica Pratt jpratt@oregoncounties.org	Self
- AOC Public Safety & Veterans Steering Committee	VARIABLE	8:00-10:00am	Law Enforcement (LE), Judiciary, DA, Juvenile, Emergency Mgmt (EM)		Jen Lewis-Goff jlewisgoff@oregoncounties.org	Self
- AOC Natural Resources Steering Committee	Monthly, 1st Fri (Jan-Jun, Sep-Oct)	10:00am-12:00pm	Natural Resources (NR)	Xan receives agendas from AOC, attends as available do not place on calendar.	Branden Pursinger bpursinger@oregoncounties.org	Self
City of Albany Liaison	Board mtgs, 2nd & 4th Wed Work session 2nd & 4th Mon	6:00-8:00pm 4:00-6:00pm	Liaison	Meets w/ mayor.	Direct with Mayor Alex Johnson II.	BOC
Community Services Consortium (CSC) - Governing/Full Board	Bimonthly, 4th week	2:00- 5:00pm varies	Social Services	NW, PM, XA	Emely Day eday@communityservices.us	BOC/CSC Governance
- CSC Executive Committee	Bimonthly, 4th week	varies	Governance		Emely Day eday@communityservices.us	CSC Governance
Community Health Centers (CHC) Board of Directors Liaison	Monthly, 3rd Mon	6:30-8:30pm	Health		Patricia Conklin (county staff)	BOC
Housing Alliance (HA) Development, Land Use & Preservation Workgroup	Monthly, 4th Wed	2:30-4:30pm	ED & Advocacy	Discuss issues related to building and maintaining affordable housing, and any associated land use proposals. Rarely attend, but try to follow work.	Loren Naldoza lnaldoza@neighborhoodpartnerships.org Carlos David Garcia cgarcia@neighborhoodpartnerships.org housing-alliance-development--land-use-workgroup@googlegroups.com https://www.oregonhousingalliance.org/2021-legislative-session-recap-buildline-maintainine-	
InterCommunity Health Network-Coordinated Care Organization (IHN-CCO) Board	Bimonthly, 1st Wed, even mths	1:00-3:00pm	Health	reappointed in '21	Bruce Butler bbutler@samhealth.org Michelle Linton mlinton@samhealth.org	IHN-CCO
- IHN CCO Regional Planning Council	Bimonthly, 1st Thu (Feb, Apr, Jun, Aug, Oct, Dec)	9:00-11:00am			Alicia Bublitz transformation@samhealth.org	
- IHP Audit & Compliance Committee	quarterly, TBD		health		Chris Norman chnorman@samhealth.org & Stephanna Hidalgo shidalgo@samhealth.org	
InterCommunity Health Research Institute Governance Committee	quarterly, variable dates	8-9 am	health		Mellissa Isavoran misavoran@samhealth.org	
Mental Health Addictions, Developmental Diversity, Advisory Committee (MHADDAC)	Monthly, 1st Tue	3-4:15 pm	Health		Damien Sands damien.sands@co.benton.or.us with support staff TBD.	Self
State of Oregon Youth Development Council (YDC)	Quarterly, 2nd Thu (Mar, Jun, Sep, Dec)	9:00am-12:00pm	LE, Juvenile & Education	Gubernatorial appointment	Melissa Gallardo melissa.gallardo@ode.oregon.gov	Governor
- YDC Policy, Rules and Research Subcommittee	As needed	varies; 1 hour			Melissa Gallardo melissa.gallardo@ode.oregon.gov	
- YDC Equity and Disparity Subcommittee	As needed	varies; 1 hour	Equity, Juvenile		Melissa Gallardo melissa.gallardo@ode.oregon.gov	
- YDC Executive Committee	quarterly	1 hour			Melissa Gallardo melissa.gallardo@ode.oregon.gov	
Willamette Criminal Justice Council (WCJC) Executive Committee	Monthly, 2nd Wed	1:30-2:30pm	LE		Jodi Robin jodi.robin@co.benton.or.us	WCJC
- WCJC Mental Health, Law Enforcement, Crisis Response Subcommittee Chair	Monthly, 1st Mon	2:00-3:30pm	LE	NOT MEETING AT THIS TIME	Jodi Robin jodi.robin@co.benton.or.us	
- WCJC Full Council	Monthly, 3rd Wed	3:00-4:30pm	LE		Jodi Robin jodi.robin@co.benton.or.us	BOC
- WCJC Lay Council	Monthly, 3rd Wed	2:00-3:00pm	LE	attends as available	Jodi Robin jodi.robin@co.benton.or.us	BOC

22 board committees

Commissioner Augerot External Meetings

Additional External Committees	Meeting Dates	Time	Focus Area		Appointed by
Benton Community Foundation (BCF)	Quarterly, 1st Mon	4:00-5:00pm	Youth & Families		Celina Franklin celina@bcfgives.org BCF Board
BCF Governance Committee	Odd months, 3rd Thurs	4:00-5:00pm			Celina Franklin celina@bcfgives.org BCF Board
Broadband Action Team (BAT)	Monthly, 3rd Thurs	2:00-3:00pm		rarely attend, Adam Loerts is our point person	Rachael Maddock-Hughes Rachael@sequoiaconsulting.org
National Association for the Advancement of Colored People (NAACP)	Monthly, 2nd Thurs	7:00-8:00pm	Equity		
National Association of Counties (NACo) Justice Systems Committee	Monthly, 1st Wed	12:00-1:00pm	Law Enforcement		
SMART Reading South Valley Leadership Council	monthly, 1st Weds	7-8 am	Youth		community volunteer

6 external committees

Committee Name	Meeting Dates	Time	Focus Area	Notes	Staff contact	Appointed by
911 County Service District Executive Committee	Quarterly, 2nd Wed (Jan, Apr, Jul, Oct)	1:00-2:00pm	Emergency Management (EM)		Kristine Steeves Kristine.Steeves@corvallisoregon.gov	BOC
Albany Area Metropolitan Planning Organization (AAMPO) Policy Board	Monthly, 4th Wed	2:30-4:30pm	Transportation		Ashlyn Muzechenko amuzechenko@ocwcog.org	BOC
Association of Oregon Counties (AOC) Board of Directors	Monthly, 2nd Mon (Jan-Apr, Jul, Oct)	1:00-2:00pm	Governance	Attends as available.	Sara Gamaney sgamaney@oregoncounties.org	AOC
AOC Legislative Committee	Monthly, 2nd Mon (Jan-Jun, Sep-Oct)	10:00am-12:00pm	Advocacy	County Not Otherwise Represented	Sara Gamaney sgamaney@oregoncounties.org	AOC
AOC Membership Committee (Region 5)	Quarterly, 2nd Wed (Feb, May, June, Nov) TBD	1:00-2:00pm	Advocacy	Is an alternate to Pat Farr.	Kristen Paul kpaul@oregoncounties.org	AOC
AOC Natural Resources Steering Committee	Monthly, 1st Fri (Jan-Jun, Sep-Oct)	10:00am-12:00pm	Natural Resources (NR)		Sara Gamaney sgamaney@oregoncounties.org	Self
AOC Transportation & Community Development Steering Committee	Monthly, 1st Fri	1:00-3:00pm	Economic Development (ED) & Transportation		Sara Gamaney sgamaney@oregoncounties.org	Self
Capital Improvements Committee (CIC)	As needed before budget	No regular time	Governance		Jen Ambuehl (county staff)	BOC
Community Services Consortium (CSC) - Governing/Full Board	Bimonthly, 4th Mon	2:00- 5:00pm varies	Governance	NW, PM, XA	Emely Day eday@communityservices.us	BOC/CSC Governance
Corvallis Chamber Government Relations Committee	monthly					BOC
Corvallis Area Metropolitan Planning Organization (CAMPO) Policy Board	Monthly, 1st or 2nd Wed	3:30-5:30pm	Transportation		Ashlyn Muzechenko amuzechenko@ocwcog.org	BOC
Fair Board Liaison	Monthly, 3rd Mon	6:00-8:00pm	ED & NR		Jesse Ott (county employee)	BOC
Linn Benton Loop Advisory Committee	Quarterly, last Tue (Feb, May, Aug, Nov)	3:00-5:00pm	Transportation	Will continue as CAMPO member	Ashlyn Muzechenko amuzechenko@ocwcog.org	CAMPO
Oregon Cascades West Area Commission on Transportation (CWACT) Full Commission	Bimonthly, 4th Thu (Feb, Apr, Jun, Aug, Oct)	5:00-7:00pm	Transportation	Chair rotates btn/ 3 counties	Ashlyn Muzechenko amuzechenko@ocwcog.org	BOC Chair attends - yearly rotation bt/ LBL
CWACT Executive Committee	Bimonthly, 2nd Thu (Feb, Apr, Jun, Aug, Oct)	4:00-5:00pm	Transportation	Fills in as chair	Ashlyn Muzechenko amuzechenko@ocwcog.org	BOC
Northwest Oregon Works (NOW) Workforce Investment Board (WIB)	Quarterly, 4th Fri (Jan, Apr, Jul, Oct)	10:00am-12:00pm	Workforce	Possible trade?	Emily Schwartz Emily@onwib.org	BOC
Oregon Cascades West Council of Governments (COG) Budget/Finance Committee	Bimonthly, 3rd Thu (Jan, Mar, May, Jul, Sep, Nov)	1:00-2:00pm	Governance	Required as a member of the Executive Committee	Ryan Vogt rvogt@ocwcog.org	COG
COG Executive Committee	Bimonthly, 4th Thu (Feb, Apr, Jun, Aug, Oct, Dec)	9:00-11:00am	Governance	Chas Jones now member of exec committee.	Ryan Vogt rvogt@ocwcog.org	BOC
COG Full Board	Bimonthly, 3rd Thu (Jan, Mar, May, Jul, Sep, Nov)	2:00-4:00pm	Governance	looking into dividing committees still not fixed yet.IE requirement to attend budget and finance	Ryan Vogt rvogt@ocwcog.org	BOC
Road User Fee Task Force (RUFTF) (under ODOT)	As needed	1-3pm	Transportation	Committee looks at mileage tax, 60+ members. Partial year during session only. Need to confirm if active. Scott.BOARDMAN@odot.state.or.us	ODOT/Self	PM
Oregon Metropolitan Planning Organization Consortium (OMPOC)	Quarterly, last Fri (Jan/Apr/Jul/Oct)	9:00am-12:00pm	Transportation	Statewide.	Kelly Clarke kclarke@lcog.org	CAMPO/AAMPO

22 board committees

Commissioner Malone External Committees

Additional External Committees	Meeting Dates	Time	Focus Area	Notes	Staff contact	Appointed by
Agricultural Research Foundation Board (OSU)	Biannually, Mar & Nov		Natural Resources		Charlene.Wilkinson@oregonstate.edu	Self
Benton County Forestland Classification Committee	Annually, 2nd Fri (Mar)	9:00am-10:00am	NR	meets intermittently, appointed by county as a landowner need to appoint another landowner.	Michael Curran michael.curran@oregon.gov	Benton County appoints resident landowners.
Linn-Benton Budget Committee	May 2nd Weds May 3rd Weds	6:00-8:00pm 5:00-7:00pm	Governance		Elizabeth Drosch drosche@linnbenton.edu	Self

3 external committees

Updated 1/05/2024

Commissioner Wyse Internal Committees

Committee Name	Meeting Dates	Time	Focus Area	Notes	Staff contact	Appointed by	Column1
Association of Oregon Counties (AOC) Natural Resources Steering Committee	Monthly, 1st Fri (Jan-Jun, Sep-Oct)	8:00-10:00am	NR		Sara Gamaney sgamaney@oregoncounties.org	Self	
- AOC Council of Forest Trust Lands Counties Subcommittee (CFTLC)	2nd Fri (Feb, Mar, May, Jun, Aug, Oct)	2:00-4:30pm	NR	*No regular scheduled mtgs, called by the chair.	Sara Gamaney sgamaney@oregoncounties.org	Self	
- AOC Governance & Revenue Steering Committee	Monthly, 1st Thu (Jan-Jun, Sep-Oct)	1:30-3:00pm	Veterans Affairs		Mallorie Roberts, mroberts@oregoncounties.org	Self	
City of Adair Village Liaison	Monthly, 1st Tue	6:00-7:00pm	Liaison		Kathy Edmaiston kathy.edmaiston@adairvillage.org	BOC	
Community Services Consortium (CSC) - Governing/Full Board	Bimonthly, 4th Mon	2:00- 5:00pm varies	Governance	NW, PM, XA	Emely Day eday@communityservices.us	BOC/CSC Governance	
Corvallis-Benton County Economic Development Coalition (EDO)	Quarterly, 3rd Wed (Jan, Apr, Jul, Oct)	3:30-5:00pm	Economic Development (ED)	Nancy will check status for 2024	Heather Stevens/Kate Porsche heather.stevens@corvallisoregon.gov kate.porsche@corvallisoregon.gov https://www.corvallisoregon.gov/bc-edc	BOC	
Historic Courthouse Advisory Committee	Monthly, 3rd Friday	10:00-11:30am	Repurpose the Courthouse	Chair Chris Westfall. County Committee, Wyse is liaison.			
Historic Resources Commission		6:30pm			Inga Williams inga.williams@bentoncountyor.gov		
Home, Opportunity, Planning & Equity Advisory Board (HOPE)	Monthly, 4th Wed	4:00-6:00pm	Housing		Julie Arena julie.arena@co.benton.or.us	BOC	
HOPE Executive Committee	Monthly, 2nd Wed	2:00-5:00pm	Housing		Julie Arena julie.arena@co.benton.or.us	BOC	
Housing Alliance (HA) Homelessness & Tenant Protection Workgroup	Monthly, 1st Tue	3:00-5:00pm	ED & Advocacy	Discuss issues related to preventing and ending homelessness, and protecting people who rent their homes.	Loren Naldoza lnaldoza@neighborhoodpartnerships.org or Carlos David Garcia cgarcia@neighborhoodpartnerships.org housing-alliance-development--land-		
Corvallis Chamber of Commerce Board	Monthly, last Thu (Nov & Dec combined)	4:00-5:00pm	Economic Development (ED)		Christy Wood christy@corvallischamber.com	BOC	
Corvallis-Benton Library Advisory Board	Quarterly on the first Wednesday in February, May, August and November	6:30-8:00pm	Vibrant Community		Ashlee Chavez - Director ashlee.chavez@corvallisoregon.gov Stephanie Quigley-Conn - Senior Admin Specialist stephanie.conn@corvallisoregon.gov	BOC	
City of Monroe Liaison	Monthly, 4th Mon	6:00-9:00pm	Liaison		https://ci.monroe.or.us/	BOC	
Oregon Cascades West Council of Governments (COG) Comprehensive Economic Development Strategy (CEDS)	Biannually (Feb & ?)	TBD	ED		Justin Peterson jpeterson@ocwog.org		

- COG Economic Development District (CWEDD) Board	Quarterly, 2nd Thurs (Feb, May, Aug, Nov)	9:00-11:00am	ED		Ashlyn Muzechenko amuzechenko@ocwcog.org	Required as a member of the COG Exec Committee (PM is current Exec Comm member).
Oregon Department of Forestry (ODF) Forest Trust Lands Advisory Committee (FTLAC)	Monthly, 2nd Fri (Feb, May, Aug)	10:00-12:00pm	Natural Resources (NR)		Michael Wilson michael.wilson@oregon.gov Staff: Samantha Hoffman samantha.hoffman@odf.oregon.gov	Self
City of Philomath Liaison	Bimonthly, 2nd & 4th Mon (4th only if needed)	WS 5:30 & 6:00pm 7:00-8:00pm	Mtg Liaison		https://www.ci.philomath.or.us/index.asp?Type=B_EV&SEC=B5983F41-9E03-	BOC
Philomath Chamber of Commerce Liaison	Monthly, 3rd Thurs	12:00-1:00pm	ED	Attend luncheon events.	Lisa Watkins director@philomathchamber.org	BOC
South Valley Regional Solutions Advisory Committee	(Mar/Apr)	TBD	ED & Transportation	No set schedule next mtg in Mar/Apr.	Nate Stice nate.stice@oregon.gov	AOC
Southern Willamette Valley Groundwater Management Area (GWMA)	??	??	NR	Mdlv will check status for 2024	Grace Goldrich-Middaugh grace.goldrich-middaugh@deq.oregon.gov	BOC, staffed by DEQ

21 board committees

Commissioner Wyse External Committees

Additional External Committees	Meeting Dates	Time	Focus Area	Appointed by
Local Officials Advisory Committee (LOAC) (Under Oregon Land Conservation and Development Commission)	Quarterly, and as needed	??	Land Use	Chair jan.guerrero@dlcd.oregon.gov elliott.eastman@dlcd.oregon.gov Phone: 971-600-8861
National Association for the Advancement of Colored People (NAACP)	Monthly, 2nd Thurs	7:00-8:00pm	Equity	Avonlea Capulet info@naacpcorvallisbranch.com
NAACP Housing Committee	??	??	Housing	Has conflicted with Adair Village meeting Jessica Groom housinglinnbentonnaacp@gmail.com

3 external committees

PARKING LOT

updated 9/13/22

Committee Name	Last meeting dates	Time	Focus Area	Notes	Appointed by	Last Commissioner
NACo Public Lands	Monthly, 2nd Wed	9-10am		Appointed via AOC.		AJ
NACo Western Interstate Region (WIR)/Public Lands	Monthly, 3rd Fri			Commissioner Joe Briggs, West Region Rep & NACo staff meet mthly to discuss policy, programs, resources & services. Contact Jenny Hilscher at jhilscher@naco.org .		AJ

Additional External Committees	Last meeting dates	Time	Focus Area	Notes	Appointed by	Commissioner
BLM Northwest Oregon Resource Advisory Council (BLM NW OR RAC)	As needed		NR	Reactivated, by appointment.	Secretary of the Interior	AJ