



**Board of Commissioners**

Office: (541) 766-6800

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4500 SW Research Way

Corvallis, Oregon 97333

[bentoncountyor.gov](http://bentoncountyor.gov)

## AGENDA

### BOARD OF COMMISSIONERS MEETING

**Tuesday, June 4, 2024, 9 AM**

#### How to Participate in the Board of Commissioners Meeting

**Zoom Video** [Click for Zoom link](#)      [Click for YouTube LiveStream link](#)

**In person:** Kalapuya Building, 4500 SW Research Way, Corvallis, Oregon

NOTE: The 911 Emergency Telecommunications Services and Cascade View County Service District meetings will immediately follow the Board of Commissioners meeting.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by contacting the Board of Commissioners Office at 541-766-6800 or 800-735-2900 TTY, by email [bocinfo@bentoncountyor.gov](mailto:bocinfo@bentoncountyor.gov), or on the County’s website at <https://boc.bentoncountyor.gov/contact/>.

The Board of Commissioners may call an executive session when necessary pursuant to ORS 192.660. The Board is not required to provide advance notice of an executive session; however, every effort will be made to give notice of an executive session. If an executive session is the only item on the agenda for the Board meeting, notice shall be given as for all public meetings (ORS 192.640(2)), and the notice shall state the specific reason for the executive session as required by ORS 192.660.

#### 1. Call to Order and Introductions

#### 2. Review and Approve Agenda

Chair May Alter the Agenda

#### 3. Proclamations

- 3.1 Proclaiming June 2024 as 2SLGBTQI+ Pride Month in Benton County, Proclamation P2024-014 – Dharmakrishna Mirza, Mid-Willamette Trans Support Network; Rose Bricker, Philomath Pride Collective

#### 4. Comments from the Public

Time restrictions may be imposed on public comment, dependent on the business before the Board of Commissioners. Individual comment may be limited to three minutes.

## 5. Work Session

- 5.1 15 minutes – Benton County Historic Society Update – Jessica Hougen, Executive Director
- 5.2 30 minutes – Oregon Department of Forestry Annual Update – Michael Curran, District Forester; Leo Williamson, Philomath Protection Unit Forester
- 5.3 15 minutes – Fire Response in Benton County – Roles and Responsibilities of the Oregon State Fire Marshal – Brent Griffiths, Mobilization Coordinator, Office of the State Fire Marshal
- 5.4 20 minutes – Facilities Update – Rick Crager, Assistant County Administrator; Gary Stockhoff, Public Works Director

## 6. Consent Calendar

- 6.1 Approval of the March 5, 2024 Board Meeting Minutes

### Public Hearings

(Hearings are heard at 11:00 a.m., time certain or as soon thereafter as the matter may be heard)

**Those wishing to speak should sign the “Public Comment” sign-in sheet – Thank you.**

- PH 1 20 minutes – Approval of Supplemental Countywide Budget No. 241201, Resolution No R2024-008 – Debbie Sessions, Jenn Ambuehl; Financial Services

## 8. Old Business

- 8.1 30 minutes – Equity, Diversity, and Inclusion Position Update – Sean McGuire, Sustainability; Sherry Chen-Jackson, Philip Jacobs, UPD Consulting

## 9. New Business

- 9.1 20 minutes – Discussion and Action: Stand By Me Oregon – Jeramie Martin, Financial Services; Alicia Lucke, Oregon Cascades West Council of Governments
- 9.2 15 minutes – Approval of the 2023-2025 InterGovernmental Agreement #6522 Amendment #1 Between the State of Oregon and Benton County – Justin Carley, Benton County Sheriff’s Office
- 9.3 20 minutes – Coordinated Homeless Response – InterGovernmental Agreement for the Leasing of City Properties – Rick Crager, Assistant County Administrator; April Holland, Rebecca Taylor, Health
- 9.4 15 minutes – Amending Collection Franchise Agreement – Vance Croney, County Counsel

## 10. Announcements

**11. Other**

ORS 192.640(1) "...notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects."

# PROCLAMATION



**BEFORE THE BOARD OF COMMISSIONERS  
FOR STATE OF OREGON, FOR THE COUNTY OF BENTON**

**In the Matter of Proclaiming** )  
**June 2024 as 2SLGBTQI+ Pride Month** ) **PROCLAMATION P2024-014**  
**In Benton County** )

This June, jurisdictions around the world are celebrating their Two-Spirit, lesbian, gay, bisexual, trans, queer, and intersex (2SLGBTQI+) community members in what is commonly known as Pride Month. We recognize there are sexual orientations, romantic orientations, gender identities, and sexes that may be included under the 2SLGBTQI+ term and others not reflected here, including but not limited to: questioning, asexual/ace, pansexual, nonbinary, genderqueer, and other gender ethnic minority groups.

Pride Month was established in response to years of organizing efforts led by trans people of color, drag queens, and other 2SLGBTQI+ activists, following the Compton’s Cafeteria Riot in 1966 in San Francisco, Stonewall Uprising in 1969 in New York City, and other efforts across the nation to resist the oppressive laws and social restrictions that threatened the safety and wellbeing of their communities.

Over the past 54 years, Pride has become a celebration of community, perseverance, and survival worldwide. Pride embraces artistic expression through multiple mediums: visual art, poetry, spoken word, drag performances, and many more. Pride helps people explore their gender identities and sexual orientations and allows straight and cisgender allies to express support and solidarity.

2SLGBTQI+ people have always been part of our community, but they have not always had support or safety to be out. 2SLGBTQI+ people have been subject to persecution and sterilization since long before the Civil Rights Era, and in 1952 the American Psychiatric Association listed homosexuality and gender diversity in the Diagnostic and Statistical Manual (DSM) as a mental disorder. During this time, intersex infants and children began to be subject to social and surgical interventions, a practice that is ongoing.

Many Benton County community members face legislative actions and measures meant to undermine the autonomy of 2SLGBTQI+ people and make them second-class citizens. In 1992, Oregon’s Ballot Measure 9 tried to legalize discrimination against 2SLGBTQI+ community members and prevent all public entities, including educational institutions, from supporting 2SLGBTQI+ groups. Organizations such as the Corvallis Lesbian Avengers fought back against Ballot Measure 9 and it was defeated; however, community members near Corvallis were subject to violence. On September 26<sup>th</sup> that same year, two Salem residents, Hattie Mae Cohens and Brian Mock, were killed in a firebombing attack. Hattie Mae Cohens was a Black lesbian and Brian Mock was gay. The 2SLGBTQI+ community saw this attack as being motivated by homophobia, encouraged by advocates of Ballot Measure 9. Four individuals who were identified as white supremacists were arrested in connections with the killings. More recently, in 2021, three men were arrested and charged with assault in connection to an attack on a transgender woman at a local convenience store in Corvallis.

Benton County has a history of supporting the 2SLGBTQI+ community. Corvallis and Oregon State University have been home to formal organizations since 1976, allowing individuals to find a sense of home and comfort. In 2004, Oregon’s Ballot Measure 36 passed defining marriage as a union of one man and one woman. Because of this, Benton County officials halted all marriage licenses at this time, including those for one man and one woman. Linda Modrell, a Benton County Commissioner at the time, indicated that they would not hand out any marriage licenses until everyone was treated equally. It wasn’t until 2014 when this

measure was declared unconstitutional by a U.S. federal district court judge, who stated that this violated the Equal Protection Clause of the Fourteenth Amendment of the United States.

Legislation has and continues to harm the 2SLGBTQI+ community, especially transgender and nonbinary youth, and intersex babies and children. Ongoing efforts led by community organizers, 2SLGBTQI+ artists, and students have helped to transform Corvallis into a cultural hub for regional drag performers, political activists, and policy advocates across the state. Local organizations and groups have continued building community resilience for 2SLGBTQI+ community members. A few of those groups and organizations are Intersection Parent Connection, a parent group for parents of kids in the queer community, Mid Willamette Transgender Support Network, Oregon State University Pride Center, Out 'N' About youth support group for 2SLGBTQI+ teenagers, Rainbow in the Clouds, a local group that holds a monthly queer dance party, Pride Corvallis, and Philomath Pride Collective.

Pride Month is a time to reflect upon our history, support 2SLGBTQI+ communities, celebrate our identities, and make our communities welcome for all sexual orientations, gender identities, romantic orientations, and sexes. While we celebrate the lives of 2SLGBTQI+ community members, we must also be committed to saving their lives. Benton County is proud to offer gender-affirming care to patients, is committed to equity for all, and supports everyone honoring their sexual orientations, gender identities, romantic orientations, and sexes during Pride Month and every day of the year.

THEREFORE, let it be proclaimed that June is 2SLGBTQI+ Pride Month in Benton County and all community members are invited to celebrate.



Adopted this 4<sup>th</sup> day of June, 2024.

Signed this 4<sup>th</sup> day of June, 2024.

BENTON COUNTY BOARD OF  
COMMISSIONERS

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Xanthippe Augerot, Chair

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Nancy Wyse, Commissioner

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Pat Malone, Commissioner

# **WORK SESSIONS**

**Item 5.1**  
**Benton County Historic Society Update**

No materials submitted in advance



**Item 5.2**  
**Oregon Department of Forestry Annual Update**

Page 10 of 136  
 West Oregon District Organizational Chart  
 April 2024

Michael Curran  
 District Forester

**Philomath**

**Dallas**

**Toledo**

Kris Freeman  
 Business  
 Manager

Cody Valencia  
 State Forests  
 Unit Forester

Leo Williamson  
 Philomath  
 Unit Forester

Jeff Classen  
 Dallas  
 Unit Forester

Matt Thomas  
 Toledo  
 Unit Forester

Debbi Weiler  
 Admin Support

Jeff Kuust  
 Operations  
 Forester

Stacy Gerding  
 Dispatcher

Allison Kidd  
 Office  
 Coordinator

Shirl  
 Fredenburg  
 Office  
 Coordinator

Aaron McEwen  
 Refo & YSM

Bill Mahr  
 Stewardship  
 Forester

Dave Thompson  
 Stewardship  
 Forester

David Bailey  
 Stewardship  
 Forester

Isabelle Doan  
 Sale Prep

Joe Koch  
 Stewardship  
 Forester

Jonathan Clark  
 Stewardship  
 Forester

Reighly Sitton  
 Stewardship  
 Forester

Steven Irving  
 Sale Prep

Jack Stout  
 Stewardship  
 Forester

Vacant  
 Community  
 Wildfire Forester

Charlie  
 Redheffer  
 Wildland Fire  
 Supervisor

**Seasonal Refo  
 Crew**  
 FMT Thomas  
 Williams  
 FMT Brandyn  
 Brownfield

Jacob Ruhl  
 Community  
 Wildfire Forester

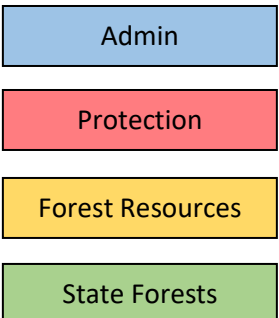
Andrew Bird  
 Wildland Fire  
 Supervisor

Rick Harris  
 Wildland Fire  
 Supervisor

**Seasonal Fire Crew**  
 FO Bayard McLeod  
 FO Cody Harkin  
 WFSS Bjorn Larmi  
 WFSS Savannah Haines  
 WFSS Jamie Demaris  
 WFSS David Dittman  
 WFSS Tristan Lee  
 WFSS Elise Greene  
 WFSS Samantha Stegmaier  
 WFSS Ethan Gerds

**Seasonal Fire Crew**  
 FO Ryan Schmidtgall  
 FO Thomas Williams  
 WFSS Cassandra Brooks  
 WFSS Riley Gross  
 WFSS Caleb Rich  
 WFSS Audrey Gerding  
 WFSS Thomas Williams  
 WFSS Aaliyah Asad  
 WFSS Bo Williams  
 WFSS Brandyn Brownfield

**Seasonal Fire Crew**  
 FO Mike Loewen  
 FO Shawn Stamy  
 WFSS Jose Schofield  
 WFSS Hudson Adams  
 WFSS Barizyn Wille  
 WFSS Nicholas Biancheri  
 WFSS Cole Baumeister  
 WFSS Billy Wayne Gilbert  
 WFSS Blaise Pindell  
 WFSS Benjamin Moody



**Item 5.3**  
**Fire Response in Benton County – Roles and**  
**Responsibilities of the Oregon State Fire Marshall**

No materials submitted in advance

# BOC Agenda Checklist Master

## Agenda Placement and Contacts

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**Suggested Agenda Date** 06/04/24

View [Agenda Tracker](#)

**Suggested Placement \*** BOC Tuesday Meeting

**Department \*** Public Works

**Contact Name \*** Gary Stockhoff

**Phone Extension \*** 6010

**Meeting Attendee Name \*** Gary Stockhoff, Paul Wallsinger

## Agenda Item Details



**Item Title \*** Update on Benton County Facilities

- Item Involves \*** Check all that apply
- Appointments
  - Budget
  - Contract/Agreement
  - Discussion and Action
  - Discussion Only
  - Document Recording
  - Employment
  - Notice of Intent
  - Order/Resolution
  - Ordinance/Public Hearing 1st Reading
  - Ordinance/Public Hearing 2nd Reading
  - Proclamation
  - Project/Committee Update
  - Public Comment
  - Special Report
  - Other

**Estimated Time \*** 20 min

**Board/Committee Involvement \***  Yes  No

**Advertisement\***

Yes

No

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## Issues and Fiscal Impact

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### Item Issues and Description

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**Identified Salient  
Issues\***

None

**Options\***

Regular and ongoing update on Benton County Facilities. Project summaries will be provided for the Crisis Center, Courthouse/DA, EOC, and 4185 SW Research Way projects.

**Fiscal Impact\***

Yes

No

# 2040 Thriving Communities Initiative

**Mandated Service?\***  Yes  No

## 2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

**Mandated Service Description\*** If this agenda checklist describes a mandated service or other function, please describe here.  
Includes update on EOC, Courthouse, Crisis Center and Mental Health facilities.

### Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

**Core Values\*** Select all that apply.  
 Vibrant, Livable Communities  
 Supportive People Resources  
 High Quality Environment and Access  
 Diverse Economy that Fits  
 Community Resilience  
 Equity for Everyone  
 Health in All Actions  
 N/A

**Explain Core Values Selections\*** Generally speaking all value and focus areas are in some way associated with the facilities occupied and operated by Benton County.

**Focus Areas and Vision\*** Select all that apply.  
 Community Safety  
 Emergency Preparedness  
 Outdoor Recreation  
 Prosperous Economy  
 Environment and Natural Resources  
 Mobility and Transportation  
 Housing and Growth  
 Arts, Entertainment, Culture, and History  
 Food and Agriculture  
 Lifelong Learning and Education  
 N/A

**Explain Focus Areas and Vision Selection\*** Generally speaking all value and focus areas are in some way associated with the facilities occupied and operated by Benton County.

## Recommendations and Motions

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### Item Recommendations and Motions

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**Staff** N/A  
**Recommendations\***

**Meeting Motions\*** I move to ...  
N/A



# Attachments, Comments, and Submission

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## Item Comments and Attachments

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**Attachments**

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

May 2024 - Facilities Map.pdf	1.45MB
May Project Report - Courthouse.pdf	388.49KB
May Project Report - EOC.pdf	811.27KB
May Project Report - Crisis Center.pdf	209.13KB
May Project Report - 4185 SW Research Way.pdf	139.25KB

**Comments (optional)** If you have any questions, please call ext.6800

**Department Approver** GARY STOCKHOFF

1.

## Department Approval

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Comments

Signature

*Gary Stockhoff*

2.

## Counsel Approval

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Comments

Signature

*Vance H. Choney*

3.

## County Administrator Approval

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Comments

Signature

*Rachel L McEneny*

4.

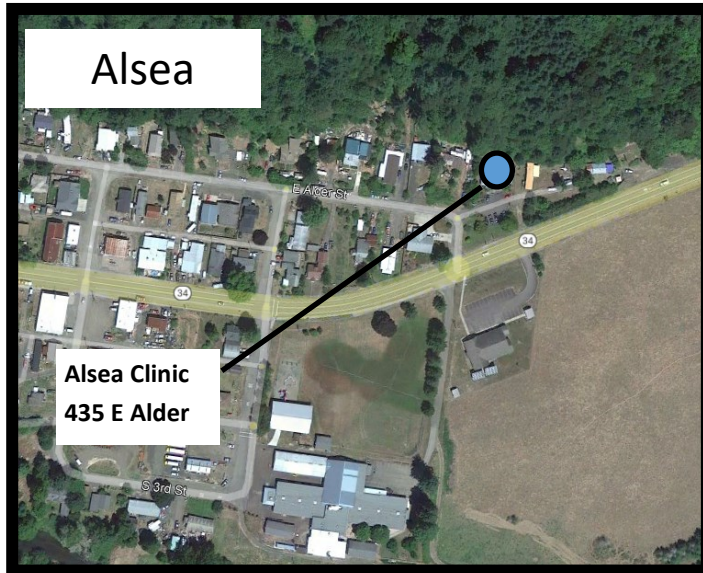
## BOC Final Approval

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Comments

Signature

*Amarda Makepeace*





## Courthouse Monthly Project Report

### May 2024

**Project Location:** [Address], Corvallis, OR

**Project Owner:** Benton County, Gary Stockhoff

**Owner's Representative:** Otak CPM, Sheri Mishler

**Architect/Engineer:** DLR Group, Jane Gooding

**Construction Manager/GC:** Hoffman, Justin Paterson

**Scheduled Completion:** Spring 2026

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### **Summary**

After revisiting programming and space adjacencies, the 100% Design Development (DD) Package was approved by OJD in February 2024. The team has since worked through construction documents and permitting revisions to prepare for construction to start in Summer 2024.

### **Land Acquisition**

A settlement has been reached and documents are aligned for finalization by a judge in the coming weeks. The stipulated judgement will include all necessary access and utility easements.

### **Site Development**

The site construction approach has been outlined in the JPA, PIPC, and EXC permits. After multiple rounds of revisions, final submissions are planned this week. Issuance of site work permits is expected in early June.

For fiber, the County has explored multiple options and narrowed in on an option that connects downtown using a combination of existing underground conduit and overhead runs. This was more economical than connecting to the Wastewater Facility next to the site. State fiber will be provided by LS Networks, which is already available at the site.

Approvals for demolition of the farmhouse (Swick House) are in progress. Demolition permits with the City are expected to be issued in the next week. The Section 106 mitigation process is underway with the Army Corps of Engineers, with a mitigation discussion being scheduled with interested parties in late May.

**Design Update**

Upon approval of the 100% Design Development set, the team started the Construction Documents Phase to detail the constructability of the design.

A cost estimate was prepared at 25% Construction Documents development. This estimate was roughly \$5M over the approved budget for building construction. Without reducing program or space sizes, the team, including trade partners, then collaborated on a list of value engineering items that would reduce construction costs. The team reviewed all value engineering options and produced savings significant enough to continue moving the project forward.

Construction documents were then wrapped up as a Permit Set and submitted to the County for building review at the end of April.

**Budget Update**

In February 2024, the State approved additional funding to meet the budget required to build to OJD standards. The Master Funding Agreement has been finalized and routed for signatures. The first draft of the Phase Agreement is also routing for review. The total working budget of the project is now \$86.8M, with appropriate cost allocations being tracked between the County and OJD.



Exterior View



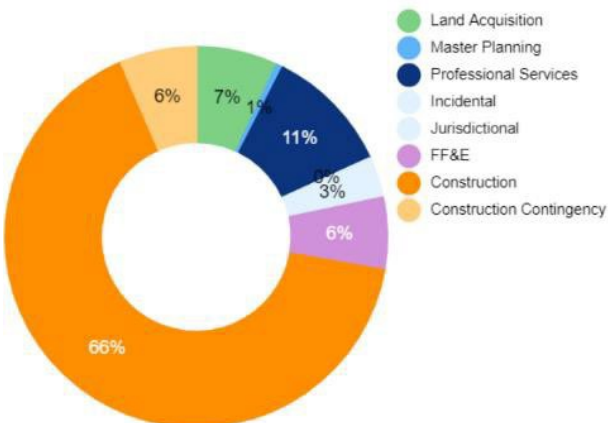
Lobby View



Courtroom Corridor View



Courtroom Interior View



### Construction Update

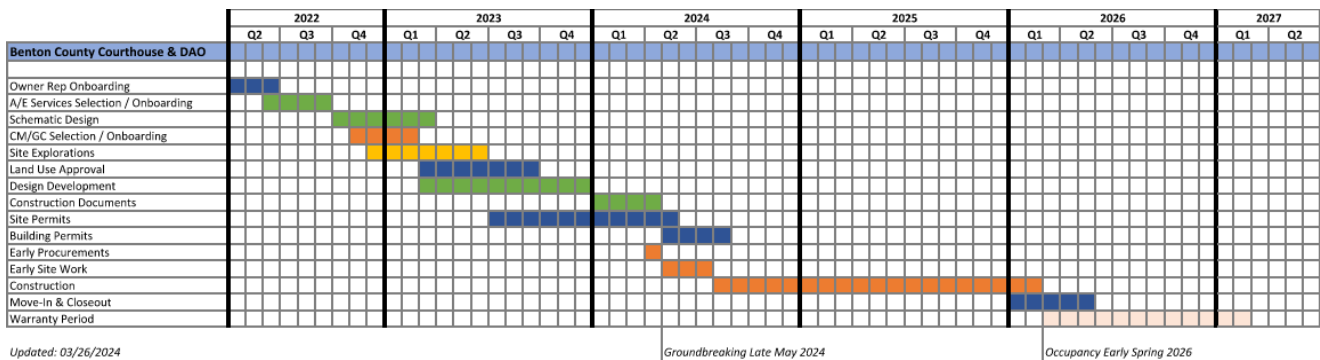
Hoffman Construction is gearing up to start construction in June, as soon as site work permits are issued. A groundbreaking ceremony will be scheduled prior to mobilization.

In the past months, Hoffman Construction has bid out and selected Mechanical, Electrical, and Plumbing (MEP) trade partners to assist in preconstruction and the value engineering exercise. The site work has also been bid out and awarded. A steel modeler has been brought onto the team to help expedite the steel procurement and fabrication process.

It is critical to the schedule and budget to start construction this summer. The structure needs to be “dried-in” for work to continue in the winter.

### Schedule Update

The updated schedule forecast below shows a Summer 2024 construction start and Spring 2026 finish.



## Emergency Operations Center (EOC) - Monthly Project Report May 2024

**Project Location:** 1000 NE Carson Drive, Corvallis, OR  
**Owner's Representative:** Otak  
**Construction Manager/GC:** Hoffman Construction

**Project Owner:** Benton County, Gary Stockhoff  
**Architect/Engineer:** DLR/Mazzetti  
**Scheduled Completion:** Spring 2026

### Summary

The EOC will be constructed north and east of the new Courthouse/DA facility off Hwy 20, and the new collector road (NE Carson Drive). The EOC will be approximately 7,000 SF when completed and will house several Sheriff Department groups. It will also provide sufficient and appropriately designed space for emergency operation activations, and large group training opportunities. The construction of the EOC was made possible through a FEMA grant (design only), and an appropriation from the State of Oregon.



**Land Acquisition**

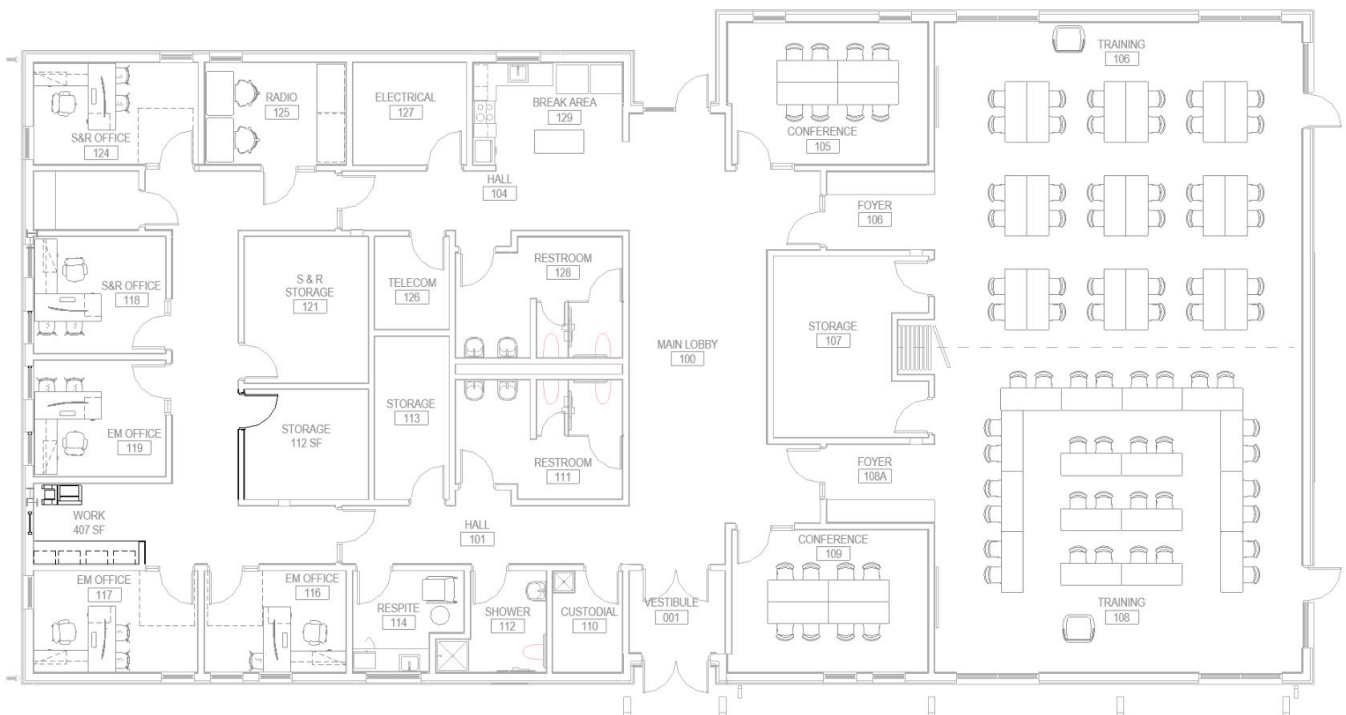
As shown above, the project will be located on the same property as the new Courthouse/DA facility.

**Site Development**

Site development will occur in conjunction with construction of the Courthouse/DA facility.

**Design Update**

The project is currently in the Design Development (DD) phase which is scheduled for completion at the end of June 2024. After DD, the project will move into development of the construction drawings and building permit submission. We anticipate that a building permit will be ready to issue by the end of the year.





### Budget Update

The total budget for the construction of the Emergency Operations Center is \$8,833,333.

This budget is supported by \$5.0 million of lottery backed revenue bonds appropriated by the state legislature through HB 5030 (2023), \$2.5 million of American Rescue Plan Act (ARPA) awarded directly to Benton County, \$1.0 million of a federal emergency operations center grant funded by FEMA, and \$333,333 of county matching resources.

As of May 28, 2024, the County has expended 2.4% of the budget. The total cost estimate of the Schematic Design package was initially over the \$8,833,333 budget, requiring a change in structural materials. The mass timber design was replaced with a more affordable pre-engineered metal building system (PEMB) to bring the project back in budget without reducing critical program space. The table below provides a summary of the budget to date.

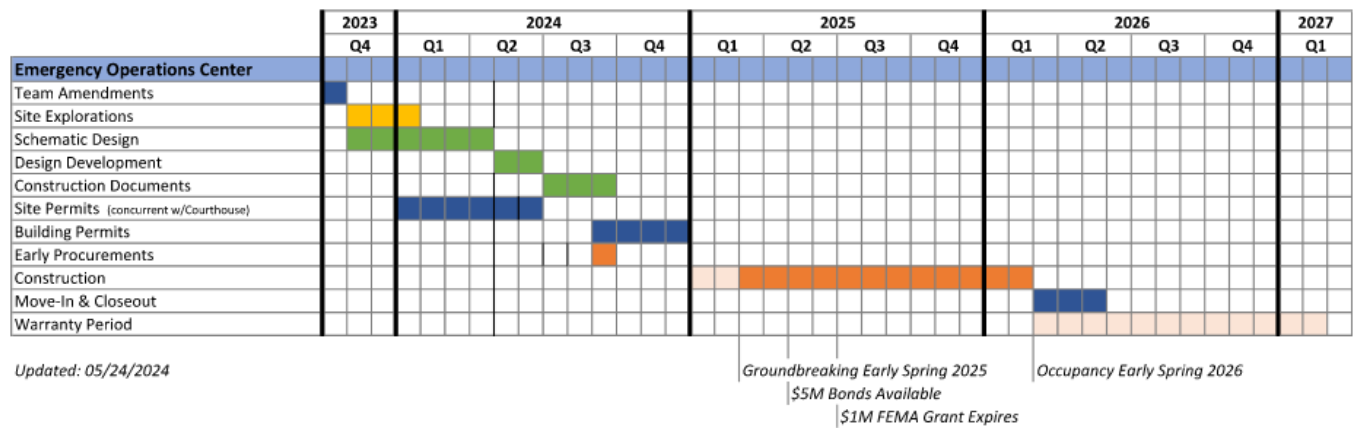
Budget Category	Budget	Expended	Committed	Available
Design and Professional Svcs	\$ 1,590,314	\$ 208,183	\$ 1,382,131	\$ -
Jurisdictional Costs	\$ 146,500	\$ -	\$ 146,500	\$ -
Construction Cost	\$ 6,794,519	\$ -	\$ 6,794,519	\$ -
Furniture, Fixtures & Equipment	\$ 300,000	\$ -	\$ 300,000	\$ -
Incidental Cost	\$ 2,000	\$ -	\$ 2,000	\$ -
<b>Total</b>	<b>\$ 8,833,333</b>	<b>\$ 208,183</b>	<b>\$ 8,625,150</b>	<b>\$ -</b>

### Construction Update

With the building permit expected to be issued during the winter season, Hoffman will be evaluating whether to start at the end of the year or push the start to early Spring 2025 if weather conditions prohibit construction activities. As shown on the schedule below, this does not affect the target completion date of Spring 2026.

### Schedule Update

The project is on schedule for completion in Spring 2026.





## Crisis Center - Monthly Project Report

May 2024

**Project Location:** 240 NW 4<sup>th</sup> Street, Corvallis, OR

**Owner's Representative:** N/A

**Construction Manager/GC:** Gerding Builders

**Project Owner:** Benton County, Gary Stockhoff

**Architect/Engineer:** Mahlum Architects

**Scheduled Completion:** Spring of 2025

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### Summary

The Benton County Crisis Center is a voluntary, walk-in treatment-centered facility that may serve as an alternative to the emergency room, which aims to provide stabilization for individuals experiencing mental health crisis, along with referrals and support for ongoing behavioral health services. The crisis center will be staffed by Benton County Health Department's mental health crisis team and is an expansion of existing mental health crisis services.

By relocating to this facility, with more available space, the Benton County Health Department will add additional staff and services, including:

- 24/7 walk-in (no appointment needed), face-to-face crisis counseling services.
- Crisis, Outreach, Response, and Engagement (CORE) Co-Response team assisting in connecting people in crisis to the new facility for stabilization and support.
- Dispatch center for the Mobile Crisis Team, which responds out in the community to calls from community service providers, including law enforcement and hospital staff.

The new crisis center will also offer a safe and supportive space for voluntary stabilization to adults who are assessed to need short-term stabilization, but do not require the medical capabilities of an acute care hospital or longer-term residential care. In addition, the crisis center will expand the County's currently very limited respite bed capacity for adults. Respite beds and stabilization chairs are for adults, aged 18 years or older; the new facility will contain:

- Five (5) Stabilization Chairs (Recliners) – Up to 23 hours stay in a trauma-informed, treatment-centered environment for adults who need additional time and support to stabilize from mental health crisis and to be connected to appropriate community resources.
- Five (5) Respite Beds – Up to 29 days stay in a trauma-informed, treatment-centered environment for adults recovering from mental health crisis who need respite time away from their current living situation while being connected to ongoing treatment and/or other appropriate community resources.

### Land Acquisition

The site was a former gas station and used car lot prior to it being prepared for the Crisis Center. Benton County owned the property, which helped preserve the available funds for construction of the new facility.

**Site Development**

The new facility will be constructed on a 10,000 SF lot which, as indicated above, has necessitated going to a second story. The project will be providing site upgrades to meet City of Corvallis requirements and the needs of the Crisis Center operation. The gas station was removed in 2022 with the foundation being removed in 2023; site work commenced shortly thereafter. Unfortunately, the soil at this site was found to be contaminated and several old, abandoned fuel tanks were discovered underground which has slowed work on the underground components.

**Design Planning and Community Engagement Update**

Benton County Behavioral Health formed a design advisory group to help inform the design process by providing a crystal-clear understanding of the unique needs of Benton County residents and what can be accomplished with the new crisis center. The committee consisted of health department staff and mental health professionals as well as community partners, including representatives from:

- Good Samaritan Regional Medical Center
- Intercommunity Health Network Coordinated Care Organization
- Pathfinder Clubhouse
- Corvallis Daytime Drop-In Center
- Strengthening Rural Families
- Oregon State University Counseling & Psychological Service
- Benton County Sheriff’s Office
- Corvallis Police Department
- Mahlum Architects
- Gerding Builders

In the design planning process, the architect team presented concepts to the design committee members who ask questions, provide insight, and help refine the vision for the final design. The committee participated in journey-mapping exercises that put them in the shoes of someone seeking crisis services to help guide the process and flow of services once the center is up and running. Another activity, called visual listening, gave the committee an opportunity to authentically react to different designs, to help define the look and feel of the building.

The facility design was completed in November 2022 and the advisory group’s work has concluded. Mahlum is currently working with the Oregon Health Authority to ensure that our design continues to meet their expectations for licensure.

**Budget Update**

The total budget for the Crisis Center is \$8,929,094 which is funded through a combination of state and federal resources. As of May 28, 2024, the County has expended \$2.74 million or 30.7% of the budget.

<b>Budget Category</b>	<b>Budget</b>	<b>Expended</b>	<b>Committed</b>	<b>Available</b>
IHN Capital Grant	\$ 100,000	\$ 100,000	\$ -	\$ -
Energy Trust Fund Grant	\$ 2,500	\$ 2,500	\$ -	
OHA State Capital Grant	\$ 1,126,592	\$ 679,497	\$ 447,095	\$ -
HRSA Federal Grant	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -
State ARPA Grant	\$ 1,250,000	\$ 1,250,000	\$ -	\$ -
State Legislative Grant	\$ 5,450,002	\$ 707,885	\$ 4,742,117	\$ -
<b>Total</b>	<b>\$ 8,929,094</b>	<b>\$ 2,739,882</b>	<b>\$ 6,189,212</b>	<b>\$ -</b>

### **Construction Update**

Due to the land use and soil contamination, prior to our project, the Department of Environment Quality requires a vapor mitigation system be put into place; that process is almost complete, and prior to advancing with the foundation work and construction of the building DEQ will need to approve of the installed vapor system. If the measures deployed are acceptable to DEQ work will commence immediately on the foundation, then the structure. The goal is to have the building framed in prior to the next rainy season commencing in the Fall.

### **Schedule Update**

The current anticipated completion date is Spring 2025 with operations expected to also start Spring 2025.



## 4185 SW Research Way - Monthly Project Report May 2024

**Project Location:** 4185 SW Research Way,  
Corvallis, OR 97330

**Project Owner:** Benton County, Gary Stockhoff  
**Scheduled Completion:** Late August 2024

### Summary

The only remaining work currently being planned for this facility is the upgrade and rehabilitation of the HVAC system. The new units will be ordered soon and have a 6–8-week lead time for delivery. Apex was selected to do the HVAC work, and staff is working to finalize the contract.

### Budget Update

The total budget for the acquisition and rehabilitation of the county facility at 4185 SW Research Way is \$4,218,761. This budget is supported by \$5.0 million of state legislative funding appropriated through HB 5204 (2024). These resources were allocated for the relocation to a new facility for the Health Department to provide children and family services in Benton County, and other supporting health facility needs.

As of May 28, 2024, the County has expended 88.3% of the budget. The unexpended budget is what remains the HVAC system replacement, rehab cost that has yet to be billed or paid, and the lease buyout for the previous children and families facility. The table below provides a summary of the budget to date.

Budget Category	Budget	Expended	Committed	Available
Building Acquisition	\$ 3,595,000	\$ 3,595,000	\$ -	\$ -
Building Improvement	\$ 200,000	\$ 102,202	\$ 97,798	\$ -
HVAC Replacement	\$ 300,000	\$ -	\$ 300,000	\$ -
Lease Buyout	\$ 102,397	\$ 6,630	\$ 95,768	\$ -
Closing Cost	\$ 21,363	\$ 21,363	\$ -	\$ -
<b>Total</b>	<b>\$ 4,218,761</b>	<b>\$ 3,725,195</b>	<b>\$ 493,566</b>	<b>\$ -</b>

### Construction Update

After acquisition, the County invested in various building improvements including Information Technology upgrades and other general rehabilitation and maintenance projects. In addition, the County will be investing \$300k in the new HVAC units, and associated system upgrades which are anticipated to be completed by the end of August. In the meantime, Facilities staff has worked with a local HVAC contractor to configure the existing system to provide air conditioning until the new units are in place.

### Schedule Update

Work is anticipated to be completed by late August 2024.

# CONSENT CALENDAR



Page 31 of 136  
**MINUTES OF THE MEETING**  
**BENTON COUNTY BOARD OF COMMISSIONERS**  
Tuesday, March 5, 2024  
9:00 a.m.

**Present:** **Xanthippe Augerot**, Chair; **Nancy Wyse**, Commissioner; **Pat Malone**, Commissioner; **Vance Croney**, County Counsel; **Rachel McEneny**, County Administrator

**Elected Officials:** **Jef Van Arsdall**, Sheriff

**Staff:** **Shannon Bush**, **Darren Nichols**, **Bailey Payne**, **Petra Schuetz**, **Webster Slater**, **Inga Williams**, Community Development; **Rick Crager**, **Gabby Dibble**, **Jo Missler**, Financial Services; **Dawn Dale**, **Bryan Lee**, Sheriff's Office; **Cory Grogan**, Public Information Officer; **April Holland**, Health; **Maura Kwiatkowski**, **Amanda Makepeace**, BOC Staff; **Sean McGuire**, Sustainability; **Erika Milo**, BOC Recorder;

**Guests:** **Dan Chapel**, **Nancy Chapel**, Cardwell Hill Cellars; **Steve Chase**, Sustainable Materials Management Plan Task Force Chair; **Ken Eklund**, **Kevin Kenaga**, **Debbie Palmer**, **Susan Walenza**, residents; **John Harris**, Horsepower Productions; **Rachael Maddock-Hughes**, Sequoia Consulting; **Micole Olivas-Leyva**, DevNW; **Robert Orton**, Coffin Butte Landfill

**1. Opening:**  
**1. Call to Order**

Chair Augerot called the meeting to order at 9:02 a.m.

**2. Introductions**  
**3. Announcements**

Augerot announced that the meeting could not be streamed on Facebook due to nation-wide outages. The meeting was streamed to YouTube instead. In future, the County will probably shift the livestream to YouTube, because the platform allows more access to more people.

**2. Review & Approve Agenda**

The following item was removed from the agenda under **8. Old Business:**

**8.1 Approval of Revised Disposal Site Advisory Committee (DSAC) Bylaws – Darren Nichols, Community Development**

The following item was added to the agenda under **9. Other:**

**9.1 Sponsorship for ABC House fundraiser – Xanthippe Augerot, Commissioner**

**3. Proclamation**

**3.1 Proclaiming March 2024 as Women’s History Month, Proclamation #P2024-003 – Xanthippe Augerot, Board of Commissioners**

Augerot read the proclamation aloud. Women’s History Month was designated by Congress in 1987 as a time for recognition, reflection, and appreciation of women’s achievements in all areas of life.

**MOTION:** Wyse moved to proclaim March 2024 as Women’s History Month, Proclamation #2024-003. Malone seconded the motion, which **carried, 3-0.**

**4. Comments from the Public**

Dan and Nancy Chapel, City of Philomath residents and owners of Cardwell Hill Cellars winery.

D. Chapel explained that food trucks are often present at winery events. Recently, the Chapels were advised that this is not permitted due to County zoning. The Oregon Liquor Control Commission (OLCC) favors food service being available when wine is served. A number of Benton County wineries are affected by the zoning issue, which impacts winery and food service revenue.

N. Chapel added that she had voiced this concern to James R. Wright, an associate planner in the Planning Commission. Wright assured N. Chapel that a review to authorize approval of placement would cost over \$1,000. N. Chapel informed Wright that Senate Bill (SB) 841, passed in 2017, directly contradicts this rule.

D. Chapel stated that the Chapels will address this issue with OLCC, the City of Corvallis, and the Corvallis Chamber of Commerce. Allowing food trucks within City limits but not in the country is discrimination. The Stoel Rives law firm has a publication addressing this. SB 841 approved the use of temporary food facilities in conjunction with wine tasting and wine events. It is important that Benton County still be considered a good place for the wine industry and wine consumers.

Augerot stated that the Board will look into this issue further with staff. Augerot asked when the County decision was made.

D. Chapel replied that several area wineries were notified in the last few weeks. All were unaware of this aspect of the code.

Robert Orton, Albany resident, Coffin Butte Landfill (CBL) mechanic, raised issues about conditions at CBL. Operator Republic Services (RS) practices environmental and safety violations every day. Orton had sent the Board a video of active gas leaks on the working face of the landfill. The Environmental Protection Agency (EPA) report clearly shows negligence on the part of RS, which is putting the environment, community, and constituents in danger. The Board should address these issues in a meaningful fashion. There is an expansion permit coming up for RS. To not address these issues before approving expansion would be negligence. Orton offered to provide extensive documentation of these issues to the Board.

Susan Walenza, Corvallis resident, commented that CBL now takes in 30% of Oregon’s waste. RS wants to enlarge CBL because the Riverbend Landfill in the City of



McMinnville is no longer accepting waste. CBL is in a bad location which is very moist, leading to accelerated decomposition, methane production, and toxic leachate, which are likely to worsen with future expansion. Contaminated soils arrive daily. Many neighbors continue to report noxious odors coming from CBL; many residents filed complaints with the Department of Environmental Quality in February 2024, some of which were forwarded to the Board. Walenza asked if the EPA could measure pollutants above the landfill, as was done at McMinnville. During a 2023 inspection, EPA methane measurements at CBL differed greatly from RS readings. Walenza asked what public input was involved in choosing the consulting firm for the Sustainable Materials Management Plan. Walenza was concerned that the consulting firm would be biased in favor of RS. The Board should be the stewards of the health and welfare of their constituents and the environment.

## 5. Work Session

### 5.1 January 2024 Ice Storm After Action Report – *Bryan Lee, Emergency Manager, Sheriff's Office; April Holland, Health Services*

Lee described Benton County's response to the recent six-day ice storm. The event caused significant outages and impacts around Benton County, particularly in rural areas. There were widespread communications and transportation issues. Most people could not drive due to icy roads, and even first responders had difficulty, which also impacted supply chain lines. Benton's Emergency Operations Center (EOC) was activated at Level 1 Monitor, then Level 2 Partial Activation, with just a handful of EOC team members responding. Staff conducted several coordinating information calls, as well as coordinating public information and creating situation reports. Statewide damages currently total over \$75 million; Oregon is seeking a major disaster declaration from President Joe Biden. Of the community lifelines outlined by the Federal Emergency Management Agency, all except the hazardous material lifeline were severely impacted. The event is another example of the impacts of climate change. The cost of damage in Benton County is estimated at over \$1.82 million (including overtime costs and direct damage to public resources and facilities).

Benton's first responders (Law Enforcement, Emergency Medical Services (EMS), Fire, Public Works) worked 24 hours a day/seven days a week. All Benton water treatment plants had impacts, but were quickly restored or had backups in place. Hundreds of utility crews worked to restore power; most places in Benton were restored fairly quickly compared to other areas of the state. EMS, especially through the Corvallis Fire Department, doubled staffing units to six, which was just barely enough. If the event had lasted longer, there would not have been enough staff. Transportation Search & Rescue teams, mainly volunteers, provided 24/7 coverage for critical staff, particularly driving providers to the hospital and other medical facilities. The teams did 70 critical staff transports.

Under contract to the County, Faith Hope Charity (FHC) provided overflow sheltering for community service providers, with about 60 guests every night of operation. Staff from the Corvallis Daytime Drop-in Center, Community Outreach Incorporated, Community Services Consortium, Unity Shelter, and others helped provide services to unhoused community members. The event was very taxing on those organizations. Public Information shared alerts about road status and general response. Once there was better coordination, staff saw a much better public response to what was happening and what the County was doing. Most EOC members were activated

virtually; staff staged a call center with Community Emergency Response Team (CERT) volunteers, and mass care and sheltering sites were also staged. County Emergency Management worked on information coordination and communication with County departments, the County Administrator, and partner agencies. Staff conducted damage assessment and data collection processes. Staff also coordinated daily with State and regional partners. The Health Department ramped up public information through the Health Communications team; the Street Outreach and Harm Reduction Team (HRT) helped support and shelter the unhoused. The Public Health Emergency Preparedness team and HRT worked on resource distribution. There was a great deal of communication and coordination directly with health providers. Much critical support was provided to clients, including some Behavioral Health (BH) and Community Health Center (CHC) clients who needed medications delivered. There is room to improve that service, but this was a huge need and many Health Department staff went above and beyond to take care of their clients.

One of the biggest areas of after-action improvements was daytime warming for the unhoused; County and City facilities closed due to lack of transportation and staff, which greatly strained community service providers. County staff have met with providers. Staff were barely able to support BH and CHC populations; had this event lasted longer, much more coordination would have been needed. There was not a clean process to coordinate medication delivery requests. Hospitals struggled to decompress because released patients could not drive home. The Emergency Room was very full throughout, with ambulances often waiting to unload patients. Another major concern is that if the County had needed to provide sheltering services for vulnerable or general populations due to weather-related emergencies, staff would probably not have been able to do so, or not for very long. Staff are examining additional plans, resources, agreements, and coordination for future emergencies. Rural warming centers needed additional staff, especially in the City of Monroe. Corvallis Transit and Benton Area Transit (BAT) were closed, so there was limited transportation for lower-income individuals and access functional needs (such as health appointments, medications and groceries). Staff are working with BAT and Dial-a-Bus on future solutions. Another concern is that some personal vehicles were used for County business, which could cause additional liability.

Lee identified major issues with responses to the emergency:

- Operational coordination: coordination between first responders, Public Works, and utilities was effective enough, but not as coordinated as it could be. Suggestion: meet for a more coordinated briefing during emergencies. Coordination of resources and requests: requests were not as centralized as staff would prefer.
- Public Information: there was a lack of update on road closures and conditions; community members expressed concern that they wanted more information. County and Corvallis closures and service impacts on the public and internal operations were a big area of concern.
- Resource availability and readiness: the County has vehicles, personnel, and transportation, but making sure that is all inventoried, coordinated, and ready to respond is a different aspect of the problem.
- Mass Care/Sheltering: the County would need additional resources to handle expanded sheltering. This is captured in plans, but is only one piece of operationalizing the plan. Staff decided to do daily coordination calls and continue situation reports and data collection.

Solutions include:

- Developing a new resource request process. One approach is to stand up a Health Department Operations Center (DOC) to coordinate directly with community service providers and EOC staff (if activated). This incident was not big enough to require full activation.
- More robust planning activities on transportation and mass care and sheltering during ice storms.
- Public Information staff have already implemented some suggested improvements. Public Works is working to manage road conditions and closures, particularly after business hours and on weekends.
- County/City closures and service impacts: Lee is working with Human Resources and discussing an opt-in system for staff, and communicating staff changes to the public.
- Improving the County's Continuity of Operations Plan (COOP); staff will go to each department to ensure everyone knows their role.
- Resource availability and readiness: staff are surveying Fleet resources and will develop resource lists for each department, so the County can do pre-staging, pre-incident provider outreach, and outreach to community partners, city managers, and others. Staff must determine how to have Fleet resources available and drivers with associated training.
- Mass Care/Sheltering: more planning, working on volunteer and employee coordination with the COOP. If services are suspended, how can those personnel be reallocated to support sheltering? There needs to be more facility identification and Memoranda of Understanding ready to use when needed.

Lee wants to further explore roles and responsibilities, particularly with Public Health, Emergency Management, Corvallis and cities in general, and community service providers. Everyone needs to identify gaps so partners can support each other. Lee will resume Pre-planning meetings (at least in summer and winter) and make them more comprehensive, with more preparedness tips, training, and outreach, creating a pathway for resource needs and questions, and discussing the COOP. Staff will work on resource coordination, mainly through a Health DOC, with at least a lead point of contact for resource requests. Staff began discussions with Corvallis and other cities about community facilities access during emergencies. The biggest takeaway is that if the County cannot mobilize staff to carry out these plans, there will be more problems.

Holland shared that weather on February 17, 2024 did not meet activation criteria, but McEneny allowed the County to still provide services. FHC served over 150 people; 72 received a hotel bed, including nine children. The congregate setting was full at 25 people every night, and Corvallis Daytime Drop-in Center moved to the First Christian Church congregate site to provide daytime warming, which was utilized by 100 people. FHC surveyed 147 respondents, of whom about 40% reported being medically fragile, 65% had a mental health diagnosis or concern, 52% had substance use issues, and 40% were connected to behavioral health or substance use disorder treatment or services. One hundred and fifty people responded to "Where did you sleep last night:" 75% (113 people) said they slept outside, about 20% in a vehicle, and four were in the hospital. When asked, "Where was your last stable housing location," 71% replied Corvallis, 20% elsewhere in Oregon, and 12 outside of Oregon.

Holland shared that on February 6, 2024, staff held a listening session to hear experiences of community homeless services providers. The County wants to ensure a central point of two-way communications, so resource requests and information get to the right person, rather than piecemeal sharing. Staff are working on alternatives to daytime warming facilities in case of closure, ideally a location to shelter in place, such as a commercial kitchen. Staff want to ensure that service providers are invited to the larger sheltering plan kick-off sessions. There needs to be more shelter planning, including trauma-informed crisis response planning for providers. There will not be a multi-person DOC for every cold weather event; FHC is ramping up services for tonight and possibly tomorrow, but Health will ensure there is a point of contact. Any time there is closure of standard services, staff will have an open door with several briefings per day and regular check-ins.

Augerot asked if the criteria for activating a Health DOC might include whether local government sources are closed.

Holland answered probably. Regardless of DOC activation, staff will ensure that the homeless community is given a point of contact during an event; when there are extended operations or closure, Health will activate a DOC.

Augerot noted that the major shutdown of transportation in this event shows a lot of weaknesses in the delivery of food, medications, and staff. With every event, the community learns more about the fragile points in its systems, and gets closer to a robust enough system that people do not fall through the cracks. This event was a huge strain on many people, especially the unhoused and service providers, so the County can do better.

Wyse praised the work during the storm and afterwards, as partners identify the lessons learned. Wyse asked Holland to provide an outline of the numbers presented.

Malone asked how the County could do better on transportation challenges.

Lee replied, by planning ahead; households should have vehicle chains and home supplies for a minimum of two weeks of sheltering. For local government, one step will be ensuring there are Fleet resources and staff training. Even a few vehicles with chains running throughout the day to deliver medications and staff to critical areas would be a huge help.

Malone shared that the Department of Forestry has a list of resources, helicopters, trucks, and personnel that are ready to go as needed; it sounds like the County needs to create a similar mutual aid list, looking outside the area to bring in resources identified in advance. For instance, during this event, City of Albany vehicles filled in for medical transport.

Lee agreed there are some mutual aid lists, but chains were not listed; chains have now been added. Utilities repair technicians came from all over, including neighboring states. Corvallis Fire Department's pre-staging was a key piece and hopefully will continue. There were alarming similarities between this event and the early stage of the pandemic; some aspects worked great; other aspects, staff were not prepared for, such as knowing which vehicles had chains and who could drive in that situation. Staff are also examining the recently approved Natural Hazard Mitigation Plan. It is very

challenging to figure out when to activate an EOC or DOC; staff are trying to develop a guiding document for both.

Augerot asked whether Lee would have activated an EOC earlier in this event, given the chance.

Lee replied possibly, but the drawback is convincing clients to come to a stable facility for up to six days, and providing them with support. In future, staff would probably activate earlier; Lee would have had a slightly more robust virtual activation at a minimum, but if internet goes down, there are other problems. It would be a challenge to support the County's EOC staff and those in the field.

## 6. Consent Calendar

### 6.1 Application for New Outlet, Distillery Primary Location and Limited On-premises for Aaron Tull dba Aaron's Home Spirits

### 6.2 Approval of the January 2, 2024 Tuesday Board Meeting Minutes

**MOTION:** Wyse moved to approve the Consent Calendar of March 5, 2024. Malone seconded the motion, which **carried, 3-0.**

Augerot recessed the meeting at 10:03 a.m. and reconvened at 10:11 a.m.

## 7. Public Hearing

### PH 1 In the Matter of a Second Public Hearing Regarding a Community Development Block Grant (CDBG): Rental and Housing COVID-19 Emergency Project – Rick Crager, Financial Services; Rachael Maddock-Hughes, Rural Prosperity Partners

Chair Augerot opened the Public Hearing at 11:00 a.m.

#### Staff Report

Maddock-Hughes noted two corrections in the Public Hearing notice, first paragraph: the grant was used in Benton and Linn Counties, and the grant served 132 low- or moderate-income families, not 140 people. Maddock-Hughes read the proclamation aloud in English.

Makepeace read the proclamation aloud in Spanish.

Maddock-Hughes shared that CDBGs remains a good funding source for community projects including facilities such as homeless shelters and senior services. The next round of funding opens in July 2024. All but \$25 of the \$485,000 grant was spent; \$400,000 went directly to rental assistance (\$349,092), mortgage assistance (\$29,314), and utility assistance (\$21,594); \$50,000 went to DevNW for program coordination, and \$35,000 went to Rural Prosperity Partners for administration. Of the families served, 110 were in Benton County and 22 in Linn. Initially, DevNW struggled to expend all funds within the deadline, so the grant was extended to Linn via Business Oregon.

Olivas-Leyva added that this aid was very meaningful for families, especially those facing eviction. DevNW was able to issue funds quickly and prevent evictions, utilities shutoffs, and a mortgage foreclosure.

Maddock-Hughes noted that many of the families had elderly heads of household. This funding came when much of COVID-19 emergency funding had ended.

#### Public Comment

No comments were offered.

Chair Augerot closed the Public Hearing at 11:11 a.m.

Augerot thanked Maddock-Hughes and Rural Prosperity Partners for bringing these opportunities to the County during the pandemic, Benton had not applied for a while due to the onerous Housing and Urban Development process, but has now been able to put over \$1 million into the community at a needed time. Leadership will look at future opportunities, weighing staff workload and community benefit.

Responding to a question from Malone, Maddock-Hughes replied this was a one-time COVID-19 program, but other grants are available, such as Community Facilities.

Malone suggested a discussion of the pros and cons of continuing to apply for CDBGs.

Augerot concurred. Part of the problem is the geographic location limitations for some funding.

**MOTION:** Wyse moved to approve the report as presented. Malone seconded the motion, which **carried 3-0.**

## **8. Old Business**

### **8.1 Approval of Revised Disposal Site Advisory Committee (DSAC) Bylaws – Darren Nichols, Community Development**

This item was removed from the agenda due to an error in the redline comparison documents in the published packet. The item will be heard at the March 19, 2024 Board Meeting so that all can review a corrected version.

### **8.2 Recommendation for Selection of Sustainable Materials Management Plan (SMMP) Consultant – Darren Nichols, Community Development; Gabby Dibble, Financial Services; Steve Chase, SMMP Task Force Chair**

Nichols shared that today marks an important milestone, the results of unprecedented community collaboration on a complex issue: what to do with increasing amounts of waste materials. Nichols reviewed the activities of the 2022-23 Benton County Talks Trash (BCTT) Work Group, which produced a final report with recommendations and findings for the Board in April 2024. On June 13, 2023 the Board reviewed and accepted the report. In June-August 2023, the Board appointed an ad hoc committee of community members to develop a draft Request for Proposals (RFP), soliciting consultants to help develop a modern, regional SMMP for Benton County and western Oregon. This additional step to include public participation and transparency in RFP development resulted in a quality RFP. Four teams responded in November 2023. The

Board appointed Chase as Chair of the community Task Force and advisor to the Board. Finance handled proposal review; Nichols reviewed only the aggregated scores. Nichols hoped to return to the Board on March 19, 2024 with a timeline and charter for the project, at least through 2024.

Dibble described the County's typical RFP process (Benton County Code Chapter 2). The RFP is publicly advertised. Proposals are scored by an evaluation committee selected by the department head conducting the procurement. Once the award is determined by the team, an Intent to Award letter is sent to the vendor. There is a 14-day waiting period so protests or appeals can be submitted. Then the contract may be fully executed, and work may begin. Once awarded, RFP proposals and scoring become public unless marked confidential by the proposers. This RFP was not standard, containing contributions from BCTT and the SMMP Task Force, which consists of multiple organizations, businesses, agencies, and individuals. Also, much of the process was made public, including a question-and-answer session with the proposers. The County interviewed each firm, which was also public and recorded. The evaluation committee consisted of former Solid Waste Coordinator Daniel Redick, Bush, Dibble, McGuire, Sarah Siddiqui (Health Equity, Diversity, & Inclusion Coordinator), Mac Gillespie (Health), and John Deuel (former Oregon State University recycling coordinator, OSU liaison). Chase, who was on the evaluation team but not involved in scoring, signed a confidentiality/conflict of interest form, then reviewed the aggregate scores and top two scoring proposals to see if they would support the development of an SMMP in conjunction with the County and the Task Force. Only the scoring team saw all four proposals. The Task Force was refined and prepared over several months.

Chase described the evolution of recycling. Although various manufacturers use recycled materials as raw ingredients, source reduction at the top of an integrated waste management scale has not been adopted. Infrastructure is wearing out. A first step is to create a baseline of existing and proposed facilities in western Oregon. Bringing on a consultant today will deliver that road map. The team will also look at the environmental footprint of desired facilities and create a regional forum. Counties, the State, and for-profit or non-profit organizations and individuals will address facilities, infrastructure, and emerging technology, tying into economic development plans for business startups and job creation. The work of the Task Force should be transformative, leading to legislative action and rule-making and providing leverage in hauling agreements. Chase described his family and professional background with the Office of Environmental Quality in the City of Santa Barbara, California, and other environmental work in Ventura County, California. Chase stated he is experienced at environmental resource management.

Nichols added that once the Board approves the Notice of Intent, the proposals can be made public.

**MOTION:** Wyse moved to authorize staff to issue a Notice of Intent to award a contract under the Sustainable Materials Management Plan Request for Proposals and direct staff to begin negotiating with the top-scoring proposer to develop a revised final scope of work and contract consistent with the RFP and Benton County Code Chapter 2. Malone seconded the motion, which **carried, 3-0.**

## 9. Other

**9.1 Sponsorship for ABC House fundraiser – Xanthippe Augerot, Commissioner**

Augerot brought up a request from ABC House, a children’s advocacy center for Benton and Lincoln counties, that the County purchase a table for \$750 (the cost rose \$50 due to a menu change). The Board has supported ABC House for at least eight years as a key resources for care of children who have been sexually abused and their families.

**MOTION:** Malone moved to authorize \$750 to support ABC House’s annual fundraiser. Wyse seconded the motion, which **carried, 3-0.**

Wyse requested an opportunity for all three Commissioners to discuss who will be at that table. Wyse felt that the similar decision about the Celebrate Corvallis fundraiser was not handled in the best way, as Wyse did not get an opportunity to bring a guest.

Augerot indicated willingness to discuss the matter.

In response to earlier public comments, Wyse noted that she is happy to meet with any constituents, such as over coffee or through a telephone call.

Chair Augerot recessed the meeting at 10:41 a.m. and reconvened at 11:00 a.m. with item PH 1.

**10. Executive Session**

Chair Augerot adjourned the regular Board Meeting at 11:14 a.m. and opened Executive Session under ORS 192.660[2][d] at 11:16 a.m.

Chair Augerot exited Executive Session at 11:51 a.m. and immediately resumed the regular Board Meeting.

**11. Adjournment**

Chair Augerot adjourned the meeting at 11:51 a.m.

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Xanthippe Augerot, Chair

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Erika Milo, Recorder

\* NOTE: Items denoted with an asterisk do NOT have accompanying written materials in the meeting packet.



# **PUBLIC HEARING**

# BOC Agenda Checklist Master

## Agenda Placement and Contacts

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**Suggested Agenda Date** 05/21/24

View [Agenda Tracker](#)

**Suggested Placement \*** Work Session and Meeting

**Department \*** Finance

**Contact Name \*** Jenn Ambuehl

**Phone Extension \*** 6257

**Meeting Attendee Name \*** Debbie Sessions, Jenn Ambuehl

## Agenda Item Details



**Item Title \*** Supplemental Budget 241201, Resolution No. R2024-008

- Item Involves \*** Check all that apply
- Appointments
  - Budget
  - Contract/Agreement
  - Discussion and Action
  - Discussion Only
  - Document Recording
  - Employment
  - Notice of Intent
  - Order/Resolution
  - Ordinance/Public Hearing 1st Reading
  - Ordinance/Public Hearing 2nd Reading
  - Proclamation
  - Project/Committee Update
  - Public Comment
  - Special Report
  - Other

**Estimated Time \*** 20 minutes

**Board/Committee Involvement \***  Yes  No

**Advertisement\***

Yes

No

**Names/Dates of Publications**

List each publication name and date

Intend to publish notice of public hearing no less than five days prior to meeting in the Gazette Times.

## Issues and Fiscal Impact

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### Item Issues and Description

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**Identified Salient Issues\***

Financial Services is committed to addressing supplementary budget needs on a biennial quarterly basis. This is the second adjustment for the 2023-25 biennium. Staff is bringing forward a Supplemental Budget that increases overall estimated expenditures by \$11.6 million and spans 11 funds.

**Options\***

1. Approve as proposed, or
2. Modify and approve, or
3. Hold for further discussion.
4. Do not approve

**Fiscal Impact\***

- Yes
- No

**Fiscal Impact Description\***

Overall countywide operating budget will be increased by \$11,609,171.

# 2040 Thriving Communities Initiative

**Mandated Service? \***  Yes  No

## 2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

### Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

**Core Values \*** Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

**Explain Core Values Selections \*** NA

**Focus Areas and Vision \*** Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

**Explain Focus Areas and Vision Selection \*** NA

## Recommendations and Motions

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### Item Recommendations and Motions

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**Staff Recommendations \*** Financial Services staff recommends forwarding this item to June 4, 2024 for Public Hearing and Adoption.

**Work Session Motions \*** I move to ...  
...forward Supplemental Budget 241201 to the June 4, 2024 Board meeting for public hearing and adoption.

**Meeting Motions \*** I move to ...  
...adopt Resolution R2024-008 in the matter of Supplemental Budget 241201

#### Staff Recommendation

Financial Services staff recommends forwarding this item to June 4, 2024 for Public Hearing and Adoption.

#### Work Session Motion

I move to forward Supplemental Budget 241201 to the June 4, 2024 Board meeting for public hearing and adoption.

## Meeting Motion

**I move to adopt Resolution R2024-008 in the matter of Supplemental Budget 241201.**

## Attachments, Comments, and Submission

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### Item Comments and Attachments

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**Attachments**

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

2023-25 Budget Supplemental Presentation - 241201.pptx	245.45KB
Resolution Supplemental Budget - 241201.pdf	101.14KB

**Comments (optional)** If you have any questions, please call ext.6800

**Department Approver** DEBBIE SESSIONS

<p>1.</p> <p><b>Department Approval</b></p> <hr/> <p><b>Comments</b></p> <p><b>Signature</b></p> <p><i>Debbie Sessions</i></p>	<p>5.</p>
<p>2.</p> <p><b>Counsel Approval</b></p> <hr/> <p><b>Comments</b></p> <p><b>Signature</b></p> <p><i>Vance M. Chokey</i></p>	
<p>3.</p> <p><b>County Administrator Approval</b></p> <hr/> <p><b>Comments</b></p> <p><b>Signature</b></p> <p><i>Rachel L McEneny</i></p>	
<p>4.</p> <p><b>BOC Final Approval</b></p> <hr/> <p><b>Comments</b></p> <p><b>Signature</b></p> <p><i>Amanda Hakepeace</i></p>	



**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

**In the Matter of Supplemental )  
Budget Number 241201 Amending )                    Resolution No. R2024-008  
the 2023-2025 Biennium Budget     )**

WHEREAS the details of the supplemental budget actions summarized below have been examined by staff and the Benton County Board of Commissioners, and;

These actions require amendments to the current biennium budget due to unforeseeable events and changes in operating conditions, and;

Notice concerning these actions was provided as required by law and the Board of Commissioners have conducted a public hearing as required by law:

THEREFORE, BE IT RESOLVED, that Fund and Program appropriations of the 2023-2025 biennial budget are adjusted as listed below:

**In the General Fund (001):**

- General Government (10) Operations is decreased \$478,000
- Health (25) Operations is decreased \$2,267,605
- Natural Areas & Parks (50) Operations is increased \$29,250
- Transfers is increased \$632,709
- Contingency is increased \$5,781,464

**Fair Fund (106):**

- Cultural & Educational (40) Operations is increased \$94,112

**Special Grant Fund (114):**

- Health (25) Operations is increased \$3,704,367
- Community Services (35) Operations is increased \$285,762
- Transfers is decreased \$103,000
- Contingency is increased \$79,420

**Capital Improvement Fund (300):**

- Capital Improvement (65) Operations is decreased \$635,291

**Building Development Reserve Fund (303):**

- Capital Improvements (65) Operations is increased \$5,000,000

**Management Services Fund (510):**

- Contingency is decreased \$311,095

Treasury Management Fund (511):

General Government (10) Operations is increased \$1,450,960

Employee Benefit Trust Fund (512):

General Government (10) Operations is decreased \$1,395,270  
Transfers is increased \$643,000

Intragovernmental Services Fund (514):

General Government (10) Operations is increased \$273,292  
Transfers is increased \$69,444  
Contingency is decreased \$83,508

Health Management Services Fund (515):

Health (25) Operations is decreased \$780,010  
Contingency is decreased \$219,990

Trust Fund (805):

Public Safety (15) Operations is increased \$8,693  
Justice Services (30) Operations is increased \$9,000  
Trust (45) Operations is decreased \$182,300  
Transfers is increased \$3,767

Adopted this 4<sup>th</sup> day of June, 2024.

Signed this 4<sup>th</sup> day of June, 2024.

BENTON COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
Xanthippe Augerot, Chair

Approved as to form:

\_\_\_\_\_  
Nancy Wyse, Vice Chair

\_\_\_\_\_  
Vance M. Croney  
County Counsel

\_\_\_\_\_  
Pat Malone, Commissioner

# 2023-25 BUDGET SUPPLEMENTAL

MAY 21, 2024



## 2023-25 BENTON COUNTY BUDGET SUMMARY

2.3% Proposed Increase (in millions)

Budget Categories	Adopted	Supplemental	Adjusted	% Change
Personal Services	\$158.2	(\$1.1)	\$157.1	(0.7%)
Materials and Supplies	\$130.8	(\$0.3)	\$130.5	(0.002%)
Capital Outlay	\$129.7	\$6.5	\$136.2	5.0%
Transfers	\$30.7	\$1.2	\$31.9	3.9%
Debt	\$10.5	\$0.0	\$10.5	0.0%
Contingency/Reserves	\$39.10	\$5.3	\$44.4	13.6%
<b>TOTAL</b>	<b>\$499.0</b>	<b>\$11.6</b>	<b>\$510.6</b>	<b>2.3%</b>

- The 2023-25 Proposed Budget increase totals \$11,609,171 which equates to a **2.3% budget increase**.
- Most significant changes are to Capital Outlay and Contingency. The majority of the capital changes come from the Children & Families Behavioral Health building and the additional housing funds from SB5701. The contingency change is primarily in Behavioral Health in the General Fund.
- There are no FTE increases or changes in this budget supplemental.

## SUMMARY OF CHANGES BY FUND

This Supplemental Budget touches eleven different funds and are as follows:

Fund	Amount of Change
General	\$3,697,818
Fair	\$94,112
Special Grant	\$3,966,549
Capital Improvement	(\$635,291)
Building Development	\$5,000,000
Management Services	(\$311,095)
Treasury Management	\$1,450,960
Employee Benefit Trust	(\$752,270)
Intragovernmental Services	\$259,228
Health Management Services	(\$1,000,000)
Trust	(\$160,840)

## SUMMARY OF PROPOSED CHANGES

The primary contributors to the \$11.6 million budget increase are as follows:

- \$3,499,801 increase in the *General Fund for Behavioral Health*.
  - In several cost centers, a higher than anticipated beginning balance was experienced. Therefore, contingencies have been increased by 5,143,697
  - Due to the CHC reshoot, there is a decreased Materials & Services budget of (\$1,899,991) but increased transfers to the CHC fund and Intragovernmental Services fund of \$623,709
- \$5,000,000 for the *purchase and move in costs for the Children & Families Behavioral Health building* at 4185 SW Research Way funded through the Oregon Legislature
- \$2,500,000 increase for the development and implementation of *11 housing units through SB5701*.
- \$1,450,960 for *increased investment earnings*; this supplemental provides the authority to allocate to the funds
- \$972,819 for *housing-focused services from SB5506* through Oregon Housing & Community Services
- \$259,228 increase to *facilities' budget* for the additional rental income and maintenance costs for the *4185 SW Research Way building*
- \$1,000,000 decrease to the *Health Administration Fund* allocated costs and therefore revenue due to the CHC budget reshoot
- \$752,270 decrease in the Employee Trust Fund due a *doubled estimate for Workers Compensation* Insurance in the original budget
- \$178,533 decrease in the Trust Fund because the *Animal Defense program is no longer funded*

# BUDGET SUMMARY BY DEPARTMENT

Department	2017-19 ACTUAL	2019-21 ACTUAL	2021-23 ADOPTED BUDGET	2023-2025 TOTAL ADOPTED BUDGET	2023-2025 SUPPLEMENTAL BUDGET 240601	2023-2025 SUPPLEMENTAL BUDGET 241101	2023-2025 SUPPLEMENTAL BUDGET 241201	2023-2025 TOTAL REVISED BUDGET
Board of Commissioners	\$ 2,704,330.17	\$ 4,945,271.91	\$ 6,125,916.00	\$ 6,908,837.00	\$ -	\$ -	\$ -	\$ 6,908,837.00
Community Development	3,904,384.92	4,475,455.70	6,362,442.00	7,784,891.00	-	-	50,000.00	7,834,891.00
Assessment	3,274,566.07	4,065,913.18	4,775,612.00	6,541,302.00	-	-	(528,000.00)	6,013,302.00
District Attorney	5,439,655.43	6,629,715.62	9,317,214.00	9,698,539.00	-	-	(178,533.00)	9,520,006.00
Juvenile	4,089,621.03	4,474,516.61	5,048,152.00	5,761,189.00	-	-	-	5,761,189.00
Law Enforcement	34,310,365.53	36,036,616.90	41,836,851.00	47,471,550.00	132,483.00	-	8,693.00	47,612,726.00
Records & Elections	2,322,978.36	2,425,067.60	2,865,295.00	3,308,324.00	-	-	-	3,308,324.00
Health Department	34,270,495.70	28,247,927.15	42,493,516.00	48,295,812.00	2,441,683.00	-	6,681,676.00	57,419,171.00
Public Works	31,563,126.25	42,785,696.81	70,265,873.00	71,147,679.00	2,628,036.00	-	259,228.00	74,034,943.00
Natural Areas Parks & Events	5,347,322.58	6,227,802.70	9,999,822.00	10,277,026.00	475,000.00	-	123,362.00	10,875,388.00
Non Departmental	13,078,568.23	28,332,329.21	93,675,816.00	133,717,444.00	11,756,313.00	-	4,494,055.00	149,967,812.00
Human Resources	1,850,414.98	2,285,729.46	2,906,507.00	4,180,021.00	-	-	-	4,180,021.00
Financial Services	17,380,330.18	25,986,742.65	39,130,976.00	48,328,894.00	-	-	698,690.00	49,027,584.00
County Counsel	723,244.24	758,744.28	883,896.00	908,123.00	-	-	-	908,123.00
Information Technology	6,872,979.61	7,322,201.42	9,531,177.00	12,005,964.00	-	-	-	12,005,964.00
Health Centers	50,563,403.58	51,939,121.66	66,595,609.00	69,540,765.00	-	(4,289,044.00)	-	65,251,721.00
<b>TOTAL</b>	<b>\$ 217,695,786.86</b>	<b>\$ 256,938,852.86</b>	<b>\$ 411,814,674.00</b>	<b>\$ 485,876,360.00</b>	<b>\$ 17,433,515.00</b>	<b>\$ (4,289,044.00)</b>	<b>\$ 11,609,171.00</b>	<b>\$ 510,630,002.00</b>

# **OLD BUSINESS**



# BOC Agenda Checklist Master

## Agenda Placement and Contacts

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**Suggested Agenda Date** 06/04/24

View [Agenda Tracker](#)

**Suggested Placement \*** BOC Tuesday Meeting

**Department \*** Board of Commissioners

**Contact Name \*** Sean McGuire

**Phone Extension \*** x0152

**Meeting Attendee Name \*** Sherry Chen, UPD Consulting; Sean McGuire, BOC

## Agenda Item Details



**Item Title \*** Evaluation Report on EDI Coordinator Position

**Item Involves \***

- Check all that apply
- Appointments
  - Budget
  - Contract/Agreement
  - Discussion and Action
  - Discussion Only
  - Document Recording
  - Employment
  - Notice of Intent
  - Order/Resolution
  - Ordinance/Public Hearing 1st Reading
  - Ordinance/Public Hearing 2nd Reading
  - Proclamation
  - Project/Committee Update
  - Public Comment
  - Special Report
  - Other

**Estimated Time \*** 30 minutes

**Board/Committee Involvement \***  Yes  No

Advertisement\*

Yes

No

# Issues and Fiscal Impact

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## Item Issues and Description

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**Identified Salient Issues \***

This past March 2024, staff explored and contacted regional EDI organizations and consultants to examine the EDI Coordinator position within the BOC. The catalyst was the former EDI Coordinator shifting to the Health Department back in December 2023, and Leadership took the opportunity to reflect on the position to ensure more positive future outcomes. The County contracted with UPD Consultants, a Black-owned management consulting company based in Baltimore, Maryland. They are a change agent for equity with a mission to help organizations achieve better, more equitable systemic outcomes.

UPD Consulting began their evaluation by interviewing about 15 staff members from most Departments at varying position levels. UPD aggregated and analyzed those interviews into an overview of findings and recommendations for Benton County. UPD then conducted two follow-up discussions with Leadership and staff. In addition, UPD developed an action planning framework for Benton County to review, discuss, and potentially complete. Staff anticipates this fruitful process will help both the future EDI position and our organization achieve greatest success. The presentation will highlight UPD's deliverables and our next steps.

**Options \***

N/A

**Fiscal Impact \***

- Yes
- No

# 2040 Thriving Communities Initiative

**Mandated Service?\***  Yes  No

## 2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

### Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

**Core Values\***

Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

**Explain Core Values Selections\*** Equity is a foundational tenet for Benton County government.

**Focus Areas and Vision\***

Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

**Explain Focus Areas and Vision Selection\*** Equity is a foundational tenet for Benton County government.

## Recommendations and Motions

---

### Item Recommendations and Motions

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**Staff** N/A  
**Recommendations\***

**Meeting Motions\*** I move to ...  
N/A

## Staff Recommendations

N/A

## Meeting Motion

N/A

## Attachments, Comments, and Submission

---

### Item Comments and Attachments

---

**Attachments**

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

**Comments (optional)** (Final materials will be included prior to May 29. Staff anticipates a brief PowerPoint.)

If you have any questions, please call ext.6800

**Department  
Approver**

RACHEL MCENENY

1.

### Department Approval

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Comments

Signature

*Rachel L McEneny*

2.

### Counsel Approval

---

Comments

Signature

*Vance H. Cheney*

3.

### County Administrator Approval

---

Comments

Signature

*Rachel L McEneny*

4.

### BOC Final Approval

---

Comments

Signature

*Amarda Makepeace*

# **EQUITY, DIVERSITY, AND INCLUSION**

Benton County, OR



UPD CONSULTING



Rather than there being *an* EDI coordinator, I feel like **we all need to be EDI coordinators because if we don't buy into it we're not gonna move forward.** It's very hard to say this one EDI coordinator will set up the whole county for success. That's too big a job. There needs to be more training for the people that are in management and for them to understand that **EDI does impact all of our jobs and the whole county."**

-Benton County Staff Member



# The Cost of Not Embracing EDI in Benton County





## STATE OF EDI

- Departments vary widely in their awareness and involvement
- Acknowledgment that the work needs to address systemic issues



## DESIRED OUTCOMES

- Integrated into policies and processes
- Discussions around equity are normalized
- Shared values around inclusion that still give space for where different people are in the EDI process.



## PERCEIVED ROLE IN OUTCOMES

- Advocate for policy and culture change
- Engage in cross-departmental collaboration
- Support accessibility considerations



## EXPECTATIONS OF EDI COORDINATOR

- Centrally coordinate efforts that strategically integrate across all departments
- Prioritize staff engagement
- Support department leadership in applying an equity lens to their work
- Ensure accountability



## BARRIERS AND CHALLENGES (EDI COORDINATOR ROLE)

- Institutional support of the person in the role
- Expectations are too broad and not prioritized
- Collaborative role with Departments not well defined

## Organizational Alignment

- Tie EDI efforts to organizational missions and goals.
- Identify ways in which EDI work advances program outcomes and departmental improvement priorities
- Embed EDI outcomes into departmental goals and targets.



## Leadership Engagement

- Foster shared ownership and distributed leadership across departments.
- Leverage early adopters and departmental champions to drive change.
- Develop competencies for leading EDI change, setting learning objectives to drive action even without specialized expertise.

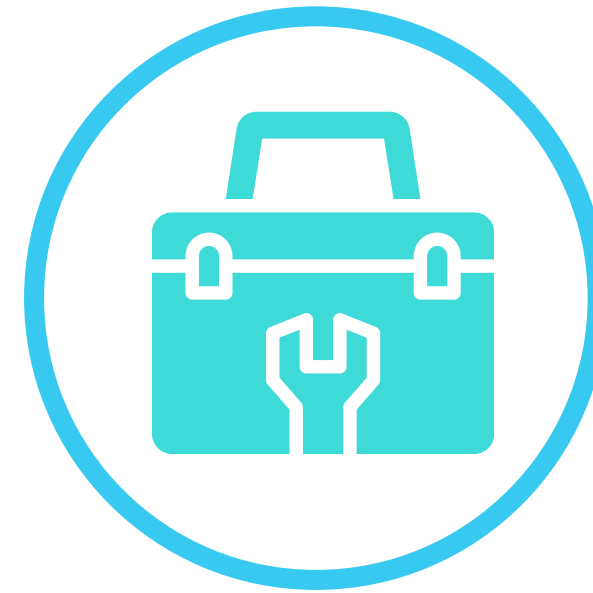


# Recommended EDI Priorities

# Recommendations for EDI Coordinator Role

## FACILITATOR

Emphasizes the role of **facilitator** rather than the sole owner of EDI efforts.



## SKILLSET

Shift focal point to **leading change** and **managing organizational performance**, with an orientation towards EDI and ability to apply an equity lens.

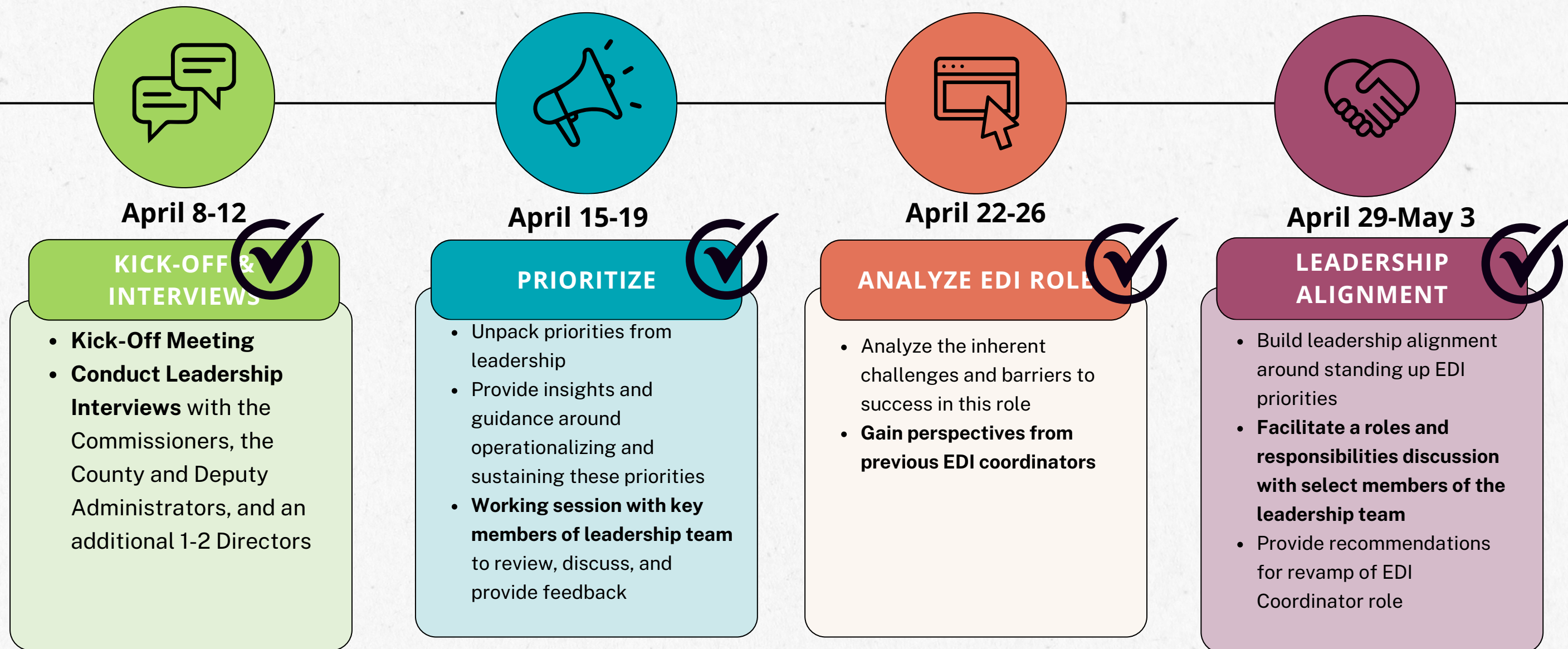
## CONSULTANT

Adopt a **consultancy model** where the EDI coordinator collaborates with departments to address specific areas of improvement, integrating an equity lens into their operations.



## ROLE PLACEMENT

Located within the BOC office, backed by the **unequivocal support of the executive sponsor**, ensuring authority and influence to effectively integrate and support all departments.



# SHORT-TERM ROADMAP

## 0-3 MONTHS

Lay the foundations for EDI “stewardship” across county departments.

Revise and post vacant leadership position.

Hire and onboard new leadership position.

Identify top 3 areas of performance improvement by department (or cross-department)

Design/plan professional learning arc for County leaders and EDI “stewards”

## 6-9 MONTHS

Design performance management routine that connects improvement priorities to equity.

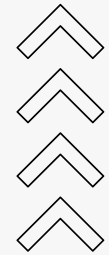
Launch professional learning sessions for County leaders and EDI “stewards”

Pilot a performance management routine with 2-3 “early adopter” teams.

Elevate EDI issues and opportunities reflected in departmental performance priorities.

## 3-6 MONTHS

## 9-12 MONTHS





# Discussion

- What surprised you during today's discussion?
- What was confirmed for you?
- What are your questions or concerns?
- How do the priorities we laid out align with Benton County's long term goals?



# Appendix

## Applying an Equity Lens to our Work

### Sheriff's Office

- Connecting EDI efforts and mission-critical outcomes for the sheriff's department, such as **reducing incidents of crime and improving community safety**.
- Collaborating with minority communities to build trust and partnerships, emphasizing law enforcement's role in **ensuring safety and well-being** rather than enforcing immigration laws or deporting individuals.

### Public Works

- Considering not only the condition of roads but also the **needs of different communities** when prioritizing maintenance and repair projects.
- **Evaluating the consequences** of infrastructure deterioration, such as bridges, on various communities to prioritize replacements effectively.

### Community Development

- **Making it easier** for people, especially those in far-off places, to get permits by using online systems instead of having to come to the office.
- Reflecting on the things resources were spent on before, like emergency escape routes, and **ask if they were reflective of EDI values**.



# City of Minneapolis Department of Public Works **Success Practices**

- **The City of Minneapolis Department of Public Works prioritizes equity in infrastructure investments, directing resources to communities that have historically been underserved or disproportionately impacted by disinvestment and systemic inequities.**
- **The department utilizes equity mapping tools and data analysis to identify areas of greatest need and target investments in transportation infrastructure, such as sidewalks, bike lanes, and transit amenities, to improve access and mobility for marginalized populations.**
- **Minneapolis Public Works collaborates with community partners and residents to co-design transportation projects, incorporating local knowledge, cultural preferences, and lived experiences into the planning and implementation process.**
- **Minneapolis Department of Public Works ensures equity in the delivery of essential services, such as snow removal, street maintenance, and waste management, by prioritizing areas with high concentrations of vulnerable residents and addressing disparities in service levels.**
- **The department employs outreach teams and community liaisons to communicate with residents in multiple languages, provide information about services, and gather feedback on service delivery to ensure responsiveness to community needs.**
- **Minneapolis Public Works engages with historically marginalized communities, such as communities of color, indigenous communities, and low-income neighborhoods, as partners in the planning process, seeking their input, expertise, and leadership in shaping transportation policies and investments.**



# Alameda County Public Works Agency, California **Success Practices**

- **The agency actively seeks out MWDBE firms through targeted outreach efforts, including vendor fairs, networking events, and matchmaking sessions, to expand the pool of qualified contractors and promote competition.**
- **The agency partners with community colleges, trade unions, and apprenticeship programs to recruit and train individuals from underrepresented backgrounds for careers in public works and construction trades.**
- **Alameda County offers apprenticeship opportunities, job training programs, and internships targeted at diverse populations, providing pathways to employment and advancement in the public sector.**



# Portland Bureau of Transportation **Success Practices**

- The department integrates equity considerations into all stages of project planning and development, from data collection and analysis to design and implementation, to ensure that transportation investments benefit communities of color, low-income households, and other marginalized groups.
- PBOT conducts regular equity assessments or audits of its programs, policies, and practices to identify areas for improvement, measure progress toward equity goals, and hold leadership accountable for advancing equity within the organization.



# **EQUITY, DIVERSITY, AND INCLUSION**

Benton County, OR



UPD CONSULTING

# **NEW BUSINESS**

## BOC Agenda Checklist Master

## Agenda Placement and Contacts

**Suggested Agenda Date** 06/04/24

View [Agenda Tracker](#)

**Suggested Placement \*** BOC Tuesday Meeting

**Department \*** Board of Commissioners

**Contact Name \*** Alicia Lucke

**Phone Extension \*** 5419248440

**Meeting Attendee Name \*** Alicia Lucke

Agenda Item Details 

**Item Title \*** Stand By Me Oregon

**Item Involves \*** Check all that apply

- Appointments
- Budget
- Contract/Agreement
- Discussion and Action
- Discussion Only
- Document Recording
- Employment
- Notice of Intent
- Order/Resolution
- Ordinance/Public Hearing 1st Reading
- Ordinance/Public Hearing 2nd Reading
- Proclamation
- Project/Committee Update
- Public Comment
- Special Report
- Other

**Estimated Time \*** 20 minutes

**Board/Committee Involvement \***  Yes  No



**Advertisement\***

Yes

No

## Issues and Fiscal Impact

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### Item Issues and Description

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**Identified Salient  
Issues \***

Stand By Me Request for county funding.

**Options \***

Approve the Stand By Me funding request, or  
decline to Approve the Stand By Me funding request.

**Fiscal Impact \***

- Yes  
 No

**Fiscal Impact  
Description \***

Request is for \$8,000 total with \$4,000 for 2025 and \$4,000 for 2026.

# 2040 Thriving Communities Initiative

**Mandated Service? \***  Yes  No

## 2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

### Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

- Core Values \*** Select all that apply.
- Vibrant, Livable Communities
  - Supportive People Resources
  - High Quality Environment and Access
  - Diverse Economy that Fits
  - Community Resilience
  - Equity for Everyone
  - Health in All Actions
  - N/A

**Explain Core Values Selections \*** Stand By Me Mission Statement:  
To create a financially aware and empowered community of Oregonians motivated to understand and manage their finances, increase financial stability, and achieve economic goals.

- Focus Areas and Vision \*** Select all that apply.
- Community Safety
  - Emergency Preparedness
  - Outdoor Recreation
  - Prosperous Economy
  - Environment and Natural Resources
  - Mobility and Transportation
  - Housing and Growth
  - Arts, Entertainment, Culture, and History
  - Food and Agriculture
  - Lifelong Learning and Education
  - N/A

**Explain Focus Areas and Vision Selection \*** There are four primary outcomes: budgeting, reducing debt, improving credit ratings, and building savings. Since its launch in 2019, the Oregon Program has provided over 56 free community financial workshops and 507 individual personalized financial coaching appointments to 105 unique individuals. Of those:

- 74% identified as female
- 24% identified as Latino/a
- 91% of clients have taken action to create a spending plan
- 67% of clients have taken action to increase their credit score
- 60% of clients have taken action to reduce debt; and
- 85% of clients have taken action to build savings

## Recommendations and Motions

---

### Item Recommendations and Motions

---

**Staff Recommendations\*** Project provides essential skills to people who may not have experienced financial soundness throughout their life, and this can help expand their impact.

**Meeting Motions\*** I move to ...  
...approve the allocation of \$8,000 to the Stand By Me project -- \$4,000 in 2025 and \$4,000 in 2026.

### **Staff Recommendations**

Project provides essential skills to people who may not have experienced financial soundness throughout their life, and this can help expand their impact.

### **Meeting Motion**

I move to approve the allocation of \$8,000 to the Stand By Me project -- \$4,000 in 2025 and \$4,000 in 2026.

## Attachments, Comments, and Submission

---

### Item Comments and Attachments

---

**Attachments**

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

Attachment 1 - SBM Benton Summary.pdf 203.43KB

Attachment 2 - OCWCOG Funding Form  
Request.docx 3.88MB

**Comments (optional)** If you have any questions, please call ext.6800

**Department Approver** RICK CRAGER

1.

## Department Approval

---

Comments

Signature

*Rick Crager*

2.

## Counsel Approval

---

Comments

Signature

*Vance H. Chokey*

3.

## County Administrator Approval

---

Comments

Signature

*Rachel L McEneny*

4.

## BOC Final Approval

---

Comments

Signature

*Aranda Makepeace*



### **Stand By Me Mission Statement**

*To create a financially aware and empowered community of Oregonians motivated to understand and manage their finances, increase financial stability, and achieve economic goals.*

### **Stand By Me: Overview**

Stand By Me-Oregon is a financial empowerment program that replicates a \$BM-Delaware program, a proven coaching model that helps provide financial stability to individuals and families. There are four primary outcomes: *budgeting, reducing debt, improving credit ratings, and building savings*. Since its launch in 2019, the Oregon Program has provided over fifty-six free community financial workshops and 507 individual personalized financial coaching appointments to 105 unique individuals. Of those:

- 74% identified as female
- 24% identified as Latino/a
- 91% of clients have taken action to create a spending plan
- 67% of clients have taken action to increase their credit score
- 60% of clients have taken action to reduce debt; and
- 85% of clients have taken action to build savings

\$BM prepares and supports trained financial coaches to provide custom coaching to clients based on need and level of financial literacy. This “person-centric” model of one-on-one coaching creates a tailored approach for each client and can be adjusted to fit client goals. \$BM is a data-rich program and easily measurable through data software called Coach Connect. Ongoing coaching provides accountability to the client’s action plan. **\$BM-OR financial coaching is free to our clients.**

### **Program Administration**

\$BM-OR is administered by Oregon Cascades West Council of Governments (OCWCOG), a local intergovernmental agency that supports residents in Linn, Benton, and Lincoln Counties. Currently there are five contracted coaches serving the region through community Memorandums of Understanding with KidCo Head Start, Strengthening Rural Families, Casa Latinos Unidos as well as thirteen trained community volunteers which includes AmeriCorps Seniors national service coaches. Three coaches are native Spanish speakers and fully bilingual/bicultural. All administrative personnel are employees of OCWCOG, including a Program Manager that is bilingual English/Spanish. A focal point of the Program is serving young Latino families, especially women, in rural areas within our jurisdiction.

## **Funding and Financial Sustainability**

In 2019 the Commissioners provided \$85,000 in seed money to work with \$BM Delaware to replicate and launch the Program in Oregon. Those seed funds were used to develop the foundation for the Oregon-based program structure, contract with Delaware for curriculum, purchase software licenses, and hire the initial \$BM coaches. The OCWCOG leadership has further supported the launch and initial implementation of the program via management and administrative resources, such as financial operations, as an in-kind donation. We are beyond appreciative of the pilot funds, the growth of the Program, and give thanks to Benton County for this support.

The ongoing support from OCWCOG includes personnel costs, office space and insurance, and indirect systems costs including IT staff and GA support. The mission of \$BM-OR aligns with other services that OCWCOG administers, such as financial exploitation awareness, representative payee services, Medicare subsidy credit application assistance, tax preparation assistance via AARP, and scam prevention.

A philanthropic strategy has been established to identify specific foundations and grants to approach for funding. Grant monies received will be used for outreach to expand programs and to fund coaches in their community organizations. We are pleased to share that local funders and organizations have embraced and committed to the \$BM person-centric coaching model. In 2021 and 2022 we were awarded highly competitive grants from the Oregon Community Foundation, an AmeriCorps ARPA grant in 2023 to expand senior volunteers and in 2024 an AmeriCorps VISTA grant to help further build capacity. The Benton Community Foundation, Central Willamette Credit Union, and Samaritan Social Accountability grants also support this important work. In the last 3 months the Program has seen a 30% increase in call volume, which we attributed from our growing program recognition, increased referral partners, and strong customer service.

To ensure the **program can successfully sustain this expansion, we are requesting operational support.** A total of \$8,000 is requested to support the program in FY25 (\$4,000 from July 1, 2024-June 30, 2025 and \$4,000 from July 1, 2025-June 30, 2026). Funds will support our .725 OCWCOG Coordinator as well as a coaching software license and quarterly training for coaches. OCWCOG's Program Manager, office space, technology support, and laptop with TEAMS license will be in-kind by OCWCOG.

Creating a budget, reducing debt, building savings, and improving credit are habit-forming and process driven goals that **can't be met by a reading a simple brochure or meeting with a financial advisor one time.** \$BM coaches are trained to coach an individual to understand from where their philosophy of money stems, how their upbringing could affect their views on long term financial planning; or, if applicable, cultural or linguistic barriers that could hinder financial wellness. During a coaches huddle one of the \$BM coaches shared a "lightbulb" moment one of her clients had when it came to how to navigate and prepare for her financial future. "Coaching is like magic, right?", our coach said, which was met with head nods around the Zoom room. **Thank you** in advance for your consideration of helping us advocate on behalf and for our coaches and clients and creating more of these magical moments of financial security in a post-COVID era.





# County Funding Request

## Section 1: Requesting Organization Information

Name of Organization OCWCOG, Stand By Me-Oregon

Type of Organization Non Profit  Government Agency

Amount Requested \$8,000 total (\$4,000 FY25, \$4,000 FY26)

## Section 2: Request Type

### Event Funding

Event Name: \_\_\_\_\_

Event Location: \_\_\_\_\_

Purpose of Event:  Educational  Entertainment  Fundraising  
 Advocacy  Other \_\_\_\_\_

Overall Budget: \$ \_\_\_\_\_

Average Attendance: \_\_\_\_\_

Entrance Fee Charged:  Yes  No Amount(s) \_\_\_\_\_

Vendor Fee Charged:  Yes  No Amount(s) \_\_\_\_\_

### Operational Support

Population to be Served: Low-income families, prioritization of Spanish-speaking (only) clients

Location of Services: Benton County

Use of County Funding:  Personnel  Materials  Other \_\_\_\_\_

Services to be Provided: Free 1:1 Financial Coaching

### Capital Needs

Project or Need: \_\_\_\_\_

Location: \_\_\_\_\_

Total Cost of Project or Amount to be Raised: \_\_\_\_\_

Non-Governmental Funding Raised/Committed: \_\_\_\_\_

Estimated Completion Date: \_\_\_\_\_

## Section 3: County Priority (see instructions)



# County Funding Request

## Section 4: Other Funding Sources

Name	Type	Amount	Description of In Kind
The Ford Family Fdtn	<input checked="" type="checkbox"/> Monetary <input type="checkbox"/> In Kind	15,500 -pending	Contracted Coach FY25
OCWCOG	<input type="checkbox"/> Monetary <input checked="" type="checkbox"/> In Kind	20,000	Program Manager/Indirects FY25
AmeriCorps Seniors	<input checked="" type="checkbox"/> Monetary <input type="checkbox"/> In Kind	32,000	SBM allocation FY 25-28
AmeriCorps VISTA	<input type="checkbox"/> Monetary <input checked="" type="checkbox"/> In Kind		VISTA staff – Capacity Building FY25-28
Samaritan SHS-LINN	X	18,900	Staff, workshops FY25

## Section 5: Past County Support Received

Year	Type	Description	Amount	In Kind
2024	<input type="checkbox"/> Event <input checked="" type="checkbox"/> Operational <input type="checkbox"/> Capital	Operational, local match	3600	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
2023	<input type="checkbox"/> Event <input checked="" type="checkbox"/> Operational <input type="checkbox"/> Capital	Operational, local match	3600	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<input type="checkbox"/> Event <input type="checkbox"/> Operational <input type="checkbox"/> Capital			<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Event <input type="checkbox"/> Operational <input type="checkbox"/> Capital			<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Event <input type="checkbox"/> Operational <input type="checkbox"/> Capital			<input type="checkbox"/> Yes <input type="checkbox"/> No

*Previous In Kind Support Information:*

**Labor**

Number of Count Staff: .725FTE

Estimated Hours Provided: Project-managed time Benton County: \$2380

County Department: \_\_\_\_\_

Services Provided: Coordinator SBM Program (Vol recruitment, onboarding, coaching, partnership development, data mapping)

**Materials**

Value of Materials Provided: \$ \$1,620

Description of Materials Provided:

SBM Contracted trainer (Quarterly); bi-weekly coaches huddle, Coach Connect software



# County Funding Request

*Previous In Kind Support Information continued...*

**Fee Waiver**

Type of Fee: \_\_\_\_\_

County Department Waiving Fee: \_\_\_\_\_

Amount Regularly Charged: \$ \_\_\_\_\_

Waived Amount: \$ \_\_\_\_\_

**Transportation**

County Department Providing Service: \_\_\_\_\_

Number of Vehicles Used: \_\_\_\_\_

Estimated Number of Trips: \_\_\_\_\_

Estimated Number of Riders: \_\_\_\_\_

*County Use Only Below This Line*

**Review:**

<i>Department</i>	<i>Reviewed</i>	<i>Date</i>	<i>Comments</i>
Financial Services	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	<input type="checkbox"/> Yes <input type="checkbox"/> No		
County Administrator	<input type="checkbox"/> Yes <input type="checkbox"/> No		

**Staff Recommendation:**



# County Funding Request

# BOC Agenda Checklist Master

## Agenda Placement and Contacts

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**Suggested Agenda Date** 06/04/24

View [Agenda Tracker](#)

**Suggested Placement \*** BOC Tuesday Meeting

**Department \*** Sheriff's Office

**Contact Name \*** Justin Carley

**Phone Extension \*** 6224

**Meeting Attendee Name \*** Justin Carley

## Agenda Item Details



**Item Title \*** Approval of 2023 – 2025 IGA #6522 Amendment #1 between State of Oregon and Benton County

- Item Involves \*** Check all that apply
- Appointments
  - Budget
  - Contract/Agreement
  - Discussion and Action
  - Discussion Only
  - Document Recording
  - Employment
  - Notice of Intent
  - Order/Resolution
  - Ordinance/Public Hearing 1st Reading
  - Ordinance/Public Hearing 2nd Reading
  - Proclamation
  - Project/Committee Update
  - Public Comment
  - Special Report
  - Other

**Estimated Time \*** 15 MIN

**Board/Committee Involvement \***  Yes  No

Advertisement\*

Yes

No

# Issues and Fiscal Impact

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## Item Issues and Description

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**Identified Salient Issues\***

The Oregon Department of Corrections (DOC) requires counties to submit a Community Corrections Plan approved by the Local Public Safety Coordinating Council (LPSCC) and Board of Commissioners (BOC). The 2023 – 2025 Benton County Community Corrections CCA Plan and IGA #6522 have already been approved by the BOC. This is an Amendment to IGA #6522 because of increased funding (\$16M) for statewide Community Corrections because of HB5204. The DOC has submitted amended IGA's to local counties to review/approve because of the increased funding. The DOC requires counties to enter into an amended IGA Intergovernmental Agreement (IGA) to receive the increase in funding because of HB5204. The IGA must be approved by the Board of Commissioners and submitted to the Department of Corrections to receive the increased funding.

**Options\***

- 1) Approve
- 2) Disapprove

**Fiscal Impact\***

- Yes
- No

**Fiscal Impact Description\***

Community Corrections funding through the Oregon Department of Corrections is necessary to maintain local community corrections programming. Approval of the 2023 – 2025 IGA #6522 Amendment #1 will meet the requirements to receive the increased Community Corrections funding because of HB5204 in the amount of \$195,867.00.

## 2040 Thriving Communities Initiative

**Mandated Service? \***  Yes  
 No

## 2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

**Mandated Service Description \***

If this agenda checklist describes a mandated service or other function, please describe here.

423.475 Findings. The Legislative Assembly finds and declares that:

(1) Passage by the voters of chapter 2, Oregon Laws 1995, has created mandatory minimum penalties for certain violent offenses, and the probable effect there of will be a significant increase in the demands placed on state secure facilities.

(2) These demands are a shared responsibility of the State of Oregon and its county governments. The state recognizes that it is in a better position than counties to assume responsibility for serious violent offenders and career property offenders.

(3) Counties are willing, in the context of a partnership with the state, to assume responsibility for felony offenders sentenced to a term of incarceration of 12 months or less.

(4) Under the terms of the partnership agreement, the counties agree to assume responsibility for the offenders described in subsection (3) of this section, subject to the state agreeing to provide adequate funding to the counties for this responsibility.

(5) The amendments to statutes made by sections 1a to 5, 7, 8, 9a, 9b, 9c, 10 to 14, 17 to 19 and 22 to 29, chapter 423, Oregon Laws 1995, and the provisions of ORS 423.478, 423.483 and 423.549 and section 5a, chapter 423, Oregon Laws 1995, are intended to acknowledge and implement the terms of the partnership between the state and the counties. [1995 c.423 §1]

423.478 Duties of department and counties; authority of county supervisory authority. (1) The Department of Corrections shall:

(a) Operate prisons for offenders sentenced to terms of incarceration for more than 12 months;

(b) Provide central information and data services sufficient to:

(A) Allow tracking of offenders; and

(B) Permit analysis of correlations between sanctions, supervision, services and programs, and future criminal conduct; and

(c) Provide interstate compact administration and jail inspections.

(2) Subject to ORS 423.483, each county, in partnership with the department, shall assume responsibility for community-based supervision, sanctions and services for offenders convicted of felonies, designated drug-related misdemeanors or designated person misdemeanors who are:

(a) On parole;

(b) On probation;

(c) On post-prison supervision;

(d) Sentenced, on or after January 1, 1997, to 12 months or less incarceration;

(e) Sanctioned, on or after January 1, 1997, by a court or the State Board of Parole and Post-Prison Supervision to 12 months or less incarceration for violation of a condition of parole, probation or post-prison supervision; or

(f) On conditional release under ORS 420A.206.

(3) Notwithstanding the fact that the court has sentenced a person to a term of incarceration, when an offender is committed to the custody of the supervisor authority of a county under ORS 137.124 (2) or (4), the supervisory authority may execute the sentence by imposing sanctions other than incarceration if deemed



appropriate by the supervisory authority. If the supervisory authority releases a person from custody under this subsection and the person is required to report as a sex offender under ORS 163A.010, the supervisory authority, as a condition of release, shall order the person to report to the Department of State Police, a city police department or a county sheriff's office or to the supervising agency, if any:

- (a) When the person is released;
- (b) Within 10 days of a change of residence;
- (c) Once each year within 10 days of the person's birth date;
- (d) Within 10 days of the first day the person works at, carries on a vocation at or attends an institution of higher education; and
- (e) Within 10 days of a change in work, vocation, or attendance status at an institution of higher education.

(4) As used in this section:

(4) As used in this section:

(a) "Attends," "institution of higher education," "works" and "carries on a vocation" have the meanings given those terms in ORS 163A.005.

(b) "Designated drug-related misdemeanor" means:

- (A) Unlawful possession of methadone under ORS 475.824 (2)(b);
- (B) Unlawful possession of oxycodone under ORS 475.834 (2)(b);
- (C) Unlawful possession of heroin under ORS 475.854 (2)(b);
- (D) Unlawful possession of 3,4-methylenedioxymethamphetamine under ORS 475.874 (2)(b);
- (E) Unlawful possession of cocaine under ORS 475.884 (2)(b); or
- (F) Unlawful possession of methamphetamine under ORS 475.894 (2)(b).

(c) "Designated person misdemeanor" means:

(A) Assault in the fourth degree constituting domestic violence if the judgment document is as described in ORS 163.160 (4);

(B) Menacing constituting domestic violence if the judgment document is as described in ORS 163.190 (3); or

(C) Sexual abuse in the third degree under ORS 163.415. [1995 c.423 §9; 1997c.313 §33; 1997 c.433 §9; 1999 c.156 §1; 1999 c.626 §21; amendments by 1999c.626 §44 repealed by 2001 c.884 §1; 2005 c.567 §12; 2009 c.204 §9; 2009 c.713§16; 2017 c.706 §17; 2021 c.2 §20; 2021 c.591 §§44,44a]

423.483 Baseline funding; basis on which county can discontinue participation. (1)

(a) The baseline funding for biennia beginning after June 30, 1999, is the current service level for the expenses of providing management, support services, supervision and sanctions for offenders described in ORS 423.478 (2). At a minimum, each biennium's appropriation must be established at this baseline.

(b) The baseline funding described in paragraph (a) of this subsection:

(A) May not be decreased as a result of a reduction under ORS 137.633.

(B) May not be increased as a result of community-based sanctions, services and ( ) ay not be ceased as a result o county based sectors, sees programs that are funded under section 53, chapter 649, Oregon Laws 2013.

(2) If the total state community corrections appropriation is less than the baseline calculated under subsection (1) of this section, a county may discontinue participation by written notification to the director 180 days prior to implementation of the change. If a county discontinues participation, the responsibility for correctional services is transferred to the county, and the portion of funding made available to the county under ORS 423.530 reverts to the Department of Corrections. In no case does responsibility for supervision and provision of corrective services to misdemeanor offenders revert to the department.

(3) As used in this section, "current service level" means the calculated cost of continuing current legislatively funded programs, phased-in programs, and increased caseloads minus one-time costs, decreased caseloads, phased-out programs and pilot programs with the remainder adjusted for inflation as determined by the Legislative Assembly in its biennial appropriation to the Department of Corrections. [1995 c.423 §6; 1999 c.952 §1; 2013 c.649 §20; 2015c.140 §2]

Note: The amendments to 423.483 by section 22, chapter 649, Oregon Laws 2013, become operative July 1, 2025. See section 23, chapter 649, Oregon Laws 2013.

The text that is operative on and after July 1, 2025, including amendments by

section 3, chapter 140, Oregon Laws 2015, is set forth for the user's convenience.  
423.483. (1)(a) The baseline funding for biennia beginning after June 30, 1999, is the current service level for the expenses of providing management, support services, supervision, and sanctions for offenders described in ORS 423.478 (2). At a minimum, each biennium's appropriation must be established at this baseline.

(b) The baseline funding described in paragraph (a) of this subsection may not be decreased as a result of a reduction under ORS 137.633.

(2) If the total state community corrections appropriation is less than the baseline calculated under subsection (1) of this section, a county may discontinue participation by written notification to the director 180 days prior to implementation of the change. If a county discontinues participation, the responsibility for correctional services is transferred to the county, and the portion of funding made available to the county under ORS 423.530 reverts to the Department of Corrections. In no case does responsibility for supervision and provision of corrective services to misdemeanor offenders revert to the department.

(3) As used in this section, "current service level" means the calculated cost of continuing current legislatively funded programs, phased in programs, and increased caseloads minus one-time costs, decreased caseloads, phased-out programs and pilot programs with the remainder adjusted for inflation as determined by the Legislative Assembly in its biennial appropriation to the Department of Corrections.

423.486 Costs incurred by county; rules. (1) Beginning in 2012 and every six years thereafter, the Department of Corrections shall conduct a study to determine the actual costs incurred by each county of providing management, support services, supervision, and sanctions for offenders described in ORS 423.478 (2).

(2) The department may adopt rules to carry out the provisions of this section. [2009 c.168 §1]

423.490 Department reimbursement of counties for costs incurred pursuant to ORS 813.011; rules. (1) The Legislative Assembly finds and declares that:

(a) In November 2010, the voters enacted ORS 813.011, which directed the state to fully reimburse counties for the costs of incarcerating persons sentenced under ORS 813.011, including the costs of pretrial incarceration.

(b) Different counties incur different costs of incarceration, and many counties incur different costs for different adults in custody within the same facility.

(c) The Legislative Assembly intends to honor the direction given by the voters while also creating an efficient and effective means by which to do so.

(d) Counties and the Department of Corrections have previously agreed that the calculated rate at which the department provides money to counties under ORS 423.530 for persons sentenced to 12 months or less incarceration is an efficient and effective means by which to reimburse counties for the costs of their incarceration.

(2) The department shall reimburse counties for the costs of incarcerating persons sentenced under ORS 813.011, including the costs of pretrial incarceration.

(3) The department shall adopt rules prescribing the manner in which a county may submit a claim for reimbursement under this section. The reimbursement shall be calculated using the rate at which the department provides moneys to counties under ORS 423.530 for persons sentenced to 12 months or less incarceration  
[https://laserfiche.in.co.benton.or.us/Forms/form/submission/history/10354/31116?](https://laserfiche.in.co.benton.or.us/Forms/form/submission/history/10354/31116?hideHeader=true)  
hideHeader=true 11/25

(4) Reimbursements made to counties under this section must be made from moneys appropriated to the department for that purpose. [2011 c.598 §3; 2019c.213 §146]

423.497 National criminal history check. (1) During the intake process, each county shall conduct a national criminal history check on every person incarcerated in the county correctional facility.

(2) The county shall develop policies and procedures to ensure that the results of the national criminal history check are received before an adult in custody is released.

(3) The state shall reimburse each county for the costs of conducting the national criminal history checks. [2008 c.35 §7; 2019 c.213 §100]

Link points to document hosted by Benton County

(1) "Director" means the Director of the Department of Corrections.  
(2) "Department" means the Department of Corrections.  
(3) "Plan" means the biennial community corrections plan required by ORS 423.535. [1977 c.412 §1a; 1979 c.160 §2; 1987 c.320 §220; 1995 c.423 §1a]  
423.505 Legislative policy on program funding. Because counties are in the best position for the management, oversight and administration of local criminal justice matters and for determining local resource priorities, it is declared to be the legislative policy of this state to establish an ongoing partnership between the state and counties and to finance with appropriations from the General Fund statewide community correction programs on a continuing basis. The intended purposes of this program are to:

- (1) Provide appropriate sentencing and sanctioning options including incarceration, community supervision and services;
- (2) Provide improved local services for persons charged with criminal offenses with the goal of reducing the occurrence of repeat criminal offenses;
- (3) Promote local control and management of community corrections programs;
- (4) Promote the use of the most effective criminal sanctions necessary to protect public safety, administer punishment to the offender and rehabilitate the offender;
- (5) Enhance, increase and support the state and county partnership in the management of offenders; and
- (6) Enhance, increase and encourage a greater role for local government and the local criminal justice system in the planning and implementation of local public safety policies. [1977 c.412 §1; 1989 c.607 §1; 1995 c.423 §2]

423.510 [1977 c.412 §2; 1985 c.44 §3; 1985 c.558 §7; repealed by 1995 c.423 §31]

423.515 [1977 c.412 §4; 1987 c.320 §220a; repealed by 1995 c.423 §31] 423.520 Financial grants to counties for community corrections programs. The Department of Corrections shall make grants to assist counties in the implementation and operation of community corrections programs including, but not limited to, preventive or diversionary correctional programs, probation, parole, work release and local correctional facilities and programs for offenders. The department shall require recipients of the grants to cooperating, to the extent of available information systems resources, in the collection and sharing of data necessary to evaluate the effect of community corrections programs on future criminal conduct. [1977 c.412 §5; 1987 c.320 §221; 1995 c.423 §3; 1997 c.433 §10]

423.523 [2013 c.35 §1; repealed by 2017 c.150 §2]

423.525 Application for financial aid; review of the application; rules for program evaluation; use of funds; community corrections manager; modification of the plan.

(1) A county, group of counties, or intergovernmental corrections entity shall apply to the Director of the Department of Corrections in a manner and form prescribed by the director for funding made available under ORS 423.500 to 423.560. The application shall include a community corrections plan. The Department of corrections shall provide consultation and technical assistance to counties to aid <https://laserfiche.in.co.benton.or.us/Forms/form/submission/history/10354/31116?hideHeader=true> 13/25

in the development and implementation of community corrections plans.

(2)(a) From July 1, 1995, until June 30, 1999, a county, group of counties or intergovernmental corrections entity may make an application requesting funding for the construction, acquisition, expansion, or remodeling of correctional facilities to serve the county, group of counties or intergovernmental corrections entity. The department shall review the application for funding of correctional facilities in accordance with criteria that consider design, cost, capacity, need, operating efficiency, and viability based on the county's, group of counties', or intergovernmental corrections entity's ability to provide for ongoing operations.

(b)(A) If the application is approved, the department shall present the application with a request to finance the facility with financing agreements to the State Treasurer and the Director of the Oregon Department of Administrative Services. Except as otherwise provided in subparagraph (B) of this paragraph, upon approval of the request by the State Treasurer and the Director of the

Oregon department of Administrative Services, the facility may be financed with financing agreements and certificates of participation issued pursuant thereto, as provided in ORS 283.085 to 283.092. All decisions approving or denying applications and requests for financing under this section are final. No such decision is subject to judicial review of any kind.

(B) If requests to finance county correctional facility projects are submitted after February 22, 1996, and the requests have not been approved by the department on the date a session of the Legislative Assembly convenes, the requests are also subject to the approval of the Legislative Assembly.

(c) After approval but prior to the solicitation of bids or proposals for the construction of a project, the county, group of counties or intergovernmental corrections entity and the department shall enter into a written agreement that determines the procedures, and the parties responsible, for the awarding of contracts and the administration of the construction project for the approved correctional facility. If the parties are unable to agree on the terms of the written agreement, the Governor shall decide on the terms of the agreement. The governor's decision is final.

(d) After approval of a construction project, the administration of the project shall be conducted as provided in the agreement required by paragraph (c) of this subsection. The agreement must require at a minimum that the county, group of counties or intergovernmental corrections entity shall submit to the department a change order or alteration of the design of the project that, singly or in the aggregate, reduces the capacity of the correctional facility or materially changes services or functions of the project. The change order or alteration is not effective until approved by the department. In reviewing the change order or alteration, the department shall consider whether the implementation of the change order or alteration will have any material adverse impact on the parties to change order or alteration will have any material adverse impact on the parties to any financing agreements or the holders of any certificates of participation issued to fund county correctional facilities under this section. In making its decision, the department may rely on the opinions of the Department of Justice, bond counselors, and professional financial advisers.

(3) Notwithstanding ORS 283.085, for purposes of this section, "financing agreement" means a lease-purchase agreement, an installment sale agreement, a loan agreement, or any other agreement to finance a correctional facility described in this section or to refinance a previously executed financing agreement for the financing of a correctional facility. The state is not required to own or operate a correctional facility in order to finance it under ORS 283.085 to 283.092 and this section. The state, an intergovernmental corrections entity, a county, or a group of counties may enter into any agreements, including, but not limited to, leases and subleases, that are reasonably necessary or generally accepted by the financial community for purposes of acquiring or securing financing as authorized by this section. In financing county correctional facilities under this section, "property rights" as used in ORS 283.085 includes leasehold mortgages of the state's rights under leases of correctional facilities from counties.

(4) Notwithstanding any other provision of state law, county charter or ordinance, a county may convey or lease to the State of Oregon, acting by and through the Department of Corrections, title to interests in, or a lease of, any real property, facilities or personal property owned by the county for the purpose of financing the construction, acquisition, expansion or remodeling of a correctional facility. Upon the payment of all principal and interest on, or upon any other satisfaction of, the financing agreement used to finance the construction, acquisition, expansion or remodeling of a correctional facility, the state shall reconvey its interest in, or terminate and surrender its leasehold of, the property or facilities, including the financed construction, acquisition, expansion or remodeling, to the county. In addition to any authority granted by ORS 283.089, for the purposes of obtaining, the state may enter into agreements under which the state may grant to trustees, or lenders leases, subleases, and other security interests in property conveyed or leased to the state under this subsection and in the property or facilities financed by financing agreements.

(5) In connection with the financing of correctional facilities, the Director of the

Oregon Department of Administrative Services may bill the Department of corrections, and the Department of Corrections shall pay the amounts billed in the same manner as provided in ORS 283.089. As required by ORS 283.091, the Department of Corrections and the Oregon Department of Administrative Services shall include in the Governor's budget all amounts that will be due in each fiscal period under financing agreements for correctional facilities. Amounts payable by the state under a financing agreement for the construction, acquisition, expansion or remodeling of a correctional facility are limited to available funds as defined in ORS 283.085, and no lender, trustee, certificate holder or county has any claim or recourse against any funds of the state other than available funds.

(6) The director shall adopt rules that may be necessary for the administration, evaluation, and implementation of ORS 423.500 to 423.560. The standards shall be sufficiently flexible to foster the development of new and improved supervision or rehabilitative practices and maximize local control.

(7) When a county assumes responsibility under ORS 423.500 to 423.560 for correctional services previously provided by the department, the county and the department shall enter into an intergovernmental agreement that includes a local community corrections plan consisting of program descriptions, budget allocation, performance objectives, and methods of evaluating each correctional service to be provided by the county. The performance objectives must include in dominant part reducing future criminal conduct. The methods of evaluating services must include, to the extent of available information systems resources, the collection and analysis of data sufficient to determine the apparent effect of the services on future criminal conduct.

(8) All community corrections plans shall comply with rules adopted pursuant to ORS 423.500 to 423.560, and shall include but need not be limited to an outline of the basic structure and the supervision, services and local sanctions to be applied to offenders convicted of felonies, designated drug-related misdemeanors and designated person misdemeanors who are:

- (a) On parole;
- (b) On probation;
- (c) On post-prison supervision;
- (d) Sentenced, on or after January 1, 1997, to 12 months or less incarceration;
- (e) Sanctioned, on or after January 1, 1997, by a court or the State Board of parole and Post-Prison Supervision to 12 months or less incarceration for a violation of a condition of parole, probation or post-prison supervision; and
- (f) On conditional release under ORS 420A.206.

(9) All community corrections plans shall designate a community corrections manager of the county or counties and shall provide that the administration of community corrections under ORS 423.500 to 423.560 shall be under such manager.

(10) No amendment to or modification of a county-approved community corrections plan shall be placed in effect without prior notice to the director for purposes of statewide data collection and reporting.

(11) The state's obligation to provide funding and the scheduling for providing funding for a project approved under this section are dependent upon its ability to access public security markets to sell financing agreements.

(12) No later than January 1 of each odd-numbered year, the Department of corrections shall:

- (a) Evaluate the community corrections policy established in ORS 423.475, 423.478, 423.483 and 423.500 to 423.560; and
- (b) Assess the effectiveness of local revocation options.

(13) As used in this section, "designated drug-related misdemeanor" and "designated person misdemeanor" have the meanings given those terms in ORS 423.478. [1977 c.412 §6; 1987 c.320 §222; 1989 c.790 §65; 1995 c.79 §218; 1995 c.423 §§4,4a; 1996 c.4 §§7,8; 1997 c.433 §11; 1999 c.156 §2; 1999 c.952 §2; 2016 c.117 §67; 2017 c.706 §18; 2021 c.581 §4]

423.530 Procedure for determining amount of financial grants; rules. (1) Financial grants for community corrections pursuant to ORS 423.500 to 423.560 consist of the Grant-in-Aid Program. The Grant-in-Aid Program consists of moneys appropriated to the Department of Corrections for the purposes of management,

support services, and supervision of offenders described in ORS 423.478 (2). The department shall determine, prior to July 1 of each odd-numbered year, each county's percentage share of the amount appropriated for the purposes of this subsection. Such determination shall be based upon a weighted formula of workload and population as adopted by the department by rule. In adopting the rule, the department shall consult with a broad-based committee including, but not limited to, representatives of the Department of Corrections, local community corrections, county boards of commissioners, and county sheriffs.

(2) Funding received by a county pursuant to ORS 423.500 to 423.560 approved for county corrections programs shall not be reduced by the department except by action of the Legislative Assembly or the Emergency Board. Such reductions shall be made proportionately using the applicable allocation formula. [1977 c.412 §7; 1979 c.160 §1; 1985 c.708 §1; 1987 c.320 §223; 1989 c.613 §1; 1989 c.790 §66; 1993 c.680 §1; 1995 c.423 §5]

423.535 Biennial community corrections plan required; county authority to contract for services(1)Prior to receiving funds the county shall have a biennial  
://laserfiche.in.co.benton.or.us/Forms/form/submission/history/10354/31116?hideHeader=true 17/25

for services. (1) Prior to receiving funds, the county shall have a biennial community corrections plan.

(2) The county and the Department of Corrections shall enter into an intergovernmental agreement referring to the plan.

(3) The county may contract with public or private agencies, including, but not limited to, other counties, cities, special districts, and public or private agencies for the provision of services to offenders. [1977 c.412 §13; 1987 c.320 §224; 1989c.613 §2; 1995 c.423 §7]

423.540 Program compliance review by Director of Department of Corrections; effect of failure to comply. The Director of the Department of Corrections shall biennially reviews a county's compliance with the intergovernmental agreement under ORS 423.500 to 423.560. A county must substantially comply with the provisions of its community corrections intergovernmental agreement and plan established pursuant to ORS 423.525 (7). If the director determines that there are reasonable grounds to believe that a county is not in substantial compliance with the intergovernmental agreement or plan, the director shall contact the county regarding the alleged noncompliance and offer technical assistance to reach compliance. If the county does not resolve the alleged noncompliance, the director shall, after giving the county not less than 30 days' notice, conducts a hearing to ascertain whether there is substantial compliance or satisfactory progress being made toward compliance. After technical assistance is provided and the hearing occurs, the director may suspend any portion of the funding made available to the county under ORS 423.500 to 423.560 until the required compliance occurs.[1977 c.412 §8; 1979 c.487 §14; 1987 c.320 §225; 1995 c.423 §8; 1997 c.715 §5; 2017 c.302 §1]

423.545 [1977 c.412 §9; 1987 c.320 §226; repealed by 1995 c.423 §31] 423.549 State positions in community corrections branch; abolishment; county authority; affected employees; pay. (1) Notwithstanding ORS 236.605 to 236.640, all state positions in the state community corrections branch of the Department of Corrections, the funding for which is transferred to counties, are abolished on January 1, 1997. Counties have sole discretion in the development of methods and means of county community corrections operation under ORS 423.500 to 423.560 including establishment of wages, benefits and working conditions and selection of any employees to operate supervision programs or other services and sanctions

does not give rise to any bargaining obligation under ORS 243.650 to 243.809. Notwithstanding any collective bargaining agreement, the department shall first offer to any employee so affected and not hired by a county a vacant position another department branches and operations for which the employee is qualified. This preference lapses 90 days after the operative date of this section. The department has sole discretion in selecting and filling vacant positions from among affected employees having a preference.

(2) Notwithstanding subsection (1) of this section, for each month of employment during the period of January 1, 1997, through June 30, 1997, a county shall pay

[Link points to document hosted by Benton County](#)

each affected employee shall be provided regular full-time employment to provide or to support the provision of community corrections programs and services the same minimum gross monthly salary or hourly wage that the affected employee received in state employment immediately prior to termination of the employee's state position. In the event an affected employee formerly employed by the state in a supervisory position is hired by a county in a nonsupervisory position, the county shall pay the affected employee during this period the same minimum gross monthly salary or hourly wage to which an affected employee in the nonsupervisory position would have been entitled to receive in state employment at the top step of the state pay classification for that position immediately prior to its termination. A county shall also provide to each affected employee during this period the same benefits provided to existing county employees performing the same or substantially similar work, giving full consideration to the length of the employee's state service as though the service had been in and for the county. [1995 c.423 §16 (enacted in lieu of 423.550)] 423.550 [1977 c.412 §10; 1987 c.320 §227; 1989 c.607 §3; 1989 c.614 §3; 1993c.680 §2; repealed by 1995 c.423 §15 (423.549 enacted in lieu of 423.550)] 423.551 [1989 c.614 §5; repealed by 1995 c.423 §31] 423.552 [1989 c.510 §2; repealed by 1995 c.423 §30] 423.553 [1989 c.510 §3; repealed by 1995 c.423 §30] 4234[198910§§4ldb199423§30]

[Link points to document hosted by Benton County](#)

<https://laserfiche.in.co.benton.or.us/Forms/form/submission/history/10354/31116?hideHeader=true> 19/25  
423.554 [1989 c.510 §§4,5; repealed by 1995 c.423 §30]  
423.555 Statewide program evaluation and information system. The Department of Corrections shall establish and operate, with the cooperation and participation of county community corrections agencies, a statewide evaluation and information system to monitor the effectiveness of correctional services provided to criminal offenders under ORS 423.500 to 423.560. To the extent of available information system resources, the system shall permit ongoing evaluation of apparent correlations between services provided and future criminal conduct. [1977 c.412§11; 1987 c.320 §228; 1995 c.423 §10; 1997 c.433 §12]  
423.557 "Recidivism" defined for statistical evaluations. (1) As used in this section, "recidivism" means the arrest, conviction or incarceration of a person who has previously been convicted of a crime, if the arrest, conviction or incarceration is for a new crime and occurs:

- (a) Three years or less after the date the person was convicted of the previous crime; or
  - (b) Three years or less after the date the person was released from custody if the person was incarcerated as a result of the conviction for the previous crime.
- (2) When the Oregon Department of Administrative Services, the Department of corrections, the Oregon Criminal Justice Commission or any other public body as defined in ORS 174.109 conducts a statistical evaluation of the rate at which persons convicted of a crime recidivate, the public body shall include an evaluation of recidivism as that term is defined in subsection (1) of this section.[2013 c.649 §45; 2015 c.143 §1]

Note: 423.557 was enacted into law by the Legislative Assembly but was not added to or made a part of ORS chapter 423 or any series therein by legislative action. See Preface to Oregon Revised Statutes for further explanation.

423.560 Local public safety coordinating council; duties. (1) The board of county commissioners of a county shall convene a local public safety coordinating council. The council shall include, but need not be limited to:

- (a) A police chief selected by the police chiefs in the county;
- (b) The sheriff of the county or, if two or more counties have joined together, to provide community corrections services, a sheriff selected by the sheriffs in the counties;
- (c) The district attorney of the county or, if two or more counties have together to provide community corrections services, a district attorney selected by the district attorneys of the counties;

[Link points to document hosted by Benton County](#)

- (d) A state court judge, and a public defender or defense attorney, both appointed by the presiding judge of the judicial district in which the county is located;
  - (e) A director of community corrections, a county commissioner, a juvenile department director, a health director, a mental health director, a representative of community-based nonprofit organizations that provide services to victims of crime and at least one lay citizen, all appointed by the county commissioners;
  - (f) A city councilor or mayor and a city manager or other city representative, both selected by the cities in the county;
  - (g) A representative of the Oregon State Police, who is a nonvoting member of the council, selected by the Superintendent of State Police; and
  - (h) A representative of the Oregon Youth Authority, who is a nonvoting member of the council, selected by the Director of the Oregon Youth Authority.
- (2) The boards of county commissioners of two or more counties may jointly convene a single, regional local public safety coordinating council through an intergovernmental agreement. Local officials may combine the council with existing local criminal justice advisory councils established under ORS 1.851.
- (3) The local public safety coordinating council shall, at a minimum:
- (a) Develop and recommend to the county board of commissioners a plan for use of:
    - (A) State resources to serve the local offender population; and
    - (B) State and local resources to serve the needs of that part of the local offender population who are at least 15 years of age and less than 18 years of age, which plan must provide for coordination of community-wide services intervention, treatment, education, employment resources and intervention strategies; and
  - (b) Coordinate local criminal justice policy among affected criminal justice entities.
- <https://laserfiche.in.co.benton.or.us/Forms/form/submission/history/10354/31116?hideHeader=true> 21/25
- (4) Nonvoting members of a local public safety coordinating council may not be counted in determining whether a quorum exists.
- (5) If a quorum is present at any meeting of the council, action may be taken by an affirmative vote of a majority of the quorum.
- (6) The appointing authorities described in subsection (1) of this section shall fill a vacancy over which they have appointment authority within three months of a vacancy or as soon as possible. [1977 c.412 §12; 1995 c.423 §11; 1997 c.249§136; 1997 c.698 §1; 2003 c.162 §1; 2007 c.682 §2; 2009 c.286 §1; 2017 c.225§1]
- 423.565 Additional duties of public safety coordinating council. In addition to the duties assigned to it under ORS 423.560, the local public safety coordinating council convened by the board of commissioners shall, at a minimum:
- (1) Develop and recommend to the county board of commissioners the plan for use of state resources to serve the local adjudicated youth population.
  - (2) Coordinate local juvenile justice policy among affected juvenile justice entities.
  - (3) Develop and recommend to the county board of commissioners a plan to prevent youth criminal involvement. The plan must coordinate community-wide services involving treatment, education, employment, and intervention strategies aimed at crime prevention.
  - (4) Create a facility advisory subcommittee when provided with the information described in ORS 169.690. The subcommittee shall be composed of the following persons:
    - (a) The affected law enforcement officer described in ORS 423.560 (1)(a) or (b);
    - (b) A district attorney;
    - (c) A mental health director;
    - (d) A designee of the city council or county board of commissioners, whichever is affected;
    - (e) A representative of an organization that advocates on behalf of persons with mental illness; and
    - (f) AdfidiORS430073
  - (5) If a written plan of action has been provided to the council under ORS165.127, annually review the plan and, if appropriate, make written recommendations to the

Link points to document hosted by Benton County



## Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

### Core Values \*

Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

### Explain Core Values Selections \*

Benton County Community Corrections (BCCC) believes that treating a Justice-Involved-Individual (JII) as an individual and intentionally assessing risk, effective case planning, and appropriate community referrals are foundational towards positive change, thus reducing recidivism and making our community a safer place. Our office collaborates with community partners to connect individuals on supervision with resources that address issues for treatment, employment, housing, education, and mental health services.

### Focus Areas and Vision \*

Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

### Explain Focus Areas and Vision Selection \*

Benton County Community Corrections (BCCC) is responsible for supervising Justice Involved Individuals (JII's) on probation, parole, post-prison supervision, and short-term transitional leave who reside in Benton County. Each component of our profession – supervision, sanctions, and services – is an important part of holding JII's accountable while protecting the community. BCCC continues to utilize evidence-based principles and practices to focus resources and supervision strategies on the highest risk population who present the greatest risk to the community and who are in the greatest need of support.

## Recommendations and Motions

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### Item Recommendations and Motions

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**Staff Recommendations \*** It is respectfully recommended the Board of Commissioners approve the 2023 – 2025 IGA #6522 Amendment #1 between the State of Oregon and Benton County.

**Meeting Motions \*** I move to ...  
I move to approve the 2023 – 2025 IGA #6522 Amendment #1 between the State of Oregon and Benton County.

### **Staff Recommendation**

It is respectfully recommended the Board of Commissioners approve the 2023 –2025 IGA #6522 Amendment #1 between the State of Oregon and Benton County.

### **Meeting Motion**

I move to approve the 2023 – 2025 IGA #6522 Amendment #1 between the State of Oregon and Benton County.

## Attachments, Comments, and Submission

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### Item Comments and Attachments

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**Attachments**

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

6522 A1 Benton County GIA Agreement Final no  
sig.pdf






888.48KB

**Comments (optional)**

If you have any questions, please call ext.6800

**Department  
Approver**

JEFRI VANARSDALL

<p>1. Dept Approval</p> <hr/> <p>Department Approval</p> <hr/> <p>Comments</p> <p>Signature </p>	<p>5.</p> <hr/> <p>BOC Final Approval</p> <hr/> <p>Comments</p> <p>Signature </p>
<p>2.</p> <hr/> <p>Counsel Approval</p> <hr/> <p>Comments</p> <p>Signature </p>	
<p>3.</p> <hr/> <p>Finance Approval</p> <hr/> <p>Comments</p> <p>Signature </p>	
<p>4.</p> <hr/> <p>County Administrator Approval</p> <hr/> <p>Comments</p> <p>Signature </p>	

**INTERGOVERNMENTAL AGREEMENT #6522  
BETWEEN THE STATE OF OREGON AND BENTON COUNTY  
AMENDMENT #1**

This amendment #1 (“Amendment”) to Intergovernmental #6522 (“Agreement”), is entered into by and between the State of Oregon, acting by and through its Department of Corrections, hereinafter referred to as “Department” and Benton County, hereafter called “County”.

1. The Agreement is hereby amended as follows. (Unless otherwise noted, new language is indicated by being in **bold and underlined** and deleted language is indicated by [brackets]):
  - 1.1 Exhibit A, Budget Summary is hereby deleted in its entirety and replaced with the attached.
2. Except as expressly amended above, all other terms and conditions of the original contract are still in full force and effect. Contractor certifies that the representations, warranties and certifications contained in the original Contract are true and correct as of the effective date of this Amendment and with the same effect as though made at the time of this Amendment.
3. Certification: By signature on this Amendment for Contractor, the undersigned hereby certifies under penalty of perjury that the undersigned is authorized to act on behalf of Contractor and that Contractor is, to the best of the undersigned’s knowledge, not in violation of any Oregon Tax Laws. For purposes of this certification, “Oregon Tax Laws” means a state tax imposed by ORS 320.005 to 320.150 (Amusement Device Taxes), 403.200 to 403.250 (Tax For Emergency Communications), 118 (Inheritance Tax), 314 (Income Tax), 316 (Personal Income Tax), 317 (Corporation Excise Tax), 318 (Corporation Income Tax), 321 (Timber and Forest Land Taxation) and 323 (Cigarettes And Tobacco Products) and the elderly rental assistance program under ORS 310.630 to 310.706 and any local taxes administered by the Department of Revenue under ORS 305.620.

STATE OF OREGON  
DEPT. OF CORRECTIONS

BENTON COUNTY  
BOARD OF COMMISSIONERS

\_\_\_\_\_  
Eric McDowell, Contracts Officer

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Approved for Legal Sufficiency  
Oregon Attorney General’s Office:

/s/ Sam Zeigler by email dated 5/8/2024  
Assistant Attorney General

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Benton County

## 2023-2025 Community Corrections Budget Summary

Program Name	Grant in Aid	Grant in Aid Supplemental	HB5204 Grant in Aid	All Other Funds and Fees	Total
Administration (1)	\$478,122.00				\$478,122.00
Supervision (4) –					
Community Supervision, Transition Program/Rel Planning, SO Supervision	\$2,466,891.00	\$70,591.00	\$195,867.00	\$1,284,531 (\$779,828 Carryover)	\$4,017,880.00
Sex Offender Program Services (2) – Treatment, Polygraph Exams	\$24,353.00			\$58,882.00	\$83,235.00
Subsidy / Transition Services (1) – (Transitional Fund dollars)				\$10,441.00	\$10,441.00
Evidence Based Programming				\$46,928.00	\$46,928.00
Transition Center (1); (County levy dollars)				\$715,355.00	\$715,355.00
Work Crew/Community Service	\$48,213.00				\$48,213.00
<b>Total</b>	<b>\$3,017,579.00</b>	<b>\$70,591.00</b>	<b>\$195,867.00</b>	<b>\$2,116,137.00</b>	<b>\$5,400,174.00</b>

## BOC Agenda Checklist Master

### Agenda Placement and Contacts

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**Suggested Agenda Date** 06/04/24

View [Agenda Tracker](#)

**Suggested Placement \*** BOC Tuesday Meeting

**Department \*** Health Services

**Contact Name \*** April Holland

**Phone Extension \*** 6840

**Meeting Attendee Name \*** Rebecca Taylor, April Holland, Rick Crager

### Agenda Item Details

**Item Title \*** Coordinated Homeless Response - IGA for the Leasing of City Properties

- Item Involves \*** Check all that apply
- Appointments
  - Budget
  - Contract/Agreement
  - Discussion and Action
  - Discussion Only
  - Document Recording
  - Employment
  - Notice of Intent
  - Order/Resolution
  - Ordinance/Public Hearing 1st Reading
  - Ordinance/Public Hearing 2nd Reading
  - Proclamation
  - Project/Committee Update
  - Public Comment
  - Special Report
  - Other

**Estimated Time \*** 20 minutes

**Board/Committee Involvement \***  Yes  No

Advertisement\*

Yes

No



## Issues and Fiscal Impact

### Item Issues and Description

#### Identified Salient Issues \*

Benton County's Coordinated Homeless Response Office (CHRO) requests the Board of Commissioners review and approval of the draft Intergovernmental Agreement (IGA) between Benton County and the City of Corvallis. The purpose of this IGA is to establish and coordinate the roles and responsibilities of the City and County as they relate to the purchase and operation of housing developments to serve participants of Benton County's Flexible Housing Subsidy Pool (FHSP).

Background:

Benton County and the City of Corvallis have demonstrated a clear vision to coordinate their efforts to respond to homelessness through their shared investment in the development and operations of the Coordinated Homeless Response System and its Office (CHRO).

The purpose of the FHSP, as administered by the CHRO, is to support the existing system of care to address and prevent homelessness by providing scalable and flexible services and funding that fill gaps in current housing and support services. The FHSP provides centralized management of housing resources and supports matching services to eligible households experiencing or are at risk of homelessness. The initial work to develop and operate the FHSP will be largely funded by state funds awarded Benton County through House Bill 5019 and a Special Purposes Appropriation (Senate Bill 5701). The CHRO is actively pursuing funding opportunities and service models to ensure the sustainable long-term operation of the FHSP and its program components.

Essential components coordinated and supported by the FHSP include:

- Housing Navigation
- Tenancy supports
- Intensive case management
- Rental subsidies
- Access to housing units

The FHSP works to amplify the capacity, expertise, and resources of community partners for collective impact towards solutions to homelessness. This IGA outlines a strategy to achieve access to housing units for FHSP participants that leverages the capital resources and housing development expertise of the City of Corvallis with the social service expertise and housing support resources of Benton County and its community partners.

#### Options \*

1. Approve the City of Corvallis and Benton County IGA for the Leasing of City Properties as part of a Coordinated Homeless Response
2. Do not approve City of Corvallis and Benton County IGA for the Leasing of City Properties as part of a Coordinated Homeless Response

OR

3. Provide additional guidance to staff.

#### Fiscal Impact \*

- Yes  
 No

**Fiscal Impact  
Description \***

Fiscal impacts as they relate to Benton County's obligations set forth in this IGA are still being calculated.

# 2040 Thriving Communities Initiative

**Mandated Service?\***  Yes  No

## 2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

### Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

#### Core Values\*

Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

#### Explain Core Values Selections\*

Benton County's Flexible Housing Subsidy Pool works to address barriers to accessing housing and support services for Black, Indigenous, Latino/a/e, Asians, Pacific Islanders, immigrants and refugees and other marginalized communities disproportionately impacted by housing instability and homelessness. The FHSP based on a model of strong partnerships and effective coordination of community resources directly contributing to a resilient community. Housing is health, the FHSP prioritizes strategies that reduce barriers to long-term housing stability that contributes to vibrant livable communities.

#### Focus Areas and Vision\*

Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

**Explain Focus Areas  
and Vision  
Selection \***

Benton County's Flexible Housing Subsidy Pool prioritizes strategies to improving access to long-term housing stability. These strategies include providing services to support health and safety throughout a person's entire journey from unsheltered homelessness to permanent housing in a safe and secure environment. The development of the FHSP will work to provide rapid response and quick deployment and coordination of resources able to respond to emergencies on an individual and community level. The FHSP works to centralize housing resources through innovative ownership models and strong partnership between housing developers/owners and social services.

## Recommendations and Motions

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### Item Recommendations and Motions

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**Staff Recommendations \*** Staff recommends the approval of the City of Corvallis and Benton County IGA for the Leasing of City Properties as part of a Coordinated Homeless Response

**Meeting Motions \*** I move to ...  
approve the City of Corvallis and Benton County IGA for the Leasing of City Properties as part of a Coordinated Homeless Response

### Staff Recommendation

Staff recommends the approval of the City of Corvallis and Benton County IGA for the Leasing of City Properties as part of a Coordinated Homeless Response.

### Meeting Motion

I move to approve the City of Corvallis and Benton County IGA for the Leasing of City Properties as part of a Coordinated Homeless Response.

## Attachments, Comments, and Submission

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### Item Comments and Attachments

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**Attachments**

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.






**Comments (optional)**

We expect to have attachments and additional information available before the print date of this packet.

If you have any questions, please call ext.6800

**Department  
Approver**

APRIL HOLLAND

<p>1. Dept Approval</p> <hr/> <p><b>Department Approval</b></p> <hr/> <p>Comments</p> <p>Signature </p>	<p>5.</p> <hr/> <p><b>BOC Final Approval</b></p> <hr/> <p>Comments</p> <p>Signature </p>
<p>2.</p> <hr/> <p><b>Counsel Approval</b></p> <hr/> <p>Comments</p> <p>Signature </p>	
<p>3.</p> <hr/> <p><b>Department Approval</b></p> <hr/> <p>Comments</p> <p>Signature </p>	
<p>4.</p> <hr/> <p><b>County Administrator Approval</b></p> <hr/> <p>Comments</p> <p>Signature </p>	

TO: City Council for June 3, 2024 Council Meeting  
FROM: Paul Bilotta, Community Development Director *PB*  
DATE: May 23, 2024  
THROUGH: Mark W. Shepard, P.E., City Manager *MWS*  
James Inglis, Finance Director  
SUBJECT: Purchase of Property at 620 NW Van Buren, Corvallis and IGA with Benton County



Action Requested:

Staff recommends Council adopt the resolution authorizing the City Manager to take the steps necessary to purchase property at 620 NW Van Buren, Corvallis.

Staff recommends Council authorize the City Manager to take the steps necessary to enter into an Intergovernmental Agreement (IGA) between Benton County and City of Corvallis regarding leasing properties that is substantially in the form of the attached draft IGA.

Strategic Operational Plan Priority:

E-9I Implement City responsibilities identified in the Benton County Coordinated Homeless Response Office's 5 year strategic plan.

Discussion:

**Property acquisition**

The City of Corvallis is the most rent burdened community in Oregon and houselessness has increased in recent years. Although over 400 new affordable rentals, affordable home ownership, and permanent supportive housing are under construction or soon to be, there are still gaps in the housing continuum, particularly in terms of additional transitional affordable housing solutions.

Staff recommends that Council approve the purchase of real property located at 620 NW Van Buren. The property consists of three occupied office suites on the first floor and seven apartment units (6 1BD/ 1BA, and one studio apartment). The apartments have been used for short term rentals and will be vacant at acquisition. Staff has worked on due diligence of the property including inspection, environmental review for acquisition, initiating a Phase 1 environmental assessment for future capital projects, lead and asbestos testing, appraisal, and staff is still awaiting survey results, but they will be obtained before closing.

The final negotiated purchase price is \$2,132,160 which includes furnishings in the seven apartments. There will also be additional closing costs that are unknown at this time but are incidental in nature compared to the acquisition cost.

There is one residential tenant who has resided at the property as a short-term rental and there are three commercial tenants on the first floor. All have been properly notified about the potential purchase and that they may be eligible for financial support under the Uniform Relocation Assistance and Real Property Acquisition Policies Act (URA). Eventually, it's anticipated that the first-floor commercial space will be converted to single room occupancy or other similar purposes when the commercial leases expire.



Like many properties built in the 1960s, there are capital improvements needed and deferred maintenance was identified in the inspection process. This was anticipated and there is funding in the project budget to do this work. Initially, there will be a need for a new roof, fire suppression sprinklers, some emergency plumbing repairs, some window egress upgrades, and guardrails necessary. There will likely be additional smaller construction items as well. This is expected and adequate budget should exist to cover these expenses in addition to the purchase, URA, etc.

In the future when commercial leases end, there will be a need for an eventual remodel of first floor commercial space to serve its new purpose. In addition to the initial project acquisition and rehabilitation budget, over time, the property will also generate lease revenue that can be used to pay for additional maintenance needs and upgrades. The intent is that the project will be financially self-sufficient in the future and not create a need for any ongoing general fund subsidy. The property will also not be creating any excess revenue for support of general City operations. The City's funding sources are intended for affordable housing, transitional housing, shelter, etc. and therefore the treatment of long-term revenues and expenses for the property will need to comply with the requirements of those funding sources.

The City of Corvallis will utilize \$1.9 million of ARPA funding and \$1 million of DAS funding to purchase, rehabilitate, convert commercial space, and create the building reserve to maintain/upgrade the property in the future in association with ongoing lease payments.

Benton County will master lease the second-floor apartments only initially. When the commercial spaces become available, it is anticipated Benton County will lease the remaining property once renovated. It's likely the City will utilize HB 3395 on the first floor which will allow transitional and respite beds, due to the zoning limitations in the RS- 9 zone.

Additional details on the Lessor/Lessee relationship between the two governments will be outlined in the lease in addition to the attached IGA.

### **Intergovernmental Agreement with Benton County for Master Leasing**

Staff requests the City Council review and authorize the City Manager to enter into an Intergovernmental Agreement (IGA) between Benton County and the City of Corvallis, that is within the spirit and intent of what is outlined in the draft IGA indicated on Attachment B. The purpose of this IGA is to establish the parameters for the negotiation of the more detailed master lease in the coming weeks/months.

Benton County and the City of Corvallis have demonstrated a clear vision to coordinate their efforts to respond to homelessness through their shared investment in the development and operations of the Coordinated Homeless Response System and its Office (CHRO). The purpose of the FHSP, as administered by the Benton County CHRO, is to support the existing system of care to address and prevent homelessness by providing scalable and flexible services and funding that fill gaps in current housing and support services. The FHSP provides centralized management of housing resources and supports matching services to eligible households experiencing, or are at risk of, homelessness. The initial work to develop and operate the FHSP is largely funded by State funds awarded to Benton County. The CHRO is actively pursuing funding opportunities and service models to ensure the sustainable long-term operation of the FHSP and its program components. Essential components coordinated and supported by the FHSP include housing navigation, tenancy supports, intensive case management, rental subsidies and access to housing units.

The IGA outlines a strategy to achieve access to housing units for FHSP participants that leverages the capital resources of the City of Corvallis with the social service expertise and housing support resources of Benton County and its community partners.

Recommendation:

Staff recommends approval of the resolution authorizing the City Manager to take the steps necessary to for the purchase of the property at 620 NW Van Buren (see attached *Attachment A*).

Staff recommends the Council authorize the City Manager to take the steps necessary to enter into an IGA with IGA with Benton County for leasing of City Properties.

Budget Impact:

The City of Corvallis will utilize \$1.9 million of ARPA funding and \$1 million of DAS funding to purchase, maintain, and rehabilitate the property. These funds have already been received and budgeted for this purpose.

Attachment(s):

Attachment CC-A	Resolution property acquisition 620 NW Van Buren
Attachment CC-B	Intergovernmental Agreement with Benton County regarding future leasing of Van Buren property

**City of Corvallis/ Benton County  
Intergovernmental Agreement  
for Future Leasing of City Property**

The CITY OF CORVALLIS, a municipal corporation of the State of Oregon, hereinafter referred to as Corvallis or City, and BENTON COUNTY, a political subdivision of the State of Oregon, hereinafter referred to as the County, and jointly referred to as PARTIES, or individually as a PARTY, mutually agree as follows:

I. NOTICE

All notifications necessary under this contract shall be addressed to:

City of Corvallis  
Attention: Mark Shepard  
PO Box 1083  
Corvallis, OR 97339-1083  
541-766-6901

Benton County  
Attention: Rachel McEneny  
4500 SW Research Way  
Corvallis, OR 97333  
541-766-6800

II. PURPOSE

The City is in the process of acquiring certain real property commonly known as 620 NW Van Buren (the "Property"). If the City takes ownership of the Property, the Parties intend to endeavor to negotiate a lease of said property from City to County for the County to use to serve participants of the County's Flexible Housing Subsidy Pool (FHSP) (the "Lease"). The purpose of this IGA is to set forth the broad terms under which the City and County presently intend to negotiate the Lease. Nothing in this agreement constitutes a binding obligation (a) to enter into a Lease for the Property or (b) regarding the terms of such potential Lease.

III. TERM

The term of this agreement shall commence on the date of last signature below (the "Effective Date") and end upon execution by the Parties of a Lease for the Property, or one (1) year after the Effective Date, whichever occurs first.

IV. TERMS FOR NEGOTIATION OF LEASE

The following sections outline the broad, non-binding terms upon which the Parties intend to begin their negotiations for the Lease:

1 TERM

1.1 The Lease will be effective as of the date it is fully executed and continue until midnight,

June 30, 2027

- 1.2 The Lease term may be extended for two (2) additional two (2) year periods by mutual, written agreement of the parties no later than 15 days prior to the expiration of the original term.
- 1.3 If the Lease crosses fiscal years, funding for future years is contingent upon both the City Council and Benton County adopting appropriations.

## 2 SCOPE:

### 2.1 Joint responsibilities

- 2.1.1 County and City will work cooperatively to serve priority populations experiencing or at risk of experiencing homelessness.
- 2.1.2 County and City will maintain all required insurance in accordance with the provisions of the Lease.
- 2.1.3 County and City will indemnify, defend and hold harmless each other.
- 2.1.4 County and City intend for building(s) to be financially self-sufficient without being subsidized by either party's general fund.
- 2.1.5 On an annual basis, City and County will create an agreed upon capital improvement prioritization schedule for the upcoming year. Nothing in this section prevents the City from performing more capital improvements including making emergency repairs to the Property.

### 2.2 City responsibilities:

- 2.2.1 **Property Ownership:** The City will own the Property, which includes a two-story multi-use building. The first floor contains 3 occupied commercial units, while the second floor consists of 7 vacant residential units.
- 2.2.2 **Leasing Residential Units to Benton County:** The City will lease the 7 upstairs residential units to Benton County to serve the needs of priority populations experiencing or at risk of experiencing homelessness. The City will assign the number of parking spaces to the County in the Lease. If additional space becomes available on the first floor, the County will have the first option to lease it to address housing/service needs in line with funding criteria. The City and County will collaborate on any renovation designs, with funding and necessary improvements provided by the City and outlined in a lease addendum.
- 2.2.3 **Leasing Commercial Units:** The City is responsible for maintaining the commercial properties per the lease agreements with commercial tenants.
- 2.2.4 **Landscaping:** The City is responsible for landscaping the property.
- 2.2.5 **Asset Management:** The City is responsible for asset management of the property.
- 2.2.6 **Furnishing and Appliance Replacement:** The City will transfer the ownership of furniture in the 7 apartments to the County as is. The City will also establish an appliance replacement schedule as part of building asset management.
- 2.2.7 **Pre-Occupancy Renovations:** Before County occupancy, the City will undertake

renovations to be specified in the Lease, including replacing the roof, prioritizing minor plumbing repairs (estimated \$20k), installing fire sprinklers for safety, egress windows in units 1,4 and 7, and guardrails per the inspection report dated 3/21/2024.

**Rent Charges:** The city will charge 95% of the annual rate of Fair Market Rent for Benton County per bedroom size, . The City will pay for the residential unit utilities. The City will also negotiate an appropriate deduction of rent for property management and maintenance costs based on the 2024 Fair Market Rent rates. Rent increases will take place annually.

**Fair Market Rent for 2024**

unit size	FMR	95% occupancy
studio	1,192	1132.4
one bedroom	1,236	1174.2

2.2.8 **Use of Rent:** Rent collected by the City will be used for additional property maintenance, rehabilitation, and asset management expenses not resulting from tenant damage.

2.2.9 **Property Taxes:** The City will pay any applicable property taxes.

**2.3 County roles and responsibilities:**

2.3.1 **Maintenance and Transition, Cleaning:** The County is responsible for the general building maintenance of the 7 residential units including ordinary transition and cleaning activities between tenants.

2.3.2 **Replacement of Damaged Furniture or Appliances:** If tenants cause damage to any furniture or appliances, the County will replace them.

2.3.3 **Social Services:** The County will provide social services, such as case management, to tenants as needed.

2.3.4 **Subleasing:** The County may sublease the leased property as provided in the Lease and is responsible for enforcing each sublease agreement.

2.3.5 **Tenant Damages:** The County is responsible for damages, except ordinary wear and tear, caused by tenants. The City will assist the County in seeking reimbursement from the State Landlord Guarantee Program.

2.3.6 **Emergency Contact:** The County will serve as the primary emergency contact for tenant issues or building problems, available 24/7.

2.3.7 **Maintaining Peaceful Enjoyment:** The County shall promptly address any issues that may arise, including but not limited to repairs, maintenance, or disturbances caused by other subtenants.

2.3.8 **Compliance with Regulations:** The County will adhere to all relevant regulations, including

3 OTHER TERMS:

- 3.1 The PARTIES intend that, under the Lease, each shall act as an independent contractor and shall have the control of the work and the manner in which it is performed. Neither CORVALLIS nor COUNTY is to be considered an agent or employee of the other.
- 3.2 Subject to the limitations and conditions of the Oregon Tort Claims Act ORS 30.260-30.300, each party will agree under the Lease to hold the other harmless, to indemnify and to defend the other, its officers, agents, volunteers and employees from any and all liability, actions, claims, losses, damages or other costs including attorneys fees and witness costs that may be asserted by any person or entity arising from, during, or in connection with the performance of the work described in this agreement, when such liability, action, claim, loss, damage or other cost results from the actions of that party in the course of this agreement. Nothing in the Lease shall be deemed to create a liability for any party in excess of the Oregon Tort claims limits for either party.
- 3.3 The Lease shall not be assigned, nor shall duties under the Lease be delegated, and no assignment or delegation shall be of any force or effect without the written approval of both parties.

4 DISCRIMINATION:

- 4.1 The PARTIES shall comply with all applicable federal, state and local laws, rules and regulations on nondiscrimination in employment and fair housing. The Parties agree not to discriminate on the basis of race, religion, religious observance, gender identity or expression, color, sex, marital status, familial status, citizenship status, national origin, age, mental or physical disability, sexual orientation, or source or level of income in the performance of the Lease.

5 AMERICANS WITH DISABILITIES ACT OF 1990:

The PARTIES shall comply with the Americans with Disabilities Act of 1990 (Pub. Law No. 101-336), ORS 659A.403, ORS 659A.406 ORS 659A.142, ORS 659A.145, and all regulations and administrative rules established pursuant to those laws.

6 PERSONAL IDENTIFYING INFORMATION:

The Parties agree to safeguard personal identifying information in compliance with 646A.600, the Oregon Consumer Identity Theft Protection Act and the Fair and Accurate Credit Transaction Act provisions of the Federal Fair Credit Reporting Act.

Dated this \_\_\_\_\_ day of

**BENTON COUNTY BOARD OF  
COMMISSIONERS**

**CITY OF CORVALLIS**

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Commissioner

**Approved as to form:**

**Approved as to form:**

**Corvallis City Attorney**

**RESOLUTION 2024-\_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE PURCHASE OF PROPERTY LOCATED AT 620 NW VAN BUREN AVENUE.**

Minutes of the \_\_\_\_\_, Corvallis City Council meeting, continued.

A resolution submitted by Councilor \_\_\_\_\_.

WHEREAS, the State of Oregon is in a housing and houselessness crisis; and

WHEREAS, the City of Corvallis is committed to finding solutions to address the housing crisis in partnership with Benton County; and

WHEREAS, a parcel at 620 NW Van Buren Avenue has become available for purchase, and the City has negotiated a purchase price of \$ 2,132,160; and

WHEREAS, the purchase, rehabilitation, and maintenance of transitional housing are allowed expenditures of the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program authorized by the American Rescue Plan Act (APRA) and State of Oregon Department of Administrative Services (DAS) funding.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CORVALLIS RESOLVES that \$1.9 million of the City of Corvallis' available ARPA funds and \$1 million of the City of Corvallis' available DAS funds be utilized to purchase, rehabilitate and maintain the property located at 620 NW Van Buren Avenue for use as transitional housing, provided that the contingencies and similar items in the Commercial Real Estate Sale Agreement for the property are first resolved to the satisfaction of the City Manager; and

BE IT FURTHER RESOLVED that Corvallis City Council concludes that this purchase aligns with the needs of the community to help address the housing crisis; and

BE IT FURTHER RESOLVED that the City Manager, Mark Shepard or his Acting in Charge, acting on behalf of the City of Corvallis, is directed to take such action and sign documents as may be required to complete the purchase, upon the contingencies and similar items in the Commercial Real Estate Sale Agreement for the property being resolved to the satisfaction of the City Manager .

\_\_\_\_\_  
Councilor

Upon motion duly made and seconded, the foregoing resolution was adopted, and the Mayor thereupon declared said resolution to be adopted.



## BOC Agenda Checklist Master

### Agenda Placement and Contacts

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**Suggested Agenda Date** 06/04/24

View [Agenda Tracker](#)

**Suggested Placement \*** BOC Tuesday Meeting

**Department \*** County Counsel

**Contact Name \*** Vance Croney

**Phone Extension \*** 6890

**Meeting Attendee Name \*** Vance Croney

### Agenda Item Details

**Item Title \*** Amending Collection Franchise Agreement

**Item Involves \***

- Check all that apply
- Appointments
  - Budget
  - Contract/Agreement
  - Discussion and Action
  - Discussion Only
  - Document Recording
  - Employment
  - Notice of Intent
  - Order/Resolution
  - Ordinance/Public Hearing 1st Reading
  - Ordinance/Public Hearing 2nd Reading
  - Proclamation
  - Project/Committee Update
  - Public Comment
  - Special Report
  - Other

**Estimated Time \*** 15 minutes

**Board/Committee Involvement \***  Yes  No

Advertisement\*

Yes

No

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Item Issues and Description

**Identified Salient Issues \***

The collection franchise agreement between Allied Waste Services of Corvallis and Benton County contains a reopener provision that calls for the agreement to be amended by July 1, 2024 to incorporate applicable elements of the Corvallis franchise agreement and the Benton County Talks Trash report. Since the franchise agreement was entered into in 2022, the county has initiated a project to develop a Sustainable Materials Management Plan (SMMP). The objective of that project is to create a regional SMMP that will identify waste streams, strategies and priorities for managing solid waste in western Oregon.

The amendment to the collection franchise agreement will extend the reopener to July 1, 2027 to allow time for the SMMP to be developed and implemented. It is expected that the SMMP will provide valuable and useful information and guidance that will be incorporated into the future amendment to the collection franchise agreement. The amendment also extends the termination date to Dec. 31, 2034, which aligns with the term of the Corvallis franchise agreement.

Allied Waste Services of Corvallis has agreed the SMMP will be an integral tool for defining and describing future waste stream management strategies. Accordingly, it has executed the amendment.

**Options \***

1. Choose to amend the collection franchise agreement to extend the reopener time period to July 1, 2027.
2. Decline to amend the collection franchise agreement.

**Fiscal Impact \***

- Yes
- No

# 2040 Thriving Communities Initiative

**Mandated Service?\***  Yes  No

## 2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

### Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

#### Core Values\*

Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

#### Explain Core Values Selections\*

By amending the collection franchise agreement to extend the reopener period, the county will allow time for the SMMP to be developed and implemented. The components of the SMMP are vital to the management of solid waste streams in both Benton County and the western Oregon region. By providing additional time for the creation of the SMMP, the parties create an opportunity for elements of the SMMP to be incorporated into the collection franchise agreement.

#### Focus Areas and Vision\*

Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

#### Explain Focus Areas and Vision Selection\*

By amending the collection franchise agreement to extend the reopener period, the county will allow time for the SMMP to be developed and implemented. The components of the SMMP are vital to the management of solid waste streams in both Benton County and the western Oregon region. By providing additional time for the creation of the SMMP, the parties create an opportunity for elements of the SMMP to be incorporated into the collection franchise agreement.

## Recommendations and Motions

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### Item Recommendations and Motions

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**Staff**

**Recommendations \***

Execute an amendment to the collection franchise agreement to extend the reopener period to July 1, 2027 and to incorporate the SMMP into a future amendment.

**Meeting Motions \***

I move to ...

I move to execute the amendment to the Collection Franchise Agreement with Allied Waste Services of Corvallis.

### Staff Recommendation

Execute an amendment to the collection franchise agreement to extend the reopener period to July 1, 2027 and to incorporate the SMMP into a future amendment.

### Meeting Motion

I move to execute the amendment to the Collection Franchise Agreement with Allied Waste Services of Corvallis.

## Attachments, Comments, and Submission

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### Item Comments and Attachments

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**Attachments**

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

Allied Waste Addendum 2024.pdf




215.68KB

**Comments (optional)**

If you have any questions, please call ext.6800

**Department Approver**

VANCE CRONEY

<p>1. Dept Approval</p> <hr/> <p><b>Department Approval</b></p> <hr/> <p>Comments</p> <p>Signature </p>	<p>5.</p>
<p>2.</p> <hr/> <p><b>County Administrator Approval</b></p> <hr/> <p>Comments</p> <p>Signature </p>	
<p>3.</p> <hr/> <p><b>BOC Final Approval</b></p> <hr/> <p>Comments</p> <p>Signature </p>	
<p>4.</p>	

**ADDENDUM TO CONTRACT WITH  
ALLIED WASTE SERVICES OF CORVALLIS**

THIS AGREEMENT between Benton County, referred to as COUNTY and ALLIED WASTE SERVICES OF CORVALLIS referred to as FRANCHISEE, is made and entered into this 1st day of July, 2024.

1. Addendum number 1 to original agreement number #503172 between Benton County and Allied Waste Services of Corvallis.
2. The contract entered into on June 7, 2022 between COUNTY and CONTRACTOR shall be amended as follows:

Paragraph 2, which reads, "This agreement shall be amended by July 1, 2024 to include the same or similar terms as the forthcoming City of Corvallis collection franchise agreement, including, but not limited to, the same termination date, as well as concepts from the consensus-seeking process," shall be revised as follows:

"This agreement shall be amended by July 1, 2027 to include the same or similar terms as the City of Corvallis collection franchise agreement, as well as concepts from the consensus-seeking process and the County's Sustainable Materials Management Plan."

The termination date of the Collection Franchise Agreement shall be Dec. 31, 2034, which coincides with the termination date of Allied Waste Services of Corvallis's collection franchise agreement with the City of Corvallis.

It is understood by the parties that all conditions and agreements in the original contract, except those specifically referred to in this contract extension, shall remain in force during the entire contract extension period.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed, in two (2) duplicate originals, by their officers thereunto duly authorized.

FRANCHISEE

COUNTY

  
Signature

4/25/24  
Date

\_\_\_\_\_  
Signature Date

Bret S. Davis General Manager  
Print Name

Approved as to form:

\_\_\_\_\_  
County Counsel Date