



## AGENDA

### BOARD OF COMMISSIONERS MEETING

Tuesday, September 17, 2024, 9 AM

<b>How to Participate in the Board of Commissioners Meeting</b>	
<b>Zoom Video</b> <a href="#">Click for Zoom link</a>	<a href="#">Click for YouTube LiveStream link</a>
<b>In-person:</b> Kalapuya Building, 4500 SW Research Way, Corvallis, Oregon	

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by contacting the Board of Commissioners Office at 541-766-6800 or 800-735-2900 TTY, by email [bocinfo@bentoncountyor.gov](mailto:bocinfo@bentoncountyor.gov), or on the County's website at <https://boc.bentoncountyor.gov/contact/>.

The Board of Commissioners may call an executive session when necessary pursuant to ORS 192.660. The Board is not required to provide advance notice of an executive session; however, every effort will be made to give notice of an executive session. If an executive session is the only item on the agenda for the Board meeting, notice shall be given as for all public meetings (ORS 192.640(2)), and the notice shall state the specific reason for the executive session as required by ORS 192.660.

#### 1. Call to Order and Introductions

#### 2. Review and Approve Agenda

Chair may alter the agenda

#### 3. Proclamations

- 3.1 Proclaiming September as National Preparedness Month in Benton County, Proclamation No. P2024-019 – Chelsea Chytka, Emergency Operations Center

#### 4. Comments from the Public

Time restrictions may be imposed on public comment, dependent on the business before the Board of Commissioners. Individual comment may be limited to three minutes.

**5. Work Session**

- 5.1 15 minutes – Civic Campus Community Engagement (CCCE) Task Force Update – Steve Clark, Julie Manning, Penny York; CCCE Task Force Co-chairs
- 5.2 15 minutes – Center Against Rape and Domestic Violence (CARDV) Program Update – Stephanie Miller, CARDV Executive Director
- 5.3 30 minutes – Enterprise Permitting Systems Project Report – Rick Crager, Assistant County Administrator; Shannon Bush, Community Development; Autumn Carter, Reed Wagner; NEX Strategies LLC
- 5.4 45 minutes – Sustainable Materials Management Plan Task Force Update – Sean McGuire, Sustainability; Bailey Payne, Community Development
- 5.5 15 minutes – Quarterly Floodplain Program Update – Toby Lewis, Community Development
- 5.6 15 minutes – Wildfire Hazard Map Discussion – Board of Commissioners

**6. New Business**

- 6.1 5 minutes – Albany Area Chamber of Commerce Membership Renewal
- 6.2 10 minutes – Adoption of Resolution No. R2024-023 Establishing an Enterprise Zone School Support Fee Rate – Christopher Jacobs, Corvallis-Benton Economic Development Office

**7. Other**

ORS 192.640(1) . . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.”

**8. Announcements**

# PROCLAMATION





NOW, THEREFORE, BE IT PROCLAIMED by the Benton County Board of Commissioners that September is National Preparedness Month in Benton County, and all community members, businesses, and visitors are encouraged to develop their own emergency preparedness plans, practice evacuation drills, and join in this observance.

Adopted this 17th day of September, 2024.

Signed this 17th day of September, 2024.

BENTON COUNTY BOARD OF COMMISSIONERS

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Xanthippe Augerot, Chair

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Nancy Wyse, Vice Chair

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Pat Malone, Commissioner

# WORK SESSION

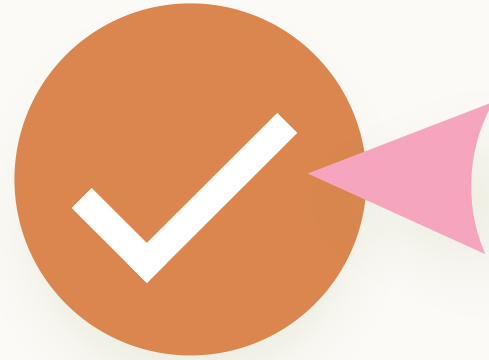
**Item 5.1 Civic Campus Community Engagement (CCCE) Task Force Update – Steve Clark, Julie Manning, Penny York; CCCE Task Force Co-chairs**

# CIVIC CAMPUS

## SURVEY REPORT | SEPTEMBER 2024

# ★ 961 ★

Individual survey responses from May - August 31



### Time on Target

About 69% of respondents completed the survey (including optional questions), with an average completion time of about **7 minutes**.



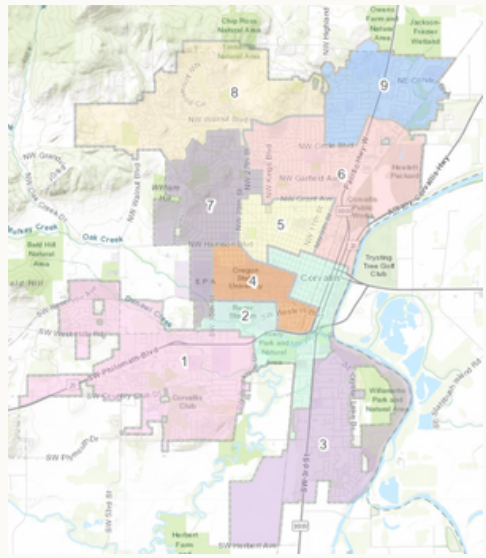
### Who's coming to City Hall?

More than 54% of respondents indicated that it had been **at least a year** since they last visited City Hall. 20% of respondents have never visited City Hall.



### Downtown - Stay or Go?

Nearly **7 in 10** respondents indicated that it was important for City Hall to remain in downtown Corvallis.



### Responses by Zip Code

60% .... 97330  
33% ..... 97333  
7% ..... Other

# TOP 3

## SERVICES OR AMENITIES

The survey asked respondents to rank a list of 10 features, amenities, and services that could be affected through improvements to the Civic Campus. Here are the top 3 most popular options.

- 1. A centralized customer service center for city services.**
- 2. Accessibility into and throughout the building.**
- 3. City Council Chambers offering greater connection with the Corvallis community and improved government transparency.**

## UPCOMING CIVIC CAMPUS TASK FORCE WORK PLAN

The Civic Campus Community Engagement Task Force will be reviewing outreach and engagement metrics and formulating a recommendation to the Corvallis City Council at a series of public meetings in September and October. Full details on meeting dates and times are available online at [www.corvallisoregon.gov/calendar](http://www.corvallisoregon.gov/calendar).

**MESSAGE PLATFORM & DISCUSSION GUIDE**  
**Civic Campus Outreach Task Force**  
**May 6, 2024**

- For the past three years, the Corvallis City Council has been working on a long-term project to review and consider making improvements to many aging city facilities throughout Corvallis.
- The Corvallis City Council has created a 10-person community member task force to gather input on community members' values, goals and desired outcomes for a number of city buildings, including the current City Hall.
- The task force will hold numerous meetings, utilize other outreach and launch a survey to gather broad community input.
- Updates on the task force's work and its findings will be regularly shared with the Council and community members.
- A final task force report with recommendations will be provided the Council by late 2024.
- Community input will aid the City Council's consideration of possible improvements of city buildings in downtown.
- These buildings make up a current civic campus located along Madison Avenue between southwest 5 and the 6<sup>th</sup> streets.
- The civic campus includes:
  - City hall.
  - The Madison Avenue complex.
  - Municipal Court.
  - A city hall annex building.
  - The Downtown Transit Center.
- The Council is considering whether improvements to the civic campus might include:
  - A new or refurbished city hall.
  - Inclusion of a public safety facility serving the City of Corvallis Police Department.
    - The police department currently shares facilities with the Benton County Sherriff's Office.
- This community outreach follows on a 2021 assessment of city-owned buildings located throughout Corvallis.
  - The report found that city hall was among facilities most in need of improvement.
  - City hall is located in a building originally constructed as a church in 1892. It was converted into a college dormitory before being purchased as a temporary City Hall about 75 years ago. The interior has been reconfigured many times over the years to add space for staff. About 60 employees work at City Hall each day.
  - The building assessment found city hall needs updates for overall safety and resiliency, energy efficiency, accessibility, employee workflow and additional city staff and public meeting spaces.

- The current City Hall does not have a traditional Council Chamber meeting room for public meetings and community engagement.
- As city operations have grown, some departments have been relocated into several nearby buildings as additional space in city hall was not available.
  - For example, City Council meetings are held on the second floor of Fire Station No. 1 in downtown.
  - Other city bodies, such as Planning Commission and Budget Committee, meet at other city buildings.
- Community outreach by the task force will solicit input on whether community goals, values and outcomes may be advanced by an improved civic campus.
- Possible outcomes from an improved civic campus to be evaluated include improved:
  - Neighborhood connections to downtown.
  - Recognition of Corvallis' history.
  - Public safety.
  - Accessibility.
  - Community pride.
  - Downtown vitality and economic success.
  - Resilient and energy efficient public places and facilities.
  - City operations.
  - Connections and community activity linking downtown, the OSU campus, the Willamette River waterfront and city neighborhoods.
- Information about the citywide facilities project is available online at [www.corvallisoregon.gov/facilities](http://www.corvallisoregon.gov/facilities)
- Information about upcoming events and opportunities for engagement are available online at [www.corvallisoregon.gov/calendar](http://www.corvallisoregon.gov/calendar).

**Item 5.2 Center Against Rape  
and Domestic Violence (CARDV)  
Program Update – Stephanie  
Miller, CARDV Executive Director**



# CARDV

## Center Against Rape and Domestic Violence



**Center Against Rape  
and Domestic Violence**

Stephanie Miller, Executive Director  
[executive.director@cardv.org](mailto:executive.director@cardv.org)



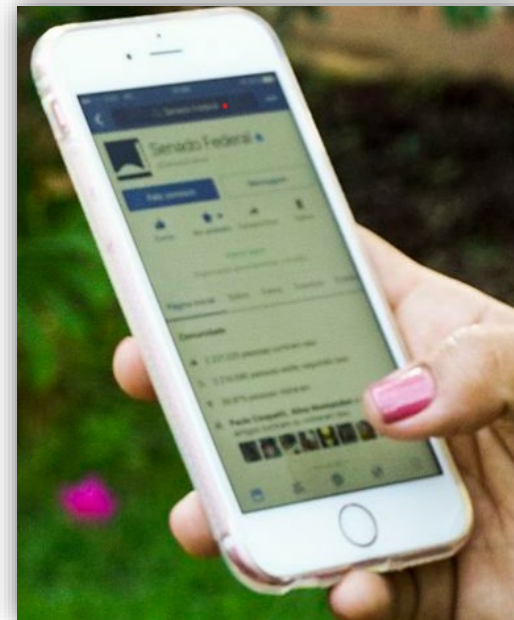
# Our Mission:

- ▶ To provide services and support to those affected by domestic violence, sexual assault, and stalking.
- ▶ To provide education and leadership within the community to help prevent domestic and sexual violence.

The CARDV Hotline **541-754-0110**  
has not changed in **43 years**



*24/7 365*



## Confidential Shelters

The ONLY shelter for Domestic Violence and Sexual Assault survivors in Linn and Benton Counties

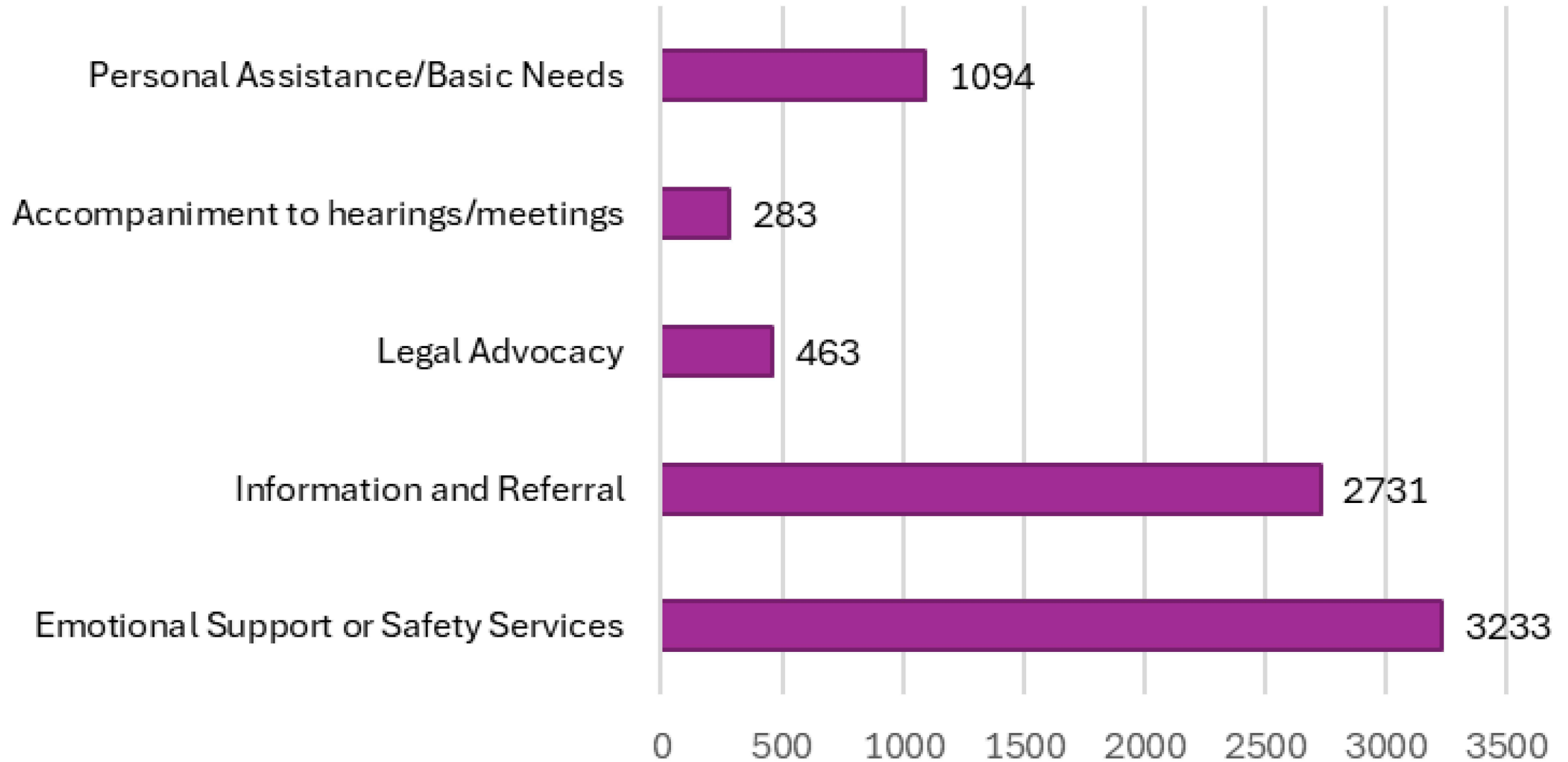
Avenues of entry into CARDV services:

- ▶ CARDV Hotline: 541-754-0110
  - ▶ Referrals from ODHS
- ▶ Sarah's Place: Samaritan Health Services

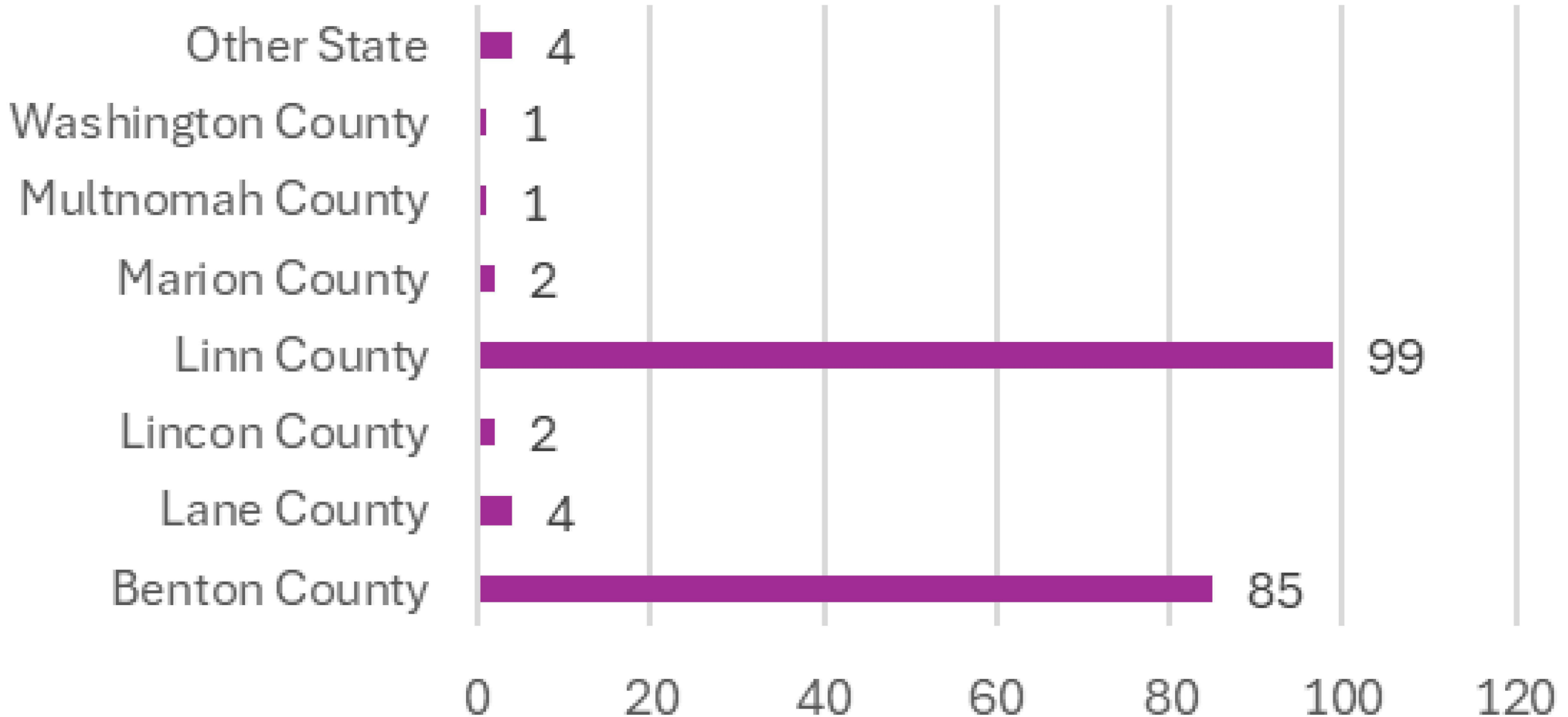
# CARDV Services: More than Shelter

- ▶ Assistance with emergency shelter, transportation, housing stability financial support
- ▶ Assistance with fuel refills, relocation costs, cell phones, security cameras
- ▶ Case management meetings with survivors to develop housing goals
- ▶ Assistance with completing Protective/Restraining Orders
- ▶ Court and medical accompaniment
- ▶ Crisis response to hospital and law enforcement calls

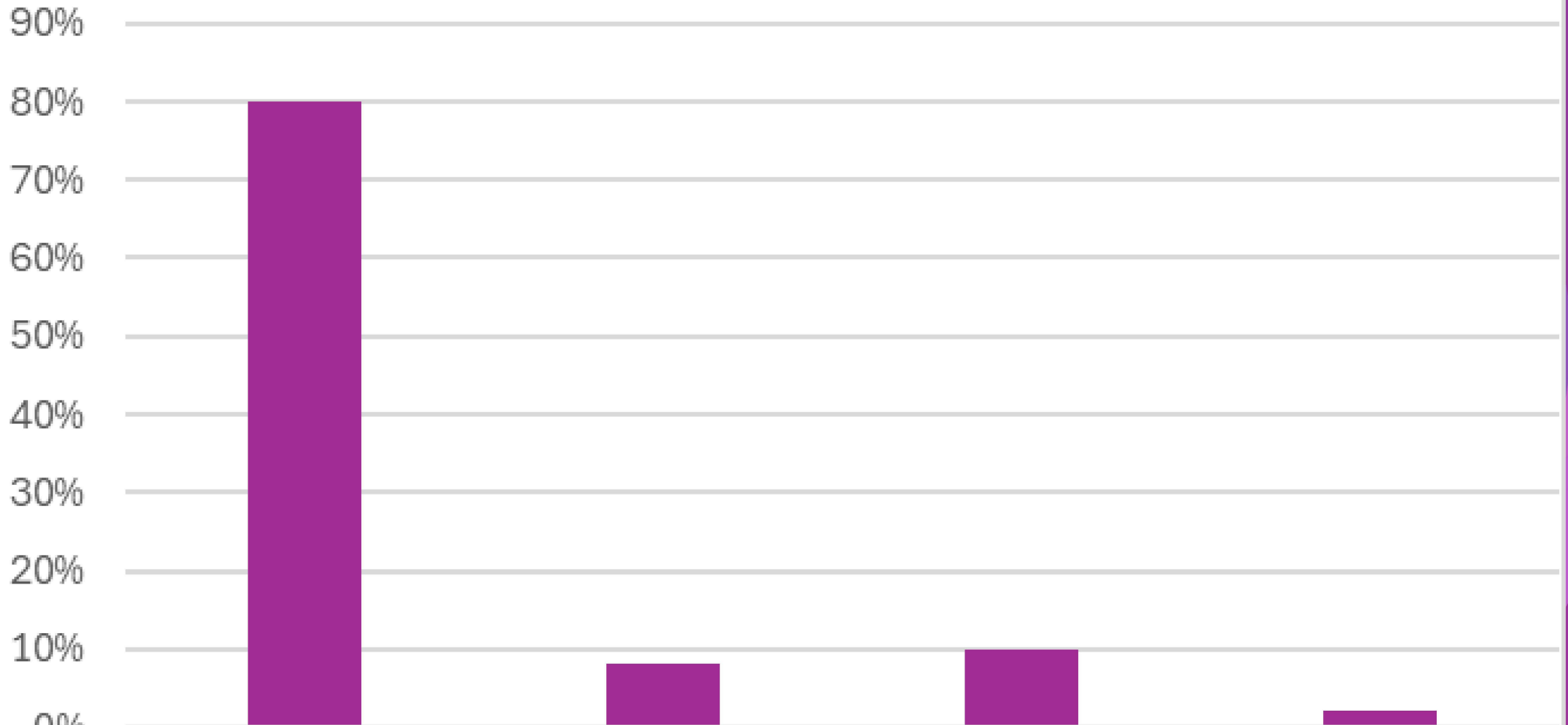
# CARDV Services: 7,804 in FY24



# Counties Served

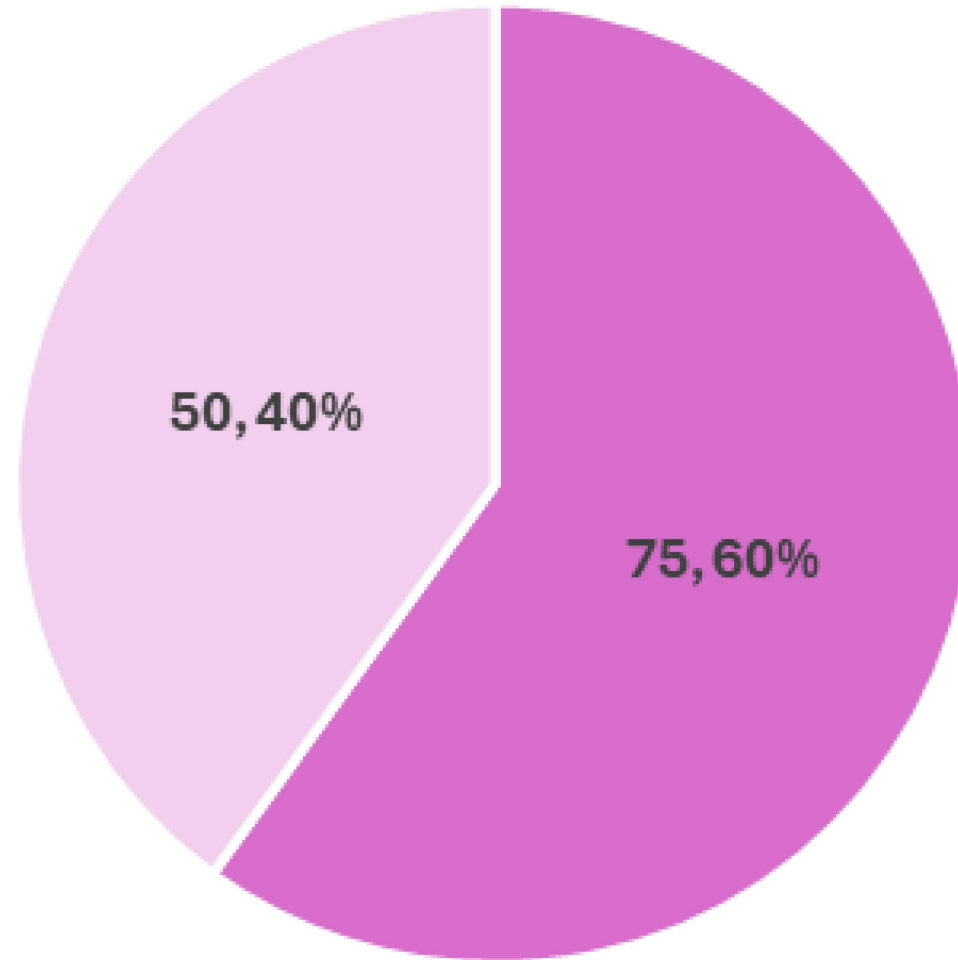


# Main Victimization



■	80%	8%	10%	2.00%
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# Confidential Shelter: 125



■ Adult

■ Child



# How to support CARDV?

▶ **Financial Support**

▶ **Connections with:**

Motels

Schools

Community organizations

# Thank You for Your Partnership

Hotline: 541-754-0110

Stephanie Miller, Executive Director  
[executive.director@cardv.org](mailto:executive.director@cardv.org)



Center Against Rape  
and Domestic Violence

[www.cardv.org](http://www.cardv.org)

**BOC Agenda Checklist Master**

**Agenda Placement and Contacts**

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**Suggested Agenda Date** 09/17/24

View [Agenda Tracker](#)

**Suggested Placement \*** Work Session

**Department \*** Community Development

**Contact Name \*** Shannon Bush

**Phone Extension \*** 541-766-6349

**Meeting Attendee Name \*** Rick Crager, Shannon Bush, possibly Reed Wagner

**Agenda Item Details**



**Item Title \*** Progress Update - Enterprise Permitting Systems Project

- Item Involves \*** Check all that apply
- Appointments
  - Budget
  - Contract/Agreement
  - Discussion and Action
  - Discussion Only
  - Document Recording
  - Employment
  - Notice of Intent
  - Order/Resolution
  - Ordinance/Public Hearing 1st Reading
  - Ordinance/Public Hearing 2nd Reading
  - Proclamation
  - Project/Committee Update
  - Public Comment
  - Special Report
  - Other

**Estimated Time \*** 30 minutes

**Board/Committee Involvement \***  Yes  No

**Advertisement\***

Yes

No

Item Issues and Description

**Identified Salient Issues \***

The Benton County 2023-25 biennial budget included funding for an interdepartmental project known as "Enterprise Permitting Solutions;" a two-phase project consisting of a discovery phase (Phase 1) and a technical research and solutions phase (Phase 2).

Eight county departments participated in the discovery phase, which included 13 directors and managers and 10 staff. The process consisted of a 4-part meeting series to identify collective needs, interests, and issues in a future, prospective-shared system for licensing, authorizations, approvals, and permitting needs. This first phase was completed in August 2024.

The primary motivation for the project was two-fold: 1) to improve the human experience in these processes for both customers and staff, and 2) to increase efficiencies and processing times to the extent practicable.

The county issued an Invitation to Bid and ultimately contracted with consultant NEX Strategies to provide a series of deliverables for consideration of potential directions and next steps. NEX Strategies' recommendations are outlined in the checklist attachments and will be discussed with the Commissioners during the September 17, 2024 meeting. These recommendations tie directly to Phase 2 of the Enterprise Permitting Solutions project.

**Options \***

Not applicable; discussion only.

**Fiscal Impact \***

- Yes
- No

# 2040 Thriving Communities Initiative

**Mandated Service? \***  Yes  No

## 2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

### Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

- Core Values \*** Select all that apply.
- Vibrant, Livable Communities
  - Supportive People Resources
  - High Quality Environment and Access
  - Diverse Economy that Fits
  - Community Resilience
  - Equity for Everyone
  - Health in All Actions
  - N/A

**Explain Core Values Selections \*** This project advances the core value of "Supportive People & Resources" by making meaningful progress for customers and staff to improve one of the County's core regulatory services (licensing, permitting, authorizations, and approvals).

- Focus Areas and Vision \*** Select all that apply.
- Community Safety
  - Emergency Preparedness
  - Outdoor Recreation
  - Prosperous Economy
  - Environment and Natural Resources
  - Mobility and Transportation
  - Housing and Growth
  - Arts, Entertainment, Culture, and History
  - Food and Agriculture
  - Lifelong Learning and Education
  - N/A

**Explain Focus Areas and Vision Selection \*** N/A

# Recommendations and Motions

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## Item Recommendations and Motions

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**Staff Recommendations \*** Staff would like to proceed to Phase 2, which is part of the original funded package. Through a second invitation to bid, the County may request bids from technical consultants to accomplish next steps.

Note: The \$100,000 total project was broken into two phases, each approximately \$50,000, with the possibility of some savings to be realized at completion.

**Work Session Motions \*** I move to ...  
Not applicable.

## Attachments, Comments, and Submission

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### Item Comments and Attachments

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**Attachments**

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

**Comments (optional)**

Benton County - Enterprise Permit Systems - One Stop Proposal - 9.3.24 FINAL.ppt  
Benton County - Enterprise Permit Systems - One Stop Proposal - 9.3.24 FINAL.pdf  
If you have any questions, please call ext.6800

**Department  
Approver**

AMANDA MAKEPEACE



1.

### Department Approval

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Comments

Signature

*Amarda Makepeace*

2.

### Counsel Approval

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Comments

Signature

*Vance H. Choney*

3.

### County Administrator Approval

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Comments

Signature

*Rick Crager*

4.

### BOC Final Approval

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Comments

Signature

*Amarda Makepeace*



# ENTERPRISE PERMITTING & LICENSING SYSTEMS: ONE COUNTY – CLEAR, CONNECTED, CONSISTENT

BENTON COUNTY BOARD OF COMMISSIONERS – SEPTEMBER 17, 2024



# CONTENTS

- Problem Statement
- Project Overview
- Stakeholder Perspectives
- Needs Analysis
- Proposed Approach

## PROBLEM STATEMENT

Benton County's permitting and licensing system is fragmented, resulting in inconsistent customer experiences, inefficient processes, and confusion. Customers and staff lack ready access to critical information, while siloed internal processes and knowledge result in slow approvals and increased workloads.

# PROJECT OVERVIEW

**Purpose:** To enhance interdepartmental collaboration, identify needs, increase efficiency, and improve community experiences in navigating permitting and related services.

## Deliverables:

- **Comprehensive Assessment Report.** Outline needs, challenges, deficits, and opportunities for streamlining permitting and related processes.
- **One-Stop Permitting Definition.** A common understanding and specific recommendations on how it should be delivered and experienced by end-users.
- **Evaluation Report.** Assess the impact of recommended strategies on customer experience and organizational efficiency, including potential time and cost savings.

# HOW WE GOT HERE

- **June 2024**
  - 15 Interviews with Directors and Staff
  - SWOT Analysis
  - Work Session 1: Understanding Perspectives & Getting Alignment (Directors & Staff)
- **July 2024**
  - Work Session 2: Reviewing Case Studies & Defining One-Stop (Directors & Staff)
  - Detailed Department Process-Mapping
  - Work Session 3: Assessing Feasibility of a One-Stop Approach (Directors)
- **August 2024**
  - 7 Interviews with Customers
  - Work Session 4: Finalizing the Proposal (Directors & Staff)

# INTERNAL PERSPECTIVE: CRITICAL AREAS WITH SHARED IMPACT



## People

- Hold deep knowledge
- Department silos
- Key individual dependencies
- Site consultations are clarifying



## Process

- Email & paper
- Manual & clunky
- Inconsistency
- Driven by relationships
- Difficult handoffs across depts.



## Information

- Multiple formats
- Inconsistent documentation
- Accessibility barriers
- Scattered & decentralized



## Technology

- Not facilitating processes well
- Many systems across depts.
- Lacking integration
- Different levels of adoption

# THE CUSTOMER VOICE

1 – Very Dissatisfied

3 - Neutral

5 – Very Satisfied

“convoluted”

“client will not have their building on time”

“extremely slow” or “clear & straightforward”

“pretty standard”

“pretty good, pretty easy”

“arbitrary”

“delay in permitting”

“would prefer online status updates”

“no one’s perfect”

“took a few days”

“didn’t get a straight answer”

“extremely disappointing”

“a pain to get through the first steps”

“could be faster”

“all I had to do was call – they explained the process”

“internal communications breakdowns”

“no time to waste”

“not specific when there are rejections”

“known as being strict, but they explain why”

“emails tend to get lost, so I’d rather talk to someone first”





# PERMITTING AND LICENSING SYSTEMS NEEDS

- 1 Unified Customer & Staff Experience – Clear, Fast, and Consistent
- 2 Internal Collaboration & Efficiency – Streamlined, Coordinated, and Effective
- 3 Data Integration & Accessibility – Connected, Comprehensive, and Transparent
- 4 Technology & Process Readiness – Scalable, Adaptable, and Future-Ready

## VISION: ONE COUNTY – CLEAR, CONNECTED, CONSISTENT

We aim to enhance the experience of interacting with the County for permitting and licensing – whether in person, online, or by phone. We will build trust by helping applicants navigate the process, reducing internal silos, and creating a seamless experience across departments. Our phased approach addresses operational gaps today while laying the foundation for a more integrated and scalable system in the future.

# BUILDING A UNIFIED SYSTEM

## CLARITY

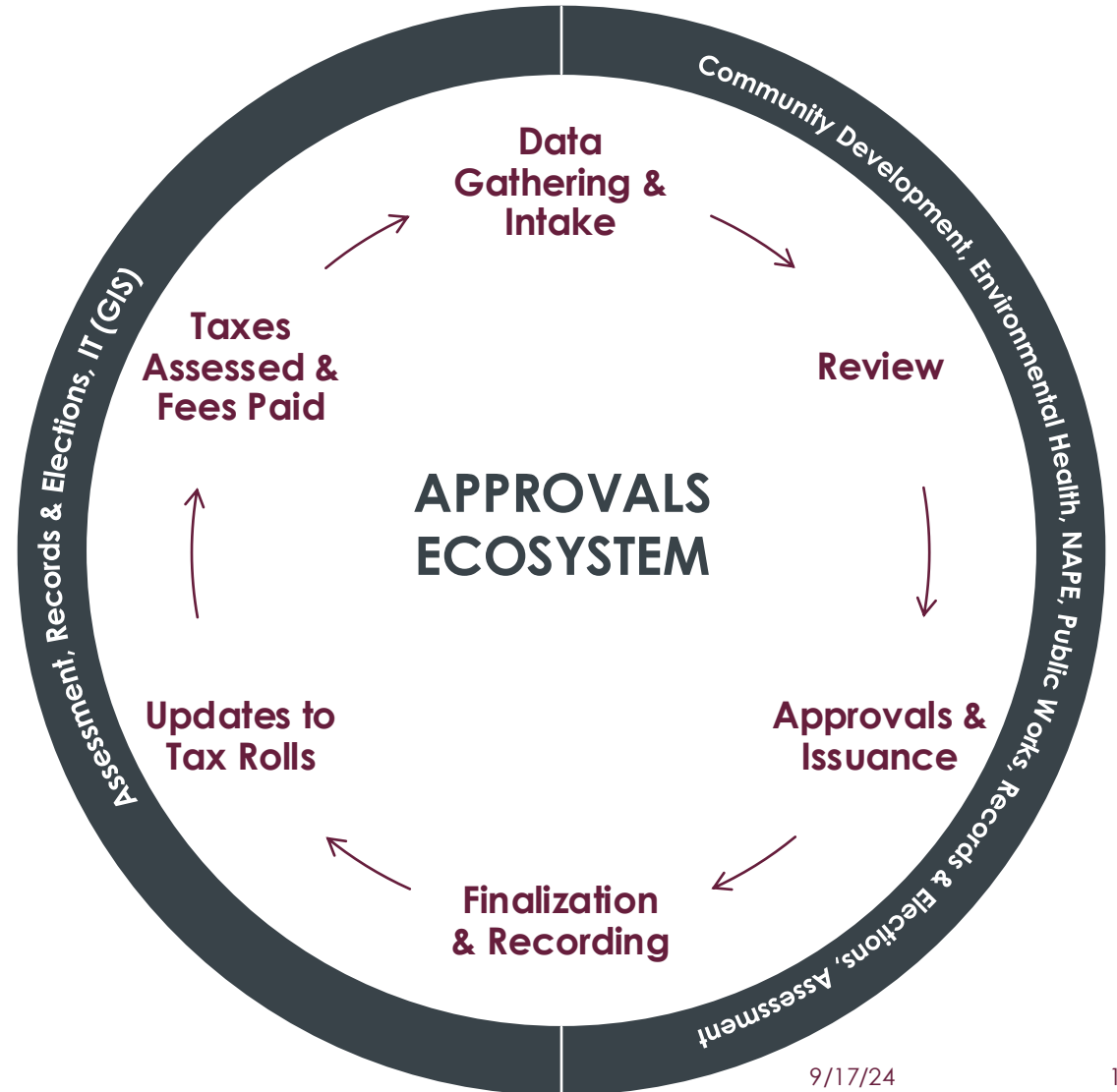
Guidance at every stage, making it easy to understand requirements and ensure compliance.

## CONNECTEDNESS

People and processes work together seamlessly, connecting effectively with customers.

## CONSISTENCY

Consistent standards and data ensure reliable interactions and predictable outcomes across all steps.



# ONE-STOP ROADMAP

18 – 24 Months

## 3. INTEGRATED SYSTEM

Roll out in-house or external software platform(s) for integrated process management. Up-to-date, consistent, and available information.

12 – 18 Months

## 2. UNIFIED USER EXPERIENCE

Update the website to consolidate information, explain process clearly, and direct users. Prepare data and assess technology solutions.

6 – 9 Months

## 1. STRONGER COLLABORATION

Cultivate collaborative culture, improving communication, sharing knowledge, and cross-training staff to navigate across departments.

# PROPOSED TIMELINE

2024			2025									2026											
Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep

## STAGE 1: STRONGER COLLABORATION

With clear standards, staff are better equipped to intake, evaluate, and process requests. Internal handoffs are smoother. Knowledge is documented and shared.

## STAGE 2: UNIFIED USER EXPERIENCE

Getting started is easy by visiting one page, dialing one number, or making one visit. Standard intake processes create less back-and-forth.

## STAGE 3: FULLY INTEGRATED SYSTEM

Customers and staff have access to real-time status updates and historical information. Applications, renewals, and payments can be completed online.





THANK YOU. PRESENTED BY:



Autumn Carter, Partner  
Reed Wagner, Partner

9/17/24

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# BOC Agenda Checklist Master

## Agenda Placement and Contacts

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**Suggested Agenda Date** 09/17/24

View [Agenda Tracker](#)

**Suggested Placement \*** BOC Tuesday Meeting

**Department \*** Board of Commissioners

**Contact Name \*** Sean McGuire

**Phone Extension \*** 0152

**Meeting Attendee Name \*** Sean McGuire

## Agenda Item Details



**Item Title \*** Update on Sustainable Materials Management Plan (SMMP)

- Item Involves \*** Check all that apply
- Appointments
  - Budget
  - Contract/Agreement
  - Discussion and Action
  - Discussion Only
  - Document Recording
  - Employment
  - Notice of Intent
  - Order/Resolution
  - Ordinance/Public Hearing 1st Reading
  - Ordinance/Public Hearing 2nd Reading
  - Proclamation
  - Project/Committee Update
  - Public Comment
  - Special Report
  - Other

**Estimated Time \*** 45 minutes

**Board/Committee Involvement \***  Yes  No

**Advertisement\***

- Yes
- No



## Issues and Fiscal Impact

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### Item Issues and Description

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**Identified Salient Issues\***

Staff will provide an update on the Sustainable Materials Management Plan (SMMP) process and preparing for the October 21, 2024 Kickoff event. Staff will review the timeline, current status of interviews, biography of SMMP Task Force Facilitator, proposed agenda, and list of questions for an SMMP White Paper. Please be advised additional materials may be provided as interviews and meetings are scheduled between September 5 and the September 17 Board Meeting.

**Options\***

N/A

**Fiscal Impact\***

- Yes
- No

# 2040 Thriving Communities Initiative

**Mandated Service?\***  Yes  No

## 2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

### Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

**Core Values\***

Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

**Explain Core Values Selections\***

The SMMP is a solution-based initiative that positively affects all Core Values within Benton County and potentially the region.

**Focus Areas and Vision\***

Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

**Explain Focus Areas and Vision Selection\***

The SMMP is a solution-based initiative that positively affects many Focus Areas within Benton County and potentially the region.

## Recommendations and Motions

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### Item Recommendations and Motions

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**Staff** N/A

**Recommendations\***

**Meeting Motions\*** I move to ...

N/A

## Attachments, Comments, and Submission

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### Item Comments and Attachments

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**Attachments**

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

KickoffAgenda-09-05-24-GoalSetting.pdf	686.77KB
LizStartBio.pdf	1000.58KB
SMMPInterviewsMembership-09-06-24.pdf	438.4KB
SMMPTimeline-Kickoff-09-10-24.pdf	655.03KB
SMMPWhitePaperQuestions-09-05-24.pdf	631.53KB

**Comments (optional)** If you have any questions, please call ext.6800

**Department Approver** AMANDA MAKEPEACE

1.

## Department Approval

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Comments

Signature

*Amanda Makepeace*

2.

## Counsel Approval

---

Comments

Signature

*Vance H. Croney*

3.

## County Administrator Approval

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Comments

Signature

*Rachel L McEneny*

4.

## BOC Final Approval

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Comments

Signature

*Amanda Makepeace*



**Potential Kickoff Summit Agenda**  
**October 21, 2024**

<b>Time</b>	<b>Topic</b>	<b>POTENTIAL Speakers</b>	<b>Notes</b>
9:30	Check-In & Reception		<i>Conversations &amp; Networking</i>
10:00	Welcome & Introductions	Facilitator & SMMP Task Force Members	<i>Facilitator Introduction Brief Introductions from Task Force Members</i>
10:15	Introductory Remarks	County Commissioners	<i>Perspectives from local elected officials on current waste management pressures &amp; potential of regional materials management collaboration &amp; solutions</i>
10:30	Overview, History, Intent of SMMP Task Force	BCTT Member/s on SMMP Task Force	<i>Provide brief history of Benton County Talks Trash &amp; intended purpose of SMMP Task Force</i>
10:45	Solid Waste Management vs. Sustainable Materials Management	OR Dept. of Environmental Quality	<i>Set the stage for regional waste system and, separately, materials management</i>
11:15	Case Studies	RRS Staff Research DEQ Technical Experts Local Government Example	<i>Examples of successful regional approaches to materials management</i>
12:00	Lunch		<i>Networking</i>
12:30	Current & Potential Regional Waste Management System	RRS – Joel Schoening	<i>Regional Solid Waste Map Analyses of Benefits &amp; Opportunities Plenty of Time for Discussion</i>

1:30	Next Steps	Facilitator	<p><i>What can we feasibly do in the next 3 months to develop a list of findings &amp; recommendations?</i></p> <p><i>What can we feasibly do in the next 9 months to plan for a 3-5 year horizon?</i></p> <p><i>Subcommittees/Working Groups? Scheduling?</i></p>
2:45	Closing Comments	TBD; Potentially State Elected or Administrative Official	<i>Wrap-Up</i>
3:00	Adjourn		

**Intended Outcomes of Kickoff Summit**

- Call to Action: Use Current & Near-Future Waste Management Pressures to Spur Focus & Change on Systems
- Clear understanding of Waste Management vs. Materials Management
- Region cannot “recycle our way out of this”
- Better understanding of waste system in Western Oregon, pressure points; connection between jurisdictions, etc.
- Opportunities for collaboration

**Purpose/Intent – What Can Be Accomplished in the Next 9 Months?**

- Solution-Focused Effort to Recognize & Implement Sustainable Materials Management
- Capture Case Studies, Data-Driven Research, & Success Stories to Positively Change Waste Management & Materials Management Systems
- Recognize & Strengthen Western Oregon Collaboration to Leverage Resources, Opportunities, & Market Services
- Develop List of Strategies & Recommendations for Feasible Change in the Next 3-5 Years



## Elizabeth Chin Start

FOUNDER & PRINCIPAL CONSULTANT

elizabeth@startsustainability.com | 503.430.9758

### ABOUT

Elizabeth Chin Start (she/her) is the founder of Start Consulting Group LLC. Her career has spanned work in the circular economy for over 22 years, with a focus on equitable and accessible materials management systems. Engagement with community members, local and state governments, private industry, and community-based nonprofits has been a central part of her work. She has facilitated many one-on-one interviews, listening sessions, and work sessions to engage people on building equitable and inclusive systems within the field of materials management.

### EXPERTISE

Equity, Diversity, & Inclusion  
Racial and Social Justice in Sustainability  
Community Engagement  
Meeting Facilitation  
Reuse Operations & Management  
Upstream Program Development  
Solid Waste and Recycling Contract Analysis  
Waste Prevention & Recycling Education  
Leadership & Team Coaching and Internal  
Culture Change Management  
Extended Producer Responsibility Systems

### CERTIFICATIONS

Center for Diversity & Environment EE42  
Leadership Cohort  
Center for Earth Leadership Agent of Change  
USGBC LEED Core Concepts & Strategies  
The Natural Step Sustainability for Leaders  
Certification  
Solid Waste Association of North America  
(SWANA) MSW Management Systems  
SWANA Recycling Systems

### EDUCATION

Graduate of Missions, 1998  
Oklahoma Baptist College

### PROJECTS

#### Oregon DEQ

##### *Equity in Strategic Planning for the Materials Management Grants*

Facilitated listening sessions with DEQ program staff and external interested parties on how to improve the equity and accessibility of the Grant Program. Conducted specific engagement through individual interviews with BIPOC, rural, and other communities excluded from the program and system. Provided grant staff with consulting and training focused on integrating DEI in its Grant Program, including guidance on change management with recommendations and goals to integrate an equitable and inclusive grant program along with work plans and recommendations to improve its reach and engagement with DEQ's defined environmental justice communities.

#### Metro

##### *Large Household Item Reuse Study*

Conducted research and engagement with community-based organizations and businesses to identify opportunities for expanding the capacity of reuse and repair markets for large household items in the region while strengthening the relationships between Metro and local reuse and repair organizations.

##### *Reuse, Recycling, and Garbage Systems Facilities Plan*

Advised Metro staff on integrating reuse and repair into the Systems Facilities Plan. Engaged reuse and repair community-based organizations and businesses through round table discussions and hosting a reuse and repair workshop with local reuse community leaders.

#### Portland Bureau of Planning and Sustainability (BPS)

##### *Waste Equity Consultant*

Facilitated engagement with over 30 staff, waste industry representatives, and community members to provide recommendations to the BPS materials management team to build an equitable and just waste system. Contributed to *Performance Metrics* report to address inequities in Portland's solid waste and recycling system with recommendations to Portland Waste Equity Advisory Group (WEAG). Facilitated WEAG meetings and provided strategic guidance to BPS staff.

##### *Reuse, Repair, and Share Needs Assessment*

Facilitated engagement, interviews, and roundtable discussions with 30 Portland-based reuse, repair, and share organizations. Developed a Needs Assessment report based on inputs to support local governments in building a robust reuse, repair, and share economy.



*Equity Consultant*

Engaged the AOR board and membership on strategies to build an equitable and inclusive trade organization, equity statement development, along with board training and member workshops.

**Washington State Recycling Association (WSRA)**

*Equity Consultant*

Engaged the WSRA board and membership on strategies to build an equitable and inclusive trade organization, equity statement development, along with board training and member workshops.

**Eunomia Consulting**

*Equity Consultant Advisor for Colorado and Washington EPR Assessments*

Advisor to Eunomia Consulting and partner consulting firms on equitable engagement to a broad cross-section of groups across both Colorado’s Circular Action Alliance Needs Assessment and Washington Dept. of Ecology’s Recycling, Reuse, and Source Reduction Target Study and Community Input Process. Also advised on inclusion of reuse and waste prevention in EPR systems.

**PAST EXPERIENCE**

**SCRAP Creative Reuse, Portland, OR**

*National Executive Director, 2018 - 2020*

Managed six creative reuse centers across the U.S. Strategic Plan development and implementation with the Board of Directors and staff. Change Management strategy to improve inclusion, equity, and infrastructure. Mentorship and training to develop leaders within the organization. Oversight of human resources, marketing and communication, fundraising, and donor development.

*SCRAP PDX Site Director, 2015 - 2018*

Streamlined operations to better fulfill SCRAP’s mission and created a thriving and economically viable creative reuse center. Mentored to staff to allow opportunities for growth and improved organizational structure. Implemented anti-racism policies to include handling of racist materials and cultural appropriation. Developed collaborative partnerships with other nonprofits, local governments, and private industry.

**Republic Services, Wilsonville, OR**

*Community Relations Manager, 2015*

Company liaison to local governments, the general public, and community groups. Served as Materials Management, Sustainability, Recycling, and Organics subject matter expert. Agent of Change for an internal culture shift, equity, inclusion, and diversity.

*Recycling & Sustainability Coordinator, 2013 - 2014*

Waste prevention and recycling education community engagement. Supported and coordinated Coffin Butte Landfill, Pacific Region Compost, and WRI Transfer Station tours

**Solid Waste Agency of Northern Cook County, Wheeling, IL**

*Assistant to the Executive Director, 2002 - 2011*

Solid waste and recycling reporting, contract analysis, and RFI/RFP review for 23 municipalities. Recycling and solid waste educational program development and community engagement. Project/Program development – BIPOC community engagement programs, At-Home Electronics Recycling, and Recycling Rangers.

**BOARDS & COMMITTEES**

*Professional*

**Oregon Recycling Systems Advisory Council**

Appointed (2022-Present)

**Association of Oregon Recyclers**

Conference Chair (2016-2018)

**Portland Waste Franchise Review**

**Equity Options “Stakeholders” Group**

Contributor (2017-2018)

**Environmental Education/Justice**

**Regional Project**

Contributor(2016-2018)

**SCRAP PDX Advisory Council**

Member (2015)

**Oregon Green Schools**

Board Member (2013-2015)

**Lake Oswego – Sustainability Plan for City Operations Steering Committee**

Contributor (2013-2014)

**DEQ Recycling Opportunities Subgroup**

Participant (2013-2014)

**Solid Waste Association of North America – Illinois Chapter**

Treasurer (2010)

At-Large Director (2008-2009)

**National Recycling Coalition**

“Minorities” in Recycling Council

Conference Planning Committee (2010)

*Personal*

**Women’s Foundation of Oregon**

At-Large Board Member (2023)

**ReDeploy**

At-Large Board Member (2022-present)

**Milwaukie Equity Steering Committee**

Appointed Member (2021-Present)

**Linwood Neighborhood District**

Elected Chair (2022-present)

**Master Recyclers of Color**

Collaborator (2019-present)

**Sojourner School PTA**

Treasurer (2019-2020)

**Milwaukie Comprehensive Plan Advisory Committee**

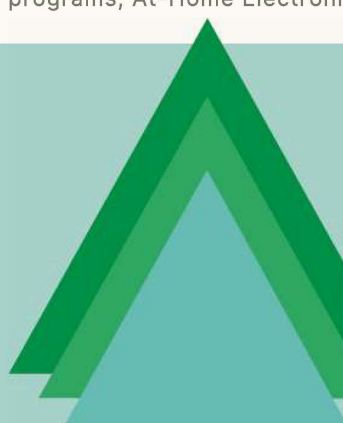
Appointed Member (2017-2019)

**Master Recycler**

Volunteer & Mentor (2014-Present)

**SPEAKING ENGAGEMENTS**

- 2023 Sustainable Oregon Conference: *Operationalizing Equity and Inclusion in the Recycling Field*
- 2023 Resource Recycling Conference: *Socially Inclusive and Equitable Policy Panel*
- 2023 Marion County Earthwise Sustainability Summit: *Keynote Speaker*
- 2023 Circularity23 Conference: *Place-Based Solutions: Co-Developing Equitable, Circular Economies*
- 2023 WSRA Conference: *Building the Foundations to Operationalize Equity*
- 2022 Repair Economy Summit: *Funding in Washington’s Circular Economy*
- 2022 National Recycling Coalition Conference: *PNW’s Reuse and Repair Economy*
- 2022 Sustainable Oregon Conference: *Equity and Inclusion in the Recycling System Workshop*
- 2022 WSRA Conference: *The Future is Reusable: Growing a Culture of Reuse and Repair in the PNW*
- 2021 Pittsburgh Office of Public Art, Instagram Live: *The Intersection of Art and Environmentalism*



	County Staff	Status	Notes
	Benton	N/A	
1	Clackamas	8-5	
2	Clatsop	7-24	
3	Columbia	8-7	
4	Deschutes	7-19	
5	Lane	9-4	
6	Lincoln	7-2	
7	Linn	9-6	
8	Marion	7-19	
--	Multnomah	N/A	Multnomah Co. does not have staff; Portland takes lead
9	Polk	7-23	
10	Tillamook	7-23	
11	Wasco	7-24	
--	Washington*	N/A	Solid Waste staff moved to Metro; Gave insight on both
12	Yamhill	7-26	
13	Metro*	7-31	
14	Portland	8-15	

	County Electeds	Status	Notes
1	Benton	8-29	Commissioner Xan Augerot
2	Lincoln	9-5	Commissioner Kaety Jacobson
3	Marion	8-26	Commissioner Kevin Cameron
4	Wasco	7-24	Commissioner Steve Kramer

	State Electeds	Status	Notes
1	Sen. Deb Patterson	Not Yet	Recommended to Sean by Kathryn Duvall
2	Sen. Jareen Sollman	Not Yet	Recommended to Rick

	Solid Waste Experts	Status	Notes
1	Lee Barrett	8-15	Former Metro Director
2	Kristan Mitchell	8-29	ED/CEO of Oregon Refuse & Recycling Association (ORRA)
3	Jerry Powel	8-15	Founder, Resource Recycling Magazine
4	Amy Roth	8-16	Director, Association of Oregon Recyclers (AOR)

	State	Status	Notes
1	David Allaway	8-19	DEQ, Materials Management
2	Elaine Blatt	8-28	DEQ, Materials Management, Food
3	Amanda Ingmire	8-28	DEQ, Materials Management, Built Environment
4	Becky Williams	9-4	DEQ, Western Region Manager
5	Mary Camarata	9-4	DEQ, Regional Solutions Coordinator
6	Kathryn Duvall	8-22	Oregon State Legislature's Environmental Caucus
7	Jen Lewis-Goff	5-22	Association of Oregon Counties (AOC)
8	John Deuel	7-14	Former Waste Management Manager, OSU

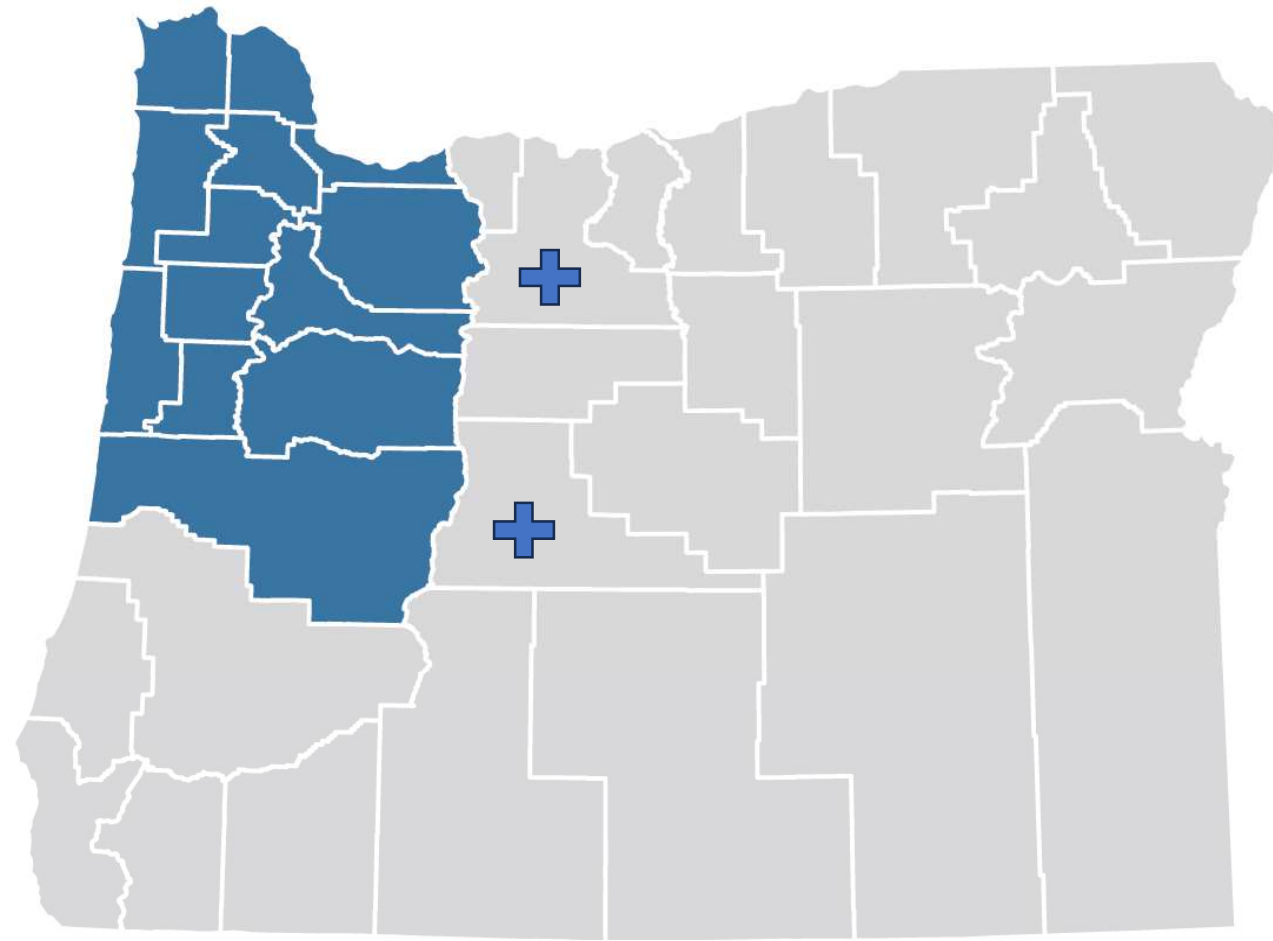
Topic	July 3	July 23	August 14	September 4	October 4	Kickoff
<b>Board of Commissioners (BOC) Briefings</b>	<ul style="list-style-type: none"> <li>✓ Updated BOC on status &amp; next steps moving forward</li> <li>✓ Clarified &amp; confirmed BOC's involvement &amp; updates</li> </ul>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>	<ul style="list-style-type: none"> <li>✓ Review &amp; vet potential Kickoff agenda, topics, speakers, logistics, etc.</li> </ul>	<ul style="list-style-type: none"> <li>✓ Review &amp; confirm Kickoff agenda, speakers, logistics, etc.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Review &amp; Finalize Meeting Logistics</li> </ul>	<b>October 21</b>
<b>Membership</b>	<ul style="list-style-type: none"> <li>✓ Reexamined Membership List</li> <li>✓ Staff Reconnected with Western Counties' Solid Waste Staff (see page 2)</li> </ul>	<ul style="list-style-type: none"> <li>✓ Continued Reconnecting with Western Counties' Solid Waste Staff</li> <li>✓ Broadened conversations based on interviews with Counties' staff</li> </ul>	<ul style="list-style-type: none"> <li>✓ County Interviews Completed*</li> <li>✓ Engage conversations with broader partners: Elected officials, OR Dept. of Environ. Quality (DEQ), US Environ. Protection Agency (EPA), etc.</li> </ul>	<ul style="list-style-type: none"> <li>✓ Develop feedback document of all conversations to identify common ground, pressure points, challenges, potential solutions, etc.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Prepare All Members for Kickoff</li> </ul>	
<b>Kickoff Meeting Logistics</b>	<ul style="list-style-type: none"> <li>✓ Sent announcement Kickoff is pushed back to autumn 2024</li> <li>✓ Explained staff will be reaching out to all Members</li> </ul>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>	<ul style="list-style-type: none"> <li>✓ Vet potential Date &amp; Location with BOC, Members, etc.</li> <li>✓ Confirm Date &amp; Location</li> </ul>	<ul style="list-style-type: none"> <li>✓ Complete draft agenda, speakers, etc.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Finalize Agenda &amp; Speakers</li> <li><input type="checkbox"/> Finalize Speeches, PowerPoints, Materials, etc.</li> </ul>	
<b>Resource Recycling Systems (RRS)</b>	<ul style="list-style-type: none"> <li>✓ Contract Completed</li> <li>✓ Main task is to develop a map of current, planned, &amp; proposed waste management facilities</li> <li>✓ Second is analysis of benefits &amp; consequences of regional materials management</li> </ul>	<ul style="list-style-type: none"> <li>✓ Reviewed Intent of Regional Solid Waste Map</li> <li>✓ Reviewed Intent of Benefits &amp; Consequences of Regional Materials Management</li> </ul>	<ul style="list-style-type: none"> <li>✓ Held Kickoff Meeting with RRS Staff to Discuss Scope of Work, Expectations, &amp; Timelines</li> <li>✓ Received Status on Map</li> <li>✓ Received Status of Benefits &amp; Consequences of Regional Waste Management</li> </ul>	<ul style="list-style-type: none"> <li>✓ Status on Map</li> <li>✓ Status of Benefits &amp; Consequences of Materials Management</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Map 90% Complete</li> <li><input type="checkbox"/> Draft of Benefits &amp; Consequences of Materials Management</li> <li><input type="checkbox"/> Both deliverables will be points of discussion at Kickoff</li> </ul>	
<b>Tasks</b>	<ul style="list-style-type: none"> <li>✓ Developed SMMP Project Plan &amp; Timeline</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Develop Context, Purpose, Rationale, &amp; Elevator Speech for BOC &amp; Staff</li> </ul>	<ul style="list-style-type: none"> <li>✓ Schedule Talks with DEQ &amp; Other State officials</li> </ul>	<ul style="list-style-type: none"> <li>✓ Meet with State Officials &amp; Regional Partners</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Finalize Kickoff Logistics</li> </ul>	

**Current Status**

- Met with staff from 15 Counties, Metro, & City of Portland
- Met with Elected Officials from Benton, Lincoln, Marion, & Wasco Counties
- Met with 4 solid waste & recycling experts
- Met with 8 individuals from OR-DEQ, AOC, OSU, and State Legislature
- Secured SMMP Task Force Facilitator from RRS; Conducted initial conversation

**Next Steps**

- Explore meetings with State elected officials, legislative staff, &/or Governor's Office
- Identify & discuss with additional specific individuals per topic
- Reach out to interviewed people to provide update & next steps
- Develop messaging, factsheet/s, & outreach materials
- Invite specific individuals to SMMP Task Force



## **Sustainable Materials Management Plan (SMMP) Region**

Benton, Clackamas, Clatsop, Columbia, Lane, Lincoln, Linn, Marion, Multnomah, Polk, Tillamook, Washington, and Yamhill Counties





Board of Commissioners

Office: (541) 766-6800

Fax: (541) 766-6893

4500 SW Research Way  
Corvallis, OR 97333

Bentoncountyor.gov

**SUSTAINABLE MATERIALS MANAGEMENT PLAN FOR WESTERN OREGON  
(DRAFT: 9-5-2024)**

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**WHITE PAPER**

**What is the Purpose of the Sustainable Materials Management Plan (SMMP) Task Force?**

**Who did Benton County Talk With? Who are the Task Force Members?**

**What Do You Mean by 'Plan'?**

**Where Did the SMMP Come From? And Why is Benton County Leading this Effort?**

**What is the Difference between Waste Management and Materials Management Systems?**

**Then, What is Sustainable Materials Management?**

**Doesn't the State have Waste Management and Sustainable Materials Management Plans?**

**Then, Why is Western Oregon Developing an SMMP?**

**Why Should I Care About This?**

**What is the Timeline?**

**What are the Intended Outcomes of the SMMP Process?**

# BOC Agenda Checklist Master

## Agenda Placement and Contacts

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**Suggested Agenda Date** 09/17/24

View [Agenda Tracker](#)

**Suggested Placement \*** Work Session

**Department \*** Community Development

**Contact Name \*** Toby Lewis

**Phone Extension \*** 6296

**Meeting Attendee Name \*** Toby Lewis

## Agenda Item Details



**Item Title \*** Quarterly Floodplain Program Update

- Item Involves \*** Check all that apply
- Appointments
  - Budget
  - Contract/Agreement
  - Discussion and Action
  - Discussion Only
  - Document Recording
  - Employment
  - Notice of Intent
  - Order/Resolution
  - Ordinance/Public Hearing 1st Reading
  - Ordinance/Public Hearing 2nd Reading
  - Proclamation
  - Project/Committee Update
  - Public Comment
  - Special Report
  - Other

**Estimated Time \*** 15 minutes

**Board/Committee Involvement \***  Yes  No

Advertisement\*

Yes

No

## Issues and Fiscal Impact

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### Item Issues and Description

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**Identified Salient Issues \***

Provide floodplain program updates to the Board of Commissioners regarding:

- Flood Insurance Rate Map Revision Projects
  - Luckiamute Watershed
  - Upper Willamette & Alsea Watersheds
  
- Update on Integration of National Flood Insurance Program & Endangered Species Act
  - Federal Emergency Management Agency (FEMA) Pre-Implementation Compliance Measures
  
- Enhancement of flood-related information on the web
  
- Benton County floodplain program recognitions

**Options \***

This item does not require Board action.

**Fiscal Impact \***

- Yes
- No



# 2040 Thriving Communities Initiative

**Mandated Service?\***  Yes  No

## 2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

### Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

**Core Values\***

Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

**Explain Core Values Selections\***

Continuing implementation of Benton County's floodplain program ensures safe and resilient development and construction methods when occurring in flood hazard areas, reduces risks to life and structures by encouraging development to occur outside of high flood risk areas, and encourages healthy interactions between humans and the environment.

**Focus Areas and Vision\***

Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

**Explain Focus Areas and Vision Selection\***

Minimizing structural development in mapped flood hazard areas improves community safety and emergency preparedness, preserves natural habitat for healthy environmental function and community enjoyment, and maintains open spaces within floodplains for continued agricultural production.

## Recommendations and Motions

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### Item Recommendations and Motions

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**Staff Recommendations\***      Staff does not recommend making any program changes at this time.

**Work Session Motions\***      I move to ...  
Not Applicable

## Attachments, Comments, and Submission

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### Item Comments and Attachments

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**Attachments**

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

2024-09-17\_Floodplain Program Updates\_BOC.pptx 24.39MB

**Comments (optional)**

If you have any questions, please call ext.6800

**Department  
Approver**

PETRA SCHUETZ

1.

## Department Approval

---

Comments

Signature

*Petra Schuetz*

2.

## Counsel Approval

---

Comments

Signature

*Vance M. Choney*

3.

## County Administrator Approval

---

Comments

Signature

*Rachel L McEneny*

4.

## BOC Final Approval

---

Comments

Signature

*Aranda Makepeace*



# FLOODPLAIN PROGRAM UPDATES

- ▶ Flood Map Revision Projects
- ▶ Integration of National Flood Insurance Program & Endangered Species Act
- ▶ Benton County Flood Information on the Web
- ▶ Benton County Flood Program Recognitions



# FLOOD MAP REVISION PROJECTS

- ▶ **Luckiamute Watershed**
- Open House Event: **May 30, 2024**
- Data Submittal to FEMA: **Fall 2024**



*Join us for an open house to view revised flood maps!*

Find out about Kings Valley flood map revisions:

- Hear from the Corps of Engineers and talk with county officials.
- Learn about changes to flood hazard areas for the Luckiamute Watershed, potential property impacts, and next steps for the map revision project.
- Get your questions answered and provide your feedback.

*We look forward to seeing you there!*



Kings Valley  
Charter School  
Auditorium  
38840 Kings Valley Hwy,  
Philomath



Thursday - May 30  
6:00 to 8:00 p.m.

Can't make it in person?  
Sign up to listen on Zoom:

<https://bit.ly/BentonCoGov-KingsValleyOpenHouse>

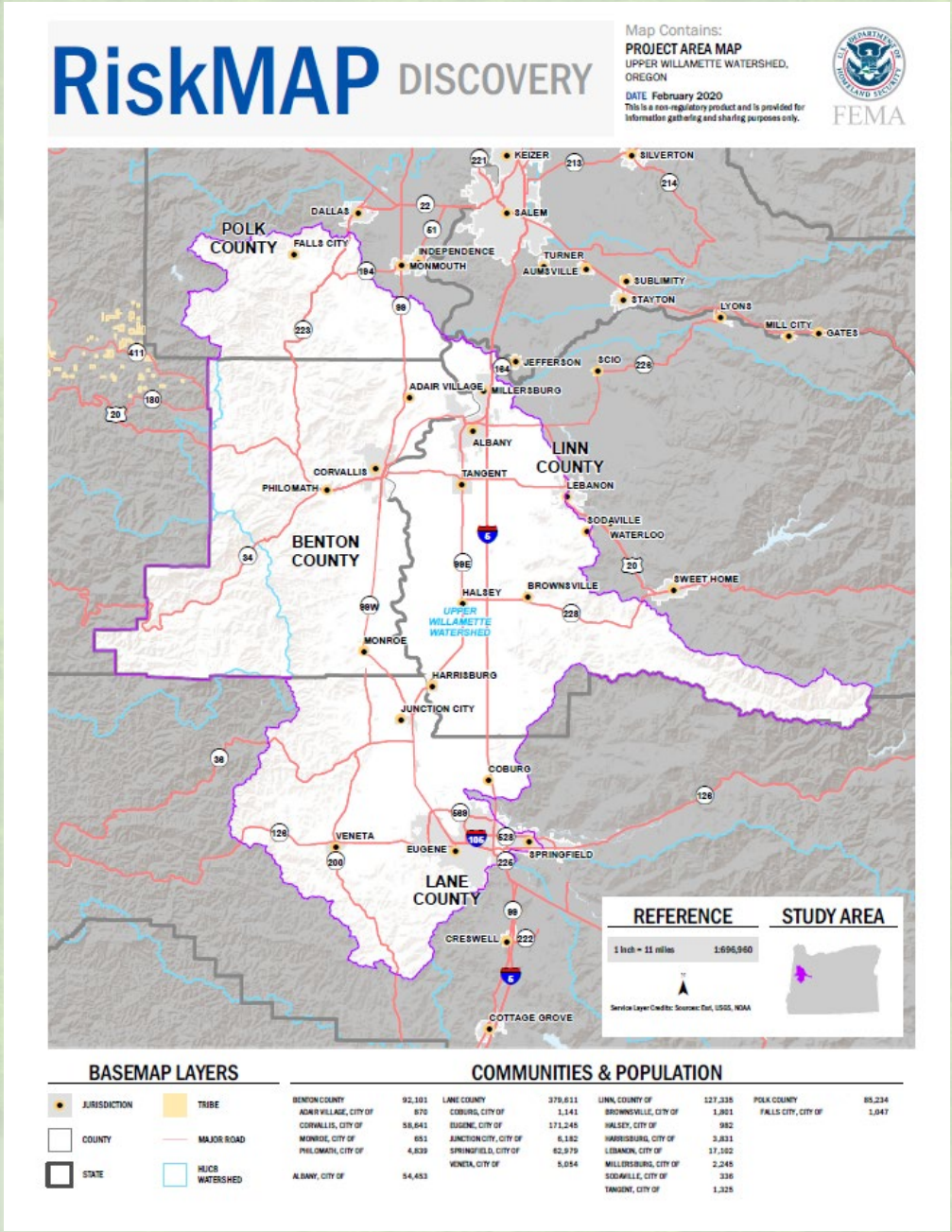
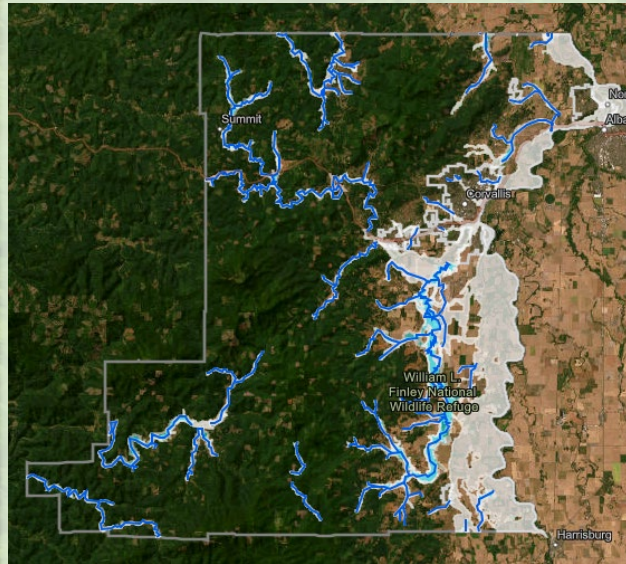
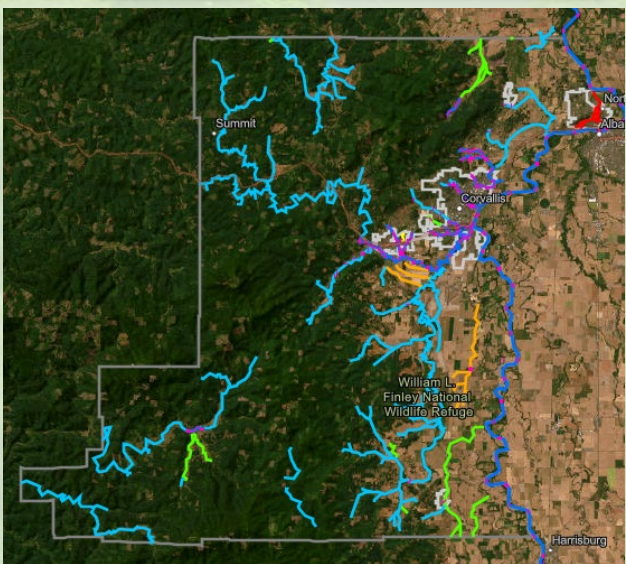
Want to see the draft maps now?  
Take a look online:

[cd.bentoncounty.or.gov/](http://cd.bentoncounty.or.gov/) ????????



# FLOOD MAP REVISION PROJECTS

- ▶ Upper Willamette & Alsea Watersheds
- Flood Risk Review Meeting: Fall 2024
- Preliminary Map Review: 2026-2027





# NATIONAL FLOOD INSURANCE PROGRAM & ENDANGERED SPECIES ACT

- ▶ Cooperating Agency Comments
- ▶ The Seminar Group: Oregon Floodplain Management
- ▶ FEMA Pre-Implementation Compliance Measures

**TSG**  
SEP. 11, 2024  
ROYAL SONESTA  
PORTLAND  
DOWNTOWN  
PORTLAND, OR  
**ACCREDITATION**  
OR CLE, WA MCLE,  
CA CLE, APA, CPESC,  
Floodplain Managers  
*(see website for details)*

THE SEMINAR GROUP - RAISING THE BAR OF CONTINUING LEGAL AND PROFESSIONAL EDUCATION

### Oregon National Flood Insurance Program Endangered Species Act Integration Pre-Implementation Compliance Measures Overview

Beginning this summer, FEMA will assist communities with coming changes to the National Flood Insurance Program (NFIP) in Oregon.

**Why are the changes needed?**  
As the result of a Biological Opinion issued by the National Marine Fisheries Service, communities are required to demonstrate how floodplain development is compliant with the Endangered Species Act in Special Flood Hazard Areas. Changes are needed to protect the habitat of several species of fish and the Southern Resident killer whales to comply with the Endangered Species Act (ESA). FEMA outlined these changes in the [draft Oregon NFIP-ESA Implementation Plan](#).

**Current status**  
FEMA is evaluating proposed changes to the NFIP outlined in the Implementation Plan through an environmental impact statement (EIS), in compliance with the National Environmental Policy Act (NEPA).

**What is "no net loss"?**  
Any development action resulting in negative impacts to one or more key floodplain functions that are then mitigated or avoided to offset said impacts.

The Final Implementation Plan is anticipated by 2026 following the Record of Decision in the EIS process, then FEMA will fully implement the plan in 2027. Until then, communities need to begin taking action to protect habitat and achieve "no net loss." FEMA is offering several resources for communities to learn more and implement interim measures, called Pre-Implementation Compliance Measures (PICMs).

**Timeline for Updating the Oregon NFIP**

- 2016: FEMA developed the draft Oregon Implementation Plan for NFIP-ESA integration.
- 2021: National Marine Fisheries Service issued a Biological Opinion on the NFIP in Oregon, as required by the Endangered Species Act.
- 2021-Early 2025: FEMA is drafting an EIS to study the effects of the draft Implementation Plan.
- 2022: FEMA is conducting outreach, education, and direct technical assistance for the Pre-Implementation Compliance Measures.
- 2023-2025: FEMA is offering several resources for communities to learn more and implement interim measures, called Pre-Implementation Compliance Measures (PICMs).
- 2026: Finalize and issue Oregon NFIP-ESA Implementation Plan.
- 2027: FEMA will be fully implementing the final Plan.

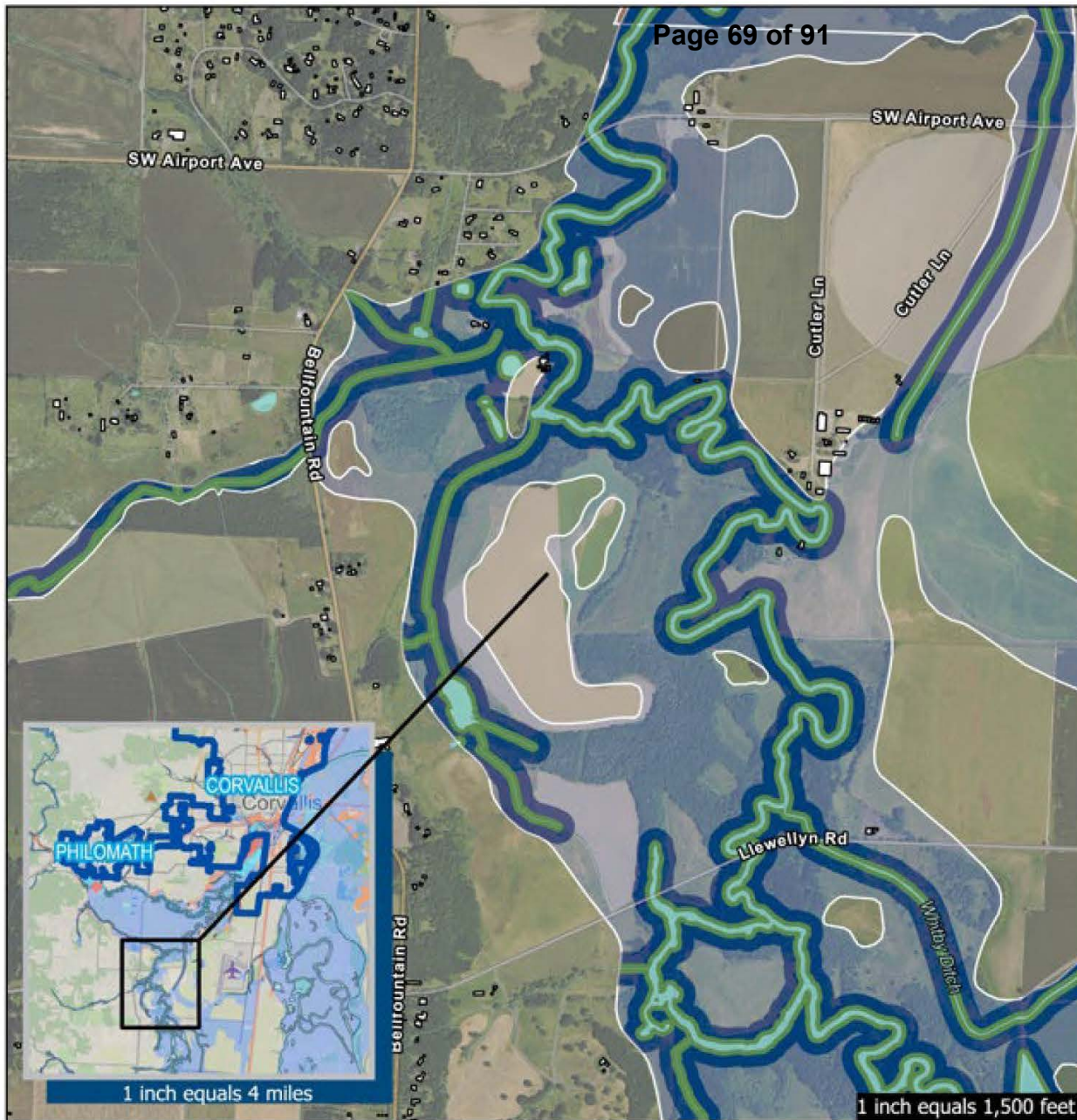
FEMA









July 2024 1



### Riparian Buffer Zone

Areas within the Floodplain at the confluence of Bull Run Creek & Muddy Creek impacted by current 50ft riparian buffer (shaded green) and proposed 170ft riparian buffer (shaded dark blue).



-  Cities
-  Buildings
-  Waterbodies
- Riparian Buffer Zone**
-  50 Feet
-  170 Feet
- Floodplain**
-  1% Annual Chance Flood Hazard
-  0.2% Annual Chance Flood Hazard
-  Floodway

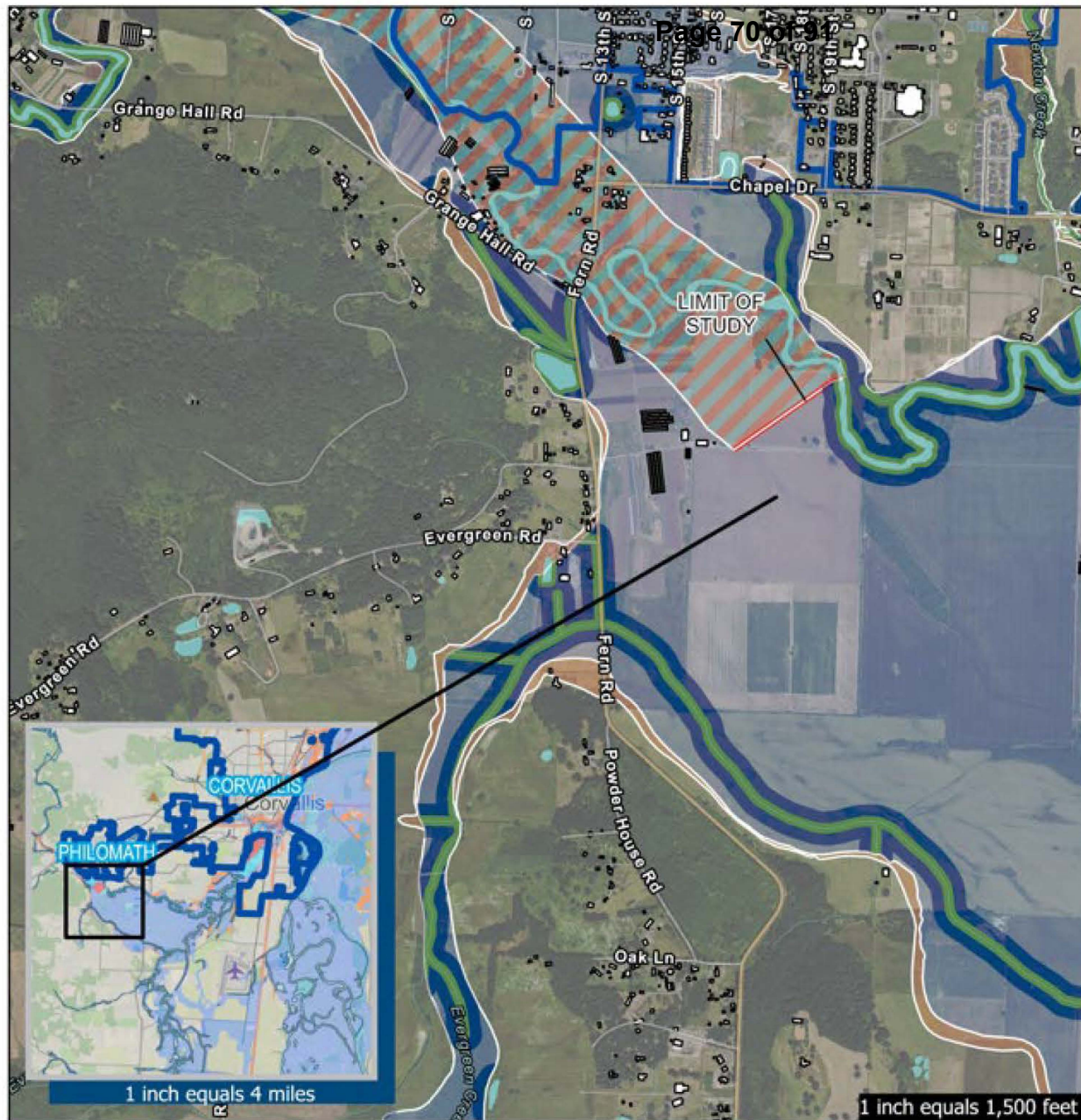


# NFIP-ESA Act Integration



## Riparian Buffer Zone

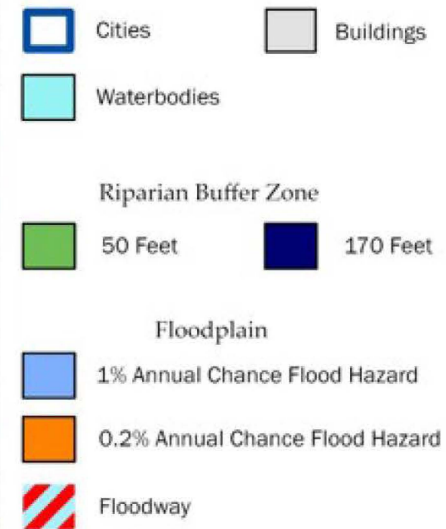
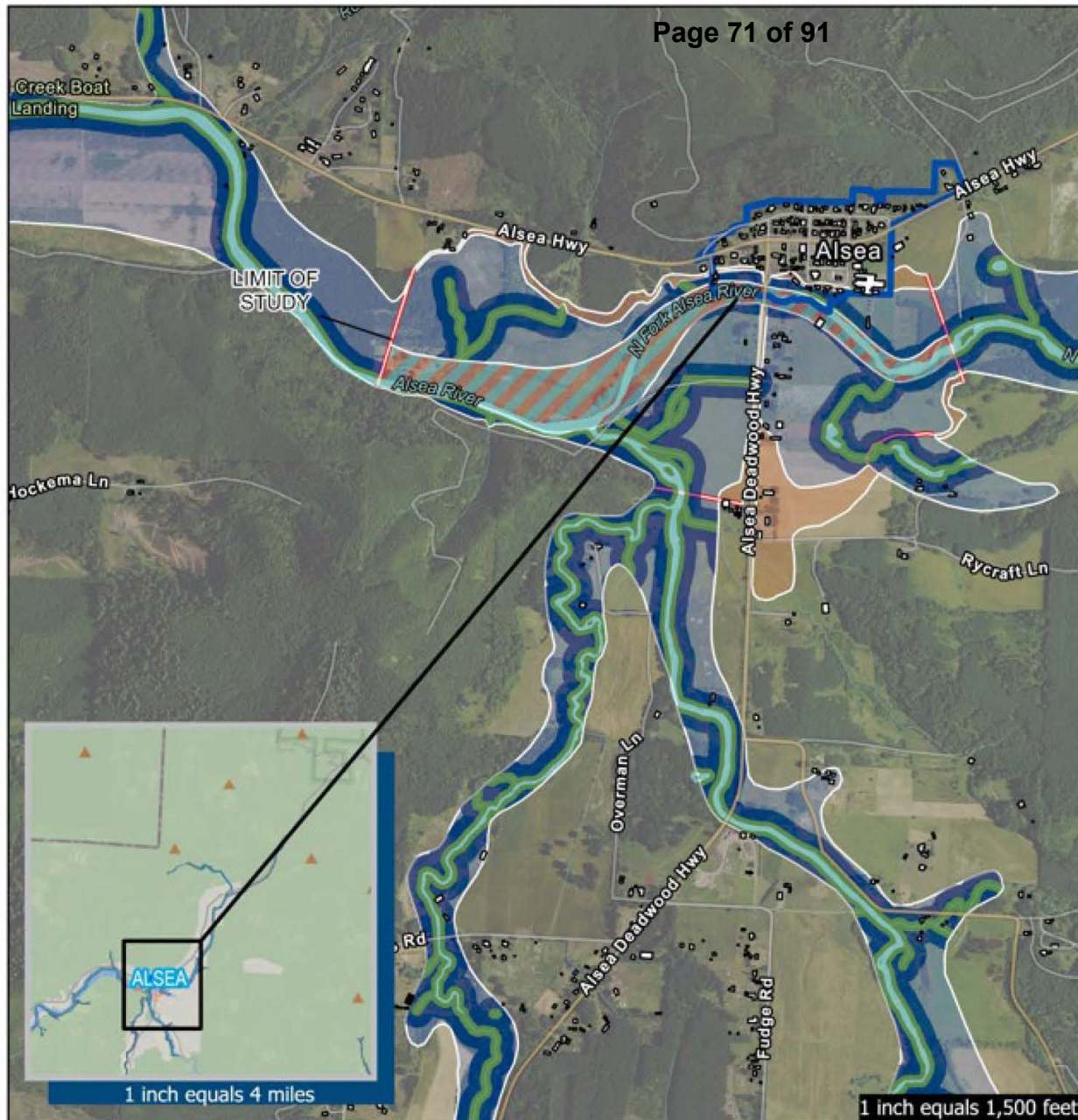
Areas within the Floodplain along Mary's River & Evergreen Creek near Philomath impacted by current 50ft riparian buffer (shaded green) and proposed 170ft riparian buffer (shaded dark blue).





### Riparian Buffer Zone

Areas within the Floodplain along Alsea River near Alsea impacted by current 50ft riparian buffer (shaded green) and proposed 170ft riparian buffer (shaded dark blue).





# BENTON COUNTY FLOOD INFORMATION ON THE WEB

- ▶ New Look
- ▶ Updated Information
- ▶ Improved Navigation



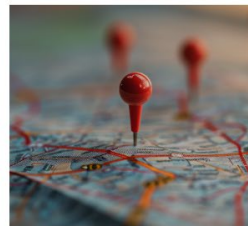
Flood Prevention



Know Before You Build



Land Use Applications in Review



Community Connections



Economic Development



Environmental Services



Historic Resources

## Floodplain & Flood Prevention

The county is actively engaged in public outreach information to those living in or near a floodplain. Benton County has approximately 57,000 acres of land located within its floodplains and nearly 3,200 individual parcels that are partially or entirely located within a floodplain. Benton County maintains records that are available to the public on floodplain and provides flood hazard related information and flood mitigation information. Documentation we record includes:

To obtain emergency notifications, [signup](#) for the emergency notification system for Linn and Benton County

Benton County mails flood information to owners of land in county flood hazard areas each year. The pamphlet includes information about:

- How to identify your flood risk
- What to do before, during, and after a flood
- How to reduce damage risks for your structure
- Who to contact for more information

Check out this resource [Know your Flood Hazard: A quick flood guide](#)

### Know before you build

Navigating the process to build in a floodplain and providing documentation is key to ensuring prompt approval of your application. Below is some key information that will help you navigate the process. Check out our resource "[Know before you build](#)" that offers a step by step process to successfully navigating the entire permit process for building within Benton County.

### Building in a floodplain

If your planning to build within a floodplain in Benton County, there are several factors that need to be considered to successfully obtain a permit. Benton County is making significant progress towards completion of action items aimed at reducing and mitigating the negative effects of those hazards. Learn more by reading the [Benton County's Natural Hazard Mitigation Plan](#).

- ▶ What can potentially be developed in a floodplain
- ▶ Development activity that requires an elevation survey to obtain a building permit
- ▶ Obtain a permit to build within the floodplain

### Need Assistance

We are here to help. Make sure to provide the *tax assessor's map and tax lot number* and our staff will work to efficiently find you answers to your questions.

Contact our county floodplain manager at (541) 766-6819

Email Us

Call Us

### Did you know

Benton County's current Class 7 designation authorizes an automatic 15% discount for flood insurance premiums for Benton County property owners.

Need help finding an insurance provider, the National Flood Insurance Program (NFIP) can help:

(877) -336-2627

Visit NFIP website

### Community Rating System

Benton County participates in a program called the Community Rating System (CRS) which is part of the Federal Emergency Management Agency's (FEMA) National Flood Insurance Program (NFIP). The NFIP's Community Rating System provides discounts on flood insurance premiums to property owners in communities that establish floodplain management programs that go beyond national minimum requirements.

- ▶ Learn more about the benefits of the CRS program.

### Additional Resources

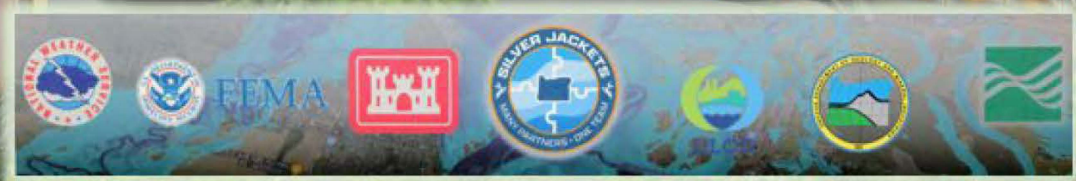
- ▶ FEMA Flood Resources
- ▶ Flood Hazard and Preparation
- ▶ Resources for Building in a Floodplain
- ▶ Other Emergencies and Disaster Recovery Resources
- ▶ Permit Applications & Instructions

### Flood Insurance Discount



# BENTON COUNTY FLOODPLAIN PROGRAM RECOGNITIONS

- ▶ Interagency coordination and collaboration
  - Mid-Willamette Valley Flood Map Workshop, September 2023
  - Luckiamute Watershed Flood Map Open House, May 2024





# **NEW BUSINESS**

# BOC Agenda Checklist Master

## Agenda Placement and Contacts

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**Suggested Agenda Date** 09/17/24

View [Agenda Tracker](#)

**Suggested Placement \*** BOC Tuesday Meeting

**Department \*** Board of Commissioners

**Contact Name \*** Maura Kwiatkowski

**Phone Extension \*** 5417663531

**Meeting Attendee Name \*** Maura Kwiatkowski, Board of Commissioners Office

## Agenda Item Details



**Item Title \*** Albany Area Chamber of Commerce Annual Membership Renewal

**Item Involves \***

- Check all that apply
- Appointments
  - Budget
  - Contract/Agreement
  - Discussion and Action
  - Discussion Only
  - Document Recording
  - Employment
  - Notice of Intent
  - Order/Resolution
  - Ordinance/Public Hearing 1st Reading
  - Ordinance/Public Hearing 2nd Reading
  - Proclamation
  - Project/Committee Update
  - Public Comment
  - Special Report
  - Other

**Estimated Time \*** 5 minutes

**Board/Committee Involvement \***  
 Yes  
 No

Advertisement\*

Yes

No

**Page 76 of 91**



# Issues and Fiscal Impact

---

## Item Issues and Description

---

**Identified Salient Issues \***

Benton County has been a member of the Albany Chamber of Commerce since October 2015, and the Chamber has presented an invoice for renewal of the County's membership.

Membership funding helps the Chamber provide programs, events, and services that showcase regional businesses, promote business activities, and foster entrepreneurship. The Chamber also advocates for businesses with local, state, and federal elected officials to promote a pro-business climate and influence public policy.

**Options \***

1. Renew the County's membership at a cost of \$745, or
2. Decline to renew the County's membership

**Fiscal Impact \***

- Yes
- No

**Fiscal Impact Description \***

The financial impact to the County is \$745, which is included in the Board of Commissioners Office 2023-25 budget.

# 2040 Thriving Communities Initiative

**Mandated Service?\***  Yes  No

## 2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

### Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

**Core Values\*** Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

**Explain Core Values Selections\*** N/A

**Focus Areas and Vision\*** Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

**Explain Focus Areas and Vision Selection\*** Membership dues support programs and advocacy on behalf of regional businesses.

## Recommendations and Motions

---

### Item Recommendations and Motions

---

**Staff Recommendations \*** Staff recommends renewal of Benton County's membership in the Albany Area Chamber of Commerce.

**Meeting Motions \*** I move to ...  
...renew Benton County's membership in the Albany Area Chamber of Commerce at a cost of \$745.

## Meeting Motion

I move to renew Benton County's membership in the Albany Area Chamber of Commerce at a cost of \$745.

## Attachments, Comments, and Submission

---

### Item Comments and Attachments

---






**Attachments**

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

240905 Albany Chamber of Commerce Membership  
Renewal.pdf 68.38KB

**Comments (optional)** If you have any questions, please call ext.6800

**Department Approver** RACHEL MCENENY

<p>1. Dept Approval</p> <hr/> <p>Department Approval</p> <hr/> <p>Comments</p> <p>Signature </p>	<p>5.</p> <hr/> <p>BOC Final Approval</p> <hr/> <p>Comments</p> <p>Signature </p>
<p>2.</p> <hr/> <p>Counsel Approval</p> <hr/> <p>Comments</p> <p>Signature </p>	
<p>3.</p> <hr/> <p>Finance Approval</p> <hr/> <p>Comments</p> <p>Signature </p>	
<p>4.</p> <hr/> <p>County Administrator Approval</p> <hr/> <p>Comments</p> <p>Signature </p>	



September 1st, 2024

Marriah De La Vega  
Benton County  
PO Box 3020  
Corvallis, OR 97339-3020

Dear Marriah,

On behalf of the Chamber Board of Directors and staff, we thank you for your support and commitment to Albany and the local business community. Your support has been instrumental in enabling us to stimulate the local economy, provide opportunities for our members to network, communicate important information, gather and share data, and advocate for businesses.

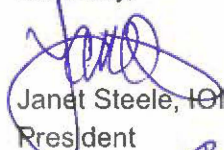
Your investment helps us provide programs, events, and services that shine a spotlight on area businesses, promote business activities, and foster entrepreneurship. Through the Business Extravaganza, Membership Forums, Leadership Albany and other programs we provide opportunities to hear and learn from great speakers, and connect and build your customer base.

Additionally, the Chamber's advocacy for businesses with local, state and federal elected officials promotes a pro-business climate and influences public policy. It is our mission to actively represent the interests of our members in advocating for favorable business conditions. Recently, we were able to stop a proposed City of Albany employee systems development charge on businesses for the use of parks, and help halt a DEQ rule for businesses to create a trip reduction plan for their employees.

Your annual membership renewal invoice is included with this letter. If you have any questions or are unable to pay your investment by September 30th, please reach out to me at [jsteele@albanychamber.com](mailto:jsteele@albanychamber.com) or 541-926-1517.

Thank you again for your continued support of the Albany Area Chamber. We look forward to serving you in the coming year.

Sincerely,

  
Janet Steele, IOM, ACE  
President

*Thank you!*

  
Brent Stutzman  
Board Chair  
Stutzman Services

**Spark growth.**

435 1st Ave. W  
PO Box 548  
Albany, OR 97321

541.926.1517  
[albanychamber.com](http://albanychamber.com)



Albany Area Chamber of Commerce
435 1st Ave. W.
P.O. Box 548
Albany, OR 97321
(541) 926-1517 | fax:(541) 926-7064
info@albanychamber.com
www.albanychamber.com

Invoice

Invoice Date: 8/30/2024
Invoice Number: 90170

Benton County
Marriah De La Vega
PO Box 3020
Corvallis, OR 97339-3020

Table with 4 columns: Description, Quantity, Rate, Amount. Rows include Silver Membership Investment Annual, Voluntary Contribution Good Government Council, and Voluntary Contribution Scholarship Fund.

Subtotal: \$745.00
Payment/Credit Applied: \$0.00
Balance: \$745.00

98% of your membership investment is usually deductible as an ordinary and necessary business expense. The 2% used for state and federal lobbying is not deductible. Dues paid to the Chamber are not a charitable tax deduction for federal purposes.

"Your Business & Community Advocate"



Please return this portion with your payment.

Member Name: Benton County
Member Account ID: 7670

Invoice #: 90170

Please make checks payable to Albany Area Chamber of Commerce.

Check # \_\_\_\_\_ Payment Amount: \$ \_\_\_\_\_

To pay online, please login using your Chamber account. Please contact our office at (541) 926-1517 or info@albanychamber.com if you would like to request a login. Cash or Checks only for Chamber Dollars.

# Board of Commissioners Meeting Agenda Checklist

## Agenda Placement and Contacts

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**Suggested Agenda Date** 09/17/24

View [Agenda Tracker](#)

**Suggested Placement \*** Board Meeting

**Department \*** Board of Commissioners

**Contact Name \*** Rick Crager, Assistant County Administrator

**Phone Extension \*** 6246

**Meeting Attendee Name \*** Christopher Jacob, Corvallis Benton  
Economic Development Office

## Agenda Item Details



**Item Title \*** Resolution No. R2024-023 to Establish the Enterprise Zone School Support Fee Rate

- Item Involves \*** Check all that apply
- Appointments
  - Budget
  - Contract/Agreement
  - Discussion and Action
  - Discussion Only
  - Document Recording
  - Employment
  - Notice of Intent
  - Order/Resolution
  - Ordinance/Public Hearing 1st Reading
  - Ordinance/Public Hearing 2nd Reading
  - Proclamation
  - Project/Committee Update
  - Public Comment
  - Special Report
  - Other

**Estimated Time \*** 10 Minutes

**Board/Committee Involvement \***  Yes  
 No



# Issues and Fiscal Impact

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## Item Issues and Description

---

**Identified Salient Issues \***

HB 2009 was passed in 2023 and became part of ORS 285C.067. This requires the governing body of each school district, along with the governing body of the zone sponsor, to set a rate for the school support fee imposed pursuant to Sections 48 (2) and 51 (2) of HB 2009 (2023). Corvallis School District has requested the rate be set at the minimum 15 percent. and a resolution is required to establish that fee rate. Previously, businesses receiving tax exemptions under the Enterprise Zone program were not required to pay any school support fee and this legislation introduces that requirement for the first time.

**Options \***

1. Adopt Resolution No. 2024-023, or
2. **D**ecline to adopt Resolution No. 2024-023

**Fiscal Impact \***

- Yes
- No

# 2040 Thriving Communities Initiative

**Mandated Service?\***  Yes  No

## 2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

### Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

**Core Values\***

Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

**Explain Core Values Selections\***

Businesses receiving new tax exemptions under the Corvallis Benton Enterprise Zone will be required to pay 15% of the exemption value in Years 4 and 5 of the approved abatement.

**Focus Areas and Vision\***

Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

**Explain Focus Areas and Vision Selection\***

Failure to approve the resolution will prevent new tax exemptions under the enterprise zone program to be approved for more than three years. Approving the resolution allows businesses receiving this important exemption to benefit in Years 4 and 5. Enterprise Zones are one of the few economic development tools offered by the State of Oregon for local governments to utilize.

## Recommendations and Motions

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### Item Recommendations and Motions

---

**Staff**

**Recommendations \***

Staff recommends adoption of Resolution No. R2024-023 to establish the Enterprise Zone School Support Fee Rate.

**Work Session**

**Motions \***

I move to ...

...adopt Resolution No. R2024-023 to establish the Enterprise Zone School Support Fee Rate.

## Meeting Motion

I move to adopt Resolution No. R2024-023 to establish the Enterprise Zone School Support Fee Rate.

## Attachments, Comments, and Submission

---

### Item Comments and Attachments

---

**Attachments**

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

Resolution No. R2024-023 to Establish the  
Enterprise Zone School Support Fee Rate.pdf

**Comments (optional)**

**Department  
Approver**

RICK CRAGER

1.

### Department Approval

---

Comments

Signature

*Manka Kwiatkowski*

2.

### Counsel Approval

---

Comments

Signature

*Vance H. Cheney*

3.

### County Administrator Approval

---

Comments

Signature

*Rick Crager*

4.

### BOC Final Approval

---

Comments

Signature

*Amarda Makepeace*



BEFORE THE BOARD OF COMMISSIONERS  
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON

In the Matter of a Resolution )  
Establishing an Enterprise Zone School ) RESOLUTION No. R2024-023  
Support Fee Rate )

**WHEREAS,**

HB 2009 (2023) was passed in 2023 and became part of ORS 285C.067; and

HB 2009 (2023) requires the governing body of each school district, along with the governing bodies of the zone sponsors, to set a rate for the school support fee imposed pursuant to Sections 48 (2) and 51 (2) of HB 2009 (2023); and

This rate must be at least 15 percent and not more than 30 percent; and

The Corvallis School District 509J ( "the District") has coordinated with the Corvallis City Council and the Benton County Board of Commissioners to set the rate; and

By November 1 in any applicable year, the governing bodies of the zone sponsor will provide the District will all information necessary for the District to collect the fee directly from the business firm; and

By December 1 in any applicable year, the District shall send to the business firm a notice of the required fee, with a due date not later than December 31 of the same year; and

The District shall be responsible for making refunds to business firms of overpayments; and

If a fee payment is delinquent for more than 60 days following the date of delinquency or any later date allowed for curing the delinquency, the Benton County Board of Commissioners shall give written notice of the delinquency to the business firm and the Benton County Assessor.

NOW, THEREFORE, THE BENTON COUNTY BOARD OF COMMISSIONERS RESOLVES that the Corvallis School District Board, the Corvallis City Council, and the

Benton County Board of Commissioners establish the rate of the school support fee at 15 percent.

BE IT FURTHER RESOLVED that the Benton County Board of Commissioners authorizes the Board Chair to execute any additional documents required to establish the rate of the school support fee at 15 percent.

Adopted this 17<sup>th</sup> day of September, 2024.

Signed this 17<sup>th</sup> day of September, 2024.

BENTON COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
Xanthippe Augerot, Chair

\_\_\_\_\_  
Nancy Wyse, Vice Chair

\_\_\_\_\_  
Pat Malone, Commissioner

Approved as to form:

\_\_\_\_\_  
Vance M. Croney  
County Counsel