



AGENDA

(Chair May Alter the Agenda)

NORTH ALBANY COUNTY SERVICE DISTRICT GOVERNING BOARD

Tuesday, December 5, 2023

Immediately following the Board of Commissioners Meeting

| How to Participate in the North Albany County Service District Board Meeting | | | |
|------------------------------------------------------------------------------|-------------------------------------|----------------------|----------------------------------------------------|
| In-Person | Zoom Video | Zoom Phone Audio | Facebook LiveStream |
| Kalapuya Building 4500 Research Way Corvallis, OR | Click for Zoom link | Dial 1(253) 215-8782 | Click for Facebook LiveStream link |
| | Zoom Meeting ID: 840 6689 3693 | | |
| | Zoom Passcode: 422538 | | |

1. Comments from the Public

2. New Business

2.1 In the Matter of Adjusting Rates, Fees, and Charges for the North Albany County Service District Water Users, Order #D2023-093

3. Other

ORS 192.640(1)" . . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects."

The Board of Commissioners may call an executive session when necessary pursuant to ORS 192.660. The Board is not required to provide advance notice of an executive session. However, every effort will be made to give notice of an executive session. If an executive session is the only item on the agenda for the Board meeting, notice shall be given as for all public meetings (ORS 192.640(2)) and the notice shall state the specific reason for the executive session as required by ORS 192.660.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the Board of Commissioners Office, (541) 766-6800.

**BEFORE THE NORTH ALBANY COUNTY SERVICE DISTRICT GOVERNING BODY
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

In the Matter of Adjusting Rates,)
Fees, and Charges for the North)
Albany County Service District)
Water Users)

ORDER No. #D2023-093

The above entitled matter coming now for the consideration of the Governing Body, and

It appearing to the Governing Body;

THAT the Albany City Council approved a rate increase of 4.0 % percent on March 20, 2023, to be effective January 1, 2024; and

THAT, the Albany City Council will continue a low-income assistance program for residential customers that is funded by a monthly surcharge on residential customer bills; and

THAT based on discussions with a citizens water task force and the North Albany County Service District (NACSD) governing body, the NACSD fees, charges and rates should be adjusted by an amount that matches that used for Albany residents; and

THAT NACSD water customers also pay a separate capital charge that is dedicated to replacing failing water lines serving NACSD customers; and

THAT the City of Albany's modification of the water rates are consistent with the original 1990 Albany/NACSD Sewer and Water Maintenance Transition Plan; and

THAT water rates increased 2.0% in 2022; and

THAT water revenues, and therefore rates, must be adequate to cover annual water debt service, operation and maintenance, and capital requirements; and

THAT the Albany City Council determined in 2012 to set future rate increases by evaluating these system requirements annually against anticipated revenues; and

THAT the remaining debt service from a Safe Drinking Water Revolving Fund (SDWRF) loan for previous Dumbeck district customers has been paid off.

NOW THEREFORE, be it hereby ordered;

That the fees, charges, and rates established by this order shall be effective January 1, 2024, as established by the City of Albany; and

That the \$29.80 per customer, per month, capital charge will be collected for the Capital Improvement Program. These monies shall be used for replacement of existing water lines and improvements to the water system in the North Albany area. When properties are annexed to the City of Albany, this fee will no longer be in effect; and

That the service meter installation charges, system development charges, deposits, and all other fees or charges including those for late payment, tampering, turn off/turn on, returned checks, fire protection, account transfer, and credits shall be the same as those fees or charges for City of Albany customers; and

That the monthly water service charges will increase by 4.0 %. The monthly water service charges are shown in Table 1 and the service charges and fees are shown in Table 2; and

That meter readings from meters that measure flow in any gallon increment shall be converted to hundred cubic foot units prior to applying the appropriate consumption charge for calculating the water bill.

| TABLE 1 NACSD SINGLE-FAMILY RESIDENTIAL SERVICE <i>Water Rates for Cubic Foot Meters</i> | | | |
|------------------------------------------------------------------------------------------------|---------------------------|----------------------------------------------------|-------------------------|
| Meter Size | Base Charge (\$/month) | Consumption Level and Rate (hundred cubic feet) | |
| | | Block 1 (First 6 hcf) | Block 2 (Over 6 hcf) |
| ¾ inch or less | \$22.66 | \$5.05 | \$3.20 |
| 1 inch | \$33.12 | \$5.05 | \$3.20 |
| 1½ inch | \$75.47 | \$5.05 | \$3.20 |
| 2 inch | \$120.81 | \$5.05 | \$3.20 |

Example calculation:

A typical residential customer has a ¾ inch meter and uses eight hundred cubic feet or 8 units of water or 6000 gallons per month. This customer's monthly water bill would be calculated as follows:

\$22.66 (base charge) + (\$5.05 * 6 units of water) + (\$3.20 * 2 units of water) = \$59.36

Additional Service Charges or Fees:

Additional service charges or fees for a typical residential customer includes:

| | |
|------------------------------------------------|---------|
| <i>Low-Income Assistance Program Surcharge</i> | \$0.35 |
| <i>Capital Charge</i> ¹ | \$29.80 |

¹ The capital charge is dedicated to replacement of existing water lines and improvements to the water system in the North Albany area.

| TABLE 2 SERVICE FEES AND CHARGES | | | | |
|---------------------------------------------------------------------|-----------------------|------------------------------------------------|------------------------|--------------------|
| Description | Reference | Charge | | |
| Account Deposit | AMC 11.01.040(2a) | Customer Type | Property Owner | Not Property Owner |
| | | Residential | no deposit | \$100 |
| | | Multi-family & Non-residential | no deposit | \$100 |
| New Account – Service Fees | AMC 11.01.040(5) | Regular working hours \$20 | | |
| Restore Service | AMC 11.01.060(5) | Regular working hours \$45 After hours \$60 | | |
| Financial Institution Returned Item | ORS 30.701(5) | \$35 | | |
| Past Due and Disconnection Notice | AMC 11.01.060 (4) | \$10 per occurrence | | |
| Tampering Fees | AMC 11.01.080(9) | \$100 | | |
| Meter Testing at Customer's Request | AMC 11.01.090(1b)(ii) | Meter Size | Service Charge Deposit | |
| | | ¾" | \$15 | |
| | | Larger than ¾" | Actual Cost | |
| Drop-in Meter Installation | AMC 11.01.100(2)(3) | ¾" meter | 1" meter | 1-1/2" meter |
| | | \$275 | \$340 | \$1,771 |
| Full Installation with meter (Excludes system development charges.) | AMC 11.01.100(2)(3) | ¾" meter | 1" meter | 1-1/2" meter |
| | | \$2,950 | \$2,975 | Actual Cost |
| Reduction of Meter Size (based on size of meter to be installed) | AMC 11.01.100(5)(b) | ¾" meter | 1" meter | 1-1/2" meter |
| | | \$275 | \$340 | \$1,771 |
| | | | | 2" meter |
| | | | | \$1,883 |

| | | |
|----------------------------------|---------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| Main Extensions | AMC 11.01.120(2)(h) | Actual Cost Plus 15% Overhead |
| Fire Service Extensions | AMC 11.01.150(1) | Actual Cost Plus 15% Overhead |
| Unauthorized Use of Fire Hydrant | AMC 11.01.180(1) & (4) | \$50 + \$4.32 per 100 cubic feet |
| Metered Use of Hydrant | AMC 11.01.180(4) | Refundable Deposit \$75.00 Set Up \$25.00 Bulk Rate \$4.32 per 100 cubic feet Relocation Rate \$25.00 Monthly Base Charge \$123.27 |

Adopted this 5th day of December, 2023.

Signed this 5th day of December, 2023.

NORTH ALBANY COUNTY SERVICE DISTRICT
GOVERNING BODY

Pat Malone, Chair

Xanthippe Augerot, Vice Chair

Nancy Wyse, Commissioner

APPROVED:

Vance M. Croney, County Counsel