



Board of Commissioners
Office: (541) 766-6800
Fax: (541) 766-6893

4500 SW Research Way
Corvallis, OR 97333
bentoncountyor.gov

AGENDA

BENTON COUNTY BOARD OF COMMISSIONERS

Tuesday, May 7, 2024, 9 AM

How to Participate in the Board of Commissioners Meeting

Zoom Video [Click for Zoom link info](#)

[Click for YouTube LiveStream link](#)

In-person: Kalapuya Building, 4500 SW Research Way, Corvallis, Oregon

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by contacting the Board of Commissioners Office at 541-766-6800 or 800-735-2900 TTY, by email bocinfo@bentoncountyor.gov, or on the County's website at <https://boc.bentoncountyor.gov/contact/>.

The Board of Commissioners may call an executive session when necessary pursuant to ORS 192.660. The Board is not required to provide advance notice of an executive session; however, every effort will be made to give notice of an executive session. If an executive session is the only item on the agenda for the Board meeting, notice shall be given as for all public meetings (ORS 192.640(2)), and the notice shall state the specific reason for the executive session as required by ORS 192.660.

1. Call to Order and Introductions

2. Review and Approve Agenda

Chair may alter the agenda

3. Proclamations

- 3.1 Proclaiming May 2024 as Wildfire Awareness Month, Proclamation P2024-008 – Bryan Lee, Sheriff's Office
- 3.2 Proclaiming May 2024 as Historic Preservation Month in Benton County, Proclamation P2024-009 – Adrienne Fritze, Benton County Historic Resources Commission

4. Comments from the Public

Time restrictions may be imposed on public comment, dependent on the business before the Board of Commissioners. Individual comment may be limited to three minutes.

5. Work Session

- 5.1 20 minutes – Quarterly Update from Corvallis-Benton Economic Development Office – Christopher Jacobs, Corvallis-Benton Economic Development Office; Paul Bilotta, Corvallis Community Development
- 5.2 10 minutes – American Rescue Plan Act Expense Review – Jeramie Martin, Financial Services

6. New Business

- 6.1 15 minutes – Acceptance of Easements for the Corvallis to Albany Path: Pilkington Avenue to Merloy Avenue – Laurel Byer, Public Works
- 6.2 20 minutes – Discussion Regarding Supplemental Budget 241101, Amending the Community Health Centers Budget, Resolution No. R2024-006 – Rick Crager, Assistant County Administrator; Debbie Sessions, Jenn Ambuehl; Financial Services

7. Announcements

8. Other

ORS 192.640(1) "...notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects."

PROCLAMATIONS



**BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

**In the Matter of Proclaiming May 2024)
as Wildfire Preparedness Month) Proclamation No. P2024-008
in Benton County)**

The threat of wildfires greatly impacts our entire region including the residents of Benton County, Oregon and the impact of climate change has greatly increased the risk of wildfires in Oregon.

When individuals take responsibility for preparing their families and their communities, the chance of survival and return to normalcy following a disaster is greatly increased.

Wildfire Preparedness Month was designed to bring awareness of the threat of wildfires to our communities.

The Benton County Sheriff’s Office – Emergency Management Division partners with federal, state, local, tribal, territorial, private, and volunteer agencies to inform individuals on how to take action, through our public education campaigns and community exercises.

Residents, businesses, and visitors of Benton County are urged to plan ahead for all disasters and encourage their family and friends to also do so, by participating in annual readiness events and drills.

Benton County Emergency Management and Benton County Emergency Operations Center staff will continue to participate in monthly training and exercises and planning activities.

THEREFORE, BE IT PROCLAIMED that May is Wildfire Preparedness Month in Benton County, and all community members, businesses, and visitors are encouraged to develop their own emergency preparedness plans, practice evacuation drills, and join in this observance.

Adopted this 7th day of May, 2024.

Signed this 7th day of May, 2024.

BENTON COUNTY BOARD OF COMMISSIONERS

Xanthippe Augerot, Chair

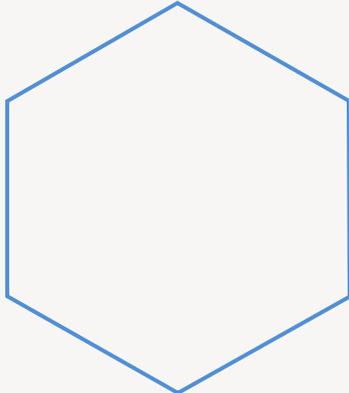
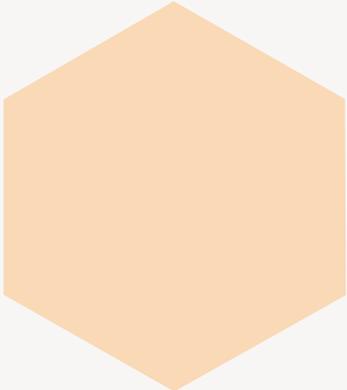
Nancy Wyse, Vice Chair

Pat Malone, Commissioner

WORK SESSIONS

Corvallis Benton County Economic Development Office

Q3 Update- May 7th, 2024
Benton County Board of
Commissioners

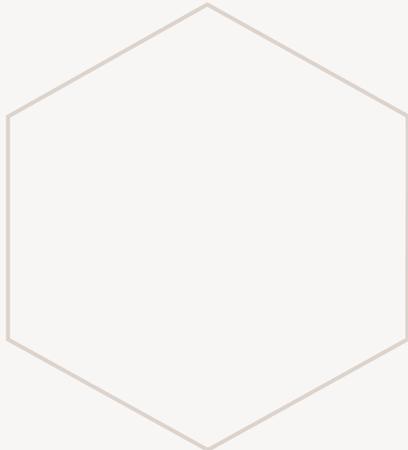


EDO Highlights Q1-Q3

- New Economic Development Manager (8/16/23) and Economic Development Officer (4/16/24)
- Strategic Work Plan Updates - Economic Development Coalition

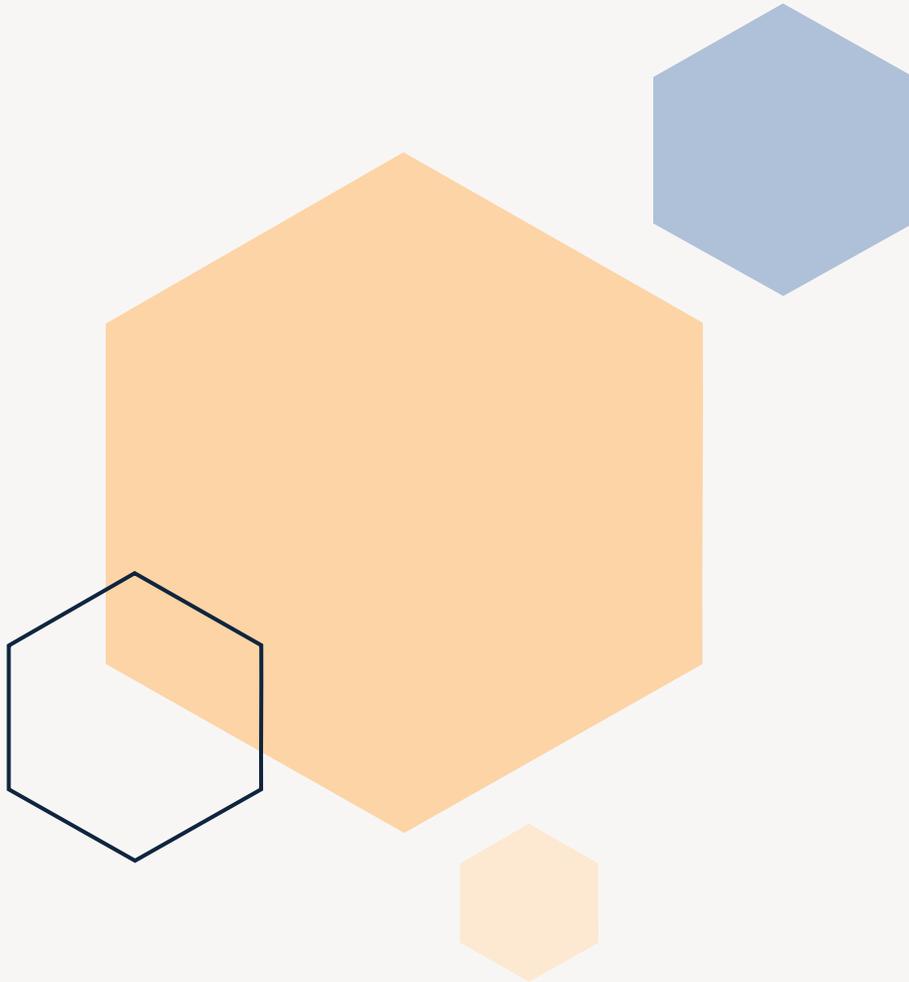
- FY23/24 Reporting Metrics
- Future Proposed Reporting Metrics
- Countywide Initiatives Underway
- South Corvallis Food Hub Updates





5 Core Strategies Identified





Strategy 1: Utilize new and existing tools such multi-unit property tax exemptions, enterprise zones, opportunity zones, TIF districts and public-private partnerships to grow the property tax base throughout Benton County.

Goal 1.a: Measure tax base growth in Benton County and report on how economic development programs are being utilized annually.

Goal 1.b: Effectively manage and encourage adoption of tools aimed at encouraging mixed use development, industrial development, and housing and assist with marketing those development opportunities for vacant and underutilized property.

Goal 1.c: Effectively manage the Airport Industrial Park and market development opportunities to encourage new construction.

Strategy 2: Develop a modern business retention and expansion program to support and grow traded sector businesses.

Goal 2.a: Create a business registry for all commercial and industrial properties in Benton County and use this information to track key data points like vacancy rate or employment by sector and communicate more effectively.

Goal 2.b: Support businesses navigating the development review process and seek to provide grant and loan opportunities.

Goal 2.c Work closely with Oregon State University Tech Hub to incubate innovative technologies and foster research commercialization to capture the long-term economic benefits for the local community.

Goal 2.d: Collaborate with ATAMI, the OSU Advantage Accelerator, the Foundry, Oregon RAIN, Willamette Valley Capital and the Willamette Innovators Network to support the entrepreneurship ecosystem.

Goal 2.e: Conduct a survey regarding potential incentives and barriers. This data will help us assess the business climate and identify business needs, barriers, and opportunities and will be shared with EDC and Benton County.

Goal 2.f: Develop and launch a centralized online portal that provides information for businesses to locate or expand in Benton County.

Strategy 3: Bolster businesses in target and emerging sectors (food & beverage; agriculture & agritourism; science, research & technology).

Goal 3.a: Grow our Countywide participation in Oregon Main Street program and other initiatives aimed at placemaking and seeking grant opportunities that benefit local businesses.

Goal 3.b: Collaborate with partners such as the various Chambers of Commerce, Visit Corvallis, RAIN, and Small Business Development Center to provide services that support local businesses and entrepreneurs.

Goal 3.c: Cultivate local food hub with a focus on business development and creating new commercial opportunities within the food system.

Goal 3.d: Work closely with beverage and agriculture sectors and partners, such as Visit Corvallis to implement projects such as the Mid-Willamette Food Trail and events that highlight agriculture businesses in Benton County.

Strategy 4: Competitive Benchmarking – The EDO will conduct an inventory of all commercial and industrial zoned properties and analyze land use policy to best meet market demands.

Goal 4.a: Oregon Prospector will be 100% accurate and updated to reflect current environmental conditions, available infrastructure, zoning, and property owner information in Benton County

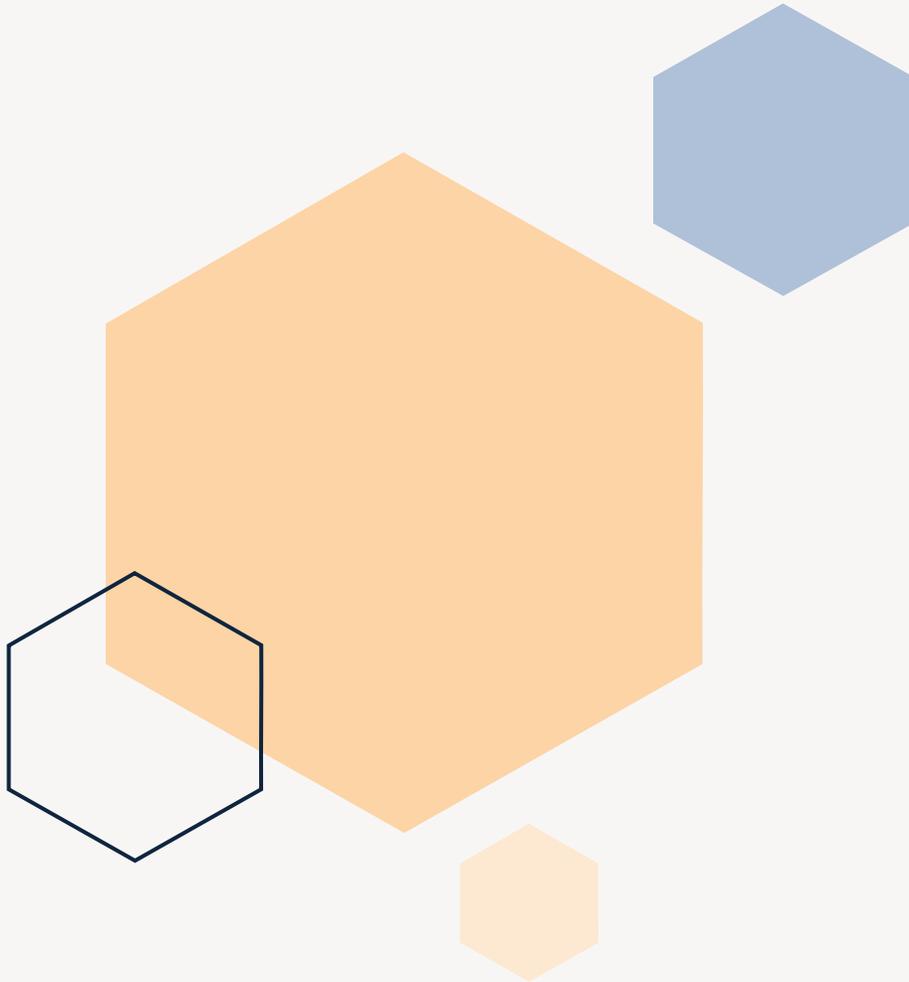
Goal 4.b: Leverage State and Regional partnerships with organizations such as Business Oregon that offer grant resources to document industrial land conditions and market those development opportunities.

Goal 4.c: Study and identify best practices statewide to recommend land use reform and other policies that help provide a competitive advantage in Benton County.

Strategy 5: Support regional economic development planning and workforce development efforts with partners like Oregon Works and Oregon Cascade West Council of Governments

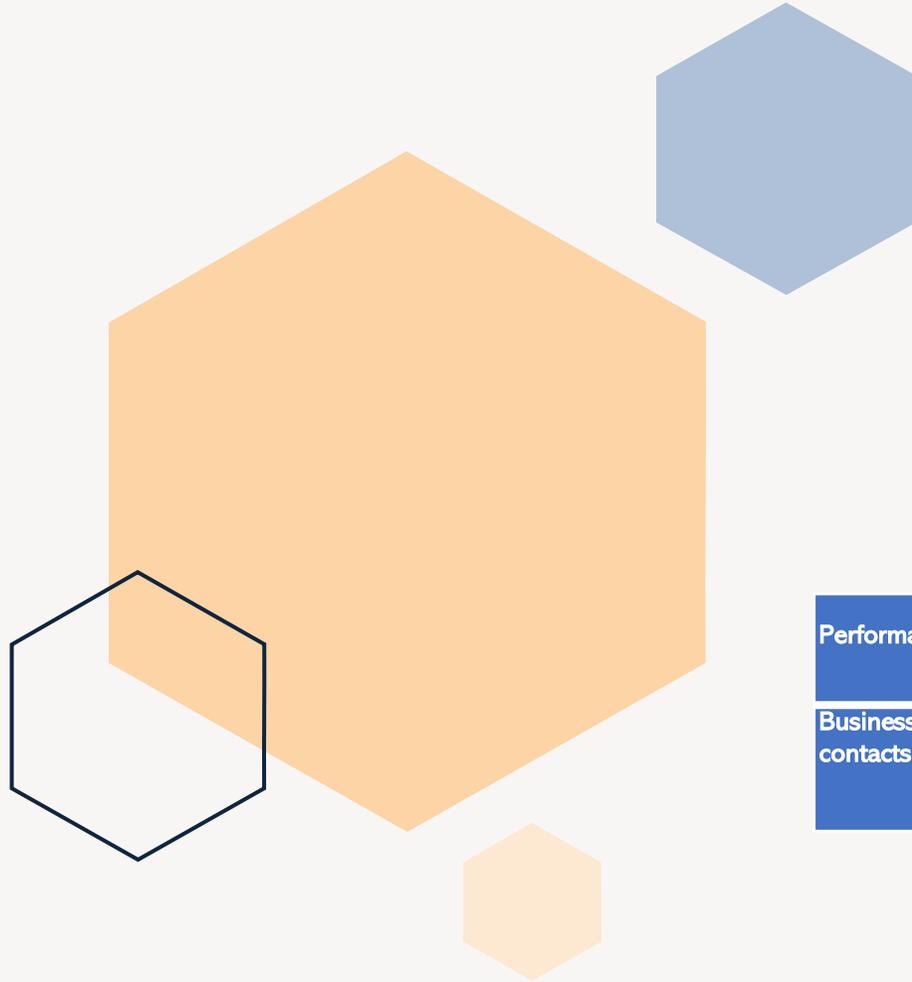
Goal 5.a: Participate and support regional efforts such as Innovation Hub and Comprehensive Economic Development Strategy (CEDS).

Goal 5.b: Support initiatives and partnerships that benefit workforce development, childcare, and housing affordability.



FY23/24

Reporting Metrics



Performance Measures:	PY	TARGET	Q1	Q2	Q3	Q4	YTD
Business retention, expansion and outreach contacts to Benton County companies	83	100	17	32	25		74

FY 24/25 Proposed Reporting Metrics

Land Use Inventory

1. What percentage of commercial or industrial zoned properties are vacant or underutilized?
2. How much are property taxes from commercial or industrial zoned properties increasing annually due to new construction?

Economic Toolkit Utilization

1. Which economic development incentives are businesses using each quarter?

Business Registry

1. How many businesses exist in the County and what are the most common types?
2. Which industries are growing or shrinking most countywide?
3. How many employees work in the County across different types of businesses?

Business Retention and Expansion

1. What services are most utilized during BRE touch points?



Countywide Initiatives Underway

Broadband Project

Oregon Cascade West Council of Governments –
Innovation Hub

Microfluidic Tech Hub

Adair Living History Grant

280k Business Grants Distributed

South Corvallis Food Hub Updates

Presentation due from Consultant to Board of Commissioners on May 21, 2024

- Comprehensive Facility Needs Assessment.
- Feasibility Study and Gaps Analysis Complete.

Request for Proposals – South Corvallis Food Hub Grant Program to be released in May with bids due back by end of June/early July.

Public Meetings held at Noon on April 23 and 6pm on April 25.

- In person (Tunison) or virtual options available.
- Live Spanish translation services at both meetings.

Partnership with Small Business Development Center to support businesses wishing to respond to request for proposal with technical writing services.



Thank you

Corvallis Benton Economic
Development Office

Contact:

Christopher.Jacobs@corvallis.oregon.gov

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 05/07/24

View [Agenda Tracker](#)

Suggested Placement * Work Session

Department * Finance

Contact Name * Jeramie S Martin

Phone Extension * 5417666125

Meeting Attendee Name * Jeramie S Martin

Agenda Item Details 

Item Title * ARPA (American Rescue Plan Act) Expense

Item Involves * Check all that apply

- Appointments
- Budget
- Contract/Agreement
- Discussion and Action
- Discussion Only
- Document Recording
- Employment
- Notice of Intent
- Order/Resolution
- Ordinance/Public Hearing 1st Reading
- Ordinance/Public Hearing 2nd Reading
- Proclamation
- Project/Committee Update
- Public Comment
- Special Report
- Other

Estimated Time * 10 minutes

Board/Committee Involvement * Yes No

Advertisement*

Yes

No

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Issues and Fiscal Impact

Item Issues and Description

Identified Salient Issues*

To provide an updated expense report on the benefits of ARPA funds for the community and County.

Options*

None; update only.

Fiscal Impact*

- Yes
- No

2040 Thriving Communities Initiative

Mandated Service?* Yes No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

- Core Values*** Select all that apply.
- Vibrant, Livable Communities
 - Supportive People Resources
 - High Quality Environment and Access
 - Diverse Economy that Fits
 - Community Resilience
 - Equity for Everyone
 - Health in All Actions
 - N/A

Explain Core Values Selections* These funds have been used to provide critical infrastructure updates, community supports in a culturally relevant manner, and targeted projects to enhance the lives of residents.

- Focus Areas and Vision*** Select all that apply.
- Community Safety
 - Emergency Preparedness
 - Outdoor Recreation
 - Prosperous Economy
 - Environment and Natural Resources
 - Mobility and Transportation
 - Housing and Growth
 - Arts, Entertainment, Culture, and History
 - Food and Agriculture
 - Lifelong Learning and Education
 - N/A

Explain Focus Areas and Vision Selection* Expense Report

Recommendations and Motions

Item Recommendations and Motions

Staff N/A
Recommendations*

Work Session I move to ...
Motions* N/A

Staff Recommendation

N/A

Meeting Motion

N/A

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

BOC - ARPA Plan Update May 24.pptx

1.36MB

Comments (optional)

If you have any questions, please call ext.6800

**Department
Approver**

DEBBIE SESSIONS

<p>1.</p> <p>Department Approval</p> <hr/> <p>Comments</p> <p>Signature</p> <p><i>Debbie Sessions</i></p>	<p>5.</p>
<p>2.</p> <p>Counsel Approval</p> <hr/> <p>Comments</p> <p>Signature</p> <p><i>Vance H. Chokey</i></p>	
<p>3.</p> <p>County Administrator Approval</p> <hr/> <p>Comments</p> <p>Signature</p> <p><i>Rachel L McEneny</i></p>	
<p>4.</p> <p>BOC Final Approval</p> <hr/> <p>Comments</p> <p>Signature</p> <p><i>Amanda Hakepeace</i></p>	



American Rescue Plan Act

ARPA Expense Review

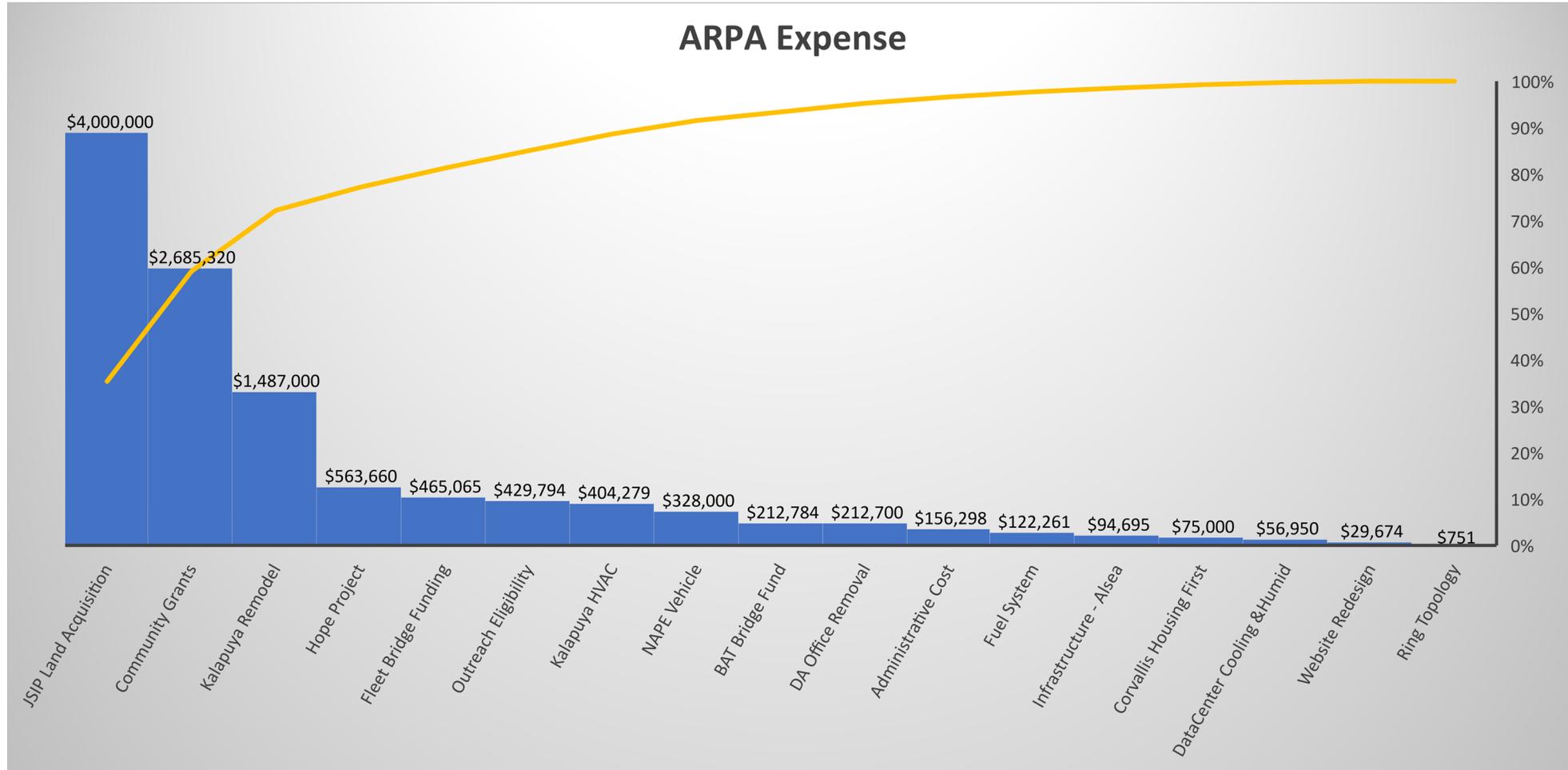
Jeramie Martin, Grant Manager

May 2024

Background

- In May 2021, Benton County was awarded \$18,086,520 of funding from the U.S. Treasury authorized by the American Rescue Plan Act (ARPA).
- The funding is available to eligible state, local, territorial, and Tribal Governments in addressing the impacts of the pandemic
- Funding is aimed to meet the following purposes:
 - ✓ Support urgent COVID-19 response efforts to continue to decrease spread of the virus and bring the pandemic under control;
 - ✓ Replace lost public sector revenue to strengthen support for vital public services and help retain jobs;
 - ✓ Support immediate economic stabilization for households and businesses; and,
 - ✓ Address systemic public health and economic challenges that have contributed to the unequal impact of the pandemic on certain populations
- All funds must be obligated no later than December 31, 2024.

Benton County's ARPA Expenses



Benton County ARPA Expenses

Totaling \$11,324,230

Project #	Project Name	Expensed
600005	Hope Project	\$ 563,660
600006	Corvallis Housing First	\$ 75,000
600008	JSIP Land Acquisition	\$ 4,000,000
600010	DA Office Removal	\$ 212,700
600013	BAT Bridge Fund	\$ 212,784
600014	NAPE Vehicle	\$ 328,000
600015	Ring Topology	\$ 751
600016	Infrastructure - Alsea	\$ 94,695
600018	Website Redesign	\$ 29,674
600019	Kalapuya HVAC	\$ 404,279
600020	DataCenter Cooling & Humid	\$ 56,950
600021	Fuel System	\$ 122,261
600022	Kalapuya Remodel	\$ 1,487,000
600023	Fleet Bridge Funding	\$ 465,065
600024	Community Grants	\$ 2,685,320
310014	Outreach Eligibility	\$ 429,794
	Administrative Cost	\$ 156,298

- JSIP Land Acquisition is clearly the largest single expenditure at \$4.0 million
- Community Grants are the second largest single purpose allocation at approximately \$2.69 million
- The Kalapuya remodel at approximately \$1.49 million is the third largest

Benton County ARPA Expenses

Totaling \$11,324,230

- Out of the allocated \$18,079,454 Benton County has expensed \$11,324,230 or 62.64%
- Benton County has obligated all ARPA funds except \$97,232 to allowable projects
- The top three ARPA investments have permitted the County to expand and develop essential services for emergency operations, community members, and infrastructure to allow easier access to public servants.

Distribution to Community Grants

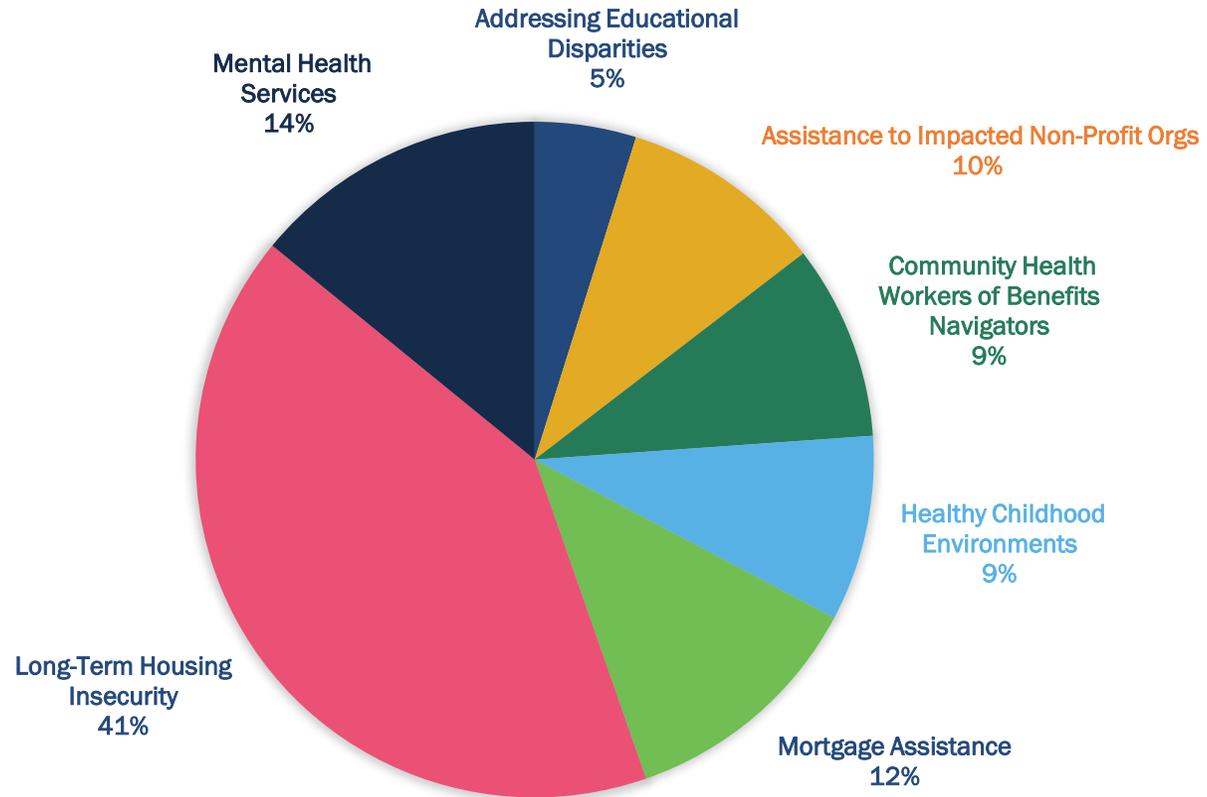
Total Allocation - \$2,685,320

Awarded Grants

19 Grant Awards in the amount of \$2,685,320 with the understanding that if funding is not fully committed.

Of the awarded grants only 1.42% is unobligated based on reporting from the five active grantees.

14 grantees expended their awards.



Success Story – CASA Latinos

- **Below are some programmatic highlights:**

- The ARPA grant allowed Casa Latinos Unidos to expand its work with the Latino community of Benton County in ways never done before by allowing us to provide system navigation support to 400 households (approximately 1,600 individuals), to offer English and financial education classes, start a pilot micro-enterprise development, participate in health fairs and other outreach activities, and activities for children and families in summer.
- Monroe was isolated before this grant award where we now have community health visiting once a month to see Latinx low-income residents to help meet their basic needs.
- Able to attend 38 community events in Benton County reaching approximately 1,905 individuals. This includes participation in the steering committee of two Corvallis Open Streets, two health fairs with the Corvallis School District, outreach events with farmworkers in Philomath, outreach events in Monroe, a cultural celebration ("Tardeada") of the Hispanic heritage in October 2023 (300 attendees), and our summer programs at the Riverfront Commemorative Park.
- Expanded partnerships with the City of Corvallis, the City of Monroe, and Benton County. The future for our organization looks bright. Between January and June 30th 2024 we plan to start two new programs: digital communication using apps and a program to take Latinx families to downtown Corvallis, visiting businesses, the City Hall, and County offices.
- Expand financial and English education classes to Monroe and Philomath and will scale-up our micro-enterprise incubator to approximately 10 families (from the current two in the pilot phase of this project).

Success Story – Philomath Youth Activities Club

- **Philomath Youth Activities Club (PYAC) provides childcare services for after-school and summer for low to moderate income families:**
 - Provided services to 66 individual children
 - A skills trainer has been able to work with children in small groups on skill building, problem solving, and social emotional skills.
 - The skills trainer supports and teaches the staff in Collaborative Problem Solving as well as ACT Limit Setting.
 - Recruit a bi-lingual (Spanish/English) teacher
- **Benton County funding has been critical to providing the skilled staffing required to support the healthy development of the future.**



At your service,
every day.



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Benton County

NEW BUSINESS

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 05/07/24

View [Agenda Tracker](#)

Suggested Placement * BOC Tuesday Meeting

Department * Public Works

Contact Name * Laurel Byer

Phone Extension * 6013

Meeting Attendee Name * Laurel Byer

Agenda Item Details

Item Title * Acceptance of Easements for the Corvallis to Albany Path: Pilkington Avenue to Merloy Avenue

- Item Involves *** Check all that apply
- Appointments
 - Budget
 - Contract/Agreement
 - Discussion and Action
 - Discussion Only
 - Document Recording
 - Employment
 - Notice of Intent
 - Order/Resolution
 - Ordinance/Public Hearing 1st Reading
 - Ordinance/Public Hearing 2nd Reading
 - Proclamation
 - Project/Committee Update
 - Public Comment
 - Special Report
 - Other

Estimated Time * 15 Minutes

Board/Committee Involvement * Yes No

Advertisement*

- Yes
 No

Issues and Fiscal Impact

Item Issues and Description

Identified Salient Issues*

The following is a list of easements obtained for the Corvallis to Albany Path:
Pilkington to Merloy Avenue:
Public Utility and Access Easement for a Multiuse Path from Soraya Vanessa Delgado
Public Utility and Access Easement, Temporary Easement for Construction for a Multiuse Path from Timothy E. Winn and Christine M. Winn.
Documents are needed to complete the construction of the segment of the Corvallis to Albany Path from Pilkington Avenue to Merloy Avenue. There is one remaining property to be acquired that is still, technically, in negotiation.

Options*

- 1) Accept the easement documents.
- 2) Take no action.

Fiscal Impact*

- Yes
 No

2040 Thriving Communities Initiative

Mandated Service?* Yes No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values*

Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

Explain Core Values Selections*

Providing alternatives for transportation, whether it be transit based or bicycle and pedestrian based, is a key component of meeting a core value of a livable community with equitable options for all. It also encourages healthier lifestyles by creating opportunities for the public to use facilities that are outside a normal road or highway setting. The ultimate build-out of the Corvallis-Albany Multiuse Path will connect the two communities on a lower stress network so that all ages and abilities will be able to utilize the path.

Focus Areas and Vision*

Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

Explain Focus Areas and Vision Selection*

The focus areas and vision feed into the above core values as outdoor recreation is a key component of livable communities. The proposed path encourages healthier lifestyles by creating opportunities for the public to use facilities that are outside and in an incredible setting here in the Valley. The ultimate build-out of the Corvallis-Albany Multiuse Path will connect the two communities on a lower stress network so that all ages and abilities will be able to utilize the path. The path will also encourage additional bicycle commuting between the two communities thereby reducing the number of cars on the highway and reducing greenhouse gas emissions.

Recommendations and Motions

Item Recommendations and Motions

Staff Recommendations * Staff respectfully recommends the Board accept and approve the Public Utility and Access Easements and Temporary Easement for Construction for the Corvallis to Albany Path: Pilkington Avenue to Merloy Avenue.

Meeting Motions * I move to ...
...accept and approve the Public Utility and Access Easements and Temporary Easement for Construction for the Corvallis to Albany Path: Pilkington Avenue to Merloy Avenue.

Staff Recommendation

Staff respectfully recommends the Board accept and approve the Public Utility and Access Easements and Temporary Easement for Construction for the Corvallis to Albany Path: Pilkington Avenue to Merloy Avenue.

Meeting Motion

I move to accept and approve the Public Utility and Access Easements and Temporary Easement for Construction for the Corvallis to Albany Path: Pilkington Avenue to Merloy Avenue.

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

Copy of Easements Corvallis-Albany Multi Use
Path.pdf

554.28KB

Comments (optional) Laurel will bring original documents to be signed.

If you have any questions, please call ext.6800

**Department
Approver**

GARY STOCKHOFF

<p>1.</p> <p><u>Department Approval</u></p> <p>Comments</p> <p>Signature </p>	<p>5.</p>
<p>2.</p> <p><u>Counsel Approval</u></p> <p>Comments</p> <p>Signature </p>	
<p>3.</p> <p><u>County Administrator Approval</u></p> <p>Comments</p> <p>Signature </p>	
<p>4.</p> <p><u>BOC Final Approval</u></p> <p>Comments</p> <p>Signature </p>	

EXHIBIT A - Page 1 of 2

File B005
 Drawing RW9687M
 October 3, 2023

Parcel 1 - Permanent Easement for Multi-use Path and Utilities

A parcel of land lying in the SW¼NE¼ of Section 19, Township 11 South, Range 4 West of the Willamette Meridian in Benton County, Oregon, and being a portion of that property described in a Statutory Warranty Deed to Soraya Vanessa Delgado, recorded April 29, 2021 as Instrument No. 2021-612009 of Benton County Clerk Records; said parcel being that portion of said property included in a strip of land variable in width, lying on the Easterly side of the center line of the relocated Albany-Corvallis Highway (US20), which center line is described as follows:

Beginning at Engineer's center line Station 301+59.80, said station being 3,029.74 feet South and 3,164.54 feet West of the Northeast corner of the William Taylor Donation Land Claim No. 46 situate in Section 8, Township 11 South, Range 4 West, W.M.; thence South 34° 00' 20" West 977.80 feet; thence on a 1,432.04 foot radius curve left (the long chord of which bears South 29° 46' 20" West 211.42 feet) 211.61 feet to Engineer's center line Station 313+49.21 Back equals 313+49.30 Ahead; thence South 25° 32' 20" West 768.90 feet; thence on a 5,734.58 foot radius curve left (the long chord of which bears South 23° 38' 29" West 379.79 feet) 379.86 feet to Engineer's center line Station 324+98.06 Back equals 324+98.20 Ahead; thence South 21° 44' 37" West 2,296.21 feet to Engineer's center line Station 347+94.42 Back equals 347+91.20 Ahead; thence South 21° 26' 42" West 1,781.50 feet; thence on a 11,604.07 foot radius curve left (the long chord of which bears South 20° 45' 42" West 276.78 feet) 276.79 feet to Engineer's center line Station 368+49.49 Back equals 368+49.21 Ahead; thence South 20° 04' 42" West 2,524.44 feet; thence on a spiral curve right (the long chord of which bears South 22° 16' 41" West 219.87 feet) 220.00 feet; thence on a 954.93 foot radius curve right (the long chord bears South 28° 46' 56" West 70.11 feet) 70.13 feet; thence on a spiral curve right (the long chord of which bears South 35° 17' 10" West 219.87 feet) 220.00 feet; thence South 37° 29' 09" West 287.15 feet; thence on a 7,161.97 foot radius curve left (the long chord bears South 32° 05' 39" West 1,345.94 feet) 1,347.93 feet to Engineer's center line Station 415+18.84 Back equals 415+19.39 Ahead; thence South 26° 42' 09" West 1,576.80 feet to Engineer's center line Station 430+96.19.

The width in feet of said strip of land is as follows:

Station	to	Station	Width on Easterly Side of Center Line
381+88.00		382+10.00	82.00
382+10.00		382+28.00	82.00 in a straight line to 47.00

Bearings are based on the Oregon Coordinate Reference System, Salem Zone, NAD 83 (2011) epoch 2010.00 per Benton County Survey File Number 11017.

This parcel of land contains 588 square feet, more or less, outside the existing right of way.

Parcel 2 – Permanent Easement for Multi-use Path and Utilities

EXHIBIT A - Page 2 of 2

File B005
Drawing RW9687M
October 3, 2023

A parcel of land lying in the SW¼NE¼ of Section 19, Township 11 South, Range 4 West of the Willamette Meridian in Benton County, Oregon, and being a portion of that property described in a Statutory Warranty Deed to Soraya Vanessa Delgado, recorded April 29, 2021 as Instrument No. 2021-612009 of Benton County Clerk Records; said parcel being that portion of said property included in a strip of land 43.00 feet in width, lying on the Easterly side of the center line of the relocated Albany-Corvallis Highway (US20), which center line is described in Parcel 1.

This parcel of land contains 552 square feet, more or less, outside the existing right of way.

Parcel 3 – Permanent Easement for Multi-use Path and Utilities

A parcel of land lying in the SW¼NE¼ of Section 19, Township 11 South, Range 4 West of the Willamette Meridian in Benton County, Oregon, and being a portion of that property described in a Statutory Warranty Deed to Soraya Vanessa Delgado, recorded April 29, 2021 as Instrument No. 2021-612009 of Benton County Clerk Records; said parcel being that portion of said property lying Southerly of a line at right angles to the center line of the relocated Albany-Corvallis Highway (US20) at Engineer's station 384+16.00 and included in a strip of land 47.00 feet in width, lying on the Easterly side of said center line, which center line is described in Parcel 1.

This parcel of land contains 10 square feet, more or less, outside the existing right of way.

REGISTERED
PROFESSIONAL
LAND SURVEYOR



OREGON
JULY 10, 1996
PATRICK M. GAYLORD
2767

RENEWS: 06/30/2025

SW¹/₄NE¹/₄ OF SEC. 19, T. 11 S., R. 4 W., W.M.

N.E. ASBAHR AVE.
(P 14420)



SHEFFIELD
PROPERTIES, LLC
2021-612646

36,500 ft²±, Rem.
from Assessor Map
Less RW9687M006

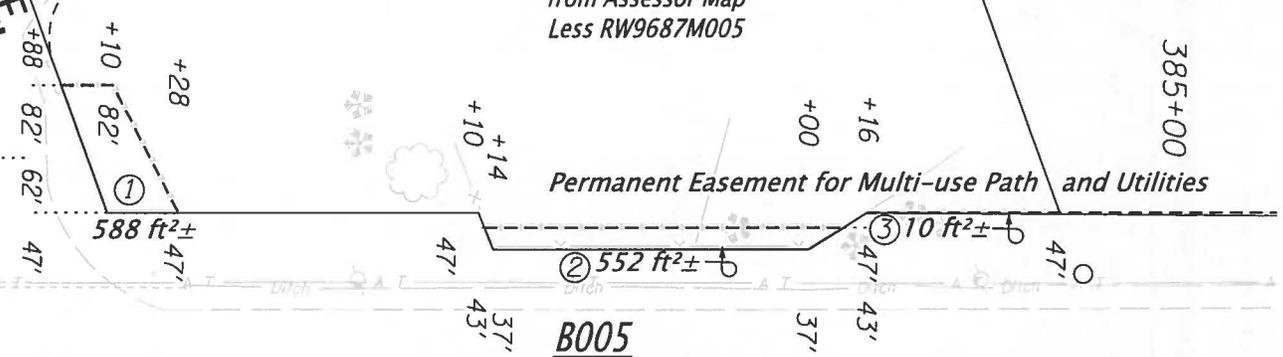
DELGADO, SORAYA V.
2021-612009

36,189 ft²±, Rem.
from Assessor Map
Less RW9687M005

Roadway Ease. per Deed

Permanent Easement for Multi-use Path and Utilities

385+00



B005

ALBANY-CORVALLIS HWY. (US 20)

S 20°04'42" W

NE¹/₄ SEC 19
NW¹/₄ SEC 19

US-20 CORVALLIS-ALBANY MULTI-USE PATH
(CONIFER BLVD. TO MERLOY AVE.)
PROJECT NO. BP-CorvAlb-01-19
BENTON COUNTY, OREGON

FILE	B005
D.E.A. NO.	BCOX0020
DATE	OCTOBER 3, 2023
SCALE	1" = 50'

EXHIBIT A - Page 1 of 2

File B004
Drawing RW9687M
March 10, 2022**Parcel 1 - Permanent Easement for Multi-use Path and Utilities**

A parcel of land lying in the W $\frac{1}{2}$ NE $\frac{1}{4}$ of Section 19, Township 11 South, Range 4 West of the Willamette Meridian in Benton County, Oregon, and being a portion of that property described in a Statutory Warranty Deed to Timothy E. Winn and Christine M. Winn, as tenants by the entirety, recorded December 11, 2018 as Instrument No. 2018-577315 of Benton County Clerk Records; said parcel being that portion of said property included in a strip of land 82.00 feet in width, lying on the Easterly side of the center line of the relocated Albany-Corvallis Highway (US20), which center line is described as follows:

Beginning at Engineer's center line Station 301+59.80, said station being 3,029.74 feet South and 3,164.54 feet West of the Northeast corner of the William Taylor Donation Land Claim No. 46 situate in Section 8, Township 11 South, Range 4 West, W.M.; thence South 34° 00' 20" West 977.80 feet; thence on a 1,432.04 foot radius curve left (the long chord of which bears South 29° 46' 20" West 211.42 feet) 211.61 feet to Engineer's center line Station 313+49.21 Back equals 313+49.30 Ahead; thence South 25° 32' 20" West 768.90 feet; thence on a 5,734.58 foot radius curve left (the long chord of which bears South 23° 38' 29" West 379.79 feet) 379.86 feet to Engineer's center line Station 324+98.06 Back equals 324+98.20 Ahead; thence South 21° 44' 37" West 2,296.21 feet to Engineer's center line Station 347+94.42 Back equals 347+91.20 Ahead; thence South 21° 26' 42" West 1,781.50 feet; thence on a 11,604.07 foot radius curve left (the long chord of which bears South 20° 45' 42" West 276.78 feet) 276.79 feet to Engineer's center line Station 368+49.49 Back equals 368+49.21 Ahead; thence South 20° 04' 42" West 2,524.44 feet; thence on a spiral curve right (the long chord of which bears South 22° 16' 41" West 219.87 feet) 220.00 feet; thence on a 954.93 foot radius curve right (the long chord bears South 28° 46' 56" West 70.11 feet) 70.13 feet; thence on a spiral curve right (the long chord of which bears South 35° 17' 10" West 219.87 feet) 220.00 feet; thence South 37° 29' 09" West 287.15 feet; thence on a 7,161.97 foot radius curve left (the long chord bears South 32° 05' 39" West 1,345.94 feet) 1,347.93 feet to Engineer's center line Station 415+18.84 Back equals 415+19.39 Ahead; thence South 26° 42' 09" West 1,576.80 feet to Engineer's center line Station 430+96.19.

Bearings are based on the Oregon Coordinate Reference System, Salem Zone, NAD 83 (2011) epoch 2010.00 per Benton County Survey File Number 11017.

This parcel of land contains 19,826 square feet, more or less, outside the existing right of way.

EXHIBIT A - Page 2 of 2

File B004
Drawing RW9687M
March 10, 2022

Parcel 2 – Temporary Easement for Construction (3 years or duration of Project, whichever is sooner)

A parcel of land lying in the W $\frac{1}{2}$ NE $\frac{1}{4}$ of Section 19, Township 11 South, Range 4 West of the Willamette Meridian in Benton County, Oregon, and being a portion of that property described in a Statutory Warranty Deed to Timothy E. Winn and Christine M. Winn, as tenants by the entirety, recorded December 11, 2018 as Instrument No. 2018-577315 of Benton County Clerk Records; said parcel being that portion of said property included in a strip of land 118.00 feet in width, lying on the Easterly side of the center line of the relocated Albany-Corvallis Highway (US20), which center line is described in Parcel 1.

This parcel of land contains 1.38 acres, more or less, outside the existing right of way.

**REGISTERED
PROFESSIONAL
LAND SURVEYOR**

DIGITALLY SIGNED Patrick M. Gaylord
2022.03.15
12:08:44-07'00'

**OREGON
JULY 10, 1996
PATRICK M. GAYLORD
2767**

RENEWS: 06/30/2023

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 05/07/24

View [Agenda Tracker](#)

Suggested Placement * Work Session and Meeting

Department * Finance

Contact Name * Jenn Ambuehl

Phone Extension * 6257

Meeting Attendee Name * Rick Crager, Debbie Sessions, Jenn Ambuehl

Agenda Item Details 

Item Title * Supplemental Budget 241101 for Community Health Centers, Resolution No. R2024-006

Item Involves * Check all that apply

- Appointments
- Budget
- Contract/Agreement
- Discussion and Action
- Discussion Only
- Document Recording
- Employment
- Notice of Intent
- Order/Resolution
- Ordinance/Public Hearing 1st Reading
- Ordinance/Public Hearing 2nd Reading
- Proclamation
- Project/Committee Update
- Public Comment
- Special Report
- Other

Estimated Time * 20

Board/Committee Involvement * Yes No

Advertisement*

Yes

No

Names/Dates of Publications

List each publication name and date

Will be advertised no less than 5 days prior to Public Hearing as required by Oregon Budget Law.

Issues and Fiscal Impact

Item Issues and Description

Identified Salient Issues *

Completing a rebalanced 2023-25 Community Health Centers (CHC) budget plan: The Financial Services Department, Community Health Centers, and Health Department have worked over the last three months to complete a detailed analysis of all revenues to reshoot the 2023-25 forecast. As a result of this analysis, staff is bringing forward a Supplemental budget that reduces overall estimated expenditures by \$4.3 million to be in balance with the updated revenue forecast.

Options *

1. Approve as proposed
2. Modify and approve
3. Hold for further discussion
4. Do not approve

Fiscal Impact *

- Yes
- No

Fiscal Impact Description *

Overall operating budget for CHC's will be reduced by \$4,289,043.

Mandated Service? * Yes
 No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values * Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

Explain Core Values Selections * NA

Focus Areas and Vision * Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

Explain Focus Areas and Vision Selection * NA

Recommendations and Motions

Item Recommendations and Motions

Staff Recommendations * Financial Services staff recommends forwarding this item to May 21, 2024 for a Public Hearing and Adoption.

Work Session Motions * I move to ...
...forward Supplemental Budget 241101 for Community Health Centers to the May 21, 2024 Board meeting for a Public Hearing and adoption.

Meeting Motions * I move to ...
...adopt Resolution R2024-006 in the matter of Supplemental Budget 241101 for Community Health Centers

Staff Recommendations

Financial Services staff recommends forwarding this item to May 21, 2024 for a Public Hearing and Adoption.

Work Session Motion for May 7, 2024

I move to forward Supplemental Budget 241101 for Community Health Centers to the May 21, 2024 Board meeting for a Public Hearing and adoption.

Meeting Motion for May 21, 2024

I move to adopt Resolution R2024-006 in the matter of Supplemental Budget 241101 for Community Health Centers.

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

2023-25 Budget Supplemental Presentation - 241101.pptx	249.21KB
Resolution Supplemental Budget - 241101.docx	21.27KB

Comments (optional) If you have any questions, please call ext.6800

Department Approver DEBBIE SESSIONS

<p>1.</p> <p>Department Approval</p> <hr/> <p>Comments</p> <p>Signature</p> <p><i>Debbie Sessions</i></p>	<p>5.</p>
<p>2.</p> <p>Counsel Approval</p> <hr/> <p>Comments</p> <p>Signature</p> <p><i>Vance M. Choney</i></p>	
<p>3.</p> <p>County Administrator Approval</p> <hr/> <p>Comments</p> <p>Signature</p> <p><i>Rick Crager</i></p>	
<p>4.</p> <p>BOC Final Approval</p> <hr/> <p>Comments</p> <p>Signature</p> <p><i>Amanda Makepeace</i></p>	

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

**In the Matter of Supplemental)
Budget Number 241101 Amending) Resolution No. R2024-006
the 2023-25 Biennium Budget)**

WHEREAS,

The details of the supplemental budget actions summarized below have been examined by staff and the Benton County Board of Commissioners, and;

These actions require amendments to the current biennium budget due to unforeseeable events and changes in operating conditions, and;

Notice concerning these actions was provided as required by law and the Board of Commissioners have conducted a public hearing as required by law.

NOW, THEREFORE, BE IT RESOLVED, that Fund and Program appropriations of the 2023-25 biennial budget are adjusted as listed below:

In the Benton Health Center Fund (521):

Health (25) Operations is decreased \$4,494,728
Transfers is decreased \$184,709
Contingency is increased \$621,482

In the East Linn Health Center Fund (522):

Health Operations (25) Operations is increased \$398,099
Transfers is decreased \$802,966
Contingency is increased \$173,778

Adopted this 21st day of May, 2024.

Signed this 21st day of May, 2024.

BENTON COUNTY BOARD OF
COMMISSIONERS

Xanthippe Augerot, Chair

Nancy Wyse, Vice Chair

Approved as to form:

Pat Malone, Commissioner

Vance M. Croney, County Counsel

2023-25 BUDGET SUPPLEMENTAL

MAY 7, 2024



2023-25 CHC BUDGET REBALANCE

Budget Category	Adopted Budget	Rebalanced Budget	Budget Reduction	Percent Reduction
Benton County Clinic Services	\$38,470,346	\$36,032,338	(\$2,438,008)	(6.34%)
Linn County Clinic Services	\$8,269,627	\$7,738,539	(\$531,088)	(6.42%)
Behavioral Health Services	\$22,800,792	\$21,480,845	(\$1,319,947)	(5.79%)
Total	\$69,540,765	\$65,251,722	(\$4,289,043)	(6.17%)

2023-25 CHC BUDGET REBALANCE

In accordance with Oregon Budget Law, Benton County must adopt a balanced budget that identifies accounts for all revenues, including beginning balances. The Budget Law encourages local governments to build prudent amounts for contingency or reserves in its budget. The following actions are recommended to balance the 2023-25 CHC budget to align with the reduced revenue forecast.

- Reduction of \$1.0 million in Department Cost Allocation due to surplus revenue that has accumulated from vacancy savings and reduced spending.
- Reduction of 7% (\$0.3 million) in County Central Cost Allocation to help support additional budget reduction in direct services in the CHC.
- Reduce budgeted staffing costs by \$2.2 million through a combination of intentional vacancies and staff attrition.
- Reduction of \$0.8 million in transfer out from the Linn Health Center which is offset by matching revenues.
- Net Reduction of \$0.8 million in materials and supplies and transfer outs due to updated estimates, administrative actions, and shift of expense to County General Fund.
- Increase in operating contingency of \$0.8 million bringing 2023-25 operating contingency to \$2.02 million.

2023-25 CHC BUDGET SUMMARY

Impact of Supplemental Proposed(in millions)

Budget Categories	Adopted	Supplemental	Adjusted	% Change
Personal Services	\$160.3	(\$2.2)	\$158.1	(1.4%)
Materials and Supplies	\$132.8	(\$1.9)	\$130.9	(1.4%)
Capital Outlay	\$129.7	\$0.0	\$129.7	0.0%
Transfers	\$31.7	(\$1.0)	\$30.7	(3.2%)
Debt	\$10.5	\$0.0	\$10.5	0.0%
Contingency/Reserves	\$38.3	\$0.8	\$39.1	2.1%
TOTAL	\$503.3	(\$4.3)	\$499.0	(0.9)%

2023-25 CHC SUMMARY BY FUND

Impact of Supplemental Proposed(in millions)

	Benton Health Center Fund			East Linn Health Center Fund		
	Adopted	Change	Revised	Adopted	Change	Revised
Health Operations	\$59.8	(\$4.5)	\$55.3	\$5.7	\$0.4	\$6.1
Transfers	\$0.2	(\$0.2)	\$0.0	\$2.5	(\$0.8)	\$1.7
Debt Service	\$0.1	\$0.0	\$0.1	\$0.0	\$0.0	\$0.0
Contingency	\$1.2	\$0.6	\$1.8	\$0.00	\$0.2	\$0.20
TOTAL	\$61.3	(\$4.1)	\$57.2	\$8.2	(\$0.2)	\$8.0

**2023-25 Appropriations
by Department**

Department	2017-19 ACTUAL	2019-21 ACTUAL	2021-23 ADOPTED BUDGET	2023-2025 TOTAL ADOPTED BUDGET	2023-2025 SUPPLEMENTAL BUDGET 240601	2023-2025 SUPPLEMENTAL BUDGET 241101	2023-2025 TOTAL REVISED BUDGET
Board of Commissioners	\$ 2,704,330.17	\$ 4,945,271.91	\$ 6,125,916.00	\$ 6,908,837.00	\$ -	\$ -	\$ 6,908,837.00
Community Development	3,904,384.92	4,475,455.70	6,362,442.00	7,784,891.00	-	-	7,784,891.00
Assessment	3,274,566.07	4,065,913.18	4,775,612.00	6,541,302.00	-	-	6,541,302.00
District Attorney	5,439,655.43	6,629,715.62	9,317,214.00	9,698,539.00	-	-	9,698,539.00
Juvenile	4,089,621.03	4,474,516.61	5,048,152.00	5,761,189.00	-	-	5,761,189.00
Law Enforcement	34,310,365.53	36,036,616.90	41,836,851.00	47,471,550.00	132,483.00	-	47,604,033.00
Records & Elections	2,322,978.36	2,425,067.60	2,865,295.00	3,308,324.00	-	-	3,308,324.00
Health Department	34,270,495.70	28,247,927.15	42,493,516.00	48,295,812.00	2,441,683.00	-	50,737,495.00
Public Works	31,563,126.25	42,785,696.81	70,265,873.00	71,147,679.00	2,628,036.00	-	73,775,715.00
Natural Areas Parks & Events	5,347,322.58	6,227,802.70	9,999,822.00	10,277,026.00	475,000.00	-	10,752,026.00
Non Departmental	13,078,568.23	28,332,329.21	93,675,816.00	133,717,444.00	11,756,313.00	-	145,473,757.00
Human Resources	1,850,414.98	2,285,729.46	2,906,507.00	4,180,021.00	-	-	4,180,021.00
Financial Services	17,380,330.18	25,986,742.65	39,130,976.00	48,328,894.00	-	-	48,328,894.00
County Counsel	723,244.24	758,744.28	883,896.00	908,123.00	-	-	908,123.00
Information Technology	6,872,979.61	7,322,201.42	9,531,177.00	12,005,964.00	-	-	12,005,964.00
Health Centers	50,563,403.58	51,939,121.66	66,595,609.00	69,540,765.00	-	(4,289,044.00)	65,251,721.00
TOTAL	\$ 217,695,786.86	\$ 256,938,852.86	\$ 411,814,674.00	\$ 485,876,360.00	\$ 17,433,515.00	\$ (4,289,044.00)	\$ 499,020,831.00

BUDGET SUMMARY BY DEPARTMENT