



**Board of Commissioners**  
 Office: (541) 766-6800  
 Fax: (541) 766-6893  
 4500 SW Research Way  
 Corvallis, OR 97333  
 co.benton.or.us

**AGENDA REV1**

*(Chair May Alter the Agenda)*

**BENTON COUNTY BOARD OF COMMISSIONERS**

**Tuesday, June 20, 2023, 9 AM**

**(NOTE: County Service District meetings will immediately follow the Board of Commissioners meeting: 911 Emergency Communications, Agricultural Extension, Alpine, Alsea, Alsea Human Services, Cascade View, Hidden Valley, Library Services, South Third)**

How to Participate in the Board of Commissioners Meeting			
In-Person	Zoom Video	Zoom Phone Audio	Facebook LiveStream
Kalapuya Building 4500 Research Way Corvallis, OR	<a href="#">Click for Zoom link</a>	Dial 1(253) 215-8782	<a href="#">Click for Facebook LiveStream link</a>
	Zoom Meeting ID: 875 1058 8034		
	Zoom Passcode: 908860		

**1. Opening**

- 1.1 Call to Order
- 1.2 Introductions
- 1.3 Announcements

**2. Review and Approve Agenda**

**3. Comments from the Public**

*Time restrictions may be imposed on public comment, dependent on the business before the Board of Commissioners. Individual comment may be limited to three minutes*

**4. Work Session**

- 4.1 15 minutes – Monthly COVID Update – April Holland, Health Services
- 4.2 15 minutes – County Administrator Recruitment Update – Tracy Martineau, Human Resources
- 4.3 **15 minutes – Community Feedback Update Following Vote on Bond Measure 2-140 – Suzanne Hoffman, Interim County Administrator**

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*The Board of Commissioners may call an executive session when necessary pursuant to ORS 192.660. The Board is not required to provide advance notice of an executive session. However, every effort will be made to give notice of an executive session. If an executive session is the only item on the agenda for the Board meeting, notice shall be given as for all public meetings (ORS 192.640(2)) and the notice shall state the specific reason for the executive session as required by ORS 192.660.*

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the Board of Commissioners Office, (541) 766-6800.

**The Board will take a brief recess between the Work Session and Business Meeting**

**BUSINESS MEETING**

**5. Consent Calendar**

5.1 Renewal of Annual Liquor Licenses for Fiscal Year 2023-24

**Public Hearings**

(Hearings are heard at 11:00 a.m., time certain or as soon thereafter as the matter may be heard)

Those wishing to speak should sign the "Public Comment" sign-in sheet – Thank you.

PH 1 30 minutes – In the Matter of a Public Hearing Adopting a Budget and Making Appropriations for the Biennium Beginning July 1, 2023 and Ending June 30, 2025, Resolution No. R2023-009 – *Rick Crager, Jenn Ambuehl; Financial Services*

**7. New Business**

- 7.1 30 minutes – Property, Liability, and Workers Compensation Insurance Renewal – *Rick Crager, Jane Sievers, Financial Services; Darrin Godfrey, Mike Godfrey, Hub International*
- 7.2 10 minutes – National Trust Preservation Fund Grant – *Inga Williams, Community Development*

**8. Departmental Reports and Requests**

- 8.1 15 minutes – Order #D2023-052 Establishing a Temporary Speed Limit on Chapel Drive – *Ian McGuire, Public Works*
- 8.2 15 minutes – Acceptance of Easements and Right-of-Way for Chapel Drive – *Ian McGuire, Public Works*

**9. Other**

ORS 192.640(1)" . . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects."

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**MINUTES OF THE MEETING  
BENTON COUNTY BOARD OF COMMISSIONERS**

**Zoom link:** <https://us06web.zoom.us/j/87510588034?pwd=eVBBMFdzb2ttTzJmbGZOMGg4R3lMdz09>

**Livestream:** <http://facebook.com/BentonCoGov>

**Tuesday, June 20, 2023**

**9:00 a.m.**

**Present:** **Xanthippe Augerot**, Vice-Chair; **Nancy Wyse**, Commissioner; **Vance Cronney**, County Counsel; **Suzanne Hoffman**, Interim County Administrator

**Excused:** **Pat Malone**, Chair

**Staff:** **Jenn Ambuehl**, **Rick Cramer**, **Debbie Sessions**, **Jane Sievers**, Finance; **Shannon Bush**, **Darren Nichols**, **Inga Williams**, Community Development; **Laurel Byer**, Public Works; **Dawn Dale**, **Jefri Van Arsdall**, Sheriff's Office; **Cory Grogan**, Public Information Officer; **April Holland**, Health; **Maura Kwiatkowski**, **Amanda Makepeace**, BOC Staff; **Tracy Martineau**, Human Resources; **Ian McGuire**, Public Works; **Erika Milo**, BOC Recorder

**Guests:** **Darrin Godfrey**, **Mike Godfrey**, Hub International; **John Harris**, Horsepower Productions; **Alex Powers**, Mid-Valley Media; **Pam Vaughan**, resident

**1. Opening:**

**1. Call to Order**

Vice-Chair Augerot called the meeting to order at 9:00 a.m.

**2. Introductions**

**3. Announcements**

No announcements were made.

**2. Review and Approve Agenda**

No changes were made to the agenda.

**3. Comments from the Public**

No comments were offered.

**4. Work Session**

**4.1 Monthly COVID-19 Update – April Holland, Health Services**

Holland explained this is a period of relatively low COVID-19 transmission. The number of COVID-19 hospitalizations in Oregon has been below 150 since the beginning of May 2023, with 133 at the last update. Statewide COVID-19 test positivity is below 4%. Wastewater monitoring: most areas have not experienced recent remarkable changes in viral concentration. The dominant strains continue to be sub-variants of Omicron XBB. The Communicable Disease team continues to provide support for COVID-19 outbreaks, including some in long-term care facilities. Benton County immunization nurse Cindy D'Angiolillo continues to ensure that residential facilities have access to COVID-19 vaccines. Benton has one of the highest rates of up-to-date COVID-19 vaccination in the state among long-term care facilities; 84% of residents have the recommended coverage. On June 15, 2023, the Food & Drug Administration (FDA) recommended that XBB lineages be included in the next COVID-19 vaccine, as these account

for about 95% of worldwide strains. The FDA also concluded the virus has evolved so much that it is no longer necessary to include the original wild strain in the vaccine. The FDA directed vaccine manufacturers to include XBB1.5 as an annual strain, mono-valent booster. Staff expect some increased demand when the new vaccines become available around September 2023, but do not anticipate shortages.

#### **4.2 County Administrator Recruitment Update – Tracy Martineau, Human Resources**

Martineau reported that Human Resources held the first round of interviews with County Administrator candidates last week. Three candidates will advance to the final round of interviews on June 28-29, 2023.

Augerot noted there will be an open public reception on June 28, 2023 where community members can meet the candidates.

#### **4.3 Community Feedback Update Following Vote on Bond Measure 2-140 – Suzanne Hoffman, Interim County Administrator**

Hoffman requested Board guidance on how to move forward with a new Justice Systems Improvement Project (JSIP) communications and engagement strategy. Staff are creating a draft plan to present at the next Board Meeting. The plan will include items that the Board has requested: surveys, compiling all submitted feedback (including what is gathered by other community resources), and updating JSIP webpages. Most of the feedback and surveying would be performed in July 2023. In August 2023, staff will convene broad-based focus groups, then analyze those responses for the Board, with more community engagement to describe the results. A summary report will be presented in September 2023, and all JSIP web content will be finalized and transferred to the new website. Hoffman recommended that the County continue to use Downum Consulting for strategic communications.

Wyse expressed approval of this approach.

Augerot commented that the timeline and content were reasonable, but people may not be as consistently available in the summer. The Board will look back at what failed, and forward at ways to address the needs for community safety, emergency operations, readiness, homelessness supports, and mental health. The Board needs a sense of the community's highest priority and best path forward.

Hoffman to continue the work and return with a plan.

### **5. Consent Calendar**

#### **5.1 Renewal of Annual Liquor Licenses for Fiscal Year 2023-24**

**MOTION:** Wyse moved to approve the Consent Calendar of June 20, 2023. Augerot seconded the motion, which **carried 2-0.**

### **6. Public Hearing**

#### **PH 1 In the Matter of a Public Hearing Adopting a Budget and Making Appropriations for the Biennium Beginning July 1, 2023 and Ending June 30, 2025, Resolution #R2023-009 – Rick Crager, Jenn Ambuehl; Financial Services**

### Staff Report

Crager presented an update to the budget, which was approved by the Budget Committee and published. Staff recommend two decreases regarding Coffin Butte Landfill charges and JSIP. No increases were proposed.

Chair Augerot opened the Public Hearing at 11:00 a.m.

### Public Comment

No comment was offered.

Crager presented the following adjustments (packet p. 41):

- Reduce revenue and debt service payment for Fund 215 by \$5.728 million. This removes the amount the County would have leveraged through passage of the JSIP bond measure.
- Remove anticipated bond revenue (\$110 million plus interest earnings) from the cost centers for the New Courthouse, Sheriff's Office, Correctional Facility, Homelessness Navigation Center, and mental health facility.
- Remove \$587,000 in anticipated revenue from Fund 101 within the General Fund due to an error on Crager's part. In 2020, the County negotiated a 20-year agreement with Republic Services that set estimates for landfill host surcharges. Some parts of the agreement said those estimates would only occur if the landfill was expanded, which the County does not anticipate. This reduces the County's designated reserves, but stays within the limits of best practices for General Fund reserves.

Wyse noted that some community members criticized the landfill item, so it is important to highlight that it was a mistake and the County is fixing it.

Crager responded to the community members who contacted him.

Chair Augerot closed the Public Hearing at 11:09 a.m.

Wyse asked Augerot if the wording of the budget notes (packet p. 39) satisfied the Board's intention.

Augerot felt the notes addressed the concerns that the Budget Committee voiced during the budget process.

Wyse concurred.

**MOTION:** Wyse moved to adopt Resolution #R2023-009 in the matter of adopting a budget in the amount of \$485,876,360, making appropriations and levying a tax rate of \$3.1052 per \$1,000 of Assessed Value for the 2023-25 biennium beginning July 1, 2023. Augerot seconded the motion, which **carried 2-0.**

Augerot, Wyse, and Crager thanked staff for a smooth budget process.

## **7. New Business**

### **7.1 Property, Liability, and Workers Compensation Insurance Renewal**

*– Rick Crager, Jane Sievers, Financial Services; Darrin Godfrey, Mike Godfrey, Hub International*

Crager explained this is the annual renewal of fees for property, liability, workers compensation, and cybersecurity insurance. Increases are relatively close to a normal range.

D. Godfrey provided an overview (see packet):

- Property including excess earthquake/flood: total value increases about \$13.5 million, due to the 7% trend that City County Insurance Services (CIS) applies to all members' policies, and some mid-term value increases from Kalapuya Building renovation. The overall premium increases \$61,108. For the past six years, CIS has absorbed the increase for reinsurance on excess earthquake and flood coverage, but this year CIS is passing that on to all members due to property market losses.
- Excess liability limits are increasing, with CIS providing an additional \$5 million of coverage. The premium decreases by \$2,755.
- Governmental claims: no changes to crime and bonding limits/premiums. Cyber liability has not improved and the cost has increased, but Hub kept County rates flat with a renewal term.

Crager noted that the County will implement multi-factor authentication (MFA), hopefully by the end of July 2023. Crager asked if the County could return and increase these limits once MFA is in place.

D. Godfrey confirmed; the County will also be able to increase the \$250,000 social engineering fraud sub-limit to full limits. In future, Hub and the County can discuss whether to return to a damages limit of \$5 million instead of \$3 million.

The annual net premium for the 2023-2024 policy term (not including workers compensation or the risk management fee) is \$1,012,221, a 6.06% cost increase cost over 2022 costs. Of that, around 3% is driven by true rate expenses and 4% by higher exposures. Hub's fee has not changed in several years. Safety Officer Rick Pasley and team have improved the County's loss ratio. In the last five or six years, the County had a 74% loss ratio, whereas CIS prefers 30-40%. In the last two years, Benton's loss ratio was around 30%.

M. Godfrey explained that workers compensation is much more stable than the property market. Supportive Assistance to Individuals and Families (SAIF) is the County's insurance carrier, with a guaranteed cost plan, so there is no risk of rates increasing based on claims. Benton has performed very well on claims in the last two years. There is a 2% net decrease on manual rates. Due to managers encouraging a safety-based culture, Benton's experience rating is going down to .81, which means a 19% discount based on performance. Benton is outperforming its peers. The expected claim count is 28; there are 21 claims so far this year, down from 30 last year. Workers compensation base rates may increase slightly over the next five years, probably based on the inflation factor of actual claims and medical costs. Any of those potential increases can be offset through performance.

Augerot praised Rick Pasley and the safety team. Augerot asked Finance and Human Resources to provide an update on self-insurance for healthcare at a later time.

Crager to work with Martineau on that.

**MOTION:** Wyse moved to accept the recommendations for property and liability coverages and for workers compensation coverage for fiscal year 2023-24 as set forth by the Agent of Record. Augerot seconded the motion, which **carried 2-0.**

**7.2 National Trust Preservation Fund Grant – Inga Williams, Community Development**

Williams explained that Benton received the \$5,000 grant based on a unique educational system called “The Specters of Benton County.” The grant requires a match, which will be funded through the certified local government branch that the Historic Resources Commission administers, the City of Corvallis, sponsors, and in-kind work from Conundrum House.

Augerot was pleased that Benton was recognized at a national level for the innovation in sharing historical information through games.

**MOTION:** Wyse moved to approve the Community Development Department's application for grant funding and accept the National Trust Preservation Fund grant awarded to Benton County by the National Trust for Historic Preservation using the matching funds. Augerot seconded the motion, which **carried 2-0.**

Chair Augerot recessed the meeting at 9:40 a.m. and reconvened at 9:46 a.m.

**8. New Business**

**8.1 Order #D2023-052 Establishing a Temporary Speed Limit on Chapel Drive – Ian McGuire, Public Works**

**MOTION:** Wyse moved to approve Order #D2023-052 Establishing a Temporary Speed Limit on Chapel Drive, County Road No. 26463 and direct Staff to erect traffic devices in accordance with the Manual on Uniform Traffic Control Devices. Augerot seconded the motion, which **carried 2-0.**

**8.2 Acceptance of Easements and Right-of-Way for Chapel Drive – Ian McGuire, Public Works**

McGuire explained that staff worked with each land owner to minimize impacts of road changes on neighbors. Staff feel these dedications are the best solution to balance the needs of owners and the public’s need for a safer roadway.

**MOTION:** Wyse moved to accept the right of way dedications and slope and storm drain easement documents. Augerot seconded the motion, which **carried 2-0.**


**9. Other**


No other business was discussed.

Augerot recessed the meeting at 9:51 a.m. and reconvened at 11:12 a.m.

**10. Adjournment**

Vice-Chair Augerot adjourned the meeting at 11:12 a.m.

  
\_\_\_\_\_  
Xanthippe Augerot, Vice-Chair

  
\_\_\_\_\_  
Erika Milo, Recorder

\* NOTE: Items denoted with an asterisk do NOT have accompanying written materials in the meeting packet.

# **PUBLIC COMMENT**



**From:** Jim Fairchild <[jim@alderspring.net](mailto:jim@alderspring.net)>

**Sent:** Monday, June 5, 2023 8:01 PM

**To:** AUGEROT Xanthippe <[Xanthippe.Augerot@bentoncountyor.gov](mailto:Xanthippe.Augerot@bentoncountyor.gov)>; MALONE Patrick <[Pat.Malone@bentoncountyor.gov](mailto:Pat.Malone@bentoncountyor.gov)>; WYSE Nancy <[nancy.wyse@bentoncountyor.gov](mailto:nancy.wyse@bentoncountyor.gov)>

**Subject:** RE: Please Define "Sustainable Materials"

Hi Xan and Commissioners,

Xan, thank you very much for writing back and sharing your perspective.

Please accept the following as submitted written testimony for your June 6<sup>th</sup>, 2023 Board of Commissioners meeting, as I cannot attend in person:

I certainly understand wanting to look at full cycle materials management. When doing so, one loses any distinction between “producers” and “consumers,” which is an admirable goal. For in each stage of a cyclical approach, manufacturers, shippers, and even final stage/end-of-life managers become both consumers of product, and producers of whatever might become of those materials, in whichever form they take.

Is Benton County ready to take on the obligation of “producing” materials from the solid waste it now collects? So far the county has no idea of what it can produce from its current solid waste collection system that would provide any sustainable or useable product, at either the individual county or the regional scale. Without that, no sustainable materials management plan would be complete.

I have great doubt that you’ll find a consultant capable of sorting that out any time soon. But that must be within the scope of this--or any--sustainable material management plan.

In the meantime, and in the absence of a Benton County solid waste management plan for the “consumer” side of receiving solid waste from the region, the county is ill-suited to permit any additional collection of solid waste, or the expansion of the already permitted solid waste footprint on its landscape.

So Xan, I’m not giving up—I’m just hoping we can get on the same page, or even into the same chapter of this history of Benton County. At this point, I don’t think this chapter ends well.

Kind regards,

Jim Fairchild

# CONSENT CALENDAR

## BOC Agenda Checklist Master

### Agenda Placement and Contacts

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**Suggested Agenda Date** 06/20/23

View [Agenda Tracker](#)

**Suggested Placement \*** BOC Tuesday Meeting

**Department \*** Sheriff's Office

**Contact Name \*** Dawn Dale

**Phone Extension \*** 6884

**Meeting Attendee Name \*** Dawn Dale

### Agenda Item Details

**Item Title \*** Renewal of Annual Liquor Licenses for FY 2023-24

**Item Involves \*** Check all that apply

- Appointments
- Budget
- Contract/Agreement
- Discussion and Action
- Discussion Only
- Document Recording
- Employment
- Notice of Intent
- Order/Resolution
- Ordinance/Public Hearing 1st Reading
- Ordinance/Public Hearing 2nd Reading
- Proclamation
- Project/Committee Update
- Public Comment
- Special Report
- Other

**Estimated Time \*** 5 Minute

**Board/Committee Involvement \***  Yes  No

**Advertisement\***

Yes

No

**Page 7 of 207**

Item Issues and Description

**Identified Salient Issues \***

Local government can review the renewal of liquor licenses endorsements and may make one of the following recommendations to the OLCC:

- The local government can file an unfavorable recommendation with the commission with a statement of the grounds for the unfavorable recommendation;
- or
- The local government can file a request for additional time with the commission that sets forth the reason additional time is needed by the local government, a statement that the local government is considering making an unfavorable recommendation on the application, and the specific grounds on which the local government is considering making an unfavorable recommendation.

- The local government can file an unfavorable recommendation with the OLCC along with a statement of the grounds for the unfavorable recommendation.

Grounds for an unfavorable recommendation would be based on an applicant committing violations as outlined in ORS 471.313 (4) (5) (Grounds for refusing to issue license), if the OLCC does not receive communication from the local government within 60 days after the notice is given, they will proceed as though a favorable recommendation was given.

Please Note: All applicants have passed the criminal history check conducted by the Sheriff's Office.

**Options \***

1. File a favorable recommendation with the OLCC regarding this application.
2. Request OLCC to grant additional time to study the application prior to making a recommendation.
3. File an unfavorable recommendation with the OLCC along with a statement of the grounds for the unfavorable recommendation.

**Fiscal Impact \***

- Yes
- No

# 2040 Thriving Communities Initiative

**Mandated Service? \***  Yes  No

## 2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

**Mandated Service Description \*** If this agenda checklist describes a mandated service or other function, please describe here.

ORS 471.166 Local government recommendations on license issuance and renewal. (1) The Oregon Liquor Control Commission may require that every applicant for issuance or renewal of a license under this chapter acquire a written recommendation from the governing body of the county if the place of business of the applicant is outside an incorporated city, and from the city council if the place of business of the applicant is within an incorporated city. The commission may take such written recommendations into consideration before granting or refusing the license. (3) If the commission requires that an applicant for renewal of a license acquire the written recommendation of a local government under this section, the commission shall give notice to the local government when an application is due for renewal of the license. If the local government files a favorable recommendation with the commission within 60 days after the notice is given, the commission shall proceed with consideration of the application. The commission shall proceed with consideration of the application as though the local government had made a favorable recommendation unless within 60 days after notice is given to the local government: (a) The local government files an unfavorable recommendation with the commission with a statement of the grounds for the unfavorable recommendation; or (b) The local government files a request for additional time with the commission that sets forth the reason additional time is needed by the local government, a statement that the local government is considering making an unfavorable recommendation on the application, and the specific grounds on which the local government is considering making an unfavorable recommendation

## Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

- Core Values \*** Select all that apply.
- Vibrant, Livable Communities
  - Supportive People Resources
  - High Quality Environment and Access
  - Diverse Economy that Fits
  - Community Resilience
  - Equity for Everyone
  - Health in All Actions
  - N/A

**Explain Core Values Selections \*** N/A

**Focus Areas and  
Vision\***

Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

**Explain Focus Areas  
and Vision  
Selection\***

N/A

## Recommendations and Motions

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### Item Recommendations and Motions

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**Staff**

**Recommendations\***

Sheriff Jef Van Arsdall respectfully recommends the approval of the endorsement of the liquor license applications.

**Meeting Motions\***

I move to ...  
endorse the liquor license renewal applications for the period of July 1, 2023 through June 30, 2024 as presented.



1.

Department Approval

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Comments

Signature

*Jef Van Ardall*

2.

Counsel Approval

---

Comments

Signature

*Vance H. Cooney*

2.

County Administrator Approval

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Comments

Signature

*Suzanne Hoffman*

3.

BOC Final Approval

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Comments

Signature

*Amarda Makepeace*

**2023-24 Benton County Liquor License Applications**

Alpine Tavern  
25200 Alpine Rd  
Monroe, OR 97456

Blodgett Country Store  
21412 HWY 20  
Blodgett, OR 97326

City Limits  
5800 NW HWY 99W  
Corvallis, OR 97330

Country Market & Deli \*  
310 NW 53rd Street  
Corvallis, OR 97330

Deb's Café  
185 W. Main  
Alsea, OR 97324

Garland Nursery LLC  
5470 NE HWY 20  
Corvallis, OR 97330

Gathering Together Farm  
25159 Grange Hall Rd  
Philomath, OR 97370

Golf City/ The Pub  
2115 NE Hwy 20  
Corvallis, OR 97330

Greenberry Store & Tavern  
29974 HWY 99 W  
Corvallis, OR 97330

Jacksons Food Stores #108  
655 North Albany Rd NW  
Albany, OR 97321

John Boy's Alsea Mercantile  
186 E Main  
Alsea, OR 97324

Spring Hill Country Club  
155 Country Club Lane NW  
Albany, OR 97321

The Golf Club of Oregon  
905 Springhill Dr. NW  
Albany, OR 97321

The Woodsman  
529 Main St  
Philomath, OR 97370

**\*Copy of application not available as of  
6/1/23**

**Oregon Liquor Control Commission**  
 PO Box 22297, Milwaukie, OR 97269 1-800-452-6522  
**License Renewal Application**

**Your Due Date For Renewal is June 12, 2023.**

License Type: FULL ON-PREMISES SALES	District: 3	License: 352449	Premises: 3999	Code: 225
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DRIFTY LLC  
 ATTN ANDREA HOOPER  
 PO BOX 171  
 MONROE, OR 97456

Licensee(s) DRIFTY LLC

Server Education Designee(s)  
 HOOPER, ANDREA 6/2/2026

Tradename ALPINE TAVERN  
 25200 ALPINE RD  
 MONROE OR 97456

<b>Operational Questions:</b>											
(1) If there has been a change in your Server Education Designee please list the new person's full name and date of birth.	Name _____ DOB _____										
(2) List contact information for the business.	Phone Number: 541-424-3943 Email: Tom.fandio@yahoo.com										
(3) List all <u>arrests or convictions</u> for any crime, violation, or infraction of any law during the last 18 months even if they are <u>not liquor related</u> for any owner of the business. Attach additional sheet of paper to back of form if needed.	<table border="1"> <thead> <tr> <th>Name</th> <th>Offense</th> <th>Date</th> <th>City/State</th> <th>Result</th> </tr> </thead> <tbody> <tr> <td align="center" colspan="5">N/A</td> </tr> </tbody> </table>	Name	Offense	Date	City/State	Result	N/A				
Name	Offense	Date	City/State	Result							
N/A											
(4) List Insurance Company and Policy #. Under ORS 471.295 (2), you are required to maintain a Liquor Liability policy of <b>NO LESS THAN \$300,000</b> .	Insurance Company: Rice Ins. Policy #: 6191520										
(5) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> EXPLAIN:										
(6) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> EXPLAIN:										

**IMPORTANT: Failure to fully disclose any information requested, or providing false or misleading information on this form is grounds to refuse to renew the license. YOUR LICENSE EXPIRES ON 06/30/2023. If you do not renew before this date, you must stop selling or serving alcohol immediately. NO EXCEPTIONS! Selling or serving alcohol with an expired license is a crime.**

Page 15 of 205  
**Oregon Liquor and Cannabis Commission**  
 PO Box 22297, Milwaukie, OR 97269 1-800-452-6522  
**License Renewal Application**

**Your Due Date For Renewal is June 12, 2023.**

<b>License Type: OFF-PREMISES SALES</b>	<b>District: 3</b>	<b>License: 349736</b>	<b>Premises: 4015</b>	<b>Code: 227</b>
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**BLODGETT COUNTRY FARMS INC**  
**PO BOX 535**  
**BLODGETT, OR 97326**

*Licensee(s)*

**BLODGETT COUNTRY FARMS INC**

*Tradename*

**BLODGETT COUNTRY STORE**  
**S/S HWY 20**  
**BLODGETT OR 97326**

<b>Operational Questions:</b>											
(1) List contact information for the business.	Phone Number: <u>541-453-4225</u> Email: <u>SEALCO@3Epeak.org</u>										
(2) List all <u>arrests or convictions</u> for any crime, violation, or infraction of any law during the last 18 months even if they are <u>not liquor related</u> for any owner of the business. Attach additional sheet of paper to back of form if needed.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Name</th> <th style="width: 20%;">Offense</th> <th style="width: 15%;">Date</th> <th style="width: 20%;">City/State</th> <th style="width: 15%;">Result</th> </tr> </thead> <tbody> <tr> <td colspan="5" style="height: 100px;"> </td> </tr> </tbody> </table>	Name	Offense	Date	City/State	Result					
Name	Offense	Date	City/State	Result							
(3) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> EXPLAIN:										
(4) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> EXPLAIN:										
(5) Will you be holding beer or wine tastings at your location, other than those conducted by a manufacturer?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES										

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## Your Due Date For Renewal is June 12, 2023.

License Type: <b>OFF-PREMISES SALES</b>	District: <b>3</b>	License: <b>350321</b>	Premises: <b>4011</b>	Code: <b>227</b>
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**FRENCHAY INVESTMENTS LLC**  
 5800 HWY 99W  
 CORVALLIS, OR 97330

Licensee(s)

**FRENCHAY INVESTMENTS LLC**

Tradename

**CITY LIMITS**  
 5800 HWY 99W  
 CORVALLIS OR 97330

<b>Operational Questions:</b>											
(1) List contact information for the business.	Phone Number: <u>541-745-7194</u> Email:										
(2) List all <u>arrests or convictions</u> for any crime, violation, or infraction of any law during the last 18 months even if they are <b>not liquor related</b> for any owner of the business. Attach additional sheet of paper to back of form if needed.	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Name</th> <th style="text-align: left; border-bottom: 1px solid black;">Offense</th> <th style="text-align: left; border-bottom: 1px solid black;">Date</th> <th style="text-align: left; border-bottom: 1px solid black;">City/State</th> <th style="text-align: left; border-bottom: 1px solid black;">Result</th> </tr> </thead> <tbody> <tr> <td style="border-top: 1px solid black;">—</td> <td style="border-top: 1px solid black;">—</td> <td style="border-top: 1px solid black;">—</td> <td style="border-top: 1px solid black;">—</td> <td style="border-top: 1px solid black;">—</td> </tr> </tbody> </table>	Name	Offense	Date	City/State	Result	—	—	—	—	—
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—	—	—	—	—							
(3) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES ☞ EXPLAIN:										
(4) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES ☞ EXPLAIN:										
(5) Will you be holding beer or wine tastings at your location, other than those conducted by a manufacturer?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES										

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**Oregon Liquor and Cannabis Commission**  
 PO Box 22297, Milwaukie, OR 97269 1-800-452-6522  
**License Renewal Application**

**Your Due Date For Renewal is June 12, 2023.**

License Type: <b>LIMITED ON-PREMISES SALES</b>	District: <b>3</b>	License: <b>351962</b>	Premises: <b>48227</b>	Code: <b>226</b>
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**DEB'S CAFE LLC**  
**185 W MAIN**  
**ALSEA, OR 97324**

Licensee(s) **DEB'S CAFE LLC**

Server Education Designee(s)  
**LINDBERG, DEBRA K 5/15/2024**

Tradenname **DEB'S CAFE**  
**185 W MAIN**  
**ALSEA OR 97324**

**Operational Questions:**

(1) If there has been a change in your Server Education Designee please list the new person's full name and date of birth.	Name _____ DOB _____										
(2) List contact information for the business.	Phone Number: <u>541-487-4424</u> Email: <u>debscafe@att.net</u>										
(3) List all <u>arrests or convictions</u> for any crime, violation, or infraction of any law during the last 18 months even if they are <u>not liquor related</u> for any owner of the business. Attach additional sheet of paper to back of form if needed.	<table border="1"> <thead> <tr> <th>Name</th> <th>Offense</th> <th>Date</th> <th>City/State</th> <th>Result</th> </tr> </thead> <tbody> <tr> <td align="center" colspan="5">/</td> </tr> </tbody> </table>	Name	Offense	Date	City/State	Result	/				
Name	Offense	Date	City/State	Result							
/											
(4) List Insurance Company and Policy #. Under ORS 471.295 (2), you are required to maintain a Liquor Liability policy of <b>NO LESS THAN \$300,000.</b>	Insurance Company <u>Northfield Insurance Company</u> Policy # <u>WS 520670</u>										
(5) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> EXPLAIN:										
(6) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> EXPLAIN:										

**IMPORTANT: Failure to fully disclose any information requested, or providing false or misleading information on this form is grounds to refuse to renew the license. YOUR LICENSE EXPIRES ON 06/30/2023. If you do not renew before this date, you must stop selling or serving alcohol immediately. NO EXCEPTIONS! Selling or serving alcohol with an expired license is a crime.**

## Your Due Date For Renewal is June 12, 2023.

License Type: <b>OFF-PREMISES SALES</b>	District: <b>3</b>	License: <b>350376</b>	Premises: <b>43589</b>	Code: <b>227</b>
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**GARLAND NURSERY LLC**  
 5470 NE HWY 20  
 CORVALLIS, OR 97330

Licensee(s)

**GARLAND NURSERY LLC**

Tradenname

**GARLAND NURSERY**  
 5470 NE HWY 20  
 CORVALLIS OR 97330

<b>Operational Questions:</b>											
(1) List contact information for the business.	Phone Number: <u>541 753 1100</u> Email: <u>Erica @ garlandnursery.com</u>										
(2) List all <u>arrests or convictions</u> for any crime, violation, or infraction of any law during the last 18 months even if they are <u>not liquor related</u> for any owner of the business. Attach additional sheet of paper to back of form if needed.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Name</th> <th style="width: 15%;">Offense</th> <th style="width: 15%;">Date</th> <th style="width: 15%;">City/State</th> <th style="width: 15%;">Result</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">0</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Name	Offense	Date	City/State	Result	0				
Name	Offense	Date	City/State	Result							
0											
(3) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES   EXPLAIN:										
(4) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES   EXPLAIN:										
(5) Will you be holding beer or wine tastings at your location, other than those conducted by a manufacturer?	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES										

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Copy for  
Benton County

**Oregon Liquor and Cannabis Commission**  
 PO Box 22297, Milwaukie, OR 97269 1-800-452-6522  
**License Renewal Application**

**Your Due Date For Renewal is June 12, 2023.**

License Type: <b>LIMITED ON-PREMISES SALES</b>	District: <b>3</b>	License: <b>350384</b>	Premises: <b>41670</b>	Code: <b>226</b>
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**GATHERING TOGETHER FARM INC**  
 25159 GRANGE HALL RD  
 PHILOMATH, OR 97370

Licensee(s) **GATHERING TOGETHER FARM INC**

Server Education Designee(s)  
 HUNTINGTON, HEATHER 3/1/2027

Tradenname **GATHERING TOGETHER FARM**  
 25159 GRANGE HALL RD  
 PHILOMATH OR 97370

<b>Operational Questions:</b>											
(1) If there has been a change in your Server Education Designee please list the new person's full name and date of birth.	Name <u>Allyson Haas</u> DOB <u>9/16/2000</u>										
(2) List contact information for the business.	Phone Number: <u>541-929-4273</u> Email: <u>grf@gatheringtogetherfarm.com</u>										
(3) List all <u>arrests or convictions</u> for any crime, violation, or infraction of any law during the last 18 months even if they are <b>not liquor related</b> for any owner of the business. Attach additional sheet of paper to back of form if needed.	<table border="1"> <thead> <tr> <th>Name</th> <th>Offense</th> <th>Date</th> <th>City/State</th> <th>Result</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Name	Offense	Date	City/State	Result					
Name	Offense	Date	City/State	Result							
(4) List Insurance Company and Policy #. Under ORS 471.295 (2), you are required to maintain a Liquor Liability policy of <b>NO LESS THAN \$300,000</b> .	Insurance Company <u>Oregon Mutual</u> Policy # <u>9553343</u>										
(5) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> EXPLAIN:										
(6) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> EXPLAIN:										

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## Your Due Date For Renewal is June 12, 2023.

License Type: <b>LIMITED ON-PREMISES SALES</b>	District: <b>3</b>	License: <b>350480</b>	Premises: <b>4009</b>	Code: <b>226</b>
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**HAYS ENTERPRISES INC**  
 2115 NE HWY 20  
 CORVALLIS, OR 97330

Licensee(s) **HAYS ENTERPRISES INC**

Server Education Designee(s)  
**HAYS, JAMES W 5/14/2025**

Tradenname **GOLF CITY / THE PUB**  
**2115 NE HWY 20**  
**CORVALLIS OR 97330**

<b>Operational Questions:</b>											
(1) If there has been a change in your Server Education Designee please list the new person's full name and date of birth.	Name _____ DOB _____										
(2) List contact information for the business.	Phone Number: <u>541-753-0215</u> Email: <u>per3qed@aol.com</u>										
(3) List all <u>arrests or convictions</u> for any crime, violation, or infraction of any law during the last 18 months even if they are <b>not liquor related</b> for any owner of the business. Attach additional sheet of paper to back of form if needed.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Name</th> <th style="width: 20%;">Offense</th> <th style="width: 10%;">Date</th> <th style="width: 20%;">City/State</th> <th style="width: 10%;">Result</th> </tr> </thead> <tbody> <tr> <td colspan="5" style="text-align: center; padding: 20px;"><i>none</i></td> </tr> </tbody> </table>	Name	Offense	Date	City/State	Result	<i>none</i>				
Name	Offense	Date	City/State	Result							
<i>none</i>											
(4) List Insurance Company and Policy #. Under ORS 471.295 (2), you are required to maintain a Liquor Liability policy of <b>NO LESS THAN \$300,000</b> .	Insurance Company <u>Monterey Ins Co.</u> Policy # <u>27-SSA-3-1370562</u>										
(5) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> EXPLAIN:										
(6) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> EXPLAIN:										

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**Oregon Liquor Control Commission**  
 PO Box 22297, Milwaukie, OR 97269 1-800-452-6522  
**License Renewal Application**

**Your Due Date For Renewal is June 12, 2023.**

License Type: FULL ON-PREMISES SALES	District: 3	License: 350394	Premises: 4002	Code: 225
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**GREENBERRY STORE & TAVERN LLC**  
 29974 HWY 99 W  
 CORVALLIS, OR 97333

Licensee(s) **GREENBERRY STORE & TAVERN LLC**

Server Education Designee(s)  
 AYRES, VIVIAN J 4/30/2027

Tradename **GREENBERRY STORE & TAVERN**  
 29974 HWY 99 W  
 CORVALLIS OR 97333

<b>Operational Questions:</b>											
(1) If there has been a change in your Server Education Designee please list the new person's full name and date of birth.	Name _____ DOB _____										
(2) List contact information for the business.	Phone Number: <u>541-752-3796</u> Email: <u>vjayres@yahoo.com</u>										
(3) List all <u>arrests or convictions</u> for any crime, violation, or infraction of any law during the last 18 months even if they are <u>not liquor related</u> for any owner of the business. Attach additional sheet of paper to back of form if needed.	<table border="1"> <thead> <tr> <th>Name</th> <th>Offense</th> <th>Date</th> <th>City/State</th> <th>Result</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Name	Offense	Date	City/State	Result					
Name	Offense	Date	City/State	Result							
(4) List Insurance Company and Policy #. Under ORS 471.295 (2), you are required to maintain a Liquor Liability policy of <b>NO LESS THAN \$300,000</b> .	Insurance Company <u>Northfield Insurance Company</u> Policy # <u>WS498981</u>										
(5) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> EXPLAIN:										
(6) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> EXPLAIN:										

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**Oregon Liquor and Cannabis Commission**  
 PO Box 22297, Milwaukie, OR 97269 1-800-452-6522  
**License Renewal Application**

**Your Due Date For Renewal is June 12, 2023.**

<i>License Type:</i> <b>OFF-PREMISES SALES</b>	<i>District:</i> <b>3</b>	<i>License:</i> <b>350559</b>	<i>Premises:</i> <b>36265</b>	<i>Code:</i> <b>227</b>
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**JACKSONS FOOD STORES INC**  
**3450 COMMERCIAL CT**  
**MERIDIAN, ID 83642**

*Licensee(s)*

**JACKSONS FOOD STORES INC**

*Tradename*

**JACKSONS FOOD STORES #108**  
**655 N ALBANY RD NW**  
**ALBANY OR 97321**

<b>Operational Questions:</b>											
(1) List contact information for the business.	Phone Number: <u>208.884.6658</u> Email: <u>JFSLicensing@jacksons.com</u>										
(2) List all <u>arrests or convictions</u> for any crime, violation, or infraction of any law during the last 18 months even if they are <u>not liquor related</u> for any owner of the business. Attach additional sheet of paper to back of form if needed.	<table border="1"> <thead> <tr> <th>Name</th> <th>Offense</th> <th>Date</th> <th>City/State</th> <th>Result</th> </tr> </thead> <tbody> <tr> <td align="center" colspan="5">N/A</td> </tr> </tbody> </table>	Name	Offense	Date	City/State	Result	N/A				
Name	Offense	Date	City/State	Result							
N/A											
(3) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> EXPLAIN:										
(4) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> EXPLAIN:										
(5) Will you be holding beer or wine tastings at your location, other than those conducted by a manufacturer?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES										

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Page 23 of 207  
**Oregon Liquor and Cannabis Commission**  
 PO Box 22297, Milwaukie, OR 97269 1-800-452-6522  
**License Renewal Application**

**Your Due Date For Renewal is June 12, 2023.**

License Type: <b>OFF-PREMISES SALES</b>	District: <b>3</b>	License: <b>350519</b>	Premises: <b>3998</b>	Code: <b>227</b>
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**JOHN BOYS ALSEA MERCANTILE INC**  
 PO BOX 26  
 ALSEA, OR 97324

Licensee(s)

**JOHN BOYS ALSEA MERCANTILE INC**

Tradenname

**JOHN BOY'S ALSEA MERCANTILE**  
 186 E MAIN  
 ALSEA OR 97324

<b>Operational Questions:</b>											
(1) List contact information for the business.	Phone Number: <u>(541) 487-4462</u> Email: <u>Bigfootoriginals97333@gmail.com</u>										
(2) List all <u>arrests or convictions</u> for any crime, violation, or infraction of any law during the last 18 months even if they are <u>not liquor related</u> for any owner of the business. Attach additional sheet of paper to back of form if needed.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Name</th> <th style="width: 15%;">Offense</th> <th style="width: 15%;">Date</th> <th style="width: 15%;">City/State</th> <th style="width: 15%;">Result</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Name	Offense	Date	City/State	Result					
Name	Offense	Date	City/State	Result							
(3) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES ☞ EXPLAIN:										
(4) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES ☞ EXPLAIN:										
(5) Will you be holding beer or wine tastings at your location, other than those conducted by a manufacturer?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES										

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## Your Due Date For Renewal is June 12, 2023.

License Type: FULL ON-PREMISES SALES CLU	District: 3	License: 351333	Premises: 3497	Code: 225
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**SPRING HILL MANAGEMENT LLC**  
**155 COUNTRY CLUB LN NW**  
**ALBANY, OR 97321**

Licensee(s)

**SPRING HILL MANAGEMENT LLC**

Server Education Designee(s)  
**PELTIER, MATTHEW S 5/24/2026**

Tradenname

**SPRING HILL COUNTRY CLUB**  
**155 COUNTRY CLUB LN NW**  
**ALBANY OR 97321**

<b>Operational Questions:</b>											
(1) If there has been a change in your Server Education Designee please list the new person's full name and date of birth.	Name <u>Matthew S. Peltier</u> DOB <u>9/15/1971</u>										
(2) List contact information for the business.	Phone Number: <u>541-926-6059</u> Email: <u>controller@albany-golf.com</u>										
(3) List all <u>arrests or convictions</u> for any crime, violation, or infraction of any law during the last 18 months even if they are <b>not liquor related</b> for any owner of the business. Attach additional sheet of paper to back of form if needed.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Name</th> <th style="text-align: left;">Offense</th> <th style="text-align: left;">Date</th> <th style="text-align: left;">City/State</th> <th style="text-align: left;">Result</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Name	Offense	Date	City/State	Result					
Name	Offense	Date	City/State	Result							
(4) List Insurance Company and Policy #. Under ORS 471.295 (2), you are required to maintain a Liquor Liability policy of <b>NO LESS THAN \$300,000</b> .	Insurance Company <u>Cincinnati Ins. - Baker Werlings</u>  Policy # <u>0558965</u>										
(5) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES   ◊ EXPLAIN:										
(6) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES   ◊ EXPLAIN:										

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**Oregon Liquor Commission**  
 PO Box 22297, Milwaukie, OR 97269 1-800-452-6522  
**License Renewal Application**

**Your Due Date For Renewal is June 12, 2023.**

License Type: <b>LIMITED ON-PREMISES SALES</b>	District: <b>3</b>	License: <b>351964</b>	Premises: <b>7576</b>	Code: <b>226</b>
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**J R GOLF SERVICES INC**  
 905 SPRINGHILL DR NW  
 ALBANY, OR 97321

Licensee(s) **J R GOLF SERVICES INC**

Server Education Designee(s)  
**LITTLE, MICHAEL A 4/28/2026**

Tradenname **THE GOLF CLUB OF OREGON**  
 905 SPRINGHILL DR NW  
 ALBANY OR 97321

**Operational Questions:**

(1) If there has been a change in your Server Education Designee please list the new person's full name and date of birth.	Name <u>Michael Little</u> DOB <u>5/8/63</u>										
(2) List contact information for the business.	Phone Number: <u>541-928-8338</u> Email:										
(3) List all <u>arrests or convictions</u> for any crime, violation, or infraction of any law during the last 18 months even if they are <u>not liquor related</u> for any owner of the business. Attach additional sheet of paper to back of form if needed.	<table border="1"> <thead> <tr> <th>Name</th> <th>Offense</th> <th>Date</th> <th>City/State</th> <th>Result</th> </tr> </thead> <tbody> <tr> <td><i>Terrell Lawson</i></td> <td><i>Ran Red Light</i></td> <td><i>5/24/22</i></td> <td><i>Salem, OR</i></td> <td><i>No Contest Reduced Fine</i></td> </tr> </tbody> </table>	Name	Offense	Date	City/State	Result	<i>Terrell Lawson</i>	<i>Ran Red Light</i>	<i>5/24/22</i>	<i>Salem, OR</i>	<i>No Contest Reduced Fine</i>
Name	Offense	Date	City/State	Result							
<i>Terrell Lawson</i>	<i>Ran Red Light</i>	<i>5/24/22</i>	<i>Salem, OR</i>	<i>No Contest Reduced Fine</i>							
(4) List Insurance Company and Policy #. Under ORS 471.295 (2), you are required to maintain a Liquor Liability policy of <b>NO LESS THAN \$300,000</b> .	Insurance Company <u>Nationwide</u> Policy # <u>30-2-9710048</u>										
(5) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES * EXPLAIN:										
(6) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES * EXPLAIN:										

**IMPORTANT: Failure to fully disclose any information requested, or providing false or misleading information on this form is grounds to refuse to renew the license. YOUR LICENSE EXPIRES ON 06/30/2023. If you do not renew before this date, you must stop selling or serving alcohol immediately. NO EXCEPTIONS! Selling or serving alcohol with an expired license is a crime.**

**Oregon Liquor Control Commission**  
 PO Box 22297, Milwaukie, OR 97269 1-800-452-6522  
**License Renewal Application**

**Your Due Date For Renewal is June 12, 2023.**

License Type: FULL ON-PREMISES SALES	District: 3	License: 350629	Premises: 4007	Code: 225
--------------------------------------	-------------	-----------------	----------------	-----------

**Licensee(s)**  
 KIMNANG CORPORATION  
 3724 NE 145TH AVE  
 PORTLAND, OR 97230

**Licensee(s)** KIMNANG CORPORATION

**Server Education Designee(s)**  
 KHAOSANGA, KIM 5/2/2027

**Tradename** THE WOODSMAN  
 529 MAIN ST  
 PHILOMATH OR. 97370

<b>Operational Questions:</b>											
(1) If there has been a change in your Server Education Designee please list the new person's full name and date of birth.	Name <u>Kim Khaosanga</u> DOB <u>11-11-54</u>										
(2) List contact information for the business.	Phone Number: <u>503 888 9065</u> Email: <u>KKhaosanga@gmail.com</u>										
(3) List all <u>arrests or convictions</u> for any crime, violation, or infraction of any law during the last 18 months even if they are <u>not liquor related</u> for any owner of the business. Attach additional sheet of paper to back of form if needed.	<table border="1"> <thead> <tr> <th>Name</th> <th>Offense</th> <th>Date</th> <th>City/State</th> <th>Result</th> </tr> </thead> <tbody> <tr> <td align="center" colspan="5">N/A</td> </tr> </tbody> </table>	Name	Offense	Date	City/State	Result	N/A				
Name	Offense	Date	City/State	Result							
N/A											
(4) List Insurance Company and Policy #. Under ORS 471.295 (2), you are required to maintain a Liquor Liability policy of NO LESS THAN \$300,000.	Insurance Company <u>BS P. 706052</u> <u>Oregon Mutual</u> Policy # <u>BSP 706052</u> <del>BSP 3</del>										
(5) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> EXPLAIN: <del>BSP 706052</del>										
(6) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> EXPLAIN:										

**IMPORTANT: Failure to fully disclose any information requested, or providing false or misleading information on this form is grounds to refuse to renew the license. YOUR LICENSE EXPIRES ON 06/30/2023. If you do not renew before this date, you must stop selling or serving alcohol immediately. NO EXCEPTIONS! Selling or serving alcohol with an expired license is a crime.**

# **PUBLIC HEARINGS**



## BOC Agenda Checklist Master

## Agenda Placement and Contacts

**Suggested Agenda Date** 06/20/23

View [Agenda Tracker](#)

**Suggested Placement \*** BOC Tuesday Meeting

**Department \*** Finance

**Contact Name \*** Jenn Ambuehl

**Phone Extension \*** 6257

**Meeting Attendee Name \*** Rick Crager and Jenn Ambuehl

Agenda Item Details 

**Item Title \*** In the Matter of Adopting a Budget, Levying a Tax, and Making Appropriations for the Fiscal Year Beginning July 1, 2023 and Ending June 30, 2025

**Item Involves \*** Check all that apply

- Appointments
- Budget
- Contract/Agreement
- Discussion and Action
- Discussion Only
- Document Recording
- Employment
- Notice of Intent
- Order/Resolution
- Ordinance/Public Hearing 1st Reading
- Ordinance/Public Hearing 2nd Reading
- Proclamation
- Project/Committee Update
- Public Comment
- Special Report
- Other

**Estimated Time \*** 30 minutes

**Board/Committee Involvement \***  Yes  
 No

## Page 29 of 207

**Name of  
Board/Committee**

Benton County Budget Committee

**Advertisement\***

- Yes  
 No

**Names/Dates of  
Publications**

List each publication name and date

Public Hearing advertised in Gazette Times  
Friday June 9, 2023

Item Issues and Description

Identified Salient Issues \*

The public hearing is the final stage of the budget adoption required by Oregon Local Budget Law. The Budget Committee received department presentations over 7 days during April and May. The Committee approved the proposed budget with modifications and the maximum property tax rates on May 11, 2023. A notice for the public hearing with a summary of the budget was published as required by law. The notice and summary, in addition to the approved budget and a summary of changes by the Committee, was posted to the County website. The Board of Commissioners after conducting the public hearing may adopt the budget approved by the budget committee or make changes within certain limits. The Board of Commissioners may not increase any Fund by more than 10% and cannot increase the tax rate beyond the limits established. The budget must be adopted by midnight June 30, 2023 for funds to legally be expended on July 1. Since the approval by the Budget Committee, there have been two circumstances that prompt Financial Services to request that the Board of Commissioners make two reductions to the approved 2023-25 Budget prior to adoption. A summary of those reductions is attached and will be discussed below.

Options \*

- 1. Adopt the budget with modifications as recommended by the Chief Financial Officer.

- 2. Adopt the budget without modifications as approved by the Budget Committee.

- 3. Adopt the budget with changes determined by the Board of Commissioners as allowed by state statute.

Fiscal Impact \*

- Yes
- No

Fiscal Impact Description \*

1. Establishes the budget authority for the 2023-25 biennium as required by law.

2. Modifies the approved budget brought forth by the Benton County Budget Committee as follows:

- a). Due to Measure 2-140 not passing, the following reductions are requested:
  - i) Debt Service Fund: decrease appropriation authority for Debt payment
  - ii) Building Development Reserve Fund: decrease appropriation authority for portions of projects, or entire projects, funded by Measure 2-140 proceeds
- b). Correction of inadvertent error in the calculation of landfill funds. Financial Services Department did not intend to calculate funds based on landfill expansion. Requesting reduction to correct this error.

A summary of these actions is attached to this checklist.

# 2040 Thriving Communities Initiative

**Mandated Service?\***  Yes  No

## 2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

**Mandated Service Description\*** If this agenda checklist describes a mandated service or other function, please describe here.  
ORS 294.456 Governing body to adopt budget, make appropriations, declare and categorize property tax amount or rate.

## Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

**Core Values\*** Select all that apply.  
 Vibrant, Livable Communities  
 Supportive People Resources  
 High Quality Environment and Access  
 Diverse Economy that Fits  
 Community Resilience  
 Equity for Everyone  
 Health in All Actions  
 N/A

**Explain Core Values Selections\*** N/A

**Focus Areas and Vision\*** Select all that apply.  
 Community Safety  
 Emergency Preparedness  
 Outdoor Recreation  
 Prosperous Economy  
 Environment and Natural Resources  
 Mobility and Transportation  
 Housing and Growth  
 Arts, Entertainment, Culture, and History  
 Food and Agriculture  
 Lifelong Learning and Education  
 N/A

**Explain Focus Areas and Vision Selection\*** N/A

## Recommendations and Motions

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### Item Recommendations and Motions

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#### **Staff**

#### **Recommendations\***

The Chief Financial Officer recommends adoption of the 2023-25 budget, including all modifications made by the Budget Committee, and including all modifications requested by Financial Services as presented here. There are two resolutions attached. The first resolution is as approved by the Budget Committee prior to the reductions requested today. The second resolution is the final version that sets the tax rate excluding Measure 2-140 and adopts the budget with decreased appropriations.

#### **Meeting Motions\***

I move to ...

...adopt Resolution No.R2023-009 in the matter of adopting a budget in the amount of \$485,876,360, making appropriations and levying a tax rate of \$3.1052 per \$1,000 of Assessed Value for the 2023-25 biennium beginning July 1, 2023.

# Attachments, Comments, and Submission

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## Item Comments and Attachments

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### Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

2023-25 Budget Document - Approved.pdf	1.75MB
23-25 Budget Committee Adjustments from Proposed to Approved.xlsx	18.67KB
23-25 Appropriation Resolution version with bond.pdf	138.6KB
Proposed Reductions to BOC for 23-25 - Final.pdf	79.57KB
23-25 Appropriation Resolution Version 2 FINAL.xlsx	27.31KB

### Comments (optional)

If you have any questions, please call ext.6800

**Department  
Approver**

DEBBIE SESSIONS

1. Department Approval

---

Comments

Signature *Debbie Sessions*

5. County Administrator Approval

---

Comments

Signature *Suzanne Hoffman*

2. Counsel Approval

---

Comments

Signature *Vance H. Choney*

6. BOC Final Approval

---

Comments

Signature *Hanna Kwiatkowski*

3. County Administrator Approval

---

Comments

Signature *Suzanne Hoffman*

4. Finance Approval

---

Comments

Signature *Debbie Sessions*

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

**In the Matter of Adopting a Budget, )**  
**Making Appropriations and Levying )**                               **RESOLUTION No. R2023-009**  
**Taxes for the Biennium beginning )**  
**July 1, 2023 and ending June 30, 2025 )**

BE IT RESOLVED that the Benton County Board of Commissioners hereby adopts the budget approved by the Budget Committee of Benton County on May 11, 2023 and amended by this Board as provided for in ORS 294.456, and

BE IT RESOLVED that the amounts for the Biennium beginning July 1, 2023 and for the purposes shown below are hereby appropriated as follows:

<b>General Fund (001)</b>						<b>\$</b>	<b>135,703,024</b>
	Operating Programs:						
	General Government	\$	29,067,847				
	Public Safety		32,846,892				
	Health		33,153,852				
	Justice Service		14,380,034				
	Community Service		962,026				
	Cultural and Educational		-				
	Parks and Natural Resources		4,530,865				
	Transfers to Other Funds		11,787,277				
	Contingency		8,974,231				
	Reserves for Future		5,861,516				
	General Fund Unappropriated Balance		5,000,000				
	 Total General Fund Budget (Memorandum Only)		 146,564,540				
 	<b>Road Fund (102)</b>						<b>33,305,648</b>
	Operating Program						
	Public Works		31,843,627				
	Contingency		1,462,021				
 	<b>County School Fund (103)</b>						<b>593,000</b>
	Operating Program						
	Cultural and Educational		593,000				
 	<b>Fair Fund (106)</b>						<b>4,075,109</b>
	Operating Program						
	Cultural and Educational		3,999,606				
	Contingency		75,503				
 	<b>American Rescue Plan Fund (107)</b>						<b>15,347,286</b>
	Operating Program						
	General Government		14,310,254				
	Transfers to Other Funds		524,273				
	Contingency		512,759				



<b>Local Option Levy Fund (108)</b>		<b>21,402,971</b>
Operating Programs:		
General Government	7,652	
Public Safety	10,341,208	
Health	348,221	
Justice Service	1,744,217	
Transfers to Other Funds	8,961,673	
<b>Land Corner Preservation (110)</b>		<b>466,200</b>
Operating Program		
Public Works	205,960	
Contingency	<u>260,240</u>	
<b>Special Grant Fund (114)</b>		<b>1,233,000</b>
Operating Program		
Health	1,000,000	
Community Services	130,000	
Transfers to Other Funds	103,000	
<b>Court Security Fund (119)</b>		<b>94,295</b>
Operating Program:		
Justice Services	94,295	
<b>Title III Projects Fund (120)</b>		<b>18,652</b>
Operating Program:		
General Government	18,652	
<b>Special Transportation Fund (126)</b>		<b>12,076,559</b>
Operating Program		
Community Services	11,166,916	
Contingency	<u>909,643</u>	
<b>Cemetery Operations Fund (128)</b>		<b>64,000</b>
Operating Program:		
General Government	37,699	
Transfer to Other Funds	14,770	
Contingency	<u>11,531</u>	
<b>Debt Service Fund (215)</b>		<b>8,203,518</b>
Debt Service Principle & Interest	<u>8,203,518</u>	
Debt Service Reserve	<u>3,889,521</u>	
Total Debt Service Fund Budget (Memorandum Only)	<u>12,093,039</u>	
<b>General Capital Improvement Fund (300)</b>		<b>3,042,269</b>
Operating Program		
Capital Improvements	3,042,269	

<b>Building Development Reserve Fund (303)</b>		<b>70,299,834</b>
Operating Program		
Capital Improvements	69,669,917	
Contingency	<u>629,917</u>	
Debt Service Reserve	<u>5,285,888</u>	
Total Debt Service Fund Budget (Memorandum Only)	<u>75,585,722</u>	
<b>Management Services Fund (510)</b>		<b>19,599,939</b>
Operating Program:		
General Government	18,954,112	
Contingency	<u>645,827</u>	
<b>Treasury Mangement Fund (511)</b>		<b>2,400,000</b>
Operating Program:		
General Government	2,400,000	
<b>Employee Benefit Trust Fund (512)</b>		<b>25,458,411</b>
Operating Program:		
General Government	21,218,864	
Transfer to Other Funds	467,960	
Contingency	<u>3,771,587</u>	
<b>Intragovernmental Services Fund (514)</b>		<b>25,174,805</b>
Operating Programs:		
General Government	13,756,404	
Public Safety	1,966,343	
Debt Service Principle & Interest	2,222,232	
Transfer to Other Funds	2,427,812	
Contingency	<u>4,802,014</u>	
<b>Health Management Services Fund (515)</b>		<b>9,311,825</b>
Operating Program:		
Health	9,091,835	
Contingency	<u>219,990</u>	
<b>Enterprise Operations Fund (520)</b>		<b>6,789,459</b>
Operating Programs:		
General Government	5,183,842	
Parks and Natural Resources	302,976	
Transfer to Other Funds	673,596	
Contingency	<u>629,045</u>	
<b>Benton Community Health Center Fund (521)</b>		<b>61,271,138</b>
Operating Program:		
Health	59,802,687	
Debt Service Principle & Interest	118,199	
Transfer to Other Funds	184,709	
Contingency	<u>1,165,543</u>	

<b>East Linn Health Center Fund (522)</b>		<b>8,269,627</b>
Operating Program:		
Health	5,725,745	
Transfer to Other Funds	2,484,945	
Contingency	<u>58,937</u>	
<b>Trust Fund (805)</b>		<b>1,070,166</b>
Operating Programs:		
Public Safety	134,841	
Justice Services	68,950	
Cultural & Educational	49,150	
Trust	598,064	
Transfer to Other Funds	35,870	
Contingency	<u>183,291</u>	
<b>Tax Title Land Fund (810)</b>		<b>568,700</b>
Operating Program:		
Trust	40,000	
Contingency	<u>528,700</u>	
<b>TOTAL APPROPRIATIONS ALL FUNDS</b>		<b>465,839,435</b>
Total Reserve for Future		15,036,925
Total Unappropriated Balance All Funds		<u>5,000,000</u>
<b>Total Budget all Funds (Memorandum Only)</b>		<b><u>\$ 485,876,360</u></b>

**RECAP OF TOTAL APPROPRIATIONS BY PROGRAM (ALL FUNDS)**

General Government	\$	151,786,237
Public Safety		47,197,335
Public Works		33,771,848
Health		117,836,577
Justice Services		16,401,131
Community Services		13,640,948
Cultural and Educational		4,717,259
Expendable Trust		1,346,080
Parks and Natural Resources		5,799,917
Capital Improvements		<u>73,342,103</u>

**Total Appropriations - All Programs** **\$ 465,839,435**

**Unappropriated Balance - All Programs** **20,036,925**

BE IT RESOLVED that the Benton County Board of Commissioners hereby levies the taxes provided for in the adopted budget and that these taxes are hereby levied and assessed upon all taxable property within Benton County. The allocation and categorization subject to the limits of the Oregon Constitution make up the aggregate levy stated below:

	<b>Subject to the General Government Limitation</b>	<b>Excluded from Limitation</b>
<b>TAX ALLOCATION (TAX YEAR 2023)</b>		
General Fund (001)		
Permanent Rate	\$2.2052 per \$1,000 AV	0
Local Option Levy Fund (108)		
Local Option Levy Rate	\$0.9000 per \$1,000 AV	0
 Total Tax Rate	 \$3.1052 per \$1,000 AV	 0
 <b>TAX ALLOCATION (TAX YEAR 2024)</b>		
General Fund (001)		
Permanent Rate	\$2.2052 per \$1,000 AV	0
Local Option Levy Fund (108)		
Local Option Levy Rate	\$0.9000 per \$1,000 AV	0
 Total Tax Rate	 \$3.1052 per \$1,000 AV	 0

BE IT RESOLVED that the Benton County Board of Commissioners hereby adopts the following budget notes as approved by the Budget Committee of Benton County of May 11, 2023.

- 1 CHC Funding Viability: No later than September 1, 2023, the Community Health Center (CHC) in partnership with the Financial Services Department (FSD) will provide a recommendation to the Board of Commissioners on how programs and services will be reduced or eliminated should the proposed revenue calibration proposed in the 2023-25 budget not meet its projection. Additionally, the CHC and FSD will provide monthly reports starting September 1, 2023 regarding the current progress on the proposed revenue recalibration.
  
- 2 External Fleet Program: Beginning September 1, 2023, the Public Works Department, in partnership with the Financial Services Department will provide monthly reports to the Board of Commissioners at their Goal Setting Meeting on the financial status of the external fleet program. This report will provide information on both the surplus/deficit of the program, as well as if the proposed solution outlined in the 2023-25 budget is working.
  
- 3 Sheriff Office Management Salary Compression: The Human Resources Department, through the County's current compensation study for management, unrepresented, and confidential staff, will ensure that recommendations made include the elements of salary compression, equity and market factors.

ADOPTED by the Benton County Board of Commissioners this 20th day of June, 2023.

SIGNED this 20th day of June, 2023.

**BENTON COUNTY BOARD OF COMMISSIONERS**

---

Pat Malone, Chair

---

Xanthippe Augerot, Vice Chair

---

Nancy Wyse, Commissioner

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

**In the Matter of Adopting a Budget,     )  
Making Appropriations and Levying    )  
Taxes for the Biennium beginning     )  
July 1, 2023 and ending June 30, 2025 )**

**RESOLUTION No. R2023-009**

BE IT RESOLVED that the Benton County Board of Commissioners hereby adopts the budget approved by the Budget Committee of Benton County on May 11, 2023, and amended by this Board as provided for in ORS 294.456, and

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Operating Programs:		
General Government	\$   29,067,847	
Public Safety	32,846,892	
Health	33,153,852	
Justice Service	14,380,034	
Community Service	962,026	
Cultural and Educational	-	
Parks and Natural Resources	4,530,865	
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Contingency	8,974,231	
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Operating Program		
Public Works	31,843,627	
Contingency	1,462,021	
 <b>County School Fund (103)</b>		 <b>593,000</b>
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General Government	14,310,254	
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<b>Land Corner Preservation (110)</b>		<b>466,200</b>
Operating Program		
Public Works	205,960	
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<b>Special Grant Fund (114)</b>		<b>1,233,000</b>
Operating Program		
Health	1,000,000	
Community Services	130,000	
Transfers to Other Funds	103,000	
<b>Court Security Fund (119)</b>		<b>94,295</b>
Operating Program:		
Justice Services	94,295	
<b>Title III Projects Fund (120)</b>		<b>18,652</b>
Operating Program:		
General Government	18,652	
<b>Special Transportation Fund (126)</b>		<b>12,076,559</b>
Operating Program		
Community Services	11,166,916	
Contingency	<u>909,643</u>	
<b>Cemetery Operations Fund (128)</b>		<b>64,000</b>
Operating Program:		
General Government	37,699	
Transfer to Other Funds	14,770	
Contingency	<u>11,531</u>	
<b>Debt Service Fund (215)</b>		<b>8,203,518</b>
Debt Service Principle & Interest	<u>8,203,518</u>	
Debt Service Reserve	<u>3,889,521</u>	
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Operating Program		
Capital Improvements	3,042,269	

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General Government	18,954,112	
Contingency	<u>645,827</u>	
<b>Treasury Mangement Fund (511)</b>		<b>2,400,000</b>
Operating Program:		
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<b>Employee Benefit Trust Fund (512)</b>		<b>25,458,411</b>
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Transfer to Other Funds	2,427,812	
Contingency	<u>4,802,014</u>	
<b>Health Management Services Fund (515)</b>		<b>9,311,825</b>
Operating Program:		
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Contingency	<u>629,045</u>	
<b>Benton Community Health Center Fund (521)</b>		<b>61,271,138</b>
Operating Program:		
Health	59,802,687	
Debt Service Principle & Interest	118,199	
Transfer to Other Funds	184,709	
Contingency	<u>1,165,543</u>	



<b>East Linn Health Center Fund (522)</b>		<b>8,269,627</b>
Operating Program:		
Health	5,725,745	
Transfer to Other Funds	2,484,945	
Contingency	<u>58,937</u>	
<b>Trust Fund (805)</b>		<b>1,070,166</b>
Operating Programs:		
Public Safety	134,841	
Justice Services	68,950	
Cultural & Educational	49,150	
Trust	598,064	
Transfer to Other Funds	35,870	
Contingency	<u>183,291</u>	
<b>Tax Title Land Fund (810)</b>		<b>568,700</b>
Operating Program:		
Trust	40,000	
Contingency	<u>528,700</u>	
<b>TOTAL APPROPRIATIONS ALL FUNDS</b>		<b>465,839,435</b>
Total Reserve for Future		15,036,925
Total Unappropriated Balance All Funds		<u>5,000,000</u>
<b>Total Budget all Funds (Memorandum Only)</b>		<b><u>\$ 485,876,360</u></b>

**RECAP OF TOTAL APPROPRIATIONS BY PROGRAM (ALL FUNDS)**

General Government	\$	151,786,237
Public Safety		47,197,335
Public Works		33,771,848
Health		117,836,577
Justice Services		16,401,131
Community Services		13,640,948
Cultural and Educational		4,717,259
Expendable Trust		1,346,080
Parks and Natural Resources		5,799,917
Capital Improvements		<u>73,342,103</u>

**Total Appropriations - All Programs** \$ 465,839,435

**Unappropriated Balance - All Programs** **20,036,925**

BE IT RESOLVED that the Benton County Board of Commissioners hereby levies the taxes provided for in the adopted budget and that these taxes are hereby levied and assessed upon all taxable property within Benton County. The allocation and categorization subject to the limits of the Oregon Consitution make up the aggregate levy stated below:

	<b>Subject to the General Government Limitation</b>	<b>Excluded from Limitation</b>
<b>TAX ALLOCATION (TAX YEAR 2023)</b>		
General Fund (001)		
Permanent Rate	\$2.2052 per \$1,000 AV	0
Local Option Levy Fund (108)		
Local Option Levy Rate	\$0.9000 per \$1,000 AV	0
 Total Tax Rate	 \$3.1052 per \$1,000 AV	 0
<b>TAX ALLOCATION (TAX YEAR 2024)</b>		
General Fund (001)		
Permanent Rate	\$2.2052 per \$1,000 AV	0
Local Option Levy Fund (108)		
Local Option Levy Rate	\$0.9000 per \$1,000 AV	0
 Total Tax Rate	 \$3.1052 per \$1,000 AV	 0

BE IT RESOLVED that the Benton County Board Of Commissioners hereby adopts the following budget notes as approved by the Budget Committee of Benton County of May 11,2023.

- 1 CHC Funding Viability: No later than September 1, 2023, the Community Health Center (CHC) in partnership with the Financial Services Department (FSD) will provide a recommendation to the Board of Commissioners on how programs and services will be reduced or eliminated should the proposed revenue calibration proposed in the 2023-25 budget not meet its projection. Additionally, the CHC and FSD will provide monthly reports starting September 1, 2023, regarding the current progress on the proposed revenue recalibration.
  
- 2 External Fleet Program: Beginning September 1, 2023, the Public Works Department in partnership with the Financial Services Department will provide monthly reports to the Board of Commissioners at their goal setting meeting on the financial status of the external fleet program. This report will provide information on both the surplus/deficit of the program, as well as if the proposed solution outlined in the 2023-25 budget is working.
  
- 3 Sheriff Office Management Salary Compression: The Human Resources Department, through the County's current compensation study for management, unrepresented, and confidential staff, will ensure that recommendations made include the elements of salary compression, equity & market factors.

ADOPTED by the Benton County Board of Commissioners this 20th day of June, 2023.

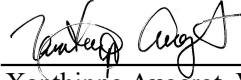
SIGNED this 20th day of June, 2023.

**BENTON COUNTY BOARD OF COMMISSIONERS**



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Pat Malone, Chair



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Xanthippe Augerot, Vice Chair



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Nancy Wyse, Commissioner

## Requested adjustments to the 2023-2025 Approved Budget

<b>Fund 215</b>		
215-71-10-281		
	Revenue	Expenditure
410300 - Property Tax: Bond Current Year	(5,728,938.00)	
918200 - Debt Interest Payment		(5,728,938.00)

<b>Fund 303</b>		
303-60-65-100		
	Revenue	Expenditure
456000 - Bond Sale Net Revenue	(805,354.00)	
605000 - Professional services		(805,354.00)
303-60-65-880		
	Revenue	Expenditure
401200 - Beginning Balance	2,012,888.00	
456000 - Bond Sale Net Revenue	(4,025,776.00)	
474140 - State: OJD OCCCCF	2,012,888.00	
950000 - Operating Contingency		
303-60-65-881		
	Revenue	Expenditure
407050 - Interest Allocation	(525,000.00)	
456000 - Bond Sale Net Revenue	(40,111,111.00)	
780400 - Bldg & Bldg Improvements		(40,111,111.00)
950000 - Operating Contingency		(525,000.00)
303-60-65-882		
	Revenue	Expenditure
407050 - Interest Allocation	(825,000.00)	
456000 - Bond Sale Net Revenue	(60,557,759.00)	
605000 - Professional services		(500,000.00)
780400 - Bldg & Bldg Improvements		(60,057,759.00)
950000 - Operating Contingency		(825,000.00)
303-60-65-883		
	Revenue	Expenditure
407050 - Interest Allocation	(45,000.00)	
456000 - Bond Sale Net Revenue	(3,000,000.00)	
780400 - Bldg & Bldg Improvements		(3,000,000.00)
950000 - Operating Contingency		(45,000.00)
303-60-65-884		
	Revenue	Expenditure
407050 - Interest Allocation	(11,250.00)	
456000 - Bond Sale Net Revenue	(1,500,000.00)	
780400 - Bldg & Bldg Improvements		(1,500,000.00)
950000 - Operating Contingency		(11,250.00)

<b>Fund 001</b>		
001-60-10-100		
	Revenue	Expenditure
421050- Landfill Host Surcharge	(587,900.00)	
903000 - Designated Reserves		(587,900.00)



# **2023-25 Biennium Budget Document Approved**

**Benton County**

For the period  
July 1, 2023 to June 30, 2025

**Prepared By:**

**Benton County Financial Services Department**  
Rick Crager, Chief Financial Officer  
Jenn Ambuehl, Senior Budget Strategist

May 11, 2023

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## **BUDGET MESSAGE: 2023-25 APPROVED BUDGET**

May 11, 2023

Members of the Budget Committee, County Commissioners, and Citizens of Benton County:

The 2023-25 Approved Budget has been developed using both the County's 2040 Thriving Communities Initiative and the Benton County Board of Commissioners strategic priorities as a guide. The 2040 Initiative provides a framework of goals aimed at building public trust and relationships, aligning operational and organizational efforts with our communities' vision, demonstrating fiscal capability and responsibility, increasing efficiency and effectiveness, practicing environmental stewardship for current and future generations, and supporting health and equity for all.

To provide specific priorities to assist the County and its Departments in developing the 2023-25 Approved Budget, the Benton County Board of Commissioners established five core priorities. These priorities are meant to not only guide proposals for new strategic investments or initiatives, but to also help establish specific Department goals that effectively utilize current service level resources over the course of the next two years. The Board of Commissioner priorities include the following:

- **Community Resiliency:** Support local livability and economic opportunities, reduce greenhouse gas emissions to address climate change, and institute long-term, adaptive actions to prepare for an uncertain future.
- **Community Safety & Justice Systems Improvement:** Advance systemic approaches to increase well-being by balancing treatment and accountability to transform lives, ensure safety, and strengthen our communities.
- **Health & Equity in All Actions:** Integrate equity, diversity, inclusion, social justice, health, and well-being to effectively support prosperous and sustainable communities.
- **Homelessness and Housing Insecurity:** Provide tools and resources that ensure individuals and families have opportunities to live in decent, safe, and affordable housing.
- **Responsible Governance:** Identify innovative measures to further ensure integrity, transparency, responsibility, and fiscal sustainability in County actions, policies, and endeavors.

In addition to using both the 2040 Thriving Communities Initiative and the Board of Commissioners Strategic Priorities, the County has identified additional considerations in making the best and most prudent budgetary decision. These include:

- Consider risk the County may need to mitigate or address as it takes on additional debt and capital construction financing.
- Recognize the current challenges in recruiting and retaining workforce.
- Carefully evaluate current cost of existing programs and services to enable better budgeting and planning for new investments.
- Identify prudent budgetary and fiscal standards that position the County best in meeting both current needs and ensuring long-term financial sustainability.

Included below is a summary of the 2023-25 Approved Budget, as well as discussions related to both forecasted revenue and expenditure. This Budget Message is part of the Budget Document provided to the Budget Committee which also includes the Budget Resolution that will go to the Board of Commissioner for adoption of the 2023-25 budget; the approved permanent property tax rate, local option levy tax rate, and general obligation bond tax rate for Tax Years 2023 and 2024; detailed budget statements for each of the twenty-six County Funds; and a summary of the approved budget for each County Department.

The 2023-25 Benton County Approved Budget represents the projected revenues and anticipated expenses for the upcoming biennium (July 1, 2023, to June 30, 2025). This budget has been prepared in conformance with Oregon Budget Law, County financial policies and other state laws. This budget has been reviewed and approved by the Benton County Budget Committee and will be brought forward to the Board of Commissioners for a public hearing and adoption of the 2023-25 budget and tax rate on June 20, 2023.

While the 2023-25 Approved Budget has been developed in accordance with Oregon Budget Law, the County has implemented a new process in estimating expenses by identifying both the Current Service Level (CSL) cost of existing programs and services, as well as proposed new or enhanced investments to the CSL budget. All new investments requested by the County have been measured and evaluated against the core values and focus areas identified in the County's 2040 Thriving Communities Initiative, as well as the priorities established by the Benton County Board of Commissioners.

### **Budget Summary**

The County's goal in developing the budget is to balance current expenditures (excluding inter-fund capital transfers) with current revenues. This goal was not accomplished in the development of the 2023-25 budget primarily due to the large amount of dedicated beginning



balances that are earmarked for one-time expenditures in the approved budget. This includes remaining resources received from both the American Rescue Plan Act and CARES Act which must be obligated no later than 12/31/2024. It also includes resources from the sale of General Obligation Bonds in 2021-23 that will be expended in 2023-25 for new county facilities.

Below is a high-level consolidation of the budget for all twenty-six Funds, as well as a breakout of just the General Fund and Local Option Levy Fund. The General Fund and Local Option Levy Fund are by policy, managed as one fund. However, by choice, the Local Option Levy Fund is budgeted separately to be transparent about how the local option levy is used. These two funds contain a substantial portion of the operating budget and 100% of the County’s discretionary (General) revenue. The significance of biennium over biennium change for all twenty-six Funds should be evaluated by reviewing the budget statements for each fund and its respective services.

**Table 1: Total Budget Summary**

Budget Categories	Approved Budget 2023-25					
	All Funds			General Fund & Local Option Levy Fund		
	Adopted Budget 2021-23	Approved Budget 2023-25	% Change	Adopted Budget 2021-23	Approved Budget 2023-25	% Change
<b>Current Revenues:</b>						
General Revenues	\$ 74,423,598	\$ 91,174,091	22.5%	\$ 70,307,442	\$ 78,315,767	11.4%
Charges for Service	120,757,128	134,738,521	11.6%	10,429,511	12,237,283	17.3%
Operating Grants	99,648,806	80,118,900	-19.6%	30,956,918	26,063,104	-15.8%
Capital Grants	24,079,542	42,871,852	78.0%	177,433	-	-100.0%
Inter Fund Transfers	23,713,985	27,665,885	16.7%	9,348,815	9,766,213	4.5%
Loans	1,300,000	110,000,000	8361.5%	-	-	0.0%
<b>Total Current Revenue</b>	<b>343,923,059</b>	<b>486,569,249</b>	<b>41.5%</b>	<b>121,220,119</b>	<b>126,382,367</b>	<b>4.3%</b>
Unrestricted Balance	20,700,000	29,654,900	43.3%	20,700,000	29,654,900	43.3%
Dedicated Balances	47,191,615	83,349,523	76.6%	12,395,081	12,518,144	1.0%
<b>Total Balances</b>	<b>67,891,615</b>	<b>113,004,423</b>	<b>66.4%</b>	<b>33,095,081</b>	<b>42,173,044</b>	<b>27.4%</b>
<b>Total Budget Resources</b>	<b>411,814,674</b>	<b>599,573,672</b>	<b>45.6%</b>	<b>154,315,200</b>	<b>168,555,411</b>	<b>9.2%</b>
<b>Expenditures:</b>						
Personnel Services	142,830,830	160,310,921	12.2%	74,508,133	84,835,701	13.9%
Materials & Services	121,291,245	136,433,473	12.5%	42,661,688	41,832,991	-1.9%
Capital Outlay	71,394,685	212,018,652	197.0%	1,638,600	714,122	-56.4%
Inter Fund Transfers	23,942,965	27,665,885	15.5%	17,514,115	20,748,950	18.5%
Bonded P & I	6,896,251	16,272,887	136.0%	-	-	0.0%
<b>Total Expenditures</b>	<b>366,355,976</b>	<b>552,701,818</b>	<b>50.9%</b>	<b>136,322,536</b>	<b>148,131,764</b>	<b>8.7%</b>
<b>Reserves</b>						
Contingency	33,492,165	26,247,029	-21.6%	9,749,281	8,974,231	-7.9%
Reserves	6,966,533	15,624,825	124.3%	3,243,383	6,449,416	0.0%
Unappropriated Balance	5,000,000	5,000,000	0.0%	5,000,000	5,000,000	0.0%
<b>Total Estimated Reserves</b>	<b>45,458,698</b>	<b>46,871,854</b>	<b>3.1%</b>	<b>17,992,664</b>	<b>20,423,647</b>	<b>13.5%</b>
<b>Total Appropriations</b>	<b>406,814,674</b>	<b>594,573,672</b>	<b>46.2%</b>	<b>149,315,200</b>	<b>163,555,411</b>	<b>9.5%</b>
<b>Total Unappropriated</b>	<b>5,000,000</b>	<b>5,000,000</b>	<b>0.0%</b>	<b>5,000,000</b>	<b>5,000,000</b>	<b>0.0%</b>
<b>Balancing Total</b>	<b>\$ 411,814,674</b>	<b>\$ 599,573,672</b>	<b>45.6%</b>	<b>\$ 154,315,200</b>	<b>\$ 168,555,411</b>	<b>9.2%</b>

### ***Budget Changes***

In total, the 2023-25 Approved Budget increased by 45.6% from the 2021-23 Adopted Budget. As a subset of this, the General Fund and Local Option Levy Fund, the primary source of discretionary revenue, grew by 9.2%. The primary contributor to the larger total fund growth is expenses related to capital outlay for the development and construction of facilities for the Justice System Improvement Program (JSIP).

While total projected expense eclipse total current revenue in 2023-25, much of this is related to revenues received in 2021-23 such as General Obligation Bond proceeds and advanced federal resource through the American Rescue Plan Act and CARES Act, that are a part of the dedicated beginning balance as opposed to current revenues. However, the expenditure against these resources will not occur until 2023-25.

The County continued to prudently manage and plan its budget resources through both the 2021-23 budget execution and the 2023-25 budget development. As a result, total estimated reserves are forecasted to grow by 3.1% in 2023-25, and the General Fund and Local Option Levy will do even better at a 13.5% increase. These reserves will be critical to help mitigate any risks that may occur in the development and construction of capital projects planned in 2023-25.

### ***Current Service Level***

As mentioned earlier, the County adopted a new budgeting practice of calculating the County's current service level (CSL). CSL is essentially the amount of budget needed in the upcoming biennium to continue existing authorized programs, services, and/or initiatives. This process considers standard and bargained increases in existing permanent positions, standard inflationary increases for materials and supplies, and phase in or out of existing one-time revenues and expenses. After applying these factors, the County CSL for 2023-25 is \$468.6 million, which is 13.7% higher than the 2021-23 adopted level.

### ***Policy Packages***

In addition to the CSL estimate of \$468.6 million, the County has approved a \$131.0 million increase in 2023-25 for new and enhanced investments through Policy Packages, as well targeted reductions related to the application of a vacancy factor and cost cutting measures in the Community Health Centers. This brings the total approved budget to \$599.6 million.

The County administered the Policy Package by allowing Departments to submit policy package proposals that were reviewed by the County Administrator, Interim County Administrator, and Chief Financial Officer. In total, Departments requested Policy Packages in the amount of \$15.0 million of which \$8.0 million was from discretionary General Fund, and \$2.3 million was related

to internal rates. The remaining requests (\$4.7 million) were from dedicated revenues. The requests included 45.70 FTE.

As mentioned earlier, these investments were reviewed through the lens of the 2040 Thriving Communities Initiative and the Board of Commissioners of Strategic Priorities, as well as considering the following:

- Consider risk the County must mitigate as it takes on additional debt and capital construction financing.
- Recognize the current challenges in recruiting and retaining workforce.
- Carefully evaluate current cost of existing programs and service to enable better budgeting and planning for new investments.
- Identify prudent budgetary and fiscal standards that position the County best in meeting both current needs and ensuring long-term financial sustainability.

After careful review, there was \$11.81 million of new investments approved by the Budget Committee for 2023-25. This represented approximately 79% of what was requested. In addition, a capital and debt service package equal to \$127.19 million was recommended to address the impact of Measure 2-140, as well as pending state legislative requests.

As part of the consideration of mitigating risk and applying prudent budgetary and fiscal standard, it was recommended that the County should implement a vacancy factor to Departments funded with General Fund, Local Option Levy Fund, Internal Service Fund, and Benton County Health Center Fund. The use of a vacancy factor is a prudent and standard budget practice that recognizes the fact that vacancies will occur creating cost savings that can be used for strategic funding opportunities, risk mitigation, and/or unanticipated emergencies. It has only been applied in isolated parts of the County in the past. The vacancy factor resulted in \$8.01 million of cost savings in the four different Funds.

In total, the net budget increase to the 2023-25 CSL was \$130,991,503 in which \$129,567,385 is supported by dedicated revenues. The total net impact to discretionary General Fund is \$432,825 and Internal Services Funds are increased by \$991,293. These investments establish 28.79 permanent and limited-duration positions. Some of the major investments include the following:

- \$127.19 million of funding for new county facilities that include a Correctional Facility, Law Enforcement Facility including an Emergency Operations Center, new facilities, and capital improvement to support both homelessness and mental health services, and dedicated debt service for the biennial cost of \$110 million of outstanding bonds.

- \$1.09 million including 3.85 FTE to address current workload challenges and barriers within the Community Development Department.
- \$1.76 million including 9.0 FTE to support increased capacity to meet the mental health treatment needs of the community more effectively.
- Permanently establish 2.0 FTE limited-duration positions to assist in the development and implementation of policies, program, and/or initiatives that successfully transition people out of homelessness.
- Increase staff within the Sheriff’s Office by 5.00 FTE to address the mandated Permit to Purchase Program, support a hazard mitigation and recovery program, and increase support and capacity in both patrol and investigation, and corrections.
- Increased investment of \$280,000 to effectively monitor, track, and remediate IT security risks.
- Create efficiency and improved custodial services by shifting from a contracted service to a in house model supported by 3.00 FTE.
- Realign duties, establish improved spans of control, and increase the capacity for strategic planning and communication within the Board of Commissioners Office.
- Support the completion of the Financial Services Department reorganization to address the identified gaps in administrative support, procurement, and senior level accounting needs.
- Provide a \$400,000 one-time investment to develop a Sustainable Material Management Plan.

The phases and results of the 2023-25 budget development process are illustrated in the table below:

**Table 2: Budget Development Summary (in millions)**

2019-21 Budget Actuals	2021-23 Budget Adopted	2023-25 Current Service Level	2023-25 Policy Packages	2023-25 Approved Budget
\$256.9	\$412.1	\$468.6	\$131.0	\$599.6

**Revenue Discussion**

The 2023-25 Approved Budget includes \$491.2 million of current revenues. Approximately 15.7% of these revenues are discretionary and are generated from property taxes, landfill charges, interest earnings, and other state, local, and federal taxes and fees within the General Fund and Local Option Levy Fund. The remaining 84.3% is dedicated revenues that may only be applied to a specific program, activity, and/or services.

**Discretionary Revenues**

The table below identifies the revenues within the combined General and Local Option Fund that are considered discretionary.

**Table 3: Discretionary Revenues**

General & Local Option Funds	2017-19 Actual	2019-21 Actual	2021-23 Budget	2023-25 Proposed Budget	Share of 23-25 Total	23-25 % Change Over 21-23 Adopted
Current Property Taxes	50,680,158	55,925,102	59,681,505	64,054,135	83%	7.3%
Delinquent Taxes	1,414,264	576,717	710,000	760,000	1%	7.0%
Landfill Surcharge	3,430,214	4,222,474	4,033,202	6,377,900	8%	58.1%
Landfill Surcharge (METRO)	1,090,659	-	-	-	0%	0.0%
Transient Lodging Tax	-	182,708	214,000	444,000	1%	107.5%
Federal O & C Forest Lands	1,386,121	1,103,486	1,060,000	1,060,000	1%	0.0%
Interest Earnings	1,259,008	983,915	900,000	1,470,000	2%	63.3%
State Shared Taxes	1,791,326	1,523,427	1,361,534	1,700,000	2%	24.9%
State Forest	510,495	282,160	200,000	120,000	0%	-40.0%
Electric Cooperative in-Lieu	396,212	421,149	400,000	540,612	1%	35.2%
Cable Franchise	235,662	238,437	235,000	259,239	0%	10.3%
Court Fines	264,924	218,844	240,000	260,000	0%	8.3%
Federal In-Lieu/PILT	377,589	297,781	200,000	309,338	0%	54.7%
All Other	10,787	10,910	-	-	0%	0.0%
<b>Total General Revenues</b>	<b>62,847,419</b>	<b>65,987,108</b>	<b>69,235,241</b>	<b>77,355,224</b>	<b>100.0%</b>	<b>11.7%</b>

**Property Taxes:** The property tax from the permanent and local option levy provides about 83% of discretionary revenue. (Note: The new property tax based on the passage of Measure 2-140 is not included in this amount as they are dedicated specifically for the debt service of outstanding bonds). These resources can be used for any county governmental purpose. The steady growth of property tax receipts represents both a recovery and expansion. Recovery, from a period where large property value appeals and refunds reduced income, expansion from large new construction, single family residential subdivisions and multi-family residential units. The unknown is the number and size of value appeals on those properties assessed by the Oregon Department of Revenue. These are generally large commercial properties and utilities. The impact of the COVID-19 pandemic is just beginning to be realized by these taxpayers.

The 2023-25 approved budget assumes the permanent and local option levies are maintained at the maximum authorized rate. The rates have not changed since 2013-15. The rates are \$2.205 and \$0.90 per \$1,000 of assessed (taxable) value for the permanent rate and the local option levy,

respectively. In May of 2021, voters renewed the Local Option Levy for another five-year term, extending the levy through 2027-28.

As noted above, there is an additional property tax revenue not included as discretionary revenue. This is a proposed rate of \$0.55 per \$1,000 assessed value related to Measure 2-140 which will go before the voters in May 2023. These funds will support the debt service of a \$110.0 million General Obligation Bond that will support the construction of facilities related to the Justice Systems Improvement Program. If the measure should fail, a supplemental budget will be completed to reduce the total budget.

**Landfill Charge:** The second largest source of discretionary revenue is the surcharge on tonnage delivered to the Coffin Butte landfill. In December of 2020, the County completed negotiations on a 20-year agreement with Valley Landfills, Inc. The agreement guarantees an annual minimum up to \$3.5 million in Calendar Year 2024 with annual CPI adjustments not to exceed 5% per year in all future years.

**Table 4: Landfill Revenue Projections**

Calendar Year	Franchise Fee
2023	\$2,080,000
2024	\$3,500,000
2025	\$3,675,000
2026	\$3,850,000

**Federal Oregon and California Forest Payments:** Federal Oregon & California Forest payments (O&C) are assumed to continue under the law and formula that was put in place before federal forest (extension) guarantees began nearly 27 years ago. Under the “old” formula, Benton County receives 2.81% of 50% of the harvest dollar value on O&C lands. The estimate reflects recent history of cut and dollar value as reported by the Bureau of Land Management (BLM), which manages O&C forestlands.

**Interest Earnings:** The County has maintained strong cash flow balances, however, over the last three biennia the historically low market interest rates has resulted in relatively low investment returns. As interest rates have rapidly increased over the last 12 months, the County’s total interest earnings are expected to see higher returns in 2023-25, hence the 63% increase.

**Transient Lodging Tax:** This is a 3% tax on transient lodging located within Benton County. Seventy percent of the tax received must be used to fund tourism-related facilities and tourism promotion activities. Thirty percent of the tax can be used for any purpose. This tax was greatly

impacted by the Coronavirus; however, it has rapidly recovered over the last 12 months and the 2023-25 budget anticipates a doubling of what was estimated in 2021-23.

**Other Discretionary Revenues:** All other discretionary revenues remain stable with relatively small growth except for the state shared taxes. These revenues are anticipated to grow by approximately 24.9% in 2023-25, and includes funds from cigarette taxes, marijuana taxes, tax on video lottery and tax on liquor sales.

### *Dedicated Revenues*

The balance of the \$491.2 million of estimated current revenues, approximately \$413.9 million, is dedicated revenues that are specifically pledged to a particular expense, activity, and/or program.

**Loans:** General Obligation Bond Proceeds (Loans) represent \$110.0 million of the 2023-25 current revenues and will be made available with voter support for Measure 2-140 in May. This represents approximately 22.4% of the current revenues estimate and will be dedicated for a new Law Enforcement and Correctional Facility, along with additional county facilities to help address homelessness and mental health issues.

**Operating Grants:** These resources represent 16.2% of estimated current revenues. Nearly one third of these grants are related to the Road Fund for revenues from the Oregon Department of Transportation supporting road maintenance, infrastructure improvement, and special transportation. These revenues were increased by HB2017 (2017), the state transportation investment, which increased gas taxes and vehicle registration fees statewide. While the revenues declined during the 2019-21 biennium due to pandemic, the 2021-23 biennium saw the beginning of a return to normal and 2023-25 anticipates a slight increase.

Most of the remaining operating grants are related to the health services – both in the Health Department and Community Health Centers. These funds are mostly related to grants from the Oregon Health Authority for Public Health and Behavioral Health Program, and the Department of Health and Human Services for grants that support the operations of the Community Health Centers.

**Charges for Services:** Charges for services represent the largest share of the current revenue estimate at 27.4%. Most charges for services are linked to the County's Internal Service Fund for funds received from all County Departments to pay for the cost of debt service and maintenance on facilities, employee benefits, internal fleet operations, county liability insurance, vehicle and equipment replacements, and central support cost (human resources, information technology, accounting, budgeting, and legal). In addition, approximately 10% of the estimated charges for services are for specific services related to licensing, inspection and review, and compliance.

Charges for services increased by approximately 11.6% due to increased cost related to personal service growth, inflation, and full implementation of the Uniform Rent Rate for the Kalapuya Building. An additional factor for the increase is due to income generated through the Community Health Center (CHC) for Insurance Payments and Oregon Health Plan/Medicaid. The CHC has been forced to carefully examine its structure to determine how to increase provider patient visits which will result in increased medical billing revenues to support the cost of services. This is in response to both growing cost and discontinuation of one-time COVID-19 operating grants that were used to help stabilize CHC revenue losses during the pandemic and respond to the public health need.

**Capital Grants:** These grants are related to capital and infrastructure projects. For 2023-25, they represent 8.7% of the total current revenues. The 78% increase for 2023-25 is related to grants awarded by state and federal organizations that support the Justice Services Improvement Project. The most significant grant will be from the Oregon Judicial Department for its share of the construction of the new courthouse.

**Fund Transfers In:** The funds transfers simply represent a transfers received from other fund for specific purposes that are addressed within the scope of the receiving fund. You will note it is offset by transfers out identified in the expenditure section for the sending fund. The increase in 2023-25 is mostly related to increase debt service related to the issuance of General Obligation Bonds for the Justice Services Improvement Project.

### **Expenditure Discussion**

The total expenditures for 2023-25 is \$552.7 million. In previous biennia, personal services have represented the largest share of expenditures, however, in 2023-25, Capital Outlay will be the largest at 38.4% due to the planned development and construction of four new county facilities.

Overall expenditures are increasing by approximately 50.9%, however, if you do not include the increase related to Capital Outlay which are mostly one-time project costs, the remaining categories increased by 15.5%. Contributors to this increase include salary and benefit cost increases, standard and extraordinary inflation growth, staff vacancies, increased debt service cost related to \$146.0 million of General Obligation Debt, and \$11.81 million of new investments, as identified earlier.

### ***Salary Cost Increases***

The 2023-25 budget estimates salary increases between 3% to 4% per year depending on bargaining unit or representation group. This is intended to cover bargaining unit contracted general salary schedule adjustments, and estimated salary adjustment for management and non-



represented staff. It does not contemplate regular salary step or performance pay growth. These are factored in based on the status of the employee in the position at time of budget estimate.

**Table 5: 2023-25 Salary Projections**

Representation	2023-24	2024-25
American Federation of State, County, and Municipal Employees (AFSCME)	3.25%	*3.25%
Benton County Deputy Sheriffs' Association (BCDSA)	4.00%	4.00%
Oregon Nursing Association (ONA)	3.50%	3.50%
Management and Non-Representative **	3.00%	3.00%

\* AFSME contract ends on 6/30/24. Rates for 2024-25 is only assumption for budgeting purposes.

\*\* Management and Non-Representative increases are based on determination of Board of Commissioners.

In addition to the salary increased bargained in the BCDSA contract, there is also included retention bonuses for all members of \$1,500 in 2023-24 and \$2,000 for 2024-25.

**Benefits Cost Increases**

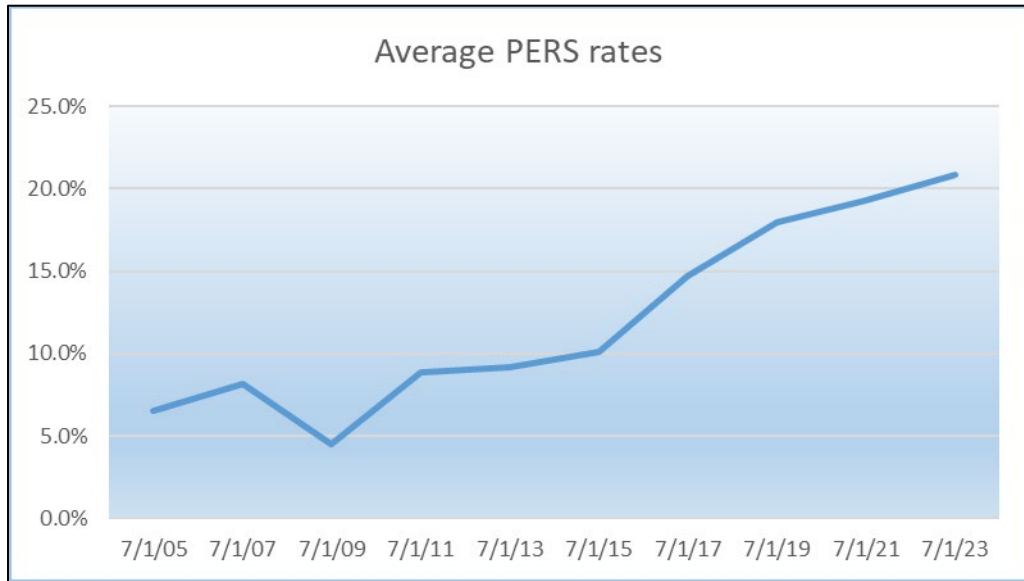
Since 2008 the two primary drivers of benefits cost have not changed. Health insurance and retirement (PERS) account for 80% or more of employer paid benefit costs. For 2023-25, the PERS Board has established the following PERS employer rates for Benton County sorted by the employee retirement status. In total this represents a 1.52% average increase.

**Table 6: Forecasted PERS Employer Rates**

Staff PERS Classification	2023-25 PERS Rate Change			2021-23		
	Actuals 2021-23	Budgeted 2023-25	Change	Actuals 2019-21	Budgeted 2021-23	Change
Tier 1 & 2 - General Service	18.30%	19.25%	0.95%	17.97%	18.30%	0.33%
Tier 1 & 2 - Police & Fire	24.84%	26.43%	1.59%	24.67%	24.84%	0.17%
OPSRP - General Service	14.88%	16.43%	1.55%	12.27%	14.88%	2.61%
OPSRP - Police & Fire	19.24%	21.22%	1.98%	16.90%	19.24%	2.34%

The chart below shows the PERS employer rate for Benton County was flat from 2011-13 through 2015-2017. The rates began increasing in 2017-19 with a 4.57% increase. As a result of the deposits to PERS side accounts, the increase in 2021-23 was only 1.36%, down from an earlier projection of 4.5%. As mentioned above, this trend has continued in 2023-25 with only a very small increase of 1.52%.

Chart 1: Average PERS Rates



In terms of health insurance, the County became self-insured for dental benefits and followed up with the self-insuring for medical benefits in 2019. As part of its health benefit offerings, the County negotiated increased premium sharing for the traditional medical plan while offering a fully paid, but lower employer cost, high deductible plan. The 2023-25 forecast for cost increases for the high deductible medical benefit plan is a 6% average, while the dental premium is between 5-7% for two separate plan options. The traditional medical plan, which only about 10% of current staff choose, is estimated to increase 12% in 2023-25. The County will be discussing this plan in the upcoming year and the feasibility of continuation based on the successful experience factor and low premium experience of the high deductible plan.

***Personnel – Full-time Equivalent (FTE)***

The total personnel levels, measured in Full-Time-Equivalents (FTE), for the 2023-25 Approved Budget is 603.96. This represents an increase of 40.41 or 7.1% increase from the 2021-23 biennium. Since 2017, the number of positions has grown 32.3% or 147.51 FTE. That growth is mostly driven by health services administered through both the Health Department and Community Health Centers. The average growth in this area since 2017 is 28.0 FTE per budget period. This growth is attributed to increased service demand and program funding. These FTE are supported through dedicated funding from state and federal grants; increased health cost reimbursement rates; and during the pandemic, additional federal funding support.

As it relates to the Community Health Center, the number of FTE had increased through the 2021-23 biennium by 63.68 FTE. This was linked to the County opening a primary care clinic in Sweet Home, taking over management of a clinic in Alsea and expanding dental and behavioral health

programs. During the COVID-19 pandemic, the revenues streams that had traditionally supported these positions were greatly reduced, but additional federal resources assisted with financial sustainability. As the County enters the 2023-25 biennium, most all these one-time federal resources are gone, but the traditional revenue has not returned to a level to fully sustain increasing cost. As a result, the 2023-25 Approved Budget reduces the number of total FTE, not including behavioral health services, by 15.48 to balance the budget. The net decrease for the CHC is 6.66 FTE with behavioral health services receiving expansion resources to meet additional demands for services.

The average increase of FTE per the remaining County is relatively low at 1.50 FTE per biennial period. The Financial Services Department represents the largest growth amongst the remaining departments, however, that growth is mostly from positions that were transferred from other areas in the County to better coordinate centralized services. The table below shows FTE of regular hire and limited duration FTE for each Department.

**Table 7: History of County FTE by Department**

Department	2017-19	2019-21	2021-23	2023-25 Approved
Assessment	14.00	17.00	17.00	17.00
Board of Commissioners	9.10	10.25	12.50	15.00
Community Development	10.40	14.79	16.95	20.00
County Counsel	1.50	1.50	1.50	1.50
District Attorney	23.10	26.00	30.00	30.00
Financial Services	9.80	10.85	11.85	20.85
Health Center	79.58	99.58	114.10	98.62
Health Department	122.71	136.34	159.05	187.99
Human Resources	6.00	7.00	8.00	11.00
Information Technology	17.00	17.00	19.00	20.00
Juvenile	14.56	15.00	15.00	15.00
Law Enforcement	81.50	83.50	87.00	91.00
Natural Areas & Parks	11.85	14.03	14.00	14.00
Public Works	49.35	52.80	51.60	53.75
Non Departmental	-	-	-	1.50
Records & Elections	6.00	6.00	6.00	6.75
<b>Totals</b>	<b>456.45</b>	<b>511.64</b>	<b>563.55</b>	<b>603.96</b>

***Materials and Services***

Overall, the materials and services category will increase by 12.5% from the previous 2021-23 levels. The County applied standard inflationary cost of 5.5% were included in all Materials and Services cost (excluding interdepartmental and intergovernmental charges), and 10% extraordinary inflationary increase were included for line items related to fuel, utilities, and food.

Besides inflationary increase, there are two additional drivers to the 12.5% increase. The first is an increase in one-time funds, such as ARPA that have been budgeted for contracts and grants, as well as Capital Grants for non-capital outlay cost. These were cost that were not a part of the 2021-23 budget. The second driver is related to increase cost for central cost allocation, particularly, due to the full implementation of the Uniform Rent Rate that takes in the full effect of debt service requirements for the Kalapuya building. In 2021-23, the debt service requirements were covered with a General Fund transfer. In addition to this, the reorganization of the Financial Service Department which increased staff by transferring from other Departments is also a contributor. The cost increase for the Financial Service reorganization is however, offset by a net reduced cost savings for the Health and Public Works Department since this is where the additional staffing was housed prior to shifting to Financial Service.

### ***Capital Outlay***

Capital outlay represents all cost associated with purchasing, maintaining, and/or repairing a capital asset. Capital assets can include items such as land, equipment, building, or machinery. The nearly 200% increase for 2023-25 is attributed to the cost related to facilities that will be constructed through the Justice Services Improvement Program. The County has also allocated \$3.0 million for the Capital Improvement Program, however, decisions on the actual projects to be fund will not be determined until after the result of Measure 2-140.

### ***Bond Debt and Principal***

The County will be issuing \$36,000,000 of General Obligation Tax-Exempt Debt in June 2023, and with the passage of Measure 2-140, plans to issue another \$110 million of General Obligation Tax-Exempt Debt in January 2024. These financings will support the Justice Systems Improvement Program through the development and construction of three of the four facilities planned in the program. The debt service for the \$36 million will be secured with existing General Fund revenues, while the \$110 million will be secured with an increased property tax of \$0.55 per \$1,000 of assessed property. Between principal and interest, this will represent a 136% increase in debt service from the 2021-23 level.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

**In the Matter of Adopting a Budget, )  
Making Appropriations and Levying ) RESOLUTION R 2023-009  
Taxes for the Biennium beginning )  
July 1, 2023 and ending June 30, 2025 )**

BE IT RESOLVED that the Benton County Board of Commissioners hereby adopts the budget approved by the Budget Committee of Benton County on May 11, 2023, and amended by this Board as provided for in ORS 294.456, and

BE IT RESOLVED that the amounts for the Biennium beginning July 1, 2023 and for the purposes shown below are hereby appropriated as follows:

<b>General Fund (001)</b>		<b>\$ 135,703,024</b>
Operating Programs:		
General Government	\$ 29,067,847	
Public Safety	32,846,892	
Health	33,153,852	
Justice Service	14,380,034	
Community Service	962,026	
Cultural and Educational	-	
Parks and Natural Resources	4,530,865	
Transfers to Other Funds	11,787,277	
Contingency	<u>8,974,231</u>	
Reserves for Future	6,449,416	
General Fund Unappropriated Balance	<u>5,000,000</u>	
 Total General Fund Budget (Memorandum Only)	 147,152,440	
 <b>Road Fund (102)</b>		 <b>33,305,648</b>
Operating Program		
Public Works	31,843,627	
Contingency	<u>1,462,021</u>	
 <b>County School Fund (103)</b>		 <b>593,000</b>
Operating Program		
Cultural and Educational	593,000	
 <b>Fair Fund (106)</b>		 <b>4,075,109</b>
Operating Program		
Cultural and Educational	3,999,606	
Contingency	<u>75,503</u>	
 <b>American Rescue Plan Fund (107)</b>		 <b>15,347,286</b>
Operating Program		
General Government	14,310,254	
Transfers to Other Funds	524,273	
Contingency	<u>512,759</u>	

<b>Local Option Levy Fund (108)</b>		<b>21,402,971</b>
Operating Programs:		
General Government	7,652	
Public Safety	10,341,208	
Health	348,221	
Justice Service	1,744,217	
Transfers to Other Funds	8,961,673	
<b>Land Corner Preservation (110)</b>		<b>466,200</b>
Operating Program		
Public Works	205,960	
Contingency	<u>260,240</u>	
<b>Special Grant Fund (114)</b>		<b>1,233,000</b>
Operating Program		
Health	1,000,000	
Community Services	130,000	
Transfers to Other Funds	103,000	
<b>Court Security Fund (119)</b>		<b>94,295</b>
Operating Program:		
Justice Services	94,295	
<b>Title III Projects Fund (120)</b>		<b>18,652</b>
Operating Program:		
General Government	18,652	
<b>Special Transportation Fund (126)</b>		<b>12,076,559</b>
Operating Program		
Community Services	11,166,916	
Contingency	<u>909,643</u>	
<b>Cemetery Operations Fund (128)</b>		<b>64,000</b>
Operating Program:		
General Government	37,699	
Transfer to Other Funds	14,770	
Contingency	<u>11,531</u>	
<b>Debt Service Fund (215)</b>		<b>13,932,456</b>
Debt Service Principle & Interest	<u>13,932,456</u>	
Debt Service Reserve	<u>3,889,521</u>	
Total Debt Service Fund Budget (Memorandum Only)	<u>17,821,977</u>	
<b>General Capital Improvement Fund (300)</b>		<b>3,042,269</b>
Operating Program		
Capital Improvements	3,042,269	

<b>Building Development Reserve Fund (303)</b>		<b>177,680,308</b>
Operating Program		
Capital Improvements	175,644,141	
Contingency	<u>2,036,167</u>	
Debt Service Reserve	<u>5,285,888</u>	
Total Debt Service Fund Budget (Memorandum Only)	<u>182,966,196</u>	
<b>Management Services Fund (510)</b>		<b>19,599,939</b>
Operating Program:		
General Government	18,954,112	
Contingency	<u>645,827</u>	
<b>Treasury Mangement Fund (511)</b>		<b>2,400,000</b>
Operating Program:		
General Government	2,400,000	
<b>Employee Benefit Trust Fund (512)</b>		<b>25,458,411</b>
Operating Program:		
General Government	21,218,864	
Transfer to Other Funds	467,960	
Contingency	<u>3,771,587</u>	
<b>Intragovernmental Services Fund (514)</b>		<b>25,174,805</b>
Operating Programs:		
General Government	13,756,404	
Public Safety	1,966,343	
Debt Service Principle & Interest	2,222,232	
Transfer to Other Funds	2,427,812	
Contingency	<u>4,802,014</u>	
<b>Health Management Services Fund (515)</b>		<b>9,311,825</b>
Operating Program:		
Health	9,091,835	
Contingency	<u>219,990</u>	
<b>Enterprise Operations Fund (520)</b>		<b>6,789,459</b>
Operating Programs:		
General Government	5,183,842	
Parks and Natural Resources	302,976	
Transfer to Other Funds	673,596	
Contingency	<u>629,045</u>	
<b>Benton Community Health Center Fund (521)</b>		<b>61,271,138</b>
Operating Program:		
Health	59,802,687	
Debt Service Principle & Interest	118,199	
Transfer to Other Funds	184,709	
Contingency	<u>1,165,543</u>	

<b>East Linn Health Center Fund (522)</b>		<b>8,269,627</b>
Operating Program:		
Health	5,725,745	
Transfer to Other Funds	2,484,945	
Contingency	<u>58,937</u>	
<b>Trust Fund (805)</b>		<b>1,070,166</b>
Operating Programs:		
Public Safety	134,841	
Justice Services	68,950	
Cultural & Educational	49,150	
Trust	598,064	
Transfer to Other Funds	35,870	
Contingency	<u>183,291</u>	
<b>Tax Title Land Fund (810)</b>		<b>568,700</b>
Operating Program:		
Trust	40,000	
Contingency	<u>528,700</u>	
<b>TOTAL APPROPRIATIONS ALL FUNDS</b>		<b>578,948,847</b>
Total Reserve for Future		15,624,825
Total Unappropriated Balance All Funds		<u>5,000,000</u>
<b>Total Budget all Funds (Memorandum Only)</b>		<b><u>\$ 599,573,672</u></b>

**RECAP OF TOTAL APPROPRIATIONS BY PROGRAM (ALL FUNDS)**

General Government	\$ 157,515,175
Public Safety	47,197,335
Public Works	33,771,848
Health	117,836,577
Justice Services	16,401,131
Community Services	13,640,948
Cultural and Educational	4,717,259
Expendable Trust	1,346,080
Parks and Natural Resources	5,799,917
Capital Improvements	<u>180,722,577</u>
<b>Total Appropriations - All Programs</b>	<b><u>\$ 578,948,847</u></b>

**Unappropriated Balance - All Programs** **20,624,825**

BE IT RESOLVED that the Benton County Board of Commissioners hereby levies the taxes provided for in the adopted budget and that these taxes are hereby levied and assessed upon all taxable property within Benton County. The allocation and categorization subject to the limits of the Oregon Consitution make up the aggregate levy stated below:

<b>Subject to the</b>	<b>Excluded</b>
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	<b>General Government Limitation</b>	<b>from Limitation</b>
<b>TAX ALLOCATION (TAX YEAR 2023)</b>		
General Fund (001)		
Permanent Rate	\$2.2052 per \$1,000 AV	0
Local Option Levy Fund (108)		
Local Option Levy Rate	\$0.9000 per \$1,000 AV	0
Total Tax Rate	\$3.1052 per \$1,000 AV	0
 <b>TAX ALLOCATION (TAX YEAR 2024)</b>		
General Fund (001)		
Permanent Rate	\$2.2052 per \$1,000 AV	0
General Obligation Bond Levy	\$0.5500 per \$1,000 AV	
Local Option Levy Fund (108)		
Local Option Levy Rate	\$0.9000 per \$1,000 AV	0
Total Tax Rate	\$3.6552 per \$1,000 AV	0

BE IT RESOLVED that the Benton County Board of Commissioners hereby adopts the following budget notes as approved by the Budget Committee of Benton County of May 11, 2023.

- 1 CHC Funding Viability: No later than September 1, 2023, the Community Health Center (CHC) in partnership with the Financial Services Department (FSD), will provide a recommendation to the Board of Commissioners on how programs and services will be reduced or eliminated should the proposed revenue calibration proposed in the 2023-25 budget not meet its projection. Additionally, the CHC and FSD will provide monthly reports starting September 1, 2023 regarding the current progress on the proposed revenue recalibration.
  
- 2 External Fleet Program: Beginning September 1, 2023, the Public Works Department in partnership with the Financial Services Department, will provide monthly reports to the Board of Commissioners at their Goal Setting Meeting on the financial status of the external fleet program. This report will provide information on both the surplus/deficit of the program, as well as if the proposed solution outlined in the 2023-25 budget is working.
  
- 3 Sheriff Office Management Salary Compression: The Human Resources Department, through the County's current compensation study for management, unrepresented, and confidential staff, will ensure that recommendations made include the elements of salary compression, equity and market factors.

ADOPTED by the Benton County Board of Commissioners this 20th day of June, 2023.

SIGNED this 20th day of June, 2023.

**BENTON COUNTY BOARD OF COMMISSIONERS**

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Pat Malone, Chair

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Xanthippe Augerot, Commissioner

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Nancy Wyse, Commissioner

FUND	2017-19 ACTUAL	2019-21 ACTUAL	2021-23 ADOPTED BUDGET	2023-2025 BUDGET - MODIFIED CSL	2023-2025 POLICY PACKAGES	2023-2025 BUDGET COMMITTEE ADJUSTMENTS	2023-2025 TOTAL BUDGET REQUEST
001 - GENERAL	\$ 80,199,635.00	\$ 96,108,894.45	\$ 132,733,176.00	\$ 144,448,984.00	\$ 7,965,121.00	\$ (5,261,665.00)	\$ 147,152,440.00
102 - ROAD	13,744,977.00	14,866,338.29	25,113,952.00	33,132,462.00	173,186.00	-	\$ 33,305,648.00
103 - COUNTY SCHOOL	706,788.00	505,866.19	844,100.00	593,000.00	-	-	\$ 593,000.00
106 - FAIR	2,576,266.00	2,121,455.85	3,342,598.00	4,075,109.00	-	-	\$ 4,075,109.00
107 - ARPA	-	-	27,097,058.00	15,103,563.00	243,723.00	-	\$ 15,347,286.00
108 - LOL	13,661,831.00	19,581,692.20	21,582,024.00	21,236,366.00	166,605.00	-	\$ 21,402,971.00
110 - LAND CORNER	168,032.00	233,873.17	436,150.00	466,200.00	-	-	\$ 466,200.00
114 - SPECIAL GRANT	27,358.00	244,006.95	1,534,000.00	876,240.00	356,760.00	-	\$ 1,233,000.00
118 - OREGON HEALTH PLAN	4,356,760.00	125,576.57	720,000.00	-	-	-	\$ -
119 - COURT SECURITY	121,509.00	125,043.88	136,347.00	94,295.00	-	-	\$ 94,295.00
120 - TITLE III	2,316.00	856.08	19,125.00	18,652.00	-	-	\$ 18,652.00
126 - SPECIAL TRANSPORTATION	3,161,141.00	5,579,115.90	11,674,927.00	12,076,559.00	-	-	\$ 12,076,559.00
128 - CEMETARY OPS	33,186.00	30,414.97	68,040.00	64,000.00	-	-	\$ 64,000.00
215 - DEBT SERVICE	3,775,893.00	4,144,291.30	7,900,000.00	12,093,039.00	5,728,938.00	-	\$ 17,821,977.00
300 - GENERAL CAPITAL	954,948.00	986,019.47	3,042,269.00	3,042,269.00	-	-	\$ 3,042,269.00
303 - BUILDING DEVELOPMENT	10,086,504.00	622,331.07	23,016,462.00	61,252,389.00	121,713,807.00	-	\$ 182,966,196.00
510 - MANAGEMENT SVCS	8,947,447.00	10,621,196.48	13,181,984.00	17,769,762.00	1,830,177.00	-	\$ 19,599,939.00
511 - TREASURY MGMT	2,109,424.00	1,739,005.25	1,925,000.00	2,400,000.00	-	-	\$ 2,400,000.00
512 - EMPLOYEE BENEFIT TRUST	7,721,662.00	15,869,002.81	24,081,100.00	25,458,411.00	-	-	\$ 25,458,411.00
514 - INTRAGOVERNMENTAL SVCS	14,428,913.00	20,983,367.44	27,245,717.00	25,255,755.00	(80,950.00)	-	\$ 25,174,805.00
515 - HEALTH MANAGEMENT SVCS	7,619,990.00	7,288,461.91	8,894,308.00	9,311,825.00	-	-	\$ 9,311,825.00
520 - ENTERPRISE OPS	316,270.00	3,842,679.17	8,935,162.00	6,462,441.00	327,018.00	-	\$ 6,789,459.00
521 - BENTON HEALTH CENTER	35,879,565.00	43,463,195.64	57,542,751.00	63,409,966.00	(2,753,800.00)	614,972.00	\$ 61,271,138.00
522 - EAST LINN HEALTH CENTER	6,549,796.00	7,032,294.24	9,052,858.00	8,302,016.00	(32,389.00)	-	\$ 8,269,627.00
805 - TRUST	533,915.00	750,770.85	1,187,966.00	1,070,166.00	-	-	\$ 1,070,166.00
810 - TAX TITLE LAND	11,662.00	73,102.73	507,600.00	568,700.00	-	-	\$ 568,700.00
<b>TOTAL</b>	<b>\$ 217,695,788.00</b>	<b>\$ 256,938,852.86</b>	<b>\$ 411,814,674.00</b>	<b>\$ 468,582,169.00</b>	<b>\$ 135,638,196.00</b>	<b>\$ (4,646,693.00)</b>	<b>\$ 599,573,672.00</b>

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**ALL FUNDS**

Category Title	2017-19 Biennium Actual	2019-21 Biennium Actual	2021-23 Biennium Adopted	2023-25 Biennium Proposed	2023-25 Biennium Approved	% Change Over Adopted
General Revenues	68,524,365	72,228,348	74,423,598	91,174,091	91,174,091	22.5%
Charges for Service	89,022,436	98,002,193	121,032,128	134,738,521	134,738,521	11.3%
Operating Grants/Contributions	52,138,020	78,010,803	98,948,806	79,663,928	80,118,900	-19.5%
Capital Grants/Contributions	1,992,213	1,242,539	24,811,633	42,871,852	42,871,852	72.8%
Fund Transfers In	11,000,645	17,472,416	23,713,985	32,767,550	27,665,885	38.2%
Loans	7,087,852	11,187,068	1,300,000	110,000,000	110,000,000	8361.5%
Current Program Income	229,765,531	278,143,367	344,230,150	491,215,942	486,569,249	42.7%
Unrestricted Beginning Balance	14,647,878	22,867,347	20,700,000	29,654,900	29,654,900	43.3%
Dedicated Beginning Balance	22,051,042	27,761,829	47,191,615	83,349,523	83,349,523	76.6%
Beginning Balances	36,698,920	50,629,176	67,891,615	113,004,423	113,004,423	66.4%
<b>Total Resources</b>	<b>266,464,451</b>	<b>328,772,543</b>	<b>412,121,765</b>	<b>604,220,365</b>	<b>599,573,672</b>	<b>46.6%</b>
Personnel Services	100,401,968	118,205,235	142,830,830	159,941,773	160,310,921	12.0%
Materials & Services	85,942,759	94,203,845	121,423,336	136,761,473	136,433,473	12.6%
Capital Outlay	14,804,599	20,937,064	71,494,685	211,049,220	212,238,642	195.2%
Other: Fund Transfers Out	11,737,789	17,472,416	23,942,965	32,767,550	27,665,885	36.9%
Other: Bond Debt Principal	1,780,134	3,465,881	5,064,201	5,370,722	5,370,722	6.1%
Other: Bond Debt Interest	3,028,539	2,654,412	1,832,050	10,902,165	10,902,165	495.1%
Expenditures	217,695,788	256,938,853	366,588,067	556,792,903	552,921,808	51.9%
Other: Contingency	-	-	33,492,165	26,802,637	26,027,039	-20.0%
Other: Reserve for Future	-	-	6,966,533	15,624,825	15,624,825	124.3%
Other: Unappropriated Balance	-	-	5,000,000	5,000,000	5,000,000	0.0%
Reserves	-	-	45,458,698	47,427,462	46,651,864	4.3%
<b>Total Budget</b>	<b>217,695,788</b>	<b>256,938,853</b>	<b>412,046,765</b>	<b>604,220,365</b>	<b>599,573,672</b>	<b>46.6%</b>
<b>Surplus / (Deficit) of Fund</b>						
Resources to Expenditures	48,768,663	71,833,690	75,000	-	-	
<b>Full-Time-Equivalent (FTE)</b>						
Regular	456.45	511.64	563.55	602.89	603.96	7.0%
Total	456.45	511.64	563.55	602.89	603.96	7.0%

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**GENERAL FUND**

Category Title	2017-19 Biennium Actual	2019-21 Biennium Actual	2021-23 Biennium Adopted	2023-25 Biennium Proposed	2023-25 Biennium Approved	% Change Over Adopted
General Revenues	49,007,467	51,483,359	52,825,363	65,254,256	59,525,318	23.5%
Charges for Service	9,079,537	10,313,159	10,429,511	12,237,283	12,237,283	17.3%
Operating Grants/Contributions	25,159,198	32,703,479	29,856,973	25,890,582	25,730,582	-13.3%
Capital Grants/Contributions	14,984	136,912	909,524	-	-	0.0%
Fund Transfers In	4,926,556	11,054,442	9,348,815	9,138,940	9,766,213	-2.2%
Loans	10,910	10,910	-	-	-	0.0%
Current Program Income	88,198,652	105,702,261	103,370,186	112,521,061	107,259,396	8.9%
Unrestricted Beginning Balance	10,460,648	16,974,137	17,000,000	27,374,900	27,374,900	61.0%
Dedicated Beginning Balance	2,966,462	4,451,989	12,395,081	12,518,144	12,518,144	1.0%
Beginning Balances	13,427,110	21,426,126	29,395,081	39,893,044	39,893,044	35.7%
Total Resources	101,625,762	127,128,387	132,765,267	152,414,105	147,152,440	14.8%
Personnel Services	46,077,216	57,955,124	67,341,061	75,898,320	76,267,468	12.7%
Materials & Services	29,702,177	32,454,732	38,897,028	38,196,531	37,971,531	-1.8%
Capital Outlay	355,538	1,006,103	1,613,600	128,067	702,517	-92.1%
Other: Fund Transfers Out	4,064,704	4,692,936	9,074,164	17,516,215	11,787,277	93.0%
Expenditures	80,199,635	96,108,895	116,925,853	131,739,133	126,728,793	12.7%
Other: Contingency	-	-	7,596,031	9,225,556	8,974,231	21.5%
Other: Reserve for Future	-	-	3,243,383	6,449,416	6,449,416	100.0%
Other: Unappropriated Balance	-	-	5,000,000	5,000,000	5,000,000	0.0%
Reserves	-	-	15,839,414	20,674,972	20,423,647	30.5%
Total Budget	80,199,635	96,108,895	132,765,267	152,414,105	147,152,440	14.8%
Surplus / (Deficit) of Fund						
Resources to Expenditures	21,426,127	31,019,492	-	-	-	
Full-Time-Equivalent (FTE)						
Regular	210.36	227.47	246.24	279.11	280.11	13.3%
Total	210.36	227.47	246.24	279.11	280.11	13.3%

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**ROAD FUND**

Category Title	2017-19 Biennium Actual	2019-21 Biennium Actual	2021-23 Biennium Adopted	2023-25 Biennium Proposed	2023-25 Biennium Approved	% Change Over Adopted
General Revenues	82,697	87,007	20,000	45,000	45,000	125.0%
Charges for Service	1,809,507	1,654,609	1,308,800	1,191,322	1,191,322	-9.0%
Operating Grants/Contributions	11,291,672	12,959,497	20,571,152	27,768,714	27,768,714	35.0%
Capital Grants/Contributions	1,080,109	668,766	1,975,000	2,160,297	2,160,297	9.4%
Fund Transfers In	750,000	-	239,000	140,315	140,315	-41.3%
Current Program Income	15,013,985	15,369,879	24,113,952	31,305,648	31,305,648	29.8%
Dedicated Beginning Balance	1,645,210	2,914,218	1,000,000	2,000,000	2,000,000	100.0%
Beginning Balances	1,645,210	2,914,218	1,000,000	2,000,000	2,000,000	100.0%
Total Resources	16,659,195	18,284,097	25,113,952	33,305,648	33,305,648	32.6%
Personnel Services	5,868,927	6,202,578	7,265,690	7,959,447	7,959,447	9.5%
Materials & Services	6,353,096	4,926,324	6,980,913	8,018,988	8,018,988	14.9%
Capital Outlay	1,372,954	3,737,436	9,476,950	15,865,192	15,865,192	67.4%
Other: Fund Transfers Out	150,000	-	-	-	-	0.0%
Expenditures	13,744,977	14,866,338	23,723,553	31,843,627	31,843,627	34.2%
Other: Contingency	-	-	1,390,399	1,462,021	1,462,021	5.2%
Reserves	-	-	1,390,399	1,462,021	1,462,021	5.2%
Total Budget	13,744,977	14,866,338	25,113,952	33,305,648	33,305,648	32.6%
Surplus / (Deficit) of Fund Resources to Expenditures	2,914,218	3,417,759	-	-	-	
Full-Time-Equivalent (FTE)						
Regular	30.50	32.95	30.75	28.40	28.40	-7.6%
Total	30.50	32.95	30.75	28.40	28.40	-7.6%

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**SCHOOL FUND**

Category Title	2017-19 Biennium Actual	2019-21 Biennium Actual	2021-23 Biennium Adopted	2023-25 Biennium Proposed	2023-25 Biennium Approved	% Change Over Adopted
General Revenues	655,118	461,006	814,100	548,000	548,000	-32.7%
Operating Grants/Contributions	51,670	44,860	30,000	45,000	45,000	50.0%
Current Program Income	706,788	505,866	844,100	593,000	593,000	-29.7%
<b>Total Resources</b>	<b>706,788</b>	<b>505,866</b>	<b>844,100</b>	<b>593,000</b>	<b>593,000</b>	<b>-29.7%</b>
Materials & Services	706,788	505,866	844,100	593,000	593,000	-29.7%
Expenditures	706,788	505,866	844,100	593,000	593,000	-29.7%
<b>Total Budget</b>	<b>706,788</b>	<b>505,866</b>	<b>844,100</b>	<b>593,000</b>	<b>593,000</b>	<b>-29.7%</b>
Surplus / (Deficit) of Fund						
Resources to Expenditures	-	-	-	-	-	
Full-Time-Equivalent (FTE)						
Regular	-	-	-	-	-	0.0%
Total	-	-	-	-	-	0.0%

FAIR FUND

Category Title	2017-19 Biennium Actual	2019-21 Biennium Actual	2021-23 Biennium Adopted	2023-25 Biennium Proposed	2023-25 Biennium Approved	% Change Over Adopted
General Revenues	127,828	701,966	734,100	1,270,000	1,270,000	73.0%
Charges for Service	1,556,713	1,088,814	1,126,409	1,189,600	1,189,600	5.6%
Operating Grants/Contributions	133,992	124,563	424,109	366,000	366,000	-13.7%
Capital Grants/Contributions	737,145	-	543,980	-	-	0.0%
Fund Transfers In	-	686,000	-	259,509	259,509	100.0%
Current Program Income	2,555,678	2,601,343	2,828,598	3,085,109	3,085,109	9.1%
Dedicated Beginning Balance	240,488	219,898	514,000	990,000	990,000	92.6%
Beginning Balances	240,488	219,898	514,000	990,000	990,000	92.6%
Total Resources	2,796,166	2,821,241	3,342,598	4,075,109	4,075,109	21.9%
Personnel Services	884,451	1,019,359	418,322	437,265	437,265	4.5%
Materials & Services	1,637,889	1,069,561	1,527,989	1,464,084	1,464,084	-4.2%
Capital Outlay	53,926	32,536	677,777	2,098,257	2,098,257	209.6%
Other: Fund Transfers Out	-	-	121,600	-	-	0.0%
Expenditures	2,576,266	2,121,456	2,745,688	3,999,606	3,999,606	45.7%
Other: Contingency	-	-	596,910	75,503	75,503	-87.4%
Reserves	-	-	596,910	75,503	75,503	-87.4%
Total Budget	2,576,266	2,121,456	3,342,598	4,075,109	4,075,109	21.9%
Surplus / (Deficit) of Fund						
Resources to Expenditures	219,900	699,785	-	-	-	
Full-Time-Equivalent (FTE)						
Regular	4.00	5.00	1.80	1.80	1.80	0.0%
Total	4.00	5.00	1.80	1.80	1.80	0.0%



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**AMERICAN RESCUE PLAN FUND**

Category Title	2017-19 Biennium Actual	2019-21 Biennium Actual	2021-23 Biennium Adopted	2023-25 Biennium Proposed	2023-25 Biennium Approved	% Change Over Adopted
General Revenues	-	12,066	200,000	200,000	200,000	0.0%
Operating Grants/Contributions	-	9,037,227	17,873,530	127,501	127,501	-99.3%
Capital Grants/Contributions	-	-	-	1,000,000	1,000,000	100.0%
Current Program Income	-	9,049,293	18,073,530	1,327,501	1,327,501	-92.7%
Dedicated Beginning Balance	-	-	9,023,528	14,019,785	14,019,785	55.4%
Beginning Balances	-	-	9,023,528	14,019,785	14,019,785	55.4%
Total Resources	-	9,049,293	27,097,058	15,347,286	15,347,286	-43.4%
Personnel Services	-	-	-	417,722	417,722	100.0%
Materials & Services	-	-	3,500,000	5,825,289	5,825,289	66.4%
Capital Outlay	-	-	17,729,937	8,067,243	8,067,243	-54.5%
Other: Fund Transfers Out	-	-	1,970,065	-	524,273	0.0%
Expenditures	-	-	23,200,002	14,310,254	14,834,527	-38.3%
Other: Contingency	-	-	3,897,056	1,037,032	512,759	-73.4%
Reserves	-	-	3,897,056	1,037,032	512,759	-73.4%
Total Budget	-	-	27,097,058	15,347,286	15,347,286	-43.4%
Surplus / (Deficit) of Fund						
Resources to Expenditures	-	9,049,293	-	-	-	
Full-Time-Equivalent (FTE)						
Regular	-	-	-	1.50	1.50	100.0%
Total	-	-	-	1.50	1.50	100.0%

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**LOCAL OPTION LEVY FUND**

Category Title	2017-19 Biennium Actual	2019-21 Biennium Actual	2021-23 Biennium Adopted	2023-25 Biennium Proposed	2023-25 Biennium Approved	% Change Over Adopted
General Revenues	15,324,956	16,492,534	17,482,079	18,790,449	18,790,449	7.5%
Charges for Service	42,856	22,602	-	-	-	0.0%
Operating Grants/Contributions	-	-	399,945	332,522	332,522	-16.9%
Current Program Income	15,367,812	16,515,136	17,882,024	19,122,971	19,122,971	6.9%
Unrestricted Beginning Balance	4,187,230	5,893,210	3,700,000	2,280,000	2,280,000	-38.4%
Beginning Balances	4,187,230	5,893,210	3,700,000	2,280,000	2,280,000	-38.4%
<b>Total Resources</b>	<b>19,555,042</b>	<b>22,408,346</b>	<b>21,582,024</b>	<b>21,402,971</b>	<b>21,402,971</b>	<b>-0.8%</b>
Personnel Services	5,174,398	6,095,559	7,167,072	8,568,233	8,568,233	19.5%
Materials & Services	3,496,517	2,510,968	3,796,751	3,861,460	3,861,460	1.7%
Capital Outlay	116,812	17,119	25,000	11,605	11,605	-53.6%
Other: Fund Transfers Out	4,874,104	10,958,046	8,439,951	8,961,673	8,961,673	6.2%
Expenditures	13,661,831	19,581,692	19,428,774	21,402,971	21,402,971	10.2%
Other: Contingency	-	-	2,153,250	-	-	0.0%
Reserves	-	-	2,153,250	-	-	0.0%
<b>Total Budget</b>	<b>13,661,831</b>	<b>19,581,692</b>	<b>21,582,024</b>	<b>21,402,971</b>	<b>21,402,971</b>	<b>-0.8%</b>
Surplus / (Deficit) of Fund						
Resources to Expenditures	5,893,211	2,826,654	-	-	-	
Full-Time-Equivalent (FTE)						
Regular	20.70	20.55	23.55	23.95	23.95	1.7%
Total	20.70	20.55	23.55	23.95	23.95	1.7%

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**LAND CORNER PRESERVATION FUND**

Category Title	2017-19 Biennium Actual	2019-21 Biennium Actual	2021-23 Biennium Adopted	2023-25 Biennium Proposed	2023-25 Biennium Approved	% Change Over Adopted
General Revenues	7,181	6,552	6,150	6,200	6,200	0.8%
Charges for Service	182,515	252,417	205,000	210,000	210,000	2.4%
Current Program Income	189,696	258,969	211,150	216,200	216,200	2.4%
Dedicated Beginning Balance	198,138	219,801	225,000	250,000	250,000	11.1%
Beginning Balances	198,138	219,801	225,000	250,000	250,000	11.1%
Total Resources	387,834	478,770	436,150	466,200	466,200	6.9%
Personnel Services	90,791	159,760	221,205	119,287	119,287	-46.1%
Materials & Services	77,241	74,113	56,649	86,673	86,673	53.0%
Expenditures	168,032	233,873	277,854	205,960	205,960	-25.9%
Other: Contingency	-	-	158,296	260,240	260,240	64.4%
Reserves	-	-	158,296	260,240	260,240	64.4%
Total Budget	168,032	233,873	436,150	466,200	466,200	6.9%
Surplus / (Deficit) of Fund						
Resources to Expenditures	219,802	244,897	-	-	-	
Full-Time-Equivalent (FTE)						
Regular	0.85	0.85	0.85	0.85	0.85	0.0%
Total	0.85	0.85	0.85	0.85	0.85	0.0%

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**SPECIAL GRANT FUND**

Category Title	2017-19 Biennium Actual	2019-21 Biennium Actual	2021-23 Biennium Adopted	2023-25 Biennium Proposed	2023-25 Biennium Approved	% Change Over Adopted
General Revenues	36,495	9,460	3,000	3,000	3,000	0.0%
Operating Grants/Contributions	-	49,104	1,250,000	130,000	130,000	-89.6%
Fund Transfers In	-	-	70,000	-	-	0.0%
Loans	76,942	24,980	-	-	-	0.0%
Current Program Income	113,437	83,544	1,323,000	133,000	133,000	-89.9%
Dedicated Beginning Balance	256,933	343,012	211,000	1,100,000	1,100,000	421.3%
Beginning Balances	256,933	343,012	211,000	1,100,000	1,100,000	421.3%
Total Resources	370,370	426,556	1,534,000	1,233,000	1,233,000	-19.6%
Personnel Services	-	-	-	356,760	356,760	100.0%
Materials & Services	27,358	244,007	1,499,000	876,240	773,240	-41.5%
Other: Fund Transfers Out	-	-	35,000	-	103,000	0.0%
Expenditures	27,358	244,007	1,534,000	1,233,000	1,233,000	-19.6%
Total Budget	27,358	244,007	1,534,000	1,233,000	1,233,000	-19.6%
Surplus / (Deficit) of Fund						
Resources to Expenditures	343,012	182,549	-	-	-	
Full-Time-Equivalent (FTE)						
Regular	-	-	-	1.50	1.50	100.0%
Total	-	-	-	1.50	1.50	100.0%

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**OREGON HEALTH PLAN FUND**

Category Title	2017-19 Biennium Actual	2019-21 Biennium Actual	2021-23 Biennium Adopted	2023-25 Biennium Proposed	2023-25 Biennium Approved	% Change Over Adopted
General Revenues	19,074	23,938	-	-	-	0.0%
Charges for Service	4,790,787	-	-	-	-	0.0%
Current Program Income	4,809,861	23,938	-	-	-	0.0%
Unrestricted Beginning Balance	-	-	-	-	-	0.0%
Dedicated Beginning Balance	317,264	770,365	720,000	-	-	0.0%
Beginning Balances	317,264	770,365	720,000	-	-	0.0%
<b>Total Resources</b>	<b>5,127,125</b>	<b>794,303</b>	<b>720,000</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
Materials & Services	4,356,760	-	-	-	-	0.0%
Capital Outlay	-	125,577	-	-	-	0.0%
Other: Fund Transfers Out	-	-	720,000	-	-	0.0%
Expenditures	4,356,760	125,577	720,000	-	-	0.0%
<b>Total Budget</b>	<b>4,356,760</b>	<b>125,577</b>	<b>720,000</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Surplus / (Deficit) of Fund</b>						
Resources to Expenditures	770,365	668,726	-	-	-	0.0%
<b>Full-Time-Equivalent (FTE)</b>						
Regular	-	-	-	-	-	0.0%
Total	-	-	-	-	-	0.0%

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**COURT SECURITY FUND**

Category Title	2017-19 Biennium Actual	2019-21 Biennium Actual	2021-23 Biennium Adopted	2023-25 Biennium Proposed	2023-25 Biennium Approved	% Change Over Adopted
General Revenues	3,122	1,975	2,000	1,000	1,000	-50.0%
Operating Grants/Contributions	86,036	80,115	96,744	79,162	79,162	-18.2%
Current Program Income	89,158	82,090	98,744	80,162	80,162	-18.8%
Dedicated Beginning Balance	113,798	81,448	37,603	14,133	14,133	-62.4%
Beginning Balances	113,798	81,448	37,603	14,133	14,133	-62.4%
Total Resources	202,956	163,538	136,347	94,295	94,295	-30.8%
Materials & Services	121,509	125,044	136,347	85,159	85,159	-37.5%
Capital Outlay	-	-	-	9,136	9,136	100.0%
Expenditures	121,509	125,044	136,347	94,295	94,295	-30.8%
Total Budget	121,509	125,044	136,347	94,295	94,295	-30.8%
Surplus / (Deficit) of Fund						
Resources to Expenditures	81,447	38,494	-	-	-	
Full-Time-Equivalent (FTE)						
Regular	-	-	-	-	-	0.0%
Total	-	-	-	-	-	0.0%

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**TITLE III PROJECTS FUND**

Category Title	2017-19 Biennium Actual	2019-21 Biennium Actual	2021-23 Biennium Adopted	2023-25 Biennium Proposed	2023-25 Biennium Approved	% Change Over Adopted
General Revenues	696	579	500	500	500	0.0%
Current Program Income	696	579	500	500	500	0.0%
Dedicated Beginning Balance	20,542	18,922	18,625	18,152	18,152	-2.5%
Beginning Balances	20,542	18,922	18,625	18,152	18,152	-2.5%
Total Resources	21,238	19,501	19,125	18,652	18,652	-2.5%
Materials & Services	2,316	856	19,125	18,652	18,652	-2.5%
Expenditures	2,316	856	19,125	18,652	18,652	-2.5%
Total Budget	2,316	856	19,125	18,652	18,652	-2.5%
Surplus / (Deficit) of Fund						
Resources to Expenditures	18,922	18,645	-	-	-	
Full-Time-Equivalent (FTE)						
Regular	-	-	-	-	-	0.0%
Total	-	-	-	-	-	0.0%

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**SPECIAL TRANSPORTATION FUND**

Category Title	2017-19 Biennium Actual	2019-21 Biennium Actual	2021-23 Biennium Adopted	2023-25 Biennium Proposed	2023-25 Biennium Approved	% Change Over Adopted
General Revenues	35,329	32,338	10,000	10,500	10,500	5.0%
Charges for Service	991,530	521,190	700,000	295,200	295,200	-57.8%
Operating Grants/Contributions	1,657,203	6,606,902	9,491,789	8,644,709	8,644,709	-8.9%
Capital Grants/Contributions	140,914	436,861	-	-	-	0.0%
Fund Transfers In	32,520	33,500	33,500	33,500	33,500	0.0%
Current Program Income	2,857,496	7,630,791	10,235,289	8,983,909	8,983,909	-12.2%
Dedicated Beginning Balance	447,397	143,752	1,439,638	3,092,650	3,092,650	114.8%
Beginning Balances	447,397	143,752	1,439,638	3,092,650	3,092,650	114.8%
Total Resources	3,304,893	7,774,543	11,674,927	12,076,559	12,076,559	3.4%
Materials & Services	2,854,118	4,935,879	7,265,713	10,354,916	10,354,916	42.5%
Capital Outlay	307,023	643,237	291,000	812,000	812,000	179.0%
Expenditures	3,161,141	5,579,116	7,556,713	11,166,916	11,166,916	47.8%
Other: Contingency	-	-	4,118,214	909,643	909,643	-77.9%
Reserves	-	-	4,118,214	909,643	909,643	-77.9%
Total Budget	3,161,141	5,579,116	11,674,927	12,076,559	12,076,559	3.4%
Surplus / (Deficit) of Fund						
Resources to Expenditures	143,752	2,195,427	-	-	-	
Full-Time-Equivalent (FTE)						
Regular	-	-	-	-	-	0.0%
Total	-	-	-	-	-	0.0%



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**CEMETERY OPERATIONS FUND**

Category Title	2017-19 Biennium Actual	2019-21 Biennium Actual	2021-23 Biennium Adopted	2023-25 Biennium Proposed	2023-25 Biennium Approved	% Change Over Adopted
General Revenues	1,337	1,135	1,000	-	-	0.0%
Charges for Service	23,330	33,921	37,040	32,000	32,000	-13.6%
Current Program Income	24,667	35,056	38,040	32,000	32,000	-15.9%
Dedicated Beginning Balance	38,370	29,852	30,000	32,000	32,000	6.7%
Beginning Balances	38,370	29,852	30,000	32,000	32,000	6.7%
Total Resources	63,037	64,908	68,040	64,000	64,000	-5.9%
Personnel Services	299	2,802	2,800	-	-	0.0%
Materials & Services	17,887	13,613	42,716	37,699	37,699	-11.7%
Other: Fund Transfers Out	15,000	14,000	14,000	14,770	14,770	5.5%
Expenditures	33,186	30,415	59,516	52,469	52,469	-11.8%
Other: Contingency	-	-	8,524	11,531	11,531	35.3%
Reserves	-	-	8,524	11,531	11,531	35.3%
Total Budget	33,186	30,415	68,040	64,000	64,000	-5.9%
Surplus / (Deficit) of Fund						
Resources to Expenditures	29,851	34,493	-	-	-	
Full-Time-Equivalent (FTE)						
Regular	-	-	-	-	-	0.0%
Total	-	-	-	-	-	0.0%

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**DEBT SERVICE FUND**

Category Title	2017-19 Biennium Actual	2019-21 Biennium Actual	2021-23 Biennium Adopted	2023-25 Biennium Proposed	2023-25 Biennium Approved	% Change Over Adopted
General Revenues	148,567	197,884	150,000	175,000	5,903,938	16.7%
Charges for Service	4,016,188	4,513,420	4,800,000	4,605,872	4,605,872	-4.0%
Fund Transfers In	-	-	-	10,266,105	4,537,167	100.0%
Current Program Income	4,164,755	4,711,304	4,950,000	15,046,977	15,046,977	204.0%
Dedicated Beginning Balance	2,393,267	2,782,130	2,950,000	2,775,000	2,775,000	-5.9%
Beginning Balances	2,393,267	2,782,130	2,950,000	2,775,000	2,775,000	-5.9%
<b>Total Resources</b>	<b>6,558,022</b>	<b>7,493,434</b>	<b>7,900,000</b>	<b>17,821,977</b>	<b>17,821,977</b>	<b>125.6%</b>
Materials & Services	1,700	1,700	1,800	-	-	0.0%
Other: Bond Debt Principal	1,040,134	1,911,886	3,075,000	3,565,000	3,565,000	15.9%
Other: Bond Debt Interest	2,734,059	2,230,705	1,471,300	10,367,456	10,367,456	604.6%
Expenditures	3,775,893	4,144,291	4,548,100	13,932,456	13,932,456	206.3%
Other: Reserve for Future	-	-	3,351,900	3,889,521	3,889,521	16.0%
Reserves	-	-	3,351,900	3,889,521	3,889,521	16.0%
<b>Total Budget</b>	<b>3,775,893</b>	<b>4,144,291</b>	<b>7,900,000</b>	<b>17,821,977</b>	<b>17,821,977</b>	<b>125.6%</b>
Surplus / (Deficit) of Fund						
<b>Resources to Expenditures</b>	<b>2,782,129</b>	<b>3,349,143</b>	<b>-</b>	<b>-</b>	<b>-</b>	
Full-Time-Equivalent (FTE)						
Regular	-	-	-	-	-	0.0%
Total	-	-	-	-	-	0.0%

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**CAPITAL IMPROVEMENTS FUND**

Category Title	2017-19 Biennium Actual	2019-21 Biennium Actual	2021-23 Biennium Adopted	2023-25 Biennium Proposed	2023-25 Biennium Approved	% Change Over Adopted
General Revenues	22,000	11,000	-	-	-	0.0%
Operating Grants/Contributions	46,433	-	-	-	-	0.0%
Fund Transfers In	698,857	938,023	3,000,000	3,000,000	3,000,000	0.0%
Current Program Income	767,290	949,023	3,000,000	3,000,000	3,000,000	0.0%
Dedicated Beginning Balance	266,924	79,266	42,269	42,269	42,269	0.0%
Beginning Balances	266,924	79,266	42,269	42,269	42,269	0.0%
<b>Total Resources</b>	<b>1,034,214</b>	<b>1,028,289</b>	<b>3,042,269</b>	<b>3,042,269</b>	<b>3,042,269</b>	<b>0.0%</b>
Materials & Services	9,259	32,300	-	-	-	0.0%
Capital Outlay	945,689	953,719	3,042,269	3,042,269	3,042,269	0.0%
Expenditures	954,948	986,019	3,042,269	3,042,269	3,042,269	0.0%
<b>Total Budget</b>	<b>954,948</b>	<b>986,019</b>	<b>3,042,269</b>	<b>3,042,269</b>	<b>3,042,269</b>	<b>0.0%</b>
Surplus / (Deficit) of Fund						
Resources to Expenditures	79,266	42,270	-	-	-	
Full-Time-Equivalent (FTE)						
Regular	-	-	-	-	-	0.0%
Total	-	-	-	-	-	0.0%

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**BUILDING DEVELOPMENT FUND**

Category Title	2017-19 Biennium Actual	2019-21 Biennium Actual	2021-23 Biennium Adopted	2023-25 Biennium Proposed	2023-25 Biennium Approved	% Change Over Adopted
General Revenues	105,067	13,768	-	2,036,167	2,036,167	100.0%
Capital Grants/Contributions	19,061	-	21,383,129	39,711,555	39,711,555	85.7%
Fund Transfers In	1,489,800	-	333,333	972,509	972,509	191.8%
Loans	7,000,000	-	1,300,000	110,000,000	110,000,000	8361.5%
Current Program Income	8,613,928	13,768	23,016,462	152,720,231	152,720,231	563.5%
Dedicated Beginning Balance	2,081,139	608,563	-	30,245,965	30,245,965	100.0%
Beginning Balances	2,081,139	608,563	-	30,245,965	30,245,965	100.0%
<b>Total Resources</b>	<b>10,695,067</b>	<b>622,331</b>	<b>23,016,462</b>	<b>182,966,196</b>	<b>182,966,196</b>	<b>694.9%</b>
Personnel Services	181,979	3,343	-	-	-	0.0%
Materials & Services	1,091,416	39,759	-	1,944,530	1,944,530	100.0%
Capital Outlay	8,813,109	245,795	23,016,462	173,699,611	173,699,611	654.7%
Other: Fund Transfers Out	-	333,434	-	-	-	0.0%
Expenditures	10,086,504	622,331	23,016,462	175,644,141	175,644,141	663.1%
Other: Contingency	-	-	-	2,036,167	2,036,167	100.0%
Other: Reserve for Future	-	-	-	5,285,888	5,285,888	100.0%
Reserves	-	-	-	7,322,055	7,322,055	100.0%
<b>Total Budget</b>	<b>10,086,504</b>	<b>622,331</b>	<b>23,016,462</b>	<b>182,966,196</b>	<b>182,966,196</b>	<b>694.9%</b>
Surplus / (Deficit) of Fund						
Resources to Expenditures	608,563	-	-	-	-	
Full-Time-Equivalent (FTE)						
Regular	-	-	-	-	-	0.0%
Total	-	-	-	-	-	0.0%

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**MANAGEMENT SERVICES FUND**

Category Title	2017-19 Biennium Actual	2019-21 Biennium Actual	2021-23 Biennium Adopted	2023-25 Biennium Proposed	2023-25 Biennium Approved	% Change Over Adopted
General Revenues	15,544	18,337	10,000	11,500	11,500	15.0%
Charges for Service	8,635,058	10,238,924	12,340,440	18,536,580	18,536,580	50.2%
Operating Grants/Contributions	10	23	-	-	-	0.0%
Fund Transfers In	145,908	754,634	331,544	451,859	451,859	36.3%
Current Program Income	8,796,520	11,011,918	12,681,984	18,999,939	18,999,939	49.8%
Dedicated Beginning Balance	512,162	604,145	500,000	600,000	600,000	20.0%
Beginning Balances	512,162	604,145	500,000	600,000	600,000	20.0%
<b>Total Resources</b>	<b>9,308,682</b>	<b>11,616,063</b>	<b>13,181,984</b>	<b>19,599,939</b>	<b>19,599,939</b>	<b>48.7%</b>
Personnel Services	6,417,120	6,948,773	8,520,474	12,754,332	12,754,332	49.7%
Materials & Services	2,497,169	3,589,017	4,513,936	6,199,780	6,199,780	37.3%
Capital Outlay	33,158	83,407	-	-	-	0.0%
Expenditures	8,947,447	10,621,197	13,034,410	18,954,112	18,954,112	45.4%
Other: Contingency	-	-	147,574	645,827	645,827	337.6%
Reserves	-	-	147,574	645,827	645,827	337.6%
<b>Total Budget</b>	<b>8,947,447</b>	<b>10,621,197</b>	<b>13,181,984</b>	<b>19,599,939</b>	<b>19,599,939</b>	<b>48.7%</b>
Surplus / (Deficit) of Fund						
Resources to Expenditures	361,235	994,866	-	-	-	
Full-Time-Equivalent (FTE)						
Regular	28.05	30.05	34.15	47.60	47.60	39.4%
Total	28.05	30.05	34.15	47.60	47.60	39.4%

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**TREASURY MANAGEMENT FUND**

Category Title	2017-19 Biennium Actual	2019-21 Biennium Actual	2021-23 Biennium Adopted	2023-25 Biennium Proposed	2023-25 Biennium Approved	% Change Over Adopted
General Revenues	2,167,951	1,708,960	1,800,000	2,400,000	2,400,000	33.3%
Operating Grants/Contributions	1,928	1,715	-	-	-	0.0%
Current Program Income	2,169,879	1,710,675	1,800,000	2,400,000	2,400,000	33.3%
Dedicated Beginning Balance	43,462	103,916	125,000	-	-	0.0%
Beginning Balances	43,462	103,916	125,000	-	-	0.0%
<b>Total Resources</b>	<b>2,213,341</b>	<b>1,814,591</b>	<b>1,925,000</b>	<b>2,400,000</b>	<b>2,400,000</b>	<b>24.7%</b>
Materials & Services	2,109,424	1,739,005	1,925,000	2,400,000	2,400,000	24.7%
Expenditures	2,109,424	1,739,005	1,925,000	2,400,000	2,400,000	24.7%
<b>Total Budget</b>	<b>2,109,424</b>	<b>1,739,005</b>	<b>1,925,000</b>	<b>2,400,000</b>	<b>2,400,000</b>	<b>24.7%</b>
Surplus / (Deficit) of Fund						
Resources to Expenditures	103,917	75,586	-	-	-	
Full-Time-Equivalent (FTE)						
Regular	-	-	-	-	-	0.0%
Total	-	-	-	-	-	0.0%

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**EMPLOYEE BENEFIT TRUST FUND**

Category Title	2017-19 Biennium Actual	2019-21 Biennium Actual	2021-23 Biennium Adopted	2023-25 Biennium Proposed	2023-25 Biennium Approved	% Change Over Adopted
General Revenues	87,132	126,406	64,900	99,000	99,000	52.5%
Charges for Service	8,982,336	16,696,724	20,124,000	20,459,106	20,459,106	1.7%
Operating Grants/Contributions	-	80,000	30,000	30,000	30,000	0.0%
Current Program Income	9,069,468	16,903,130	20,218,900	20,588,106	20,588,106	1.8%
Dedicated Beginning Balance	1,394,075	2,741,880	3,862,200	4,870,305	4,870,305	26.1%
Beginning Balances	1,394,075	2,741,880	3,862,200	4,870,305	4,870,305	26.1%
<b>Total Resources</b>	<b>10,463,543</b>	<b>19,645,010</b>	<b>24,081,100</b>	<b>25,458,411</b>	<b>25,458,411</b>	<b>5.7%</b>
Personnel Services	339,249	519,148	442,000	654,322	654,322	48.0%
Materials & Services	7,076,413	15,074,855	19,112,354	20,564,542	20,564,542	7.6%
Other: Fund Transfers Out	306,000	275,000	-	467,960	467,960	100.0%
Expenditures	7,721,662	15,869,003	19,554,354	21,686,824	21,686,824	10.9%
Other: Contingency	-	-	4,526,746	3,771,587	3,771,587	-16.7%
Reserves	-	-	4,526,746	3,771,587	3,771,587	-16.7%
<b>Total Budget</b>	<b>7,721,662</b>	<b>15,869,003</b>	<b>24,081,100</b>	<b>25,458,411</b>	<b>25,458,411</b>	<b>5.7%</b>
Surplus / (Deficit) of Fund						
<b>Resources to Expenditures</b>	<b>2,741,881</b>	<b>3,776,007</b>	<b>-</b>	<b>-</b>	<b>-</b>	
Full-Time-Equivalent (FTE)						
Regular	-	-	-	-	-	0.0%
Total	-	-	-	-	-	0.0%

INTRAGOVERNMENTAL SERVICES FUND

Category Title	2017-19 Biennium Actual	2019-21 Biennium Actual	2021-23 Biennium Adopted	2023-25 Biennium Proposed	2023-25 Biennium Approved	% Change Over Adopted
General Revenues	151,224	395,169	76,000	-	-	0.0%
Charges for Service	14,619,303	11,886,151	12,989,502	15,231,805	15,231,805	17.3%
Operating Grants/Contributions	86,869	198,656	188,200	77,200	77,200	-59.0%
Fund Transfers In	658,782	2,210,859	6,087,058	4,287,368	4,287,368	-29.6%
Loans	-	10,151,178	-	-	-	0.0%
Current Program Income	15,516,178	24,842,013	19,340,760	19,596,373	19,596,373	1.3%
Dedicated Beginning Balance	3,210,156	4,426,016	7,904,957	5,578,432	5,578,432	-29.4%
Beginning Balances	3,210,156	4,426,016	7,904,957	5,578,432	5,578,432	-29.4%
Total Resources	18,726,334	29,268,029	27,245,717	25,174,805	25,174,805	-7.6%
Personnel Services	3,646,256	2,362,015	3,007,623	3,701,745	3,701,745	23.1%
Materials & Services	7,085,891	5,630,271	5,816,022	6,594,363	6,594,363	13.4%
Capital Outlay	2,611,141	10,369,671	10,552,514	5,426,639	5,426,639	-48.6%
Other: Fund Transfers Out	51,145	700,000	1,381,544	2,427,812	2,427,812	75.7%
Other: Bond Debt Principal	740,000	1,553,995	1,926,001	1,738,222	1,738,222	-9.7%
Other: Bond Debt Interest	294,480	367,415	310,750	484,010	484,010	55.8%
Expenditures	14,428,913	20,983,367	22,994,454	20,372,791	20,372,791	-11.4%
Other: Contingency	-	-	3,880,013	4,802,014	4,802,014	23.8%
Other: Reserve for Future	-	-	371,250	-	-	0.0%
Reserves	-	-	4,251,263	4,802,014	4,802,014	13.0%
Total Budget	14,428,913	20,983,367	27,245,717	25,174,805	25,174,805	-7.6%
Surplus / (Deficit) of Fund						
Resources to Expenditures	4,297,421	8,284,662	-	-	-	
Full-Time-Equivalent (FTE)						
Regular	18.80	13.85	15.34	18.42	18.42	20.1%
Total	18.80	13.85	15.34	18.42	18.42	20.1%



HEALTH MANAGEMENT SERVICES FUND

Category Title	2017-19 Biennium Actual	2019-21 Biennium Actual	2021-23 Biennium Adopted	2023-25 Biennium Proposed	2023-25 Biennium Approved	% Change Over Adopted
General Revenues	15,829	26,841	20,000	-	-	0.0%
Charges for Service	7,640,369	7,156,044	8,491,308	7,896,825	7,896,825	-7.0%
Operating Grants/Contributions	4,577	83	-	-	-	0.0%
Fund Transfers In	-	-	183,000	-	-	0.0%
Current Program Income	7,660,775	7,182,968	8,694,308	7,896,825	7,896,825	-9.2%
Dedicated Beginning Balance	251,269	383,200	200,000	1,415,000	1,415,000	607.5%
Beginning Balances	251,269	383,200	200,000	1,415,000	1,415,000	607.5%
Total Resources	7,912,044	7,566,168	8,894,308	9,311,825	9,311,825	4.7%
Personnel Services	5,912,044	5,759,720	7,334,578	7,282,305	7,282,305	-0.7%
Materials & Services	1,702,279	1,519,285	1,559,730	1,809,530	1,809,530	16.0%
Capital Outlay	5,667	9,457	-	219,990	219,990	100.0%
Expenditures	7,619,990	7,288,462	8,894,308	9,311,825	9,311,825	4.7%
Total Budget	7,619,990	7,288,462	8,894,308	9,311,825	9,311,825	4.7%
Surplus / (Deficit) of Fund						
Resources to Expenditures	292,054	277,706	-	-	-	
Full-Time-Equivalent (FTE)						
Regular	38.41	35.50	34.00	28.20	28.20	-17.1%
Total	38.41	35.50	34.00	28.20	28.20	-17.1%

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**ENTERPRISE OPERATIONS FUND**

Category Title	2017-19 Biennium Actual	2019-21 Biennium Actual	2021-23 Biennium Adopted	2023-25 Biennium Proposed	2023-25 Biennium Approved	% Change Over Adopted
General Revenues	9,694	5,059	1,500	1,000	1,000	-33.3%
Charges for Service	422,171	3,127,815	8,028,597	6,158,459	6,158,459	-23.3%
Operating Grants/Contributions	3,100	194,252	201,000	200,000	200,000	-0.5%
Fund Transfers In	-	-	515,065	150,000	150,000	-70.9%
Current Program Income	434,965	3,327,126	8,746,162	6,509,459	6,509,459	-25.6%
Dedicated Beginning Balance	215,700	334,394	189,000	280,000	280,000	48.1%
Beginning Balances	215,700	334,394	189,000	280,000	280,000	48.1%
Total Resources	650,665	3,661,520	8,935,162	6,789,459	6,789,459	-24.0%
Personnel Services	-	1,230,109	1,457,419	1,872,444	1,872,444	28.5%
Materials & Services	56,947	1,533,846	2,416,740	2,222,247	2,222,247	-8.0%
Capital Outlay	6,916	608,724	4,030,000	1,392,127	1,392,127	-65.5%
Other: Fund Transfers Out	252,407	470,000	691,831	673,596	673,596	-2.6%
Expenditures	316,270	3,842,679	8,595,990	6,160,414	6,160,414	-28.3%
Other: Contingency	-	-	339,172	629,045	629,045	85.5%
Reserves	-	-	339,172	629,045	629,045	85.5%
Total Budget	316,270	3,842,679	8,935,162	6,789,459	6,789,459	-24.0%
Surplus / (Deficit) of Fund						
Resources to Expenditures	334,395	(181,159)	-	-	-	
Full-Time-Equivalent (FTE)						
Regular	-	6.00	5.51	6.93	6.93	25.8%
Total	-	6.00	5.51	6.93	6.93	25.8%

BENTON HEALTH CENTER FUND

Category Title	2017-19 Biennium Actual	2019-21 Biennium Actual	2021-23 Biennium Adopted	2023-25 Biennium Proposed	2023-25 Biennium Approved	% Change Over Adopted
General Revenues	285,302	215,510	78,000	108,753	108,753	39.4%
Charges for Service	23,105,690	27,091,027	35,471,869	42,078,984	42,078,984	18.6%
Operating Grants/Contributions	9,920,467	11,796,773	14,570,212	12,270,904	12,885,876	-15.8%
Fund Transfers In	2,298,222	1,787,385	3,572,670	4,067,445	4,067,445	13.8%
Loans	-	1,000,000	-	-	-	0.0%
Current Program Income	35,609,681	41,890,695	53,692,751	58,526,086	59,141,058	9.0%
Dedicated Beginning Balance	3,653,199	4,427,633	3,850,000	2,130,080	2,130,080	-44.7%
Beginning Balances	3,653,199	4,427,633	3,850,000	2,130,080	2,130,080	-44.7%
Total Resources	39,262,880	46,318,328	57,542,751	60,656,166	61,271,138	5.4%
Personnel Services	21,671,920	25,209,994	34,791,841	36,557,281	36,557,281	5.1%
Materials & Services	12,616,561	15,092,627	18,059,116	22,572,077	22,572,077	25.0%
Capital Outlay	146,284	3,104,283	751,972	58,357	673,329	-92.2%
Other: Fund Transfers Out	1,444,800	-	-	184,709	184,709	100.0%
Other: Bond Debt Principal	-	-	63,200	67,500	67,500	6.8%
Other: Bond Debt Interest	-	56,292	50,000	50,699	50,699	1.4%
Expenditures	35,879,565	43,463,196	53,716,129	59,490,623	60,105,595	10.8%
Other: Contingency	-	-	3,826,622	1,165,543	1,165,543	-69.5%
Reserves	-	-	3,826,622	1,165,543	1,165,543	-69.5%
Total Budget	35,879,565	43,463,196	57,542,751	60,656,166	61,271,138	5.4%
Surplus / (Deficit) of Fund						
Resources to Expenditures	3,383,315	2,855,132	-	-	-	
Full-Time-Equivalent (FTE)						
Regular	87.28	114.33	150.44	147.89	147.96	-1.7%
Total	87.28	114.33	150.44	147.89	147.96	-1.7%

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**EAST LINN HEALTH CENTER FUND**

Category Title	2017-19 Biennium Actual	2019-21 Biennium Actual	2021-23 Biennium Adopted	2023-25 Biennium Proposed	2023-25 Biennium Approved	% Change Over Adopted
General Revenues	177,464	135,965	106,376	194,299	194,299	82.7%
Charges for Service	3,047,813	3,309,901	4,606,030	4,497,356	4,497,356	-2.4%
Operating Grants/Contributions	3,229,356	3,325,118	3,373,452	3,277,972	3,277,972	-2.8%
Current Program Income	6,454,633	6,770,984	8,085,858	7,969,627	7,969,627	-1.4%
Dedicated Beginning Balance	903,965	1,162,350	967,000	300,000	300,000	-69.0%
Beginning Balances	903,965	1,162,350	967,000	300,000	300,000	-69.0%
<b>Total Resources</b>	<b>7,358,598</b>	<b>7,933,334</b>	<b>9,052,858</b>	<b>8,269,627</b>	<b>8,269,627</b>	<b>-8.7%</b>
Personnel Services	4,075,700	4,676,763	4,781,493	3,306,210	3,306,210	-30.9%
Materials & Services	1,894,988	2,355,531	2,535,694	2,419,535	2,419,535	-4.6%
Capital Outlay	35,479	-	-	-	-	0.0%
Other: Fund Transfers Out	543,629	-	1,435,670	2,484,945	2,484,945	73.1%
Expenditures	6,549,796	7,032,294	8,752,857	8,210,690	8,210,690	-6.2%
Other: Contingency	-	-	300,001	58,937	58,937	-80.4%
Reserves	-	-	300,001	58,937	58,937	-80.4%
<b>Total Budget</b>	<b>6,549,796</b>	<b>7,032,294</b>	<b>9,052,858</b>	<b>8,269,627</b>	<b>8,269,627</b>	<b>-8.7%</b>
Surplus / (Deficit) of Fund						
Resources to Expenditures	808,802	901,040	-	-	-	
Full-Time-Equivalent (FTE)						
Regular	17.50	25.09	20.92	16.74	16.74	-20.0%
Total	17.50	25.09	20.92	16.74	16.74	-20.0%

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**TRUST FUND**

Category Title	2017-19 Biennium Actual	2019-21 Biennium Actual	2021-23 Biennium Adopted	2023-25 Biennium Proposed	2023-25 Biennium Approved	% Change Over Adopted
General Revenues	26,200	46,586	10,930	12,767	12,767	16.8%
Charges for Service	76,733	95,475	373,622	118,129	118,129	-68.4%
Operating Grants/Contributions	405,415	500,715	591,700	423,662	423,662	-28.4%
Fund Transfers In	-	7,573	-	-	-	0.0%
Current Program Income	508,348	650,349	976,252	554,558	554,558	-43.2%
Dedicated Beginning Balance	623,454	597,887	486,714	515,608	515,608	5.9%
Beginning Balances	623,454	597,887	486,714	515,608	515,608	5.9%
<b>Total Resources</b>	<b>1,131,802</b>	<b>1,248,236</b>	<b>1,462,966</b>	<b>1,070,166</b>	<b>1,070,166</b>	<b>-26.8%</b>
Personnel Services	61,618	60,188	79,252	56,100	56,100	-29.2%
Materials & Services	435,394	661,583	821,613	576,178	576,178	-29.9%
Capital Outlay	903	-	287,204	218,727	218,727	-23.8%
Other: Fund Transfers Out	36,000	29,000	59,140	35,870	35,870	-39.3%
Expenditures	533,915	750,771	1,247,209	886,875	886,875	-28.9%
Other: Contingency	-	-	140,757	183,291	183,291	30.2%
Reserves	-	-	140,757	183,291	183,291	30.2%
<b>Total Budget</b>	<b>533,915</b>	<b>750,771</b>	<b>1,387,966</b>	<b>1,070,166</b>	<b>1,070,166</b>	<b>-22.9%</b>
Surplus / (Deficit) of Fund						
<b>Resources to Expenditures</b>	<b>597,887</b>	<b>497,465</b>	<b>75,000</b>	<b>-</b>	<b>-</b>	
Full-Time-Equivalent (FTE)						
Regular	-	-	-	-	-	0.0%
Total	-	-	-	-	-	0.0%

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**TAX TITLE LAND FUND**

Category Title	2017-19 Biennium Actual	2019-21 Biennium Actual	2021-23 Biennium Adopted	2023-25 Biennium Proposed	2023-25 Biennium Approved	% Change Over Adopted
General Revenues	11,091	12,948	7,600	6,700	6,700	-11.8%
Operating Grants/Contributions	60,094	307,721	-	-	-	0.0%
Current Program Income	71,185	320,669	7,600	6,700	6,700	-11.8%
Dedicated Beginning Balance	257,668	317,192	500,000	562,000	562,000	12.4%
Beginning Balances	257,668	317,192	500,000	562,000	562,000	12.4%
Total Resources	328,853	637,861	507,600	568,700	568,700	12.0%
Materials & Services	11,662	73,103	95,000	40,000	40,000	-57.9%
Expenditures	11,662	73,103	95,000	40,000	40,000	-57.9%
Other: Contingency	-	-	412,600	528,700	528,700	28.1%
Reserves	-	-	412,600	528,700	528,700	28.1%
Total Budget	11,662	73,103	507,600	568,700	568,700	12.0%
Surplus / (Deficit) of Fund						
Resources to Expenditures	317,191	564,758	-	-	-	
Full-Time-Equivalent (FTE)						
Regular	-	-	-	-	-	0.0%
Total	-	-	-	-	-	0.0%

**2023-25 Appropriations  
by Department**

Department	2017-19 ACTUAL	2019-21 ACTUAL	2021-23 ADOPTED BUDGET	2023-2025 BUDGET - MODIFIED CSL	2023-2025 POLICY PACKAGES	2023-25 BUDGET COMMITTEE ADJUSTMENTS	2023-2025 TOTAL BUDGET REQUEST	2023-25 CSL GROWTH	2023-25 TOTAL REQUEST GROWTH
Board of Commissioners	\$ 2,704,330.17	\$ 4,945,271.91	\$ 6,125,916.00	\$ 6,557,590.00	\$ 351,247.00	\$ -	\$ 6,908,837.00	7%	13%
Community Development	\$ 3,904,384.92	\$ 4,475,455.70	\$ 6,362,442.00	\$ 6,467,002.00	\$ 1,317,889.00	\$ -	\$ 7,784,891.00	2%	22%
Assessment	\$ 3,274,566.07	\$ 4,065,913.18	\$ 4,775,612.00	\$ 5,867,159.00	\$ 164,693.00	\$ 509,450.00	\$ 6,541,302.00	23%	37%
District Attorney	\$ 5,439,655.43	\$ 6,629,715.62	\$ 9,317,214.00	\$ 10,383,460.00	\$ (684,921.00)	\$ -	\$ 9,698,539.00	11%	4%
Juvenile	\$ 4,089,621.03	\$ 4,474,516.61	\$ 5,048,152.00	\$ 5,980,866.00	\$ (219,677.00)	\$ -	\$ 5,761,189.00	18%	14%
Law Enforcement	\$ 34,310,365.53	\$ 36,036,616.90	\$ 41,836,851.00	\$ 46,892,993.00	\$ 369,409.00	\$ 209,148.00	\$ 47,471,550.00	12%	13%
Records & Elections	\$ 2,322,978.36	\$ 2,425,067.60	\$ 2,865,295.00	\$ 3,218,461.00	\$ 89,863.00	\$ -	\$ 3,308,324.00	12%	15%
Health Department	\$ 34,270,495.70	\$ 28,247,927.15	\$ 42,493,516.00	\$ 46,781,454.00	\$ 1,514,358.00	\$ -	\$ 48,295,812.00	10%	14%
Public Works	\$ 31,563,126.25	\$ 42,785,696.81	\$ 70,265,873.00	\$ 70,728,425.00	\$ 419,254.00	\$ -	\$ 71,147,679.00	1%	1%
Natural Areas Parks & Events	\$ 5,347,322.58	\$ 6,227,802.70	\$ 9,999,822.00	\$ 10,570,339.00	\$ (293,313.00)	\$ -	\$ 10,277,026.00	6%	3%
Non Departmental	\$ 13,078,568.23	\$ 28,332,329.21	\$ 93,675,816.00	\$ 119,316,035.00	\$ 128,350,046.00	\$ (5,980,263.00)	\$ 241,685,818.00	27%	158%
Human Resources	\$ 1,850,414.98	\$ 2,285,729.46	\$ 2,906,507.00	\$ 3,549,116.00	\$ 630,905.00	\$ -	\$ 4,180,021.00	22%	44%
Financial Services	\$ 17,380,330.18	\$ 25,986,742.65	\$ 39,130,976.00	\$ 47,957,919.00	\$ 6,099,913.00	\$ -	\$ 54,057,832.00	23%	38%
County Counsel	\$ 723,244.24	\$ 758,744.28	\$ 883,896.00	\$ 908,123.00	\$ -	\$ -	\$ 908,123.00	3%	3%
Information Technology	\$ 6,872,979.61	\$ 7,322,201.42	\$ 9,531,177.00	\$ 11,691,245.00	\$ 314,719.00	\$ -	\$ 12,005,964.00	23%	26%
Health Centers	\$ 50,563,403.58	\$ 51,939,121.66	\$ 66,595,609.00	\$ 71,711,982.00	\$ (2,786,189.00)	\$ 614,972.00	\$ 69,540,765.00	8%	4%
<b>TOTAL</b>	<b>\$ 217,695,786.86</b>	<b>\$ 256,938,852.86</b>	<b>\$ 411,814,674.00</b>	<b>\$ 468,582,169.00</b>	<b>\$ 135,638,196.00</b>	<b>\$ (4,646,693.00)</b>	<b>\$ 599,573,672.00</b>	<b>14%</b>	<b>46%</b>

Budgeted FTE			
2017-19	2019-21	2021-23	2023-25
456.45	511.64	563.55	603.96

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**Benton County**  
**2023-25 Budget Development**  
**Approved Policy Option Packages**  
 Updated: June 1, 2023

<b>ASSESSMENT DEPARTMENT</b>											
Package Title	Package #	Description	Department Requested				Budget Committee Approved				Notes
			General Fund	Dedicated Revenue	Internal Rates	FTE	General Fund	Dedicated Revenue	Internal Rates	FTE	
New Assessment and Tax Systems	AS-01	One-time development and reoccurring cost to convert current tax system to new platform and avoid risk of aging platform.	\$1,000,000	\$0	\$0	0.00	\$149,450	\$425,000	\$0	0.00	Approved based on lower cost and use of General Fund and available dedicated funds.
Vehicle Replacement	AS-02	One-time resource to replace existing and inefficient assigned vehicle with a new Hybrid SUV.	\$30,000	\$0	\$0	0.00	\$0	\$0	\$0	0.00	Not approved for funding but suggested to submit CIP application.
Document Scanning Project	AS-03	One-time expense to scan all historical information contained in all property jackets and be located on County website by 2025. <b>(Dept. Goal)</b>	\$365,000	\$0	\$0	0.00	\$97,727	\$202,273	\$0	0.00	Approved for funding as modified with a portion of cost funded with unobligated ARPA and Special Revenue Funds
Vacancy Factor	AS-04	Standard vacancy factor application based on six-year average experience. Effective Vacancy Factor Rate for Assessment is 4.5% of personal service budgets within the General Fund that have negative vacancy factor trends.	\$0	\$0	\$0	0.00	\$(200,307)	\$0	\$0	0.00	Approved as Policy Package Budget Adjustment.
<b>TOTAL ASSESSMENT DEPARTMENT</b>			<b>\$1,395,000</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00</b>	<b>\$46,870</b>	<b>\$627,273</b>	<b>\$0</b>	<b>0.00</b>	

<b>BOARD OF COMMISSIONERS</b>											
Package Title	Package #	Description	Department Requested				Budget Committee Approved				Notes
			General Fund	Dedicated Revenue	Internal Rates	FTE	General Fund	Dedicated Revenue	Internal Rates	FTE	
Administration and Strategic Planning	BOC-01	One-time investment of \$30,000 for contracted services focused improving county's strategic planning process. Includes reoccurring cost increase of \$81,106 to reclassify current strategic program manager to Deputy County Administrator.	\$111,106	\$0	\$0	0.00	\$111,106	\$0	\$0	0.00	Approved for funding as proposed.
Strategic Communication	BOC-02	Reoccurring cost to increase capacity in supporting and improving ongoing strategic planning and communication for the County. <b>(Dept. Goal)</b>	\$303,800	\$0	\$0	1.45	\$255,800	\$0	\$0	1.00	Approved for funding as adjusted. 0.45 FTE Temporary Admin Support removed. To be leveraged through CSL resources.
Local Food & Agriculture Capacity Assessment	BOC-03	One-time investment to conduct a countywide/regional needs assessment that will identify gaps and opportunities to support and ensure local agriculture and food production.	\$24,000	\$0	\$0	0.00	\$0	\$0	\$0	0.00	Not approved for funding. Need to await outcome of current funding obligated to City of Corvallis for similar study.
JSIP Metrics Reporting	BOC-04	Ongoing cost to identify critical metrics and develop corresponding dashboards to report on the efficacy, equitability, and cost efficiency of the justice system; and update (or create new) the JSIP Plan to reflect current priorities. <b>(Dept. Goal)</b>	\$232,109	\$0	\$0	1.00	\$0	\$0	\$0	0.00	Not approved for funding. Need to leverage existing permanent authority in CSL for JSIP to meet need.
Development Services Model	CD-02	See Community Development CD-02	\$0	\$0	\$0	0.00	\$100,000	\$0	\$0	0.00	Contract Funds transferred from Community Development CD-02 to BOC as sponsor.
Vacancy Factor	BOC-05	Standard vacancy factor application based on six-year average experience. Effective Vacancy Factor Rate for Board of Commissioners is 2.8% of personal service budgets within the General Fund that have negative vacancy factor trends.	\$0	\$0	\$0	0.00	\$(115,659)	\$0	\$0	0.00	Approved as Policy Package Budget Adjustment.
<b>TOTAL BOARD OF COMMISSIONERS</b>			<b>\$671,015</b>	<b>\$0</b>	<b>\$0</b>	<b>2.45</b>	<b>\$351,247</b>	<b>\$0</b>	<b>\$0</b>	<b>1.00</b>	



COMMUNITY DEVELOPMENT DEPARTMENT											
Package Title	Package #	Description	Department Requested				Budget Committee Approved				Notes
			General Fund	Dedicated Revenue	Internal Rates	FTE	General Fund	Dedicated Revenue	Internal Rates	FTE	
Addressing Current Workload and Structure	CD-01	Increase staffing of 3.85 FTE to ensure existing department operations at current service levels comparable to pre-pandemic and pre-relocation and fill long-vacant positions	\$1,086,701	\$0	\$0	3.85	\$1,086,701	\$0	\$0	3.85	Approved for funding as proposed.
Development Services Model	CD-02	One-time investment of \$677,500, as well as ongoing investment of a net 1.0 FTE increase (2 new positions less 1 existing abolished) to better unify communications, increase transparency, and improve overall operations and customer service delivery among departments involved in development services, primarily including Community Development, Environmental Health, Public Works, Assessment, and Records.	\$1,075,003	\$0	\$0	1.00	\$20,972	\$0	\$0	0.00	Approved for funding as adjusted. \$100K recommended for facilitation and planning work to be sponsored by BOC to further examine viability of systems and structural changes. Community Solutions position supported through abolishing of existing vacant position.
Planning and Preparing for Benton County's Future/Connect the Community	CD-03	One-time investments of \$700,000 for targeted assessments, as well as permanent 1.0 FTE Community Outreach Coordinator to adopt a five-year planning project schedule to complete top-priority long-range regional planning projects and update the County's Development Code. <b>(Dept. Goal)</b>	\$953,334	\$0	\$0	1.00	\$400,000	\$0	\$0	0.00	Approved for funding as adjusted. \$400K recommended for conducting a Sustainable Materials Management Plan for solid waste and disposal.
Vacancy Factor	CD-04	Standard vacancy factor application based on six-year average experience. Effective Vacancy Factor Rate for Community Development is 6.7% of personal service budgets within the General Fund that have negative vacancy factor trends.	\$0	\$0	\$0	0.00	\$(189,784)	\$0	\$0	0.00	Approved as Policy Package Budget Adjustment.
<b>TOTAL COMMUNITY DEVELOPMENT DEPARTMENT</b>			<b>\$3,115,038</b>	<b>\$0</b>	<b>\$0</b>	<b>5.85</b>	<b>\$1,317,889</b>	<b>\$0</b>	<b>\$0</b>	<b>3.85</b>	

FINANCIAL SERVICES DEPARTMENT											
Package Title	Package #	Description	Department Requested				Budget Committee Approved				Notes
			General Fund	Dedicated Revenue	Internal Rates	FTE	General Fund	Dedicated Revenue	Internal Rates	FTE	
Efficient Purchasing Practices and Sustainability	FSD-01	Increase of existing staffing of 1.00 FTE to address administrative needs of the Department and help support County's goal of reducing greenhouse emission through the coordination of purchasing goods resulting in less product deliveries (i.e., vehicles on the road) <b>(Dept. Goal)</b>	\$0	\$0	\$222,380	1.00	\$0	\$0	\$222,380	1.00	Approved for funding as proposed.
Strategic Leadership and Accountability	FSD-02	Increase of 1.00 FTE in responding to BOC priority of responsible governance by creating improved internal controls that more successfully segregate duties and enable long-term succession plans and documentation of high-level technical accounting and audit responsibilities. <b>(Dept. Goal)</b>	\$0	\$0	\$285,806	1.00	\$0	\$0	\$285,806	1.00	Approved for funding as proposed.
Health Business Administration	FSD-03	Increase current staffing capacity by 1.0 FTE to provide additional analytical and data support for the Health Centers and areas in the Health Department that crossover.	\$0	\$0	\$211,000	1.00	\$0	\$0	\$0	0.00	Not approved for funding. Need to reassess recent vacant position in billing and coding to address needs.
Debt Services	FSD-05	Dedicated Property Taxes to service \$110.0 million of GO Bond that are contingent upon the passage of Measure 2-140.	\$0	\$0	\$0	0.00	\$0	\$5,728,938	\$0	0.00	Approved for funding as proposed.
Vacancy Factor	FSD-04	Standard vacancy factor application based on six-year average experience. Effective Vacancy Factor Rate for Financial Services is 2.4% of personal service budgets within the Internal Service Fund that have negative vacancy factor trends.	\$0	\$0	\$0	0.00	\$0	\$0	(\$137,211)	0.00	Approved as Policy Package Budget Adjustment.
<b>TOTAL FINANCIAL SERVICES DEPARTMENT</b>			<b>\$0</b>	<b>\$0</b>	<b>\$719,186</b>	<b>3.00</b>	<b>\$0</b>	<b>\$5,728,938</b>	<b>\$370,975</b>	<b>2.00</b>	

HEALTH DEPARTMENT											
Package Title	Package #	Description	Department Requested				Budget Committee Approved				Notes
			General Fund	Dedicated Revenue	Internal Rates	FTE	General Fund	Dedicated Revenue	Internal Rates	FTE	
COVID Response Team	HD-01	Continuation of 4.00 FTE Limited-Duration position to provide continued COVID response services through 6/30/24 due to extension of current one-time funding.	\$0	\$458,947	\$0	4.00	\$0	\$458,947	\$0	4.00	Approved for funding as proposed.
Health Equity, Communications, and Engagement	HD-02	Increase current staffing capacity by establishing 1.0 FTE to serve as a catalyst for culture change, providing strategic leadership to advance health equity and social justice across the Health Department and all of Health Services through managing these three inextricably linked areas of work.	\$0	\$316,116	\$0	1.00	\$0	\$316,116	\$0	1.00	Approved for funding as proposed.
Capacity in Providing Services for the Homeless	HD-03	Convert existing 2.0 FTE Limited-Duration positions to permanent to further the efforts established through both the HOPE Advisory Board and House Bill (4123) by investing resources that enable the county to build long-term financial sustainability for organizational support that effectively develops and implements key policies, programs, and/or initiatives that successfully transition people out of homelessness.	\$0	\$518,928	\$0	2.00	\$0	\$356,760	\$0	1.50	Approved for funding as proposed. Department has flexibility to contract for grant writer position.
Health and Equity	HD-04	Increase the current capacity of the Health in All Actions Committee by providing funding for intern support to help on work plan implementation; supporting outreach and engagement for collaborative, cross departmental projects, and initiatives; and providing shared learning opportunities for all Benton Count staff (i.e., training, and cross sector learning) <b>(Dept. Goal)</b>	\$20,000	\$0	\$0	0.00	\$20,000	\$0	\$0	0.00	Approved for funding as proposed.
Developmental Diversity	HD-05	Increase current staffing capacity by 2.0 FTE to more effectively serve people with development disabilities. Includes additions for staff focused on service coordination; management for in-home/children's team; and coordination of quality assurances.	\$0	\$559,803	\$0	2.00	\$0	\$559,803	\$0	2.00	Approved for funding as proposed.
Behavioral Health Expansion	HD-06	Increase capacity to provide Mental Health services and to meet the current service demand more effectively for the county (Portion of total package of \$1,757,691 in both Health Department and Community Health Centers)	\$0	\$401,362	\$0	2.82	\$0	\$401,362	\$0	2.82	Approved for funding as proposed with understanding that additional revenue forecasted above estimated cost be established as contingency for potential space needs should Bond Measure fail.
Vacancy Factor	HD-07	Standard vacancy factor application based on six-year average experience. Effective Vacancy Factor Rate for Health Department is 7.0% of personal service budgets within the General and Local Option Levy Fund that have negative vacancy factor trends.	\$0	\$0	\$0	0.00	(\$598,630)	\$0	\$0	0.00	Approved as Policy Package Budget Adjustment.
<b>TOTAL HEALTH DEPARTMENT</b>			<b>\$20,000</b>	<b>\$2,255,156</b>	<b>\$0</b>	<b>11.82</b>	<b>\$(578,630)</b>	<b>\$2,092,988</b>	<b>\$0</b>	<b>11.32</b>	

JUVENILE DEPARTMENT											
Package Title	Package #	Description	Department Requested				Budget Committee Approved				Notes
			General Fund	Dedicated Revenue	Internal Rates	FTE	General Fund	Dedicated Revenue	Internal Rates	FTE	
Administrative Staffing Support	JV-01	Reclass existing 1.0 FTE Administrative Specialist 1 to a confidential-management Administrative Specialist 3.	\$22,630	\$0	\$0	0.00	\$22,630	\$0	\$0	0.00	Approved for funding as proposed.
Vacancy Factor	JV-02	Standard vacancy factor application based on six-year average experience. Effective Vacancy Factor Rate for Juvenile Department is 6.1% of personal service budgets within the General and Local Option Levy Fund that have negative vacancy factor trends.	\$0	\$0	\$0	0.00	\$(242,307)	\$0	\$0	0.00	Approved as Policy Package Budget Adjustment.
<b>TOTAL JUVENILE DEPARTMENT</b>			<b>\$22,630</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00</b>	<b>\$(219,677)</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00</b>	

INFORMATION TECHNOLOGY DEPARTMENT											
Package Title	Package #	Description	Department Requested				Budget Committee Approved				Notes
			General Fund	Dedicated Revenue	Internal Rates	FTE	General Fund	Dedicated Revenue	Internal Rates	FTE	
Maintain Existing Staffing Capacity	IT-01	Continue current Limited Duration Position to maintain support for Help Desk dispatching and primary triage.	\$0	\$0	\$187,652	1.00	\$0	\$0	\$187,652	1.00	Approved for funding as proposed.
Security Operations Center Services	IT-02	Provides for ongoing contractual support to enable the IT Department to effectively monitor, tracks, and remediate security risks. The increase of Common Vulnerabilities and Exposures (CVE) is more than current staffing can handle.	\$0	\$0	\$280,000	0.00	\$0	\$0	\$280,000	0.00	Approved for funding as proposed.
Data Lake Licensing & Storage	IT-03	Provides ongoing investment to cover the cost of licensing and storage to build and maintain the Data Lake in the Cloud.	\$0	\$0	\$168,000	0.00	\$0	\$0	\$168,000	0.00	Approved for funding as proposed.
Data Lake Internet Circuit	IT-04	Provides for ongoing support to address internet traffic for processing and storing data for the proposed Data Lake.	\$0	\$0	\$13,500	0.00	\$0	\$0	\$13,500	0.00	Approved for funding as proposed.
Small Meeting Room Technology	IT-05	Provides for one-time cost associated with outfitting all non-Kalapuya facilities with technology necessary to facilitated hybrid meetings in their conference rooms.	\$0	\$0	\$45,000	0.00	\$0	\$0	\$0	0.00	Approved for funding as adjusted. Cost is shifted from Internal Rates to available one-time revenue from interest on ARPA.
Vacancy Factor	IT-06	Standard vacancy factor application based on six-year average experience. Effective Vacancy Factor Rate for Information Technology is 6.2% of personal service budgets within the Internal Service Fund that have negative vacancy factor trends.	\$0	\$0	\$0	0.00	\$0	\$0	\$(334,433)	0.00	Approved as Policy Package Budget Adjustment.
<b>TOTAL INFORMATION TECHNOLOGY DEPARTMENT</b>			<b>\$0</b>	<b>\$0</b>	<b>\$694,152</b>	<b>1.00</b>	<b>\$0</b>	<b>\$0</b>	<b>\$314,719</b>	<b>1.00</b>	

DISTRICT ATTORNEY OFFICE											
Package Title	Package #	Description	Department Requested				Budget Committee Approved				Notes
			General Fund	Dedicated Revenue	Internal Rates	FTE	General Fund	Dedicated Revenue	Internal Rates	FTE	
Vacancy Factor	DA-01	Standard vacancy factor application based on six-year average experience. Effective Vacancy Factor Rate for District Attorney Office is 8.9% of personal service budgets within the General and Local Option Levy Fund that have negative vacancy factor trends.	\$0	\$0	\$0	0.00	\$(684,921)	\$0	\$0	0.00	Approved as Policy Package Budget Adjustment.
<b>TOTAL DISTRICT ATTORNEY OFFICE</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00</b>	<b>\$(684,921)</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00</b>	

LAW ENFORCEMENT DEPARTMENT											
Package Title	Package #	Description	Department Requested				Budget Committee Approved				Notes
			General Fund	Dedicated Revenue	Internal Rates	FTE	General Fund	Dedicated Revenue	Internal Rates	FTE	
Permit to Purchase Coordinator Program	LE-01	Provides 1.00 FTE to support the mandated Permit to Purchase Program, which will accept applications, process applications, and issue Permit to Purchase Licenses for any person wishing to purchase a firearm in Oregon.	\$211,822	\$65,000	\$0	1.00	\$211,822	\$65,000	\$0	1.00	Approved for funding as proposed.
Management Salary Compression	LE-02	Provides ongoing support for a 10% increase in pay for all Non-Represented Sworn employees to address current compression.	\$656,938	\$0	\$0	0.00	\$0	\$0	\$0	0.00	Not approved for funding. Need will be addressed based on third-party salary assessment current underway and available resources from County Fund Balance.
Ballistic Vests	LE-03	Provides for one-time cost related to ballistic vests for the six operators on the Warrant Response Team.	\$15,575	\$0	\$0	0.00	\$0	\$0	\$0	0.00	Approved for funding as adjusted. Cost is shifted from General Fund to available one-time revenue from interest on ARPA.
Increase Capacity in Patrol and Jail	LE-04	Provides 5.00 FTE and abolishment of existing 1.0 FTE to maintain proper staffing levels to help alleviate the monetary and personnel burden to cover overtime shifts when there are staffing shortages. <b>(Dept. Goal)</b>	\$1,492,778	\$0	\$0	4.00	\$1,073,393	\$0	\$0	3.00	Approved for funding as adjusted. Current one limited duration position approved as permanent, as well three new position and abolishment of one.
Hazard Mitigation Program	LE-05	Provides for a Hazard Mitigation and Recovery Coordinator to coordinate mitigation project completion, community outreach and education, and conduct grant administration to complete outlined projects.	\$94,238	\$420,060	\$0	1.00	\$94,238	\$260,060	\$0	1.00	Approved for funding as modified. Federal Grant award provided funding for position, however, was reduced \$160,000 for community outreach, education, and projects
Swift Water/Flood Search and Rescue	LE-06	Provides for training for 6 volunteers and 6 paid staff to attend the Swift Water Rescue Training Course.	\$20,980	\$0	\$0	0.00	\$0	\$0	\$0	0.00	Approved for funding as adjusted. Cost is shifted from General Fund to available one-time revenue from interest on ARPA.
Vacancy Factor	LE-07	Standard vacancy factor application based on six-year average experience. Effective Vacancy Factor Rate for Law Enforcement is 3.9% of personal service budgets within the General and Local Option Levy Fund that have negative vacancy factor trends.	\$0	\$0	\$0	0.00	\$(1,125,956)	\$0	\$0	0.00	Approved as Policy Package Budget Adjustment.
<b>TOTAL LAW ENFORCEMENT DEPARTMENT</b>			<b>\$2,492,331</b>	<b>\$485,060</b>	<b>\$0</b>	<b>6.00</b>	<b>\$253,497</b>	<b>\$325,060</b>	<b>\$0</b>	<b>5.00</b>	
RECORDS AND ELECTIONS DEPARTMENT											
Package Title	Package #	Description	Department Requested				Budget Committee Approved				Notes
			General Fund	Dedicated Revenue	Internal Rates	FTE	General Fund	Dedicated Revenue	Internal Rates	FTE	
Administrative Staffing Support	RE-01	Provide for the establishment of a 0.75 FTE to continue a current LD position to mitigate the fluctuation of current workloads and expanded appointment calendars for Passport and Marriage License services by 1 hour each day for our constituents. <b>(Dept. Goal)</b>	\$138,231	\$0	\$0	0.75	\$138,231	\$0	\$0	0.75	Approved for funding as proposed.
Vacancy Factor	RE-02	Standard vacancy factor application based on six-year average experience. Effective Vacancy Factor Rate for Records and Elections is 2.8% of personal service budgets within the General Fund that have negative vacancy factor trends.	\$0	\$0	\$0	0.00	\$(48,368)	\$0	\$0	0.00	Approved as Policy Package Budget Adjustment.
<b>TOTAL RECORDS AND ELECTIONS</b>			<b>\$138,231</b>	<b>\$0</b>	<b>\$0</b>	<b>0.75</b>	<b>\$89,863</b>	<b>\$0</b>	<b>\$0</b>	<b>0.75</b>	

PUBLIC WORKS DEPARTMENT											
Package Title	Package #	Description	Department Requested				Budget Committee Approved				Notes
			General Fund	Dedicated Revenue	Internal Rates	FTE	General Fund	Dedicated Revenue	Internal Rates	FTE	
Administrative Support Capacity	PW-01	Provides for establishment of a new position (0.65 FTE) FTE of Office Assistant to fill gap from the departure of Community Development.	\$0	\$173,186	\$0	0.65	\$0	\$173,186	\$0	0.65	Approved for funding as proposed.
Facilities and Custodial Upgrades	PW-02	Provides for the creation of 3.00 FTE custodial support and acquisition of equipment to offset current contractual service cost of \$495,662. Results in net increase of \$61,682.	\$0	\$0	\$61,682	3.00	\$0	\$0	\$61,682	3.00	Approved for funding as proposed.
Addressing External Fleet Financial Solvency	PW-03	Provides for the creation of 1.00 FTE Fleet Technician II to increase the opportunity to reach the billable hours needs to ensure financial solvency for the external fleet program. Also establishes a \$150,000 operating contingency to mitigate the risk of not meeting the forecasted hours. <i>(See ND-01)</i>	\$0	\$325,095	\$107,317	1.00	\$0	\$325,095	\$107,317	1.00	Approved for funding as adjusted. Funding for position (\$282,412) approved contingent on City of Corvallis continuation in the External Fleet Program.
Vacancy Factor	PW-04	Standard vacancy factor application based on six-year average experience. Effective Vacancy Factor Rate for Public Works is 7.8% of personal service budgets within the Internal Service Fund that have negative vacancy factor trends.	\$0	\$0	\$0	0.00	\$0	\$0	\$(248,026)	0.00	Approved as Policy Package Budget Adjustment.
<b>TOTAL PUBLIC WORKS DEPARTMENT</b>			<b>\$0</b>	<b>\$498,281</b>	<b>\$168,999</b>	<b>4.65</b>	<b>\$0</b>	<b>\$498,281</b>	<b>(\$79,027)</b>	<b>4.65</b>	

HUMAN RESOURCES DEPARTMENT											
Package Title	Package #	Description	Department Requested				Budget Committee Approved				Notes
			General Fund	Dedicated Revenue	Internal Rates	FTE	General Fund	Dedicated Revenue	Internal Rates	FTE	
Human Resource Staff Capacity	HR-01	Establish 2.0 FTE new positions and convert 1.0 FTE current Limited Duration position to Permanent. Also, reclassify existing Business Specialist 2 to a Business Specialist 3. Staffing will focus on efforts of current 2.0 FTE LD position to provide administrative support, recruiting, and onboarding, and add an additional position to support coordination of training activities. <b>(Dept. Goal)</b>	\$0	\$0	\$702,235	3.00	\$0	\$0	\$426,560	2.00	Approved for funding as adjusted. 1.00 FTE for coordination of training activities not approved, however, through HD-06, additional generalist position approved with dedicated revenue to help meet additional HR support brought on by FTE increases.
Human Resource Support	HD-06	Through the transfer of funds from the Health Department's Behavioral Health Division, establish resources and 1.0 FTE Business Specialist 2 to help support anticipated staffing increases for Behavioral Health and other areas of the of the County	\$0	\$246,279	\$0	1.00	\$0	\$246,279	\$0	1.00	Approved for funding as proposed.
Vacancy Factor	HR-02	Standard vacancy factor application based on six-year average experience. Effective Vacancy Factor Rate for Human Resources is 1.1% of personal service budgets within the Internal Service Fund that have negative vacancy factor trends.	\$0	\$0	\$0	0.00	\$0	\$0	\$(41,934)	0.00	Approved as Policy Package Budget Adjustment.
<b>TOTAL HUMAN RESOURCES DEPARTMENT</b>			<b>\$0</b>	<b>\$246,279</b>	<b>\$702,235</b>	<b>4.00</b>	<b>\$0</b>	<b>\$246,279</b>	<b>\$384,626</b>	<b>3.00</b>	

NATURAL AREAS PARKS AND EVENTS											
Package Title	Package #	Description	Department Requested				Budget Committee Approved				Notes
			General Fund	Dedicated Revenue	Internal Rates	FTE	General Fund	Dedicated Revenue	Internal Rates	FTE	
Vacancy Factor	NA-01	Standard vacancy factor application based on six-year average experience. Effective Vacancy Factor Rate for NAPE is 9.7% of personal service budgets within the General Fund that have negative vacancy factor trends.	\$0	\$0	\$0	0.00	(\$293,313)	\$0	\$0	0.00	Approved as Policy Package Budget Adjustment.
<b>TOTAL NATURAL AREAS PARKS AND EVENTS</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00</b>	<b>(\$293,313)</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00</b>	

NON-DEPARTMENTAL											
Package Title	Package #	Description	Department Requested				Budget Committee Approved				Notes
			General Fund	Dedicated Revenue	Internal Rates	FTE	General Fund	Dedicated Revenue	Internal Rates	FTE	
Addressing External Fleet Financial Solvency	ND-01	Provide for a \$150,000 General Fund transfer to the External Fleet Fund to protect against the risk of not meeting the necessary billable hours to ensure program is financially solvent. <i>(See PW-03)</i>	\$150,000	\$0	\$0	0.00	\$150,000	\$0	\$0	0.00	Approved for funding as proposed.
Justice Systems Improvement Program	ND-02	Funding for new county facilities that include a Crisis Center, Correctional Facility, Law Enforcement Facility including Emergency Operations Center, Courthouse and District Attorney's Office, and new facilities and capital improvement to support both homelessness and mental health treatment. \$110.0 million of funding contingent upon the passage of Measure 2-140	\$0	\$0	\$0	0.00	\$0	\$121,462,482	\$0	0.00	Approved for funding as proposed.
Internal Service Funds Vacancy Factor Savings	ND-03	Increase contingency for the Internal Services Fund related to vacancy factors applied to internal services fund Departments. Savings will create a fund balance to offset future increases.	\$0	\$0	\$0	0.00	\$0	\$513,578	\$0	0.00	Approved for funding as proposed.
Capacity in Providing Services for the Homeless	HD-03	Convert existing 2.0 FTE Limited-Duration positions to permanent to further the efforts established through both the HOPE Advisory Board and House Bill (4123) by investing resources that enable the county to build long-term financial sustainability for organizational support that effectively develops and implements key policies, programs, and/or initiatives that successfully transition people out of homelessness.	\$0	\$0	\$0	0.00	\$0	\$162,168	\$0	0.50	Approved for funding as proposed. Department has flexibility to contract for grant writer position.
Small Meeting Room Technology	IT-05	Provides for one-time cost associated with outfitting all non-Kalapuya facilities with technology necessary to facilitated hybrid meetings in their conference rooms.	\$0	\$0	\$0	0.00	\$0	\$45,000	\$0	0.00	Approved for funding as adjusted. Cost is shifted from Internal Rates to available one-time revenue from interest on ARPA.
Ballistic Vests	LE-03	Provides for one-time cost related to ballistic vests for the six operators on the Warrant Response Team.	\$0	\$0	\$0	0.00	\$0	\$15,575	\$0	0.00	Approved for funding as adjusted. Cost is shifted from General Fund to available one-time revenue from interest on ARPA.
Swift Water/Flood Search and Rescue	LE-06	Provides for training for 6 volunteers and 6 paid staff to attend the Swift Water Rescue Training Course.	\$0	\$0	\$0	0.00	\$0	\$20,980	\$0	0.00	Approved for funding as adjusted. Cost is shifted from General Fund to available one-time revenue from interest on ARPA.
<b>TOTAL NON-DEPARTMENTAL</b>			<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00</b>	<b>\$150,000</b>	<b>\$122,219,783</b>	<b>\$0</b>	<b>0.50</b>	1

COMMUNITY HEALTH CENTERS											
Package Title	Package #	Description	Department Requested				Budget Committee Approved				Notes
			General Fund	Dedicated Revenue	Internal Rates	FTE	General Fund	Dedicated Revenue	Internal Rates	FTE	
Health Center Budget Balance	CHC-01	Elimination of 10.50 FTE vacant positions to balance total Community Health Center projected expenditures to forecasted revenues. In addition, delay the start of 1.00 FTE vacant position to a second-year start.	\$0	\$0	\$0	0.00	\$0	(2,877,463)	\$0	(10.45)	Approved as part of the CHC budget balancing exercise.
Health Center Funding Transfer	CHC-02	Transfer from of available funding in East Linn Clinic created through position elimination (see CHC-01), to Benton Health Center to address overall deficit F522 to F521 \$2,484,945	\$0	\$0	\$0	0.00	\$0	2,484,945	\$0	0.00	Approved as part of the CHC budget balancing exercise.
Vacancy Factor	CHC-03	Standard vacancy factor application based average experience in previous biennia for staffing within the Benton Health Center Fund. May require a hiring freeze to accomplish savings necessary to balance 2023-25 budget.	\$0	\$0	\$0	0.00	\$0	(\$2,500,000)	\$0	0.00	Approved as part of the CHC budget balancing exercise.
Vacancy Factor	CHC-04	Standard vacancy factor application based average experience in previous biennia for staffing within the Benton Health Center Fund that have negative vacancy factor trends.	\$0	\$0	\$0	0.00	\$0	(\$1,250,000)	\$0	0.00	Approved as part of the CHC budget balancing exercise.
HRSA Capital Grant	CHC-05	Federal Capital Grant awarded through HRSA targeted for completion of modular facility for the Monroe Site. Contingent upon approval of additional federal resources.	\$0	\$0	\$0	0.00	\$0	614,972	\$0	0.00	Approved by Budget Committee as adjustment due to oversight in proposed budget.
Behavioral Health Expansion	HD-06	Increase capacity to provide Mental Health services and to meet the current service demand more effectively for the county (Portion of total package of \$1,757,691 in both Health Department and Community Health Centers	\$0	\$1,356,329	\$0	6.17	\$0	\$1,356,329	\$0	6.17	Approved as proposed
<b>TOTAL COMMUNITY HEALTH CENTER</b>			<b>\$0</b>	<b>\$1,356,329</b>	<b>\$0</b>	<b>6.17</b>	<b>\$0</b>	<b>(\$2,171,217)</b>	<b>\$0</b>	<b>(4.28)</b>	
<b>TOTAL COUNTY</b>			<b>\$8,004,244</b>	<b>\$4,717,977</b>	<b>\$2,284,531</b>	<b>45.70</b>	<b>\$432,825</b>	<b>\$129,567,385</b>	<b>\$991,293</b>	<b>28.79</b>	

FUND	2023-25 PROPOSED BUDGET	2023-25 APPROVED BUDGET	2023-25 BUDGET COMMITTEE ADJUSTMENTS
001 - GENERAL	\$ 152,414,105.00	\$ 147,152,440.00	\$ (5,261,665.00)
102 - ROAD	33,305,648.00	33,305,648.00	-
103 - COUNTY SCHOOL	593,000.00	593,000.00	-
106 - FAIR	4,075,109.00	4,075,109.00	-
107 - ARPA	15,347,286.00	15,347,286.00	-
108 - LOL	21,402,971.00	21,402,971.00	-
110 - LAND CORNER	466,200.00	466,200.00	-
114 - SPECIAL GRANT	1,233,000.00	1,233,000.00	-
119 - COURT SECURITY	94,295.00	94,295.00	-
120 - TITLE III	18,652.00	18,652.00	-
126 - SPECIAL TRANSPORTATION	12,076,559.00	12,076,559.00	-
128 - CEMETARY OPS	64,000.00	64,000.00	-
215 - DEBT SERVICE	17,821,977.00	17,821,977.00	-
300 - GENERAL CAPITAL	3,042,269.00	3,042,269.00	-
303 - BUILDING DEVELOPMENT	182,966,196.00	182,966,196.00	-
510 - MANAGEMENT SVCS	19,599,939.00	19,599,939.00	-
511 - TREASURY MGMT	2,400,000.00	2,400,000.00	-
512 - EMPLOYEE BENEFIT TRUST	25,458,411.00	25,458,411.00	-
514 - INTRAGOVERNMENTAL SVCS	25,174,805.00	25,174,805.00	-
515 - HEALTH MANAGEMENT SVCS	9,311,825.00	9,311,825.00	-
520 - ENTERPRISE OPS	6,789,459.00	6,789,459.00	-
521 - BENTON HEALTH CENTER	60,656,166.00	61,271,138.00	614,972.00
522 - EAST LINN HEALTH CENTER	8,269,627.00	8,269,627.00	-
805 - TRUST	1,070,166.00	1,070,166.00	-
810 - TAX TITLE LAND	568,700.00	568,700.00	-
<b>TOTAL</b>	<b>\$ 604,220,365.00</b>	<b>\$ 599,573,672.00</b>	<b>\$ (4,646,693.00)</b>

001 - GENERAL FUND		
Technical Adjustment 1	(5,728,938.00)	Reduced transfer to F215 - Debt Service
Technical Adjustment 3	(160,000.00)	Reduced Materials & Services to reflect reduced grant funding
Budget Adjustment 4	(65,000.00)	Reduced Materials & Services in AS-03
Budget Adjustment 1	574,450.00	Increased Capital Outlay for AS-01
Budget Adjustment 2	369,148.00	Increased Personnel Costs for LE-04
Budget Adjustment 3	(251,862.00)	Reduced Contingency
Balance of Adjustments	537.00	Increased Contingency
	<b>(5,261,665.00)</b>	

521 - BENTON HEALTH CENTER		
Technical Adjustment 2	614,972.00	Increased Capital Outlay
	<b>614,972.00</b>	



**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

**In the Matter of Adopting a Budget, )  
Making Appropriations and Levying )  
Taxes for the Biennium beginning )  
July 1, 2023 and ending June 30, 2025 )**

**RESOLUTION R 2023 \_\_\_\_\_**

BE IT RESOLVED that the Benton County Board of Commissioners hereby adopts the budget approved by the Budget Committee of Benton County on May 11, 2023, and amended by this Board as provided for in ORS 294.456, and

BE IT RESOLVED that the amounts for the Biennium beginning July 1, 2023 and for the purposes shown below are hereby appropriated as follows:

<b>General Fund (001)</b>		<b>\$</b>	<b>135,703,024</b>
Operating Programs:			
General Government	\$ 29,067,847		
Public Safety	32,846,892		
Health	33,153,852		
Justice Service	14,380,034		
Community Service	962,026		
Cultural and Educational	-		
Parks and Natural Resources	4,530,865		
Transfers to Other Funds	11,787,277		
Contingency	<u>8,974,231</u>		
Reserves for Future	6,449,416		
General Fund Unappropriated Balance	<u>5,000,000</u>		
Total General Fund Budget (Memorandum Only)	147,152,440		
<b>Road Fund (102)</b>			<b>33,305,648</b>
Operating Program			
Public Works	31,843,627		
Contingency	<u>1,462,021</u>		
<b>County School Fund (103)</b>			<b>593,000</b>
Operating Program			
Cultural and Educational	593,000		
<b>Fair Fund (106)</b>			<b>4,075,109</b>
Operating Program			
Cultural and Educational	3,999,606		
Contingency	<u>75,503</u>		
<b>American Rescue Plan Fund (107)</b>			<b>15,347,286</b>
Operating Program			
General Government	14,310,254		
Transfers to Other Funds	524,273		
Contingency	<u>512,759</u>		

<b>Local Option Levy Fund (108)</b>		<b>21,402,971</b>
Operating Programs:		
General Government	7,652	
Public Safety	10,341,208	
Health	348,221	
Justice Service	1,744,217	
Transfers to Other Funds	8,961,673	
<b>Land Corner Preservation (110)</b>		<b>466,200</b>
Operating Program		
Public Works	205,960	
Contingency	<u>260,240</u>	
<b>Special Grant Fund (114)</b>		<b>1,233,000</b>
Operating Program		
Health	1,000,000	
Community Services	130,000	
Transfers to Other Funds	103,000	
<b>Court Security Fund (119)</b>		<b>94,295</b>
Operating Program:		
Justice Services	94,295	
<b>Title III Projects Fund (120)</b>		<b>18,652</b>
Operating Program:		
General Government	18,652	
<b>Special Transportation Fund (126)</b>		<b>12,076,559</b>
Operating Program		
Community Services	11,166,916	
Contingency	<u>909,643</u>	
<b>Cemetery Operations Fund (128)</b>		<b>64,000</b>
Operating Program:		
General Government	37,699	
Transfer to Other Funds	14,770	
Contingency	<u>11,531</u>	
<b>Debt Service Fund (215)</b>		<b>13,932,456</b>
Debt Service Principle & Interest	<u>13,932,456</u>	
Debt Service Reserve	<u>3,889,521</u>	
Total Debt Service Fund Budget (Memorandum Only)	<u>17,821,977</u>	
<b>General Capital Improvement Fund (300)</b>		<b>3,042,269</b>
Operating Program		
Capital Improvements	3,042,269	

<b>Building Development Reserve Fund (303)</b>		<b>177,680,308</b>
Operating Program		
Capital Improvements	175,644,141	
Contingency	<u>2,036,167</u>	
Debt Service Reserve	<u>5,285,888</u>	
Total Debt Service Fund Budget (Memorandum Only)	<u>182,966,196</u>	
<b>Management Services Fund (510)</b>		<b>19,599,939</b>
Operating Program:		
General Government	18,954,112	
Contingency	<u>645,827</u>	
<b>Treasury Mangement Fund (511)</b>		<b>2,400,000</b>
Operating Program:		
General Government	2,400,000	
<b>Employee Benefit Trust Fund (512)</b>		<b>25,458,411</b>
Operating Program:		
General Government	21,218,864	
Transfer to Other Funds	467,960	
Contingency	<u>3,771,587</u>	
<b>Intragovernmental Services Fund (514)</b>		<b>25,174,805</b>
Operating Programs:		
General Government	13,756,404	
Public Safety	1,966,343	
Debt Service Principle & Interest	2,222,232	
Transfer to Other Funds	2,427,812	
Contingency	<u>4,802,014</u>	
<b>Health Management Services Fund (515)</b>		<b>9,311,825</b>
Operating Program:		
Health	9,091,835	
Contingency	<u>219,990</u>	
<b>Enterprise Operations Fund (520)</b>		<b>6,789,459</b>
Operating Programs:		
General Government	5,183,842	
Parks and Natural Resources	302,976	
Transfer to Other Funds	673,596	
Contingency	<u>629,045</u>	
<b>Benton Community Health Center Fund (521)</b>		<b>61,271,138</b>
Operating Program:		
Health	59,802,687	
Debt Service Principle & Interest	118,199	
Transfer to Other Funds	184,709	
Contingency	<u>1,165,543</u>	

<b>East Linn Health Center Fund (522)</b>		<b>8,269,627</b>
Operating Program:		
Health	5,725,745	
Transfer to Other Funds	2,484,945	
Contingency	<u>58,937</u>	
<b>Trust Fund (805)</b>		<b>1,070,166</b>
Operating Programs:		
Public Safety	134,841	
Justice Services	68,950	
Cultural & Educational	49,150	
Trust	598,064	
Transfer to Other Funds	35,870	
Contingency	<u>183,291</u>	
<b>Tax Title Land Fund (810)</b>		<b>568,700</b>
Operating Program:		
Trust	40,000	
Contingency	<u>528,700</u>	
<b>TOTAL APPROPRIATIONS ALL FUNDS</b>		<b>578,948,847</b>
Total Reserve for Future		15,624,825
Total Unappropriated Balance All Funds		<u>5,000,000</u>
<b>Total Budget all Funds (Memorandum Only)</b>		<b><u>\$ 599,573,672</u></b>

**RECAP OF TOTAL APPROPRIATIONS BY PROGRAM (ALL FUNDS)**

General Government	\$	157,515,175
Public Safety		47,197,335
Public Works		33,771,848
Health		117,836,577
Justice Services		16,401,131
Community Services		13,640,948
Cultural and Educational		4,717,259
Expendable Trust		1,346,080
Parks and Natural Resources		5,799,917
Capital Improvements		<u>180,722,577</u>

**Total Appropriations - All Programs** \$ 578,948,847

**Unappropriated Balance - All Programs** **20,624,825**

BE IT RESOLVED that the Benton County Board of Commissioners hereby levies the taxes provided for in the adopted budget and that these taxes are hereby levied and assessed upon all taxable property within Benton County. The allocation and categorization subject to the limits of the Oregon Consitution make up the aggregate levy stated below:

Subject to the

Excluded

	<b>General Government Limitation</b>	<b>from Limitation</b>
<b>TAX ALLOCATION (TAX YEAR 2023)</b>		
General Fund (001)		
Permanent Rate	\$2.2052 per \$1,000 AV	0
Local Option Levy Fund (108)		
Local Option Levy Rate	\$0.9000 per \$1,000 AV	0
Total Tax Rate	\$3.1052 per \$1,000 AV	0
 <b>TAX ALLOCATION (TAX YEAR 2024)</b>		
General Fund (001)		
Permanent Rate	\$2.2052 per \$1,000 AV	0
General Obligation Bond Levy	\$0.5500 per \$1,000 AV	
Local Option Levy Fund (108)		
Local Option Levy Rate	\$0.9000 per \$1,000 AV	0
Total Tax Rate	\$3.6552 per \$1,000 AV	0

BE IT RESOLVED that the Benton County Board Of Commissioners hereby adopts the following budget notes as approved by the Budget Committee of Benton County of May 11,2023.

- 1 CHC Funding Viability: No later than September 1, 2023, the Community Health Center (CHC) in partnership with the Financial Services Department (FSD) will provide a recommendation to the Board of Commissioners on how programs and services will be reduced or eliminated should the proposed revenue calibration proposed in the 2023-25 budget not meet its projection. Additionally, the CHC and FSD will provide monthly reports starting September 1, 2023, regarding the current progress on the proposed revenue recalibration.
  
- 2 External Fleet Program: Beginning September 1, 2023, the Public Works Department in partnership with the Financial Services Department will provide monthly reports to the Board of Commissioners at their goal setting meeting on the financial status of the external fleet program. This report will provide information on both the surplus/deficit of the program, as well as if the proposed solution outlined in the 2023-25 budget is working.
  
- 3 Sheriff Office Management Salary Compression: The Human Resources Department, through the County's current compensation study for management, unrepresented, and confidential staff, will ensure that recommendations made include the elements of salary compression, equity & market factors.

ADOPTED by the Benton County Board of Commissioners this 20th day of June, 2023.

SIGNED this 20th day of June, 2023.

**BENTON COUNTY BOARD OF COMMISSIONERS**

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Pat Malone, Chair

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Xanthippe Augerot, Commissioner

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Nancy Wyse, Commissioner

version with bond

# **NEW BUSINESS**

## BOC Agenda Checklist Master

## Agenda Placement and Contacts

**Suggested Agenda Date** 06/20/23

View [Agenda Tracker](#)

**Suggested Placement \*** BOC Tuesday Meeting

**Department \*** Finance

**Contact Name \*** Rick Crager

**Phone Extension \*** 6246

**Meeting Attendee Name \*** Rick Crager, Jane Sievers; Darrin Godfrey, Mike Godfrey HUB International

## Agenda Item Details



**Item Title \*** Property, Liability, and Workers Compensation Insurance Renewal Discussion

**Item Involves \*** Check all that apply

- Appointments
- Budget
- Contract/Agreement
- Discussion and Action
- Discussion Only
- Document Recording
- Employment
- Notice of Intent
- Order/Resolution
- Ordinance/Public Hearing 1st Reading
- Ordinance/Public Hearing 2nd Reading
- Proclamation
- Project/Committee Update
- Public Comment
- Special Report
- Other

**Estimated Time \*** 30 minutes

**Board/Committee Involvement \***  Yes  
 No



**Advertisement\***

Yes

No

**Page 110 of 207**

## Issues and Fiscal Impact

### Item Issues and Description

#### Identified Salient Issues \*

Each year, Benton County's agent of record, HUB International, seeks quotes on our property and liability insurance coverages. Workers compensation coverage is provided through Salf (changed last year) and is based on an Oregon Department of Consumer and Business Services (DCBS) assessment.

Darrin Godfrey will be in attendance to discuss the renewal options.

We currently have a preliminary estimate available but will provide the final recommendation prior to the meeting.

#### Options \*

1. Accept the recommendations.
2. Do not accept the recommendations.
3. Ask for adjustment to the recommendations.

#### Fiscal Impact \*

- Yes
- No

#### Fiscal Impact \* Description

At the time of submitting the checklist, this information is preliminary. Most current information and fiscal impact will be provided at the meeting.

# 2040 Thriving Communities Initiative

**Mandated Service?\***  Yes  No

## 2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

**Mandated Service Description\*** If this agenda checklist describes a mandated service or other function, please describe here.  
Insurance Coverage

### Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

**Core Values\*** Select all that apply.  
 Vibrant, Livable Communities  
 Supportive People Resources  
 High Quality Environment and Access  
 Diverse Economy that Fits  
 Community Resilience  
 Equity for Everyone  
 Health in All Actions  
 N/A

**Explain Core Values Selections\*** Not applicable. Insurance required.

**Focus Areas and Vision\*** Select all that apply.  
 Community Safety  
 Emergency Preparedness  
 Outdoor Recreation  
 Prosperous Economy  
 Environment and Natural Resources  
 Mobility and Transportation  
 Housing and Growth  
 Arts, Entertainment, Culture, and History  
 Food and Agriculture  
 Lifelong Learning and Education  
 N/A

**Explain Focus Areas and Vision Selection\*** Not applicable. Insurance required.

## Recommendations and Motions

---

### Item Recommendations and Motions

---

**Staff Recommendations\*** Accept the recommendation.

**Meeting Motions\*** I move to ...  
.....accept the recommendations for property and liability coverages and for workers compensation coverage for fiscal year 2023-24 as set forth by the Agent of Record.

# Attachments, Comments, and Submission

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## Item Comments and Attachments

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**Attachments**

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

**Comments (optional)**

If you have any questions, please call ext.6800

**Department Approver**

RICHARD CRAGER



FY2024 SAIF Premium Comparison



FY2024 Renewal Analysis



FY2024 Renewal Summary and Recommendation

1.

## Department Approval

---

Comments

Signature

*Rick Crager*

## Counsel Approval

---

Comments

Signature

*Vance H. Choney*

2.

2.

## County Administrator Approval

---

Comments

Signature

*Suzanne Hoffman*

3.

## BOC Final Approval

---

Comments

Signature

*Amarda Makepeace*



HUB International Northwest, LLC

P.O. Box 10167  
Eugene, OR 97440  
541-687-1117  
CA License: 0778120

June 9<sup>th</sup>, 2023

[hubinternational.com](http://hubinternational.com)

To: Benton County Commissioners

From: Darrin Godfrey  
Senior Vice President-Commercial Insurance  
Account Executive - Insurance Agent of Record  
HUB International Northwest, LLC

Re: Property, Liability & Workers' Compensation Insurance Renewals

As Agent of Record for Benton County, we are pleased to recommend the following program for the Property, Tort Liability, Excess Liability, Automobile, Crime, Cyber Liability & Workers Compensation Insurance coverage that renews on July 1st, 2023. These recommendations are made after careful analysis of all available options:

**Property including Earthquake/Flood & Excess Earthquake/Flood**

We recommend that the County renew its Property, Earthquake & Flood, Excess Earthquake & Flood, Equipment Breakdown and Mobile Equipment insurance with City County Insurance Services (CIS) for an annual net premium of \$272,193. The property coverage through CIS provides limits of \$10 million for Earthquake and Flood coverage. Benton County began purchasing an additional \$10 million in Excess Earthquake & Flood coverage from CIS in 2008, and the premium noted above includes the higher Earthquake and Flood limits again this year. Due to an increase in the reinsurance cost to CIS for the excess Earthquake and Flood coverage this line of business took a \$20,000 premium increase for the 2023-2024 policy term. For the past 6 Years CIS has been absorbing the cost of this reinsurance, but CIS simply can no longer sustain the premium increases without passing those increases onto all members in the 2023-2024 policy term.

Overall, there is a premium increase of \$61,018 or 28.89% when compared to the 2022-2023 policy term. The property rates trended up this year by 23.12% due to the "Hard" property market. The total insured values increased by 4.15% on Buildings, 5.34% on Contents and 32.25% on the Property in the Open.

**Tort Liability, Excess Liability, Automobile Liability & Automobile Physical Damage Insurance**

We recommend the County renew its Tort Liability, Public Officials Liability, Law Enforcement Liability and Automobile Liability/Physical Damage Insurance with CIS with a \$10,000 Per Claim Liability Deductible for an annual net premium of \$685,108, this is a premium decrease of approximately \$2,755 when compared to the 2022-2023 policy term.

For the 2023-2024 policy term CIS is providing at no additional premium to its members an additional \$5 million of Excess Liability coverage, this change increases the Excess Liability limit from \$5 million to an Excess limit of \$10 million.

**Crime**

We recommend renewing with Travelers at the \$1,000,000 limit for an annual renewal premium \$8,160. No increase in premium for this line of business. This provides coverage for required notification expenses, fines and penalties as the result of a data breach. Also provides Cyber Extortion Expenses if your system was compromised.

**Miscellaneous Bonds**

There is a separate surety bond for the Benton County Fair Board placed with Travelers that has an annual premium of \$326. This will be the first installment of a three-year bond which will expire on 07/01/2024.

**Cyber Liability**

The Cyber insurance industry is still a very volatile line of coverage. The average premium increase nationwide is still averaging around 25-35% depending on the type of industry. We again looked at CIS who could provide \$1,000,000 of coverage, but again you do not meet their underwriting standards for Tier 2 & 3 coverage limits. We are recommending placing your coverage with Palomar Excess and Surplus Insurance Company with the maximum limit available of \$3,000,000 with a \$50,000 retention for an annual premium of \$46,434. This is an overall decrease of \$78 per year, but unfortunately due to being in a high-risk class of business



and the lack of controls in place related to MFA (Multi Factor Authentication) the carrier has placed a sublimit of \$250,000 in the event of a Ransomware Event loss. This sublimit restriction can be removed upon satisfaction of MFA compliance of email, cloud deployment, remote access and Mission Critical Systems.

### **Workers' Compensation**

At months end we will have completed our second year using SAIF Corporation as our Workers Compensation provider on a Guarantee Cost basis, this has been a very successful transition. Our current policy trending is very good with our claim count over 25% below expected and the current loss ratio below 35%.

The SAIF Guarantee Cost Plan continues to be the best choice and our recommendation for the upcoming renewal. The annual premium including DCBS assessments will be \$284,441 which when comparing to the current year will provide a 2% savings.

This is terrific trending, and a direct result of the management teams focus on a Safety based culture.

### **Summary**

The annual net premium for the 2023-2024 policy term (not including Workers Compensation or the Risk Management Fee) totals **\$1,012,221**, this is an increase of \$57,855 or 6.06% as compared to the expiring policy year.

The Workers' Compensation premium for the 2023-2024 policy term is \$284,441, a reduction of approximately \$6,987 compared to the prior policy term.

Please refer to the 2023-2024 Insurance Proposal for specific coverage limits and deductibles.

Thank you,

Darrin Godfrey  
Sr. Vice President-Commercial Insurance  
HUB International Northwest, LLC

**Benton County**

**Premium Estimate for Guaranteed Cost Plan**

Policy **100034328**

**June 1, 2023 - June 1, 2024**



Class Code Description Est Payroll			SAIF Corp 2022		SAIF Corp 2023	
			Rate Tier 1.55	Estimated Premium	Rate Tier 1.63	Estimated Premium
5191	Office Mach Install/Adjust/Repair	\$423,063	0.70	\$2,961	0.68	\$2,877
5506	Street/Rd Const-Fnl Grad/Pve/Rep/Dr	\$552,107	3.95	\$21,808	4.29	\$23,685
7024	Vessels-NOC-State Act	\$33,339	2.76	\$920	2.71	\$903
7720	Police Officers	\$8,347,765	2.45	\$204,520	2.30	\$191,999
7720	Volunteer Search & Rescue	\$112,681	2.45	\$2,761	2.30	\$2,592
7720	Vol Comm Emergency Resp Team	\$58,212	2.45	\$1,426	2.30	\$1,339
7720	court Mandated Workers	\$71,912	2.45	\$1,762	2.30	\$1,654
8380	Auto Serv/Repair Center/Dr	\$574,284	1.86	\$10,682	1.87	\$10,739
8411	Volunteer Shariff Reserve @ \$1,000/mo ea	\$250,000	1.01	\$2,525	1.04	\$2,600
8742	Public Relations/Sales/Promotion	\$412,692	0.19	\$784	0.20	\$825
8810	Office Clerical	\$8,957,135	0.09	\$8,061	0.10	\$8,957
8820	Court Reporters	\$2,081,980	0.09	\$1,874	0.10	\$2,082
8831	Dog Pounds inc Catchers/Drivers	\$73,207	0.96	\$703	0.93	\$681
8832	Physician & Clerical	\$15,783,665	0.25	\$39,459	0.26	\$41,038
8835	Nurse Home Health/Public-Travel	\$808,453	1.69	\$13,663	1.73	\$13,986
9015	Buildings-Operation By Owner/Lessee	\$423,486	2.62	\$11,095	2.54	\$10,757
9016	County Fairs/Drivers	\$296,468	1.89	\$5,603	1.96	\$5,811
9102	Park NOC-All Employees/Dr	\$310,121	2.62	\$8,125	2.74	\$8,497
9410	Building Inspectors	\$3,510,080	1.12	\$39,313	1.21	\$42,472
9410	Volunteer Warming/Cooling Ctr	\$0	1.12	\$0	1.21	\$0
-		\$0	0.00	\$0	0.00	\$0
<b>Total Payroll</b>						
<b>\$43,080,650</b>						
<b>Manual Premium</b>				\$378,046		\$373,494
Increased EL Limits-Admiralty			0.7000	\$644	0.7000	\$632
Increased EL Limits			0.009	\$3,402	0.009	\$3,361
Add'l to Min INEL				\$0		\$0
Experience Rating			0.82	-\$68,777	0.81	-\$71,723
OGSERP			1.00	\$0	1.00	\$0
OCCPAP			1.00	\$0	1.00	\$0
<b>Standard (Modified) Premium</b>				\$313,316		\$305,765
Prepay Credit			0.000	\$0	0.000	\$0
USL&H Exp Constant				\$0		\$0
Premium Discount			-0.1725	-\$54,047	-0.1729	-\$52,867
Terrorism			0.005	\$2,154	0.005	\$2,154
Catastrophe			0.010	\$4,308	0.010	\$4,308
DCBS Premium Assessment			0.098	\$25,697	0.098	\$25,081
<b>Guaranteed Cost Total</b>				\$291,428		\$284,441

Display doesn't match carrier quote exactly due to rounding.

Premium Factors	Change
Payroll	7%
Manual Premium Change	-1%
Total Cost Change	-2%

# Property, Liability and Workers' Compensation Insurance Renewal Proposal

July 2023 – 2024



Presented by:

Darrin Godfrey  
Vice President, Commercial Insurance

Deidre Thede, CIC  
Account Manager



June 7, 2023

**BENTON COUNTY**  
**Page 12 of 207**  
**PROPERTY INSURANCE RENEWAL ANALYSIS**  
**FOR THE PERIOD 7/1/2023 - 7/1/2024**

As of 6/7/2023

COVERAGE	2022 - 2023 CIS	2023 - 2024 CIS	% Change
<b>Property</b>	<b>\$193,753</b>	<b>\$243,462</b>	<b>25.66%</b>
Building Limit	\$108,296,897	\$112,795,636	(1) 4.15%
Contents Limit	\$13,684,926	\$14,415,922	(1) 5.34%
Property in the Open	\$1,771,895	\$2,343,284	(1) 32.25%
Mobile Equipment Limit	\$3,275,611	\$2,945,934	-10.06%
Valuable Papers all other locations	\$100,000	\$100,000	
Additional Valuable Papers at the Courthouse	\$150,000	\$150,000	
Deductible	\$5,000	\$5,000	
<b>Earthquake</b>	<b>\$15,000</b>	<b>\$15,000</b>	
Limit	\$10,000,000	\$10,000,000	
Deductible	\$25,000	\$25,000	
<b>Flood (limits &amp; deductibles vary by flood zone)</b>	<b>\$2,500</b>	<b>\$2,500</b>	
Limit	\$10,000,000	\$10,000,000	
Deductible	\$25,000	\$25,000	
<b>Excess Earthquake &amp; Flood (3)</b>	<b>\$35,000</b>	<b>\$55,000</b>	(2)
Limit	\$10,000,000	\$10,000,000	
Deductible	Excess over CIS	Excess over CIS	
<b>Equipment Breakdown</b>	<b>Included</b>	<b>Included</b>	
Limit	Per SOV	Per SOV	
Deductible	\$5,000	\$5,000	
<b>Interim Changes</b>			
Property	(\$766)	N/A	
<b>TOTAL PROPERTY PREMIUM</b>	<b>\$245,487</b>	<b>\$315,962</b>	
CIS Risk Management Allowance	(\$24,625.32)	(\$31,596.22)	
CIS Multi-Line Credit	(\$9,687.66)	(\$12,173.11)	
<b>TOTAL NET PROPERTY PREMIUM</b>	<b>\$211,174</b>	<b>\$272,193</b>	
Overall rate per \$100 of values =	\$0.1706	\$0.2101	
Percentage change in rate		23.12%	
<b>Total Dollar Change</b>		<b>\$61,018</b>	
<b>Total Percentage Change</b>		<b>28.89%</b>	

**Footnotes:**

- (1) Value trending of 7%
- (2) Premium increase due to increase in market place.
- (2) Annual premium for \$10M Excess Earthquake and Flood coverage (excluding Flood Zones A, V and Shaded X).

**BENTON COUNTY**  
**LIABILITY INSURANCE RENEWAL ANALYSIS**  
**FOR THE PERIOD 7/1/2023 - 7/1/2024**  
**\$10,000 Per Claim Deductible**

COVERAGE	2022-2023 CIS	2023-2024 CIS	Multi Line Credit	RM Fee Credit	Net Premium	% Change
<b>Tort, Public Officials and Law Enforcement Liability</b>	<b>\$538,944</b>	<b>\$636,731</b>	<b>\$31,837</b>	<b>\$63,676</b>	<b>\$541,221</b>	<b>0.42%</b>
Limit per Occurrence	\$10,000,000	\$10,000,000				
Annual Aggregate	\$30,000,000	\$30,000,000				
Liability Deductible	\$10,000	\$10,000				
<b>Excess Liability Limit</b>	<b>\$20,700</b>	<b>\$23,000</b>	<b>N/A</b>	<b>\$2,300</b>	<b>\$20,700</b>	<b>N/A</b>
Excess of \$10,000,000	\$5,000,000	\$10,000,000			(1)	
<b>Automobile Liability</b>	<b>\$71,583</b>	<b>\$74,744</b>	<b>\$3,737</b>	<b>\$7,474</b>	<b>\$63,532</b>	<b>-11.25%</b>
Limit	\$10,000,000	\$10,000,000				
Uninsured Motorists Limit	\$200,000	\$200,000				
Deductible	See above	See above				
<b>Auto Physical Damage</b>	<b>\$56,966</b>	<b>\$70,182</b>	<b>\$3,509</b>	<b>\$7,018</b>	<b>\$59,655</b>	<b>4.72%</b>
Comprehensive deductible	\$1,000	\$1,000				
Collision deductible	\$1,000	\$1,000				
<b>Interim Changes</b>						
Liability	<b>\$340</b>	N/A				
Auto Liability	<b>-\$744</b>	N/A				
Auto Physical Damage	<b>\$73</b>	N/A				
<b>TOTAL</b>	<b>\$687,863</b>	<b>\$781,657</b>	<b>\$39,083</b>	<b>\$80,468</b>	<b>\$685,108</b>	

**Total Dollar Change**                    **-\$2,755**  
**Total Percentage Change**               **-0.40%**

**Footnotes:**

(1) The renewal includes the increased liability limit of \$5m xs of \$10m at the same premium as 22-23.

**CRIME AND FAIR BOND RENEWAL ANALYSIS  
FOR THE PERIOD 7/1/2023 - 7/1/2024**

COVERAGE	2022-2023 Travelers	2023-2024 Travelers
<b><u>Governmental Crime</u></b>	<b>\$8,160</b>	<b>\$8,160</b>
Carrier	<b>Travelers</b>	<b>Travelers</b>
Employee Dishonesty	\$1,000,000	\$1,000,000
Forgery & Alteration	\$1,000,000	\$1,000,000
Computer Fraud	\$1,000,000	\$1,000,000
Computer Program and Data Restoration Expense	\$50,000	\$50,000
Funds Transfer Fraud	\$1,000,000	\$1,000,000
Deductible for all coverages above	\$5,000	\$5,000
Social Engineering Fraud	\$100,000	\$100,000
Deductible	\$5,000	\$5,000
 Scheduled Persons- Employee Theft	 \$500,000	 \$500,000
Single Loss Limit	\$500,000	\$500,000
Deductible	\$5,000	\$5,000
 <b><u>Benton County Fairboard</u></b>	 <b>\$326</b>	 <b>\$326</b>
Carrier	<b>Travelers</b>	<b>Travelers</b>
Limit	\$70,000	\$70,000
Deductible	None	None
 <b>Total Crime and Bonds</b>	 <b>\$8,486</b>	 <b>\$8,486</b>

(1)

(1)

Premium \$ Change	\$0
Premium % Change	0.00%

**Footnotes:**

(1) Scheduled Persons: Mary Otley (2021), Rick Crager (2022)

BENTON COUNTY  
Page 124 of 207  
**CYBER RENEWAL ANALYSIS**  
**FOR 7/1/2023 - 7/1/2024**

As of 6/7/2023

COVERAGE	2022 - 2023		2023 - 2024	
	Benchmark	Retention	Benchmark	Retention
<b>Cyber Liability</b>	<b>\$44,264</b>		<b>\$44,188</b>	
<b>Liability</b>				
Privacy and Security	\$3,000,000	\$50,000	\$3,000,000	\$50,000
Payment Card Costs	\$3,000,000	\$50,000	\$3,000,000	\$50,000
Media	\$3,000,000	\$50,000	\$3,000,000	\$50,000
Regulatory Proceedings	\$3,000,000	\$50,000	\$3,000,000	\$50,000
<b>Breach Response</b>				
Privacy Breach Notification	\$3,000,000	\$50,000	\$3,000,000	\$50,000
Computer and Legal Experts	Included	Included	Included	Included
Betterment	N/A		N/A	
Cyber Extortion	\$3,000,000	\$50,000	\$3,000,000	\$50,000
Data Restoration	\$3,000,000	\$50,000	\$3,000,000	\$50,000
Public Relations	N/A		N/A	
Ransom Event Sublimit	\$100,000	\$50,000	\$100,000	\$50,000
<b>Cyber Crime</b>				
Social Engineering Fraud	\$250,000	\$50,000	\$250,000	\$50,000
Telecom Fraud	N/A		N/A	
<b>Business Loss</b>				
Business Interruption	\$3,000,000	\$50,000	\$3,000,000	\$50,000
Dependent Business Interruption	\$3,000,000	\$50,000	\$3,000,000	\$50,000
Dependent Business Interruption - System Failure	N/A		N/A	
Dependent Business Interruption - Outsource Provider	N/A		N/A	
Dependent Business Interruption - Outsource Provider - System Failure	N/A		N/A	
Reputation Harm	\$1,500,000	12 hours	\$1,500,000	8 hours (1)
System Failure	\$3,000,000	\$50,000	\$3,000,000	\$50,000
Contingent System Failure	\$3,000,000	\$50,000	\$3,000,000	\$50,000
Bricking Costs	\$1,000,000	\$50,000	\$3,000,000	\$50,000 (2)
Fees	<b>\$2,248</b>		<b>\$2,246</b>	
<b>Total</b>	<b>\$46,512</b>		<b>\$46,434</b>	

-\$78  
-0.17%

**Footnotes:**

- (1) Waiting period has been reduced from 12 hours to 8 hours.
- (2) Limit increased from \$1M to \$3M (the policy aggregate).

Page 125 of 207  
**BENTON COUNTY**  
**INSURANCE PREMIUM RENEWAL SUMMARY**  
**FOR 7/1/2023 - 7/1/2024**

As of 6/7/2023

<b>Coverage</b>	<b>2022 - 2023 CIS \$10,000 Per Claim Ded</b>	<b>2023 - 2024 CIS \$10,000 Per Claim Ded</b>	<b>% Change</b>
Property Including Excess EQ & Flood	\$ 211,174	\$ 272,193	28.89%
Tort Liability	\$ 538,944	\$ 541,221	0.42%
Excess Liability	\$ 20,700	\$ 20,700	
Auto Liability	\$ 71,583	\$ 63,532	-11.25%
Auto Physical Damage	\$ 56,966	\$ 59,655	4.72%
Interim Changes	\$ (1,097)	N/A	
<b>Total Net CIS Premiums</b>	<b>\$ 899,368</b>	<b>\$ 957,301</b>	<b>6.44%</b>
Crime @ \$1,000,000 & Bond Premiums	\$ 8,486	\$ 8,486	0.00%
Cyber Premium @ \$5,000,000	\$ 46,512	\$ 46,434	-0.17%
<b>TOTAL ANNUAL PREMIUMS</b>	<b>\$ 954,366</b>	<b>\$ 1,012,221</b>	
Risk Management Consulting Services	\$ 21,000	\$ 21,000	0.00%

\$57,855  
6.06%



## BOC Agenda Checklist Master

## Agenda Placement and Contacts

**Suggested Agenda Date** 06/20/23

View [Agenda Tracker](#)

**Suggested Placement \*** BOC Tuesday Meeting

**Department \*** Community Development

**Contact Name \*** Darren Nichols

**Phone Extension \*** 6394

**Meeting Attendee Name \*** Inga Williams

Agenda Item Details 

**Item Title \*** National Trust Preservation Fund Grant

**Item Involves \*** Check all that apply

- Appointments
- Budget
- Contract/Agreement
- Discussion and Action
- Discussion Only
- Document Recording
- Employment
- Notice of Intent
- Order/Resolution
- Ordinance/Public Hearing 1st Reading
- Ordinance/Public Hearing 2nd Reading
- Proclamation
- Project/Committee Update
- Public Comment
- Special Report
- Other

**Estimated Time \*** 10

**Board/Committee Involvement \***  Yes  
 No

Yes  
 No

Name of  
Board/Committee  
Advertisement \*

Item Issues and Description

**Identified Salient Issues \***  
 The National Trust for Historic Preservation awarded the County a \$5,000 grant for historic preservation education. The education event for which the grant was awarded is the Spectres of Benton County Historical Adventures Game created by Conundrum House.

**Options \***  
 There is a one-to-one match requirement. The grant is being matched by \$2,500 from the County's Certified Local Government grant, \$1,500 from the City of Corvallis, and in-kind work by Conundrum House.

**Fiscal Impact \***  
 Yes  
 No

**Fiscal Impact \***  
**Description \***  
 This grant from the National Trust for Historic Preservation provides \$5,000 in unanticipated budget revenue to Benton County's Community Development Department. The grant requires Benton County to provide \$5,000 in matching funds. The grant funds are proposed to be matched as described above with a combination of other historic resources grant funds, external jurisdiction funds, and an in-kind match from the award recipient.

# 2040 Thriving Communities Initiative

**Mandated Service?\***  Yes  No

## 2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

### Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

#### Core Values\*

Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

#### Explain Core Values Selections\*

Historic resources provide a community with a distinct identity and personality. From the historic districts of Corvallis to the century farms and mysterious historic dwellings along rural roads, each contributes to the character and beauty of the county. Spectres was created to provide a new venue to appreciate our local historic resources and the stories around them. It is available to all income levels as it is a free game.

#### Focus Areas and Vision\*

Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

#### Explain Focus Areas and Vision Selection\*

Each season of the Spectres game can be played at any time during the year. It provides education related to our historic resources and also natural resources. It is a unique way to incorporate education with entertainment.

## Recommendations and Motions

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### Item Recommendations and Motions

---

**Staff**

**Recommendations \***

Staff recommends the Board approve the application for funding and accept the grant award consistent with the proposed matching funds sources described above.

**Meeting Motions \***

I move to ...  
...approve the Community Development Department's application for grant funding and accept the National Trust Preservation Fund grant awarded to Benton County by the National Trust for Historic Preservation using the matching funds.

## Attachments, Comments, and Submission

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### Item Comments and Attachments

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**Attachments**

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

Spectres of Benton County Historical Adventures	437KB
GamePacket.pdf	
Benton County Agreement.pdf	117.58KB

**Comments (optional)** If you have any questions, please call ext.6800

**Department Approver** DARREN NICHOLS

1.

### Department Approval

---

Comments

Signature

*Darren Nichols*

4.

### County Administrator Approval

---

Comments

Signature

*Suzanne Hoffman*

2.

### Counsel Approval

---

Comments

Signature

*Vance H. Chokey*

5.

### BOC Final Approval

---

Comments

Signature

*Amanda Makepeace*

3.

### Finance Approval

---

Comments

Signature

*Debbie Sessions*



**National Trust for  
Historic Preservation**

*Save the past. Enrich the future.*

April 21, 2023

Inga Williams  
Associate Planner  
Benton County  
4500 SW Research Way  
Corvallis, OR 97333

**Re: National Trust Preservation Fund Grant Agreement (“Agreement”)**

Dear Inga:

It is my pleasure to inform you that your application for a National Trust Preservation Fund grant has been approved by the National Trust for Historic Preservation (the “National Trust”). The National Trust is very supportive of your worthwhile preservation activity. It was selected from many qualified applicants competing for a very limited amount of funds. We hope that this support and financial commitment will assist your organization in raising any additional funds needed for this historic preservation activity.

By signing this Agreement and accepting the funds, Benton County (the “Grantee”) agrees to abide by the terms and conditions set forth below.

**Award and Budget.** The National Trust approves an award of \$5,000.00 (the “Grant Funds”) to the Grantee for Spectres of Benton County Historical Adventures Game (the “Project”), which is conditioned on Grantee securing matching funds from other sources to help support the Project (the “Grant”). The Grant Funds must be used exclusively for charitable purposes as described in Section 501(c)(3) of the Internal Revenue Code, and only in support of the Project. Any changes to either the budget or use of Grant Funds as described in your application must be approved in advance by the National Trust.

- 1. Term.** The Project must be completed in **one (1) year** from the date of the first disbursement of Grant Funds from the National Trust (the “End Date”). Should any problems arise that would prevent you from completing the Project by the End Date, Grantee must submit a written request for an extension of this Agreement to the National Trust within ten (10) days of the End Date.
- 2. Required Match.** Grant Funds must be matched with other funding on a one-to-one basis. Both cash and in-kind donations count toward the one-to-one required match. Evidence of the match must be submitted in the final report required in Paragraph 7.
- 3. Approval of Consultant.** The National Trust approves your selection of the consultant(s) for this Project stated in your application. If you have not yet selected a consultant, then Grantee agrees to obtain the National Trust’s prior written approval for any consultant paid with Grant Funds. Please submit the name of the selected consultant along with their CV or website via email to the National Trust as soon as selected. If the Grantee wishes to change consultants, the National Trust’s prior written approval is required.



4. **Competitive Procurement Process.** Grantee agrees that all procurement of goods and services for the Project shall be conducted in a manner that provides maximum open and free competition and consideration of minority and women-owned business enterprises. Grantee must also maintain adequate procedures to ensure that the procurement of goods and services, including consultant services, do not present a conflict of interest.
5. **Planning for Preservation Work.** Any documents or plans for preservation work that result from the Project must conform to the Secretary of the Interior's *Standards for the Treatment of Historic Properties*, as appropriate.
6. **Grant Disbursements.** Grant Funds will be disbursed after receipt of the fully executed Agreement.
7. **Final Report.** Within thirty (30) days of the End Date, the Grantee agrees to submit to the National Trust a final report and financial accounting on the use of the Grant Funds, as well as any materials or reports created from the Grant. **The final report must be submitted online in the same system used to submit the grant application.** See the "Find Funding" section of our website ([Forum.SavingPlaces.org](http://Forum.SavingPlaces.org)) for the link to that system.
8. **License to Use Grant Materials.** In accepting this Grant, the Grantee grants to the National Trust a non-exclusive, royalty-free, perpetual, and transferable license to use, and to allow others to use, any and all application materials, reports, documents, photographs, or other materials funded by the Grant (the "Grant Materials") along with the right to use the Grantee's name and logo for non-profit, educational, and promotional purposes related to the National Trust. Grantee also agrees to allow the National Trust to take its own photographs or video recordings of the Project. The provisions of this paragraph shall survive termination or expiration of this Agreement and remain in full force and effect.
9. **Publicity and Acknowledgement of Grant Support.** For your assistance, enclosed is a sample press release format for use in publicizing the grant. The National Trust must be listed as a supporter in any printed material and publicity releases. Should material originating from this Project be published for distribution, appropriate acknowledgement of the National Trust's support must be given using the following statement:  
  
**"This project has been funded in part by a grant from the Pacific Northwest Heritage Fund/Collins of the National Trust for Historic Preservation."**
10. **Additional Information; Recordkeeping.** Grantee agrees to provide any other information and documents requested by the National Trust to describe the work on the Project and/or all expenditures of Grant Funds and to demonstrate the Grantee's compliance with the terms of this Agreement. Grantee agrees to maintain complete books and records of revenues and expenditures relating to the Grant, together with appropriate supporting documentation, for at least three (3) years. Grantee agrees to make these books and records available for inspection at reasonable times if deemed necessary by the National Trust.
11. **Representations and Warranties.** Grantee represents and warrants that:

- a. it is a 501(c)(3) nonprofit corporation in good standing or a public agency;
- b. if it has previously received financial assistance from the National Trust, all prior grant requirements were satisfied or are current as of the date of this Agreement;
- c. with respect to the Grant Materials, (i) Grantee is solely responsible for the creation of the Grant Materials; (ii) the Grant Materials are original and have never been published (except for material subject to copyright for which the Grantee has obtained permission to use); (iii) Grantee has not previously assigned, pledged, encumbered, or authorized their publication in a manner that conflicts with this Agreement; (iv) the use of the Grant Materials will not infringe upon any copyright, trademark, or other proprietary rights, violate any right of privacy, or contain libelous material; and (v) the Grant Materials contain only information and data that is true and accurate to the best of the Grantee's knowledge, belief, and expertise; and
- d. the representative executing this Agreement has the power and authority to bind the Grantee to the terms of this Agreement and to convey the rights granted to the National Trust.

The representations and warranties of this paragraph shall survive the termination or expiration of this Agreement and remain in full force and effect.

- 12. Lobbying and Political Activities.** No part of the Grant will be used for lobbying activities or to participate in any political campaign in support of or in opposition to any candidate for public office.
- 13. Equal Opportunity.** Grantee agrees not to discriminate against any employee or applicant for employment because of actual or perceived race, color, national origin, creed, age, gender, marital status, sexual orientation, religion, mental and physical disabilities, sex (including pregnancy), personal appearance, gender identity or expression, family responsibilities, genetic information, matriculation, political affiliation or veteran status.
- 14. Change in Status.** Grantee shall notify the National Trust immediately of any change in: (a) Grantee's tax-exempt status or (b) Grantee's executive staff or key staff responsible for the Project.
- 15. Requirement to Return Grant Funds.** Grantee agrees to return the Grant Funds if the Grantee: (1) fails to complete the Project as described in the application; (2) fails to complete the Project by the End Date; (3) fails to obtain the National Trust's written approval prior to making a material change to the Project; (4) fails to match the Grant Funds on a one-to-one basis; or (5) fails to submit the final report within thirty (30) days of the End Date. Grantee agrees to return the Grant Funds to the National Trust no later than thirty (30) days after receipt of notice from the National Trust.
- 16. Miscellaneous.** This Agreement constitutes the entire understanding of the parties with respect to the Grant and cannot be amended without the mutual written agreement of the parties. This Agreement cannot be assigned by the Grantee without the National Trust's prior written approval. This Agreement is made in and will be governed by the laws of the District of Columbia.


The National Trust would like to complete disbursement of funds to the Grantee as soon as possible. If we do not hear from you by May 22, 2023, the funds obligated for the Project

will be returned to our regional fund reserve for the National Trust Preservation Funds program.

Please sign and return this Agreement to the National Trust as soon as possible.

Please contact our office for any additional assistance. We are pleased to assist in your preservation project and trust that this grant will prove valuable to your efforts.

Sincerely,



Renee Kuhlman  
Senior Director of Outreach & Support

**AGREED AND ACCEPTED BY:**

**GRANTEE**  
Benton County

Name: WARREN NICHOLS

Title: COMMUNITY DEVELOPMENT DIRECTOR

Date: APRIL 25, 2022



**National Trust for  
Historic Preservation**  
*Save the past. Enrich the future.*

***Benton County***

4500 SW Research Way  
Corvallis, OR 97333

inga.williams@bentoncountyor.gov  
O: 541-766-6027  
F: Benton County

## Form

---

### *Application Instructions*

This grant application is for the National Trust Preservation Fund grant program which provides matching fund grants to support planning and education projects. Please read our guidelines and eligibility requirements before completing the application.

For the June 1, 2023 grant round, the National Trust Preservation Funds grant program has dedicated funding to award in the following states: Alabama, Alaska, Arkansas, California, Colorado, Delaware, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, New Hampshire, New Jersey, New York, North Carolina, Ohio, Oklahoma, Oregon, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Vermont, Virginia, Washington, Wisconsin, and Washington, D.C.

If you have any questions while completing your application, contact our grants office at [grants@savingplaces.org](mailto:grants@savingplaces.org).

**Please add [administrator@grantinterface.com](mailto:administrator@grantinterface.com) and [grants@savingplaces.org](mailto:grants@savingplaces.org) to your address book to ensure you receive all email messages related to your grant application.**

### *Project and Applicant Overview*

#### **Project Name\***

The project name should illustrate the type of work to be done and the name of the place where the work will happen, if applicable. *Example: "Historic Structures Report for City Hall"*

Spectres of Benton County Historical Adventures Game

#### **Brief Project Description\***

Provide a brief description of your project. Think of this as your "elevator pitch." You will have an opportunity to include a more detailed project narrative below.

Spectres brings the past to life through a free mystery adventure game. It is suitable for all ages and all physical abilities. The game engages the public in an assortment of puzzles based on the history of local resources.

#### **Applicant Overview\***

Tell us about your organization/agency. What is your mission and who is your audience? If you work with the public, please quantify the number of people reached through your work on an annual basis.

The Benton County Historic Resources Commission is a Certified Local Government commission. The commission's vision, "The tangible and the intangible. Not just the physical but the spiritual and cultural past. Intangible values associated with our tangible sites." The mission is "The Benton County Historic Resources Commission promotes the preservation of meaningful local historic sites and objects to enrich the present, inspire the future, and foster a sense of community." About 500 people/May.

**Applicant's Tax Status\***

Is the applicant a nonprofit organization or a public agency?

Federal, state, or local public agency

**IRS Letter of Determination**

If you are a nonprofit, please upload your IRS letter of determination here.

**Project State\***

Tell us in what state or territory your project will take place. This may be different from where your organization is located.

Oregon

**Historic Resource\***

Does your project involve a historic resource? This can be a building, landscape, neighborhood or other physical location.

No

***Project Budget***

**Amount Requested\***

Total amount requested from the National Trust for Historic Preservation.

\$5,000.00

**Total Project Expenses\***

Please list your total project expenses here.

\$25,050.00

**Budget\***

Please upload a project budget that details income and expenses related to the proposed grant-funded project. Please use our grant proposal budget template which you can download here.

The project budget pertains to the proposed NTPF grant-funded activity only. Please be sure to note if sources of income are secured, anticipated, or in-kind in the appropriate column. In-kind matches are defined as non-cash contributions, such as donated materials or services. Total income and expenses should match.

**PLEASE NOTE: You must use the budget template linked to above.**

NTHP-Grants-Budget\_covid19-SpectresPast.xlsx

## *Detailed Project Description*

### **Project Description & Timeline\***

Tell us about your proposed project and how grant funds will be used:

- Tell us what our funds would be used for. Include a proposed scope of work and information on how the scope of work relates to a larger project (if applicable).
- Tell us who will carry out this work. If you will be hiring a consultant, detail the type of expertise you need. If staff will be carrying out the work, include information on their qualifications.
- Tell us about who else is involved. Provide information on if or how any partners or community members will be involved in this project.
- Tell us when this project will happen by including an estimated timeline.
- Tell us about other sources of funding for the project.
- Tell us about the expected outcomes for the project and who will benefit once the project is complete.

The Benton County Historic Resources Commission and Conundrum House collaborated on the creation of Spectres of Benton County Past during the spring of 2021 when the HRC was struggling to envision activities for Historic Preservation Month that ensured personal safety but still provide historic education and promotion of local resources.

Conundrum House is a local, women-owned small business that offers a wide variety of games, puzzles and Live-Action Role-Play experiences that are curated for a variety of tastes. Adrienne Fritze is a business advisor, artist, writer, and producer. Mark van der Pol is an Internet of Things software engineer, inventor, photographer and writer.

The funds provided by the grant will help defray a portion of the expenses Conundrum House generates to create the mystery game. The Benton County HRC, and starting last year, the City of Corvallis HRC contribute a small portion of Certified Local Government funds. Conundrum House also solicits sponsorship from the public. The funds will be expended by May 2023, when the game is a featured event during the county's Historic Preservation Month celebration. This will be the third production year. The partners that are dedicated to creating the historic mystery are the County's Historic Resources Commission and the Benton County Historical Society. Other partners vary based on who has knowledge of the featured historic resources.

This game can be played by visiting the sites in person, entirely virtually, or a combination. The game is free to the public and can be played from anywhere in the world that has computer access. Although this is a game, and there is some fiction involved to provide continuity with the story line, the game is anchored in historical facts. The player is challenged to search the historical records provided for each featured historical resource for clues to complete the challenges to get the final revelation. Ghosts, all based on real people from our county's history, are used to bridge the past to the present and these spirits explain the historic nature of each local resource that is visited.

Conundrum House has provided the county with two seasons of Spectres. As you can see from the budget, much of their expenditure is an in-kind donation to the project. Adrienne and Mark state that they are emotionally invested in the project due to their intense interest in history and desire to engage the public's interest in understanding our past. Spectres is a game that utilizes historic facts in the form of a story told by ghosts (based on or inspired by real people) associated with chosen local resources. The historic facts are used to create puzzles and the players must solve the puzzles to move on to the next episode in the story; although there is an opportunity to move ahead even if the puzzle

isn't solved. Season One of Spectres explored five historic registered sites and centered on the history of women in the county. (<https://spectres.conundrumhouse.com/game-landing-page/week-one-bridging-the-divide/>) Season Two examined local Black History. It featured four resource sites. (<https://spectres.conundrumhouse.com/season2-game-overview/>) This season we have invited the Landmark Commission of a city that straddles Benton and an adjacent county to choose one of their resources for the game.

This game can be played entirely on-line or through in-person visits to the resources. There is a mobile app available and paper copies of the puzzles placed at each location. This is a product that can be enjoyed and has been enjoyed by people from different states and different nations. This is a game suitable for any age and any physical ability. It educates and engages persons that may not otherwise have an interest in local history. The basic features of the game can be adapted to any locality. While Benton County has chosen to provide a connection using ghosts, a locality can decide on their own method of storytelling.

## *Photos*

Please upload up to three photos of your project below. JPEG format is preferable, only JPEG, PNG, DOC, and PDF files will be accepted. Both historic and high quality contemporary images will be accepted. Photos must include at least one exterior view of the property or resource that is the focus of your grant request. Most images should be in a horizontal format.

**PLEASE NOTE: WE RECOMMEND YOU SAVE A DRAFT OF YOUR APPLICATION BEFORE YOU UPLOAD PHOTOS.** Click the "save as draft" button at the bottom of this page to save.

### **Photo #1\***

Please list the photographer credits and a description of the photo below.

2021 Poster Screenshot.jpg

The advertisement poster for Spectres 2021 created by Adrienne Fritze and Mark van der Pol.

### **Photo #2**

Please list the photographer credits and a description of the photo below.

2022 Poster Screenshot.jpg

The advertisement poster for Spectres 2022 created by Adrienne Fritze and Mark van der Pol.

### **Photo #3**

### **Photo #4**

Please list the photographer credits and a description of the photo below.



### *Certification*

By entering in their name below, the authorized official gives the National Trust for Historic Preservation (the Funder) the absolute and unqualified right to use in whole or in part, in whatever manner the National Trust may desire, including (but not limited to) use for publicity, audio-visual presentation, and/or promotion, all photographs, video, and other materials submitted as part of this grant application, and certifies that the information contained in this application is true and correct to the best of their knowledge.

#### **Applicant Certification\***

Are you a duly authorized representative of the applicant?

Yes

#### **Name\***

Inga Williams

#### **Title\***

Planner

Provide the name and title of the authorized official submitting this application for a National Trust Preservation Fund grant. The authorized official must be a representative of the applicant organization who has the authority to sign legally binding documents on behalf of the organization e.g., an executive board officer (i.e. President) or an executive staff member with signatory authority (i.e. Executive Director or CFO).

By submitting photographs, films, or recordings (works) to the Funder you agree to the following terms and conditions:

1. You retain the copyright to all work(s) submitted to the Funder.
2. You grant to the Funder a perpetual, irrevocable, royalty-free, fully transferable, unconditional, non-exclusive, worldwide right to reproduce all or a portion of the work(s) an unlimited number of times in any and all media for any editorial, commercial, promotional, trade, or other corporate purposes.
3. You hereby waive your right to inspect or approved any copy that is used in connection with the work(s) in any existing or subsequently developed medium, and you agree to release and discharge the Funder, including their affiliates and licensees, from any and all claims arising out of such use for the purposes described above, including any claims for libel and invasion of privacy.
4. You represent and warrant that: a. you are the sole owner of, or otherwise have the authority to grant, all rights herein granted to the Funder and b. the work(s) submitted does not infringe upon any copyright, trademark, or other proprietary right, violate any right of privacy, or contain libelous, scandalous, or unlawful material.

## File Attachment Summary

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### *Applicant File Uploads*

- NTHP-Grants-Budget\_covid19-SpectresPast.xlsx
- 2021 Poster Screenshot.jpg
- 2022 Poster Screenshot.jpg

# National Trust Grant Request Budget Sheet

ORGANIZATION NAME: \_\_\_\_\_  
 PROJECT NAME: Spectres of Benton County Past, Season 3  
 DATE: May 1-31, 2023

**Instructions:** Enter descriptions and amounts in the appropriate columns. For "Help," click on a cell with a red triangle in the corner.

**INCOME**

**EXPENSES**

Source of Income	Please Specify if the funds are Secured, Anticipated, or In-Kind	Amount	Grant Amount Requested from NTHP	Detailed Expenses	Amount
Grant amount requested from NTHP			\$ 5,000.00	Labor: Research	\$ 1,400.00
Income from other sources				Labor: Game Architecture & Project Planning	\$ 3,750.00
Sponsorships	anticipated	\$ 5,000.00		Labor: Game Design (mobile app)	\$ 2,125.00
Labor from Conundrum House	in-kind	\$ 15,050.00		Labor: Game Design (website)	\$ 3,400.00
		\$ -		Labor: Game Design (Analog [paper])	\$ 3,400.00
		\$ -		Labor: Copywriting, Editing and Proofing	\$ 2,600.00
		\$ -		Labor: Graphic design (Large movie poster, handbills, post)	\$ 2,275.00
		\$ -		Labor: Graphic Design (Game pieces - mobile, website, an	\$ 2,600.00
		\$ -		Labor: Production and Distribution	\$ 750.00
		\$ -		Labor: Project Coordinator	\$ 1,250.00
		\$ -		Marketing (eMail, social media, guerrilla)	\$ 1,500.00
<b>Amount requested from National Trust for Historic Preservation</b>			\$ 5,000.00		
<b>Total Income from Other Sources</b>			\$ 20,050.00		
<b>Total Project Income (must equal your project expenses)</b>			\$ 25,050.00	<b>Total Project Expenses (must equal project income)</b>	\$ 25,050.00

Benton County & Historical Resources Commission Spectres Subcommittee: Inga Williams, Jay Sexton, Bill Van Berge, Nancy Yaniguchi, Fanya Freeman, Bob Kenney, Larry Landis. Conundrum House Creative Team: Adrienne Prince, Mark van der Pal, Kim Polman and Sue Huxen. Special thanks goes out to: Scott Card, Ray Dickey & Joe Waters @ the Whiteside, Terri Thomas & Mary Gallagher @ the Benton County History Museum Archives and Doug Seehafer @ Willamette Woodwind Farm. And finally, the seminarists without whom this experience would never have come to fruition: Lillian Hunt McElroy Taylor, Byron I Taylor, Warren John Post, Agnes Hunt, Alicia Hunt, Agnes Alicia McElroy, Cele McElroy, George May, Charles Whiteside, Frank Clayton, George Davis, Thomas, Martin T. Lindsey, and Ida Glöder.

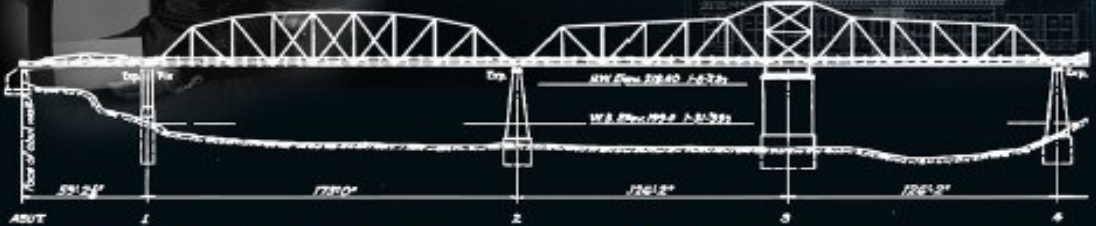
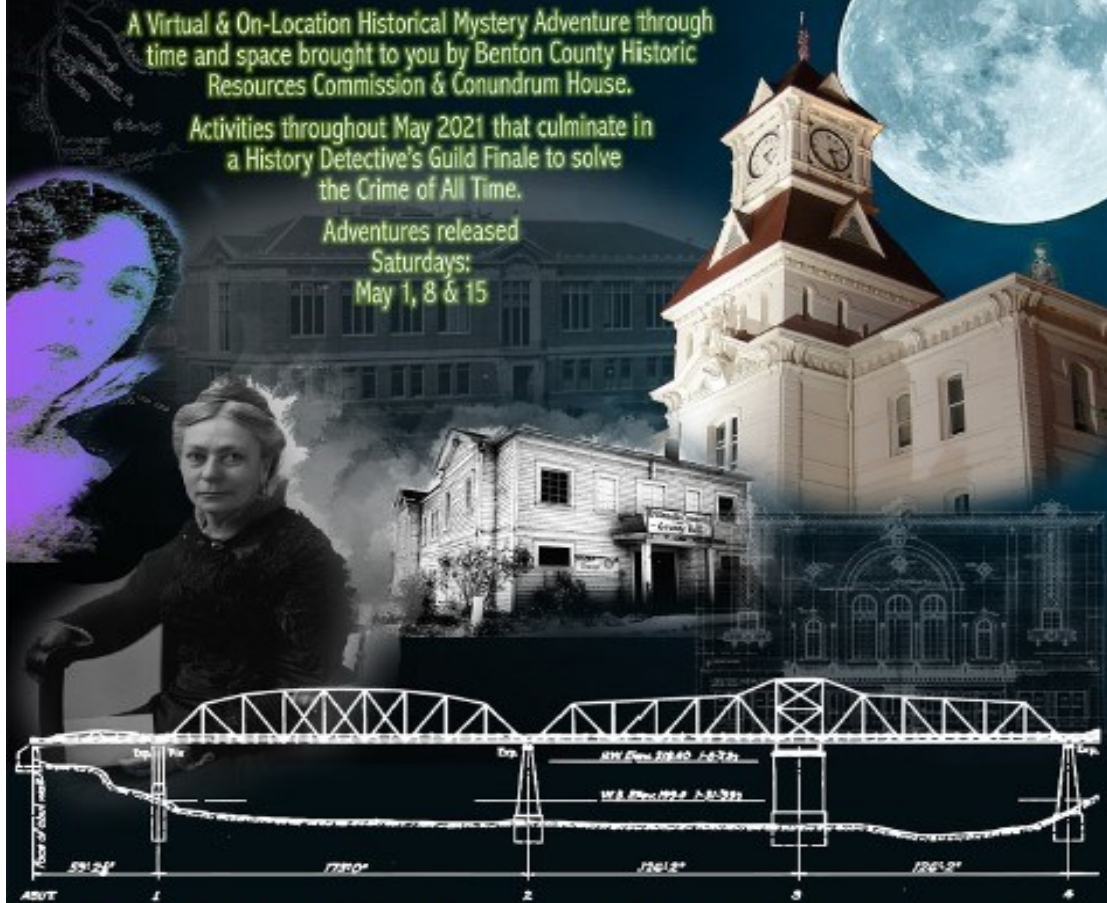
# Spectres of Benton County Past

FREE, All Ages Adventure!

A Virtual & On-Location Historical Mystery Adventure through time and space brought to you by Benton County Historic Resources Commission & Conundrum House.

Activities throughout May 2021 that culminate in a History Detective's Guild Finale to solve the Crime of All Time.

Adventures released Saturdays:  
May 1, 8 & 15



**SAVE THE Finale DATE: May 22**  
**5:00 - 8:00 p.m. Pacific**

Join the Game at [Spectres.ConundrumHouse.com](https://Spectres.ConundrumHouse.com)



Benton County & Historical Resources Commission & the Spectres Subcommittee: Nancy Taniguchi, Jay Sexton, Scott McClure, Cozy Hull, Tanya Freeman, Paul Berg & Benton County Halison Inga Williams. Our Benevolent Spirits Sponsor: The Willamette Grange. Conundrum House Research & Creative Team: Adrienne Fritze, Mark van der Pol, Emily Bradley, Eli van der Pol, Stacy Newman Weldon, Sue Raven, Conundrum House Marketing Team: Jen Hernandez, Stacey Newman Weldon, Piper Rosengraet. Special thanks goes out to: Judy Jarlarch, Larry Lardis and from the Benton County History Museum Jessica Rougan & Mary Gallagher. And last but most definitely not least, the familiaris without whom this experience would never have come to fruition: Lillian Hart, McElroy Taylor, Charles Whiteside, Enbee & Mary Jane Shipley, Sarah Kezeli and other at 200+ years of many shades who lived, thrived & passed on here.

# Spectres of Benton County Past

Season Two



a Clue Hunt & Mystery Adventure through time and space bringing the history of Benton County to life thru the voices of movers and shakers from days gone by.

Adventures released Saturdays:  
May 7, 14 & 21  
Culminating in a Grand Finale & Final Hunt at the Corvallis Museum of the Benton County Historical Society.



**SAVE THE Finale DATE: May 28**  
5:30 - 8:00 p.m. Pacific

Join the Game at [Spectres.ConundrumHouse.com](http://Spectres.ConundrumHouse.com)

*Sponsors*



# DEPARTMENTAL REPORTS AND REQUESTS

## BOC Agenda Checklist Master

## Agenda Placement and Contacts

**Suggested Agenda Date** 06/20/23

View [Agenda Tracker](#)

**Suggested Placement \*** BOC Tuesday Meeting

**Department \*** Public Works

**Contact Name \*** Ian McGuire

**Phone Extension \*** 6286

**Meeting Attendee Name \*** Ian McGuire

Agenda Item Details 

**Item Title \*** Order #D2023-052 Establishing a Temporary Speed Limit on Chapel Drive

**Item Involves \*** Check all that apply

- Appointments
- Budget
- Contract/Agreement
- Discussion and Action
- Discussion Only
- Document Recording
- Employment
- Notice of Intent
- Order/Resolution
- Ordinance/Public Hearing 1st Reading
- Ordinance/Public Hearing 2nd Reading
- Proclamation
- Project/Committee Update
- Public Comment
- Special Report
- Other

**Estimated Time \*** 15 min

**Board/Committee Involvement \***  Yes  No

Advertisement\*

Yes

No

Page 149 of 207



## Issues and Fiscal Impact

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### Item Issues and Description

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**Identified Salient Issues\***

A temporary speed limit is needed on Chapel Drive to increase safety for the construction workers and traveling public.

**Options\***

- 1) Accept the order and create a temporary speed zone on Chapel Drive for the duration of the project.
- 2) Do nothing, leaving the existing speed limits in place.

**Fiscal Impact\***

- Yes  
 No

# 2040 Thriving Communities Initiative

**Mandated Service?\***  Yes  No

## 2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

### Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

**Core Values\***

Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

**Explain Core Values Selections\***

By lowering the speed limit for construction, we increase the likelihood of keeping the workers and traveling public safe from injury.

**Focus Areas and Vision\***

Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

**Explain Focus Areas and Vision Selection\***

By lowering the speed limit for construction, we increase the likelihood of keeping the workers and traveling public safe from injury.

## Recommendations and Motions

---

### Item Recommendations and Motions

---

**Staff**

**Recommendations\***

Staff respectfully recommends the Board of Commissioners approve the Order #D2023-052 and direct Staff to post a temporary speed zone on Chapel Drive, County Road No. 26463.

**Meeting Motions\***

I move to ...  
...approve Order #D2023-052 Establishing a Temporary Speed Limit on Chapel Drive, County Road No. 26463 and direct Staff to erect traffic devices in accordance with the Manual on Uniform Traffic Control Devices.

## Attachments, Comments, and Submission

---

### Item Comments and Attachments

---

**Attachments**

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

Order - Temp Chapel.pdf

115.57KB

**Comments (optional)**

If you have any questions, please call ext.6800

**Department**

GARY STOCKHOFF

**Approver**

1.

## Department Approval

---

Comments

Signature

*Gary Stockhoff*

2.

## Counsel Approval

---

Comments

Signature

*Vance H. Cooney*

2.

## County Administrator Approval

---

Comments

Signature

*Suzanne Hoffman*

3.

## BOC Final Approval

---

Comments

Signature

*Amarda Makepeace*

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

**In the Matter of IMPOSING Traffic)  
Control on Chapel Drive) ORDER #D2023-052  
County Road Number 26463)**

Pursuant to the general authority of the Benton County Board of Commissioners and ORS, Chapter 810 for the imposition of traffic restrictions and the erection of traffic signs and signals it is,

HEREBY ORDERED that a designated temporary 25 mile per hour speed restriction pursuant to Oregon Revised Statute 810.180 be and hereby is established on Chapel Drive, County Road No. 26463, from 400 feet west of South 19<sup>th</sup> Street to Bellfountain Road, and it is further;

ORDERED that the County Public Works Department secure and erect traffic devices in accordance with the provisions of the Manual on Uniform Traffic Control Devices as approved by the Federal Highway Administrator for the duration of the construction project. This order shall be automatically lifted when the construction is complete.

Approved for Traffic Engineering Requirements.

County Engineer: \_\_\_\_\_

Adopted this 20<sup>th</sup> day of June 2023.

Signed this 20<sup>th</sup> day of June, 2023.

BENTON COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
Pat Malone, Chair

\_\_\_\_\_  
Xanthippe Augerot, Vice Chair

\_\_\_\_\_  
Nancy Wyse, Commissioner

Approved as to form:

\_\_\_\_\_  
Vance M. Croney, County Counsel Date

Device Posted By: \_\_\_\_\_

Date and Time \_\_\_\_\_

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

**In the Matter of IMPOSING Traffic)  
Control on Chapel Drive) ORDER #D2023-052  
County Road Number 26463)**

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ORDERED that the County Public Works Department secure and erect traffic devices in accordance with the provisions of the Manual on Uniform Traffic Control Devices as approved by the Federal Highway Administrator for the duration of the construction project. This order shall be automatically lifted when the construction is complete.

Approved for Traffic Engineering Requirements.

County Engineer: \_\_\_\_\_

Adopted this 20<sup>th</sup> day of June 2023.

Signed this 20th day of June, 2023.

BENTON COUNTY BOARD OF COMMISSIONERS



Pat Malone, Chair



Xanthippe Augerot, Vice Chair



Nancy Wyse, Commissioner

Approved as to form:



Vance M. Croney, County Counsel

June 20, 2023

Date

Device Posted By: \_\_\_\_\_

Date and Time \_\_\_\_\_

## BOC Agenda Checklist Master

## Agenda Placement and Contacts

**Suggested Agenda Date** 06/20/23

View [Agenda Tracker](#)

**Suggested Placement \*** BOC Tuesday Meeting

**Department \*** Public Works

**Contact Name \*** Ian McGuire

**Phone Extension \*** 6286

**Meeting Attendee Name \*** Ian McGuire

Agenda Item Details 

**Item Title \*** Acceptance of Easements and Right-of-Way for Chapel Drive

**Item Involves \*** Check all that apply

- Appointments
- Budget
- Contract/Agreement
- Discussion and Action
- Discussion Only
- Document Recording
- Employment
- Notice of Intent
- Order/Resolution
- Ordinance/Public Hearing 1st Reading
- Ordinance/Public Hearing 2nd Reading
- Proclamation
- Project/Committee Update
- Public Comment
- Special Report
- Other

**Estimated Time \*** 15 min

**Board/Committee Involvement \***  Yes  
 No



**Advertisement\***

Yes

No

**Page 157 of 207**

Item Issues and Description

**Identified Salient Issues\***

The following is a list of slope and storm drain easements and right of way dedications:

- Slope and Storm Drain Easement from Robert P. Koning and Angela Koning
- Right of Way Dedication and Slope and Storm Drain Easement from Faxon Family Trust and Faxon Marital Trust
- Right of Way Dedication from Benton County School District No. 17J (Philomath)
- Right of Way Dedication and Slope and Storm Drain Easement from Steven Dean Hanson
- Right of Way Dedication and Slope and Storm Drain Easement from Jay B. Faxon and Darleen L. Faxon
- Slope and Storm Drain Easement from Patricia Haslings
- Slope and Storm Drain Easement from Ron Gustatson Trust
- Slope and Storm Drain Easement from Charlotte Putman Gardner Trust
- Slope and Storm Drain Easement from William Holderman Trust
- Slope and Storm Drain Easement from Cutforth Trust
- Right of Way Dedication and Slope and Storm Drain Easement from Lesley Mae Blair and Mark Robert Lavery

Documents are needed to complete the Chapel Drive Road Widening project in order to accommodate the proposed widened roadway some slopes and drainage apurtenances fell outside of existing right of way and easements.

**Options\***

- 1) Accept the easements and right of way documents.
- 2) Deny the easements and right of way documents; however, constructability will be impacted.

**Fiscal Impact\***

- Yes
- No

# 2040 Thriving Communities Initiative

**Mandated Service? \***  Yes  No

## 2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

### Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

#### Core Values \*

Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

#### Explain Core Values Selections \*

By adding bike lanes to Chapel Drive it will help encourage active transportation options making the community more vibrant and livable and provide alternative healthy transportation options.

#### Focus Areas and Vision \*

Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

#### Explain Focus Areas and Vision Selection \*

By adding bike lanes to Chapel Drive it will help encourage active transportation options making the community more vibrant and livable and provide alternative healthy transportation options.

## Recommendations and Motions

---

### Item Recommendations and Motions

---

**Staff Recommendations\*** Staff respectfully recommends the Board of Commissioners accept the Easements and Right of Way for Chapel Drive.

**Meeting Motions\*** I move to ...  
...accept the right of way dedications and slope and storm drain easement documents.

## Attachments, Comments, and Submission

---

### Item Comments and Attachments

---

**Attachments**

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

Easement & ROW.pdf

2.1MB

**Comments (optional)** No long term fiscal impacts. Easements and right of way dedications which required compensation were paid with road funds and state Transportation Enhancement Grant.

Original documents to be signed and recorded will be brought to the meeting.

If you have any questions, please call ext.6800

**Department  
Approver**

GARY STOCKHOFF

1.

## Department Approval

---

Comments

Signature

*Gary Stockhoff*

2.

## Counsel Approval

---

Comments

Signature

*Vance H. Cooney*

2.

## County Administrator Approval

---

Comments

Signature

*Suzanne Hoffman*

3.

## BOC Final Approval

---

Comments

Signature

*Amarda Makepeace*

AFTER RECORDING RETURN TO:  
Benton County Public Works  
360 SW Avery Avenue  
Corvallis, OR 97333

**SLOPE AND STORM DRAIN EASEMENT**

KNOW ALL PERSONS BY THESE PRESENTS, that **Lesley Mae Blair and Mark Robert Lavery** hereinafter referred to as Grantor, is the owner of real property described herein and does hereby and forever grant unto BENTON COUNTY, a political subdivision of the State of Oregon, referred to herein as County, a permanent Slope and Storm Drain Easement for the benefit of Benton County on that Parcel 1 of Partition Plat No. 1994-03, a partition plat of record in Benton County, Oregon, over and along the full length and width of the premises described as follows; to wit:

See description Exhibit "A-20a" and map Exhibit "B-20" Attached.

With the right, privilege, and authority, to said County, to construct, maintain, replace, and/or reconstruct a slope, stormwater quality swale and storm drainage system adjoining a county road, with all appurtenances incident thereto or necessary therewith, on, under and across the said premises, and to cut and remove from said easement any trees and other obstructions which may endanger the safety or interfere with the construction, use, or maintenance of said slope and the right of ingress and egress to, over, and from the above described premises at any and all times for the purpose of doing anything necessary, useful, or convenient for the enjoyment of the easement hereby granted.

IT IS UNDERSTOOD that County shall never be required to remove the slope materials or storm drain appurtenances placed by it upon said property, nor shall County be subject to any damages to Grantor, and grantor's heirs, successors and assigns, by reason thereof or by reason of any change of grade of the county road abutting on said property.

GRANTOR AGREES to limit use of the premises to purposes consistent with the County's construction, use and maintenance of said slope. Such uses typically include natural landscaping and storm water quality treatment as approved by the County. No building or other permanent structure, dumping, paving, decrease in vegetative cover or other action which would interfere with or enjoin the County from the intended purpose of this easement or which would endanger the lateral support of the county road shall be placed or occur upon the premises without the written permission of the County.

Consideration: \$0

In Witness Whereof, the undersigned has caused this Easement to be executed and dated this 15 day of May, 2023.

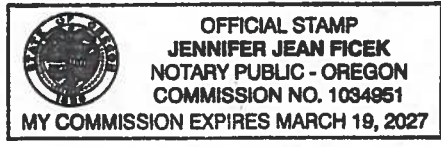
Lesley Mae Blair  
Lesley Mae Blair

Mark Robert Lavery  
Mark Robert Lavery

STATE OF OREGON            )  
  ) ss.  
County of Benton            )

This instrument was acknowledged before me on May 15<sup>th</sup>, 2023, by Lesley Mae Blair and Mark Robert Lavery.

Jennifer Jean Ficek  
NOTARY PUBLIC FOR OREGON  
My Commission Expires 3-19-27



ACCEPTED BY BENTON COUNTY  
BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Chair, Board of Commissioners

Date: \_\_\_\_\_

REVIEWED AS TO FORM:

\_\_\_\_\_  
Office of County Counsel

Exhibit "A-20a"

A portion of that property described in Benton County deed record 2014-525810, Benton County, Oregon, being located in Section 18, Township 12 South, Range 5 West of the Willamette Meridian, Benton County, Oregon, said portion being more particularly described as follows:

Being a strip of land variable in width, adjacent to the South Right-of-Way line of Chapel Drive, the center line of which is described as:

Beginning at Engineer's center line Station 10+16.40, said Station being a 3-1/4 inch brass cap at the Southwest Corner of the Henry Penland Donation Land Claim Number 45; thence South 88°03'24" East 1947.14 feet to a 3 inch brass cap at the Southeast Corner of said Donation Land Claim Number 45, said Corner being Engineer's center line Station 29+63.54 and also being on the North line of the Eldridge Hartless Donation Land Claim Number 51; thence, along said North line, South 88°04'18" East 449.92 feet to a point being Engineer's center line Station 34+13.46; thence along the arc of a 954.93 foot radius curve to the right (long chord which bears South 75°51'35" East 404.34 feet) a distance of 407.42 feet to a point being Engineer's center line Station 38+20.88; thence South 63°03'51" East 17.75 feet to a point being Engineer's center line Station 38+38.63; thence along the arc of a 954.93 foot radius curve to the left (long chord which bears South 76°08'20" East 412.57 feet) a distance of 415.85 feet to a point being Engineer's center line Station 42+54.49, said point also being on the North line of the Elijah Liggett Donation Land Claim Number 52; thence South 88°33'18" East 4703.55 feet to a 3 inch brass cap at the Northerly-Northeast Corner of said Donation Land Claim Number 52, said Corner being Engineer's center line Station 89+58.04.

The width in feet of said strip of land is as follows:

<u>Station</u>	<u>to</u>	<u>Station</u>	<u>Width on Southerly Side of Center Line</u>
82+19.67		82+84.70	33.00 feet
82+84.70		85+90.18	33.00
85+90.18		86+98.75	33.00 feet in a straight line to 35.00 feet
86+98.75		87+77.11	35.00 feet
87+77.11		87+89.14	35.00 feet in a straight line to 40.00 feet
87+89.14		89+05.39	40.00 feet
89+05.39		89+19.47	40.00 feet in a straight line to 50.31 feet
89+19.47		89+27.70	50.31 feet in a straight line to 58.59 feet

This parcel of land contains 3,261 square feet of land, more or less, outside the existing right of way and outside of newly created right of way.

Basis of bearings, as per Benton County Survey File Number 11074, is grid bearing South 87°03'52" East between the Southwest Corner of the Henry Penland Donation Land Claim Number 45 and the Northerly-Northeast Corner of the Elijah Liggett Donation Land Claim Number 52. Horizontal coordinates are derived from OPUS from the US State Plane Coordinate System of 1983, Zone Oregon North 3601, Datum NAD 1983 (CONUS)(2011)(Epoch 2010).

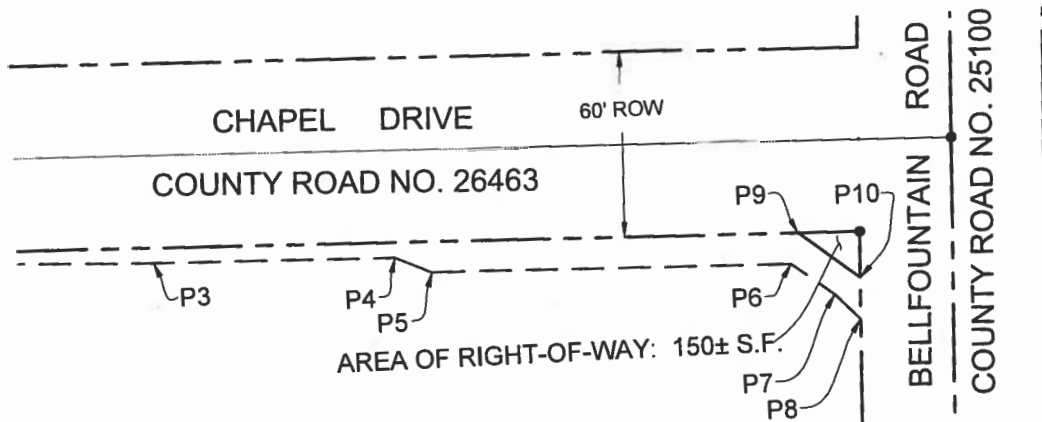
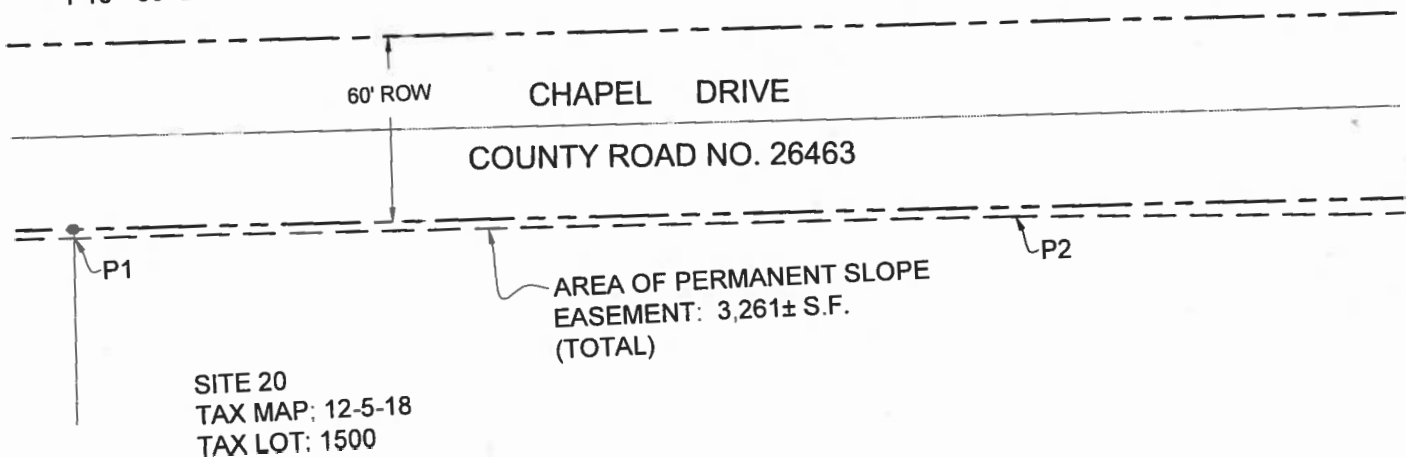


## EXHIBIT "B-20" RIGHT OF WAY AND EASEMENT MAP

CHAPEL DRIVE ROAD WIDENING  
BENTON COUNTY, OREGON

**POINT REFERENCE LIST**

P1	82+84.70	R33.00'
P2	85+90.18	R33.00'
P3	86+98.75	R35.00'
P4	87+77.11	R35.00'
P5	87+89.14	R40.00'
P6	89+05.39	R40.00'
P7	89+19.47	R50.31'
P8	89+27.70	R58.59'
P9	89+07.87	R30.00'
P10	89+27.78	R45.00'



SITE 20  
TAX MAP: 12-5-18  
TAX LOT: 1500



SCALE 1" = 60'

After Recording Please  
Return to:  
Benton County Public Works  
360 SW Avery Avenue  
Corvallis, OR 97333

T 12 S, R 5 W, Sec. 18  
Tax Lot 01500  
Chapel Drive, Road No. 26463

RIGHT OF WAY DEDICATION

KNOW ALL PERSONS BY THESE PRESENTS THAT **Lesley Mae Blair and Mark Robert Lavery**, does hereby dedicate unto **Benton County**, a political subdivision of the State of Oregon, a variable width strip of land for road and utility purposes, from Parcel 1 of Partition Plat 1994-03, a partition plat of record in Benton County, Oregon; situated in Benton County, State of Oregon, more particularly described as follows:

See description Exhibit "A-20b" and map Exhibit "B-20" Attached.

The true and actual consideration for this transfer, stated in terms of dollars, is \$138.00. However, the actual consideration consists of or includes other property or value given or promised which is part of the consideration. (See ORS 93.030).

Dated this 15 day of May, 2023.

Lesley Mae Blair and Mark Robert Lavery

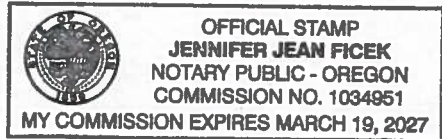
Lesley Mae Blair  
By: Lesley Mae Blair

Mark Robert Lavery  
By: Mark Robert Lavery

STATE OF OREGON            )  
  )    ss.  
County of Benton            )

This instrument was acknowledged before me on May 15<sup>th</sup>, 2023, by Lesley Mae Blair and Mark Robert Lavery.

JF Cicek  
NOTARY PUBLIC FOR OREGON  
My Commission Expires 3-19-27



ACCEPTED BY BENTON COUNTY  
BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Chair, Board of Commissioners

Date: \_\_\_\_\_

Reviewed As To Form

\_\_\_\_\_  
Office of County Counsel

EXHIBIT "A-20b"

**Project Name:** Chapel Drive Road Widening

**Owner(s):** Lesley Mae Blair and Mark Robert Lavery

**Description of Parcel:**

A portion of Parcel 1 of Partition Plat No. 1994-03, a partition plat of record in Benton County, Oregon, being located in Section 18, Township 12 South, Range 5 West of the Willamette Meridian, Benton County, Oregon, said portion being more particularly described as follows:

Being a strip of land variable in width, adjacent to the South Right-of-Way line of Chapel Drive, the center line which is described as:

Beginning at Engineer's center line Station 10+16.40, said Station being a 3-1/4 inch brass cap at the Southwest Corner of the Henry Penland Donation Land Claim Number 45; thence South 88°03'24" East 1947.14 feet to a 3 inch brass cap at the Southeast Corner of said Donation Land Claim Number 45, said Corner being Engineer's center line Station 29+63.54 and also being on the North line of the Eldridge Hartless Donation Land Claim Number 51; thence, along said North line, South 88°04'18" East 449.92 feet to a point being Engineer's center line Station 34+13.46; thence along the arc of a 954.93 foot radius curve to the right (long chord which bears South 75°51'35" East 404.34 feet) a distance of 407.42 feet to a point being Engineer's center line Station 38+20.88; thence South 63°03'51" East 17.75 feet to a point being Engineer's center line Station 38+38.63; thence along the arc of a 954.93 foot radius curve to the left (long chord which bears South 76°08'20" East 412.57 feet) a distance of 415.85 feet to a point being Engineer's center line Station 42+54.49, said point also being on the North line of the Elijah Liggett Donation Land Claim Number 52; thence South 88°33'18" East 4703.55 feet to a 3 inch brass cap at the Northerly-Northeast Corner of said Donation Land Claim Number 52, said Corner being Engineer's center line Station 89+58.04.

The width in feet of said strip of land is as follows:

Station	to	Station	Width on Southerly Side of Center Line
89+07.87		89+27.78	30.00 feet in a straight line to 45.00 feet To a point on the west right of way line of Bellfountain Road (CR 25100)

This parcel of land contains 150 square feet of land, more or less, outside the existing right of way.

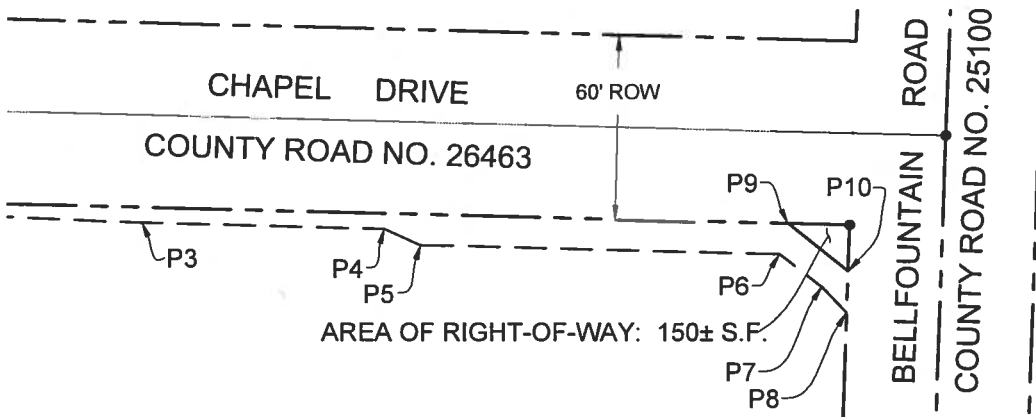
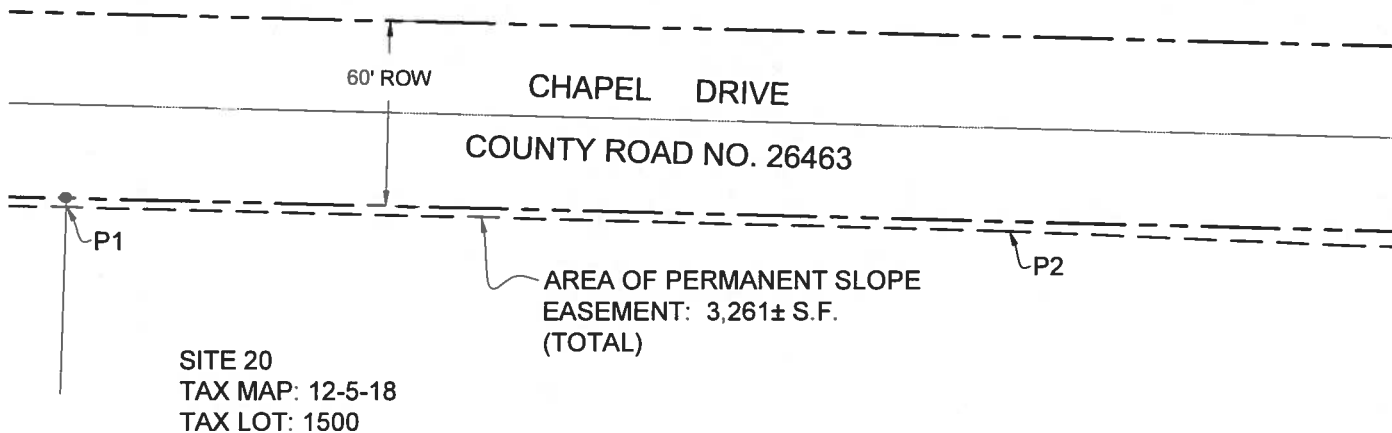
Basis of bearings, as per Benton County Survey File Number 11074, is grid bearing South 87°03'52" East between the Southwest Corner of the Henry Penland Donation Land Claim Number 45 and the Northerly-Northeast Corner of the Elijah Liggett Donation Land Claim Number 52. Horizontal coordinates are derived from OPUS from the US State Plane Coordinate System of 1983, Zone Oregon North 3601, Datum NAD 1983 (CONUS)(2011)(Epoch 2010).

## EXHIBIT "B-20" RIGHT OF WAY AND EASEMENT MAP

CHAPEL DRIVE ROAD WIDENING  
BENTON COUNTY, OREGON

**POINT REFERENCE LIST**

P1	82+84.70	R33.00'
P2	85+90.18	R33.00'
P3	86+98.75	R35.00'
P4	87+77.11	R35.00'
P5	87+89.14	R40.00'
P6	89+05.39	R40.00'
P7	89+19.47	R50.31'
P8	89+27.70	R58.59'
P9	89+07.87	R30.00'
P10	89+27.78	R45.00'



SCALE 1" = 60'

AFTER RECORDING RETURN TO:  
Benton County Public Works  
360 SW Avery Avenue  
Corvallis, OR 97333

**SLOPE AND STORM DRAIN EASEMENT**

KNOW ALL PERSONS BY THESE PRESENTS, that **David H. Cutsforth, Jr. and Suzanne K. Cutsforth, Trustees of the David and Suzanne Cutsforth Living Trust dated May 10, 2005** hereinafter referred to as Grantor, is the owner of real property described herein and does hereby and forever grant unto BENTON COUNTY, a political subdivision of the State of Oregon, referred to herein as County, a permanent Slope and Storm Drain Easement for the benefit of Benton County on that parcel described in deed 2005-385122 of the Benton County Deed Records, Benton County, Oregon, over and along the full length and width of the premises described as follows; to wit:

See description Exhibit "A-19" and map Exhibit "B-19" Attached.

With the right, privilege, and authority, to said County, to construct, maintain, replace, and/or reconstruct a slope, stormwater quality swale and storm drainage system adjoining a county road, with all appurtenances incident thereto or necessary therewith, on, under and across the said premises, and to cut and remove from said easement any trees and other obstructions which may endanger the safety or interfere with the construction, use, or maintenance of said slope and the right of ingress and egress to, over, and from the above described premises at any and all times for the purpose of doing anything necessary, useful, or convenient for the enjoyment of the easement hereby granted.

IT IS UNDERSTOOD that County shall never be required to remove the slope materials or storm drain appurtenances placed by it upon said property, nor shall County be subject to any damages to Grantor, and grantor's heirs, successors and assigns, by reason thereof or by reason of any change of grade of the county road abutting on said property.

GRANTOR AGREES to limit use of the premises to purposes consistent with the County's construction, use and maintenance of said slope. Such uses typically include natural landscaping and storm water quality treatment as approved by the County. No building or other permanent structure, dumping, paving, decrease in vegetative cover or other action which would interfere with or enjoin the County from the intended purpose of this easement or which would endanger the lateral support of the county road shall be placed or occur upon the premises without the written permission of the County.

Consideration: \$0

In Witness Whereof, the undersigned has caused this Easement to be executed and dated this 24<sup>TH</sup> day of FEBRUARY, 2023.

David H. Cutsforth, Jr., Trustee

*David H. Cutsforth, Jr.*  
Signature

Suzanne K. Cutsforth, Trustee

*Suzanne K. Cutsforth*  
Signature

STATE OF OREGON            )  
  ) ss.  
County of Benton            )

This instrument was acknowledged before me on February 24, 2023, by David H. Cutsforth, Jr & Suzanne K. Cutsforth

*Hayley N. Swank*  
NOTARY PUBLIC FOR OREGON  
My Commission Expires 12-19-2026

ACCEPTED BY BENTON COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Chair, Board of Commissioners

Date: \_\_\_\_\_

REVIEWED AS TO FORM:

\_\_\_\_\_  
Office of County Counsel

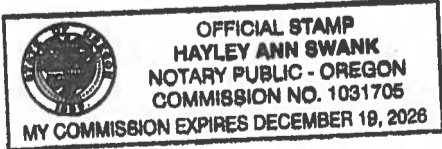


Exhibit "A-19"

A portion of that property described in Benton County deed record 2005-385122, Benton County, Oregon, being located in Section 18, Township 12 South, Range 5 West of the Willamette Meridian, Benton County, Oregon, said portion being more particularly described as follows:

Being a strip of land variable in width, adjacent to the South Right-of-Way line of Chapel Drive, the center line of which is described as:

Beginning at Engineer's center line Station 10+16.40, said Station being a 3-1/4 inch brass cap at the Southwest Corner of the Henry Penland Donation Land Claim Number 45; thence South 88°03'24" East 1947.14 feet to a 3 inch brass cap at the Southeast Corner of said Donation Land Claim Number 45, said Corner being Engineer's center line Station 29+63.54 and also being on the North line of the Eldridge Hartless Donation Land Claim Number 51; thence, along said North line, South 88°04'18" East 449.92 feet to a point being Engineer's center line Station 34+13.46; thence along the arc of a 954.93 foot radius curve to the right (long chord which bears South 75°51'35" East 404.34 feet) a distance of 407.42 feet to a point being Engineer's center line Station 38+20.88; thence South 63°03'51" East 17.75 feet to a point being Engineer's center line Station 38+38.63; thence along the arc of a 954.93 foot radius curve to the left (long chord which bears South 76°08'20" East 412.57 feet) a distance of 415.85 feet to a point being Engineer's center line Station 42+54.49, said point also being on the North line of the Elijah Liggett Donation Land Claim Number 52; thence South 88°33'18" East 4703.55 feet to a 3 inch brass cap at the Northerly-Northeast Corner of said Donation Land Claim Number 52, said Corner being Engineer's center line Station 89+58.04.

The width in feet of said strip of land is as follows:

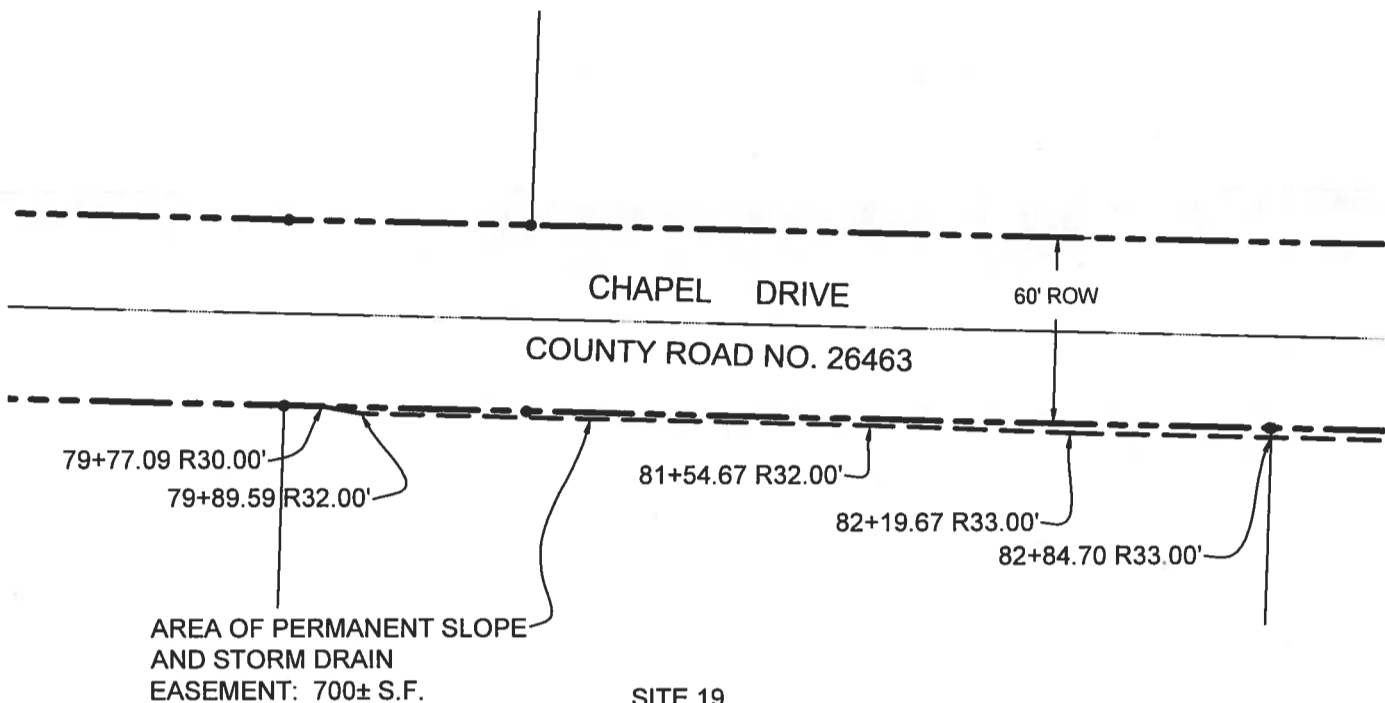
<u>Station</u>	<u>to</u>	<u>Station</u>	<u>Width on Southerly Side of Center Line</u>
79+77.09		79+89.59	30.00 feet in a straight line to 32.00 feet
79+89.59		81+54.67	32.00 feet
81+54.67		82+19.67	32.00 feet in a straight line to 33.00 feet
82+19.67		82+84.70	33.00 feet
82+84.70		85+90.18	33.00 feet

This parcel of land contains 700 square feet of land, more or less, outside the existing right of way.

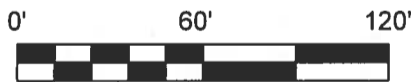
Basis of bearings, as per Benton County Survey File Number 11074, is grid bearing South 87°03'52" East between the Southwest Corner of the Henry Penland Donation Land Claim Number 45 and the Northerly-Northeast Corner of the Elijah Liggett Donation Land Claim Number 52. Horizontal coordinates are derived from OPUS from the US State Plane Coordinate System of 1983, Zone Oregon North 3601, Datum NAD 1983 (CONUS)(2011)(Epoch 2010).

# EXHIBIT "B-19" EASEMENT MAP

CHAPEL DRIVE ROAD WIDENING  
BENTON COUNTY, OREGON



SITE 19  
TAX MAP: 12-5-18  
TAX LOT: 202



SCALE 1" = 60'

AFTER RECORDING RETURN TO:  
Benton County Public Works  
360 SW Avery Avenue  
Corvallis, OR 97333

**SLOPE AND STORM DRAIN EASEMENT**

KNOW ALL PERSONS BY THESE PRESENTS, that **Jay B. Faxon and Darleen L. Faxon** hereinafter referred to as Grantor, is the owner of real property described herein and does hereby and forever grant unto BENTON COUNTY, a political subdivision of the State of Oregon, referred to herein as County, a permanent Slope and Storm Drain Easement for the benefit of Benton County on that Parcel 1 of Partition Plat No. 2017-011, a partition plat of record in Benton County, Oregon, over and along the full length and width of the premises described as follows; to wit:

See description Exhibit "A-12a" and map Exhibit "B-12" Attached.

With the right, privilege, and authority, to said County, to construct, maintain, replace, and/or reconstruct a slope, stormwater quality swale and storm drainage system adjoining a county road, with all appurtenances incident thereto or necessary therewith, on, under and across the said premises, and to cut and remove from said easement any trees and other obstructions which may endanger the safety or interfere with the construction, use, or maintenance of said slope and the right of ingress and egress to, over, and from the above described premises at any and all times for the purpose of doing anything necessary, useful, or convenient for the enjoyment of the easement hereby granted.

IT IS UNDERSTOOD that County shall never be required to remove the slope materials or storm drain appurtenances placed by it upon said property, nor shall County be subject to any damages to Grantor, and grantor's heirs, successors and assigns, by reason thereof or by reason of any change of grade of the county road abutting on said property.

GRANTOR AGREES to limit use of the premises to purposes consistent with the County's construction, use and maintenance of said slope. Such uses typically include natural landscaping and storm water quality treatment as approved by the County. No building or other permanent structure, dumping, paving, decrease in vegetative cover or other action which would interfere with or enjoin the County from the intended purpose of this easement or which would endanger the lateral support of the county road shall be placed or occur upon the premises without the written permission of the County.

Consideration: \$0

In Witness Whereof, the undersigned has caused this Easement to be executed and dated this 25<sup>th</sup> day of April, 2023.

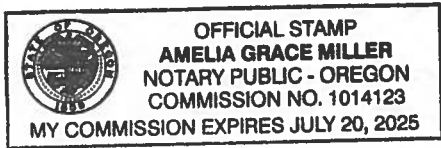
Jay B. Faxon  
Jay B. Faxon

Darleen L. Faxon  
Darleen L. Faxon

STATE OF OREGON            )  
  ) ss.  
County of Benton            )

This instrument was acknowledged before me on April 25<sup>th</sup>, 2023, by

Jay Faxon and Darleen Faxon  
Amelia Grace Miller  
NOTARY PUBLIC FOR OREGON  
My Commission Expires 07/20/25



ACCEPTED BY BENTON COUNTY  
BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Chair, Board of Commissioners

Date: \_\_\_\_\_

REVIEWED AS TO FORM:

\_\_\_\_\_  
Office of County Counsel



Exhibit "A-12a"

A portion of Parcel 1 of Partition Plat 2017-011 a partition plat of record in Benton County, Oregon, being located in Section 18, Township 12 South, Range 5 West of the Willamette Meridian, Benton County, Oregon, said portion being more particularly described as follows:

Being a strip of land variable in width, adjacent to the South Right-of-Way line of Chapel Drive, the center line of which is described as:

Beginning at Engineer's center line Station 10+16.40, said Station being a 3-1/4 inch brass cap at the Southwest Corner of the Henry Penland Donation Land Claim Number 45; thence South 88°03'24" East 1947.14 feet to a 3 inch brass cap at the Southeast Corner of said Donation Land Claim Number 45, said Corner being Engineer's center line Station 29+63.54 and also being on the North line of the Eldridge Hartless Donation Land Claim Number 51; thence, along said North line, South 88°04'18" East 449.92 feet to a point being Engineer's center line Station 34+13.46; thence along the arc of a 954.93 foot radius curve to the right (long chord which bears South 75°51'35" East 404.34 feet) a distance of 407.42 feet to a point being Engineer's center line Station 38+20.88; thence South 63°03'51" East 17.75 feet to a point being Engineer's center line Station 38+38.63; thence along the arc of a 954.93 foot radius curve to the left (long chord which bears South 76°08'20" East 412.57 feet) a distance of 415.85 feet to a point being Engineer's center line Station 42+54.49, said point also being on the North line of the Elijah Liggett Donation Land Claim Number 52; thence South 88°33'18" East 4703.55 feet to a 3 inch brass cap at the Northerly-Northeast Corner of said Donation Land Claim Number 52, said Corner being Engineer's center line Station 89+58.04.

The width in feet of said strip of land is as follows:

<u>Station</u>	<u>to</u>	<u>Station</u>	<u>Width on Southerly Side of Center Line</u>
52+23.44		53+10.83	35.00 feet
53+10.83		53+32.34	35.00 feet in a straight line to 30.00 feet

This parcel of land contains 485 square feet of land, more or less, outside the existing right of way and proposed right of way.

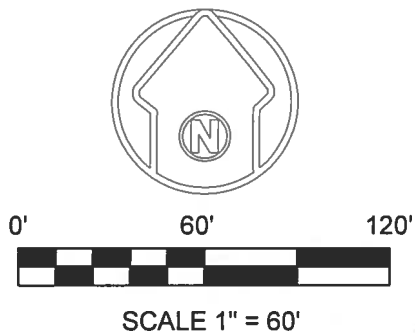
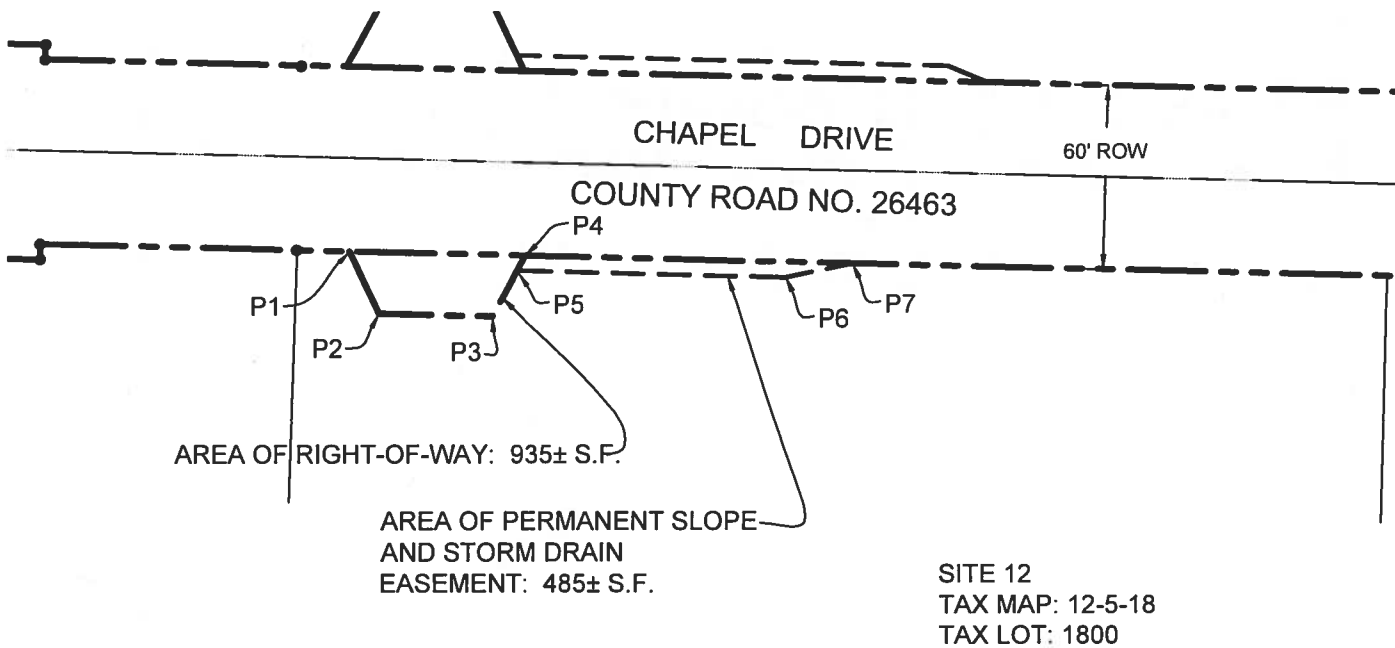
Basis of bearings, as per Benton County Survey File Number 11074, is grid bearing South 87°03'52" East between the Southwest Corner of the Henry Penland Donation Land Claim Number 45 and the Northerly-Northeast Corner of the Elijah Liggett Donation Land Claim Number 52. Horizontal coordinates are derived from OPUS from the US State Plane Coordinate System of 1983, Zone Oregon North 3601, Datum NAD 1983 (CONUS)(2011)(Epoch 2010).

# EXHIBIT "B-12" RIGHT OF WAY AND EASEMENT MAP

CHAPEL DRIVE ROAD WIDENING  
BENTON COUNTY, OREGON

### POINT REFERENCE LIST

P1	51+69.17	R30.00'
P2	51+79.17	R50.00'
P3	52+15.94	R50.00'
P4	52+25.94	R30.00'
P5	52+23.44	R35.00'
P6	53+10.83	R35.00'
P7	53+32.34	R30.00'



After Recording Please  
Return to:  
Benton County Public Works  
360 SW Avery Avenue  
Corvallis, OR 97333

T 12 S, R 5 W, Sec. 18  
Tax Lot 01800  
Chapel Drive, Road No. 26463

RIGHT OF WAY DEDICATION

KNOW ALL PERSONS BY THESE PRESENTS THAT **Jay B. Faxon and Darleen L. Faxon**, does hereby dedicate unto **Benton County**, a political subdivision of the State of Oregon, a variable width strip of land for road and utility purposes, from Parcel 1 of Partition Plat 2017-011, a partition plat of record in Benton County, Oregon; situated in Benton County, State of Oregon, more particularly described as follows:

See description Exhibit "A-12b" and map Exhibit "B-12" Attached.

The true and actual consideration for this transfer, stated in terms of dollars, is \$1,089.00. However, the actual consideration consists of or includes other property or value given or promised which is part of the consideration. (See ORS 93.030).

Dated this 25<sup>th</sup> day of April, 2023.

Jay B. Faxon and Darleen L. Faxon

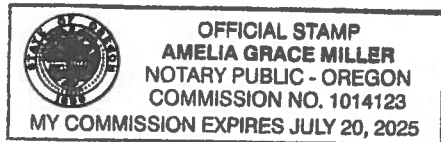
Jay B. Faxon  
By: Jay B. Faxon

Darleen L. Faxon  
By: Darleen L. Faxon

STATE OF OREGON            )  
  )    ss.  
County of Benton            )

This instrument was acknowledged before me on April 25<sup>th</sup>, 2023, by Jay B. Faxon and Darleen L. Faxon.

Amelia Grace Miller  
NOTARY PUBLIC FOR OREGON  
My Commission Expires 07/20/25



ACCEPTED BY BENTON COUNTY  
BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Chair, Board of Commissioners

Date: \_\_\_\_\_

Reviewed As To Form

\_\_\_\_\_  
Office of County Counsel

EXHIBIT "A-12b"

**Project Name:** Chapel Drive Road Widening

**Owner(s):** Jay B. Faxon and Darleen L. Faxon

**Description of Parcel:**

A portion of Parcel 1 of Partition Plat No. 2017-011 a partition plat of records in Benton County, Oregon, being located in Section 18, Township 12 South, Range 5 West of the Willamette Meridian, Benton County, Oregon, said portion being more particularly described as follows:

Being a strip of land variable in width, adjacent to the South Right-of-Way line of Chapel Drive, the center line which is described as:

Beginning at Engineer's center line Station 10+16.40, said Station being a 3-1/4 inch brass cap at the Southwest Corner of the Henry Penland Donation Land Claim Number 45; thence South 88°03'24" East 1947.14 feet to a 3 inch brass cap at the Southeast Corner of said Donation Land Claim Number 45, said Corner being Engineer's center line Station 29+63.54 and also being on the North line of the Eldridge Hartless Donation Land Claim Number 51; thence, along said North line, South 88°04'18" East 449.92 feet to a point being Engineer's center line Station 34+13.46; thence along the arc of a 954.93 foot radius curve to the right (long chord which bears South 75°51'35" East 404.34 feet) a distance of 407.42 feet to a point being Engineer's center line Station 38+20.88; thence South 63°03'51" East 17.75 feet to a point being Engineer's center line Station 38+38.63; thence along the arc of a 954.93 foot radius curve to the left (long chord which bears South 76°08'20" East 412.57 feet) a distance of 415.85 feet to a point being Engineer's center line Station 42+54.49, said point also being on the North line of the Elijah Liggett Donation Land Claim Number 52; thence South 88°33'18" East 4703.55 feet to a 3 inch brass cap at the Northerly-Northeast Corner of said Donation Land Claim Number 52, said Corner being Engineer's center line Station 89+58.04.

The width in feet of said strip of land is as follows:

Station	to	Station	Width on Southerly Side of Center Line
51+69.17		51+79.17	30.00 feet in a straight line to 50.00 feet
51+79.17		52+15.94	50.00 feet
52+15.94		52+25.94	50.00 feet in a straight line to 30.00 feet

This parcel of land contains 935 square feet of land, more or less, outside the existing right of way.

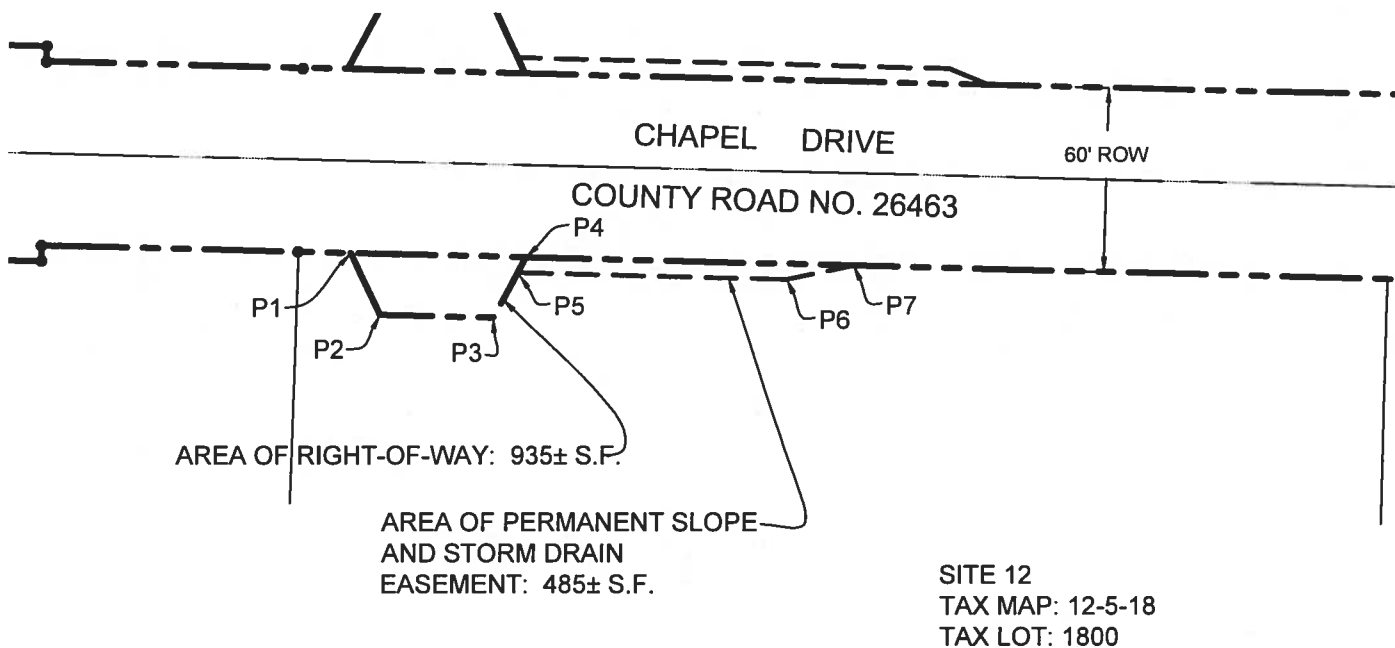
Basis of bearings, as per Benton County Survey File Number 11074, is grid bearing South 87°03'52" East between the Southwest Corner of the Henry Penland Donation Land Claim Number 45 and the Northerly-Northeast Corner of the Elijah Liggett Donation Land Claim Number 52. Horizontal coordinates are derived from OPUS from the US State Plane Coordinate System of 1983, Zone Oregon North 3601, Datum NAD 1983 (CONUS)(2011)(Epoch 2010).

### EXHIBIT "B-12" RIGHT OF WAY AND EASEMENT MAP

CHAPEL DRIVE ROAD WIDENING  
BENTON COUNTY, OREGON

POINT REFERENCE LIST

P1	51+69.17	R30.00'
P2	51+79.17	R50.00'
P3	52+15.94	R50.00'
P4	52+25.94	R30.00'
P5	52+23.44	R35.00'
P6	53+10.83	R35.00'
P7	53+32.34	R30.00'



SCALE 1" = 60'

AFTER RECORDING RETURN TO:  
Benton County Public Works  
360 SW Avery Avenue  
Corvallis, OR 97333

**SLOPE AND STORM DRAIN EASEMENT**

KNOW ALL PERSONS BY THESE PRESENTS, that the **Viola G. Faxon and Loren N. Faxon, Trustees of the FAXON FAMILY TRUST**, as to an undivided one-half (1/2) interest, and **Viola G. Faxon and Loren N. Faxon, Trustees of the FAXON MARITAL TRUST**, as to an undivided one-half (1/2) interest hereinafter referred to as Grantor, is the owner of real property described herein and does hereby and forever grant unto BENTON COUNTY, a political subdivision of the State of Oregon, referred to herein as County, a permanent Slope and Storm Drain Easement for the benefit of Benton County on that parcel described in deed M-138503-91 and deed 2003-346086 of the Benton County Deed Records, Benton County, Oregon, over and along the full length and width of the premises described as follows; to wit:

See description Exhibit "A-5a" and map Exhibit "B-5" Attached.

With the right, privilege, and authority, to said County, to construct, maintain, replace, and/or reconstruct a slope and storm drainage system adjoining a county road, with all appurtenances incident thereto or necessary therewith, on, under and across the said premises, and to cut and remove from said easement any trees and other obstructions which may endanger the safety or interfere with the construction, use, or maintenance of said slope and the right of ingress and egress to, over, and from the above described premises at any and all times for the purpose of doing anything necessary, useful, or convenient for the enjoyment of the easement hereby granted.

IT IS UNDERSTOOD that County shall never be required to remove the slope materials or storm drain appurtenances placed by it upon said property, nor shall County be subject to any damages to Grantor, and grantor's heirs, successors and assigns, by reason thereof or by reason of any change of grade of the county road abutting on said property.

GRANTOR AGREES to limit use of the premises to purposes consistent with the County's construction, use and maintenance of said slope. Such uses typically include natural landscaping and storm water quality treatment as approved by the County. No building or other permanent structure, dumping, paving, decrease in vegetative cover or other action which would interfere with or enjoin the County from the intended purpose of this easement or which would endanger the lateral support of the county road shall be placed or occur upon the premises without the written permission of the County.

Consideration: \$0

In Witness Whereof, the undersigned has caused this Easement to be executed and dated this 14 day of April, 2023.

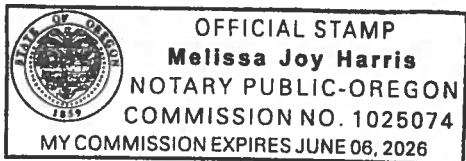
*Loren N Faxon*

Printed Name, Title: Loren N Faxon  
STATE OF OREGON ) Trustee  
County of Benton ) ss.  
)

Printed Name, Title: \_\_\_\_\_

This instrument was acknowledged before me on April 14, 2023, by Loren N. Faxon as trustee of the Faxon Family trust and Faxon Marital Trust.

*Melissa J Harris*  
NOTARY PUBLIC FOR OREGON  
My Commission Expires 6/6/2026



ACCEPTED BY BENTON COUNTY  
BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Chair, Board of Commissioners

Date: \_\_\_\_\_

REVIEWED AS TO FORM:

\_\_\_\_\_  
Office of County Counsel

Exhibit "A-5a"

A portion of that property described in Benton County deed records M-138503-91 and 2003-346086, Benton County, Oregon, being located in Section 13, Township 12 South, Range 6 West of the Willamette Meridian, Benton County, Oregon, said portion being more particularly described as follows:

Being a strip of land variable in width, adjacent to the South Right-of-Way line of Chapel Drive, the center line of which is described as:

Beginning at Engineer's center line Station 10+16.40, said Station being a 3-1/4 inch brass cap at the Southwest Corner of the Henry Penland Donation Land Claim Number 45; thence South 88°03'24" East 1947.14 feet to a 3 inch brass cap at the Southeast Corner of said Donation Land Claim Number 45, said Corner being Engineer's center line Station 29+63.54 and also being on the North line of the Eldridge Hartless Donation Land Claim Number 51; thence, along said North line, South 88°04'18" East 449.92 feet to a point being Engineer's center line Station 34+13.46; thence along the arc of a 954.93 foot radius curve to the right (long chord which bears South 75°51'35" East 404.34 feet) a distance of 407.42 feet to a point being Engineer's center line Station 38+20.88; thence South 63°03'51" East 17.75 feet to a point being Engineer's center line Station 38+38.63; thence along the arc of a 954.93 foot radius curve to the left (long chord which bears South 76°08'20" East 412.57 feet) a distance of 415.85 feet to a point being Engineer's center line Station 42+54.49, said point also being on the North line of the Elijah Liggett Donation Land Claim Number 52; thence South 88°33'18" East 4703.55 feet to a 3 inch brass cap at the Northerly-Northeast Corner of said Donation Land Claim Number 52, said Corner being Engineer's center line Station 89+58.04.

The width in feet of said strip of land is as follows:

<u>Station</u>	<u>to</u>	<u>Station</u>	<u>Width on Southerly Side of Center Line</u>
29+35.40		29+52.42	30.00 feet in a straight line to 39.00 feet
29+52.42		31+62.90	39.00
31+62.90		34+13.46	39.00 feet in a straight line to 33.00 feet
34+13.46		34+85.50	33.00 feet in a straight line to 30.00 feet
34+85.50		36+87.58	30.00
36+87.58		37+13.61	30.00 feet in a straight line to 36.00 feet
37+13.61		38+20.88	36.00 feet
38+20.88		38+38.63	36.00 feet
38+38.63		38+42.29	36.00 feet
38+42.29		38+46.18	36.00 feet in a straight line to 30.00 feet

This parcel of land contains 4,440 square feet of land, more or less, outside the existing right of way.

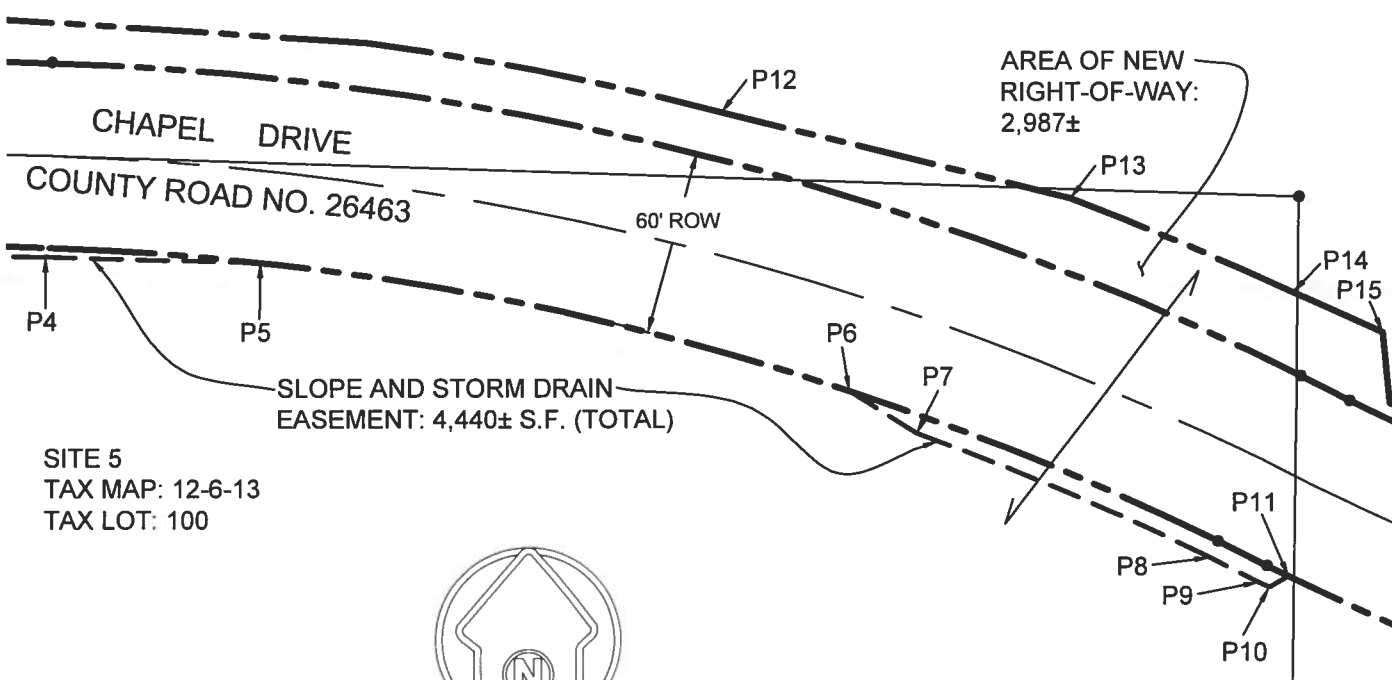
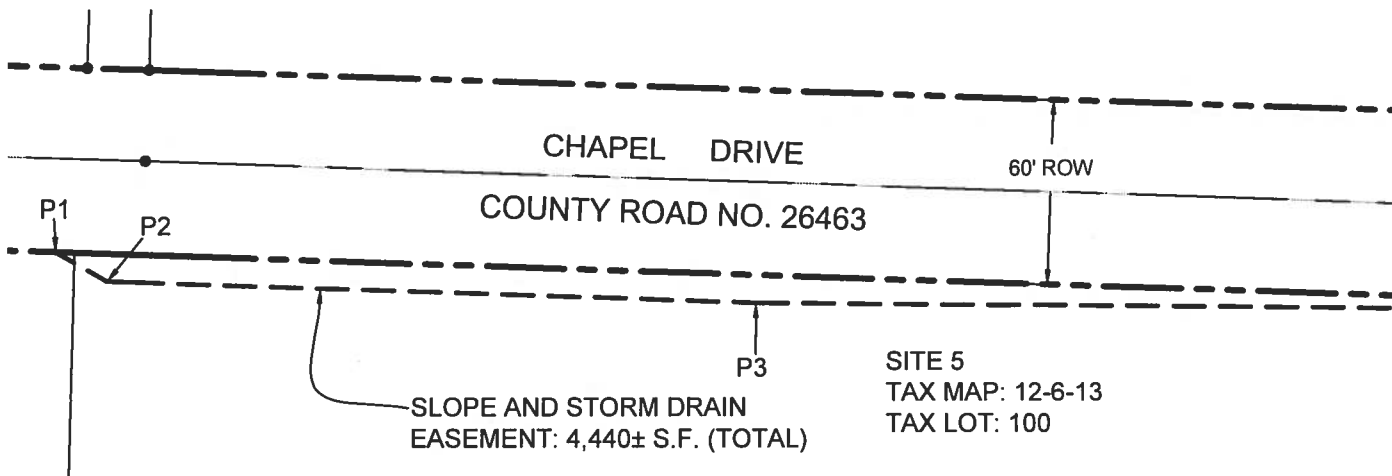
Basis of bearings, as per Benton County Survey File Number 11074, is grid bearing South 87°03'52" East between the Southwest Corner of the Henry Penland Donation Land Claim Number 45 and the Northerly-Northeast Corner of the Eljah Liggett Donation Land Claim Number 52. Horizontal coordinates are derived from OPUS from the US State Plane Coordinate System of 1983, Zone Oregon North 3601, Datum NAD 1983 (CONUS)(2011)(Epoch 2010).

POINT REFERENCE LIST

P1	29+35.40 R30.00'	P12	36+22.49 L45.00'
P2	29+52.42 R39.00'	P13	37+33.14 L53.00'
P3	31+62.90 R39.00'	P14	38+07.44 L53.00'
P4	34+13.46 R33.00'	P15	38+38.07 L54.39'
P5	34+85.50 R30.00'		
P6	36+87.58 R30.00'		
P7	37+13.61 R36.00'		
P8	38+20.88 R36.00'		
P9	38+38.63 R36.00'		
P10	38+42.29 R36.00'		
P11	38+46.18 R30.00'		

EXHIBIT "B-5"  
RIGHT OF WAY & EASEMENT MAP

CHAPEL DRIVE ROAD WIDENING  
BENTON COUNTY, OREGON



SCALE 1" = 60'



After Recording Please  
Return to:  
Benton County Public Works  
360 SW Avery Avenue  
Corvallis, OR 97333

T 12 S, R 6 W, Sec. 13  
Tax Lot 00100  
Chapel Drive, Road No. 26463

RIGHT OF WAY DEDICATION

KNOW ALL PERSONS BY THESE PRESENTS THAT **Viola G. Faxon and Loren N. Faxon, Trustees, of the FAXON FAMILY TRUST, as to an undivided one-half (1/2) interest, and Viola G. Faxon and Loren N. Faxon, Trustees of the FAXON MARITAL TRUST, as to an undivided one-half (1/2) interest, as tenants in common,** does hereby dedicate unto **Benton County,** a political subdivision of the State of Oregon, a variable width strip of land for road and utility purposes, from that parcel of land described in deeds M-138503-91 and 2003-346086, Benton County Deed Records, Benton County, Oregon; situated in Benton County, State of Oregon, more particularly described as follows:

See description Exhibit "A-5b" and map Exhibit "B-5" Attached.

The true and actual consideration for this transfer, stated in terms of dollars, is \$394.00. However, the actual consideration consists of or includes other property or value given or promised which is part of the consideration. (See ORS 93.030).

Dated this 14 day of April, 2023.

*Loren N. Faxon*  
Signature

Loren Faxon Trustee  
Printed Name, Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name, Title

STATE OF OREGON            )  
  )    ss.  
County of Benton            )

This instrument was acknowledged before me on April 14, 2023,  
by Loren N. Faxon, as Trustee, of  
Faxon Family Trust and Faxon Marital Trust.  
and by \_\_\_\_\_, as \_\_\_\_\_, of \_\_\_\_\_.

*Melissa J. Harris*  
NOTARY PUBLIC FOR OREGON  
My Commission Expires 6/6/2026



ACCEPTED BY BENTON COUNTY  
BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Chair, Board of Commissioners

Date: \_\_\_\_\_

Reviewed As To Form

\_\_\_\_\_  
Office of County Counsel

**EXHIBIT "A-5b"**

**Project Name:** Chapel Drive Road Widening

**Owner(s):** Viola G. Faxon and Loren N. Faxon, Trustees, of the FAXON FAMILY TRUST, as to an undivided one-half (1/2) interest, and Viola G. Faxon and Loren N. Faxon, Trustees of the FAXON MARITAL TRUST, as to an undivided one-half (1/2) interest, as tenants in common

**Description of Parcel:**

A portion of that property described in Benton County deed record M-138503-91 and deed record 2003-346086 Benton County, Oregon, being located in Section 13, Township 12 South, Range 6 West of the Willamette Meridian, Benton County, Oregon, said portion being more particularly described as follows:

Being a strip of land variable in width, adjacent to the North Right-of-Way line of Chapel Drive, the center line of which is described as:

Beginning at Engineer's center line Station 10+16.40, said Station being a 3-1/4 inch brass cap at the Southwest Corner of the Henry Penland Donation Land Claim Number 45; thence South 88°03'24" East 1947.14 feet to a 3 inch brass cap at the Southeast Corner of said Donation Land Claim Number 45, said Corner being Engineer's center line Station 29+63.54 and also being on the North line of the Eldridge Hartless Donation Land Claim Number 51; thence, along said North line, South 88°04'18" East 449.92 feet to a point being Engineer's center line Station 34+13.46; thence along the arc of a 954.93 foot radius curve to the right (long chord which bears South 75°51'35" East 404.34 feet) a distance of 407.42 feet to a point being Engineer's center line Station 38+20.88; thence South 63°03'51" East 17.75 feet to a point being Engineer's center line Station 38+38.63; thence along the arc of a 954.93 foot radius curve to the left (long chord which bears South 76°08'20" East 412.57 feet) a distance of 415.85 feet to a point being Engineer's center line Station 42+54.49, said point also being on the North line of the Elijah Liggett Donation Land Claim Number 52; thence South 88°33'18" East 4703.55 feet to a 3 inch brass cap at the Northerly-Northeast Corner of said Donation Land Claim Number 52, said Corner being Engineer's center line Station 89+58.04.

The width in feet of said strip of land is as follows:

Station	to	Station	Width on Northerly Side of Center Line
36+22.49		37+33.14	45.00 feet in a straight line to 53.00 feet
37+33.14		38+07.44	53.00 feet
38+07.44		38+38.07	53.00 feet in a straight line to 54.39 feet

This parcel of land contains 2,987 square feet of land, more or less, outside the existing right of way.

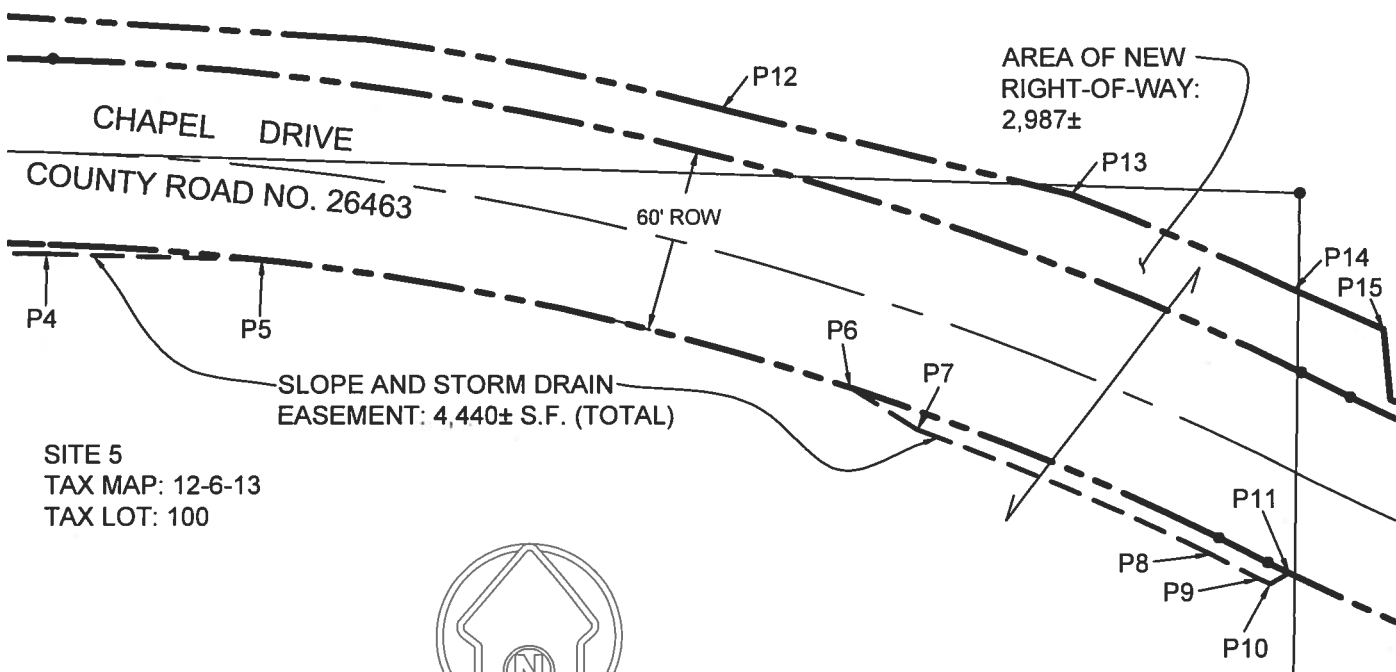
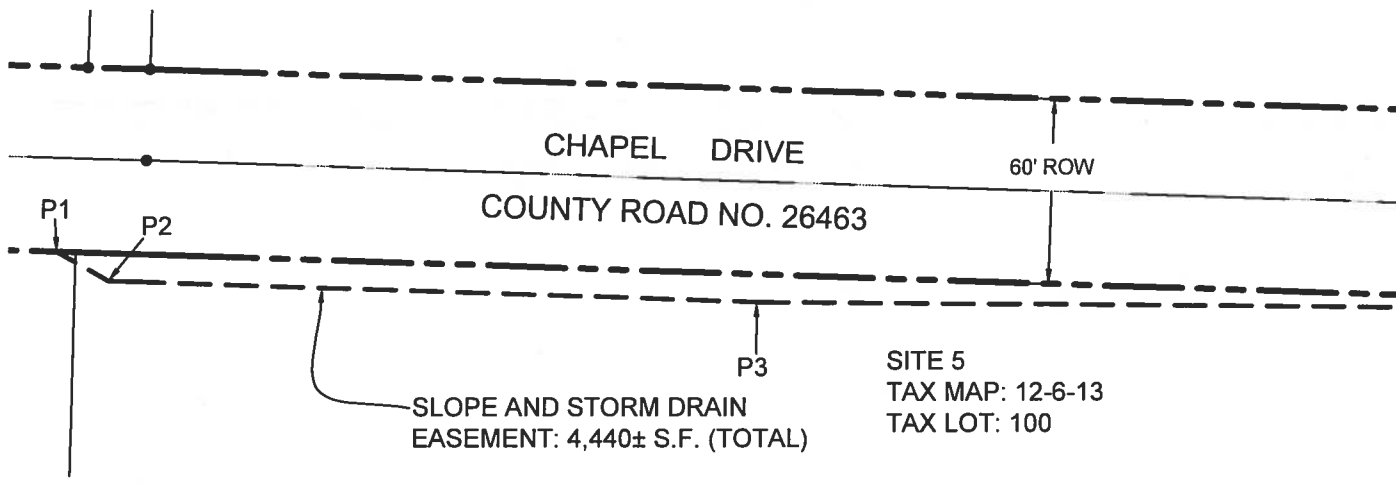
Basis of bearings, as per Benton County Survey File Number 11074, is grid bearing South 87°03'52" East between the Southwest Corner of the Henry Penland Donation Land Claim Number 45 and the Northerly-Northeast Corner of the Elijah Liggett Donation Land Claim Number 52. Horizontal coordinates are derived from OPUS from the US State Plane Coordinate System of 1983, Zone Oregon North 3601, Datum NAD 1983 (CONUS)(2011)(Epoch 2010).

POINT REFERENCE LIST

P1	29+35.40 R30.00'	P12	36+22.49 L45.00'
P2	29+52.42 R39.00'	P13	37+33.14 L53.00'
P3	31+62.90 R39.00'	P14	38+07.44 L53.00'
P4	34+13.46 R33.00'	P15	38+38.07 L54.39'
P5	34+85.50 R30.00'		
P6	36+87.58 R30.00'		
P7	37+13.61 R36.00'		
P8	38+20.88 R36.00'		
P9	38+38.63 R36.00'		
P10	38+42.29 R36.00'		
P11	38+46.18 R30.00'		

**EXHIBIT "B-5"**  
**RIGHT OF WAY & EASEMENT MAP**

CHAPEL DRIVE ROAD WIDENING  
BENTON COUNTY, OREGON



SCALE 1" = 60'

AFTER RECORDING RETURN TO:  
Benton County Public Works  
360 SW Avery Avenue  
Corvallis, OR 97333

**SLOPE AND STORM DRAIN EASEMENT**

KNOW ALL PERSONS BY THESE PRESENTS, that **Steven Dean Hanson** hereinafter referred to as Grantor, is the owner of real property described herein and does hereby and forever grant unto BENTON COUNTY, a political subdivision of the State of Oregon, referred to herein as County, a permanent Slope and Storm Drain Easement for the benefit of Benton County on that parcel described in deed 2021-613914 of the Benton County Deed Records, Benton County, Oregon, over and along the full length and width of the premises described as follows, to wit:

See description Exhibit "A-10a" and map Exhibit "B-10" Attached.

With the right, privilege, and authority, to said County, to construct, maintain, replace, and/or reconstruct a slope, stormwater quality swale and storm drainage system adjoining a county road, with all appurtenances incident thereto or necessary therewith, on, under and across the said premises, and to cut and remove from said easement any trees and other obstructions which may endanger the safety or interfere with the construction, use, or maintenance of said slope and the right of ingress and egress to, over, and from the above described premises at any and all times for the purpose of doing anything necessary, useful, or convenient for the enjoyment of the easement hereby granted.

IT IS UNDERSTOOD that County shall never be required to remove the slope materials or storm drain appurtenances placed by it upon said property, nor shall County be subject to any damages to Grantor, and grantor's heirs, successors and assigns, by reason thereof or by reason of any change of grade of the county road abutting on said property.

GRANTOR AGREES to limit use of the premises to purposes consistent with the County's construction, use and maintenance of said slope. Such uses typically include natural landscaping and storm water quality treatment as approved by the County. No building or other permanent structure, dumping, paving, decrease in vegetative cover or other action which would interfere with or enjoin the County from the intended purpose of this easement or which would endanger the lateral support of the county road shall be placed or occur upon the premises without the written permission of the County.

Consideration: \$0

In Witness Whereof, the undersigned has caused this Easement to be executed and dated this 3rd day of MAY, 2023.

*Steven Dean Hanson*  
Steven Dean Hanson

STATE OF OREGON            )  
  ) ss.  
County of Benton            )

This instrument was acknowledged before me on May 3, 2023, by Steven Dean Hanson

*Denise Jean Purdy*  
NOTARY PUBLIC FOR OREGON  
My Commission Expires April 11, 2026

ACCEPTED BY BENTON COUNTY  
BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Chair, Board of Commissioners

Date: \_\_\_\_\_

REVIEWED AS TO FORM:

\_\_\_\_\_  
Office of County Counsel

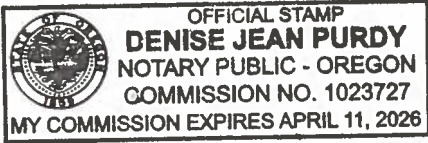


Exhibit "A-10a"

A portion of that property described in Benton County deed record 2021-613914, Benton County, Oregon, being located in Section 18, Township 12 South, Range 5 West of the Willamette Meridian, Benton County, Oregon, said portion being more particularly described as follows:

Being a strip of land variable in width, adjacent to the North Right-of-Way line of Chapel Drive, the center line of which is described as:

Beginning at Engineer's center line Station 10+16.40, said Station being a 3-1/4 inch brass cap at the Southwest Corner of the Henry Penland Donation Land Claim Number 45; thence South 88°03'24" East 1947.14 feet to a 3 inch brass cap at the Southeast Corner of said Donation Land Claim Number 45, said Corner being Engineer's center line Station 29+63.54 and also being on the North line of the Eldridge Hartless Donation Land Claim Number 51; thence, along said North line, South 88°04'18" East 449.92 feet to a point being Engineer's center line Station 34+13.46; thence along the arc of a 954.93 foot radius curve to the right (long chord which bears South 75°51'35" East 404.34 feet) a distance of 407.42 feet to a point being Engineer's center line Station 38+20.88; thence South 63°03'51" East 17.75 feet to a point being Engineer's center line Station 38+38.63; thence along the arc of a 954.93 foot radius curve to the left (long chord which bears South 76°08'20" East 412.57 feet) a distance of 415.85 feet to a point being Engineer's center line Station 42+54.49, said point also being on the North line of the Elijah Liggett Donation Land Claim Number 52; thence South 88°33'18" East 4703.55 feet to a 3 inch brass cap at the Northerly-Northeast Corner of said Donation Land Claim Number 52, said Corner being Engineer's center line Station 89+58.04.

The width in feet of said strip of land is as follows:

Station	to	Station	Width on Northerly Side of Center Line
52+21.57		53+61.40	35.00 feet
53+61.40		53+74.42	35.00 feet in a straight line to 30.00 feet

This parcel of land contains 725 square feet of land, more or less, outside the existing right of way and proposed right of way.

Basis of bearings, as per Benton County Survey File Number 11074, is grid bearing South 87°03'52" East between the Southwest Corner of the Henry Penland Donation Land Claim Number 45 and the Northerly-Northeast Corner of the Elijah Liggett Donation Land Claim Number 52. Horizontal coordinates are derived from OPUS from the US State Plane Coordinate System of 1983, Zone Oregon North 3601, Datum NAD 1983 (CONUS)(2011)(Epoch 2010).

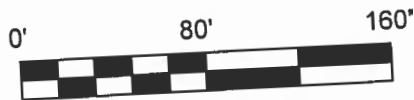
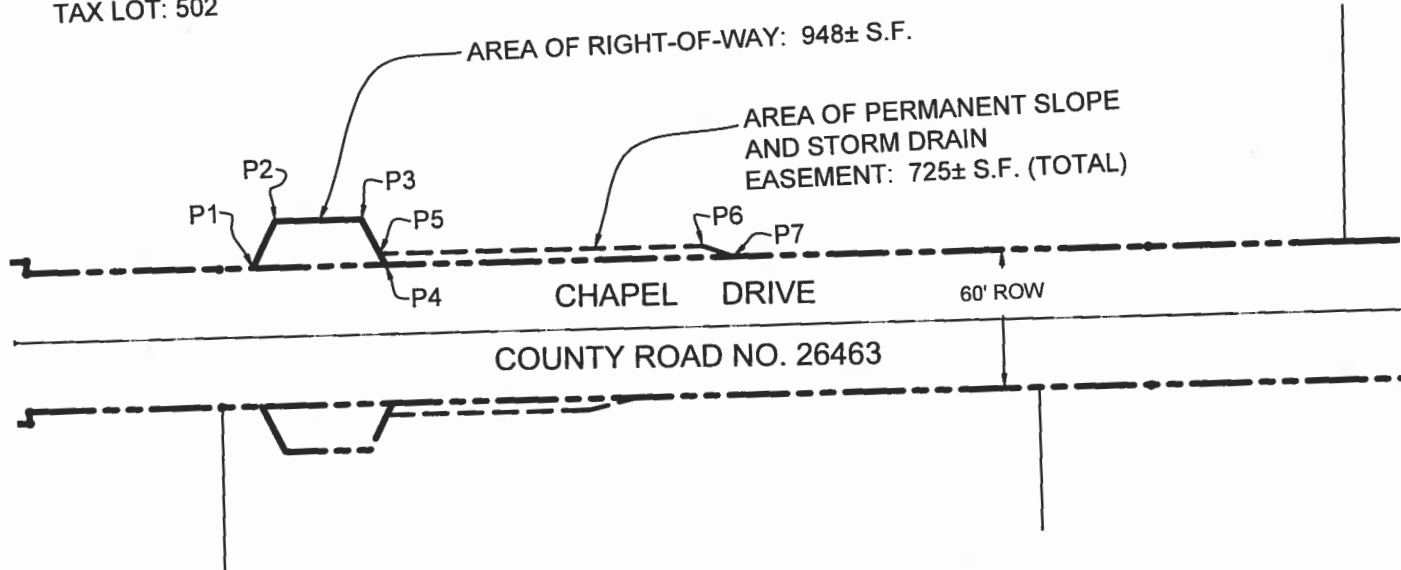
# EXHIBIT "B-10" RIGHT OF WAY AND EASEMENT MAP

CHAPEL DRIVE ROAD WIDENING  
BENTON COUNTY, OREGON

### POINT REFERENCE LIST

P1	51+66.67	L30.00'
P2	51+76.67	L50.00'
P3	52+14.07	L50.00'
P4	52+24.07	L30.00'
P5	52+21.57	L35.00'
P6	53+61.40	L35.00'
P7	53+74.42	L30.00'

SITE 10  
TAX MAP: 12-5-07  
TAX LOT: 502



SCALE 1" = 80'

After Recording Please  
Return to:  
Benton County Public Works  
360 SW Avery Avenue  
Corvallis, OR 97333

T 12 S, R 5 W, Sec. 7  
Tax Lot 00502  
Chapel Drive, Road No. 26463

RIGHT OF WAY DEDICATION

KNOW ALL PERSONS BY THESE PRESENTS THAT **Steven Dean Hanson**, does hereby dedicate unto **Benton County**, a political subdivision of the State of Oregon, a variable width strip of land for road and utility purposes, from that parcel of land described in deed 2021-613914, Benton County Deed Records, Benton County, Oregon; situated in Benton County, State of Oregon, more particularly described as follows:

See description Exhibit "A-10b" and map Exhibit "B-10" Attached.

The true and actual consideration for this transfer, stated in terms of dollars, is \$416.00. However, the actual consideration consists of or includes other property or value given or promised which is part of the consideration. (See ORS 93.030).

Dated this 3rd day of MAY, 2023.

Steven Dean Hanson



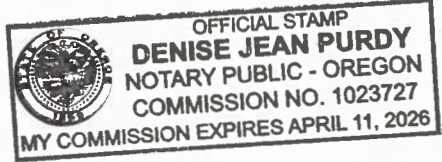
By: Steven Dean Hanson

STATE OF OREGON            )  
  )    ss.  
County of Benton         )

This instrument was acknowledged before me on May 3, 2023, by Steven Dean Hanson.



NOTARY PUBLIC FOR OREGON  
My Commission Expires April 11, 2026



ACCEPTED BY BENTON COUNTY  
BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Chair, Board of Commissioners

Date: \_\_\_\_\_

Reviewed As To Form

\_\_\_\_\_  
Office of County Counsel

EXHIBIT "A-10b"

**Project Name:** Chapel Drive Road Widening

**Owner(s):** Steven Dean Hanson

**Description of Parcel:**

A portion of that property described in Benton County deed record 2021-613914, Benton County, Oregon, being located in Section 18, Township 12 South, Range 5 West of the Willamette Meridian, Benton County, Oregon, said portion being more particularly described as follows:

Being a strip of land variable in width, adjacent to the North Right-of-Way line of Chapel Drive, the center line which is described as:

Beginning at Engineer's center line Station 10+16.40, said Station being a 3-1/4 inch brass cap at the Southwest Corner of the Henry Penland Donation Land Claim Number 45; thence South 88°03'24" East 1947.14 feet to a 3 inch brass cap at the Southeast Corner of said Donation Land Claim Number 45, said Corner being Engineer's center line Station 29+63.54 and also being on the North line of the Eldridge Hartless Donation Land Claim Number 51; thence, along said North line, South 88°04'18" East 449.92 feet to a point being Engineer's center line Station 34+13.46; thence along the arc of a 954.93 foot radius curve to the right (long chord which bears South 75°51'35" East 404.34 feet) a distance of 407.42 feet to a point being Engineer's center line Station 38+20.88; thence South 63°03'51" East 17.75 feet to a point being Engineer's center line Station 38+38.63; thence along the arc of a 954.93 foot radius curve to the left (long chord which bears South 76°08'20" East 412.57 feet) a distance of 415.85 feet to a point being Engineer's center line Station 42+54.49, said point also being on the North line of the Elijah Liggett Donation Land Claim Number 52; thence South 88°33'18" East 4703.55 feet to a 3 inch brass cap at the Northerly-Northeast Corner of said Donation Land Claim Number 52, said Corner being Engineer's center line Station 89+58.04.

The width in feet of said strip of land is as follows:

<u>Station</u>	<u>to</u>	<u>Station</u>	<u>Width on Northerly Side of Center Line</u>
51+66.67		51+76.67	30.00 feet in a straight line to 50.00 feet
51+76.67		52+14.07	50.00 feet
52+14.07		52+24.07	50.00 feet in a straight line to 30.00 feet

This parcel of land contains 948 square feet of land, more or less, outside the existing right of way.

Basis of bearings, as per Benton County Survey File Number 11074, is grid bearing South 87°03'52" East between the Southwest Corner of the Henry Penland Donation Land Claim Number 45 and the Northerly-Northeast Corner of the Elijah Liggett Donation Land Claim Number 52. Horizontal coordinates are derived from OPUS from the US State Plane Coordinate System of 1983, Zone Oregon North 3601, Datum NAD 1983 (CONUS)(2011)(Epoch 2010).



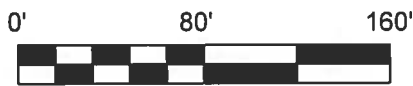
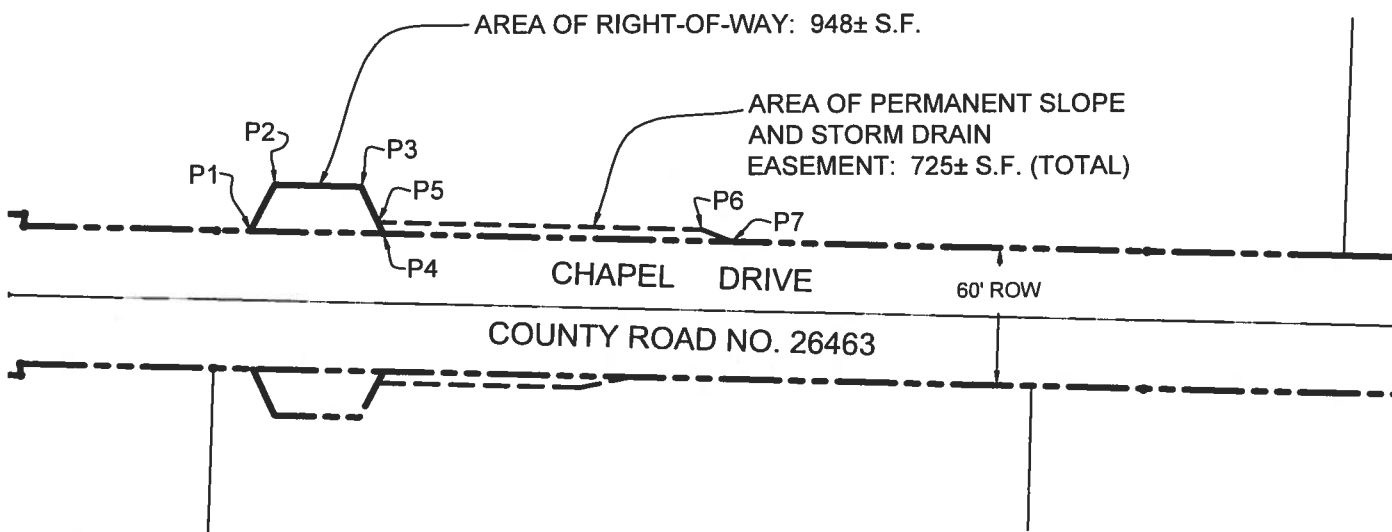
# EXHIBIT "B-10" RIGHT OF WAY AND EASEMENT MAP

### POINT REFERENCE LIST

P1	51+66.67	L30.00'
P2	51+76.67	L50.00'
P3	52+14.07	L50.00'
P4	52+24.07	L30.00'
P5	52+21.57	L35.00'
P6	53+61.40	L35.00'
P7	53+74.42	L30.00'

CHAPEL DRIVE ROAD WIDENING  
BENTON COUNTY, OREGON

SITE 10  
TAX MAP: 12-5-07  
TAX LOT: 502



SCALE 1" = 80'

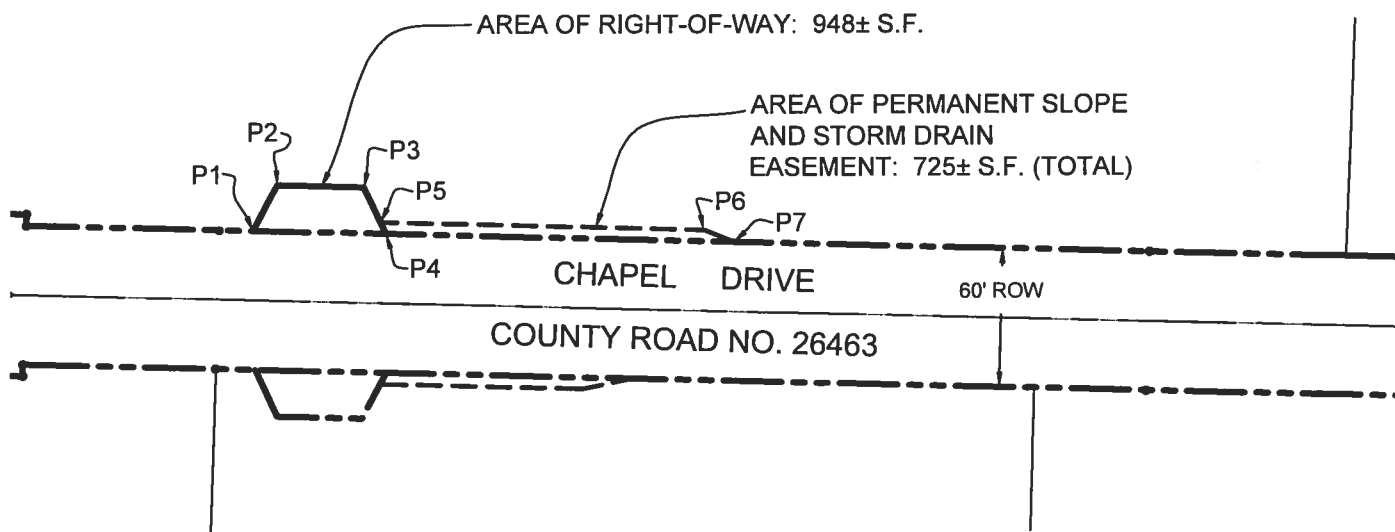
# EXHIBIT "B-10" RIGHT OF WAY AND EASEMENT MAP

### POINT REFERENCE LIST

P1	51+66.67	L30.00'
P2	51+76.67	L50.00'
P3	52+14.07	L50.00'
P4	52+24.07	L30.00'
P5	52+21.57	L35.00'
P6	53+61.40	L35.00'
P7	53+74.42	L30.00'

CHAPEL DRIVE ROAD WIDENING  
BENTON COUNTY, OREGON

SITE 10  
TAX MAP: 12-5-07  
TAX LOT: 502



0' 80' 160'



SCALE 1" = 80'

AFTER RECORDING RETURN TO:  
Benton County Public Works  
360 SW Avery Avenue  
Corvallis, OR 97333

**SLOPE AND STORM DRAIN EASEMENT**

KNOW ALL PERSONS BY THESE PRESENTS, that **Patricia Hastings** hereinafter referred to as Grantor, is the owner of real property described herein and does hereby and forever grant unto BENTON COUNTY, a political subdivision of the State of Oregon, referred to herein as County, a permanent Slope and Storm Drain Easement for the benefit of Benton County on that parcel described in deed 2020-599348 of the Benton County Deed Records, Benton County, Oregon, over and along the full length and width of the premises described as follows; to wit:

See description Exhibit "A-14" and map Exhibit "B-14" Attached.

With the right, privilege, and authority, to said County, to construct, maintain, replace, and/or reconstruct a slope, stormwater quality swale, and storm drainage ditch adjoining a county road, with all appurtenances incident thereto or necessary therewith, on, under and across the said premises, and to cut and remove from said easement any trees and other obstructions which may endanger the safety or interfere with the construction, use, or maintenance of said slope and the right of ingress and egress to, over, and from the above described premises at any and all times for the purpose of doing anything necessary, useful, or convenient for the enjoyment of the easement hereby granted.

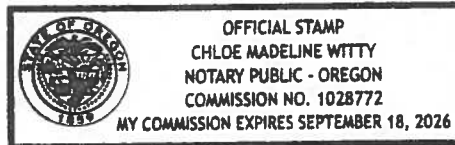
IT IS UNDERSTOOD that County shall never be required to remove the slope materials or storm drain appurtenances placed by it upon said property, nor shall County be subject to any damages to Grantor, and grantor's heirs, successors and assigns, by reason thereof or by reason of any change of grade of the county road abutting on said property.

GRANTOR AGREES to limit use of the premises to purposes consistent with the County's construction, use and maintenance of said slope. Such uses typically include natural landscaping and storm water quality treatment as approved by the County. No building or other permanent structure, dumping, paving, decrease in vegetative cover or other action which would interfere with or enjoin the County from the intended purpose of this easement or which would endanger the lateral support of the county road shall be placed or occur upon the premises without the written permission of the County.

Consideration: \$0

In Witness Whereof, the undersigned has caused this Easement to be executed and dated this 16 day of March, 2023.

Patricia Hastings  
Patricia Hastings



STATE OF OREGON            )  
  ) ss.  
County of Benton            )

This instrument was acknowledged before me on March 16, 2023, by

Patricia Hastings \_\_\_\_\_

Chloe Witty  
NOTARY PUBLIC FOR OREGON  
My Commission Expires September 18, 2026

ACCEPTED BY BENTON COUNTY  
BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Chair, Board of Commissioners

Date: \_\_\_\_\_

REVIEWED AS TO FORM:

\_\_\_\_\_  
Office of County Counsel

Exhibit "A-14"

A portion of that property described in Benton County deed record 2020-599348, Benton County, Oregon, being located in Section 18, Township 12 South, Range 5 West of the Willamette Meridian, Benton County, Oregon, said portion being more particularly described as follows:

Being a strip of land variable in width, adjacent to the North Right-of-Way line of Chapel Drive, the center line of which is described as:

Beginning at Engineer's center line Station 10+16.40, said Station being a 3-1/4 inch brass cap at the Southwest Corner of the Henry Penland Donation Land Claim Number 45; thence South 88°03'24" East 1947.14 feet to a 3 inch brass cap at the Southeast Corner of said Donation Land Claim Number 45, said Corner being Engineer's center line Station 29+63.54 and also being on the North line of the Eldridge Hartless Donation Land Claim Number 51; thence, along said North line, South 88°04'18" East 449.92 feet to a point being Engineer's center line Station 34+13.46; thence along the arc of a 954.93 foot radius curve to the right (long chord which bears South 75°51'35" East 404.34 feet) a distance of 407.42 feet to a point being Engineer's center line Station 38+20.88; thence South 63°03'51" East 17.75 feet to a point being Engineer's center line Station 38+38.63; thence along the arc of a 954.93 foot radius curve to the left (long chord which bears South 76°08'20" East 412.57 feet) a distance of 415.85 feet to a point being Engineer's center line Station 42+54.49, said point also being on the North line of the Elijah Liggett Donation Land Claim Number 52; thence South 88°33'18" East 4703.55 feet to a 3 inch brass cap at the Northerly-Northeast Corner of said Donation Land Claim Number 52, said Corner being Engineer's center line Station 89+58.04.

The width in feet of said strip of land is as follows:

Station	to	Station	Width on Northerly Side of Center Line
71+76.35		72+18.91	30.00 feet in a straight line to 35.00 feet
72+18.91		72+32.70	35.00 feet
72+32.70		72+63.92	35.00 feet in a straight line to 30.00 feet

This parcel of land contains 253 square feet of land, more or less, outside the existing right of way.

Basis of bearings, as per Benton County Survey File Number 11074, is grid bearing South 87°03'52" East between the Southwest Corner of the Henry Penland Donation Land Claim Number 45 and the Northerly-Northeast Corner of the Elijah Liggett Donation Land Claim Number 52. Horizontal coordinates are derived from OPUS from the US State Plane Coordinate System of 1983, Zone Oregon North 3601, Datum NAD 1983 (CONUS)(2011)(Epoch 2010).

AFTER RECORDING RETURN TO:  
Benton County Public Works  
360 SW Avery Avenue  
Corvallis, OR 97333

**SLOPE AND STORM DRAIN EASEMENT**

KNOW ALL PERSONS BY THESE PRESENTS, that **William D. Holderman, trustee of the William D. Holderman Trust dated November 16, 2020** hereinafter referred to as Grantor, is the owner of real property described herein and does hereby and forever grant unto BENTON COUNTY, a political subdivision of the State of Oregon, referred to herein as County, a permanent Slope and Storm Drain Easement for the benefit of Benton County on those parcels described in deed 2020-603725 of the Benton County Deed Records, Benton County, Oregon, over and along the full length and width of the premises described as follows; to wit:

See description Exhibit "A-17" and map Exhibit "B-17" Attached.

With the right, privilege, and authority, to said County, to construct, maintain, replace, and/or reconstruct a slope, stormwater quality swale and storm drainage system adjoining a county road, with all appurtenances incident thereto or necessary therewith, on, under and across the said premises, and to cut and remove from said easement any trees and other obstructions which may endanger the safety or interfere with the construction, use, or maintenance of said slope and the right of ingress and egress to, over, and from the above described premises at any and all times for the purpose of doing anything necessary, useful, or convenient for the enjoyment of the easement hereby granted.

IT IS UNDERSTOOD that County shall never be required to remove the slope materials or storm drain appurtenances placed by it upon said property, nor shall County be subject to any damages to Grantor, and grantor's heirs, successors and assigns, by reason thereof or by reason of any change of grade of the county road abutting on said property.

GRANTOR AGREES to limit use of the premises to purposes consistent with the County's construction, use and maintenance of said slope. Such uses typically include natural landscaping and storm water quality treatment as approved by the County. No building or other permanent structure, dumping, paving, decrease in vegetative cover or other action which would interfere with or enjoin the County from the intended purpose of this easement or which would endanger the lateral support of the county road shall be placed or occur upon the premises without the written permission of the County.

Consideration: \$0

In Witness Whereof, the undersigned has caused this Easement to be executed and dated this 24 day of March, 2023.

William D. Holderman, trustee of the  
William D. Holderman Trust  
Dated November 16, 2020

William D. Holderman  
Signature

STATE OF OREGON            )  
  ) ss.  
County of Benton            )

This instrument was acknowledged before me on March 23, 2023, by

William D. Holderman trustee of the William D. Holderman Trust  
Dated November 16, 2020

Helen Moore  
NOTARY PUBLIC FOR OREGON  
My Commission Expires 4/20/25



ACCEPTED BY BENTON COUNTY  
BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Chair, Board of Commissioners

Date: \_\_\_\_\_

REVIEWED AS TO FORM:

\_\_\_\_\_  
Office of County Counsel

Exhibit "A-17"

A portion of those properties described in Benton County deed record 2020-603715, Benton County, Oregon, being located in Section 18, Township 12 South, Range 5 West of the Willamette Meridian, Benton County, Oregon, said portion being more particularly described as follows:

Being a strip of land variable in width, adjacent to the South Right-of-Way line of Chapel Drive, the center line of which is described as:

Beginning at Engineer's center line Station 10+16.40, said Station being a 3-1/4 inch brass cap at the Southwest Corner of the Henry Penland Donation Land Claim Number 45; thence South 88°03'24" East 1947.14 feet to a 3 inch brass cap at the Southeast Corner of said Donation Land Claim Number 45, said Corner being Engineer's center line Station 29+63.54 and also being on the North line of the Eldridge Hartless Donation Land Claim Number 51; thence, along said North line, South 88°04'18" East 449.92 feet to a point being Engineer's center line Station 34+13.46; thence along the arc of a 954.93 foot radius curve to the right (long chord which bears South 75°51'35" East 404.34 feet) a distance of 407.42 feet to a point being Engineer's center line Station 38+20.88; thence South 63°03'51" East 17.75 feet to a point being Engineer's center line Station 38+38.63; thence along the arc of a 954.93 foot radius curve to the left (long chord which bears South 76°08'20" East 412.57 feet) a distance of 415.85 feet to a point being Engineer's center line Station 42+54.49, said point also being on the North line of the Elijah Liggett Donation Land Claim Number 52; thence South 88°33'18" East 4703.55 feet to a 3 inch brass cap at the Northerly-Northeast Corner of said Donation Land Claim Number 52, said Corner being Engineer's center line Station 89+58.04.

The width in feet of said strip of land is as follows:

<u>Station</u>	<u>to</u>	<u>Station</u>	<u>Width on Southerly Side of Center Line</u>
71+64.00		72+02.82	42.00 feet
72+02.82		72+19.97	42.00 feet in a straight line to 44.00 feet
72+19.97		72+29.97	44.00 feet
72+29.97		72+45.42	44.00 feet in a straight line to 40.00 feet
72+45.42		72+51.92	40.00 feet in a straight line to 39.88 feet
72+51.92		73+00.69	39.88 feet in a straight line to 35.00 feet
73+00.69		74+00.69	35.00 feet in a straight line to 30.00 feet

This parcel of land contains 758 square feet of land, more or less, outside the existing right of way and existing grant of easement.

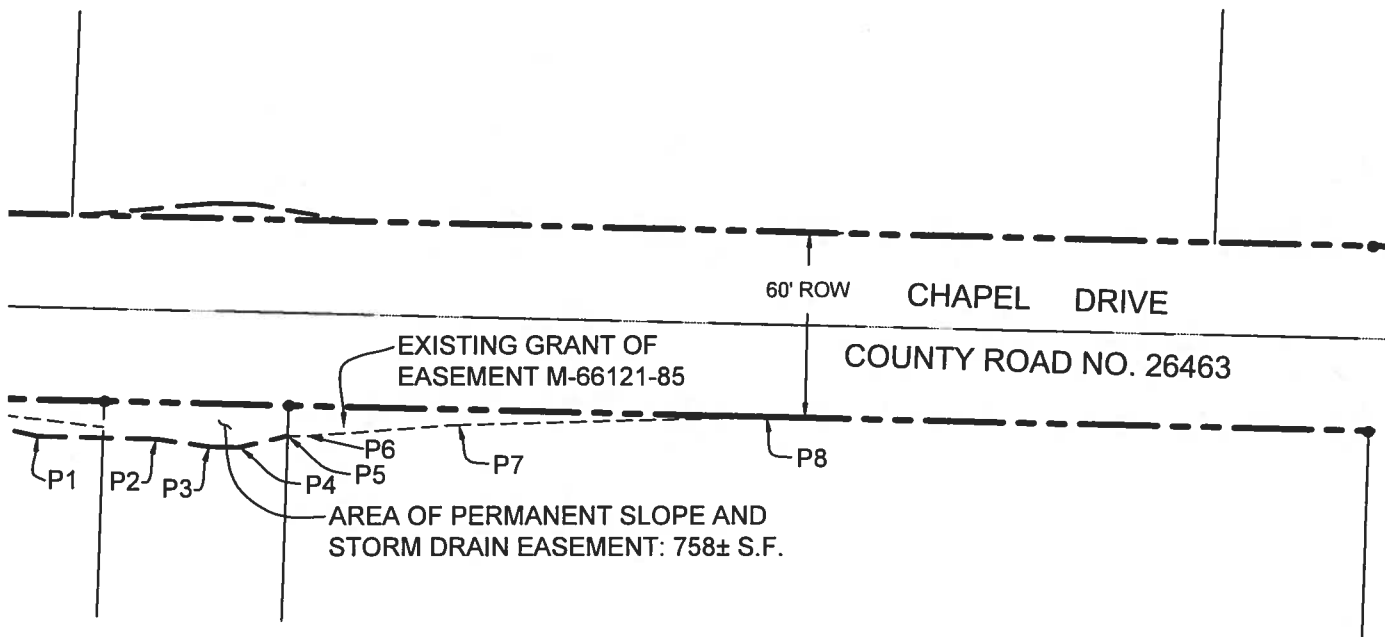
Basis of bearings, as per Benton County Survey File Number 11074, is grid bearing South 87°03'52" East between the Southwest Corner of the Henry Penland Donation Land Claim Number 45 and the Northerly-Northeast Corner of the Eljah Liggett Donation Land Claim Number 52. Horizontal coordinates are derived from OPUS from the US State Plane Coordinate System of 1983, Zone Oregon North 3601, Datum NAD 1983 (CONUS)(2011)(Epoch 2010).

POINT REFERENCE LIST

P1	71+64.00	R42.00'
P2	72+02.82	R42.00'
P3	72+19.97	R44.00'
P4	72+29.97	R44.00'
P5	72+45.42	R40.00'
P6	72+51.92	R39.88'
P7	73+00.69	R35.00'
P8	74+00.69	R30.00'

EXHIBIT "B-17"  
EASEMENT MAP

CHAPEL DRIVE ROAD WIDENING  
BENTON COUNTY, OREGON



SITE 17  
TAX MAP: 12-5-18  
TAX LOTS: 200 & 207



SCALE 1" = 60'

AFTER RECORDING RETURN TO:  
Benton County Public Works  
360 SW Avery Avenue  
Corvallis, OR 97333

**SLOPE AND STORM DRAIN EASEMENT**

KNOW ALL PERSONS BY THESE PRESENTS, that **Ron A. Gustafson, Trustee of the Ron A. Gustafson Revocable Living Trust** hereinafter referred to as Grantor, is the owner of real property described herein and does hereby and forever grant unto BENTON COUNTY, a political subdivision of the State of Oregon, referred to herein as County, a permanent Slope and Storm Drain Easement for the benefit of Benton County on that parcel described in deed 2010-468816 of the Benton County Deed Records, Benton County, Oregon, over and along the full length and width of the premises described as follows; to wit:

See description Exhibit "A-15" and map Exhibit "B-15" Attached.

With the right, privilege, and authority, to said County, to construct, maintain, replace, and/or reconstruct a slope, stormwater quality swale and storm drainage system adjoining a county road, with all appurtenances incident thereto or necessary therewith, on, under and across the said premises, and to cut and remove from said easement any trees and other obstructions which may endanger the safety or interfere with the construction, use, or maintenance of said slope and the right of ingress and egress to, over, and from the above described premises at any and all times for the purpose of doing anything necessary, useful, or convenient for the enjoyment of the easement hereby granted.

IT IS UNDERSTOOD that County shall never be required to remove the slope materials or storm drain appurtenances placed by it upon said property, nor shall County be subject to any damages to Grantor, and grantor's heirs, successors and assigns, by reason thereof or by reason of any change of grade of the county road abutting on said property.

GRANTOR AGREES to limit use of the premises to purposes consistent with the County's construction, use and maintenance of said slope. Such uses typically include natural landscaping and storm water quality treatment as approved by the County. No building or other permanent structure, dumping, paving, decrease in vegetative cover or other action which would interfere with or enjoin the County from the intended purpose of this easement or which would endanger the lateral support of the county road shall be placed or occur upon the premises without the written permission of the County.

Consideration: \$0

In Witness Whereof, the undersigned has caused this Easement to be executed and dated this 28 day of March, 2023.

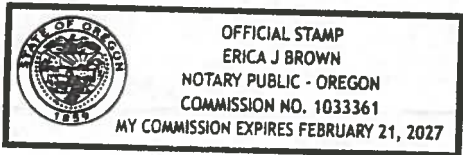
Ron A. Gustafson, Trustee  
Ron A. Gustafson Revocable Living Trust

  
Signature

STATE OF OREGON            )  
  ) ss.  
County of Benton            )

This instrument was acknowledged before me on March 28<sup>th</sup>, 2023, by  
Ron A. Gustafson, Trustee of Ron A. Gustafson  
Revocable Living Trust

Erica J. Brown  
NOTARY PUBLIC FOR OREGON  
My Commission Expires 02-21-2027



ACCEPTED BY BENTON COUNTY  
BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Chair, Board of Commissioners

Date: \_\_\_\_\_

REVIEWED AS TO FORM:

\_\_\_\_\_  
Office of County Counsel



Exhibit "A-15"

A portion of that property described in Benton County deed record 2010-468816, Benton County, Oregon, being located in Section 18, Township 12 South, Range 5 West of the Willamette Meridian, Benton County, Oregon, said portion being more particularly described as follows:

Being a strip of land variable in width, adjacent to the South Right-of-Way line of Chapel Drive, the center line of which is described as:

Beginning at Engineer's center line Station 10+16.40, said Station being a 3-1/4 inch brass cap at the Southwest Corner of the Henry Penland Donation Land Claim Number 45; thence South 88°03'24" East 1947.14 feet to a 3 inch brass cap at the Southeast Corner of said Donation Land Claim Number 45, said Corner being Engineer's center line Station 29+63.54 and also being on the North line of the Eldridge Hartless Donation Land Claim Number 51; thence, along said North line, South 88°04'18" East 449.92 feet to a point being Engineer's center line Station 34+13.46; thence along the arc of a 954.93 foot radius curve to the right (long chord which bears South 75°51'35" East 404.34 feet) a distance of 407.42 feet to a point being Engineer's center line Station 38+20.88; thence South 63°03'51" East 17.75 feet to a point being Engineer's center line Station 38+38.63; thence along the arc of a 954.93 foot radius curve to the left (long chord which bears South 76°08'20" East 412.57 feet) a distance of 415.85 feet to a point being Engineer's center line Station 42+54.49, said point also being on the North line of the Elijah Liggett Donation Land Claim Number 52; thence South 88°33'18" East 4703.55 feet to a 3 inch brass cap at the Northerly-Northeast Corner of said Donation Land Claim Number 52, said Corner being Engineer's center line Station 89+58.04.

The width in feet of said strip of land is as follows:

Station	to	Station	Width on Southerly Side of Center Line
65+97.63		67+46.83	30.00 feet in a straight line to 42.00 feet
67+46.83		67+72.45	42.00 feet in a straight line to 37.82 feet
67+72.45		68+20.42	37.82 feet in a straight line to 33.03 feet
68+20.42		68+20.44	33.03 feet in a straight line to 30.00 feet

This parcel of land contains 454 square feet of land, more or less, outside the existing right of way and existing grant of easement.

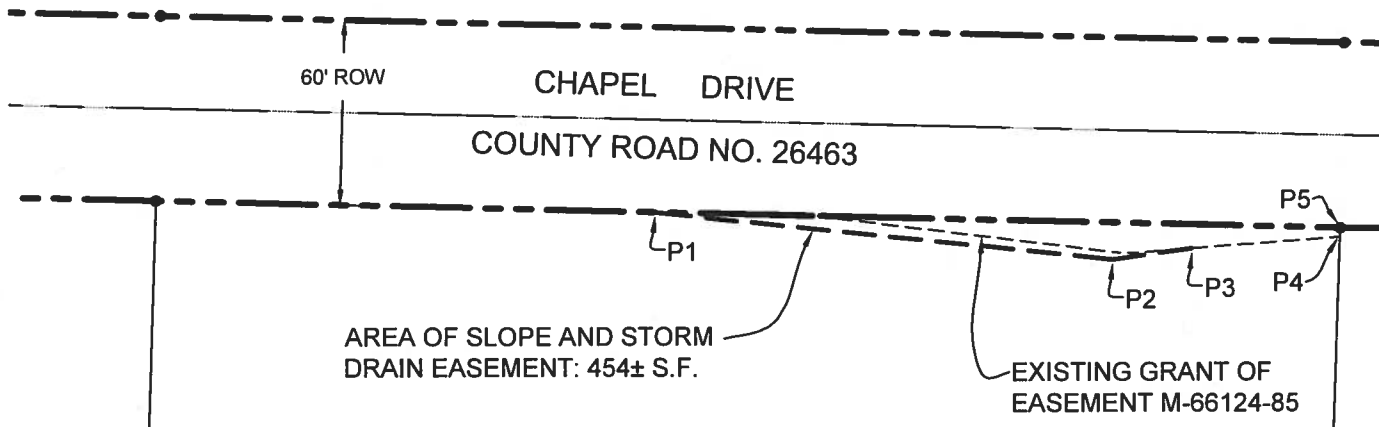
Basis of bearings, as per Benton County Survey File Number 11074, is grid bearing South 87°03'52" East between the Southwest Corner of the Henry Penland Donation Land Claim Number 45 and the Northerly-Northeast Corner of the Elijah Liggett Donation Land Claim Number 52. Horizontal coordinates are derived from OPUS from the US State Plane Coordinate System of 1983, Zone Oregon North 3601, Datum NAD 1983 (CONUS)(2011)(Epoch 2010).

POINT REFERENCE LIST

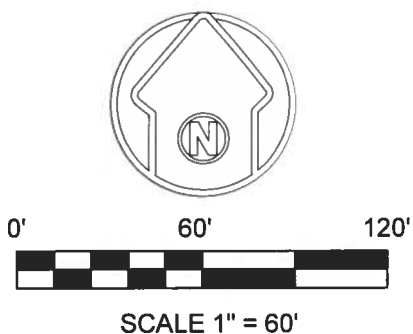
P1	65+97.63	R30.00'
P2	67+46.83	R42.00'
P3	67+72.45	R37.82'
P4	68+20.42	R33.03'
P5	68+20.44	R30.00'

**EXHIBIT "B-15"  
EASEMENT MAP**

CHAPEL DRIVE ROAD WIDENING  
BENTON COUNTY, OREGON



SITE 15  
TAX MAP: 12-5-18  
TAX LOT: 400



AFTER RECORDING RETURN TO:  
Benton County Public Works  
360 SW Avery Avenue  
Corvallis, OR 97333

**SLOPE AND STORM DRAIN EASEMENT**

KNOW ALL PERSONS BY THESE PRESENTS, that **Robert P. Koning and Angela Koning** hereinafter referred to as Grantor, is the owner of real property described herein and does hereby and forever grant unto BENTON COUNTY, a political subdivision of the State of Oregon, referred to herein as County, a permanent Slope and Storm Drain Easement for the benefit of Benton County on that parcel described in deed 2011-479663 of the Benton County Deed Records, Benton County, Oregon, over and along the full length and width of the premises described as follows, to wit:

See description Exhibit "A-4" and map Exhibit "B-4" Attached.


With the right, privilege, and authority, to said County, to construct, maintain, replace, and/or reconstruct a slope and storm drainage system adjoining a county road, with all appurtenances incident thereto or necessary therewith, on, under and across the said premises, and to cut and remove from said easement any trees and other obstructions which may endanger the safety or interfere with the construction, use, or maintenance of said slope and the right of ingress and egress to, over, and from the above described premises at any and all times for the purpose of doing anything necessary, useful, or convenient for the enjoyment of the easement hereby granted.

IT IS UNDERSTOOD that County shall never be required to remove the slope materials or storm drain appurtenances placed by it upon said property, nor shall County be subject to any damages to Grantor, and grantor's heirs, successors and assigns, by reason thereof or by reason of any change of grade of the county road abutting on said property.

GRANTOR AGREES to limit use of the premises to purposes consistent with the County's construction, use and maintenance of said slope and storm drain. Such uses typically include natural landscaping and storm water quality treatment as approved by the County. No building or other permanent structure, dumping, paving, decrease in vegetative cover or other action which would interfere with or enjoin the County from the intended purpose of this easement or which would endanger the lateral support of the county road shall be placed or occur upon the premises without the written permission of the County.

Consideration: \$1,500.00


In Witness Whereof, the undersigned has caused this Easement to be executed and dated this 5 day of May, 2023.

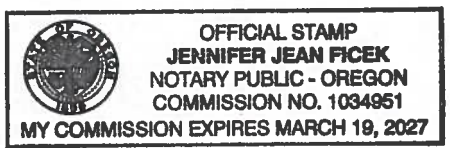
  
By: Robert P. Koning

  
By: Angela Koning

STATE OF OREGON            )  
  ) ss.  
County of Benton            )

This instrument was acknowledged before me on May 5, 2023, by Robert P. Koning and Angela Koning

  
NOTARY PUBLIC FOR OREGON  
My Commission Expires 3-19-27



ACCEPTED BY BENTON COUNTY  
BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Chair, Board of Commissioners

Date: \_\_\_\_\_

REVIEWED AS TO FORM:

\_\_\_\_\_  
Office of County Counsel

Exhibit "A-4"

A portion of that property described in Benton County deed record 2011-479663, Benton County, Oregon, being located in Section 13, Township 12 South, Range 6 West of the Willamette Meridian, Benton County, Oregon, said portion being more particularly described as follows:

Being a strip of land variable in width, adjacent to the South Right-of-Way line of Chapel Drive, the centerline which is described as:

Beginning at Engineer's center line Station 10+16.40, said Station being a 3-1/4 inch brass cap at the Southwest Corner of the Henry Penland Donation Land Claim Number 45; thence South 88°03'24" East 1947.14 feet to a 3 inch brass cap at the Southeast Corner of said Donation Land Claim Number 45, said Corner being Engineer's center line Station 29+63.54 and also being on the North line of the Eldridge Hartless Donation Land Claim Number 51; thence, along said North line, South 88°04'18" East 449.92 feet to a point being Engineer's center line Station 34+13.46; thence along the arc of a 954.93 foot radius curve to the right (long chord which bears South 75°51'35" East 404.34 feet) a distance of 407.42 feet to a point being Engineer's center line Station 38+20.88; thence South 63°03'51" East 17.75 feet to a point being Engineer's center line Station 38+38.63; thence along the arc of a 954.93 foot radius curve to the left (long chord which bears South 76°08'20" East 412.57 feet) a distance of 415.85 feet to a point being Engineer's center line Station 42+54.49, said point also being on the North line of the Elijah Liggett Donation Land Claim Number 52; thence South 88°33'18" East 4703.55 feet to a 3 inch brass cap at the Northerly-Northeast Corner of said Donation Land Claim Number 52, said Corner being Engineer's center line Station 89+58.04.

The width in feet of said strip of land is as follows:

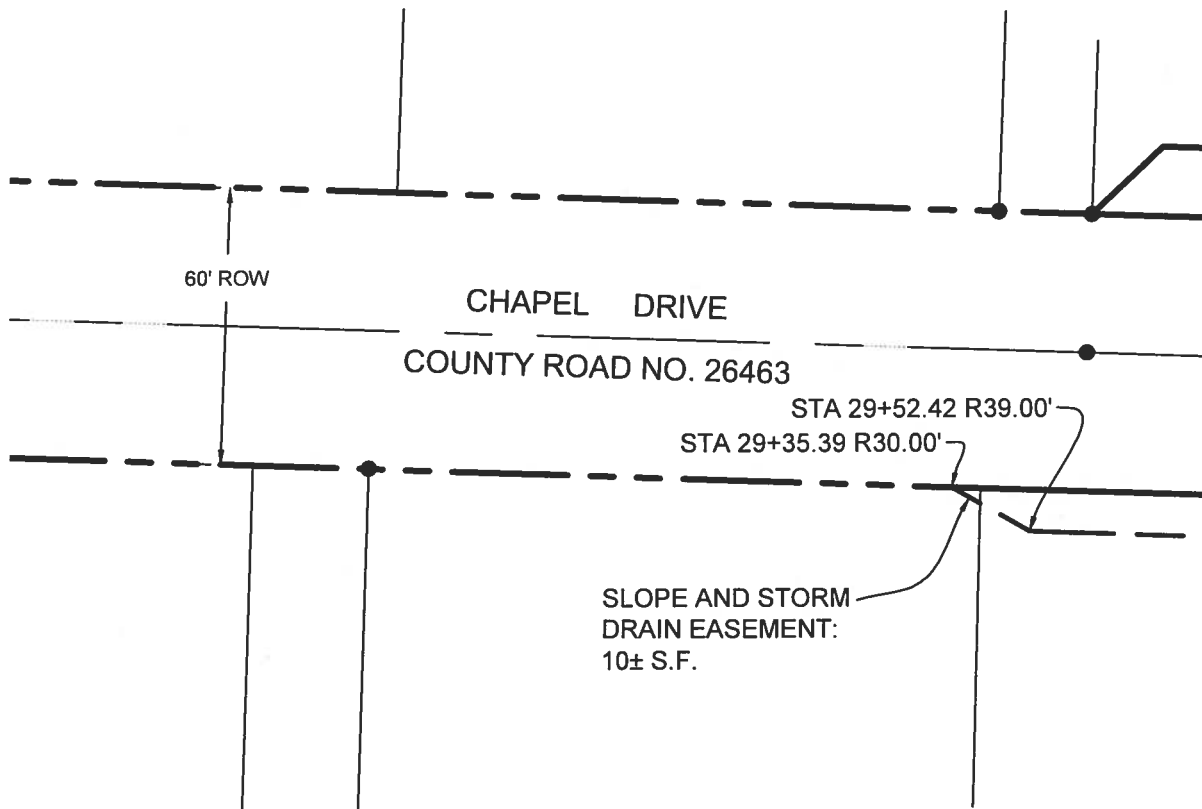
<u>Station</u>	<u>to</u>	<u>Station</u>	<u>Width on Southerly Side of Center Line</u>
29+35.39		29+52.42	30.00 feet in a straight line to 39.00 feet

This parcel of land contains 10 square feet of land, more or less, outside the existing right of way.

Basis of bearings, as per Benton County Survey File Number 11074, is grid bearing South 87°03'52" East between the Southwest Corner of the Henry Penland Donation Land Claim Number 45 and the Northerly-Northeast Corner of the Elijah Liggett Donation Land Claim Number 52. Horizontal coordinates are derived from OPUS from the US State Plane Coordinate System of 1983, Zone Oregon North 3601, Datum NAD 1983 (CONUS)(2011)(Epoch 2010).

# EXHIBIT "B-4" EASEMENT MAP

CHAPEL DRIVE ROAD WIDENING  
BENTON COUNTY, OREGON



SITE 4  
TAX MAP: 12-6-13  
TAX LOT: 200



SCALE 1" = 40'

After Recording Please  
Return to:  
Benton County Public Works  
360 SW Avery Avenue  
Corvallis, OR 97333

T 12 S, R 6 W, Sec. 12D  
Tax Lot 00400  
Chapel Drive, Road No. 26463

RIGHT OF WAY DEDICATION

KNOW ALL PERSONS BY THESE PRESENTS THAT **Benton County School District No. 17J (Philomath)**, does hereby dedicate unto **Benton County**, a political subdivision of the State of Oregon, a variable width strip of land for road and utility purposes, from that parcel of land described in deed M-65516-76, Benton County Deed Records, Benton County, Oregon; situated in Benton County, State of Oregon, more particularly described as follows:

See description Exhibit "A-6" and map Exhibit "B-6" Attached.

The true and actual consideration for this transfer, stated in terms of dollars, is \$3,440.00. However, the actual consideration consists of or includes other property or value given or promised which is part of the consideration. (See ORS 93.030).

Dated this 11 day of April, 2023.

[Signature]  
Signature

Susan M. Halliday  
Printed Name

STATE OF OREGON            )  
  )    ss.  
County of Benton            )

This instrument was acknowledged before me on April 11, 2023,  
by Susan Halliday, as Superintendent, of  
Benton County School District No. 17J (Philomath)

[Signature]  
NOTARY PUBLIC FOR OREGON  
My Commission Expires January 15, 2024



ACCEPTED BY BENTON COUNTY  
BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Chair, Board of Commissioners

Date: \_\_\_\_\_

Reviewed As To Form

\_\_\_\_\_  
Office of County Counsel

**EXHIBIT "A-6"**

**Project Name:** Chapel Drive Road Widening

**Owner(s):** Benton County School District No. 17J (Philomath)

**Description of Parcel:**

A portion of that property described in Benton County deed record M-65516-76, Benton County, Oregon, being located in Section 13, Township 12 South, Range 6 West of the Willamette Meridian, Benton County, Oregon, said portion being more particularly described as follows:

Being a strip of land variable in width, adjacent to the North Right-of-Way line of Chapel Drive, the center line of which is described as:

Beginning at Engineer's center line Station 10+16.40, said Station being a 3-1/4 inch brass cap at the Southwest Corner of the Henry Penland Donation Land Claim Number 45; thence South 88°03'24" East 1947.14 feet to a 3 inch brass cap at the Southeast Corner of said Donation Land Claim Number 45, said Corner being Engineer's center line Station 29+63.54 and also being on the North line of the Eldridge Hartless Donation Land Claim Number 51; thence, along said North line, South 88°04'18" East 449.92 feet to a point being Engineer's center line Station 34+13.46; thence along the arc of a 954.93 foot radius curve to the right (long chord which bears South 75°51'35" East 404.34 feet) a distance of 407.42 feet to a point being Engineer's center line Station 38+20.88; thence South 63°03'51" East 17.75 feet to a point being Engineer's center line Station 38+38.63; thence along the arc of a 954.93 foot radius curve to the left (long chord which bears South 76°08'20" East 412.57 feet) a distance of 415.85 feet to a point being Engineer's center line Station 42+54.49, said point also being on the North line of the Elijah Liggett Donation Land Claim Number 52; thence South 88°33'18" East 4703.55 feet to a 3 inch brass cap at the Northerly-Northeast Corner of said Donation Land Claim Number 52, said Corner being Engineer's center line Station 89+58.04.

The width in feet of said strip of land is as follows:

<u>Station</u>	<u>to</u>	<u>Station</u>	<u>Width on Northerly Side of Center Line</u>
29+63.63		29+78.57	30.00 feet in a straight line to 45.00 feet
29+78.57		30+24.31	45.00 feet
30+24.31		30+29.42	45.00 feet in a straight line to 38.00 feet
30+29.42		32+00.25	38.00 feet
32+00.25		32+37.28	38.00 feet in a straight line to 41.00 feet
32+37.28		33+43.20	41.00 feet
33+43.20		33+85.57	41.00 feet in a straight line to 44.00 feet
33+85.57		35+10.76	44.00 feet in a straight line to 45.00 feet
35+10.76		36+22.49	45.00 feet
36+22.49		37+33.14	45.00 feet in a straight line to 53.00 feet
37+33.14		38+07.44	53.00 feet
38+07.44		38+38.07	53.00 feet in a straight line to 54.39 feet
38+38.07		38+51.14	54.39 feet in a straight line to 35.00 feet
38+51.14		39+72.89	35.00 feet
39+72.89		39+74.26	35.00 feet in a straight line to 30.00 feet

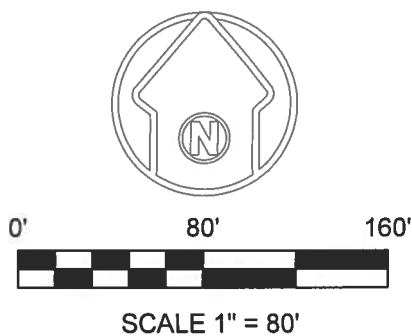
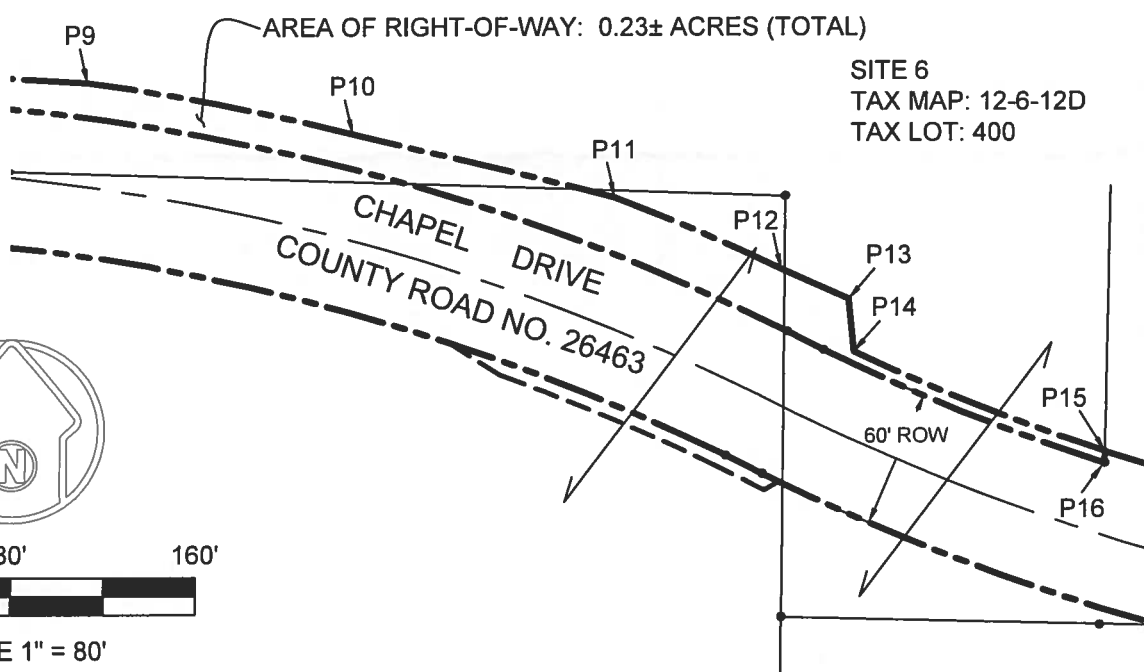
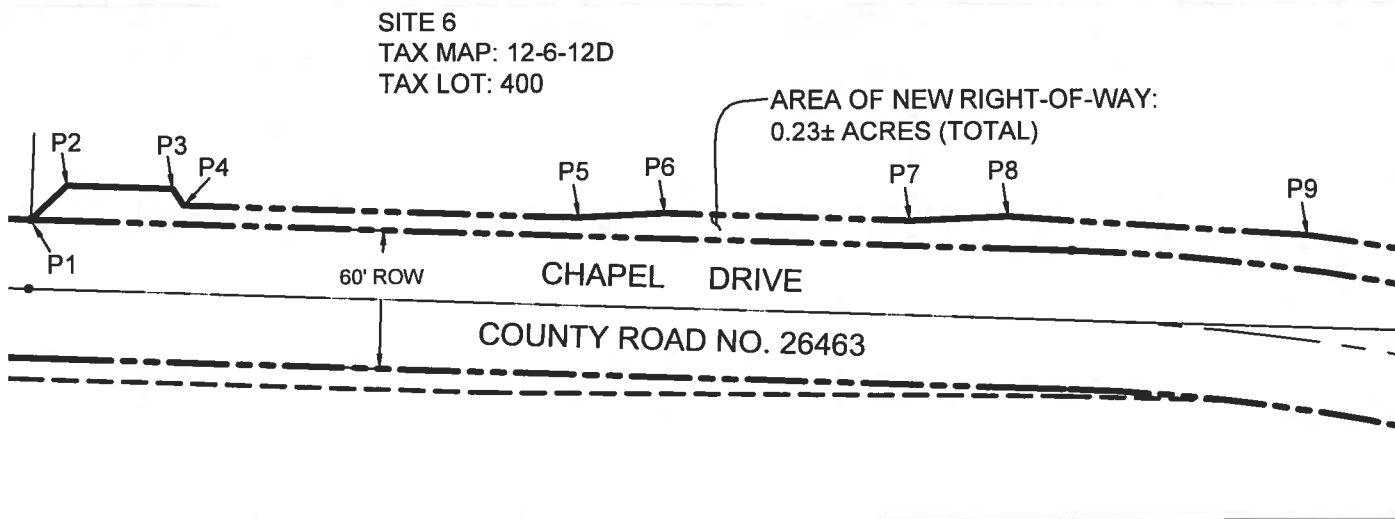
This parcel of land contains 0.23 acres of land, more or less, outside the existing right of way.

Basis of bearings, as per Benton County Survey File Number 11074, is grid bearing South 87°03'52" East between the Southwest Corner of the Henry Penland Donation Land Claim Number 45 and the Northerly-Northeast Corner of the Elijah Liggett Donation Land Claim Number 52. Horizontal coordinates are derived from OPUS from the US State Plane Coordinate System of 1983, Zone Oregon North 3601, Datum NAD 1983 (CONUS)(2011)(Epoch 2010).

POINT REFERENCE LIST

P1	29+63.63	L30.00'
P2	29+78.57	L45.00'
P3	30+24.31	L45.00'
P4	30+29.42	L38.00'
P5	32+00.25	L38.00'
P6	32+37.28	L41.00'
P7	33+43.20	L41.00'
P8	33+85.57	L44.00'
P9	35+10.76	L45.00'
P10	36+22.49	L45.00'
P11	37+33.14	L53.00'
P12	38+07.44	L53.00'
P13	38+38.07	L54.39'
P14	38+51.14	L35.00'
P15	39+72.89	L35.00'
P16	39+74.26	L30.00'

EXHIBIT "B-6"  
 RIGHT-OF-WAY MAP  
 CHAPEL DRIVE ROAD WIDENING  
 BENTON COUNTY, OREGON





AFTER RECORDING RETURN TO:  
Benton County Public Works  
360 SW Avery Avenue  
Corvallis, OR 97333

**SLOPE AND STORM DRAIN EASEMENT**

KNOW ALL PERSONS BY THESE PRESENTS, that <sup>MAN</sup>Charlotte Putnam Gardner, trustee of the Charlotte Putnam Gardner Revocable Living Trust dated December 5, 2008 hereinafter referred to as Grantor, is the owner of real property described herein and does hereby and forever grant unto BENTON COUNTY, a political subdivision of the State of Oregon, referred to herein as County, a permanent Slope and Storm Drain Easement for the benefit of Benton County on that parcel described in deed 2014-518711 of the Benton County Deed Records, Benton County, Oregon, over and along the full length and width of the premises described as follows; to wit:

See description Exhibit "A-16" and map Exhibit "B-16" Attached.

With the right, privilege, and authority, to said County, to construct, maintain, replace, and/or reconstruct a slope, stormwater quality swale and storm drainage system adjoining a county road, with all appurtenances incident thereto or necessary therewith, on, under and across the said premises, and to cut and remove from said easement any trees and other obstructions which may endanger the safety or interfere with the construction, use, or maintenance of said slope and the right of ingress and egress to, over, and from the above described premises at any and all times for the purpose of doing anything necessary, useful, or convenient for the enjoyment of the easement hereby granted.

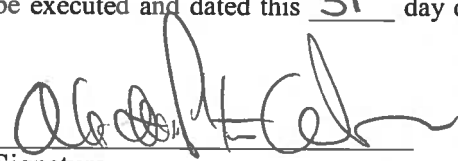
IT IS UNDERSTOOD that County shall never be required to remove the slope materials or storm drain appurtenances placed by it upon said property, nor shall County be subject to any damages to Grantor, and grantor's heirs, successors and assigns, by reason thereof or by reason of any change of grade of the county road abutting on said property.

GRANTOR AGREES to limit use of the premises to purposes consistent with the County's construction, use and maintenance of said slope. Such uses typically include natural landscaping and storm water quality treatment as approved by the County. No building or other permanent structure, dumping, paving, decrease in vegetative cover or other action which would interfere with or enjoin the County from the intended purpose of this easement or which would endanger the lateral support of the county road shall be placed or occur upon the premises without the written permission of the County.

Consideration: \$0

In Witness Whereof, the undersigned has caused this Easement to be executed and dated this 31 day of March, 2023.

<sup>MAN</sup>Charlotte Putnam Gardner, Trustee  
Charlotte Putnam Gardner Revocable Living Trust  
Dated December 5, 2008

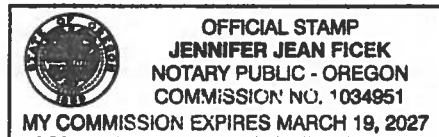
  
Signature

STATE OF OREGON            )  
  ) ss.  
County of Benton            )

This instrument was acknowledged before me on 3-31, 2023, by

~~Jennifer Ficek~~ CHARLOTTE PUTMAN GARDNER, AS TRUSTEE OF  
Jennifer Ficek CHARLOTTE PUTMAN GARDNER REVOCABLE LIVING TRUST

NOTARY PUBLIC FOR OREGON  
My Commission Expires 3-19-2027



ACCEPTED BY BENTON COUNTY  
BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Chair, Board of Commissioners

Date: \_\_\_\_\_

REVIEWED AS TO FORM:

\_\_\_\_\_  
Office of County Counsel

Exhibit "A-16"

A portion of that property described in Benton County deed record 2014-518711, Benton County, Oregon, being located in Section 18, Township 12 South, Range 5 West of the Willamette Meridian, Benton County, Oregon, said portion being more particularly described as follows:

Being a strip of land variable in width, adjacent to the South Right-of-Way line of Chapel Drive, the center line of which is described as:

Beginning at Engineer's center line Station 10+16.40, said Station being a 3-1/4 inch brass cap at the Southwest Corner of the Henry Penland Donation Land Claim Number 45; thence South 88°03'24" East 1947.14 feet to a 3 inch brass cap at the Southeast Corner of said Donation Land Claim Number 45, said Corner being Engineer's center line Station 29+63.54 and also being on the North line of the Eldridge Hartless Donation Land Claim Number 51; thence, along said North line, South 88°04'18" East 449.92 feet to a point being Engineer's center line Station 34+13.46; thence along the arc of a 954.93 foot radius curve to the right (long chord which bears South 75°51'35" East 404.34 feet) a distance of 407.42 feet to a point being Engineer's center line Station 38+20.88; thence South 63°03'51" East 17.75 feet to a point being Engineer's center line Station 38+38.63; thence along the arc of a 954.93 foot radius curve to the left (long chord which bears South 76°08'20" East 412.57 feet) a distance of 415.85 feet to a point being Engineer's center line Station 42+54.49, said point also being on the North line of the Elijah Liggett Donation Land Claim Number 52; thence South 88°33'18" East 4703.55 feet to a 3 inch brass cap at the Northerly-Northeast Corner of said Donation Land Claim Number 52, said Corner being Engineer's center line Station 89+58.04.

The width in feet of said strip of land is as follows:

<u>Station</u>	<u>to</u>	<u>Station</u>	<u>Width on Southerly Side of Center Line</u>
68+82.70		69+12.70	30.00 feet in a straight line to 34.50 feet
69+12.70		69+62.30	34.50 feet
69+62.30		69+62.30	34.50 feet in a straight line to 30.00 feet
69+62.30		70+07.99	30.00 feet
70+07.99		70+07.99	30.00 feet in a straight line to 35.00 feet
70+07.99		71+29.78	35.00 feet
71+29.78		71+64.00	35.00 feet in a straight line to 42.00 feet
71+64.00		72+02.82	42.00 feet

This parcel of land contains 1,082 square feet of land, more or less, outside the existing right of way and existing grant of easement.

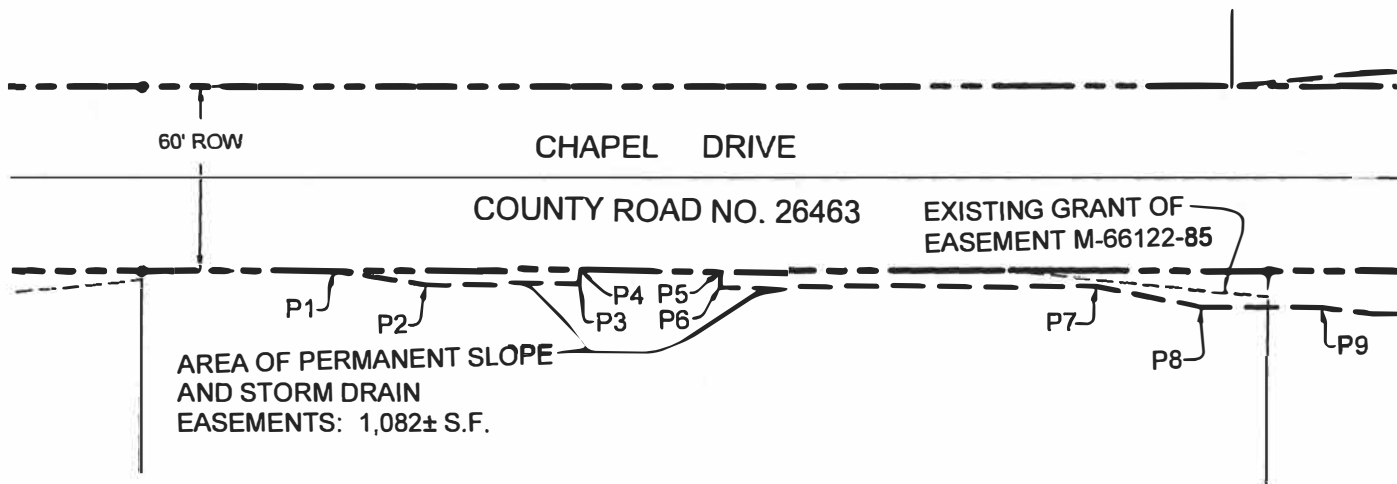
Basis of bearings, as per Benton County Survey File Number 11074, is grid bearing South 87°03'52" East between the Southwest Corner of the Henry Penland Donation Land Claim Number 45 and the Northerly-Northeast Corner of the Elijah Liggett Donation Land Claim Number 52. Horizontal coordinates are derived from OPUS from the US State Plane Coordinate System of 1983, Zone Oregon North 3601, Datum NAD 1983 (CONUS)(2011)(Epoch 2010).

### EXHIBIT "B-16" EASEMENT MAP

CHAPEL DRIVE ROAD WIDENING  
BENTON COUNTY, OREGON

POINT REFERENCE LIST

P1	68+82.70	R30.00'
P2	69+12.70	R34.50'
P3	69+62.30	R34.50'
P4	69+62.30	R30.00'
P5	70+07.99	R30.00'
P6	70+07.99	R35.00'
P7	71+29.78	R35.00'
P8	71+64.00	R42.00'
P9	72+02.82	R42.00'



SITE 16  
TAX MAP: 12-5-18  
TAX LOT: 301

