



Board of Commissioners
Office: (541) 766-6800
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Corvallis, OR 97333
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AGENDA

(Chair May Alter the Agenda)

ALPINE COUNTY SERVICE DISTRICT COUNTY GOVERNING BOARD

Tuesday, January 2, 2024

Immediately following the Board of Commissioners Meeting

1. Comments from the Public

2. New Business

2.1 Election of Chair and Vice Chair for 2024

3. Consent Calendar (The Consent Calendar is Approved With One Motion)

3.1 Setting the Alpine County Service District County Service District Governing Body Meeting Schedule for 2024, Order #D2024-002

3.2 Designating an Official Newspaper for the Alpine County Service District County Service District Governing Body for 2024, Order #D2024-013

3.3 Approving the Minutes from the July 5, 2023 Alpine County Service District Governing Board Meeting

3.4 Approving the Minutes from the June 20, 2023 Alpine County Service District Governing Board Meeting

3.5 Approving the Minutes from the March 21, 2023 Alpine County Service District Governing Board Meeting

4. Other

ORS 192.640(1)" . . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects."

The Board of Commissioners may call an executive session when necessary pursuant to ORS 192.660. The Board is not required to provide advance notice of an executive session. However, every effort will be made to give notice of an executive session. If an executive session is the only item on the agenda for the Board meeting, notice shall be given as for all public meetings (ORS 192.640(2)) and the notice shall state the specific reason for the executive session as required by ORS 192.660.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the Board of Commissioners Office, (541) 766-6800.

**BEFORE THE ALPINE COUNTY SERVICE DISTRICT
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

In The Matter of Setting the)
Meeting Schedule of the Alpine) **ORDER #D2024-002**
County Service District)

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION OF THE BOARD AND,

IT APPEARING to the Board that is in the best interest of the **Alpine County Service District** for the Governing Body to meet regularly and publicly.

THEREFORE, IT IS HEREBY ORDERED that the **Alpine County Service District** Governing Body will meet on the following schedule:

As necessary on the first, second, third, and fourth Tuesday and/or other times as needed, time and place as noticed per ORS 192.640.

BE IT FURTHER ORDERED that this schedule shall remain in force until superseded.

Adopted this 2nd day of January, 2024.

Signed this 2nd day of January, 2024.

ALPINE COUNTY SERVICE DISTRICT

Xanthippe Augerot, Chair

Nancy Wyse, Vice Chair

Pat Malone, Commissioner

**BEFORE THE ALPINE COUNTY SERVICE DISTRICT
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

In The Matter of Designating an)
Official Newspaper for the) **ORDER #D2024-013**
Alpine County Service District)

THE ABOVE ENTITLED MATTER COMING NOW FOR THE CONSIDERATION OF
THE BOARD

THAT pursuant to Oregon Revised Statutes 193.020 it is necessary for various County
departments to publish legal notices in designated official county newspapers.

THEREFORE, IT IS HEREBY ORDERED that the Corvallis Gazette Times is
designated as the official newspaper for the **Alpine County Service District** Governing
Body legal publications. and this designation remains until such time as Benton County
completes a formal process for selecting a newspaper of record.

Adopted this 2nd day of January, 2024.

Signed this 2nd day of January, 2024.

ALPINE COUNTY SERVICE DISTRICT

Xanthippe Augerot, Chair

Nancy Wyse, Vice Chair

Pat Malone, Commissioner

MINUTES OF THE MEETING
ALPINE COUNTY SERVICE DISTRICT GOVERNING BOARD
Wednesday, July 5, 2023
9:00 a.m.

Livestream: <http://facebook.com/BentonCoGov>

Present: **Pat Malone**, Chair; **Xanthippe Augerot**, Vice-Chair; **Nancy Wyse**,
Commissioner; **Vance Cronney**, County Counsel; **Suzanne Hoffman**, Interim
County Administrator

Staff: **Marilee Hoppner**, Finance; **Erika Milo**, BOC Recorder

Chair Malone called the meeting to order at 10:32 a.m.

1. Comments from the Public

No comment was offered.

2. Consent Calendar

**2.1 In the Matter of Certifying to the County Assessor Delinquent Accounts for
Collection, Resolution No. R2023-021**

MOTION: Augerot moved to approve the Consent Calendar of July 5, 2023. Wyse seconded
the motion, which **carried (3-0)**.

Hoppner presented the Resolution on the process to forward delinquent accounts that are 60 days
past due. Each individual has been notified of the delinquency and given an opportunity to pay, but
these are still past due. The resolution advances to next step of the collections process.

3. Other

No other items were discussed.

4. Adjournment

Chair Malone adjourned the meeting at 10:33 a.m.

Pat Malone, Chair

Erika Milo, Recorder

**MINUTES OF THE MEETING
ALPINE COUNTY SERVICE DISTRICT GOVERNING BOARD
Tuesday, June 20, 2023**

9:00 a.m.

Zoom link:

<https://us06web.zoom.us/j/87510588034?pwd=eVBBMFdzZ2ttTzJmbGZOMGg4R3lMdz09%3D>

Livestream: <http://facebook.com/BentonCoGov>

Present: **Xanthippe Augerot**, Vice-Chair; **Nancy Wyse**, Commissioner; **Vance Croney**, County Counsel; **Suzanne Hoffman**, Interim County Administrator

Excused: **Pat Malone**, Chair

Staff: **Jenn Ambuehl**, Finance; **Erika Milo**, BOC Recorder

Vice-Chair Augerot called the meeting to order at 11:18 a.m.

1. Comments from the Public

No comment was offered.

2. Consent Calendar

4.1 In the Matter of Approving the May 16, 2023 Meeting Minutes

MOTION: Wyse moved to approve the Consent Calendar of June 20, 2023. Augerot seconded the motion, which **carried 2-0**.

3. Public Hearing

PH1 In the Matter of a Public Hearing for Alpine County Service District on Adoption of the 2023-2024 Budget, Resolution #R2023-012 – Jenn Ambuehl, Financial Services

Vice-Chair Augerot opened the Public Hearing at 11:18 a.m.

Staff Report

Ambuehl explained this is an annual budget, approved by the Budget Committee on May 17, 2023. The total request is \$67,650, with \$32,764 in materials and services, and contingency of \$29,976.

Public Comment

No comment was offered.

Vice-Chair Augerot closed the Public Hearing at 11:19 a.m.

MOTION: Wyse moved to adopt the Resolution adopting a budget and making appropriations for the Alpine County Service District for Fiscal Year 2023-24, which begins July 1, 2023. Augerot seconded the motion, which **carried (2-0)**.

6. Other

No other items were discussed.

7. Adjournment

Vice-Chair Augerot adjourned the meeting at 11:20 a.m.

Xanthippe Augerot, Vice-Chair

Erika Milo, Recorder

MINUTES OF THE MEETING
ALPINE COUNTY SERVICE DISTRICT GOVERNING BOARD
Tuesday, March 21, 2023

9:00 a.m.

Zoom link: <https://us06web.zoom.us/j/89397129694?pwd=Q3JOOWRuRVlZVDc1QzgrMzBSeHFpZz09>

Livestream: <http://facebook.com/BentonCoGov>

Present: **Pat Malone**, Chair; **Nancy Wyse**, Commissioner; **Xanthippe Augerot**,
Commissioner; **Vance Cronney**, County Counsel; **Suzanne Hoffman**, Interim
County Administrator

Staff: **Erika Milo**, BOC Recorder

Chair Malone called the meeting to order at 9:38 a.m.

I. Comments from the Public

No public comments were offered.

II. Consent Calendar

2.1 **In the Matter of Appointment of Lillian Kennedy to the Alpine County Service
District Advisory & Budget Committee, Order #D2023-032**

2.2 **In the Matter of Approving the Minutes of the January 3, 2023 Alpine County
Service District Meeting**

MOTION: Wyse moved to approve the Consent Calendar of the March 2021, 2023 Board
Meeting. Augerot seconded the motion, which **passed (3-0)**.

III. Other

No other items were discussed.

IV. Adjournment

Chair Malone adjourned the meeting at 9:41 a.m.

Pat Malone, Chair

Erika Milo, Recorder