



AGENDA

BOARD OF COMMISSIONERS MEETING

Tuesday, September 3, 2024, 9 AM

How to Participate in the Board of Commissioners Meeting	
Zoom Video Click for Zoom link	Click for YouTube LiveStream link
In-person: Kalapuya Building, 4500 SW Research Way, Corvallis, Oregon	

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by contacting the Board of Commissioners Office at 541-766-6800 or 800-735-2900 TTY, by email bocinfo@bentoncountyor.gov, or on the County's website at <https://boc.bentoncountyor.gov/contact/>.

The Board of Commissioners may call an executive session when necessary pursuant to ORS 192.660. The Board is not required to provide advance notice of an executive session; however, every effort will be made to give notice of an executive session. If an executive session is the only item on the agenda for the Board meeting, notice shall be given as for all public meetings (ORS 192.640(2)), and the notice shall state the specific reason for the executive session as required by ORS 192.660.

1. Call to Order and Introductions

2. Review and Approve Agenda

Chair may alter the agenda

3. Proclamations

- 3.1 Proclaiming September 2024 as National Suicide Prevention Month in Benton County, Proclamation P2024-017 – Eric Bowling, Health Services

4. Comments from the Public

Time restrictions may be imposed on public comment, dependent on the business before the Board of Commissioners. Individual comment may be limited to three minutes.

5. Work Session

- 5.1 15 minutes – Oregon Cascades West Council of Governments Update – Ryan Vogt, Oregon Cascades West Council of Governments
- 5.2 15 minutes – Benton County Fair Report – Jesse Ott; Natural Areas, Parks, and Events
- 5.3 15 minutes – Benton County Facilities Update – Paul Wallsinger, Public Works
- 5.4 15 minutes – Review of Proposed Resource Naming Policy – Rachel McEneny, County Administrator

6. Public Hearings

Hearings are heard at 11 AM, time certain or as soon thereafter as the matter may be heard. Those wishing to speak should sign the Public Comment sign-in sheet.

- PH 1 10 minutes – Initiation of Proceedings to Transfer Jurisdiction of a County Road to the City of Albany: NW Gibson Hill Road, Order No. D2024-051 – Laurel Byer, Public Works

7. New Business

- 7.1 20 minutes – Approval to Apply For New Access Points Funding Grant from the Health Resources and Services Administration – Lacey Mollel, Christine Mosbaugh; Community Health Centers
- 7.2 10 minutes – Approval of Updated Social Media Policy A114 – Rachel McEneny, County Administrator

8. Other

ORS 192.640(1) . . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.”

9. Announcements

PROCLAMATION



**BEFORE THE BOARD OF COMMISSIONERS
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

**In the Matter of Proclaiming September 2024)
as National Suicide Prevention Month in) PROCLAMATION P2024 – 017
Benton County)**

The month of September 2024 is National Suicide Prevention Month, when millions of people around the world join their voices to share a message of hope and healing; and

Suicide is a devastating tragedy that leaves loved ones with unanswered questions, wishing for more time together. While anyone can be impacted by suicide, we recognize that some populations experience more negative social conditions and higher rates of suicide or suicide attempts. This includes veterans, people who live in rural areas, sexual and gender minorities, middle-aged adults, people of color, and tribal populations; and

With a national theme "*Changing the Narrative on Suicide*," Benton County's observance draws attention to this important public health issue and to disseminate the message that suicide is preventable. Benton County urges all residents to play a role in suicide prevention, promoting mental wellness, and raising awareness about the importance of changing the narrative surrounding suicide and transforming how we perceive this complex issue.

Suicide and suicide behaviors can be influenced by negative conditions in which people live, learn, work, and play. The benefits of preventing and overcoming mental health challenges, suicide attempts, and loss are significant and valuable to individuals, families, and our community at large. We must encourage relatives, friends, neighbors, co-workers, and providers to recognize the signs of a problem, and guide those in need to appropriate services and supports; and

Every day in Benton County, people engage in behavioral health services and community supports. Suicide Prevention Month provides the opportunity for millions of community members in our nation to raise awareness, build resiliency, and find hope.

NOW, THEREFORE, the Benton County Board of Commissioners proclaim the month of September 2024 is Suicide Prevention Month.

Adopted this 3rd day of September, 2024.

Signed this 3rd day of September, 2024.

BENTON COUNTY BOARD OF COMMISSIONERS

Xanthippe Augerot, Chair

Nancy Wyse, Vice Chair

Pat Malone, Commissioner

WORK SESSION



Benton County

2023 Annual Report

Senior & Disability Services

MEALS ON WHEELS

Meals on Wheels (MOW) serves fresh, hot, nutritionally balanced meals to older adults, adults with disabilities, and spouses/life partners who often live alone and have limited resources or ability to care for themselves. Along with a nutritionally balanced meal, MOW provides a daily safety check and social connection, assisting limited-income, low mobility clients to remain safe and independent in their own home for as long as possible.

 **45,705**
TOTAL MEALS
SERVED

 **44,949**
HOME DELIVERED
MEALS

 **756**
IN-PERSON
DINING MEALS

 **\$44,429**
COMMUNITY
DONATIONS

 **938**
SHELF-STABLE
FOOD BOXES

 **323**
CONSUMERS
SERVED

“Our family would like to thank you and the Meals on Wheels organization for providing our mom with not just meals over the last almost 2 years, but also being our eyes to check in on her when we were all working each day.”

- Family Member of Consumer

COMPASSION • COLLABORATION
DIVERSITY, EQUITY & INCLUSION • INTEGRITY • RESPECT



29

ADULT FOSTER HOMES
Provided up to 145 residents safe housing in 2023.

AGING AND DISABILITY RESOURCE CONNECTION

The Aging and Disability Resource Connection (ADRC) is a free service that offers the public a single source of information and assistance on issues affecting older adults and people with disabilities regardless of their income.

1,213

BENTON COUNTY CONSUMERS SERVED

62%

WERE OVER THE AGE OF 65

66%

REPORTED DIFFICULTY DOING TASKS

OCWCOG LICENSES ADULT FOSTER HOMES THAT HOUSE OLDER ADULTS AND PEOPLE WITH DISABILITIES IN THE COUNTY.

CASE MANAGEMENT

1,662
CASES
MANAGED

1,259
NEW
REQUESTS

OCWCOG staff provide case management for Long Term Services and Supports (LTSS) throughout the region.

41

OREGON PROJECT INDEPENDENCE CONSUMERS

Oregon Project Independence provides assistance that supports daily activities of living which can be provided by home care workers or in-home care agencies.

24

MONEY MANAGEMENT CONSUMERS

The Money Management Program (MMP) provides free assistance with personal money management tasks through specially trained volunteers.

Senior and Disability Services hired the first ever Housing Navigator and Housing Coordinators for the region in fall of 2023. These two positions have already formed close relationships with Linn and Benton County Shelters providers, are working to create a shelter specific referral process to streamline services for vulnerable individuals who reside in shelter settings and have set up a weekly outreach schedule at 3 different drop-in centers.



Community Service Programs

SENIOR HEALTH INSURANCE BENEFITS ASSISTANCE

521 Benton County residents received one on one counseling on their Medicare benefits through the Senior Health Insurance Benefits Assistance (SHIBA) program. This counseling was provided by **14** certified volunteer counselors from Benton County.

7 MEDICARE 101 PRESENTATIONS

Benefited Benton County residents in 2023

Medicare 101 seminars are designed for anyone who is new to Medicare. They are also helpful for current beneficiaries who would like a better understanding of their Medicare benefits and options.

STAND BY ME FINANCIAL EMPOWERMENT PROGRAM

\$10,000 TO SUPPORT WORKSHOPS & TRAININGS \$10,000 in grant funding from the Benton Community Foundation was awarded to Stand By Me. This will help fund the Benton County Expansion Project which will bring bilingual coaching to Benton County.

FOSTER GRANDPARENT PROGRAM

3 FOSTER GRANDPARENT VOLUNTEERS

Foster Grandparent volunteers served in schools, libraries, after school programs, and at nonprofit organizations. These volunteers provided **2,753** volunteer hours in Benton County.



SENIOR COMPANION PROGRAM

THREE VOLUNTEERS

provided **686** volunteer hours of assistance to elderly adults in Benton County by giving them transportation for errands, grocery shopping, and more.

Five TRANSPORTATION CARE PLANS PROVIDED

Five TRANSPORTATION CARE PLANS PROVIDED

BEHAVIORAL ACTIVATION

OCWCOG added Get Activated, a behavioral activation group for homebound seniors in partnership with the Older Adult Behavioral Health Initiative (OAHBI). The six-week courses are delivered via videoconferencing in a virtual group setting to ensure professional, real-time sessions with group camaraderie, as well as individualized follow-up coaching to benefit Benton County residents.

BENTON COUNTY

VETERAN SERVICE OFFICE



640

CLAIMS FILED IN 2023

By the Benton County Veterans Service Office



236

CLAIMS AWARDED

To veterans and their surviving spouses

Many claims are still in the que and yet to be decided.

339

APPOINTMENTS

Held by Benton County Veteran Service Officers

Appointments were held in person and via teleconferencing. In addition to appointments, Veteran Service Officers (VSOs) exchanged **1,380** emails with veterans and had **1,043** phone contacts.

OCWCOG has 2 Veteran Service Officers that support Benton County.

Benton County Veteran Service Officers (VSO) assist local veterans with claims and provide them with a variety of resources.



\$241,762 NEW MONETARY AWARDS



\$1,203,441 RETROACTIVE FUNDS AWARDED

Benton County Veteran Service Officers were able to help veterans receive funds from the date their claim was filed, not just the effective date of the claim. This resulted in **\$1,203,441** in retroactive funds awarded, **\$358,379** more funds than 2022.



VETERANS DAY AND MILITARY APPRECIATION MONTH

Benton County VSO Mark Lapinskas attended the Benton County Board of Commissioners meeting in November to read a proclamation for Veterans Day and Military Appreciation Month. Veterans employed by the county and OCWCOG were invited to a ceremony prior to the meeting where they were presented with Benton County challenge coins.

Pictured: Retired Sgt. Major Vinnie Jacques, Commissioner Xan Augerot, Sheriff Jef Van Arsdall, VSO Mark Lapinskas.

The Benton County Veteran Service Office expanded outreach to rural areas in 2023, offering regular outreach and meeting opportunities in Monroe, Alpine, Kings Valley, Blodgett, Alsea, and Bellfountain.

Community & Economic Development

CASCADES WEST RIDE LINE

Cascades West Ride Line is the region's Non-Emergent Medical Transportation (NEMT) that provides rides to non-emergency medical appointments for eligible Oregon Health Plan (OHP) and Medicaid clients.

32,552 TRIPS PROVIDED
429,846 TOTAL MILES TRAVELED



\$1 MILLION BROWNFIELDS GRANT FUNDS RECEIVED

OCWCOG was the recipient of **\$1 million** in brownfields funds to clean up contaminated areas and make them useable again. There is 1 Benton County site that will be impacted by this project.



BROADBAND FEASIBILITY GRANT PROGRESS

Benton and Lincoln received a **\$24.9 million** USDA Reconnect grant OCWCOG supported, and Strategic County Plans have been developed.



RURAL CAPACITY & FORD FAMILY FOUNDATION FUNDS

OCWCOG wrapped up Rural Capacity and Ford Family Foundation grant work. This included staying in touch with rural communities, prospecting for grants, and looking at regional solutions.

CASCADES WEST BUSINESS LENDING

Cascades West Business Lending supports small businesses in Benton County with **1** active loan in Philomath.

EATS AND TREATS CAFE



CWBL was awarded **\$1 million** from the Business Oregon Community Lender Loan Loss Reserve Program (CLLLRP). As new loans are funded, they are enrolled in the program. If an enrolled loan defaults, after OCWCOG has completed its standard liquidation process, any remaining principal loss can be recouped by the program. This program will assist us in getting much needed capital into the hands of small businesses that may not qualify for conventional lending.

CORVALLIS AREA METROPOLITAN PLANNING ORGANIZATION

CAMPO staff drafted two successful grant applications for the Carbon Reduction Program, totalling **\$1.5 million** delivered to our members. One grant will purchase an electric bike lane sweeper by the City of Corvallis that will be shared among the region. The second will complete preliminary engineering for the Corvallis to Albany shared use path, a decade long priority project for Benton County.

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 09/03/24

View [Agenda Tracker](#)

Suggested Placement * BOC Tuesday Meeting

Department * Natural Areas, Parks and Events

Contact Name * Jennifer Martin

Phone Extension * 5417666348

Meeting Attendee Name * Jesse Ott Interim Director Jennifer Martin
Fair Manager

Agenda Item Details



Item Title * 2024 Benton County Fair & Rodeo report

- Item Involves *** Check all that apply
- Appointments
 - Budget
 - Contract/Agreement
 - Discussion and Action
 - Discussion Only
 - Document Recording
 - Employment
 - Notice of Intent
 - Order/Resolution
 - Ordinance/Public Hearing 1st Reading
 - Ordinance/Public Hearing 2nd Reading
 - Proclamation
 - Project/Committee Update
 - Public Comment
 - Special Report
 - Other

Estimated Time * 15

Board/Committee Involvement * Yes
 No

Advertisement*

- Yes
 No

Issues and Fiscal Impact

Item Issues and Description

**Identified Salient
Issues***

Reporting on the events and overall event recap for the 2024 Benton County Fair and Rodeo

Options*

Discussion and report

Fiscal Impact*

- Yes
 No

2040 Thriving Communities Initiative

Mandated Service?* Yes No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values*

Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

Explain Core Values Selections*

The Benton County Fair is a 111-year-old community tradition and celebration.

Focus Areas and Vision*

Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

Explain Focus Areas and Vision Selection*

Artist, performers and community members all gather at the Benton County Fair and Rodeo to present their crafts at the Open Class competition. Visitors come from out of town to visit and enjoy the Fair and Rodeo.

Recommendations and Motions

Item Recommendations and Motions

Staff

N/A

Recommendations*

Meeting Motions*

I move to ...

N/A

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

Benton County Fair & Rodeo Report.pptx

20.02MB

Comments (optional)

If you have any questions, please call ext.6800

Department Approver

JESSE OTT

1. Dept Approval

Department Approval

Comments

Signature

Jesse Ott

2.

Counsel Approval

Comments

Signature

Vance H. Crokey

3.

County Administrator Approval

Comments

Signature

Rachel L McEneny

4.

BOC Final Approval

Comments

Signature

Amanda Makepeace



Benton County Fair & Rodeo Report

Interim Director Jesse Ott

Fair Manager Jennifer Martin

9/3/24

Wednesday July 31st Family Day

- Attendance: 4746
- Revenue for tickets: \$18,004
- Revenue for Parking: \$5,486





Thursday August 1st Senior Day

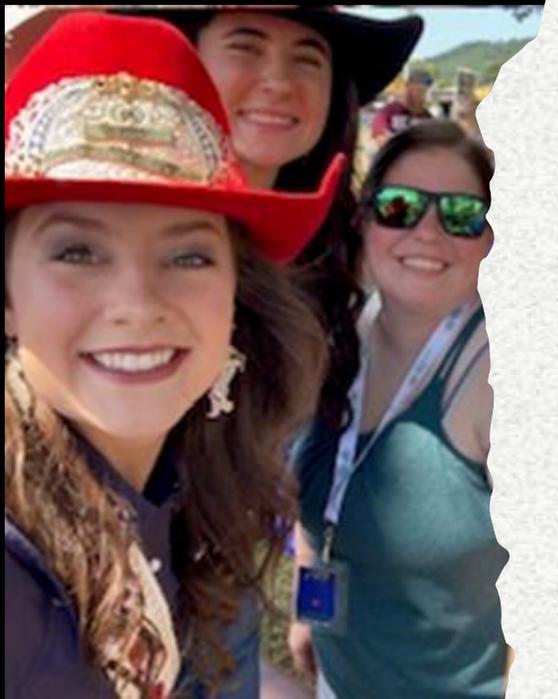
- Attendance: 3078
- Revenue for tickets: \$16,336.50
- Revenue for Parking: \$6,160





Friday August 2nd Rock Night

- Attendance: 6920
- Revenue for tickets: \$32,813.00
- Revenue for Parking: \$8,200.00



Saturday August 3rd Country Night

- Attendance: 7901
- Revenue for tickets: \$38,356
- Revenue for Parkin: \$11,070



2024 Benton County Fair Rodeo Photo's



All Girls Rodeo

This is part of the prize for the winners a Yeti color with a leather engraved top to it.



Volunteer award

Rodeo Committee gave out an award to one of the volunteers.



Rodeo Queen

Naomi and Ochoco
Doing a fire jump demo
during fair.



Mustang Demos

Some of our rodeo
contestants did a mustang
display. Families and kids
loved this

2024 Benton County Fair 4H Photo's

4H kids



Horse Show



Goat Showing



4H Leaders



4H kids



Pig Show



Rabbit Show



Goat Showing



2024 Benton County Fair 4H Photo's

Judges



Goat Show



Goat Showing



4H Kids



Goat Show



Dog Show

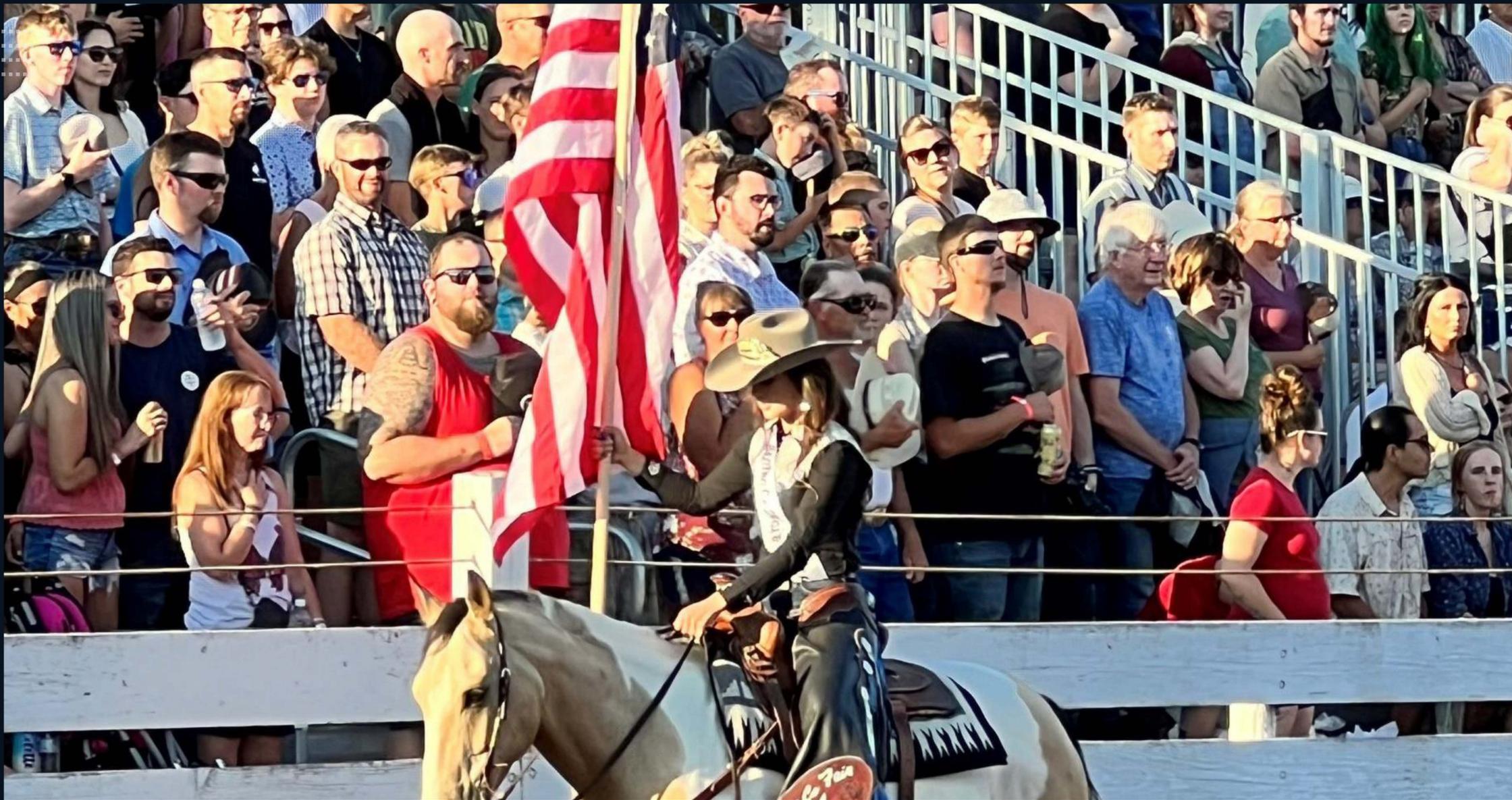


4H Kids



Goat Showing







At your service,
every day.



/BentonCoGov



@BentonCoGov



@BentonCoGov



/BentonCountyGov



Benton County

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 09/03/24

View [Agenda Tracker](#)

Suggested Placement * BOC Tuesday Meeting

Department * Public Works

Contact Name * Gary Stockhoff

Phone Extension * 6010

Meeting Attendee Name * Paul Wallsinger

Agenda Item Details

Item Title * Update on Benton County Facilities

- Item Involves *** Check all that apply
- Appointments
 - Budget
 - Contract/Agreement
 - Discussion and Action
 - Discussion Only
 - Document Recording
 - Employment
 - Notice of Intent
 - Order/Resolution
 - Ordinance/Public Hearing 1st Reading
 - Ordinance/Public Hearing 2nd Reading
 - Proclamation
 - Project/Committee Update
 - Public Comment
 - Special Report
 - Other

Estimated Time * 15 minutes

Board/Committee Involvement * Yes No

Advertisement*

Yes

No

Issues and Fiscal Impact

Item Issues and Description

**Identified Salient
Issues***

None

Options*

Regular and ongoing update on Benton County Facilities. Project summaries will be provided for the Crisis Center, Courthouse/District Attorney, and Emergency Operations Center projects.

Fiscal Impact*

- Yes
- No

2040 Thriving Communities Initiative

Mandated Service?* Yes No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Mandated Service Description* If this agenda checklist describes a mandated service or other function, please describe here.
Courtthouse, EOC and Crisis Center facility updates.

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values* Select all that apply.
 Vibrant, Livable Communities
 Supportive People Resources
 High Quality Environment and Access
 Diverse Economy that Fits
 Community Resilience
 Equity for Everyone
 Health in All Actions
 N/A

Explain Core Values Selections* Generally speaking all value and focus areas are in some way associated with the facilities occupied and operated by Benton County.

Focus Areas and Vision* Select all that apply.
 Community Safety
 Emergency Preparedness
 Outdoor Recreation
 Prosperous Economy
 Environment and Natural Resources
 Mobility and Transportation
 Housing and Growth
 Arts, Entertainment, Culture, and History
 Food and Agriculture
 Lifelong Learning and Education
 N/A

Explain Focus Areas and Vision Selection* Generally speaking all value and focus areas are in some way associated with the facilities occupied and operated by Benton County.

Recommendations and Motions

Item Recommendations and Motions

Staff None

Recommendations*

Meeting Motions* I move to ...

None

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

BOC Project Report - Courthouse - Sept24.pdf	174.63KB
BOC Project Report - EOC - Sept24.pdf	195.36KB
BOC Project Report - Crisis Center - September24.pdf	179.01KB

Comments (optional) If you have any questions, please call ext.6800

Department Approver GARY STOCKHOFF

<p>1.</p> <p><u>Department Approval</u></p> <p>Comments</p> <p>Signature </p>	<p>5.</p>
<p>2.</p> <p><u>Counsel Approval</u></p> <p>Comments</p> <p>Signature </p>	
<p>3.</p> <p><u>County Administrator Approval</u></p> <p>Comments</p> <p>Signature </p>	
<p>4.</p> <p><u>BOC Final Approval</u></p> <p>Comments</p> <p>Signature </p>	



Courthouse Monthly Project Report

September 2024

Project Location: 1000 NE Carson Drive, Corvallis, OR **Project Owner:** Benton County, Gary Stockhoff
Owner's Representative: Otak CPM, Sheri Mishler **Architect/Engineer:** DLR Group, Jane Gooding
Construction Manager/GC: Hoffman, Justin Paterson **Scheduled Completion:** Spring 2026

Summary

The project team is coordinating the final details of various permits and development agreements to prepare for the start of construction. The current schedule is aligned with construction activities starting in late September. A ground-breaking ceremony will be held around this time.

Land Acquisition

Land acquisition is complete.

Site Development

Final revisions to the site work permits, final platting, and all associated agreements are in progress. Outstanding items include finalizing the Swick House Mitigation Memorandum of Agreement with the State Historic Preservation Office and establishing the Partition Plat with the City of Corvallis. Given the complexity and review time needed for these documents, issuance of permits is now expected in late September.

Design Update

Design is complete.

Budget Update

The OJD Phase Agreement is currently under review and revision. Project funds expended by the County cannot be reimbursed until this agreement is finalized. The table below provides a summary of the available funding and budget to date. Bid packages for construction have been received and will help finalize the Guaranteed Maximum Price (GMP) construction contract in September. Pricing has been overall positive towards meeting the target construction budget.

Funding Sources	Funding
Benton County	\$ 48,501,099
Oregon Judicial Department	\$ 38,118,022
Total	\$ 86,619,121

Budget Category	Budget	Encumbered	Expended
Land Acquisition	\$ 5,477,700	\$ 5,874,900	\$ 5,874,900
Design & Professional Services	\$ 9,771,623	\$ 9,958,615	\$ 7,209,949
Incidental	\$ 10,500	\$ 9,005	\$ 9,005
Jurisdictional	\$ 3,083,605	\$ 56,157	\$ 56,157
Construction	\$ 61,918,693	\$ 26,608,017	\$ -
Furniture, Fixtures, & Equipment	\$ 6,357,000	\$ -	\$ -
Total	\$ 86,619,121	\$ 42,506,694	\$ 13,150,011

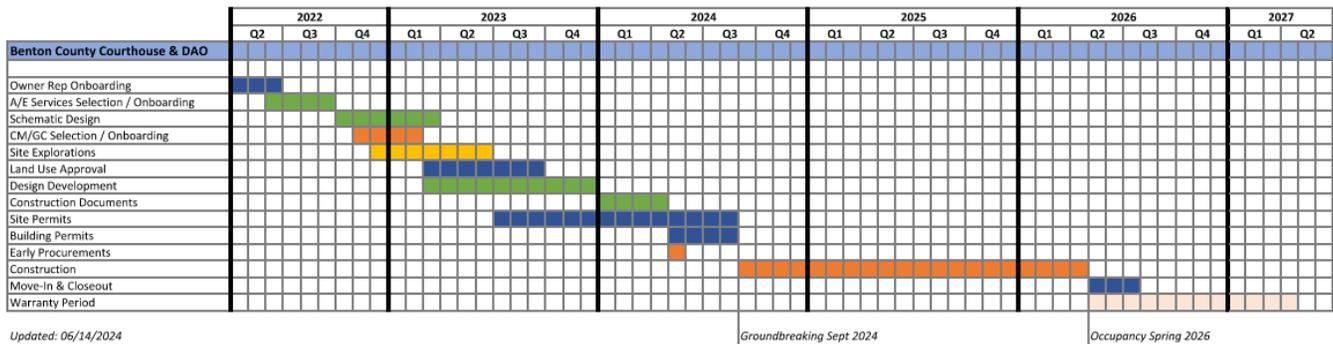
Adjusted to reflect original budget allocations reviewed by OJD.

Construction Update

The team is waiting for approved site work permits to be issued before mobilizing for construction. Planning has continued in the background to prepare, most notably aligning with utility companies to ensure continuity of services and access to the McFadden Clubhouse during construction.

Schedule Update

The current schedule forecast below shows a September 2024 construction start and late Spring 2026 finish.





Emergency Operations Center (EOC) - Monthly Project Report September 2024

Project Location: 1000 NE Carson Drive, Corvallis, OR **Project Owner:** Benton County, Gary Stockhoff
Owner's Representative: Otak CPM **Architect/Engineer:** DLR/Mazzetti
Construction Manager/GC: Hoffman Construction **Scheduled Completion:** Spring 2026

Summary

Design progress for the EOC has moved quickly. The project is on target for concurrent construction and completion with the Courthouse.

Land Acquisition

Land acquisition is complete.

Site Development

The EOC site development details are in progress. Land Use review will run concurrently with the building permit review, scheduled for later this year.

Design Update

The 100% Design Development package has been accepted with a few value engineering items to keep the construction cost within the target budget. The project team will now be starting on developing the Construction Documents.

Budget Update

The table below provides a summary of the available funding and budget to date.

Funding Sources	Funding
Benton County	\$ 7,833,000
FEMA Grants	\$ 1,000,000
Total	\$ 8,833,000

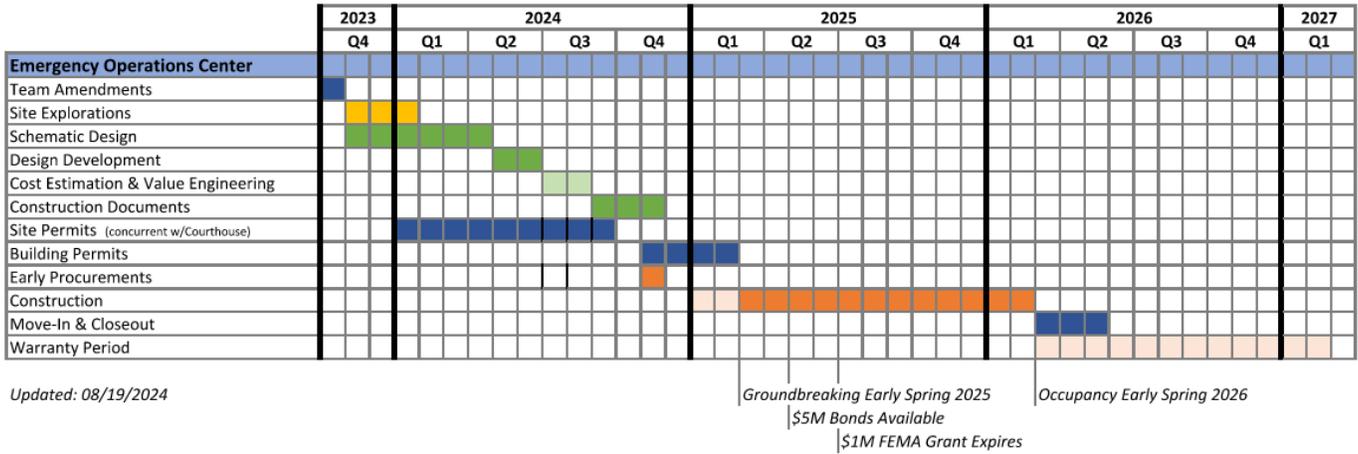
Budget Category	Budget	Encumbered	Expended
Design & Professional Services	\$ 1,529,500	\$ 1,502,920	\$ 511,367
Incidental	\$ 2,000	\$ -	\$ -
Jurisdictional	\$ 146,500	\$ -	\$ -
Construction	\$ 6,855,000	\$ -	\$ -
Furniture, Fixtures, & Equipment	\$ 300,000	\$ -	\$ -
Total	\$ 8,833,000	\$ 1,502,920	\$ 511,367

Construction Update

Construction of the EOC will run concurrently with the Courthouse. Permits are expected to be submitted towards the end of the year for construction mobilization in Spring 2025.

Schedule Update

The project is on schedule for completion in Spring 2026.





Crisis Center - Monthly Project Report

September 2024

Project Location: 240 NW 4th Street, Corvallis, OR
Owner's Representative: N/A
Construction Manager/GC: Gerding Builders

Project Owner: Benton County, Gary Stockhoff
Architect/Engineer: Mahlum Architects
Scheduled Completion: Spring of 2025

Summary

The Benton County Crisis Center is a voluntary, walk-in treatment-centered facility that may serve as an alternative to the emergency room, which aims to provide stabilization for individuals experiencing mental health crisis, along with referrals and support for ongoing behavioral health services. The crisis center will be staffed by Benton County Health Department's mental health crisis team and is an expansion of existing mental health crisis services.

By relocating to this facility, with more available space, the Benton County Health Department will add additional staff and services, including:

- 24/7 walk-in (no appointment needed), face-to-face crisis counseling services.
- Crisis, Outreach, Response, and Engagement (CORE) Co-Response team assisting in connecting people in crisis to the new facility for stabilization and support.
- Dispatch center for the Mobile Crisis Team, which responds out in the community to calls from community service providers, including law enforcement and hospital staff.

The new crisis center will also offer a safe and supportive space for voluntary stabilization to adults who are assessed to need short-term stabilization, but do not require the medical capabilities of an acute care hospital or longer-term residential care. In addition, the crisis center will expand the County's currently very limited respite bed capacity for adults. Respite beds and stabilization chairs are for adults, aged 18 years or older; the new facility will contain:

- Five (5) Stabilization Chairs (Recliners) – Up to 23 hours stay in a trauma-informed, treatment-centered environment for adults who need additional time and support to stabilize from mental health crisis and to be connected to appropriate community resources.
- Six (6) Respite Beds – Up to 29 days stay in a trauma-informed, treatment-centered environment for adults recovering from mental health crisis who need respite time away from their current living situation while being connected to ongoing treatment and/or other appropriate community resources.

Land Acquisition

The site was a former gas station and used car lot prior to it being prepared for the Crisis Center. Benton County owned the property, which helped preserve the available funds for construction of the new facility.

Site Development

The new facility will be constructed on a 10,000 SF lot which, as indicated above, has necessitated going to a second story. The project will be providing site upgrades to meet City of Corvallis requirements and the needs of the Crisis Center operation. The gas station was removed in 2022 with the foundation being removed in 2023; site work commenced shortly thereafter. Unfortunately, the soil at this site was found to be contaminated and several old, abandoned fuel tanks were discovered underground which has slowed work on the underground components.

Design Planning and Community Engagement Update

Benton County Behavioral Health formed a design advisory group to help inform the design process by providing a crystal-clear understanding of the unique needs of Benton County residents and what can be accomplished with the new crisis center. The committee consisted of health department staff and mental health professionals as well as community partners, including representatives from:

- Good Samaritan Regional Medical Center
- Intercommunity Health Network Coordinated Care Organization
- Pathfinder Clubhouse
- Corvallis Daytime Drop-In Center
- Strengthening Rural Families
- Oregon State University Counseling & Psychological Service
- Benton County Sheriff’s Office
- Corvallis Police Department
- Mahlum Architects
- Gerding Builders

In the design planning process, the architect team presented concepts to the design committee members who ask questions, provide insight, and help refine the vision for the final design. The committee participated in journey-mapping exercises that put them in the shoes of someone seeking crisis services to help guide the process and flow of services once the center is up and running. Another activity, called visual listening, gave the committee an opportunity to authentically react to different designs, to help define the look and feel of the building.

The facility design was completed in November 2022 and the advisory group’s work has concluded. Mahlum is currently working with the Oregon Health Authority to ensure that our design continues to meet their expectations for licensure.

Budget Update

The total budget for the Crisis Center is \$8,929,094 which is funded through a combination of state and federal resources. As of August 19, 2024, the County has expended \$4.2 million or 46.9% of the budget.

Budget Category	Budget	Expended	Committed	Available
IHN Capital Grant	\$ 100,000	\$ 100,000	\$ -	
Energy Trust Fund Grant	\$ 2,500	\$ 2,500	\$ -	
OHA State Capital Grant	\$ 1,126,592	\$ 1,126,592	\$ -	
HRSA Federal Grant	\$ 1,000,000		\$ 1,000,000	
State ARPA Grant	\$ 1,250,000	\$ 1,250,000	\$ -	
State Legislative Grant	\$ 5,450,002	\$ 1,704,830	\$ 3,745,172	
Total	\$ 8,929,094	\$ 4,183,922	\$ 4,745,172	\$ -

Construction Update

The building foundation was poured at the beginning of the month and the framing of building started last week. There was also an increase in respite capacity which is now six (6) respite beds.

Schedule Update

The current anticipated completion date is Spring 2025.

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 09/03/24

View [Agenda Tracker](#)

Suggested Placement * BOC Tuesday Meeting

Department * Board of Commissioners

Contact Name * Sean McGuire

Phone Extension * 0152

Meeting Attendee Name * Rachel McEneny, County Administrator

Agenda Item Details



Item Title * Review of Proposed Resource Naming Policy A109

Item Involves *

- Check all that apply
- Appointments
 - Budget
 - Contract/Agreement
 - Discussion and Action
 - Discussion Only
 - Document Recording
 - Employment
 - Notice of Intent
 - Order/Resolution
 - Ordinance/Public Hearing 1st Reading
 - Ordinance/Public Hearing 2nd Reading
 - Proclamation
 - Project/Committee Update
 - Public Comment
 - Special Report
 - Other

Estimated Time * 15 Minutes

Board/Committee Involvement * Yes No

**Name of
Board/Committee**

Policy Oversight Committee

Advertisement*

Yes

No

Issues and Fiscal Impact

Item Issues and Description

Identified Salient Issues*

Commissioners requested the current Resource Naming Policy be updated. The current Policy is overly vague and does not include procedures or process to identify names for facilities or lands. Board of Commissioners staff developed a proposed updated Policy to address those concerns. The County Administrator will walk through the proposed Policy to capture feedback and direction from Commissioners.

Options*

N/A

Fiscal Impact*

- Yes
- No

2040 Thriving Communities Initiative

Mandated Service?* Yes No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values*

Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

Explain Core Values Selections*

The Resource Naming Policy has the opportunity to identify and celebrate individuals or groups that have/had a significantly positive impact for our communities.

Focus Areas and Vision*

Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

Explain Focus Areas and Vision Selection*

The Resource Naming Policy has the opportunity to identify and celebrate individuals or groups that have/had a significantly positive impact for our communities.

Recommendations and Motions

Item Recommendations and Motions

Staff Recommendations* Provide feedback and perspectives to staff on the proposed Resource Naming Policy.

Meeting Motions* I move to ...
N/A

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

A109 ResourceNaming-Draft-08-26-24.pdf	306.83KB
ResourceNamingPolicy109-Current.pdf	351.65KB

Comments (optional) If you have any questions, please call ext.6800

Department Approver AMANDA MAKEPEACE

1.

Department Approval

Comments

Signature

Amarda Makepeace

2.

Counsel Approval

Comments

Signature

Vance H. Choney

3.

County Administrator Approval

Comments

Signature

Rick Crager

4.

BOC Final Approval

Comments

Signature

Amarda Makepeace



Benton County

Policy Title	Resource Naming				
Policy Number	A109	Version		Effective Date	

Policy

Board of Commissioners

DRAFT

Approved By _____

Date Adopted _____

Overview

Purpose/Rationale

To provide a systematic process for naming public lands and facilities.

Scope

This policy applies to all County-owned lands and facilities and includes improvements such as buildings and bridges. The policy excludes streets and roadways. Exceptions to this policy are:

- A. Previously named facilities transferred from another agency to Benton County. Such names will be reviewed on a case-by-case basis to determine whether a name change is warranted or desired by the County.
- B. Future facility sites where a name is a condition of a purchase/sale agreement or other contractual agreement approved by the Board of Commissioners. Prior to accepting such a condition, the County will conduct a review to determine whether the conditional name is appropriate for County-owned lands or facilities.
- C. Facilities for which naming rights are conveyed to an individual or organization in return for financial remuneration to the County as specified in a contractual agreement approved by the Board of Commissioners, including various halls and arenas at the Benton County Fairgrounds. The County will conduct a process to determine whether the requested naming is appropriate for County-owned lands or facilities.

Policy Owner

Board of Commissioners Office

Policy

1. Authority

The Board of Commissioners shall have the sole authority to name any County land or facility, except as provided in 3.C. to the County Administrator.

2. Naming Sources

- A. Names shall be drawn from at least one of the following:
- i. Public figures or groups who have made significant contributions to Benton County or the State of Oregon;
 - ii. Culturally or historically significant persons or groups to Benton County;
 - iii. A person, group, place, or feature significantly identified with the land or facility being named; and,
 - iv. Other sources as determined by the Board of Commissioners.

3. Naming Process

- A. The Board of Commissioners shall initiate the naming of a facility or lands by directing the County Administrator to execute the process and providing general direction or perspectives on potential names. The County will provide opportunities for community and employee input.
- B. In exercising their authority, the Board of Commissioners shall consider names that:
- i. Honor Benton County and regional history and cultures;
 - ii. Are easily understood and appreciated by local communities;
 - iii. Allow for the efficient use of the resource for County business;
 - iv. Do not duplicate existing names of facilities or lands; and,
 - v. Do not create a potential for copyright infringement issues.
- C. The County Administrator is delegated authority to make determinations regarding naming of nonpublic portions of County buildings; smaller, unenclosed areas within larger public facilities, such as parks; and placement of temporary memorials or objects.

Definition(s)

Word(s)	Definition
County Lands	Any lands under the ownership or control of the County.

County Facilities	Facilities under the ownership or control of the County. The term “county facilities” includes improvements to real property, such as buildings and bridges, but does not include streets and roadways.
-------------------	---

Keywords

Landmarks, roads, facility, resource, name, land

Category

Administrative

Contact

Board of Commissioners Office: 541.766.6800

Policy History

- **Version 3.0**
[Date]
Various edits to XX and define XX
- **Version 2.0**
[Date]
Revise requirement to include applicable advisory committees and boards.
- **Version 1.0**
04/16/2013: Original format, fourth condition added to 2.2 to conform to current practice; text edited for grammar and consistency.

DISCUSSION DRAFT



Benton County

Procedure				
Procedure Title	Resource Naming			
Procedure Number	A109	Version		Effective Date DRAFT

Procedure

- A. **Naming Process:** The Board of Commissioners shall initiate the naming of a facility or lands by directing the County Administrator to execute the process and providing general direction or perspectives on potential names. The County Administrator will then identify a Facilitator to guide the naming process.
- B. The Facilitator will review the Commissioners' direction and perspectives and reach out for feedback from relevant County individuals, programs, and committees, including, but not limited to, the Equity Committee, Historical Resources Commission, and the Parks Advisory Board.
- C. The Facilitator will reach out to relevant community individuals and groups to capture potential names and/or reaction to submitted names.
- D. The Facilitator will also consider names that had previously been considered and received positive reaction but were not selected for a facility or land.
- E. With input from the above and direction from the County Administrator, the Facilitator shall provide the Board of Commissioners with three (3) to five (5) naming recommendations.
- F. **Community Outreach:** Once final recommendations are identified and reviewed by the Board of Commissioners, the Benton County Public Information Officer may conduct an awareness and outreach campaign. The campaign would provide an opportunity for County communities to comment and/or vote on the final recommendations.
- G. **Public Input:** The Board of Commissioners will consider community input in their decision-making process.
- D. **Selection:** The Board of Commissioners may:
1. Select a recommended name.
 2. Select another name.
 3. Request additional alternatives.
- E. **Decision:** The decision of the Board of Commissioners shall be final.



Benton County

Policy

Policy Title:	Resource Naming				
Policy Number:	A109	Version:	2.0	Effective Date:	04/16/2013

Board of Commissioners

04/16/2013

Approved By

Date Adopted

Overview

Purpose/Rationale:

To provide a systematic method for naming public lands and facilities.

Scope:

This policy applies to all county-owned lands and facilities, including improvements such as buildings and bridges, but excludes streets and roadways.

Policy Owner:

Board of Commissioners

Policy

1. Authority

- a. The Board of Commissioners shall have the sole authority to name any county land or facility.

2. Acceptable Sources for Names

- a. Acceptable names shall be drawn from at least one of the following:
 - Public figures or groups who have made significant contributions to the area;
 - Culturally or historically significant persons to the county as a whole;
 - A person, group, place, or feature significantly identified with the land or facility being named; or
 - Other sources as determined appropriate by the Board of Commissioners

2. Approval

- a. Prior to submission to the Board of Commissioners, the suggested names shall be reviewed by applicable stakeholders, possibly to include advisory boards and committees. The resulting recommendations shall be forwarded to the Board of Commissioners, in writing, for approval.

Definition(s):

Word:	Definition:
County Lands	Any lands under the ownership or control of the County.
County Facilities	Facilities under the ownership or control of the County. The term “county facilities” includes improvements to real property, such as buildings and bridges, but does not include streets.

Keywords:

Landmarks, roads, facility, resource, name, land

Category:

Administrative

Contact(s):

Name: Public Works **Phone:** (541)766-6821

Policy History:

- **Version 2.0:**
 - Revise requirement to include applicable advisory committees and boards.

- **Version 1.0:**
 - 04/16/2013- Original format, Fourth condition added to 2.2 to conform to current practice; text edited for grammar and consistency



Procedure

Procedure Title:	Resource Naming				
Procedure Number:	A109	Version:	2.0	Effective Date:	04/16/2013

Procedure

1. Submission for Approval

- a. After consideration by the applicable boards and committees the request shall be submitted to the Board of Commissioners through the regular agenda process

PUBLIC HEARING

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 09/03/24

View [Agenda Tracker](#)

Suggested Placement * BOC Tuesday Meeting

Department * Public Works

Contact Name * Laurel Byer

Phone Extension * 6013

Meeting Attendee Name * Laurel Byer

Agenda Item Details



Item Title * Transferring Jurisdiction of County Road to the City of Albany: NW Gibson Hill Rd, Order No. D2024-051

- Item Involves *** Check all that apply
- Appointments
 - Budget
 - Contract/Agreement
 - Discussion and Action
 - Discussion Only
 - Document Recording
 - Employment
 - Notice of Intent
 - Order/Resolution
 - Ordinance/Public Hearing 1st Reading
 - Ordinance/Public Hearing 2nd Reading
 - Proclamation
 - Project/Committee Update
 - Public Comment
 - Special Report
 - Other

Estimated Time * 10 Min

Board/Committee Involvement * Yes No

Advertisement*

Yes

No

Issues and Fiscal Impact

Item Issues and Description

Identified Salient Issues *

The City and County have signed an Intergovernmental Agreement No. 41-00092/500061 for the Jurisdictional Road Transfer. This IGA requests the County to initiate the road transfer when the roads are improved to the City of Albany's requirements.

NW Gibson Hill Road was improved in 2022 to the City of Albany's standards and has met all warranty requirements per the agreement. NW Gibson Hill Road is the final road to be transferred under the above referenced IGA. There are still additional County roads in the North Albany area within the limits of the City of Albany for which Benton County presently retains jurisdiction, control, and maintenance responsibility. The City and County recognize the importance of providing an orderly transition of services from county to city jurisdiction as the North Albany area transitions from a rural to urban character. The City and County agree that staff for both parties shall work together to put forward such transfers as they may be warranted. It is anticipated that staff will work on an updated IGA for Jurisdictional Road Transfer in the near future.

Options *

Approve or Deny the Order to Transfer Jurisdiction

Fiscal Impact *

- Yes
- No

Fiscal Impact Description *

When these roads are transferred to the City of Albany it will save both jurisdictions time with respect to the administrative duties related to public inquires. In addition, all of Benton County's annual cost in repair, construction, and improvement shall be the responsibility of the City of Albany.

2040 Thriving Communities Initiative

Mandated Service?* Yes No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values*

Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

Explain Core Values Selections*

NW Gibson Hill Road improvements included a grind and inlay, as well as completing a sidewalk network and associated accessible ramps. These improvements increased safety and livability in the neighborhood which encouraged building social connections and belonging.

Focus Areas and Vision*

Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

Explain Focus Areas and Vision Selection*

NW Gibson Hill Road improvements included a grind and inlay, as well as completing a sidewalk network and associated accessible ramps. These improvements increase safety and enhance mobility for all users of the corridor.

Recommendations and Motions

Item Recommendations and Motions

Staff Recommendations* Staff respectfully recommends that the Board approve the Order to Transfer Jurisdiction of NW Gibson Hill Road to the City of Albany.

Meeting Motions* I move to ...
I move to approve Order No. 2024-051 to transfer jurisdiction of NW Gibson Hill Rd (County Rd #04910) to the City of Albany, Oregon.

Meeting Motion

I move to approve Order No. 2024-051 to transfer jurisdiction of NW Gibson Hill Rd (County Rd #04910) to the City of Albany, Oregon.

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

090324 Order Transfer of NAlbany Roads2024
(002).pdf

136.5KB

Comments (optional)

If you have any questions, please call ext.6800

**Department
Approver**

GARY STOCKHOFF

<p>1.</p> <p><u>Department Approval</u></p> <p>Comments</p> <p>Signature </p>	<p>5.</p> <p><u>BOC Final Approval</u></p> <p>Comments</p> <p>Signature </p>
<p>2.</p> <p><u>Counsel Approval</u></p> <p>Comments</p> <p>Signature </p>	
<p>3.</p> <p><u>Finance Approval</u></p> <p>Comments</p> <p>Signature </p>	
<p>4.</p> <p><u>County Administrator Approval</u></p> <p>Comments</p> <p>Signature </p>	

After Recording
RETURN TO
BENTON COUNTY PUBLIC WORKS

NOW, THEREFORE, IT IS HEREBY ORDERED that the City of Albany has until March 1, 2025, to adopt appropriate municipal legislation accepting said County road, and if this action has not been approved by March 1, 2025, the County shall retain jurisdiction and this Order shall be null and void.

Adopted this 3rd day of September, 2024.

Signed this 3rd day of September, 2024.

BENTON COUNTY BOARD OF COMMISSIONERS

Approved

Xanthippe Augerot, Chair

Vance M. Croney,
County Counsel

Nancy Wyse, Vice-Chair

Date

Pat Malone, Commissioner

NEW BUSINESS

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 09/03/24

View [Agenda Tracker](#)

Suggested Placement * BOC Tuesday Meeting

Department * Community Health Centers

Contact Name * Lacey Mollel / Christine Mosbaugh

Phone Extension * 6243

Meeting Attendee Name * Lacey Mollel / Christine Mosbaugh

Agenda Item Details



Item Title * Approval to Apply for New Access Points Funding Grant from the Health Resources and Services Administration

- Item Involves *** Check all that apply
- Appointments
 - Budget
 - Contract/Agreement
 - Discussion and Action
 - Discussion Only
 - Document Recording
 - Employment
 - Notice of Intent
 - Order/Resolution
 - Ordinance/Public Hearing 1st Reading
 - Ordinance/Public Hearing 2nd Reading
 - Proclamation
 - Project/Committee Update
 - Public Comment
 - Special Report
 - Other

Estimated Time * 20 minutes

Board/Committee Involvement * Yes No

**Name of
Board/Committee**

CHC Board of Directors

Advertisement*

Yes

No

Issues and Fiscal Impact

Item Issues and Description

Identified Salient Issues *

The Health Resources and Services Administration (HRSA) announced a New Access Points (NAPs) funding opportunity to expand access to affordable, high-quality primary health care, including mental health and substance use disorder services, for underserved communities and populations.

The Community Health Center's goal is to establish a new access point in Albany, targeting the high-need geographic area and medically underserved population, with a special focus on low-income and underinsured individuals. The need for additional healthcare services is underscored by the fact that Albany, where the clinic would be located, has a lower percentage of primary care access relative to its population.

The grant application is due to HRSA on September 30, 2024. HRSA will only be able to award this Notice of Funding Opportunity if Congress appropriates additional funds for the Health Center Program in fiscal year (FY) 2025.

Options *

Approve New Access Point funding grant application.

Do not approve the New Access Point funding grant application.

Fiscal Impact *

- Yes
- No

Fiscal Impact Description *

HRSA estimates that \$50,000,000 will be available to fund approximately 77 awards, with each application eligible for up to \$650,000. Of this amount, \$250,000 is allocated for minor renovations and equipment. This grant opportunity has a one-year performance period, and health centers must comply with all Health Center Program requirements to be eligible for renewal.

2040 Thriving Communities Initiative

Mandated Service? * Yes No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values *

Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

Explain Core Values Selections *

By establishing the new access point in Albany, the CHC addresses the need for equitable healthcare in underserved areas for people facing barriers to the care they need. It would ensure that residents, including low-income families and individuals struggling with mental health challenges, have a place to receive timely, compassionate care. The CHC site would promote wellness and help people avoid preventable illnesses, creating healthier, more vibrant communities.

Beyond health outcomes, the initiative also fosters equity by ensuring that historically marginalized populations have the same access to quality healthcare as anyone else. When everyone has the opportunity to live a healthy life, the entire community benefits.

Focus Areas and Vision *

Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

Explain Focus Areas and Vision Selection *

The new access point in Albany will enhance community well-being by expanding access to healthcare, promoting equity, and fostering a stronger, healthier community. It will ensure that underserved populations, including low-income and underinsured individuals, have reliable access to essential healthcare services.

Recommendations and Motions

Item Recommendations and Motions

Staff Recommendations * Staff recommends approval of the HRSA New Access Point funding grant application.

Meeting Motions * I move to ...
Approve the submission of the HRSA New Access Point funding grant application.

Meeting Motion

I move to approve the submission of the HRSA New Access Point funding grant application.

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

Comments (optional)

If you have any questions, please call ext.6800

**Department
Approver**

LACEY MOLLEL

<p>1. Dept Approval</p> <hr/> <p>Department Approval</p> <hr/> <p>Comments</p> <p>Signature </p>	<p>5.</p> <hr/> <p>BOC Final Approval</p> <hr/> <p>Comments</p> <p>Signature </p>
<p>2.</p> <hr/> <p>Counsel Approval</p> <hr/> <p>Comments</p> <p>Signature </p>	
<p>3.</p> <hr/> <p>Finance Approval</p> <hr/> <p>Comments</p> <p>Signature </p>	
<p>4.</p> <hr/> <p>County Administrator Approval</p> <hr/> <p>Comments</p> <p>Signature </p>	

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 09/03/24

View [Agenda Tracker](#)

Suggested Placement * BOC Tuesday Meeting

Department * Board of Commissioners

Contact Name * Cory Grogan, JonnaVe Stokes

Phone Extension * 6843

Meeting Attendee Name * Rachel McEneny, JonnaVe Stokes

Agenda Item Details

Item Title * Approval of Updated Social Media Policy A114

- Item Involves *** Check all that apply
- Appointments
 - Budget
 - Contract/Agreement
 - Discussion and Action
 - Discussion Only
 - Document Recording
 - Employment
 - Notice of Intent
 - Order/Resolution
 - Ordinance/Public Hearing 1st Reading
 - Ordinance/Public Hearing 2nd Reading
 - Proclamation
 - Project/Committee Update
 - Public Comment
 - Special Report
 - Other

Estimated Time * 10

Board/Committee Involvement * Yes No

Page 76 of 95

**Name of
Board/Committee**

Benton County Board of Commissioners

Advertisement*

Yes

No

2040 Thriving Communities Initiative

Mandated Service?* Yes No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values*

Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

Explain Core Values Selections*

Resource Naming Policy Update for Commissioner Review

Focus Areas and Vision*

Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

Explain Focus Areas and Vision Selection*

The goal of this policy is to update Social Media Policy A114.

Recommendations and Motions

Item Recommendations and Motions

Staff Approve updates to the A114 Social Media Policy vetted by the Policy
Recommendations * Oversight Committee and the staff review process.

Meeting Motions * I move to ...
...approve updates to the Benton County A114 Social Media Policy.

Meeting Motion

I move to approve updates to the Benton County A114 Social Media Policy.

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

240508 A114 Social Media Use policy updates with track changes v5.0.docx 172.07KB

Comments (optional)

If you have any questions, please call ext.6800

Department Approver

AMANDA MAKEPEACE

1.

Department Approval

Comments

Signature

Amarda Makepeace

2.

Counsel Approval

Comments

Signature

Vance H. Choney

3.

County Administrator Approval

Comments

Signature

Rick Crager

4.

BOC Final Approval

Comments

Signature

Amarda Makepeace



Benton County

Policy

Policy Title:	Social Media Use		
Policy Number:	A114	Version:	3.0
Effective Date:	<u>07/02/2024</u>		

Deleted: 07/17/2012

Board of Commissioners

07/02/2024

Deleted: 07/17/2012

Approved By

Date Adopted

Overview

Purpose/Rationale:

Benton County supports the use of third-party social media tools to provide a limited (or designated) public forum to facilitate the sharing of ideas, opinions and information about county-related subjects, issues and events.

Scope:

This policy and corresponding procedures apply to all Benton County employees, volunteers and those acting as agents.

Policy Owner:

Benton County Public Information Officer

Deleted: .

Policy

1. Employee Social Media Use Outside of Scope of Work

Deleted: 1.

- a. Benton County employees shall not conduct County business on their personal social media accounts.
- b. In their capacity as private citizens, employees have the same right to self-expression enjoyed by members of the community as a whole.
- c. Staff members must keep in mind the following best practices when posting content about County-related subjects and issues on personal time:
 - Make it clear that the views expressed are yours alone and do not represent the views of your employer;
 - Respect the County's confidentiality and proprietary information. Do not post information that has been shared with staff but still is in draft form and pending publication;
 - All information learned on the job or otherwise through County employment that is confidential must not be shared;
 - Refrain from using County logos, e-mail addresses or other County identification;
 - Contact the Public Information Officer if there are questions about what is appropriate to include on personal blogs, relative to work-related business;

- Be respectful of the County, its employees, volunteers, partners and critics;
- Personal social media activity shall not interfere with work commitments.

Deleted: and

d. With supervisor approval, Benton County personnel may use professionally-oriented social media sites such as LinkedIn as a job-related information resource during working hours for professional development and information-gathering purposes.

2. Blogging or Commenting as County Employee

- e. Benton County owns all social media content produced on its behalf and, as such, a plan approved by the Public Information Officer and designated supervisor that includes purpose of social media use, type of content to be posted, use of designated logos, estimated frequency of site upkeep, and ensuring that all content is consistent with County policy must be put into place before embarking on any form of social media use.
- f. Benton County shall maintain a positive and professional image among constituents while using social media. Benton County standards for use of County systems and electronic communications by employees prohibit the following kinds of material:

- Is obscene, pornographic or sexually explicit
 - Is defamatory or makes discriminatory reference to race, age, gender, sexual orientation, religious or political beliefs, national origin, health, or disability.
- Is fraudulent
 - Is illegal or promotes illegal activities.
 - Is intended for personal profit.
- Condones or fosters hate, bigotry, discrimination or prejudice.
- Facilitates Internet gaming, gambling or contains offensive humor; Personal attacks, insults or threatening language, including "flaming;" Libelous and/or defamatory statements.
- Plagiarized material
 - Copyrighted or trademarked materials without written approval; Private and personal information.
 - Comments unrelated to the content of the forum and/or hyperlinks to material not directly related to the discussion.
- Confidential information Commercial promotions or spam.
- Information shared with County staff members and stakeholders that is in draft form or is pending publication.
- Misinformation
- Disinformation and information from fake accounts
- Profane language

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Inaccurate or false information;¶
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- g. All content on County-sponsored social software will be presented in a professional manner; specifically, content must be compliant with Benton County

Personnel Policy, Discrimination, Harassment-Free Workplace and Electronic Use policies and other rules.

- h. Writers and content contributors shall check facts, cite sources, avoid copyright infringement, present balanced views, acknowledge and correct errors and check spelling and grammar before posting content.
- i. Content provided by employees in the course and scope of duties should present the County positively.
- j. The Benton County Public Information Officer reserves the right to review content before it is posted and to modify, remove, request for removal by third-party service providers (such as independent contractors or social media service providers) or prohibit any messages or postings deemed to be inappropriate.
- k. Staff intending to utilize social media must work with their designated supervisors to ensure that their efforts in this area are consistent with available time and resources.
- l. The appropriate supervisor and the Public Information Officer must have access to all social media pages and profiles used on behalf of the County, with the exception for Law Enforcement personnel to utilize social media for investigative purposes, when it would not be appropriate for the Public Information Officer or County Counsel to be involved.
- m. While the development of original content is desirable in many situations, County writers are encouraged to use existing text and language created by the Public Information Officer, Human Resources and/or supervisors to promote the County's services and programs and thereby strengthening the County's ability to repeat (and underscore) key messages.
- n. County representatives using social media on behalf of Benton County will use approved logos as profile pictures.
- o. Password and login information for social media profiles and pages must be retained by Benton County and will not be changed without the consent of the supervisor or Public Information Officer. The County will never retain personal login and password information for individual social media accounts connected to County social media accounts for administrative or editing purposes.
- p. All social media content generated on behalf of Benton County is subject to public records laws, and must be made available to the public, upon request.
- q. Employees are responsible for ensuring the viewpoints and information put forth using County-sponsored social media pages is consistent with departmental and County goals and objectives.

3. Community Relationship and Content Management

- a. Benton County personnel shall not discriminate relative to who "follows" or "friends" on County-sponsored social media profiles. Therefore, its social media presence primarily will be in the form of opt-in, follow, like, etc. pages where the County does not choose whom followers of the social media channel.

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Benton County employees shall not conduct County business on their personal social media accounts.¶¶ In their capacity as private citizens, employees have the same right to self-expression enjoyed by members of the community as a whole.¶¶ Staff members must keep in mind the following best practices when posting content about County-related subjects and issues on personal time:¶¶ Make it clear that the views expressed are yours alone and do not represent the views of your employer;¶¶ Respect the County's confidentiality and proprietary information. Do not post information that has been shared with staff but still is in draft form and pending publication;¶¶ All information learned on the job or otherwise through County employment that is confidential must not be shared;¶¶ Refrain from using County logos, e-mail addresses or other County identification;¶¶ Contact the Public Information Officer if there are questions about what is appropriate to include on personal blogs, relative to work-related business; Be respectful of the County, its employees, volunteers, partners and critics; and Personal social media activity shall not interfere with work commitments.¶¶ With supervisor approval, Benton County personnel may use professionally-oriented social media sites such as LinkedIn as a job-related information resource during working hours for professional development and information-gathering purposes.¶¶

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- b. The Public Information Officer, County Counsel, or designee will choose with whom the County will initiate a social media relationship, always giving preference to community [and public service](#) organizations. Benton County will not engage in online social media connections with groups that are known to be inconsistent with County [culture, values, and](#) policies.
- c. The County – as a government body – cannot endorse political candidates for elective office or ballot measures and, as such, any online relationships with politically oriented groups or individuals is not an endorsement of those groups or individuals or their views. (The Hatch Act of 1939)
- d. Benton County personnel have no authority over or endorsement of the content or opinions of those with whom the County engages in electronic social networking connections.
- e. Personnel acting on behalf of Benton County do not have any oversight or endorsement of other users' postings, even if the County's profile is linked to them via social media.
- f. The Public Information Officer, County Counsel, and/or supervisors reserve the right to review content before it is posted and to modify, remove or prohibit any messages or postings that it deems to be inappropriate.
- g. All content posted on behalf of or on Benton County social media profile pages must not include any of the following:

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- Personal attacks, insults or threatening language
- Libelous and/or defamatory statements
- Plagiarized material
- Copyrighted or trademarked materials without written approval;
- Private and personal information
- Comments unrelated to the content of the forum and/or hyperlinks to material not directly related to the discussion
- Confidential information
- [Disinformation](#), inaccurate or false information
- Commercial promotions or spam
- Information shared with county staff members and stakeholders that is in draft form or is pending publication

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Definition(s):

Word:	Definition:
Social Media or Social <u>Platform</u>	Any online application, site, account or method that facilitates the sharing of opinions and information about County-related subjects and issues. Social media includes, but is not limited to, online forums in such formats as blogs, listservs, websites and social network sites or posts (For example: Facebook, X, Flickr, YouTube, Instagram, Nextdoor, etc.).
Flaming or Bashing	Hostile or insulting interaction between Internet users, typically occurring in the social context of Internet forums, Social Media sites, Internet Relay Chat, Usenet, by email, game servicers and on video-sharing websites.
Content	Any information used on a social media site including but not limited to video, photos, logos, written statements, audio material or anything else conveying a verbal or visual message displayed through social media.

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Keywords:

Social media, X, Facebook, LinkedIn, Instagram, Nextdoor, YouTube, personal use, web, content.

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Category:

Administrative Policies

Contact(s):

Name: Board of Commissioners **Phone:** 541-766-6800

Policy History:

• **Version 3.0:**

- 8/6/2022 – Section 1 bullet point h: added law enforcement exception to utilized social media for investigative purposes, when it would not be appropriate for the PIO or County Counsel to be involved.

- 5/11/2022 - Updated logo and titles; removed profane language from Citizen Relationship and Content Management.

• **Version 2.0:**

- 05/21/2019 - Reformatted policy in new policy template, added keywords, added contact information

• **Version 1.0**

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- 07/17/2012 - Original format

Procedure Title:	Social Media				
Procedure Number:	A114	Version:	3.0	Effective Date:	07/17/2012



Benton County

Procedure

Procedure

1. Creating a Social Media Account

- a. Obtain approval of department supervisor and Public Information Officer before creating a social media page or account
- b. Complete a social media plan outlining the type of information that will be included and distributed to the public using the social media platform as well as objectives, approved logos and frequency of maintenance. No less than once per week for such activities is recommended. This plan must be approved by designated supervisor and Public Information Officer before proceeding. [Contact the County public information officer for assistance at pioinfo@co.benton.or.us](mailto:pioinfo@co.benton.or.us)
- c. Establish appropriate email login and password for use when accessing social media site. Provide this information to the designated supervisor and Public Information Officer.
- d. Populate the social media profile or site with appropriate content relative to Benton County, with approval of supervisor and Public Information Officer.

2. Monitoring, Updating and Moderating Social Media Accounts

- a. Benton County social media sites and profiles should be monitored [and updated](#) by designated County staff members at least once a week, and preferably more frequently.
- b. Browse content posted by outside parties and evaluate based on County guidelines for appropriate social media content.
- c. Accept "friend" requests or other invitations, as needed and appropriate. Like third party "shares" of County content.

- d. Post appropriate and approved content (including photos, articles, messages, etc.).
- e. Consult with supervisor or Public Information Officer if there is question about items that may be inappropriate.
- f. Check with the Public Information Officer or County Counsel BEFORE removing ANY inappropriate or untimely items and comments, if applicable, on other users' comments or questions that they have posted.



Benton County

Policy

Policy Title:	Social Media Use				
Policy Number:	A114	Version:	3.0	Effective Date:	07/02/2024

Board of Commissioners

07/02/2024

Approved By

Date Adopted

Overview

Purpose/Rationale:

Benton County supports the use of third-party social media tools to provide a limited (or designated) public forum to facilitate the sharing of ideas, opinions and information about county-related subjects, issues and events.

Scope:

This policy and corresponding procedures apply to all Benton County employees, volunteers and those acting as agents.

Policy Owner:

Benton County Public Information Officer

Policy

1. Employee Social Media Use Outside of Scope of Work

- a. Benton County employees shall not conduct County business on their personal social media accounts.
- b. In their capacity as private citizens, employees have the same right to self-expression enjoyed by members of the community as a whole.
- c. Staff members must keep in mind the following best practices when posting content about County-related subjects and issues on personal time:
 - i. Make it clear that the views expressed are yours alone and do not represent the views of your employer;
 - ii. Respect the County’s confidentiality and proprietary information. Do not post information that has been shared with staff but still is in draft form and pending publication;
 - iii. All information learned on the job or otherwise through County employment that is confidential must not be shared;
 - iv. Refrain from using County logos, e-mail addresses or other County identification;
 - v. Contact the Public Information Officer if there are questions about what is appropriate to include on personal blogs, relative to work-related business;

- vi. Be respectful of the County, its employees, volunteers, partners and critics;
 - vii. Personal social media activity shall not interfere with work commitments.
- d. With supervisor approval, Benton County personnel may use professionally-oriented social media sites such as LinkedIn as a job-related information resource during working hours for professional development and information-gathering purposes.

2. Blogging or Commenting as County Employee

- a. Benton County owns all social media content produced on its behalf and, as such, a plan approved by the Public Information Officer and designated supervisor that includes purpose of social media use, type of content to be posted, use of designated logos, estimated frequency of site upkeep, and ensuring that all content is consistent with County policy must be put into place before embarking on any form of social media use.
- b. Benton County shall maintain a positive and professional image among constituents while using social media. Benton County standards for use of County systems and electronic communications by employees prohibit the following kinds of material:
 - i. Is obscene, pornographic or sexually explicit
 - Is defamatory or makes discriminatory reference to race, age, gender, sexual orientation, religious or political beliefs, national origin, health, or disability
 - ii. Is fraudulent
 - Is illegal or promotes illegal activities
 - Is intended for personal profit
 - iii. Condone or fosters hate, bigotry, discrimination or prejudice
 - iv. Facilitates Internet gaming, gambling or contains offensive humor; Personal attacks, insults or threatening language, including "flaming;" Libelous and/or defamatory statements
 - v. Plagiarized material
 - Copyrighted or trademarked materials without written approval; Private and personal information
 - Comments unrelated to the content of the forum and/or hyperlinks to material not directly related to the discussion
 - vi. Confidential information
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 - viii. Information shared with County staff members and stakeholders that is in draft form or is pending publication
 - ix. Misinformation
 - x. Disinformation and information from fake accounts
 - xi. Profane language
- c. All content on County-sponsored social software will be presented in a professional manner; specifically, content must be compliant with Benton County

Personnel Policy, Discrimination, Harassment-Free Workplace and Electronic Use policies and other rules.

- d. Writers and content contributors shall check facts, cite sources, avoid copyright infringement, present balanced views, acknowledge and correct errors and check spelling and grammar before posting content.
- e. Content provided by employees in the course and scope of duties should present the County positively.
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- g. Staff intending to utilize social media must work with their designated supervisors to ensure that their efforts in this area are consistent with available time and resources.
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- i. While the development of original content is desirable in many situations, County writers are encouraged to use existing text and language created by the Public Information Officer, Human Resources and/or supervisors to promote the County's services and programs and thereby strengthening the County's ability to repeat (and underscore) key messages.
- j. County representatives using social media on behalf of Benton County will use approved logos as profile pictures.
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Category:

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Contact(s):

Name: Board of Commissioners **Phone:** 541-766-6800

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Benton County

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