



Board of Commissioners

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AGENDA

BOARD OF COMMISSIONERS GOAL-SETTING WORK SESSION

Tuesday, May 14, 2024, 9 AM

How to Participate in the Board of Commissioners Meeting

Zoom Video [Click for Zoom link info](#)

In person: Kalapuya Building, 4500 SW Research Way, Corvallis, Oregon

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by contacting the Board of Commissioners Office at 541-766-6800 or 800-735-2900 TTY, by email bocinfo@bentoncountyor.gov, or on the County's website at <https://boc.bentoncountyor.gov/contact/>.

The Board of Commissioners may call an executive session when necessary pursuant to ORS 192.660. The Board is not required to provide advance notice of an executive session; however, every effort will be made to give notice of an executive session. If an executive session is the only item on the agenda for the Board meeting, notice shall be given as for all public meetings (ORS 192.640(2)), and the notice shall state the specific reason for the executive session as required by ORS 192.660.

1. Call to Order and Introductions

2. Review and Approve Agenda

Chair may alter the agenda

3. Review and Approve Goal-setting Minutes

3.1 December 12, 2023

4. New Business

4.1 15 minutes – Notice of Intent to Apply for Behavioral Health Services Expansion Grant – Lacey Mollel, Community Health Centers

4.2 15 minutes – Notice of Intent to Apply for Transitions in Care for Justice-Involved Populations Grant – Lacey Mollel, Community Health Centers

5. Discussion Topics

- 5.1 15 minutes – Discussion and Potential Action Regarding Right-of-Way Acquisition for the Corvallis-Albany Bike Path - Resolution of Necessity, No. R2024-007 – Vance Croney, County Counsel
- 5.2 10 minutes – Board Meeting Management Platform Update – Maura Kwiatkowski, Erika Milo; Board of Commissioners Office
- 5.3 30 minutes – Discussion of County Resource Naming Policy – Board of Commissioners
- 5.4 30 minutes – Discussion Regarding the Role of the Economic Development Office – Rachel McEneny, County Administrator; Rick Crager, Assistant County Administrator; Board of Commissioners
- 5.5 15 minutes – County Administrator Updates – Rachel McEneny, County Administrator
- 5.6 30 minutes – Commissioner Updates – Benton County Commissioners

6. Announcements

7. Other

ORS 192.640(1) "...notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects."

MEETING MINUTES

**MINUTES OF THE GOAL-SETTING WORK SESSION
BENTON COUNTY BOARD OF COMMISSIONERS MEETING**

**Tuesday, December 12, 2023
9:00 AM**

Present: Pat Malone, **Chair**; Xanthippe Augerot, **Vice Chair**; Nancy Wyse, **Commissioner**; Vance Croney, **County Counsel**; Rachel McEneny, **County Administrator**

Staff: Rick Crager, **Financial Services**; April Holland, **Health Services**; Tracy Martineau, **Human Resources**; Rebecca Taylor, **Health Services**, Julie Arena, **Health Services**; Don Rogers, **Undersheriff**; Amanda Makepeace, **BOC Recorder**

Guests: Cory Grogan, **Public Information Officer**; Libbi Loseke, **Coordinated Homeless Response**; Matt Wetherell; **Juvenile**; Brigetta Olsen; City of Corvallis; Jennfier Sanders, Linn-Benton Housing Authority

1. Opening

Chair Malone called the meeting to order at 9:02 AM, and introductions were made. There were no announcements.

2. Review and Approve Agenda

The Agenda was updated to include an Executive Session under Oregon Revised Statues, 192.660(2)(d); Labor Negotiations.

3. Discussion Topics

3.1 Update and Discussion: Benton County Coordinated Homeless Response Office Implementation of HB 5019 Community Plan – April Holland, Rebecca Taylor; Health Services

Holland indicated HB 5019 strengthens the system with fewer barriers and aligns with the HB 4123 initiative. While there is a flexible housing subsidy pool, Holland stressed that the Coordinated Homeless Response Office did not yet have all of the answers. Holland provided updates regarding barriers, systems, and strategies. The governor’s declaration on homelessness did not include investments with specific geographic boundaries, including Benton County (BC). Helpful feedback was received from elected officials in the county; equitable investment is needed in rural areas. There are significant increases in homelessness locally, though it is different from metro areas. Some progress has been made with HB 4123; several communities throughout Oregon are focusing on those as a conduit during the planning that goes into the budget. HB 5019 was to prepare a community plan for the identified geographic areas. A regional plan was prepared after a meeting that included Linn, Benton, and Lincoln Counties to identify which structure would be most

helpful to the plan. A community planning process will obtain data specific to BC rather than regional data. Three weeks were available to use the formula-based funding to rehouse 31 households; support staff worked through their funding needs and eligibility for competitive funding: \$1.2 million in funding is needed to help them re-engage the shelter beds. HB 5019 would expand opportunities for BC shelters to be utilized and provide close collaboration with the providers in the community. The Unity Shelter beds reopened this week; they are contacting individuals on the waitlist. The cold-weather shelter housed 114 people on a given night; additional beds will be a benefit to the houseless.

Arena noted that capacity was added at the women's shelter.

Augerot wished to address Corvallis' concerns about occupation.

Taylor explained one of the project's Health Services staff worked with the Sustainability Coordinator in the Board of Commissioners office and studied what improvements could be made to meet the code requirements and what capital improvements would be needed in pursuit of permanent beds.

Arena reported two local planning groups were pulled together in less than 30 days. There is data, but it is incomplete due to the complicating factors of individuals under the radar in terms of counts, and some groups may be overrepresented. The issues are around accuracy of the data capturing the big picture and the biggest barriers for entry into housing. Accurate and timely data helps focus energies on specific populations. Community partners were integral and provided qualitative data, though the data for certain groups is inaccurate. Native American and Black populations are overrepresented; they can be as high as 15 percent in shelters, meaning they are four to five times over-represented. For the 300 families with children who are engaged with the local school system, only 20 families are counted because many are doubling up, living in multiple family groups. There are high-need individuals who do not qualify as their needs cannot be met by one system or also provider alone. There also might be individuals who do not meet the qualifying factors, or there might be an individual who is over-supported.

McEneny asked about the threshold for county Behavioral Health (BH) involvement.

Taylor replied that the process is system by system, following the fidelity models; persons must meet certain thresholds, such as chronic illness and housing criteria. Providers heard about individuals who are just below the threshold but do not quite meet the criteria.

Arena indicated the Oregon Cascade West Council of Governments (COG) as a resource to help seniors and veterans to meet thresholds if they do not meet the criteria.

Augerot mentioned The Oregonian published an article on this topic; if a provider assists an individual who becomes stabilized, it appears the individual is able to help themselves and the qualification becomes a knife edge that might lead to disqualification from the program.

Arena noted that for rental assistance programs, recipients need an eviction notice in hand which can become a barrier, leading the individual to borrow from neighbors or relatives, and then the individual does not qualify for rental assistance.

Taylor reported there were large, local planning group meetings a week apart with 31 individuals representing different disciplines. There were extensive one-to-one conversations on types of interventions and strategies in the planning element of HB 5019 to

demonstrate how to respond to those who need assistance. There are over-represented groups and issues of community inclusivity. When individuals are navigating and approaching different service organizations, they want to feel they belong in the community. Through the entire navigation journey when applicants have access to peer support and a wide range of intensive support services, the individuals' levels of need can change, similar to the idea of housing navigation needs which includes the right fit and placement for permanent housing solutions. There is limited scope, funding, time, and resources to accomplish these large steps while attempting to build capital for sustaining services. Exploration of what can be done with existing housing stock, how to engage landlords and recruit private housing market as a strategy, finding interim solutions, locating available units, and then receiving services and working toward stabilization will contribute to the housing success of an individual or family. There was an assessment of community issues in BC; supportive housing, affordable housing, and supportive services were priorities. Individuals are not being connected with services, so focusing on better communication between service providers would also contribute to housing outcomes. Current barriers include service providers experiencing different levels of funding, and systems for interservice cooperations that are complex and difficult to navigate. There is interest in a way to assist both those receiving services and the service providers in order to better service the unhoused.

Arena noted the service organizations are operating on limited budgets. They wish to identify the most effective way to have a collective impact and lean into the best practice of housing first, though it is challenging to apply this as a practice. Though flexible funding assists many different kinds of people, a person who is not experiencing a specific type of challenge cannot get into housing. Affordable housing is on the market for short periods of time, so the question becomes how to deploy flexible housing and the landlord, the voucher, there needs to be an extremely rapid response.

Wyse stated this should be a priority and asked if this is aspirational or feasible.

Augerot replied that after more than two years of dealing with land use issues, the capacity has not yet been developed.

Olsen said the desire is to get much of this communication process online in the coming years, there is support for partnership between local service providers, Samaritan Health Services, and BH.

Taylor mentioned leveraging landlord engagement and incentives to locate existing housing stock in BC that can be used for these intensive programs. Locating housing often depends on being at the right door at the right time, and many roadblocks frustrate those looking for housing. This is a systems-level problem, and the next step is how to improve these systems to support the removal of roadblocks. Housing opportunities should not be based on luck.

There is a concept called wrong pocket where there is an ultimate cost savings in placing people in housing rather than shelters. Investment in housing service programs will yield benefits across multiple sectors of public health concerns. Overhauling the systems will avoid the competition between local programs searching for housing for their clients. People with health issues or mental illness need higher prioritization in the system. Rapidly rehousing individuals and families depends on the creation of a shared idea and the development of a central location with different funding sources to accommodate shelter

barriers or levels. The operator can identify needs and find the funding in the moment rather than the individual being responsible for locating housing.

Sanders explained this process might fill in some of the gaps in coverage experienced by many houseless individuals.

Taylor said the Housing Authority provides good resources and vouchers; roughly \$3 million a month in subsidies is paid to landlords. However, the program is lacking in that all it does is provide a subsidy; for many people with high needs there are high barriers to locating housing. The process can take up to two years to find an affordable unit; there are requirements for damage deposits, an inspection, and first month and last month's rent. It would be much easier and more effective to move from a waiting list to using a voucher in a one-stop setting rather than across multiple agencies. Just as important are the services provided post-housing. High-barrier families are often unsuccessful due to unaddressed needs or a complicating situation: an unhappy landlord, damage to a unit, non-approved individuals on the lease, or rent payments fall behind or cease altogether. Being able to utilize multiple resources and services at once rather than a piece at a time would help individuals and families stabilize and pursue a successful outcome.

Implementation of the Home Opportunity, Planning, and Equity (HOPE) policy in the community would encourage rapid rehousing and prevent incidents such as an eviction that could have been avoided with better communication between agencies. The Situation Table is a recommendation from the HOPE Advisory Board and was adopted by the City of Corvallis. This is a model present in Canada and on the East Coast; Corvallis is the first city on the West Coast to implement it. A front-line worker, such as a public safety officer or volunteer, might encounter individuals at acutely elevated risk who lack the ability to engage with multiple providers. Without intervention, there might be a bad outcome. The Situation Table allows for an intervention via a meeting of multiple providers who discuss these encounters and gain consensus that the person is experiencing elevated risk. Corvallis has convened six times and discussed 12 situations; service providers self-identify as being able to help with a case. Homelessness is identified as the leading risk factor. This model creates a starting point; once a team is formed, it engages with the individual over 48 hours. While 12 cases is not statistically relevant, it has served women and families. A lack of immediate resources has been noted locally: between assessments, applications, and wait lists, it might take two years before culminating in an individual being housed. Temporary housing and better funding would provide for better outcomes for those at acutely elevated risk levels. If the Situation Table gets involved with an individual, it can work with the most at-risk persons.

Olsen explained the City of Corvallis is in the unique position of being able to purchase buildings and land. It is one percent of available housing. The goal is to stabilize the person and then locate long-term shelter. This is not a suggestion to build new, but to work together to create housing.

Rogers is looking for pathways to reentry to the community for justice-involved individuals. While apartments can be rented for individuals, if stable, sober living could be provided, individuals are more likely to be successful. This is an exciting opportunity around housing availability; upon demonstration that the individual was stable for 30, 60, or 90 days, landlords would be more likely to rent to them. Regarding two of the 12 situations heard by the Situation Table, the outcomes were incarceration of the individuals at that time, and

available shelter would have assisted with a better outcome. It is common for persons who are custody for a period of time to achieve some stability; once released, then will likely return to previous habits if shelter cannot be located. Coordinated care would help resolve much of these less desirable results.

Taylor explained the HOPE recommendations could have a positive impact on vulnerable populations; housing options are identified in policy recommendations and reviews, landlords will build more housing, how is the housing we have now being used, train intensive right-fit housing navigation case managers to share loads across programs, making sure there are positive relations with landlords, and not straining service providers. Creating redundancy across programs working toward a common goal of housing individuals would also prevent a situation where the departure of one staff person who was a key connector of different programs creates a long-term ripple effect and lowers the positive outcome probability. The Situation Table minimizes the complexity for the individual and the frustrations of the multiple service organizations. A key element is the data that coordinated entry systems require to enable decision-making resulting in person-centered outcomes.

Augerot said the Vina Moses community program does all of this, but numbers are few, and they are not set up for case management. Augerot inquired whether community service programs are part of the Situation Table. While it is not possible to have the perfect situation, it is important to have something. Augerot expressed enthusiasm for the Situation Table idea.

Holland explained there are talks with the Community Services Consortium (CSC) and developments with the InterCommunity Health Network (IHN) to connect them soon. There will be larger meetings where all these providers could be incorporated into the Situation Table. The issue is how to weave these services together and have them available. There is an opportunity after scaling to reinvest rental payments into programs that support tenants and ensure continued revenue savings to systems and partner-owned units.

Taylor shared this is a starting point; a pilot House Bill where we need to see more investment, including integration of health management systems and coordinated re-entry programs to understand the impact.

Crager noted strong support of this plan but cautioned that creation of affordable housing opportunities and supportive services requires a plan to make them sustainable as there are so many different aspects. There needs to be a nimble and flexible way of serving this population. Having seen investments that have no sustainability in funding sources, this is the opportunity to pursue these flexible investments. The question becomes how to invest in the system; bring enough partners together who can determine how to braid the services together. If there are savings, the funds can be re-invested. A key consideration with \$1.5 million in funding is what happens three, 10, or 20 years from now.

Wyse asked about the people who have been housed; there were 31 families mentioned earlier.

Taylor explained that federal rehousing methods were previously followed, which does not fit Corvallis. It is left up to local communities to define their programs, but it is acknowledged that whatever is built, it has to last beyond two or five years. The goal is not just about creating a program, but creating one that is self-sustaining.

Wyse appreciated Crager's optimism and noted his ability to develop long-term solutions and identify pitfalls.

Augerot said those aspects that fall between service organizations can unlock the most critical needs; the next step is to determine who holds the key. Regarding the flexible funding pool descriptions, is there a nonprofit entity, and have there been discussions about who plays that key role?

Holland replied that the Coordinated Homeless Response office would play that key role. Currently a nonprofit is being formed with potential for CSC involvement.

Crager mentioned a quasi-nonprofit at the state level that was able to be established to serve a particular mission. Other opportunities could open up; state government is there to help, and the entity can then take on the funding with an eye to sustainability.

Taylor shared there have been conversations with CSC for a more county-based homeless management information system (HMIS), placing tri-county priorities on a tri-county level, establishing service providers, creating infrastructure. There is an inquiry out to Rural Oregon Continuum of Care (ROCC), and a dialogue has begun around intentional engagement and establishing oversight.

Arena noted that Pegge McGuire of CSC and Sean Collins from Unity Shelter were invited to the Benton County Board Meeting on December 20, 2023.

Malone said rapid housing makes sense. Adults in custody may lack a plan upon release; a proactive way to reintegrate them into the community is a wise strategy.

Augerot shared that 30 days of Medicaid eligibility are granted before release to make it easier to continue with health care needs.

Crager relayed that Governor Kotek has announced new affordable housing opportunities. The more support shown affordable housing in general in the county, the more local developers will pursue tax credits. A demonstrably sustainable integrated service model will avoid competing services and encourage further development.

Taylor explained that HOPE is working with the Oregon League of Cities, which is spearheading HB 5019 and additional investment opportunities. BC showed an example of how to coordinate those funds; the conversation now is that funds are being redirected or bypassing the League of Cities. Taylor recommended having conversations about creative funding methods at the local level and noted pending queries out to Oregon Housing and Community Services (OHCS) about funding.

Augerot said the HB 4123 counties submitted reports to the state legislature; BC asked for an extension to submit as the desire was to be thoughtful and provide information that could be used/moved forward. This iterative process may not be quickly checking the box but it is important to represent transparency and awareness of service. There was interest at the Oregon Association of Counties (AOC) and the League of Oregon Counties (LOC) around expanding the models, though Augerot was unsure if there is a legislative champion. Augerot asked Taylor to inform the Board of Commissioners for assistance around the search for models or engaging with the Situation Table. Creation of a flexible funding pool model would be a companion piece to AOC colleagues.

Arena said that HB 4123 would build the foundation of local capacity to address homelessness. The community feedback is positive, and Arena praised Taylor for doing an incredible job.

3.2 Ratification of Letter of Acceptance with Benton County Deputy Sheriff's Association-Teamsters – Tracy Martineau, Human Resources; Rick Crager, Financial Services

Martineau announced a tentative agreement was reached through the grievance process.

Crager explained that in August 2023, relatively new employees at the Sheriff's Office had no paycheck to pull from for health insurance payments. Retroactive payroll adjustments were made, and a reconciliation was done. The union said a retroactive payroll adjustment was unlawful. After a cordial conversation, there will be retroactive adjustments within 60 days for these new employees, and the county will bear the cost of these premiums on behalf of the new employees going forward. The county wants to provide good service; payroll adjustments do happen and are not unlawful. Crager acknowledged there could have been better communication with new employees around this topic.

Martineau said the letter of ratification is a modified agreement and added the conversations were very productive as they clarified interests rather than positions. Overall, it was a good resolution to the situation.

McEneny cited the need for standard operating procedures for collective bargaining units and non-union representatives. Regular communication is key.

Augerot asked if there are financial analysts for the Sheriff's Office.

Crager advised financial analysts are not assigned to the department. However, Dawn Dale in the Sheriff's Office does everything an analyst in the Financial Services Department would do. Crager confirmed discussions with Human Resources and the Sheriff about how positions are classified, future meetings on represented staff, and reaching out to the Sheriff's Office.

Wyse was glad the situation had been addressed and asked if steps have been taken to prevent this in the future. Taxpayers should not have to cover the costs due to missteps from the county.

Crager explained that paying for healthcare premiums is done with new employees, but the issue really is that services start on the first of the month. The new setup is now more automatic. This process has taken six months, and the county will approach this situation differently going forward.

Rogers added the new employees' insurance is guaranteed and the costs known; the premiums must be paid.

Crager indicated that it is a matter of getting the deduction from the first pay period.

Augerot asked if this will be communicated to new employees.

Crager confirmed it will be discussed at new employee orientation.

Martineau made this part of the orientation with multiple points to remind presenters to discuss it.

MOTION: Wyse moved to ratify the Letter of Agreement with the Benton County Deputy Sheriff's Association-Teamsters. Augerot seconded the motion, which **carried 3-0.**

3.3 Designation of Management Representatives Team for Association of Federal, State, County, and Municipal Employees (AFSCME) Contract Negotiations – Tracy Martineau, Human Resources

Malone announced the agenda item number and asked if there was any additional information to discuss prior to a motion.

McEneny asked Martineau to announce the names on the proposed management representatives team for the AFSCME contract negotiations.

Martineau said the proposal is to appoint Ricky Garcia, Tracy Martineau, Debbie Sessions, Gary Stockhoff as management representatives, and Jo Missler as an alternate/observer.

MOTION: Augerot moved to accept the appointments of Ricky Garcia, Tracy Martineau, Debbie Sessions, and Gary Stockhoff as management representatives, and Jo Missler as an alternate/observer. Wyse seconded the motion, which **carried 3-0.**

Malone asked if there was any other business to discuss.

Augerot noted the lack of an agenda item for Commissioner sharing and County Administrator updates, noting its importance on a routine basis. It is one of the only opportunities available to discuss topics in a conversational way.

Augerot wanted to discuss two items: the first to put forth a Resolution to support the re-entry act and eliminating the Medicaid exclusion of individuals that are in pretrial status in our correctional facilities; bring the Resolution to the Board, and then send it to the Congressional delegation, particularly Senator Wyden because of his role as the Finance Committee Chair. For any negotiations that NACO and the lobbying team do on that topic, Wyden will be a critical person. Augerot wanted to bring forth to the Board the idea of possibly taking a position on Measure 110 (M110). The Lane County (LC) Board of Commissioners, which has more staff, has a really good process for their registered advocacy and put together a white paper on this topic. Their behavioral health, law enforcement, and justice staff all participated. The white paper explains the current situation with M110, how it affects Oregon counties, and states a desire for a reintroduction of the misdemeanor schedule of punishments for possession. This kind of moderate stance could be very important moving into the legislative session, because there are many people advocating either for repeal or to do nothing, which ignores the fact there are real problems. The LC position also indicates where the systems issues are around M110 that need to be addressed which a repeal would not address. Augerot expressed interest in bringing the resolution and an official M110 position to a regular Board meeting for consideration.

Augerot noted a desire to check with other Commissioners before proceeding unless there is interest.

Malone noted having heard opinion expressed at the November 2023 AOC meeting to repeal M110 altogether.

Wyse said it was surprising to hear many other county commissioners saying that fixing M110 was preferred over repealing it. Wyse expressed recent frustration with the measure but is willing to support efforts to fix it.

Augerot suggested that before something is placed on the agenda, we will share a Benton version of the position statement as there is no need to redo LC's work. The LC position paper was already reviewed by Holland and Sands in Public Health; Augerot also shared the paper with McEneny and Crager.

Malone said that would be helpful as he did not have a great deal of information around repairing M110.

Crager suggested if the LC position paper was something that could be a model for a BC position paper, staff could engage LC in a discussion about their thoughts.

Augerot noted it will be a legislative decision. The LC position really does explain how M110 affects counties and the actual implications at the local level; a nuance often missed. Augerot believed it would be helpful to have BC add its voice to the M110 discussion.

Malone agreed it was a worthwhile effort and noted that if BC does write a position paper, it should be shared with CFM Advocates so they are informed of BC's position on M110.

Augerot also wanted to bring forward hearing from Jack Lehman on December 11, 2023, via email, about a conversation with Republic Services (RS). The email was sent to Augerot and McEneny but not Malone or Wyse; thus, Augerot wanted to bring it to this Goal-setting meeting. Augerot made a call to Lehman that same day to follow up because what Lehman was originally talking about was a conversation with RS. When Croney commented on having more than one Commissioner there, Lehman was talking about BC being observers to a conversation, and those are very different things. Augerot wanted to have a conversation today about which Commissioner should participate and how it should be done, and also noted it was important to have one of the Commissioners involved.

Wyse expressed significant discomfort with how this might be perceived, due to a lack of sufficient information from RS. There are already accusations the county is helping or aligning with RS.

McEneny inquired about BC pushing back.

Augerot said the reason why there was outreach to Lehman by phone and to Representative Dan Rayfield was to determine RS's intention for the meeting, because I know that Rayfield has supported machinists and the machine operators and has written letters with respect to environmental violations that RS has incurred. Augerot expressed a belief that Rayfield wants to take a hard line with RS is doing and reiterated BC also needs to be there. Perhaps McEneny needs to attend so it is not viewed as a political action.

McEneny responded affirmatively and asked about the date for RS meeting; Augerot responded it is December 20, 2023, at 9:00 AM.

Wyse said that if RS were to submit an application before then, BC would have to rethink its approach due to the lack of information regarding the labor dispute and expansion.

Augerot shared essentially that RS's main office envisions this meeting as an opportunity to hear directly from RS regarding the labor dispute and expansion plans, as well as any other aspect of their operation they want to discuss.

McEneny reported meeting with Bryan Lee from the Emergency Operations Center (EOC); a thoughtful conversation was had where preparedness and training were discussed. McEneny is and will be meeting individually with members of the Disposal Site Advisory Committee (DSAC); its members have been sharing correspondence, and McEneny hopes for a fruitful conversation. McEneny met with the director of Community Development (CD) and should have recommendations at the end of January. There was a meeting with Dial A Bus on the December 11, 2023, where the focus was on working through some technical issues with the new dispatch system; the last system was 20 years old. McEneny and Crager spoke with those Dial A Bus employees struggling with the app to schedule pickups and recognize that change is hard and may need to come little by little. McEneny attended the AOC conference in Eugene in November 2023 with two Commissioners and learned a great deal about the Governor's vision and the legislative agenda. McEneny continues to work on the infrastructure plan and a buildings plan; IT has been brought in. Many of the employee pieces discussed with Martineau have also been taking some time. McEneny has also been meeting with employees on a case-by-case basis on some issues discussing ideas for how they would like to see the county operate. On December 8, McEneny toured the BC correctional facility with Commissioner Wyse, and then both visited many of the programs who receive state and federal funding. McEneny praised the Governor's Regional Solutions and noted some policy objectives to be worked on.

Malone attended the leadership summit on December 11 and found it worthwhile. The highlight of the morning was Derek Thompson, staff writer for The Atlantic, who was high energy and had some provocatively different ideas about housing. Thompson speculated that we may not have the regulatory structure we need. From the early 1900s through the 1950s and 1960s, building and expansion occurred across the country, but it was not well-regulated which resulted in environmental distress. Malone noted the current regulations are 50 years old. Malone shared opinions about the venue for the leadership summit with Duncan Weiss; it was not nearly as effective a venue as the traditional coliseum. Last week Malone received email from the Albany Chamber of Commerce; has been to one

meeting in five years as it does not seem very germane. Malone stated the leadership summit was a worthwhile event and hoped Crager could attend the 2024 summit.

Augerot would like to remain a member of the Albany Chamber of Commerce; attends events after looking at schedule and determining that the topic is pertinent. It is important to maintain this relationship. Augerot noted the Albany Chamber of Commerce is a far different body, much more conservative than the Corvallis Chamber of Commerce. They are often diametrically opposed.

Malone wondered about the need for a motion to continue membership in the Albany Chamber of Commerce.

Augerot stated that traditionally, the Board votes on organization-wide memberships, but was unsure about this matter.

Crager affirmed the membership was built into the budget.

Wyse suggested bringing the matter back to a meeting if required.

Wyse agreed with Malone regarding the leadership summit's venue; the layout was not user-friendly and would have been challenging for attendees with physical disabilities. Due to the building design, Wyse was unable to meet with Kirstin Greene, Deputy Director of the Department of Land Conservation and Development (DLCD) and missed the last hour of the summit. Overall, it seemed as if the summit was Portland-focused. Wyse was not as impressed by Thompson; believing the writer misrepresented correlations as cause and effect. Wyse agreed there are systems that could be addressed; it is unlikely that regulatory permitting systems will be discontinued. Wyse was unsure about attendance and next year's summit.

Augerot noted it is important to provide feedback to the hosts of the summit. While Augerot was originally registered for the event, she chose to attend an event locally instead of the summit, partly because of the agenda. In the past, the leadership summit agenda included breakout sessions on different themes, and there have been philanthropic foundations, for instance, or other organizations putting together initiatives that have those breakout sessions. They were very interactive opportunities for people to engage on a topic. This year, there was none. The agenda was not as ambitious, and in the past, there was a dinner that focused on the Association of Oregon Counties (AOC) and the county/business community relationship that did not happen. Providing feedback to Duncan Wyse and the Oregon Business Council would be worthwhile.

Augerot attended a meeting between the COG and Community Services Consortium (CSC). It was a facilitated meeting for the Diversity, Equity, Inclusion, and Justice action plan for the two agencies; and it was conducted in parallel with workgroups for both COG and CSC. The Diversity, Equity, and Inclusion plan will eventually be a joint plan between COG and CSC with some parallel elements since the two entities are operating more and more closely together. It was very interesting, well-facilitated, and well-attended; everyone from line staff through supervisors and managers attended. Augerot noted it was great to see that kind of synergy and to investigate what is possible in terms of putting together this

kind of a plan and the fact that an assessment or a plan for the county's own work has not yet been developed.

Malone commented on the leadership summit, noting what is as is important as the conference are the conversations with other attendees. Jay Ward, who is retiring from the Energy Trust Board of Oregon, indicated they have some funding and suggested BC's EOC might qualify for funding to install backup batteries and other equipment. Malone will connect Ward with Gary Stockhoff from Public Works.

Augerot shared that BC connected with the DLR Group attendees at the AOC meeting in Eugene in November when Ward was in attendance.

Malone had a good conversation with former Representative Brian Clem on the Coos Bay plan for a major port, which is a several billion-dollar project. Clem is from Coos Bay.

McEneny noted that the port plan is competing with Interstate 5 bridge project it seems the Governor wants.

Malone indicted there are other ports clamoring for upgrades. Clem recently returned from East Asia talking with shippers, and a few are interested. Malone had some doubts about the port plan but noted they are still working on it. Senator Elizabeth Steiner, who is running for State Treasurer in 2024, has a wildfire fund concept that is not fully formed yet. It would take some of the pressure for fire suppression away from landowners, forestland owners, and those who pay property taxes.

Malone asked if there were any other items to discuss; there were none.

Chair Malone adjourned the meeting at 11:56 am.

Pat Malone, Chair

Amanda Makepeace, Recorder

NEW BUSINESS

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 05/14/24

View [Agenda Tracker](#)

Suggested Placement * Work Session

Department * Community Health Centers

Contact Name * Lacey Mollel

Phone Extension * 6657

Meeting Attendee Name * Lacey Mollel

Agenda Item Details

Item Title * Behavioral Health Services Expansion Grant

Item Involves *

Check all that apply

- Appointments
- Budget
- Contract/Agreement
- Discussion and Action
- Discussion Only
- Document Recording
- Employment
- Notice of Intent
- Order/Resolution
- Ordinance/Public Hearing 1st Reading
- Ordinance/Public Hearing 2nd Reading
- Proclamation
- Project/Committee Update
- Public Comment
- Special Report
- Other

Estimated Time * 15 minutes

Board/Committee Involvement * Yes
 No

**Name of
Board/Committee**

CHC Board of Directors

Advertisement*

Yes

No

Issues and Fiscal Impact

Item Issues and Description

Identified Salient Issues*

The Behavioral Health Services Expansion (BHSE) grant will support the Community Health Centers to increase community access to behavioral health services through expanding mental health and substance use disorder (SUD) services.

Options*

1. Approve submittal of a CHC Behavioral Health Services Expansion Grant application.
2. Do not approve submittal of a CHC Behavioral Health Services Expansion Grant application.

Fiscal Impact*

- Yes
 No

Fiscal Impact Description*

Up to \$600,000 in year one, and up to \$500,000 in year two.

2040 Thriving Communities Initiative

Mandated Service? * Yes
 No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values *

Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

Explain Core Values Selections *

This grant aims to enhance the availability of Mental Health, Behavioral Health and Substance Use Disorder (SUD) and Treatment services provided by CHC in the community. The goal is to broaden the number of patients who receive mental health and SUD services, including medication-assisted treatment for opioid use disorder.

Focus Areas and Vision *

Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

Explain Focus Areas and Vision Selection *

Not applicable.

Recommendations and Motions

Item Recommendations and Motions

Staff Recommendations * The CHC recommends the Board of Commissioners approve submittal of a CHC Behavioral Health Services Expansion Grant application.

Motion * I move to ...
...approve submittal of a CHC Behavioral Health Services Expansion Grant application.

Staff Recommendations

The CHC recommends the Board of Commissioners approve submittal of a CHC Behavioral Health Services Expansion Grant application.

Motion

I move to approve submittal of a CHC Behavioral Health Services Expansion Grant application.

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments






Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

Comments (optional)

If you have any questions, please call ext.6800

**Department
Approver**

LACEY MOLLEL

<p>1. Dept Approval</p> <hr/> <p>Department Approval</p> <hr/> <p>Comments</p> <p>Signature </p>	<p>5.</p> <hr/> <p>BOC Final Approval</p> <hr/> <p>Comments</p> <p>Signature </p>
<p>2.</p> <hr/> <p>Counsel Approval</p> <hr/> <p>Comments</p> <p>Signature </p>	
<p>3.</p> <hr/> <p>Finance Approval</p> <hr/> <p>Comments</p> <p>Signature </p>	
<p>4.</p> <hr/> <p>County Administrator Approval</p> <hr/> <p>Comments</p> <p>Signature </p>	

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 05/14/24

View [Agenda Tracker](#)

Suggested Placement * Work Session

Department * Community Health Centers

Contact Name * Lacey Mollel

Phone Extension * 6657

Meeting Attendee Name * Lacey Mollel

Agenda Item Details

Item Title * Transitions in Care for Justice-Involved Populations Grant

Item Involves * Check all that apply

- Appointments
- Budget
- Contract/Agreement
- Discussion and Action
- Discussion Only
- Document Recording
- Employment
- Notice of Intent
- Order/Resolution
- Ordinance/Public Hearing 1st Reading
- Ordinance/Public Hearing 2nd Reading
- Proclamation
- Project/Committee Update
- Public Comment
- Special Report
- Other

Estimated Time * 15 minutes

Board/Committee Involvement * Yes
 No

**Name of
Board/Committee**

CHC Board of Directors

Advertisement*

Yes

No

Issues and Fiscal Impact

Item Issues and Description

Identified Salient Issues *	The Quality Improvement Fund - Transition in Care for Justice-Involved Populations (QIF-TJI) grant aims to enhance the transition in care for individuals nearing release from incarceration. This will be achieved by improving their access to community-based, high-quality primary care services. The CHC plans to utilize an evidence-based model to link or re-link justice-involved individuals reentering the community with health center services that address their unique critical health and health-related social needs.
Options *	<p>Approve submittal of an application for the Transitions in Care for Justice-Involved Populations Grant application.</p> <p>Do not approve submittal of an application for the Transitions in Care for Justice-Involved Populations Grant application.</p>
Fiscal Impact *	<p><input checked="" type="radio"/> Yes</p> <p><input type="radio"/> No</p>
Fiscal Impact Description *	The Transitions in Care for Justice-Involved Populations Grant grant award is \$1 million.

2040 Thriving Communities Initiative

Mandated Service? * Yes
 No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values *

Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

Explain Core Values Selections *

Justice-involved individuals tend to have complex, co-morbid health conditions, and those with mental health conditions are over-represented in the jail and prison population. The CHC will increase access for those individuals within 90 days of release to service as a bridge and to provide much-needed healthcare to people exiting correctional facilities and re-entry to society.

Focus Areas and Vision *

Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

Explain Focus Areas and Vision Selection *

Supporting people who are re-entering the community after justice system involvement will allow us to help identify and obtain transition resources around health, housing, and social supports that ease their re-entry. This supports public safety by bridging gaps in health care access, well-being, housing, food, and other social supports to decrease risks in community settings- taking care of justice-involved folks builds stronger communities and has the potential to reduce recidivism and risk for people in community settings.

Recommendations and Motions

Item Recommendations and Motions

Staff Recommendations * Community Health Centers recommends the Board of Commissioners approve submittal of the Transitions in Care for Justice-Involved Populations Grant application.

Motion * I move to ...
...approve submittal of the Transitions in Care for Justice-Involved Populations Grant application.

Staff Recommendation

Community Health Centers recommends the Board of Commissioners approve submittal of the Transitions in Care for Justice-Involved Populations Grant application.

Motion

I move to approve submittal of the Transitions in Care for Justice-Involved Populations Grant application.

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments






Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

Comments (optional)

If you have any questions, please call ext.6800

**Department
Approver**

LACEY MOLLEL

<p>1. Dept Approval</p> <hr/> <p>Department Approval</p> <hr/> <p>Comments</p> <p>Signature </p>	<p>5.</p> <hr/> <p>BOC Final Approval</p> <hr/> <p>Comments</p> <p>Signature </p>
<p>2.</p> <hr/> <p>Counsel Approval</p> <hr/> <p>Comments</p> <p>Signature </p>	
<p>3.</p> <hr/> <p>Finance Approval</p> <hr/> <p>Comments</p> <p>Signature </p>	
<p>4.</p> <hr/> <p>County Administrator Approval</p> <hr/> <p>Comments</p> <p>Signature </p>	

DISCUSSION

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 05/14/24

View [Agenda Tracker](#)

Suggested Placement * BOC Tuesday Meeting

Department * County Counsel

Contact Name * Vance Croney

Phone Extension * 6890

Meeting Attendee Name * Vance Croney

Agenda Item Details

Item Title * Discussion and Potential Action Regarding Right-of-Way Acquisition for the Corvallis-Albany Bike Path - Resolution of Necessity, No. R2024-007

Item Involves * Check all that apply

- Appointments
- Budget
- Contract/Agreement
- Discussion and Action
- Discussion Only
- Document Recording
- Employment
- Notice of Intent
- Order/Resolution
- Ordinance/Public Hearing 1st Reading
- Ordinance/Public Hearing 2nd Reading
- Proclamation
- Project/Committee Update
- Public Comment
- Special Report
- Other

Estimated Time * 15 minutes

Board/Committee Involvement * Yes No

Advertisement*

Yes

No

Issues and Fiscal Impact

Item Issues and Description

Identified Salient Issues *

The Benton County Public Works Department, by and through the Board of Commissioners, is authorized to acquire by purchase, agreement, or donation any right or interest therein, including any easement or right of access deemed necessary for county road purposes and more particularly set forth in ORS 203.135, and ORS chapters 35 and 368.

It is necessary and in the public's interest to acquire easements or other interests in real property owned by Trillium Family Service, Inc., to serve the needs of Benton County, and that the public welfare will be benefitted by said public improvement. The County has declared the Corvallis to Albany Path a Marquee Project and concurs in the necessity of the improvement and believes that the proposed project is a public use and it protects the development and welfare of the state and its inhabitants.

A small portion of the Trillium property is needed to establish a complete Corvallis-to-Albany trail connection. Specifically, 28,198 square feet or .65-acres.

Repeated efforts by county staff to negotiate the purchase of the .65-acre portion of property have been unsuccessful.

In order to construct a complete Corvallis-to-Albany path, it is necessary to initiate eminent domain proceedings under ORS ch. 35. The first step, as required by Oregon law, is to declare the necessity of acquiring private property for public purposes by adopting a resolution of necessity.

Because Benton County has a present need for additional land for the Corvallis-to-Albany path, the acquisition of 28,198 square feet described in Exhibit A of the resolution of necessity will be the most compatible with the greatest public good and cause the least private injury.

Options *

1. Vote to adopt the resolution of necessity.
2. Choose not to adopt the resolution of necessity.

Fiscal Impact *

- Yes
 No

Fiscal Impact Description *

There is no fiscal impact from adopting the resolution of necessity. If, however, the Board moves ahead with an eminent domain action based on the resolution of necessity, there will be costs associated with that litigation. The county will be required to pay the attorneys, appraisers, and experts needed to prosecute eminent domain litigation. It will be required to pay at least the amount put forward as the last best offer as the acquisition cost of the property. And, if the eminent domain litigation results in a jury award of more than the county offered in its last best offer, Benton County must pay that amount as the purchase price, in addition to the property owner's attorney fees, expert fees and associated costs.

2040 Thriving Communities Initiative

Mandated Service? * Yes
 No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values *

Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

Explain Core Values Selections *

A complete Corvallis-to-Albany path will open greater recreation and health opportunities to residents of both Benton and Linn Counties.

Focus Areas and Vision *

Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

Explain Focus Areas and Vision Selection *

A complete path will expand the recreational opportunities available to the public.

Recommendations and Motions

Item Recommendations and Motions

Staff Recommendations* Staff recommends adopting the resolution of necessity.

Meeting Motions* I move to ...
...adopt Resolution No. R2024-007 Resolution of Necessity.

Staff Recommendation

Staff recommends adopting the resolution of necessity

Motion

I move to adopt Resolution No. R2024-007 Resolution of Necessity

Attachments, Comments, and Submission

Item Comments and Attachments




Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

Authorizing Acquisition ROW Necessity_Pilkington to
Merloy.docx 17.08KB

Comments (optional) If you have any questions, please call ext.6800

Department Approver VANCE CRONEY

<p>1. Dept Approval</p> <hr/> <p>Department Approval</p> <hr/> <p>Comments</p> <p>Signature </p>	<p>5.</p>
<p>2.</p> <hr/> <p>County Administrator Approval</p> <hr/> <p>Comments</p> <p>Signature </p>	
<p>3.</p> <hr/> <p>BOC Final Approval</p> <hr/> <p>Comments</p> <p>Signature </p>	
<p>4.</p>	

**BEFORE THE BOARD OF COMMISSIONERS
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

In the Matter of Authorizing the Acquisition)	
of Right of Way for Construction of the)	
Corvallis to Albany Path: Pilkington Avenue)	RESOLUTION #R2024-007
to Merloy Avenue by Purchase, Agreement,)	
Donation or by Exercise of Eminent Domain)	

Benton County is a political subdivision of the State of Oregon and is authorized to condemn real property under ORS 203.135 and ORS chapters 35 and 368; and

Benton County has the responsibility and authority to construct public rights of way within the boundaries of Benton County, and the Board of Commissioners is granted the authority to exercise the power of eminent domain under ORS chapter 35 to acquire any right or interest in real property for public roads, trails, or other public easement purposes; and

ORS 35.235 requires Benton County to declare the necessity of acquiring real property prior to the commencement of a condemnation action; and

Benton County has determined it necessary and in the public’s interest to acquire easements or other ownership interests in certain property, as described in Exhibit “A,” from Trillium Family Service, Inc. to serve the needs of Benton County and that the public welfare will be benefitted by said public improvement; and

The Benton County Board of Commissioners, being fully advised, has declared the Corvallis to Albany Path a Marquee Project; and therefore, concurs in the necessity of the improvement and believes the proposed project is a public use, and it promotes the development and welfare of Benton County and its inhabitants.

NOW THEREFORE, IT IS HEREBY RESOLVED that the Benton County Board of Commissioners delegates authority for determination of all project design standards and exceptions to design standards to the County Engineer consistent with this Resolution; and

BE IT FURTHER RESOLVED that staff prepare right-of-way plans necessary to construct the path; pursue all necessary planning actions; and acquire right of way, as described in Exhibit “A”, for the Corvallis to Albany Path from Pilkington Avenue to Merloy Avenue, pursuant to this Resolution; and

BE IT FURTHER RESOLVED, that under authority granted in ORS Chapter 35 there exists a necessity to acquire and to immediately occupy the real property described in Exhibit “A” to construct and improve the Corvallis to Albany Path from Pilkington Avenue to Merloy Avenue to serve the needs to Benton County for the general use and benefit of Benton County; and

BENTON COUNTY BOARD OF COMMISSIONERS

Xanthippe Augerot, Chair

Nancy Wyse, Vice Chair

Pat Malone, Commissioner

Approved as to Form:

Vance M. Croney, County Counsel

EXHIBIT A - Page 1 of 2

File B003
Drawing RW9687M
November 8, 2022

Permanent Easement for Multi-use Path and Utilities

A parcel of land lying in the SE¼ of Section 18 and the NE¼ of Section 19, Township 11 South, Range 4 West, W.M., in Benton County, Oregon, and being a portion of that property designated as Property 2, described in a Declaration of Property Line Adjustments and Deed of Conveyance to Trillium Family Services, Inc., recorded June 6, 2018 as Instrument No. 2018-570845 of Benton County Clerk Records; said parcel being that portion of said property included in a strip of land variable in width, lying on the Easterly side of the center line of the relocated Albany-Corvallis Highway (US20), which center line is described as follows:

Beginning at Engineer's center line Station 301+59.80, said station being 3,029.74 feet South and 3,164.54 feet West of the Northeast corner of the William Taylor Donation Land Claim No. 46 situate in Section 8, Township 11 South, Range 4 West, W.M.; thence South 34° 00' 20" West 977.80 feet; thence on a 1,432.04 foot radius curve left (the long chord of which bears South 29° 46' 20" West 211.42 feet) 211.61 feet to Engineer's center line Station 313+49.21 Back equals 313+49.30 Ahead; thence South 25° 32' 20" West 768.90 feet; thence on a 5,734.58 foot radius curve left (the long chord of which bears South 23° 38' 29" West 379.79 feet) 379.86 feet to Engineer's center line Station 324+98.06 Back equals 324+98.20 Ahead; thence South 21° 44' 37" West 2,296.21 feet to Engineer's center line Station 347+94.42 Back equals 347+91.20 Ahead; thence South 21° 26' 42" West 1,781.50 feet; thence on a 11,604.07 foot radius curve left (the long chord of which bears South 20° 45' 42" West 276.78 feet) 276.79 feet to Engineer's center line Station 368+49.49 Back equals 368+49.21 Ahead; thence South 20° 04' 42" West 2,524.44 feet; thence on a spiral curve right (the long chord of which bears South 22° 16' 41" West 219.87 feet) 220.00 feet; thence on a 954.93 foot radius curve right (the long chord bears South 28° 46' 56" West 70.11 feet) 70.13 feet; thence on a spiral curve right (the long chord of which bears South 35° 17' 10" West 219.87 feet) 220.00 feet; thence South 37° 29' 09" West 287.15 feet; thence on a 7,161.97 foot radius curve left (the long chord bears South 32° 05' 39" West 1,345.94 feet) 1,347.93 feet to Engineer's center line Station 415+18.84 Back equals 415+19.39 Ahead; thence South 26° 42' 09" West 1,576.80 feet to Engineer's center line Station 430+96.19.

The width in feet of said strip of land is as follows:

Station	to	Station	Width on Easterly Side of Center Line
348+28.00		348+71.00	72.00 in a straight line to 80.00
348+71.00		362+30.00	80.00 in a straight line to 79.00
362+30.00		367+45.00	79.00 in a straight line to 77.00
367+45.00		370+00.00	77.00 in a straight line to 80.00
370+00.00		370+35.00	80.00 in a straight line to 82.00
370+35.00		370+70.00	82.00

EXHIBIT A - Page 2 of 2

File B003
Drawing RW9687M
November 8, 2022

Bearings are based on the Oregon Coordinate Reference System, Salem Zone, NAD 83 (2011) epoch 2010.00 per Benton County Survey File Number 11017.

This parcel of land contains 28,198 square feet, more or less, outside the existing right of way.

REGISTERED
PROFESSIONAL
LAND SURVEYOR

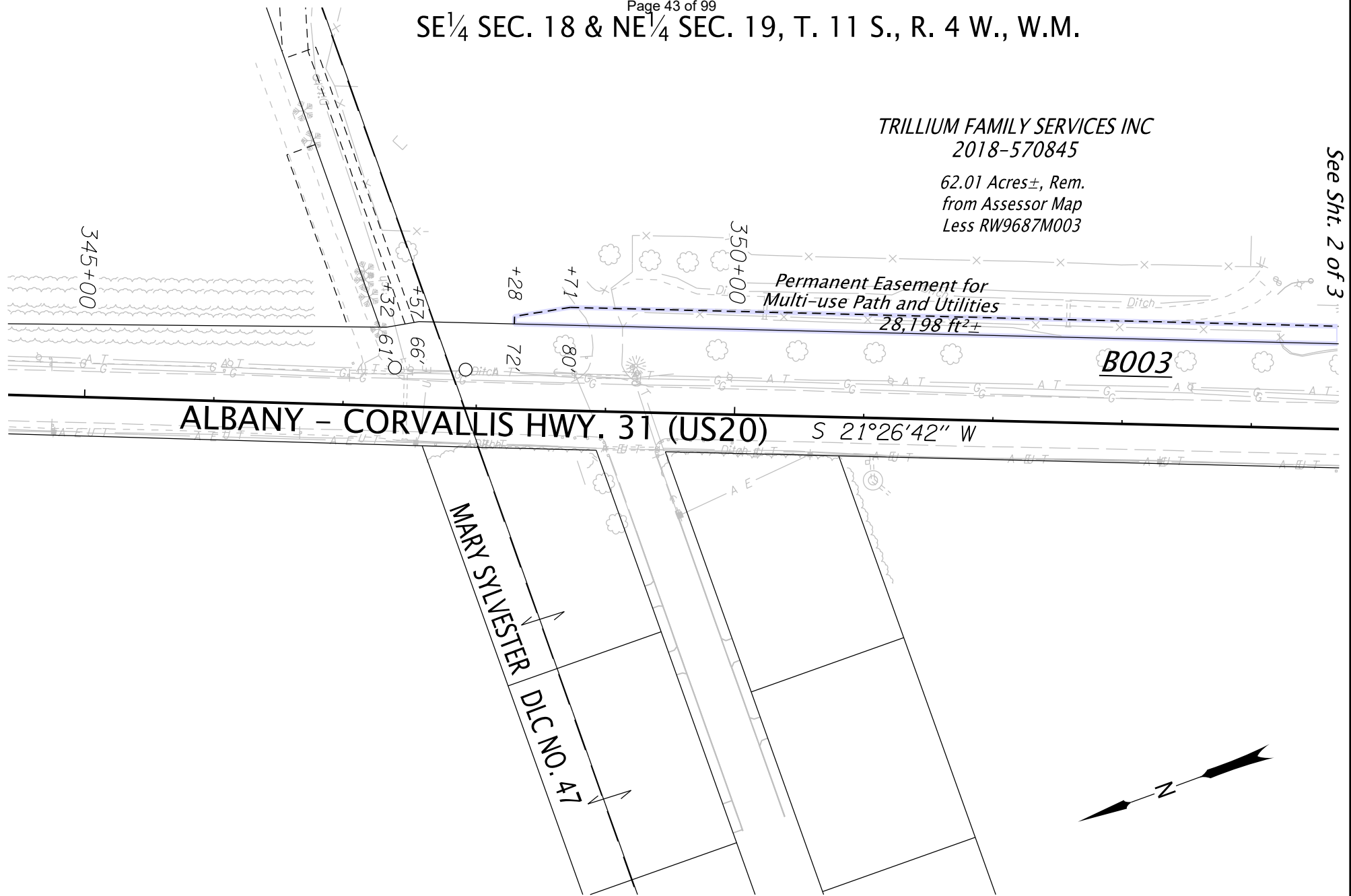
OREGON
JULY 10, 1996
PATRICK M. GAYLORD
2767
RENEWS: 06/30/2022

SE 1/4 SEC. 18 & NE 1/4 SEC. 19, T. 11 S., R. 4 W., W.M.

TRILLIUM FAMILY SERVICES INC
2018-570845

62.01 Acres±, Rem.
from Assessor Map
Less RW9687M003

See Sht. 2 of 3



US-20 CORVALLIS-ALBANY MULTI-USE PATH
 (CONIFER BLVD. TO MERLOY AVE.)
 PROJECT NO. BP-CorvAlb-01-19
 BENTON COUNTY, OREGON

FILE	B003, Sht 1 of 3
D.E.A. NO.	BCOX0020
DATE	NOVEMBER, 2022
SCALE	1" = 100'

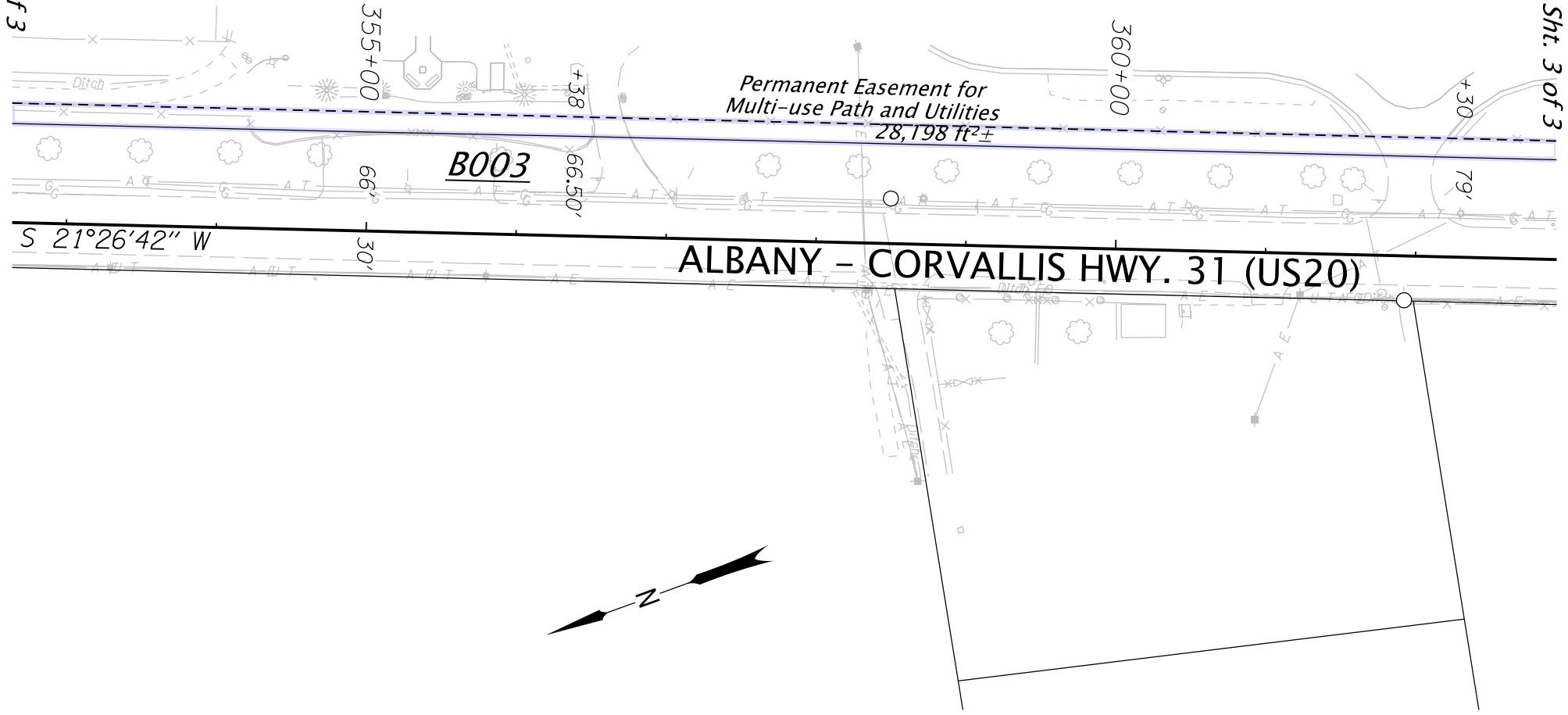
SE¹/₄ SEC. 18 & NE¹/₄ SEC. 19, T. 11 S., R. 4 W., W.M.

TRILLIUM FAMILY SERVICES INC
2018-570845

62.01 Acres±, Rem.
from Assessor Map
Less RW9687M003

See Sht. 1 of 3

See Sht. 3 of 3



US-20 CORVALLIS-ALBANY MULTI-USE PATH
(CONIFER BLVD. TO MERLOY AVE.)
PROJECT NO. BP-CorvAlb-01-19
BENTON COUNTY, OREGON

FILE	B003, Sht 2 of 3
D.E.A. NO.	BCOX0020
DATE	NOVEMBER, 2022
SCALE	1" = 100'

SE 1/4 SEC. 18 & NE 1/4 SEC. 19, T. 11 S., R. 4 W., W.M.

TRILLIUM FAMILY SERVICES INC
2018-570845
62.01 Acres±, Rem.
from Assessor Map
Less RW9687M003

0°29'38" C.L.
R 11604.07'
Δ 1°22'00"
T 138.40'

EQ. Ah. 368+49.21 P.T.
Bk. 368+49.49

2018-570845 20' Access Easement

See Sht. 2 of 3

Permanent Easement for
Multi-use Path and Utilities
28,198 ft²±

365+72.70 P.C.

365+00

+45

370+00

+35

+70

B003

S 21°26'42" W

ALBANY - CORVALLIS HWY. 31 (US20)

S 20°04'42" W

367+11.10 P.I.
N. 99655.736
E. 128804.544

91' NW 1/4
81' SE 1/4

J.S. KENDALL DLC NO. 48



US-20 CORVALLIS-ALBANY MULTI-USE PATH
(CONIFER BLVD. TO MERLOY AVE.)
PROJECT NO. BP-CorvAlb-01-19
BENTON COUNTY, OREGON

FILE	B003, Sht 3 of 3
D.E.A. NO.	BCOX0020
DATE	NOVEMBER, 2022
SCALE	1" = 100'

Item 5.3
Board Meeting Management Platform Update

Meeting Management Platform

Status Report

Maura Kwiatkowski | Erika Milo

May 14, 2024



Invitation to Bid

3 Vendors
Invited

3 Proposals
Received



Lowest, Most Responsive Bidder





Oregon Client References



CivicPlus Platform Components

- ✓ Automated Agenda Development + Approval Process Workflow
- ✓ Live Meeting and Minutes Management
- ✓ Public Portal
- ✓ Public Comment Management
- ✓ Secure Board Member Portal
- ✓ Training
- ✓ Customer Support

Implementation Timeline

Approximately
27
 Weeks

<p>PHASE 1: INITIATE</p>	<ul style="list-style-type: none"> • Project Kickoff communication including timeline, deliverables, and an implementation questionnaire to capture details for your configuration
<p>PHASE 2: ANALYZE</p>	<ul style="list-style-type: none"> • Template Review meeting to review and discuss needs for Proposed Agenda Template • Obtain internal approvals on Proposed Agenda Template and send in final approval
<p>PHASE 3: OPTIMIZE</p>	<ul style="list-style-type: none"> • Virtual consulting session(s) to review current processes and documents and discuss desired goals, best practices, and configuration options • Premium configuration is completed and handed off for review, testing, and feedback • Configuration adjustments made per submitted feedback
<p>PHASE 4: EDUCATE</p>	<ul style="list-style-type: none"> • Live, virtual training sessions are conducted within configured site
<p>PHASE 5: LAUNCH</p>	<ul style="list-style-type: none"> • Launch

Go Live Date

January

21

2025



At your service,
every day.



/BentonCoGov



@BentonCoGov



@BentonCoGov



/BentonCountyGov



Benton County

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 05/14/24

View [Agenda Tracker](#)

Suggested Placement * Work Session

Department * Board of Commissioners

Contact Name * Maura Kwiatkowski

Phone Extension * 5417666800

Meeting Attendee Name * Board of Commissioners

Agenda Item Details

Item Title * Discussion of County Resource Naming Policy

Item Involves *

Check all that apply

- Appointments
- Budget
- Contract/Agreement
- Discussion and Action
- Discussion Only
- Document Recording
- Employment
- Notice of Intent
- Order/Resolution
- Ordinance/Public Hearing 1st Reading
- Ordinance/Public Hearing 2nd Reading
- Proclamation
- Project/Committee Update
- Public Comment
- Special Report
- Other

Estimated Time * 30 minutes

Board/Committee Involvement * Yes No

Advertisement*

Yes

No

Issues and Fiscal Impact

Item Issues and Description

Identified Salient Issues*

Benton County Policy A109 provides a systematic method for naming public lands and facilities. The Board has expressed interest in reviewing the current policy and other comparator county policies regarding resource naming.

Benton Policy A109, as well as the policies of Clackamas and Lane Counties, are attached. The Board Chair also requested the Washington County, Oregon resource naming policy, but Washington County does not have such a policy.

Options*

Not Applicable

Fiscal Impact*

- Yes
- No

2040 Thriving Communities Initiative

Mandated Service?* Yes
 No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values*

Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

Explain Core Values Selections* N/A

Focus Areas and Vision*

Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

Explain Focus Areas and Vision Selection* N/A

Recommendations and Motions

Item Recommendations and Motions

Staff Not Applicable
Recommendations*

Work Session I move to ...
Motions* Not Applicable

Staff Recommendation

Not Applicable

Meeting Motion

Not Applicable

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

Lane County Resource Naming Policy.pdf	94.72KB
Clackamas County Naming Policy.pdf	145.99KB
A109 Benton Resource Naming Policy.pdf	160.91KB

Comments (optional) If you have any questions, please call ext.6800

Department Approver AMANDA MAKEPEACE

1.

Department Approval

Comments

Signature

Amanda Makepeace

2.

County Administrator Approval

Comments

Signature

Rachel L McEneny

3.

BOC Final Approval

Comments

Signature

Hanna Kwiatkowski



Benton County

Policy

Policy Title:	Resource Naming				
Policy Number:	A109	Version:	2.0	Effective Date:	04/16/2013

Board of Commissioners

04/16/2013

Approved By _____

Date Adopted _____

Overview

Purpose/Rationale:

To provide a systematic method for naming public lands and facilities.

Scope:

This policy applies to all county-owned lands and facilities, including improvements such as buildings and bridges, but excludes streets and roadways.

Policy Owner:

Board of Commissioners

Policy

1. Authority

- a. The Board of Commissioners shall have the sole authority to name any county land or facility.

2. Acceptable Sources for Names

- a. Acceptable names shall be drawn from at least one of the following:
 - Public figures or groups who have made significant contributions to the area;
 - Culturally or historically significant persons to the county as a whole;
 - A person, group, place, or feature significantly identified with the land or facility being named; or
 - Other sources as determined appropriate by the Board of Commissioners

2. Approval

- a. Prior to submission to the Board of Commissioners, the suggested names shall be reviewed by applicable stakeholders, possibly to include advisory boards and committees. The resulting recommendations shall be forwarded to the Board of Commissioners, in writing, for approval.

Definition(s):

Word:	Definition:
County Lands	Any lands under the ownership or control of the County.
County Facilities	Facilities under the ownership or control of the County. The term “county facilities” includes improvements to real property, such as buildings and bridges, but does not include streets.

Keywords:

Landmarks, roads, facility, resource, name, land

Category:

Administrative

Contact(s):

Name: Public Works **Phone:** (541)766-6821

Policy History:

- **Version 2.0:**
 - Revise requirement to include applicable advisory committees and boards.
- **Version 1.0:**
 - 04/16/2013- Original format, Fourth condition added to 2.2 to conform to current practice; text edited for grammar and consistency



Benton County

Procedure

Procedure

1. Submission for Approval

a. After consideration by the applicable boards and committees the request shall be

Procedure Title:	Resource Naming				
Procedure Number:	A109	Version:	2.0	Effective Date:	04/16/2013

submitted to the Board of Commissioners through the regular agenda process

Lane County's Naming Policy as it Appears in the Lane County Manual, October 2021 Edition

2.090.830 – County Facility Naming, Memorial, and Donated Object Policy.

The policies and procedures set forth in LM 2.090.830 through LM 2.090.834 are for the purpose of establishing a uniform policy in Lane County for the naming of County facilities and placement of memorials on County property. The County recognizes that there are names and memorials that antedate the adoption of these policies, however, the nature, character, or location of such earlier recognitions or memorials do not establish a precedent for future approvals. This policy does not apply to the placement of cornerstones, plaques, or similar devices used to commemorate completion or dedication of a public facility or property. (Order 17-09-12-01, 9.12.17)

2.090.832 – Criteria for Naming, Memorials, and Donated Objects.

A. It is the policy of Lane County, in the selection of names and determination on placement of memorials and donated objects, to encourage:

1. Selection of names that reflect the County's history, geography, and diversity,
2. Recognition of individuals who have made a significant contribution to the County, or individuals who have made significant public contributions outside the County but have a direct connection to Lane County,
3. Sponsorship, through funding or support, to the construction, development, maintenance, or operation of the County facility or property, and
4. Placement of memorials and donated objects in a manner that supports the intended or dedicated use of the location.

B. Except in extraordinary cases, consideration will not be given to naming of County facilities or property after either a person now living or a person who has been deceased less than three (3) years, except in recognition of a donation or sponsorship to pay for a significant portion of the cost of the facility or property.

C. Except in extraordinary cases, placement of permanent memorials or donated objects must be based on an apparent relationship between the honoree or object and the proposed memorial location.

D. After selection of a name, or acceptance of a memorial or donated object, the County will use reasonable efforts to ensure continuation of the recognition; however, the County cannot guarantee that any County facility or property or the name, memorial, or object attached thereto will not be subject to redevelopment or change indefinitely.
(Order 17-09-12-01, 9.12.17)

2.090.834 – Authority.

A. Under these policies and procedures, the Board of County Commissioners will review and take appropriate action on all proposals for naming County facilities or placement of memorials on County property, except as provided herein.

B. The County Administrator is granted authority to establish Administrative Procedures to carry out the policy contained in LM 2.090.830 through LM 2.090.834.

C. Notwithstanding the provisions of this section, the County Administrator is delegated authority to make determinations on:

1. Naming of nonpublic portions of County buildings or smaller unenclosed areas within larger public facilities, such as parks, and
2. Placement of temporary memorials or objects



<input checked="" type="checkbox"/> Administrative Policy
<input type="checkbox"/> Operational Policy

Clackamas County Policy

Name of Policy	Facility Naming Policy and Procedure	Policy #	FIN-1.207
Policy Owner Name	Elizabeth Comfort	Effective Date	1/6/2007
Policy Owner Position	Finance Director	Approved Date	1/6/2007
Approved By	Board of Commissioners	Next Review Date	9/19/2025

I. PURPOSE AND SCOPE

This policy shall apply to the naming of new facilities except as provided below:

- a) Previously named facilities transferred from another agency to Clackamas County. Such facilities will be reviewed on a case by case basis for applicability.
- b) Future facility sites where a name has been specified as a component of a purchase and sale agreement or other contractual agreement approved by the Board of County Commissioners (BCC).
- c) Facilities for which naming rights are conveyed to an individual or business in return for financial remuneration to the County as specified in a contractual agreement approved by the BCC.

II. AUTHORITY

ORS 203.035 authorizes the Board of County Commissioners to promulgate polices for the management and operation of Clackamas County Government.

III. GENERAL POLICY

It is the policy of Clackamas County to provide opportunities for public input related to the naming of new facilities. It shall be the responsibility of the BCC to initiate a process to name a facility and forward a decision to County staff for execution.

IV. DEFINITIONS

Define key terms. If possible, use the same definition for a term that appears in other policies. You may reference another document in a hot link, but include important defintions in the policy.

V. POLICY GUIDELINES

In pursuing their responsibility, the BCC shall avoid names that:

- a) Have the capacity to be construed as culturally insensitive or offensive.
- b) Duplicate existing geographic names or that may confuse the public.
- c) Create the potential for copyright infringement issues.

VI. PROCESS AND PROCEDURES

The BCC may initiate a process to recommend a facility name by inviting the submission of nominations from residents of the County or by creating an ad hoc committee that shall invite the submission of nominations from residents of the County. Such nomination shall include the reasons for name submission and the justification for the name.

Membership of the ad hoc committee shall include at least one (1) BCC member, the County Administrator (or designee), one (1) member of the appropriate city council (when facility is located

within a municipality), one citizen at large and one (1) member of the appropriate community planning organization or neighborhood association.

After the invitation for nominations, the BCC (or ad hoc committee if one has been established) will provide at least one opportunity for public comment on the list of nominated facility names. Notice of this comment opportunity shall be published in the same manner as BCC meetings.

The BCC or ad hoc committee will consider public comment and all nominated names.

If an ad hoc committee has been established, the committee shall forward a list of three recommended names in order of preference to the BCC within 30 days from the date public comment was taken.

The County Commissioners may:

- a) Approve the name recommended by the ad hoc committee.
- b) Approve the alternative name recommended by the ad hoc committee.
- c) Request up to two (2) additional alternatives from the ad hoc committee.
- d) Select a different name at their sole discretion.

The BCC shall select one preferred name to forward to County staff for preparation of business meeting agenda materials for official approval.

The decision of the County Commissioners shall be final and shall not be subject to appeal.

VII. ACCESS TO POLICY

PowerDMS

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Item 5.5
Discussion Regarding the Role of the Economic
Development Office

BENTON COUNTY
AMENDMENT OF CONTRACT AWARD FOR
Intergovernmental Agreement
for Economic Development Services

THIS AGREEMENT between Benton County, referred to as “BENTON” and City of Corvallis, referred to as “CITY”, is made and entered into this 23rd day of June 2023.

1. This Amendment number one (1) to original agreement number 502736 shall become effective on 08/01/2023.
2. The contract entered into on July 07, 2021, between COUNTY and CONTRACTOR shall be amended as follows:

Section 1 (TERM) and Section 3 (COMPENSATION) only hereby amended as follows; new language to be replaced is underlined and bolded as follows:

- a. Section 1 TERM:
 - 1.1 CORVALLIS and COUNTY agree that this intergovernmental agreement is entered into pursuant to ORS 190.010. It is the intent of the PARTIES that this agreement be effective as of the date it is fully executed and that it continue until **June 30, 2024**.
- b. Section 3 COMPENSATION:
 - 3.1 County shall pay the initial annual sum of **\$148,472** to City as follows:
 - 3.1.1 For City’s fiscal year **23/24 \$148,472** to be paid within 30 days of execution of this agreement, **\$100,680** of which is direct funding to the EDO, and **\$47,792** of which will be pass through funding as outlined in section 3.3;
 - 3.2 For subsequent years, annual sum owed to CORVALLIS shall be the previous year’s annual direct funding amount (**\$100,680**) **increased by Employment Cost Index. FY 2022 rate of 93,634 inflated by 2.6% ECI, FY 2023 rate of \$96,068 inflated by 4.8% ECI for FY 2024.**
 - 3.2.1 This amount will be owed not later than July 31 of the applicable year.
 - 3.3 City shall execute contracts with and shall pass through funding through the following entities in the following amounts for fiscal year **2023/2024**:
 - 3.3.1 Linn-Benton Community College/SBDC: **\$19,623** per year
 - 3.3.2 Oregon RAIN: **\$28,169** per year

It is understood by the parties that all conditions and agreements in the original contract, except those specifically referred to in this contract amendment, shall remain in force during the entire contract period.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their officers thereunto duly authorized.

BENTON COUNTY BOARD OF COMMISSIONERS:

CITY OF CORVALLIS:

Pat Malone July 5, 2023
Pat Malone, Chair Date

DocuSigned by:
Mark Shepard 7/7/2023 | 8:56 AM PDT
Mark W. Shepard, City Manager Date

Xanthippe Augerot July 5, 2023
Xanthippe Augerot, Vice Chair Date

Nancy Wyse July 5, 2023
Nancy Wyse, Commissioner Date

Approved as to Form:
Vance M. Croney July 5, 2023
Vance M. Croney, County Counsel Date

Approved as to Form:
DocuSigned by:
Jim KA 7/5/2023 | 3:53 PM PDT
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Corvallis City Attorney Date

**City of Corvallis/ Benton County
Intergovernmental Agreement
for Economic Development Services**

The CITY OF CORVALLIS, a municipal corporation of the State of Oregon, hereinafter referred to as CORVALLIS, and BENTON COUNTY, a political subdivision of the State of Oregon, hereinafter referred to as the County, and jointly referred to as PARTIES, or individually as a PARTY, mutually agree as follows:

All notifications necessary under this contract shall be addressed to:

City of Corvallis
Attention: Mark Shepard
PO Box 1083
Corvallis, OR 97339-1083
541-766-6901

Benton County
Attention: Joe Kerby
205 NW 5th St.
Corvallis, OR 97330
541-766-6800

1 TERM:

1.1 CORVALLIS and COUNTY agree that this intergovernmental agreement is entered into pursuant to ORS 190.010. It is the intent of the PARTIES that this agreement be effective as of the date it is fully executed and that it continue until July 31, 2023.

1.2 Contract term may be extended for two (2) additional two (2) year periods by mutual, written agreement of the parties no later than 15 days prior to the expiration of the original term.

1.3 If this contract crosses fiscal years, funding for future years is contingent upon the City Council adopting appropriations.

1.4

2 SCOPE:

2.1 County responsibilities:

2.1.1 County will provide input and advice to the Corvallis Economic Development Office (EDO) on economic development strategies for the benefit of the region.

2.1.2 County will work cooperatively with the City of Corvallis to expand jobs and development appropriate for the county and its communities.

2.1.3 Economic Development Coalition

2.1.3.1 County acknowledges that City has streamlined their advisory boards and that through this process, the City has converted the Economic Development Advisory Board to a multijurisdictional board, now known as the Economic Development Coalition (EDC). Guidelines for the group are outlined in Attachment A.

2.1.4 County acknowledges that the City will contract with the following entities for fiscal year 2021/2022 to further the goals of Economic Development in Benton County: Oregon RAIN, and Small Business Development Center/Linn-Benton Community College.

2.1.4.1 City, in conjunction with an EDC work group will conduct a review of the economic development landscape including partners, opportunities, and needs. Following a review and approval by the County, EDO will conduct an RFP/RFQ process, as appropriate, for future outside funding.

2.2 City responsibilities:

2.2.1 City will provide economic development services for the whole of Benton County.

2.2.2 Complete work as outlined in the 2021/2023 EDO Strategic Work Plan, attached to this contract and incorporated herein as Attachment B.

2.2.3 Report quarterly and annually to the Benton County Board of Commissioners on goal performance metrics as outlines in the 2021/2023 EDO Strategic Work Plan, attached to this contract and incorporated herein as Attachment B.

2.2.4 City will contract with entities outlined in Section 2.1.3 above, negotiate, and monitor contracts in close collaboration with County.

2.2.4.1 Any substantial changes to use of funding by City or contractors described in Section 2.1.3 shall be communicated to County in writing within 30 days of such change.

3 COMPENSATION:

3.1 County shall pay the initial annual sum of \$149,384 to City as follows:

3.1.1 For City's fiscal year 21/22 \$149,384 to be paid within 30 days of execution of this agreement, \$93,634 of which is direct funding to the EDO, and \$55,750 of which will be pass through funding as outlined in section 3.3;

3.2 For subsequent years, annual sum owed to CORVALLIS shall be the previous year's annual direct funding amount (\$93,634) increased by the Employment Cost Index.

3.2.1 This amount will be owed not later than July 31 of the applicable year.

3.3 City shall execute contracts with and shall pass through funding through the following entities in the following amounts for fiscal year 2021/2022:

3.3.1 Linn-Benton Community College/SBDC: \$30,000 per year

3.3.2 Oregon RAIN: \$25,750 per year

3.4 Future years' allocations for entities in noted in Section 3.3 or new entities shall be determined by the procedure outlined in Section 2.1.3.1

4 PARTIES agree as follows:

4.1 The PARTIES intend that, in performing this agreement, each shall act as an independent contractor and shall have the control of the work and the manner in which it is performed. Neither CORVALLIS nor COUNTY is to be considered an agent or employee of the other.

4.2 Subject to the limitations and conditions of the Oregon Tort Claims Act ORS 30.260-30.300, each party agrees to hold the other harmless, to indemnify and to defend the other, its officers, agents, volunteers and employees from any and all liability, actions, claims, losses, damages or other costs including attorneys fees and witness costs that may be asserted by any person or entity arising from, during, or in connection with the performance of the work described in this agreement, when such liability, action, claim, loss, damage or other cost results from the actions of that party in the course of this agreement. Nothing in this agreement shall be deemed to create a liability for any party in excess of the Oregon Tort claims limits for either party.

5 ASSIGNMENT:

5.1 This agreement shall not be assigned, nor shall duties under this agreement be delegated, and no assignment or delegation shall be of any force or effect without the written approval of the contracting officers of government agency and CORVALLIS.

6 TERMINATION:

6.1 Either PARTY may terminate this agreement, provided that the terminating PARTY provides the non-terminating PARTY with a ninety (90) day written notice of the date and year in which the termination will be effective. PARTIES may, by mutual written consent only, agree to terminate this agreement effective on another date.

7 DISCRIMINATION:

7.1 PARTIES shall comply with all applicable federal, state and local laws, rules and regulations on nondiscrimination in employment. The parties agree not to discriminate on the basis of race, religion, religious observance, gender identity or expression, color, sex, marital status, familial status, citizenship status, national origin, age, mental or physical disability, sexual orientation, or source or level of income in the performance of this contract.

8 AMERICANS WITH DISABILITIES ACT OF 1990:

8.1 PARTIES shall comply with the Americans with Disabilities Act of 1990 (Pub. Law No. 101-336), ORS 659A.403, ORS 659A.406 ORS 659A.142, ORS 659A.145, and all regulations and administrative rules established pursuant to those laws.

9 PERSONAL IDENTIFYING INFORMATION:

9.1 Contractor agrees to safeguard personal identifying information in compliance with Oregon Revised Statute ORS 646A.600, the Oregon Consumer Identity Theft Protection Act and the Fair and Accurate Credit Transaction Act provisions of the Federal Fair Credit Reporting Act.

10 DISCRIMINATION :

10.1 The parties agree not to discriminate on the basis of age, citizenship status, color, familial status, gender identity or expression, marital status, mental disability, national origin, physical disability, race, religion, religious observance, sex, sexual orientation, and source or level of income in the performance of this contract.

11 This writing is intended both as the final expression of the agreement between the PARTIES with respect to the included terms and as a complete and exclusive statement of the terms of the agreement. No modification of this agreement shall be effective unless and until it is made in writing and signed by both PARTIES.

12 COVID19:

12.1 Due to the COVID19 pandemic, the City of Corvallis will be taking extra precautionary measures with certain contracts. Measures being implemented that impact this contract are included as Attachment C.

Dated this 7th day of July, 2021

BENTON COUNTY BOARD OF COMMISSIONERS

CITY OF CORVALLIS

DocuSigned by:

Xanthippe Augerot

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Chair

DocuSigned by:

Mark W. Shepard

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Mark W. Shepard, City Manager

DocuSigned by:

Pat Malone

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Commissioner

DocuSigned by:

Nancy Bell

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Commissioner

Approved as to form:

Approved as to form:

DocuSigned by:

Vance M. Croney

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County Counsel

7/7/2021 | 1:54 PM PDT

Date

DocuSigned by:

John K. A.

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Corvallis City Attorney

7/10/2021 | 6:26 PM PDT

Date

ATTACHMENT A

1. An Economic Development Coalition (“EDC”) is hereby created for the City and Benton County.
2. The EDC shall consist of nine (9) voting members; 6 shall be appointed by the Mayor and three shall be appointed by the Board of Commissioners. Appointments to the EDC should reflect expertise and experience in business, technology, strategic planning, and public policy development.
3. Membership will be selected from the following areas, recognizing that members may represent multiple interests:
 - a. Emerging technology;
 - b. Manufacturing;
 - c. Financial Services;
 - d. Professional Services;
 - e. General Business;
 - f. Higher Education;
 - g. Health Care;
 - h. Agribusiness;
 - i. Retail;
 - j. Real Estate and Construction;
 - k. Green/Sustainable Business;
 - l. Community-at-large
4. In addition, the Mayor shall appoint a City Councilor to serve as a non-voting liaison to the EDC and the Board of Commissioners shall appoint a County Commissioner to serve as a non-voting liaison to the EDC. The Mayor has authority to remove a city-appointed EDC member, and the Board of Commissioners has the authority to remove a County-appointed member, subject to any procedural requirements established by state law.
5. The EDC shall advise the Council and Board of Commissioners in all matters pertaining to Economic Development, ensuring that Economic Development is a civic priority. Such matters shall include, but not be limited to, the following:
 - a. Recommend general policies, strategies and programs regarding economic development for approval to the City Council and Board of Commissioners.
 - b. Develop a strategic plan to implement the Council's and Board of Commissioners' economic development goals.
 - c. Collaborate with other governmental agencies, non-profit, and for-profit organizations in the advancement of economic development programs and projects.
 - d. Recommend funding strategies to support an ongoing Economic Development Program.
 - e. Recommend funding strategies to support economic development projects.
6. The functions of the EDC may be accomplished using subcommittees, work groups, task forces, or stakeholder committees.
7. Initial appointment. EDC members shall serve on staggered three year terms.
8. A quorum of the EDC must be present at a lawfully called meeting for the body to conduct business. The quorum for the EDC is at least 50 percent of the voting membership. For purposes of determining a quorum, a vacant position is not considered part of the voting membership.
9. The EDC makes decisions or recommendations based on a majority vote of the quorum present at a lawfully called meeting.
10. The appointing authority for an open EDC position will fill vacancies for the remainder of an unexpired term. A vacancy exists upon the incumbent's death, incompetence, conviction of a felony, resignation, failure to maintain the qualifications of office, or failure to attend 75% of scheduled meetings in a fiscal year without the consent of the appointing authority. The appointing authority has a duty to fill vacancies in a timely manner.

Corvallis Benton County Economic Development Strategic Plan 2021-2023



1

LOOKING BACK, LAUNCHING FORWARD

As the FY 2021-2023 begins, so does the road to recovery from the COVID-19 pandemic. Over the past year, Benton County has faced an unprecedented and unpredictable economic crisis. With record high unemployment rates not seen since the Great Depression, many businesses were forced to close, not knowing if, or when, they would be able to open again. The Corvallis-Benton County Economic Development Office (EDO) quickly pivoted, serving in the Emergency Operations Center (EOC), standing up local grant programs, and finding new and creative ways to reach and assist businesses in our region. Now that vaccination rates are rising and the pandemic is waning, we can begin the hard work ahead of recovery and resiliency.

In the previous [Strategic Work Plan](#), we quoted Albert Einstein, "In the middle of every difficulty lies opportunity," not knowing the extent to which this statement would ring true. In this strategic work plan, we look back at what went well, where we were challenged and what lessons we learned to launch forward.

THE EDO TEAM



Kate Porsche, Economic Development Manager

Kate has been with the EDO since February 2018. She has worked in local government on economic development and urban renewal projects for 15 years and serves as past president of OEDA.



Jerry Sorte, Economic Development Supervisor

Jerry came to the EDO in February 2019 with experience in economic and community development from across Oregon and other states. He works with the Climate Action Advisory Board (CAAB).



Heather Stevens, Economic Development Specialist

Heather started with the EDO in February 2019 with previous experience serving the local business community. She leads communication and outreach for the office and works with the Imagine Corvallis Action Network.



Kathryn Duvall, Economic Development Specialist

Kathryn has been with the EDO since March 2020. She works with the Climate Action Advisory Board (CAAB) and with Spanish speaking business owners in the community. She studied public policy at OSU.

2

LENSES THROUGH WHICH WE WORK

The EDO is committed to creating a better, stronger community in partnership with local businesses and Benton County residents.

All our work is done with the following concepts in mind:



Diversity, Equity, Inclusion and Belonging (DEIB)

The EDO is uniquely positioned to address this challenge in our local business communities. We will work to dismantle the systems, policies, and procedures that perpetuate structural racism, inequities, and different forms of discrimination based on power, privilege and accessibility. We will focus on inequities with a goal of establishing a sense of belonging, where community members will be respected, valued, and able to participate in power structures that affect them.



The Environment

The EDO will take bold steps and be an active leader in addressing the threats of climate change, both through our work within the business community and with the Climate Action Advisory Board. The EDO will work to promote projects that mitigate and prevent the production of harmful emissions in order to create a healthier, more sustainable future for Benton County residents.



2040 Visions

The EDO will further the City of Corvallis' [Imagine Corvallis Vision 2040](#) and [Benton County's 2040 Thriving Communities Initiative](#) by committing to projects that aim to diversify the economy, stimulate entrepreneurship, nurture small businesses and balance growth with livability. These documents help form the guiding principles of the work we do in the EDO and are a consideration in all projects that we undertake.

3 | FOCUS AREAS

Our 2021-2023 focus areas were chosen after careful scrutiny and much discussion, not just internally, but with our partners, and with external consultants. We see these focus areas as a springboard to creating space for businesses to grow and thrive in Benton County and foster prosperity in a way that aligns with the economic trends we are seeing locally and across the nation.

* Indicates connection to the 2040 vision

^ Indicates item is also in 20-21 City SOP

#1 Revitalize, support, and grow existing businesses

Continue assistance to hardest hit businesses, sectors, and business owners

- Explore grant and loan opportunities
- Complete after-action report on COVID emergency with regional partners and business community.*
- Elevate downtown businesses and support downtown organizations, such as DCA^
- Assess business programming established during COVID-19 for potential post-COVID continuance (ex. BROW program, Fitness in the Park, waiving parking requirements)



Photo Credit: Thistledown Photography

Support and grow traded sector businesses

- Continue business retention and expansion efforts through on-site visits, email, and phone call check-ins
- Work closely with businesses in target sector groups to help them through permitting and project processes
- Hosting annual *Based in Benton County Tour*, and other events bringing awareness and networking to local target industries and groups

Focus Areas Continued

Bolster businesses in target and emerging sectors (food & beverage; agriculture & agritourism; science, research & technology)

- Cultivate local food hub with a focus on business development
-  Connections between agriculture and local and regional businesses
- Assist County in fostering agritourism by removing barriers and red tape
- Support commercialization of research ideas
- Conduct gap analysis/asset mapping



Create and Strengthen Emergency Planning for Businesses*

- Host annual emergency preparedness planning seminars for businesses*
- Convene quarterly meetings with regional emergency planning professionals to continue building **business** recovery and resilience to natural disasters
- Consider possible business certification for emergency preparedness

#2: Champion Policies that Create a Pro-Business Environment

Manage economic development tools to incentivize business improvement and growth

- Manage South Corvallis Urban Renewal District, including program to support southtown businesses
- Support creation of Adair Village Urban Renewal District
- Explore additional Oregon zone designations (strategic investment zone and renewable energy development zone)

Focus Areas Continued

Improve regulatory environment

- Champion process, code, and policy improvement – includes semi-annual cross-departmental project review

#3: Expand Buildings and Infrastructure

Annex Airport Industrial Park

- Annexation of the Airport Industrial Park (AIP) into the city limits, including refining of process for development at AIP^

Support Industrial Zoning and Land Use Study

- Work with community development on industrial zoning and land-use study

Cultivate manufacturing space

- Explore through market study the feasibility of a research industrial park^
- Meet with developers about the creation of possible space^
- Explore biotech incubator space and emerging artificial intelligence hub

#4: Strengthen Outreach and Communication

Create a marketing plan

- Draft and implement marketing plan to act as a roadmap for outreach to businesses and community at large.
- Utilize and build social media platforms

Collate information for businesses

- Develop and launch a centralized online portal that provides information for all businesses expanding, landing, or growing in Benton County
- Explore, with partners, the creation of a Benton County business database

#5: Spark Entrepreneurship and Innovation

Support entrepreneurial ecosystem through partner organizations

- Oversee the contracts with entrepreneurship partners
- Bring stakeholders together twice per year to ensure cross collaboration and communication and avoid duplication in resources, programming, and events^



4 | BUILDING BACK BENTON

In our 2019-2021 Strategic Work Plan, we outlined challenges for economic development in Benton County. These challenges became increasingly apparent through the COVID-19 pandemic, but as we emerge, there is an opportunity to rebuild and reimagine a local economy that serves *all* community members and enhances prosperity for businesses both large and small.

Manufacturing

Challenge: With the loss of manufacturing jobs through the late 90s and early 2000s, Benton County saw a loss in high wage jobs and a decrease in economic resiliency.

Opportunity: Manufacturing jobs numbers are not likely to return to their 1998 peak in the near future, so the EDO is looking towards other sectors to be the economic drivers of Benton County. Along with our partners, the EDO is supporting programs that foster entrepreneurship in our emerging sectors. We are following state and national economic trends, as well as local opportunities to make the most of the skills, labor, and capital in our area. A diversified economy with well paying jobs is important to economic resilience and growth.

Industrial Space

Challenge: Benton County businesses, and prospective Benton County businesses, continue to report difficulty in finding space. This is especially apparent for manufacturing businesses, including biotech companies and OSU spinouts.

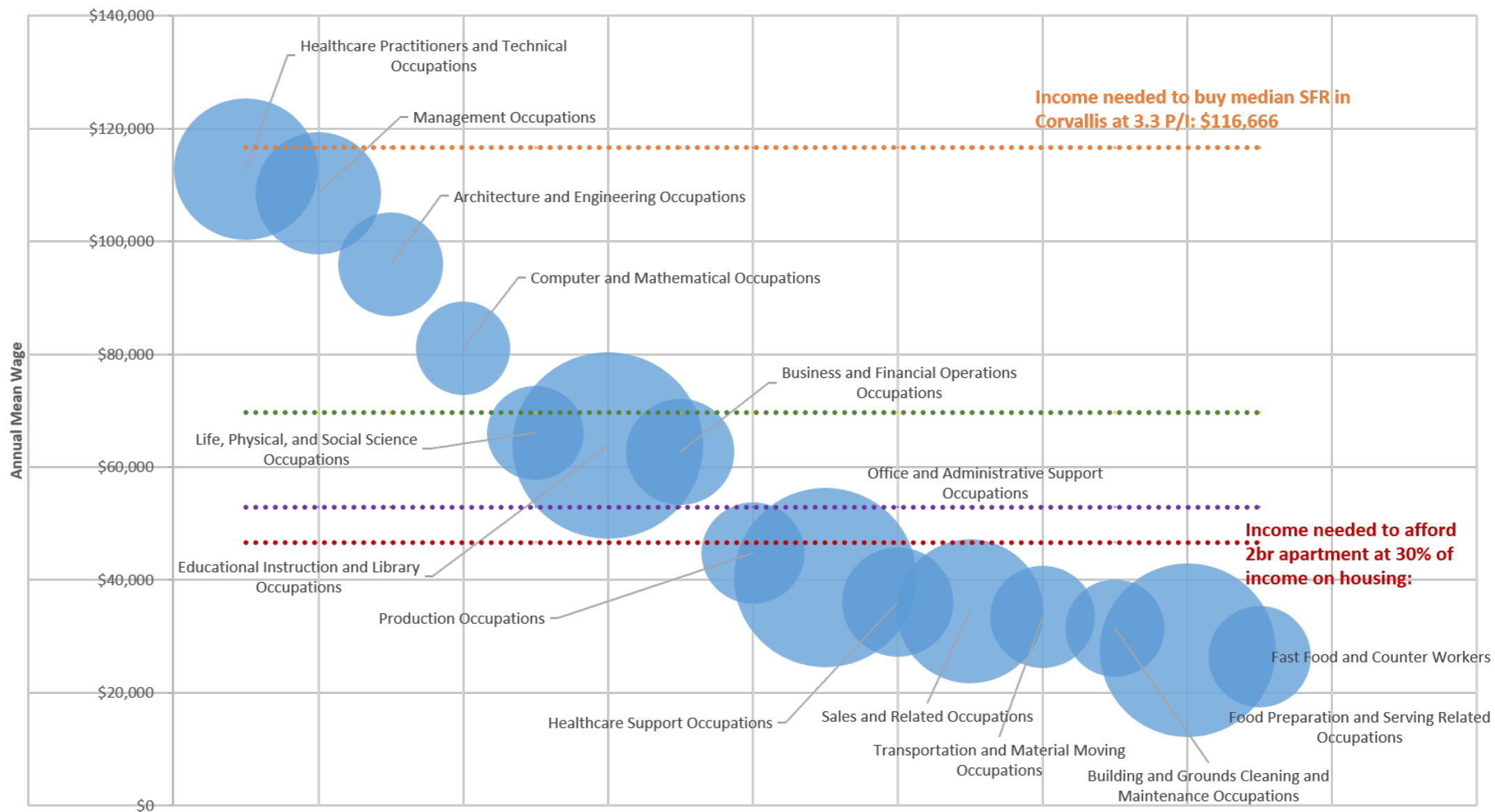
Opportunity: Emerging from the pandemic, many **businesses** are exploring more work-from-home opportunities for their employees. This may create an opportunity to renovate traditional office space into flex manufacturing space, and/or shared wet-lab space, or other opportunities. Additionally, with the critical ED tool of Urban Renewal underway in South Corvallis, and potential funding from state and federal agencies, there is an opportunity for the creation of a local food hub, connecting farms and food/beverage startups to the regional and state supply chain network.

Wetlands

Challenge: Wetlands continue to be an issue for development all over the Willamette Valley, not just in Benton County. Mitigation is expensive and time consuming, two obstacles that make it virtually impossible to develop and simply not economically sustainable or attractive to businesses. Wetlands consume much of the buildable lands inventory, making the inventory much smaller than it appears.

Opportunity: The EDO continues to serve on the Cascades West Council of Governments Regional Wetland Consortium. The group is currently spearheading a legislative effort that would direct Business Oregon to study the impact of laws related to wetlands and economic development and to provide results of the study by September 15, 2022.

Occupations In Corvallis (2019 BLS Data, 2019 hud data)



Building Back Benton Continued

Downtown Vitality

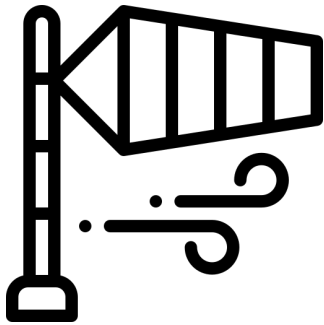
Challenge: Downtowns are a glimpse into the overall health of a community's economy. Even prior to the pandemic, there was growing concern about the vibrancy and health of Corvallis' downtown. Downtowns continue to face rapid changes in retail practices, parking challenges, and vacancies, which is true for all downtowns in the County.

Opportunity: In the past year, Corvallis' downtown added an attractive museum, a lively food truck pod, and street café program that further secured the area as a key economic driver for Benton County. The EDO recently contracted with an OSU School of Public Policy class to conduct surveys, analysis' and case studies that have given the EDO and DCA implementable projects to increase the areas vitality and visibility. Additionally, Adair Village's potential Urban Renewal District would be centered on creating a downtown from scratch and Monroe is also exploring plans to increase the economic vitality of their downtown.

PLACEHOLDER FOR
CHART WITH COMMUTING
PATTERNS

5 | WINDSOCKS WE'RE WATCHING

Windsock - /'win(d)säk/ a light, flexible cylinder or cone mounted on a mast to show the direction and strength of the wind, especially at an airfield.



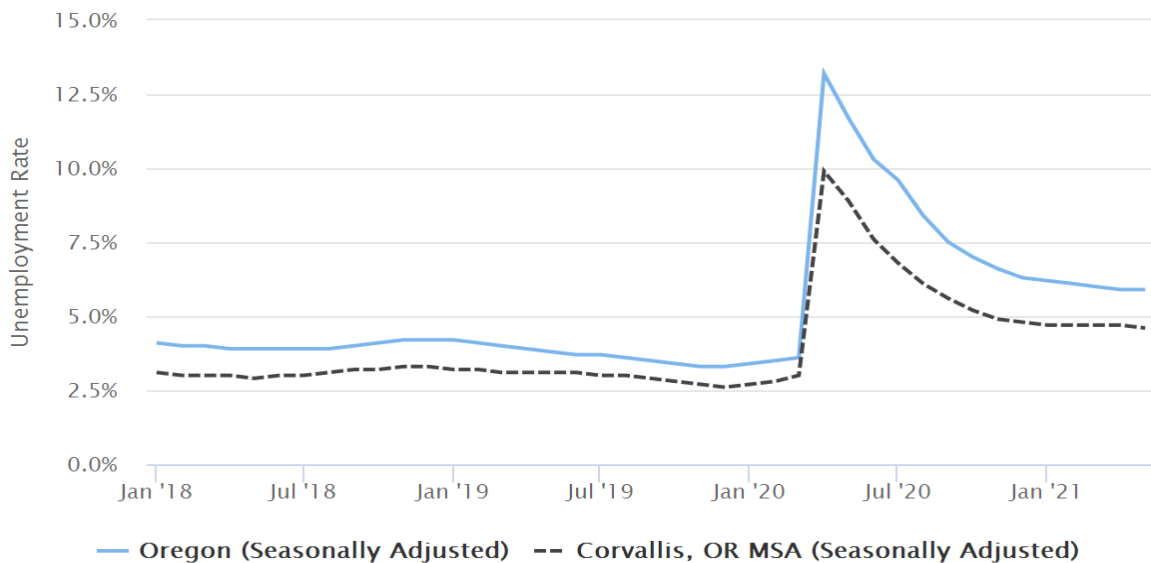
Credit: Freepix

Our team has been thinking about “which way the wind is blowing” as we think about our work and continue our efforts in economic recovery. The following is a list of some of the data we follow as indicators of the economic conditions in our area:

- Changes in average local wage
- Unemployment rates and comparables
- Job growth in target industry sectors
- Local numbers of accomodation bookings
- Local growth in food and beverage and retail spending

Local Area Unemployment Statistics

(Unemployment Rate)



Source: Oregon Employment Department Qualityinfo.org



COVID-19 Response Requirements for Projects in a City Facility or on City Property

Attachment C

Due to the COVID19 pandemic, the City of Corvallis is taking extra measures within our contract to protect our staff, community members, and your staff.

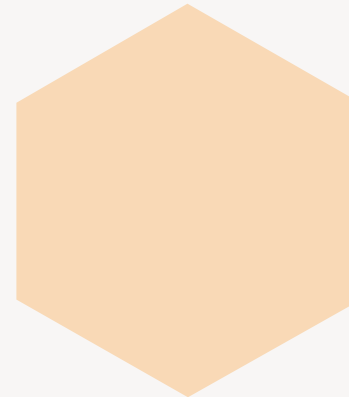
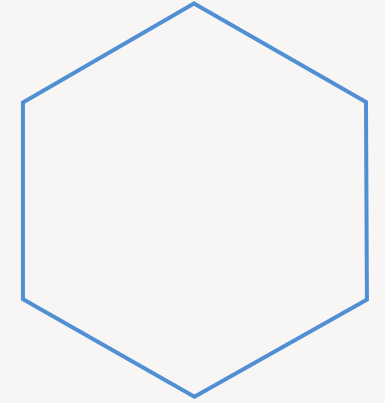
Because our contract with you will require you and/or your staff to work in a City facility near City Staff or Community Members:

- Six feet of physical distance from City staff and Community Members must be maintained.
- A mask must be worn at all times by all contracted employees or subcontractors when on-site.
- If a Contractor's employee is ill with COVID19 symptoms, please do not come to a City facility.
- If a contract cannot be completed on-time because one or more of your employees has positive COVID19 test results, the City must be notified immediately, and contract terms re-negotiated as necessary.
- If at all possible, the City's preference is for meetings with City staff to be held online or via teleconference until City offices are fully re-opened.
- If you work on City equipment, you must clean and sanitize it as appropriate after the work is completed.
- Upon return to "low risk," in person meetings will be reevaluated based on need. Low risk refers to the COVID risk category Benton County is in, based on State of Oregon guidance.

Corvallis Benton County Economic Development Office

Q3 Update- May 7th, 2024

Benton County Board of
Commissioners



EDO Highlights Q1-Q3

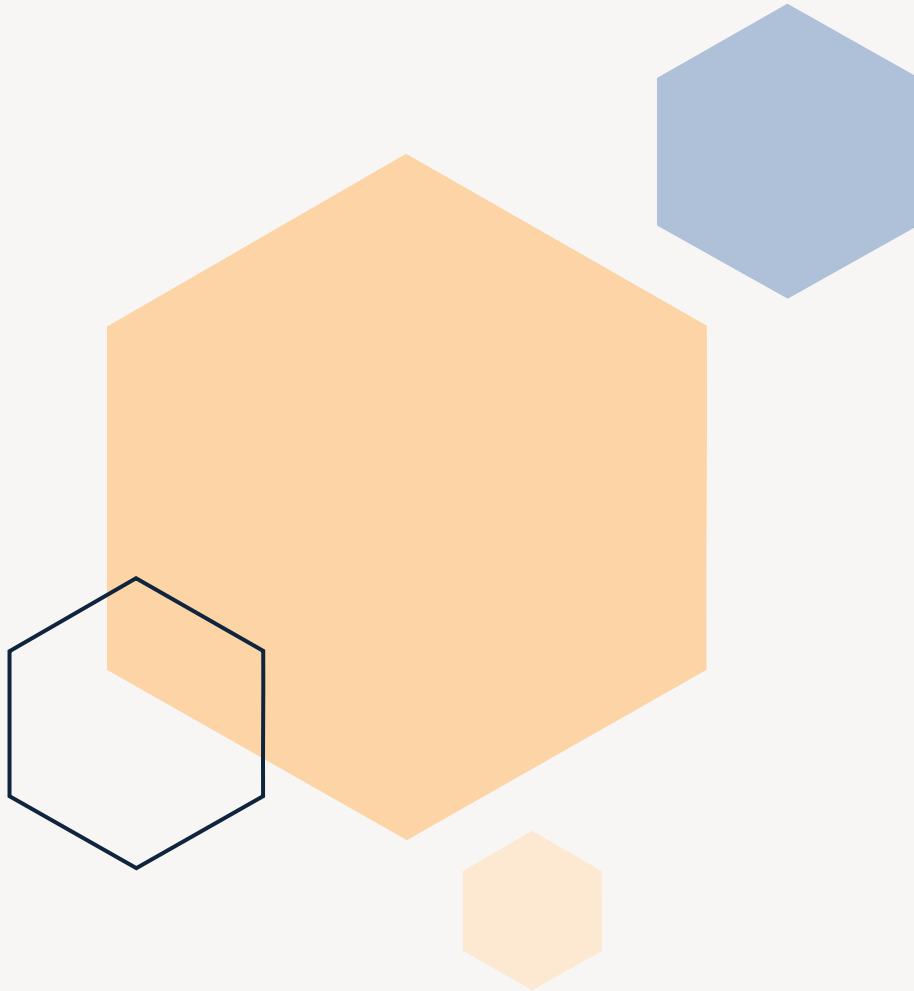
- New Economic Development Manager (8/16/23) and Economic Development Officer (4/16/24)
- Strategic Work Plan Updates - Economic Development Coalition
- FY23/24 Reporting Metrics
- Future Proposed Reporting Metrics
- Countywide Initiatives Underway
- South Corvallis Food Hub Updates





5 Core Strategies Identified






Strategy 1: Utilize new and existing tools such multi-unit property tax exemptions, enterprise zones, opportunity zones, TIF districts and public-private partnerships to grow the property tax base throughout Benton County.

Goal 1.a: Measure tax base growth in Benton County and report on how economic development programs are being utilized annually.

Goal 1.b: Effectively manage and encourage adoption of tools aimed at encouraging mixed use development, industrial development, and housing and assist with marketing those development opportunities for vacant and underutilized property.

Goal 1.c: Effectively manage the Airport Industrial Park and market development opportunities to encourage new construction.

Strategy 2: Develop a modern business retention and expansion program to support and grow traded sector businesses.



Goal 2.a: Create a business registry for all commercial and industrial properties in Benton County and use this information to track key data points like vacancy rate or employment by sector and communicate more effectively.

Goal 2.b: Support businesses navigating the development review process and seek to provide grant and loan opportunities.

Goal 2.c Work closely with Oregon State University Tech Hub to incubate innovative technologies and foster research commercialization to capture the long-term economic benefits for the local community.

Goal 2.d: Collaborate with ATAMI, the OSU Advantage Accelerator, the Foundry, Oregon RAIN, Willamette Valley Capital and the Willamette Innovators Network to support the entrepreneurship ecosystem.

Goal 2.e: Conduct a survey regarding potential incentives and barriers. This data will help us assess the business climate and identify business needs, barriers, and opportunities and will be shared with EDC and Benton County.

Goal 2.f: Develop and launch a centralized online portal that provides information for businesses to locate or expand in Benton County.

Strategy 3: Bolster businesses in target and emerging sectors (food & beverage; agriculture & agritourism; science, research & technology).

Goal 3.a: Grow our Countywide participation in Oregon Main Street program and other initiatives aimed at placemaking and seeking grant opportunities that benefit local businesses.

Goal 3.b: Collaborate with partners such as the various Chambers of Commerce, Visit Corvallis, RAIN, and Small Business Development Center to provide services that support local businesses and entrepreneurs.

Goal 3.c: Cultivate local food hub with a focus on business development and creating new commercial opportunities within the food system.

Goal 3.d: Work closely with beverage and agriculture sectors and partners, such as Visit Corvallis to implement projects such as the Mid-Willamette Food Trail and events that highlight agriculture businesses in Benton County.

Strategy 4: Competitive Benchmarking – The EDO will conduct an inventory of all commercial and industrial zoned properties and analyze land use policy to best meet market demands.

Goal 4.a: Oregon Prospector will be 100% accurate and updated to reflect current environmental conditions, available infrastructure, zoning, and property owner information in Benton County

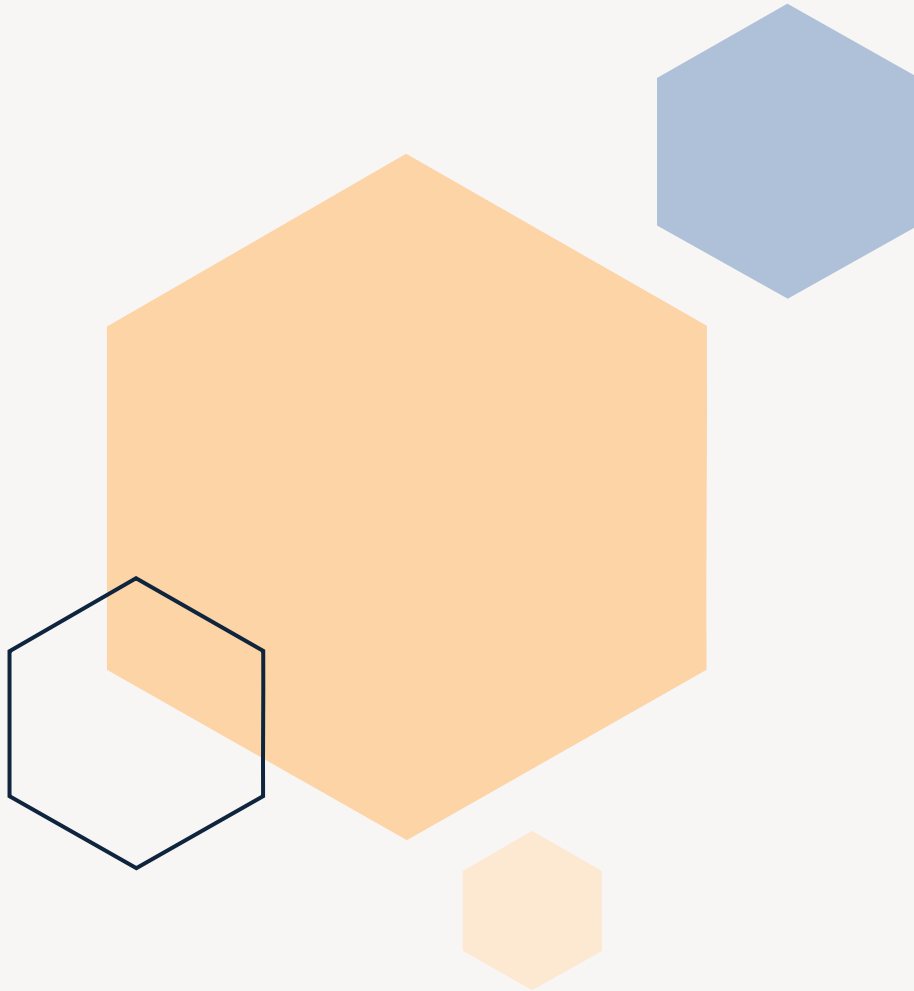
Goal 4.b: Leverage State and Regional partnerships with organizations such as Business Oregon that offer grant resources to document industrial land conditions and market those development opportunities.

Goal 4.c: Study and identify best practices statewide to recommend land use reform and other policies that help provide a competitive advantage in Benton County.

Strategy 5: Support regional economic development planning and workforce development efforts with partners like Oregon Works and Oregon Cascade West Council of Governments

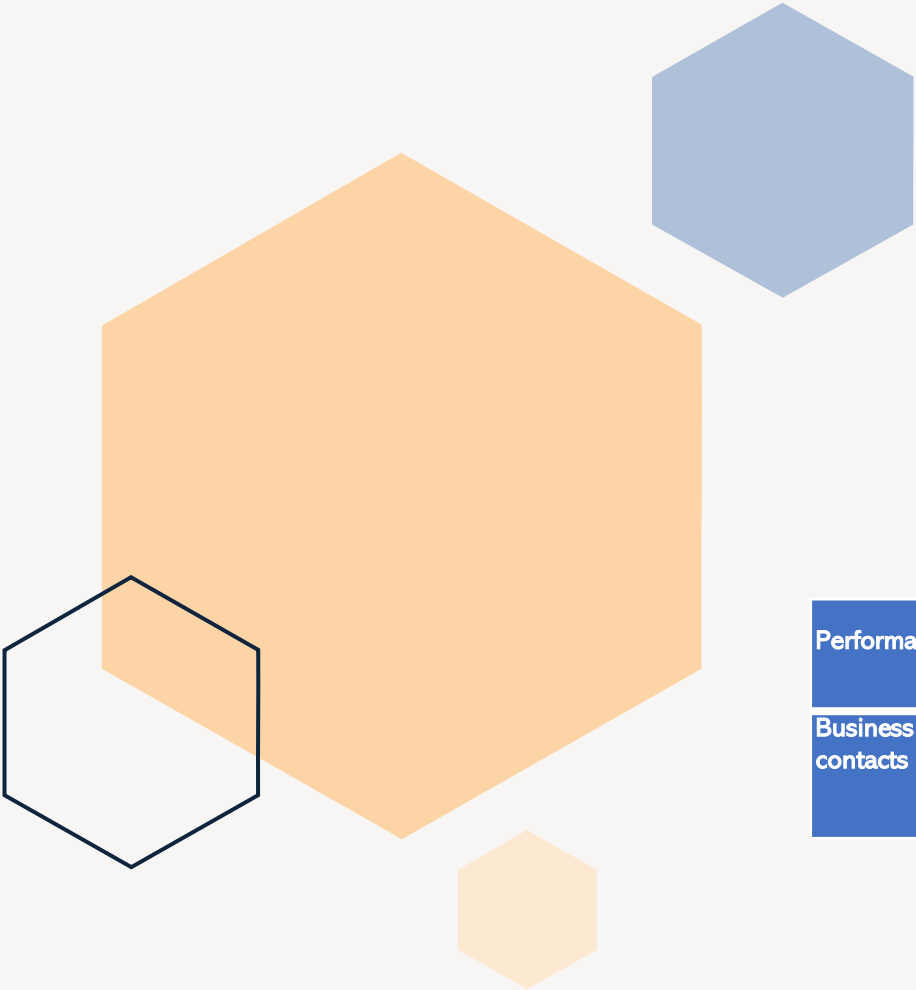
Goal 5.a: Participate and support regional efforts such as Innovation Hub and Comprehensive Economic Development Strategy (CEDS).

Goal 5.b: Support initiatives and partnerships that benefit workforce development, childcare, and housing affordability.



FY23/24

Reporting Metrics



Performance Measures:	PY	TARGET	Q1	Q2	Q3	Q4	YTD
Business retention, expansion and outreach contacts to Benton County companies	83	100	17	32	25		74

FY 24/25 Proposed Reporting Metrics

Land Use Inventory

1. What percentage of commercial or industrial zoned properties are vacant or underutilized?
2. How much are property taxes from commercial or industrial zoned properties increasing annually due to new construction?

Economic Toolkit Utilization

1. Which economic development incentives are businesses using each quarter?

Business Registry

1. How many businesses exist in the County and what are the most common types?
2. Which industries are growing or shrinking most countywide?
3. How many employees work in the County across different types of businesses?

Business Retention and Expansion

1. What services are most utilized during BRE touch points?



Countywide Initiatives Underway

Broadband Project

Oregon Cascade West Council of Governments –
Innovation Hub

Microfluidic Tech Hub

Adair Living History Grant

280k Business Grants Distributed

South Corvallis Food Hub Updates

Presentation due from Consultant to Board of Commissioners on May 21, 2024

- Comprehensive Facility Needs Assessment.
- Feasibility Study and Gaps Analysis Complete.

Request for Proposals – South Corvallis Food Hub Grant Program to be released in May with bids due back by end of June/early July.

Public Meetings held at Noon on April 23 and 6pm on April 25.

- In person (Tunison) or virtual options available.
- Live Spanish translation services at both meetings.

Partnership with Small Business Development Center to support businesses wishing to respond to request for proposal with technical writing services.



Thank you

Corvallis Benton Economic
Development Office

Contact:
Christopher.Jacobs@corvallis.oregon.gov