



Board of Commissioners
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AGENDA

(Chair May Alter the Agenda)

BENTON COUNTY BOARD OF COMMISSIONERS

Tuesday, August 1, 2023, 9 AM

How to Participate in the Board of Commissioners Meeting			
In-Person	Zoom Video	Zoom Phone Audio	Facebook LiveStream
Kalapuya Building 4500 Research Way Corvallis, OR	Click for Zoom link	Dial 1(253) 215-8782	Click for Facebook LiveStream link
	Zoom Meeting ID: 883 9660 4394		
	Zoom Passcode: 316870		

1. Opening

- 1.1 Call to Order
- 1.2 Introductions
- 1.3 Announcements

2. Review and Approve Agenda

3. Comments from the Public

Time restrictions may be imposed on public comment, dependent on the business before the Board of Commissioners. Individual comment may be limited to three minutes

BUSINESS MEETING

4. Consent Calendar

- 4.1 Approval of the July 18, 2023 Board Meeting Minutes
- 4.2 Approval of the January 11, 2022 Goal Setting Minutes

The Board of Commissioners may call an executive session when necessary pursuant to ORS 192.660. The Board is not required to provide advance notice of an executive session. However, every effort will be made to give notice of an executive session. If an executive session is the only item on the agenda for the Board meeting, notice shall be given as for all public meetings (ORS 192.640(2)) and the notice shall state the specific reason for the executive session as required by ORS 192.660.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the Board of Commissioners Office, (541) 766-6800.

5. Departmental Reports and Requests

- 5.1 10 minutes – Notice of Intent to Apply for Safe Streets and Roads for All Grant – Safety Action Plan – *Laurel Byer, Public Works*
- 5.2 10 minutes – Notice of Intent to Apply for Multimodal Project Discretionary Grant: SW 53rd Street Improvements – *Laurel Byer, Public Works*
- 5.3 5 minutes – Imposition of Traffic Control on NW Oak Creek Drive, County Road No. 15500, Order No. D2023-056 – *Owen Millehrer, Public Works*
- 5.4 5 minutes – Imposition of Traffic Control on NW Scenic Drive, County Road No. 14410, Order No. D2023-057 – *Owen Millehrer, Public Works*

6. Other

ORS 192.640(1)“ . . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.”

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The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the Board of Commissioners Office, (541) 766-6800.

CONSENT CALENDAR

**MINUTES OF THE MEETING
BENTON COUNTY BOARD OF COMMISSIONERS**

Zoom link: <https://us06web.zoom.us/j/84921366280?pwd=TzUxOmZlUVc5VlFhMGdpSmkwcUsxdz09>;

Livestream: <http://facebook.com/BentonCoGov>

Tuesday, July 18, 2023

9:00 a.m.

Present: Pat Malone, Chair; Xanthippe Augerot, Commissioner; Suzanne Hoffman, Interim County Administrator

Excused: Nancy Wyse, Commissioner; Vance Croney, County Counsel

Staff: Katie Cooper, Dawn Dale, Sheriff's Office; Rick Crager, Debbie Sessions, Finance; Tomi Douglas, Jesse Ott, Adam Stebbins, Natural Areas, Parks & Events; Cory Grogan, Public Information Officer; April Holland, Health; Toby Lewis, Darren Nichols, Daniel Redick, Inga Williams, Community Development; Amanda Makepeace, BOC Staff; Joe Mardis, Public Works; Tracy Martineau, Tammy Webb, Human Resources; Sean McGuire, Sustainability; Erika Milo, BOC Recorder; Matt Wetherell, Juvenile Department

Guests: Gloria C., Tom Cordier, Blaine Schoolfield, Mae Yih, Albany residents; John Harris, Horsepower Productions; Alex Powers, Mid-Valley Media

1. Opening:

1. Call to Order

Chair Malone called the meeting to order at 9:01 a.m.

2. Introductions

3. Announcements

No announcements were made.

2. Review and Approve Agenda

No changes were made to the agenda.

3. *Comments from the Public

Mae Yih, retired Oregon Senator and Albany resident, presented research that could help the Board make long-term policy decisions about the burial of public waste for Republic Services (RS) in Corvallis. Yih sponsors an annual essay contest for Albany High School students. The 2022 topic was "a plan for sufficient energy for the nation as we move forward replacing fossil fuel with renewable and other sources." The winning essay by Spencer Madsen recommends new technologies such as recycling plastic bags to make hydrogen gas, storage of solar and wind energy, and converting waste to energy.

Augerot noted the suggestions are timely given that the County is starting a sustainable materials planning process.

{Exhibit 1: Yih Testimony}

{Exhibit 2: Madsen Report on Renewable Energy}

Tom Cordier, Albany resident, expressed dissatisfaction with RS's lack of plastic recycling options at Coffin Butte Landfill (CBL). When China stopped accepting unsorted plastics, RS stopped accepting plastic recyclables instead of finding other markets. Cordier stated this is negligence on the part of RS, since several national companies recycle such material. Cordier encouraged the Board to hold RS accountable. Cordier asked if the waste facility near the Community of Brooks is out of capacity, and could that capacity be increased. Cordier stated that RS refuses to allow any of its collected materials to go to that facility.

Malone noted that the Board will hold discussions with RS on how the company can do a better job for the community.

Augerot added that one of the biggest challenges is finding markets for plastics; shipping the material to distant reuse facilities costs more than the product is worth. Encouraging reuse technology locally would be great. Through the County's sustainable materials management planning, which will involve people from across the area (such as the Brooks facility, Marion County, and Polk County), the Board's goal is to get better answers and reduce waste going into CBL.

4. Work Session

4.1 Monthly COVID-19 Update – April Holland, Health Services

Holland reported this is a period of low COVID-19 transmission. Staff continue to monitor testing positivity, cases, and wastewater. There were 113 COVID-19 hospitalizations statewide at the last update, down from 133 last month; the number has been below 150 for several months. Two people are hospitalized in Benton County as of last week. Statewide testing positivity increased from 4% to 7.5%. There are likely some pockets of continuing transmission. The testing positivity rate for Centers for Disease Control region 10 (Alaska, Idaho, Washington, and Oregon) is about 5%. This is not alarming, but something to watch. Statewide, 75% of wastewater monitoring locations have had no change. A few areas north of Benton County have increased signals, which is usually followed by an increase in transmission two to three weeks later. The dominant strains are still Omicron XBB sub-lineages. The County Communicable Disease team supports long-term care facilities and other residential medical facilities. The County has two COVID-19 investigators; one position ends in September 2023, while the other runs through June 2024.

In June 2023, the Food and Drug Administration advised vaccine manufacturers to update boosters with a mono-valent composition. Updated vaccines could be out in September 2023. The Advisory Committee on Immunization Practices Board convenes August 3, 2023 to determine vaccine prioritization schedule, age ranges, and dosage. Staff expect some increased demand for vaccines, but not enough to overwhelm local resources.

Augerot asked if the County or the State is using wastewater surveillance to track other viruses.

Holland replied this has been discussed statewide; there would be logistical and cost considerations in deploying to all 19 Sentinel Diagnostics reporting locations. Testing positivity data for influenza and other viruses is certainly valuable.

Augerot suggested a Sentinel system for wastewater surveillance as well.

Malone noted that while transmissions are low in the summer, cases will increase in the fall with the return to school and shift to indoor activity.

Holland concurred. The Health Department no longer measures individual cases, so these broader surveillance methods are used to keep the community apprised. Indicators are lower than in quite some time. It is a good sign that there are no new variants of concern.

4.2 Forest Stewardship Project (FSP) Summary Update – Beazell Forest Harvest, East Units Harvest 2023-24 – Adam Stebbins, Jesse Ott, Natural Areas, Parks & Events (NAPE)

Ott explained that NAPE is starting the next project in the recently updated FSP, setting the stage for improvements including an educational center, gravel on trails, more parking, and ongoing management of Beazell Memorial Forest, continuing the spirit of former owner Fred Beazell .

Stebbins reported that in 2022, the north meadow expansion and connectivity project utilized low-impact thinning, which worked well for sustainable forestry. Good progress was made in all the Resource Management Units that the County adopted in 2020, with excellent recruitment in Douglas fir-dominated units and mixed oak woodland units. Thinning will expand meadow habitat for several endangered species. The next project is in the east unit, where the consulting forester found very high quality Douglas fir and trees damaged in the 2019-21 ice storms, which provide habitat. NAPE issued a Request for Proposals (RFP) on July 14, 2023 for thinning and small regenerative clearcuts in units B24, 25, and 27. The stand needs to be restarted, or it would develop sizes unsuitable for mills. Much work has been done on Beazell structures, including road upgrades (such as culverts) and trail work. The Parks Board approved the RFP last week. Applications close on August 30, 2023. A selection committee consisting of directors, Stebbins, and a member of the Parks Board will score applications. Work will start on September 21, 2023 and end by December 15, 2024.

Responding to a question from Augerot, Ott clarified that the small culverts were not related to fish-passage.

Malone asked if some logging roads will be permanent.

Stebbins replied that the goal is to use the existing network that was improved over the last year. Entry will be from the main network. There might be some temporary hauling routes for equipment. Any access routes would be decommissioned afterwards and returned to the forest.

Malone asked if ‘low impact’ meant using equipment that minimizes soil compaction.

Stebbins confirmed that some types of harvesters create very little ground compression. Proposal scoring will include the impacts of hauling methods on the landscape.

Augerot asked how much this project will impact recreational uses, and how that is factored into timing.

Stebbins replied this project should have minimal impact on recreation, as this is a remote area without designated trails. Factors such as traffic impacts on roads and wet/dry seasons were taken into account.

Malone asked if the second ten-year plan includes Trout Mountain Forestry (TMF).

Stebbins clarified that TMF was a private forestry consultant that developed the overall FSP. The County manages every operation within that plan; in 2020, language shifted to allow the County to diversify who can bid on these projects, develop harvest plans, and oversee logging, so there is a much larger pool than having one primary forester select firms. The County also has its own sustainable forestry certificate through the Forest Stewardship Council, which oversees operations.

5. Consent Calendar

5.1 Approval of the July 5, 2023 Board Meeting Minutes

MOTION: Augerot moved to approve the Consent Calendar of July 18, 2023. Malone seconded the motion, which **carried 2-0.**

6. Old Business

6.1 Benton County Sustainable Materials Management Plan (SMMP) Next Steps – *Darren Nichols, Daniel Redick, Community Development*

Nichols thanked the public commenters; that is exactly the kind of concerns the County seeks to address and integrate into the SMMP. Nichols asked the Board to appoint a one-month task force to help staff create an RFP for consultants to develop the SMMP. The task force would include the eight extant public members of the Benton County Talks Trash (BCTT) project. This is a balanced and representative group committed to the topic. All eight have been contacted, seven have committed, and the eighth is checking schedule issues. Nichols suggested leaving an open invitation for other counties to appoint a representative to the task force. Other counties will be key partners in addressing solid waste in western Oregon. The advisory group will develop the RFP, return in mid-August 2023 for Board feedback and refinement, then issue the RFP on September 5, 2023. August/September 2023 discussion will consider later steps, the ad hoc committee structure for the SMMP process, and the process for interviewing and selecting the consultant. Staff should also consider how to brief the Board regularly over the next two to three years.

Augerot noted it could be difficult to find task force representatives from other counties within the short timeline. Augerot asked if Nichols had identified and contacted potential candidates.

Redick replied that outreach has not happened yet for this RFP, but staff spoke to other counties throughout the BCTT process, and some individuals expressed interest in participating in future. Staff want to invite others to participate after the ad hoc committee process, if possible.

Augerot will contact Linn County colleagues today and share the option at the National Association of Counties event tomorrow.

Nichols mentioned that staff have brought up the idea informally with the Association of Oregon County Planning Directors, receiving strong interest from Lane, Tillamook, Lincoln, and Marion Counties. The Board can direct staff to leave the invitation open.

Malone praised the eight candidates' willingness to continue. Malone asked about the total size of the group and how relationships between the core group and other entities might work.

Nichols recommended 12-15 participants for now. Other members such as the Department of Environmental Quality or other community members or institutions should be part of the extended SMMP planning process.

MOTION: Augerot moved to appoint the ad hoc limited term advisory task force members as recommended, including Catherine Biscoe, John Deuel, Kathryn Duvall, Christopher McMorran, Ryan McAlister, Louisa Shelby, Mary Parmigiani, Ed Pitera, and also to include county appointees as they are interested for this short-term process. Augerot amended the motion to add that the intent of the taskforce is to develop with staff and present to the Board a final draft Request For Proposals for the Sustainable Materials Management Plan not later than August 2023. Malone seconded the amended motion, which **carried 2-0.**

7. New Business

7.1 Marys River Watershed Council (MRWC) Funding Request– Rick Crager, Marilee Hoppner, Financial Services; Darren Nichols, Community Development

Crager explained that smaller grants are usually approved through the budget process, but the new process is to bring specific grants to the Board for approval. The County has traditionally given MRWC grants in past; the Board decided this was better administered through Community Development. Nichols and Crager will ensure that agreements are built for grants, which was not done in the past. This follows the pattern developed with American Rescue Plan Act funds. Staff also sought guidance on the County's expectations, desired outcomes, monitoring, and reporting.

Nichols added that the Trout-Friendly Landscapes Green Infrastructure Program will use MRWC expertise and landowners' cooperation to improve water quality. Many good efforts are underway, including an Oregon State University pilot project, the County's new Stormwater Management Policy, and updates to the FEMA flood program related to endangered species habitat; the County can harness those projects without duplicating efforts.

Crager explained that staff have applied accountability standards to Federal public grants. At minimum, there is always validation of expenditure, which can be a report. Traditionally the County had provided the grants up front, then asked for information afterwards; now there are programmatic expectations in the agreement, then the group reports on how those were met.

Augerot agreed that more structure in the grant process is needed, while being cognizant of organizational capacity. It is good to have a final report, but one that is not too burdensome.

Nichols concurred. Redick convened a meeting including Public Works and watershed partners and agencies; there was strong interest and support to develop a collaborative strategy. When staff return to the Board, there will be a better sense of how the County is spending and what the collective impacts are.

Augerot praised that direction and the plan to work with multiple area entities, including Benton County Soil and Water Conservation District (BCSWCD). It is difficult for small entities to do planning work without support, so this is a good first step.

Malone appreciated standardizing grant applications and reporting so the County can set priorities and get a bigger picture of regional efforts to improve water quality. Clear expectations help both parties.

MOTION: Augerot moved to approve funding in the amount of \$10,550 to the Marys River Watershed Council for work on a Trout-Friendly Landscape Infrastructure project. Malone seconded the motion, which **carried 2-0.**

7.2 Management, Confidential, and Non-represented Employee Compensation – Tracy Martineau, Human Resources; Rick Crager, Financial Services

Martineau explained that per Policy 22.2, the Human Resources Manager is responsible for periodically reviewing compensation and recommending changes. Martineau asked the Board to pre-approve, with a 5% limit, the County's ability to adjust salary ranges and individual pay based on the Employment Cost Index (ECI), to be published July 28, 2023, for the 12-month period ending June 30, 2023. The March 2023 increase was 5%; the upcoming increase is expected to stay the same, but that will not be confirmed till the ECI is published.

Crager added this would allow staff to make range adjustment and increases at the same time, which follows best practices. In preparation, staff forecast about a 3% increase for both years, so a budget adjustment may be needed next year. The increase recognizes the rising cost of living.

Martineau noted that the management, confidential, and non-represented employee compensation study will be completed in August 2023. Making the ECI increase now will help mitigate the study's impact. Preliminary numbers from the survey consultant indicate that Benton lags behind comparable counties in compensation.

Augerot asked if the County has some budget for mitigating the study, as well as the increases.

Crager replied the payment was part of conservative approaches that staff suggested on reserves, knowing that the County might need to use some reserves to fund the study.

Augerot expected that study-recommended increases might vary by profession, but everyone deserves the basic ECI-based increase, so this two-step process makes sense.

Responding to questions from Malone, Martineau replied that the ECI reflects quarterly increases and the previous 12-month period. When the increase is published, Payroll will make the payment retroactive to July 1, 2023.

Responding to a question from Malone, Crager added that the increase does not include electeds, but the information will be provided to the Citizens' Budget Committee, which is charged with annual/biennial adjustments. A challenge is that some County budgets are related to enterprise funds, such as the Community Health Centers (CHCs). Those budgets are based on revenue, not General Fund reserves. The increases are built in for cost but sometimes require revenue; CHCs are projected assuming increases, but funding also has to be available.

Augerot noted this may present more challenges for some enterprise-based departments; the County must work with those departments and acknowledge the cost of employment.

MOTION: Augerot moved to approve up to a 5.0% ECI adjustment effective July 1, 2023 for non-represented employee salary ranges and individual pay based on the ECI for the 12-month period ending June 30, 2023. Malone seconded the motion, which **carried 2-0.**

Martineau will notify non-represented employees of the increase.

Chair Malone recessed the meeting at 10:25 a.m. and reconvened at 10:35 a.m.

8. Departmental Reports and Requests

8.1 Request for Authorization to Partner with the Federal Emergency Management Agency (FEMA) as a Cooperating Agency – Darren Nichols, Toby Lewis; Community Development

Lewis explained that FEMA is finalizing its plan for identifying regulations to help mitigate impacts to endangered species. FEMA began an environmental impact statement to evaluate effects of regulations. Tillamook and Umatilla Counties asked FEMA to expand partnership opportunities to include local jurisdictions. FEMA also invited Benton County to participate in the drafting process as a cooperating agency. The FEMA draft agreement is not yet finalized, reviewed, or approved. Cooperating agencies help facilitate public comment as information is being drafted. Comment is optional, but this allows extra comment opportunities. Once the agreement is finalized, there will be another broadscale opportunity for public comment.

Augerot asked about time commitment and how this fits with the County's larger work. Augerot liked the variety of participating counties and was glad the agreement does not bind Benton to support what FEMA develops, but expressed concern about the capacity of Lewis and other staff.

Nichols has been reviewing Lewis's overall workload. Being a cooperating agency also allows cities in Benton County to join the work, which adds capacity. The amount of workload remains to be seen; Nichols has encouraged staff to be circumspect about how much effort they can invest. However, this is a good opportunity.

Augerot noted that FEMA's goals align well with Benton's 2040 Values, and it is important to help shape the agreement. This seems like an opportunity to build capacity for Benton and partners on water issues.

Lewis shared that Benton's primary role would be as a conduit, co-hosting public meetings so FEMA can share information with targeted groups; there will also be opportunities for technological expertise responses. The approach is very flexible and allows each agency to participate as able.

Malone stated it would serve the County well to participate and have discussions, especially with community members.

Lewis noted that Counsel reviewed the document and found it fine overall, but was not in agreement with one item about providing information. The document will require a County signature; Lewis asked if another meeting with the Board was required.

Augerot was comfortable either way. Staff may need to return if the document requires the Chair's signature.

Nichols noted that the County Administrator and/or Floodplain Administrator can sign the document, so staff would not need to come back, but could do so.

Malone commented that periodic process updates would be helpful.

Nichols asked if staff should return on an ad hoc basis any time something changes on the project.

Augerot confirmed, and asked to see FEMA's schedule when dates are specified, then decide on update frequency.

Lewis commented that she and Nichols have identified a regular update schedule on floodplain projects.

MOTION: Augerot moved to direct County staff to partner with FEMA as a Cooperating Agency during the National Environmental Policy Act review process for the National Flood Insurance Program -- Endangered Species Act Implementation in Oregon and to delegate authority to the County Administrator or Interim County Administrator and the Floodplain Program Administrator to sign the final cooperating agreement. Malone seconded the motion, which **carried 2-0.**

8.2 Initiation of Proceedings to Vacate a Portion of North 20th Place, County Road No. 26632, Resolution No. 2023-020 – Joe Mardis, Public Works

Mardis explained this is the initiation of the vacation of North 20th Place in the City of Philomath due to a recreational vehicle park the petitioner plans to build. The end of 20th Place was never built. A railroad track where 19th Street crosses makes the current property access unsafe; moving the driveway will create better sight distance. Philomath wishes to retain its easement rights for future water/sewer lines and public utilities. The park's improvements must meet County standards. This item must be submitted to Philomath for concurrence.

MOTION: Augerot moved to declare Benton County's intent that the proceedings be initiated to vacate a portion of North 20th Place, County Road No. 26632, pursuant to ORS 368.326 to 368.341, as described in Resolution #R2023-020. Malone seconded the motion, which **carried 2-0.**

8.3 Watermaster Budget Request for the 2023-2025 Biennium – Rick Crager, Financial Services

Crager requested \$5,000 per year for an Inter-Governmental Agreement (IGA) with the Oregon Water Resources Department (OWRD) to support the Watermaster position. OWRD requested funds on January 24, 2023. The item is budgeted, but still requires Board approval. One Watermaster serves Benton, Polk, and Yamhill Counties, primarily inspecting infrastructure and handling complaints. Most complaints and evaluation needs occur in spring and summer. Both other counties also contribute; the IGA simply outlines Benton's expectations. The IGA is the same amount as in the past; Crager budgeted slightly higher, so the County will save \$550.

MOTION: Augerot moved to approve \$10,000, over two years, to the Oregon Water Resources Department for assistance to our Watermaster for additional personnel support. Malone seconded the motion, which **carried 2-0.**

8.4 Intergovernmental Agreement (IGA) for Placement of Benton County Juveniles in the Linn-Benton Juvenile Detention Center (LBJDC) – Matt Wetherell, Juvenile Department

Wetherell explained this is a yearly IGA with Linn County. There has been a \$25,000 increase. Wetherell works closely with the LBJDC Director to develop these numbers. Responding to questions from Malone, Wetherell replied that the agreement has been in effect since the 1990s and is working well. Benton currently rents four beds. Detention is a last resort.

Augerot expressed appreciation for the multi-county collaboration.

MOTION: Augerot moved to approve and sign the Inter-Governmental Agreement between Linn County and Benton County that provides for placement of Benton County juveniles in the Linn-Benton Juvenile Detention Center for the period July 1, 2023 through June 30, 2024. Malone seconded the motion, which **carried 2-0.**

9. Other

No other business was discussed.

Chair Malone recessed the meeting at 11:03 a.m.

10. Executive Session Under ORS 192.660[2][a] – Employment of a Public Officer, Staff, or Agent

Chair Malone opened the Executive Session at 11:08 a.m.

The Board discussed the selection of a County Administrator.

Chair Malone exited Executive Session at 11:19 a.m. and immediately reconvened the regular meeting.

MOTION: Augerot moved to direct staff to negotiate within the parameters as discussed in Executive Session. Malone seconded the motion, which **carried 2-0.**

Malone expressed appreciation for Martineau's efforts to recruit a new County Administrator.

11. Adjournment

Chair Malone adjourned the meeting at 11:20 a.m.

Pat Malone, Chair

Erika Milo, Recorder

** NOTE: Items denoted with an asterisk do NOT have accompanying written materials in the meeting packet.*

**MINUTES OF THE MEETING
BENTON COUNTY BOARD OF COMMISSIONERS**

Goal-Setting Work Session

GoToMeeting link: <https://global.gotomeeting.com/join/582403925>

Livestream: <http://facebook.com/BentonCoGov>

Tuesday, January 11, 2022

9:00 a.m.

Present: Nancy Wyse, Chair; Pat Malone, Commissioner; Xanthippe Augerot, Commissioner; Joe Kerby, County Administrator; Vance Cronney, Counsel

Staff: Jenn Ambuehl, Rick Cramer, Debbie Parsons (Sessions), Finance; Joe Hahn, BOC Staff; Suzanne Hoffman, April Holland, Health; Nick Kurth, JSIP Manager; Lynne McKee, Natural Areas, Parks & Events; Tracy Martineau, Human Resources; Erika Milo, BOC Recorder; Matt Wetherell, Juvenile Department; Gary Stockhoff, Public Works; John DeVaney, Jeremy Jewell, Jef Van Arsdall, Benton County Sheriff's Office

Guests: Julie Arena, HOPE Coordinator; Cody Mann, Press; Gary Pond, Commercial Associates

Chair Wyse called the meeting to order at 9:00 a.m.

I. Review & Approve Agenda

II. Home, Opportunity, Planning, & Equity (HOPE) Update – Julie Arena, HOPE Coordinator; Suzanne Hoffman, Health Services

Arena reported having five staff vacancies; during this current work with communities of color, there is a need to amplify recruitment to better serve populations. There was a hiatus in December due to holidays and Board turnover; Arena is working on grant funding around decriminalization of substances in Oregon and will apply for this funding of around \$4 million; Arena helped facilitate and coordinate the groundwork in November and December 2021. HOPE should know the grant application outcome in February 2022; the deadline was pushed back due to the number of applications. Arena continues to coordinate monthly meetings of homeless services providers, and the data improvement group is evaluating a shift to real-time reporting instead of annually, with a focus on how to improve that process. There is progress in coordinating with InterCommunity Health Network (IHN) and Samaritan Health Services (SHS) so partners can support existing efforts on data improvement and avoid duplication.

Arena is attending Housing Authority (HA) meetings; there is statewide collaboration and coordination with Neighborhood Partnerships (NP), headed by Alisson Macintosh; that information was shared with Wyse. NP will be supporting the pilot proposal introduced by Representative Jason Kropf at the State Legislature to fund staffing for joint City and County homeless response systems; Arena worked on that as well.

Regarding the homeless service provider community, there will be a “point in time” count (PITC) on January 26, 2022. Community Services Consortium (CSC) is coordinating that count locally with training for providers and volunteers. Jackson Street Youth Shelter (JSYS) is adding six beds in the City of Albany, which helps with City of Corvallis overflow, and is adding five more transitional living beds for 18- to 24-year-olds in February or March 2022.

Augerot asked about the status of the Community Outreach, Inc. (CO) youth dormitories.

Arena replied the dormitories opened a month ago, available to 18-to 24-year-old transition-aged youth for emergency shelter, but have not opened for full capacity due to staffing limitations. Arena is working with JSYS to get referrals when possible.

Malone asked if it is possible to see trends in the PITC and compare to previous years.

Arena replied that last year’s PITC of unsheltered people was not required by Housing and Urban Development (HUD), but the highest count ever reported in this area was due to preliminary findings. Brad Smith, HOPE’s data expert, looks at trends over time, but was a lack of volunteer capacity in 2020-21.

Augerot noted the PITC is also very Corvallis-centric and the results from other places are uneven. More staff makes it possible to count more people. Oregon Continuum of Care (CoC) is aware of these problems and is working on improvements with an Oregon State University (OSU) consultant.

Arena replied the OSU Policies Lab and consultant Mark Edwards are using computer modeling, but this is volunteer-based and it was difficult to find volunteers during the pandemic. The PITC is historically based on the Corvallis Daytime Drop-in Center which shows about 800 people per year; the PITC is about one-quarter to one-third of that population, so the current PITC is a drastic undercount.

Hoffman noted that the joint team combining the City, County, Community Services Consortium, and other providers has continued with a joint City-County meeting on January 13 of this week at 4:00 pm; Corvallis Community Development Director Paul Bilotta, Pegge McGuire from CSC, Arena, and Hoffman are working with providers on the agenda. The meeting will largely focus on the CSC. McGuire has a presentation about CSC’s historic and current role on this effort; the joint team wants to do some

educating for the public and media. Each team member is doing their best despite budget and staff limitations, determining where City and County overlap and how to help each other build capacity. Hoffman will describe how the Health Department serves the homeless population and how the County partners with the City and providers. Arena will provide the HOPE Advisory Board role with recommendations. Bilotta will talk about the city's role. Hoffman brought an update on progress to date for the micro-shelter project: the Intergovernmental Agreement (IGA) and request for proposal (RFP) processes are almost ready to launch and providers are looking for sites for more non-congregate sheltering (the city is taking the lead). Arena will talk about work with data groups, how to improve County data on priority #6, the sheltering system, the "hub" model, which also a recommendation; this is not a County priority but is for other providers. Some version of the hub has to attach to sheltering for that to be successful. Arena also provided a staffing update: five candidates had first interviews last week; the new person will focus largely on HOPE work. As well as Arena, Rocío Muñoz of Health was on the panel to ask about candidates' health equity work, and Christine Mosbaugh from Community Health Centers (CHC). HOPE's final decision will come at the end of this week or early next week. The Health Department is about to post openings for a limited-duration Hub project manager and a grant writer/researcher; Health is waiting for Human Resources (HR) to approve the classification.

Augerot received an email from Corvallis City Councilor Jan Napack about camp sites generating trash that is filling in the ditch along the railroad right-of-way in Corvallis, which is likely to be mentioned at the meeting.

Hoffman clarified that debris and garbage are being thrown into or falling into in the railroad ditch, causing water to back up into other camp areas; some related cleanup is underway.

Augerot hoped the City will provide an update on their current cleanup policy as it seems inconsistently applied; there are questions from constituents about it.

Hoffman replied that the City was informed the trash issue was likely to come up. The City recently updated the policy and procedure and will revisit with all partners. The Healthy Communities Team reviewed and commented on the policy. The County receives advance notification from the City or the Oregon Department of Transportation (ODOT) about campsite clearing. There is a three- to five-day window to assess the COVID-19 risks and provide recommendation back to the City. The Health Department does not have authority to order a stop of campsite clearing, but has authority to review the situation for public health concerns and to make recommendations to the City and ODOT based on COVID-19 conditions and limited shelter space.

III. Discuss Lumen Parking Lot Purchase – Nick Kurth, Board of Commissioners

Kurth discussed the Lumen Lot relative to last week's new courthouse (NCH) location discussion. No formal decision was made, but the Board leaned towards a Justice System campus. Kurth reviewed the Lumen process, which began in 2020. The County needs to re-engage with Lumen as progress was towards a Letter of Intent (LOI), but then the north property returned as a possibility. The Lumen lot was considered for the NCH site as part of public engagement feedback. A campus may remove the need for a downtown site, but acquiring the Lumen lot could benefit the county regardless of the Justice System Improvement Program (JSIP). The cost is about one million dollars, plus closing costs; Corvallis real estate broker Gary Pond is working on it. Purchasing the lot independent of JSIP raises issues such as how it might be used, what is the cost, and what information is needed to make a decision.

Doing a remodel versus a new building for the Crisis Resource Center (CRC): the County planned to house the CRC in the remodeled Board of Commissioner's (BOC) offices in downtown Corvallis, initially estimated by DLR Group to cost \$8.9 million, but the County could build new for a similar cost. To validate DLR's estimate, Danielle Brown (Health) and Paul Wallsinger (Facilities) are getting independent bids on the remodel option from local contractor Gerding Builders, LLC. Also, the County is pursuing an estimate for a less expensive build that is equivalent in functionality and size (about 7,000 square feet, the same number of beds and chairs, single story), so a rigorous comparison can be done. If the County can build new for about the same cost, the building could be placed on the Lumen lot, which opens up other possibilities for the BOC building: sell it (valued at approximately \$2 million), rent it (both the City and the County are looking for space), or repurpose it.

Regarding the Law Enforcement Building (LEB), Kurth asked Van Arsdall if there were any possibility of relocating the Parole and Probation departments.

Van Arsdall replied that free employee parking (versus leasing out the building to the City or another tenant) plus a 7,000 square foot space is very attractive. Benton County Sheriff's Office (BCSO) staff discussed the unification of departments on a campus; Van Arsdall would like to examine the idea further for Emergency Management, Search and Rescue, Pre-trial Release, access to the Courthouse, et cetera. Van Arsdall supports the idea of staff being centrally located instead of reporting to the Fairgrounds.

Kerby noted the County is not giving up on a new Sheriff's Office; even if the funding is received, the County has the current situation for at least five years. Though the goal is thinking ahead to the future, short-term solutions have to be considered.

Augerot supported thinking the situation through. Regarding the new build on the Lumen lot, it makes sense to want a good comparison of rebuild versus remodel, but if a new build is pursued, the County should not look at just a Phase I small CRC. The County should build for more capacity, as there will be a better chance of receiving additional state funding through Representative Dan Rayfield, who is very interested in

Phase II capacity. Augerot does not feel five to six beds are sufficient for community needs. Using the current BOC offices downtown for BCSO functions makes perfect sense in the interim; perhaps in the future, the Child and Family Mental Health (MH) Department could make use of the space.

Malone expressed interest in the cost impact of starting with a previously unbuilt property. After more than 16 months of negotiations with Lumen, the finish line seems close, and the efforts should not go to waste. Last year Lumen sold about half its assets, there was no guarantee the new group would have been interested. This makes the County's real estate much more valuable, or presents good value to another potential buyer. If the County is this close to an agreement, it's time to consider closing the deal.

Kurth replied the cost estimates are being fast-tracked, and should be ready within two weeks. The JSIP site selection decision will affect whether to fund building on the Lumen lot. Kurth will need to discuss impacts with Crager and return in late January or early February 2023 for a final decision.

IV. COVID 19 Update – April Holland, Suzanne Hoffman, Health Services

Hoffman noted that Holland is providing an update today because the situation is changing quickly and Holland will be out for the next two weeks.

Holland noted the torrent of cases as the Omicron variant spreads in the local area. Last week there were 1,447 cases, a 240% increase from the previous week. The County's testing positivity was 15% last week, the highest seen so far, which indicates more testing should be done. Current cases are too high for case investigation or contact tracing to continue as usual; the State and County models now only include high-risk cases. The Oregon Health Authority (OHA) is activating a COVID-19 hotline tomorrow for the general public. An OHA team of case investigators will be available to answer questions, create cases for people who test positive on a home test, pass along news of outbreaks to local Centers for Disease Control (CDC) teams, assist with testing questions or quarantine procedures, and create a reporting website for people who test positive or have contact with a COVID-positive individual. A phone number will be distributed as soon as possible. Hospital admission rates are rising across the State and in the County. On January 4, 2022, 16 people were hospitalized at Good Samaritan Regional Medical Center (GSRMC); yesterday there were 24, including three on ventilators. Nationally, hospitals have surpassed last winter's peak. There are some changes to guidance and policy that are concerning; the State of California has allowed a temporary return to work for healthcare providers and that policy may be seen in Oregon in the future. Schools are impacted; while there are no school-wide closures yet, it is clear as Holland talks with superintendents that more infections means staffing will be an issue, so expect disruptions .

Holland reported that local testing is using the polymerase chain reaction (PCR) process and point-of-care tests. The local capacity for testing is struggling, so adjustments are being made: Samaritan Health Services (SHS) has moved to appointment-only to cut down congestion at sites; Willamette Valley Toxicology Laboratory in Corvallis has laboratory capacity but lacks space at sites; and a drive-through, no-appointment option was added at the Benton County Fairgrounds through January 29, 2022. Some at-home rapid antigen tests are arriving from a Federal order. The County does not yet have details of distribution, but will fill in distribution gaps. Tests should go to hospitals, schools, community-based organizations (CBOs), and service providers who work with unhoused individuals. Only 7,000-9,000 tests are expected at the local level, which will go to high-risk patients and those with barriers to access. New Federal programs may reimburse families for eight tests per household member and provide a portal for ordering more; details will follow.

Holland reported that many health organizations are working to continue to provide vaccinations. County Health teams are working with OHA this week. There has been notable success on joint events; at a Boys and Girls Clubs of America event last Sunday, 455 doses were administered instead of the typical 150. Yesterday in the City of Philomath, where the typical vaccination numbers are 80 to 100, 230 vaccinations were administered. N95 masks are being provided to staff and volunteers at events. There is a potential for GSRMC, OSU, and the County to partner from January 20 to 22, 2022 at the OSU Alumni Center. The dates are reserved, but there are concerns about staffing, so it will not be announced until January 14, 2022. The Federal Emergency Management Agency (FEMA) is providing vaccinations between January 30 and February 11, 2022 on a daily basis. The Health Department is communicating with other counties and promoting opportunities regionally. The FEMA bus is in Lincoln County now; it will proceed to Benton County and then to Linn County.

Malone noted that in Australia, 93% of the population is fully vaccinated. Malone expressed satisfaction that Benton County is doing well at just over 70%. Malone asked if OSU wastewater testing was continuing.

Holland confirmed; testing resumes after break, and it takes a while after the first week of collection to sequence the results. The County has not received the first full weekly report yet, but it is underway. OSU tests on campus and at several sites in Corvallis, which provides general information.

Malone expressed concerns about messaging from GSRMC saying some types of masks are no longer allowed and asked for clarification as well for an opportunity to use that messaging to improve what people are wearing.

Holland confirmed that GSRMC enacted a policy requiring at least a surgical mask. In-patient care visitors must wear an N95 mask. The Health team has discussed the ability to have N95/KN95 masks for community distribution. The County still has inventory

which it provides to high-consequence settings such as long-term care facilities, though there is not currently an adequate supply. More KN95 masks have been requested from the State operations center. There are many types of N95s; most require a fit test. A few types are more user-friendly for the general public with a comfortable fit, but those are in short supply. The 3M Corporation's 1870+ mask is the recommended type for the public; Health is looking for those. KN95 masks with ear loops also provide good filtration, but the fit is not quite as good as some cloth and flimsy masks. Health will share information about how to layer and fit surgical masks; it is possible to wear cloth over it for a better fit. N95s are not right for everyone. Holland agreed that masking information could improve.

Malone asked about a possible hospitalization spike that is supposed to peak at the end of January 2022, what happens next, and what declines might be seen.

Holland replied that the latest modeling from the Oregon Health and Science University (OHSU) forecasts a hospitalization peak for the end of January 2022, but there are doubts about seeing as big a drop as compared to some other areas in previous surges. Oregon has not had a big downturn.

Wyse stated the Commissioners get constituent emails about County plans to ever give out N95 masks.

Holland replied the County wants to ensure N95 masks are worn appropriately, and there are supply considerations. For a long time there have not been enough N95s or KN95s for public distribution, just surgical masks. The County is working to get as many masks as possible, especially the ones not requiring fit testing; distribution will be considered if sufficient supply can be obtained.

Hoffman noted SHS's new masking protocol in a *Corvallis Gazette-Times* (GT) article; SHS will require surgical/medical grade masks for all staff and visitors. N95s are reserved for providers in high-risk situations and not given to everyone, even in the hospital. There are good options between an N95 mask and a loose bandana. Even a medical grade mask is a better choice than loose cloth options.

Malone noted still seeing people wearing only face shields; it should also be messaged this does not provide adequate protection.

Holland agreed.

Augerot appreciated seeing the data online and asked about the frequency of updates, noting some odd data last week.

Holland replied that the dashboard is updated every Tuesday afternoon. Some data which is usually entered daily, such as case numbers and hospitalizations, was delayed

over the holidays, but is now back on track. With an increase in case numbers, the entire State system struggles and takes longer to access data. A note could be added to the case updates that there may be delays in this time of surge, but the County is aware and addressing this.

Augerot asked about hospitalization data appearing on the county's COVID-19 dashboard.

Holland confirmed that new cases, cumulative cases, currently hospitalized, and cumulative deaths appear on the dashboard, but not details of hospitalizations. The data is provided by GSRMC daily for the previous day.

Augerot expressed relief that there have been no local school closures yet, as that action is very hard on families.

Chair Wyse recessed the meeting at 10:12 a.m.

Chair Wyse reconvened the meeting at 10:20 a.m.

V. Courthouse Feasibility Study (30 min) – *Lynne McKee, Natural Areas, Parks & Events*

McKee is following up on DLR Group's feasibility study presented on November 9, 2021; DLR had three proposals. Kurth, Kerby and McKee discussed next steps on adaptive reuse of the historic courthouse (HCH). Kurth and McKee had met previously and suggested an ad hoc Courthouse (CH) Advisory Committee to meet monthly that would help gather information, public input, and bring a recommendation. Today's discussion is to prepare for whom the Board might want as members to help determine reuse of the HCH.

Wyse asked who should be on the Advisory Committee; McKee asked if Wyse agreed with forming it. Wyse indicated with a head nod to proceed.

McKee requested Board input on membership. Nine volunteer members are proposed, consisting of representatives from the Historic Resources Commission (HRC), the CH Preservation Committee, Preservation Works, Economic Development, Tourism, Arts and Culture, Education, the State Historic Preservation Office or a Governor-appointed resident, and a political strategist.

McKee explained the members would elect a chair and vice-chair and will serve for about one year. Members will attend any CH meetings. McKee, Erika Cedar (DLR Group), Wallsinger, and Corvallis City Manager Mark Shepard will assign someone from the City, and perhaps a County Commissioner.

Wyse stated interest in having a Commissioner on the proposed committee.

Augerot asked if the Commissioners would function as a liaison and not as a voting member; McKee affirmed.

Wyse liked McKee's list of names and asked if HRC is a County advisory committee, and if McKee considered the HRC of Corvallis.; McKee replied that the HRC is a County advisory board.

McKee stated that diversity is a priority on the proposed committee and asked if there were any particular groups the Commissioners would like to have considered, such as Casa Latinos Unidos or the NAACP.

Augerot requested considering representatives from OSU or the 509J Corvallis School District, as education is an area in the materials McKee presented. Individuals who wear multiple hats can help as there is overlap in historic preservation groups. Regarding Equity, Diversity, and Inclusion (EDI) , subject matter experts or some voice from those communities would be good, but avoid token representation. Please work with Joe Hahn in the Board Offices.

Kurth will talk to Shepard on January 26, 2022 about a City member for the proposed committee. Kurth asked if there were a preference for OSU or 509J, and which Commissioner would like to be a liaison.

Malone noted that a political strategist is a good idea.

Kurth shared that having input on refocusing CH activities is part of the RFP.

Malone requested keeping the proposed committee to around ten individuals.

Augerot stated a preference for a representative from OSU over 509J, especially with OSU's investment in the performance center, but the School District may have an interest as well. A parent would also be appropriate. Augerot participates in many committees, but is very interested in this proposed one.

Wyse also noted a high level of committee involvement and echoed interest, but is hesitant to start up multiple boards and commissions for this topic. Wyse asked to include a sunset date in the description of the proposed committee.

McKee responded that staff will start setting up the committee.

VI. Review of Public Input Regarding Proposed American Rescue Plan Act (ARPA) Grant Process – Rick Crager, Finance

Crager opened public input on this topic and a few more calls were received today. In December 2021, Crager presented a draft plan and a Notice of Funding Opportunity (NOFO). There is a process for people to have input on the draft. Crager is seeking direction on six areas; there is concern about the timeline of expending funds. Crager recommended 12-month grants. The County will do three funding cycles and will want to put the funds to use as soon as possible. There are concerns that if the money is used for capital costs, there might be supply chain delays. Crager commented:

1. To comply with Federal regulations, consider a requirement that funds must be obligated or committed in 12 months, but the recipient has longer to expend.
2. Feedback expressed concerns about government organizations being eligible. Those organizations have access to funding; CBOs cannot leverage as many resources. Still, allowing governments to apply may make sense, such as the City of Corvallis with regard to small business. The City has a system that makes it easy to work with subcontractors, which ensures the County gets good services and avoids duplication.
3. Funding priorities may be too broad. Some public comments suggest broadness is good as it provides more flexibility, while others feel this could be harder to evaluate and should be more focused. Deschutes County is focused on affordable housing and addressing homelessness.
4. Small non-profits/CBOs may have challenges competing as they may not have grant writers; the County decided to keep the application process simple. The County could set limits on the type of organization or do carve-outs for disbursing funds. Given the grant is \$500,000 maximum, a few organizations could use up the funds quickly.
5. Respondents requested that the County not make reporting too complex for smaller organizations. Fortunately, ARPA reporting requirements are fairly simple if the County uses funds in the category of revenue loss. If the county is subbing the dollars out, it could be more complex.
6. Equity focus is addressed in the NOFO, but Hahn says the application needs to be more specific. Crager asked if there are specific populations to target and will work with Hahn to improve language.
Geographical distribution of resources: avoid concentrating in one area of the County.

Crager shared that the priorities are fairly broad. The application criteria could specify that organizations that serve the entire county could receive a higher. The report included in today's meeting packet contains all public comments verbatim; Crager responded to all. Concerning the schedule, there is adjustment to the initial proposal, providing more time for public input. The NOFO will be released on February 2, 2022. Crager will revise the current draft and provide a new draft at the February 1, 2022 Board Meeting. The review process will be two and a half weeks in duration, depending on the number of applications.

The Board approved of saying the funds must be obligated within 12 months instead of expended.

Crager asked for guidance on how long recipients should have to expend funds, as they will need to be able to re-allocate money if it is not being spent.

Augerot suggested 12 months with an opportunity for extension.

Kerby inquired about any issues with an extended timeframe in Year 3, based on the plan to have three funding rounds?

Crager explained that grant funds must be obligated by December 31, 2024, but the recipient can spend it after that time.

Wyse suggested encouraging those with capital projects to participate in the first round, then discouraging a third round participation.

Crager agreed that a note can be made encouraging people with capital projects to apply early, creating an obligation within 12 months and expend within 12 additional months, with an opportunity for extension.

Wyse shared a preference for government organizations applying; that can be kept that in mind in the evaluation.

Augerot pointed out the county would want the Economic Development Office to be eligible. During the scoring process, if there is a non-profit that provides similar services, a government proposal would be scrutinized more carefully.

Malone agreed and saw no reason to restrict, especially in the first round of funding.

Wyse noted that the priorities seem too broad and prefers to be as flexible as possible.

Augerot explained the county is not experts in all community priorities, so be as broad as possible in the first round. If the county learns more about where the real needs are, it is possible to be more strategic in other rounds.

Crager replied this connects to equity and asked for guidance on how specific the county wants to be about target populations.

Wyse wondered if larger organizations have an advantage due to their capacity.

Malone shared \$500,000 is a little daunting, and the county wants the funds to go to more than a few groups. Regarding the 'carve-out', it is similar to how the Coronavirus Aid, Relief, and Economic Security (CARES) Act funding through the Economic

Development Office had carve-outs. Carve-out could also include smaller organizations, which is good in terms of equity to keep the application process simple.

Augerot explained some of this information goes in the NOFO and some goes in the scoring rubric. The county could avoid putting more than three awards out at the maximum amount or \$500,000 can be reserved for smaller proposals. At the Benton Community Foundation (BCF), those reserves were for small grantees, and it did not make much difference. Check with BCF, Grants Manager Brittany Kennedy, about their experience. This cycle will overlap with BCF's community grants cycle, with applications due March 15, 2022. It would be good to coordinate.

Wyse queried if organizations applying for \$500,000 could provide a backup plan for a smaller amount, and would that be two separate proposals.

Augerot replied usually there is a question in the application about scalability: can the application still be funded at a lower level without hampering the project.

Crager approved that approach, stating it works well, and noted that the county can have any questions desired.

Wyse would be in favor of that type of question.

Crager summarized that the Board is okay with a maximum grant amount of \$500,000, but want to ensure that funds go to a range of projects. The Board could limit big grants, do a carve-out for large grants, or just use that intent and see how it goes.

Wyse prefers flexibility over carve-outs.

Malone agreed with keeping flexibility and the intent to consider equity, geographic diversity, and support for smaller organizations; it is not necessary to specify numbers.

Wyse asked if feedback is needed on flexibility in reporting and evaluation requirements; Crager replied the consensus appears to be keeping it simple.

Wyse noted the equity focus with naming target populations; wondered if those disproportionately impacted communities would be identified, or would applicants demonstrate that they serve those populations.

Crager replied that the NOFO can be changed to be more specific in our rubric. "Equity" on its own is insufficient; greater weight should be given to organizations that serve such populations.

Wyse stated building that into the rubric is the correct approach.

Augerot agreed it should be a strong factor in the evaluation rubric, but also agreed that the NOFO could have a stronger definition of equity, with specific examples so organizations have a better understanding.

Crager confirmed beginning work on that for both NOFO and the evaluation matrix. Geographic distribution could be in scoring criteria, emphasizing organizations with a broad net, or a rural-urban split.

Augerot stated just being broad is not enough as it does not always address the highest need. Two-thirds urban/one-third rural as a general rule could be good. It can be hard to say how many people will be touched by a project.

Wyse would like to keep an eye on geographic distribution, but not define it and strive to stay flexible.

Crager responded that can be established that as the desired goal and intent.

Wyse approved and indicated a desire to move forward.

Stockhoff noted that the Board has already committed a significant amount of funding to upgrading sewers in Alsea and Hidden Valley.

Crager confirmed yes, there are many projects overall; the next piece is formulating the review committee.

Kerby praised Crager for reaching out to the community. Also, the county has been comparing ARPA distribution notes with the city of Corvallis; Crager is communicating with the city's Chief Financial Officer (CFO). Shepard and Kerby talked about those who have applied to both the city and county processes; the county should determine if they are also seeking funds elsewhere.

Crager replied the city has targeted 15% to particular organizations. BCF is taking applications; consideration of what other resources are out there is needed. Working closely with the city is a good idea, even having staff on each others' review committees.

Augerot asked about the City's ARPA timeline, and if we consider Community Budget Review members are considered as part of the review committee, would there be overlap.

Crager replied that the city is lagging behind the county on this schedule.

Kerby confirmed the city is about 30-60 days behind the county's process.

Augerot preferred not to slow down the county's process.

VII. Discuss Possible Establishment of Juneteenth Holiday (30 min) – *Joe Kerby, Board of Commissioners; Tracy Martineau, Human Resources; Joe Hahn, Equity, Diversity, and Inclusion*

Kerby is checking if the Board is still interested in considering the Juneteenth Holiday, and if so, what information is needed.

Martineau inquired about the Board's level of interest in this item. There will be an impact on public business, organizations, and county operations. The Commissioners might want to consider the Congressional report with the Juneteenth fact sheet and various other resources. There are currently nine recognized county holidays; if the Board proceeds, it is important to consider the financial consequences and how would it affect collective bargaining. Martineau to obtain information from specific people or groups, and asked about the kind of education or communication planning the Board wanted.

Wyse indicated interest in moving forward.

Augerot replied there will be a cost to the organization as it will require some schedule adjustment, but the greatest effect will be for employees who will have to work anyway (health services, law enforcement). The Board would like historical background, the cost, and which other county jurisdictions are already considering it.

Malone responded with interest but indicated a desire for more information, including how does Juneteenth fit in with other areas and the State. Malone would like to know more about the background; recommended a strong educational component to keep it meaningful; and noted this is a good opportunity for education.

Martineau replied that the state has officially recognized Juneteenth as a holiday and will observe it this year.

Kerby noted Corvallis will observe this year.

Hahn echoed that OSU and some other local employers will also observe the holiday.

Martineau shared that the state has added Juneteenth to their list of officially recognized holidays.

Wyse confirmed the Board's agreement to move forward, with a request for the financial impact information by the next discussion.

Wyse noted that putting out educational component is important too.

Kerby shared that Hahn can really help the county with that part by work with JonnaVe Stokes and others to get that information out.

Augerot noted that the county could also partner with the NAACP.

Hahn sits on the Juneteenth planning committee of NAACP and compiled a Juneteenth syllabus.

Martineau asked if HR should include information on the other elements mentioned; the Commissioners affirmed.

VIII. County Administrator Update (30 min) – Joe Kerby, Board of Commissioners

Kerby shared that the BOC Office staff is undergoing transition; Stephanie Kerst's last day will be February 11, 2022. The replacement hired is Maura Kwiatkowski who brings work experience from the Administrator's Office of Pima County, Arizona.

Kwiatkowski will start virtually on January 24, 2022 and arrive in February. Teresa Farley plans to recruit for the administrative Agenda Setting position as soon as possible. The county is still recruiting for the Public Information Officer (PIO) position. It has been advertised for close to a month but the county is not receiving strong responses; there were very few applicants and those did not meet the minimum qualifications. Tammie Webb in HR was asked to expand recruitment. The Strategic Manager position remains vacant and will be part of the restructure Kerby will propose to the Board in February. Kerby met with each of the former Strategic Manager's direct reports in December; more capacity is needed.

Farley is semi-retiring and will now work half-time for the BOC and half-time for Counsel starting on April 1. A receptionist is the first point of contact; after the office's move to the Kalapuya building, there will be the impact of additional traffic, with even more traffic in Phase II. The Board could take Farley's half-time administrative position and add 0.5 full-time equivalent (FTE) to create a new 1.0 FTE position for the Board's office/administration. This position would perform Farley's functions and expanded responsibilities for the office, including possibly covering front reception. Kerby will return to the Board to formalize the request. Have to go through PRC (Position Review Committee) and funding must be located; will talk with Crager and Martineau. Would like to post the recruitment now. Kerby is looking at last year's difficulties with administrative assistance to the Board, and wishes to stabilize reception activities that have been variable since COVID-19 started, with a different person every day. The part-time, on-call folks have been helpful, but if the Board wants more support, and given initiatives in the office, another full time FTE is needed.

Augerot noted that Farley's position could easily support full-time work, mainly on Board meeting logistics, packets, records, and agrees that could easily be turned into a

full-time position that could cover a few other roles, and everyone could share reception. Augerot asked Kerby if this would be a half-time position.

Kerby replied that it would be another full-time position.

Augerot asked if the county is looking for someone with content expertise, would the position work on cross-organizational initiatives, and if that would come from Milo's responsibilities.

Kerby noted those as good questions but was unsure sure of the details yet. Considering the structure of the Kalapuya Building, the Board's rotating reception, two part-time folks one to two days a week, this additional FTE could provide more consistency at reception and help with supporting the Board and the counsel role Farley will continue to perform. Kerby was unsure how the position would offset Milo's role. Kerby will return to the Board with a formal proposal with more specificity about responsibilities for the new positions. Farley's role is easier to define. Meeting the needs the Board has expressed over the past year cannot be done with existing capacity; there is a loss of consistency, communication, and knowledge, and it is becoming problematic. Kerby is requesting the minimum needed, though it also depends on Maura's skillset.

Wyse indicated support for creating a new full-time position, especially in terms of customer service, as consistency is a big piece of that.

Malone was very supportive of this, as the last year and a half has been less than ideal. In the past the BOC had most of Stokes' time for help as needed; it could be helpful to have one more point of contact for the front desk and Board support.

Kerby noted that Stokes' role previously was entirely administrative responsibilities, now it almost 100% communication. Due to COVID-19, the county has chosen to re-direct her; Stokes has the skill and passion, but the BOC has compromised its administrative capacity.

Augerot replied that although only half of Stokes' time was devoted to the Board, she also supported Farley's dual half-time roles.

Kerby acknowledged that as true but noted that currently, the BOC has very little of her time.

Wyse confirmed the Board is supportive of moving forward with the creation of a full-time position.

Kerby responded there is a plan to begin recruiting for the full-time role.

The Commissioners approved.

Kerby reviewed the Kalapuya Building move: on January 13, Assessment packs up electronics and on January 14, begins moving. On January 17, Assessment will be closed in order to set up the office; on January 19 they will be open for in-person business. January 19 will mark the beginning of staffing the Board's Office reception desk; Melanie McNaughton and Sherrida Gates will begin that day since no one else would be on first floor. On January 20 IT (Information Technology) will pack up the Clerk's and Recorder's offices; on January 21 complete the move, January 24 the office will be closed for set up, and January 25 they will open for in-person business. On January 27 the BOC Office will be packed, on January 29 complete the move, on January 31 begin staffing reception though staff will be busy mainly setting up, and on February 1 the office will be open for in-person business.

Malone could contact the *Gazette-Times* to gauge interest in doing a piece on Records 'first move in 130 years' and share the timeline plus the reopening dates.

Kerby responded that a press release is going out today, though it does not emphasize that aspect; Kerby could ask Stokes to contact the GT about that.

Augerot noted presence in the office on January 31, but also a potential external board meeting that day.

Kerby shared the hybrid work mode will be the model at Kalapuya; still encouraging telework but also open for business, only partial staff at any given time.

[@2:10 in recording] Kerby is preparing for the coming Federal infrastructure bill funding by working with Gary Stockhoff and Laurel Byer this January 2022 to identify and prioritize potential projects; will present at the February 8, 2022 Goal-Setting Meeting or a later February work session.

Malone noted the infrastructure bill is a 5-year rollout, so it is important to have the priority projects lined up and ready to go.

Kerby stated the health department and emergency department had meetings this week about activating cold weather shelters, with discussions about who leads and who supports, with details also concerning cooling shelters for future summer weather. Involved in the conversations were Suzanne Hoffman, Jef Van Arsdall, Bryan Lee, and their respective staff. The Intergovernmental Agreement (IGA) for microshelters was drafted between the City of Corvallis and Benton County; Paul Bilotta, Mark Shepard, Hoffman, and Kerby agreed on a final draft. The IGA calls for BC hosting four microshelters at the Fairgrounds; the city will host four microshelters next to City Hall.
An RFP

was drafted for a provider for microshelters and associated services. The Board will see the IGA next Tuesday; financial costs will be shared evenly between the City and County. Eight microshelters with services will likely cost around \$200k for the first year; the city would pay half and county would pay half, with a future decision about continuing the arrangement in succeeding years that will occur after analyzing what happens this year. The city and county have agreed this would best be sourced from ARPA funding.

Earlier in 2021, \$500k was set aside for HOPE Advisory Board support: \$100k is earmarked for these four microshelters for the county and over \$400k is earmarked for personnel, a project manager and a grant writer/researcher, support from the IGA coming before the Board next week.

@8:30 Augerot asked for verification that the \$100k includes both the capital cost for the microshelters and staffing agreement for one year if the county were to move forward. Kerby confirmed that is correct. Augerot also asked to confirm the cost would only be staffing and support; Kerby confirmed that as true. Augerot noted that if the rent proposition bill does pass for the pilot program, for the regional pilots, the county will potentially have assistance with the staffing envisioned for HOPE support and project management.

Kerby noted if the rent proposition money Augerot just referred to comes in moving toward having an additional IGA directed more toward personnel funding. An IGA exists with the city for Arena's position to support HOPE Advisory Board (the County funds 60%; the City funds 40%). Regarding the project manager and grant writer/researcher positions, the County will fund initially out of ARPA, but wants to talk to City about how this might work over the long term, which might result in an opportunity in the next three to six months to return with an overarching IGA about personnel.

Augerot noted support for this additional IGA as the current IGA is year-to-year. Also with the regional pilot proposal, it would be great to bring in Philomath (created as an option in the IGA structure and HOPE Advisory Board bylaws). If state funding is received, there should be flexibility about how much Philomath would be expected to contribute initially. If they ended up being a core component, they would be expected to increase their contribution.

Kerby agreed and noted a discussion with Philomath City Manager Chris Workman on this topic and commented on their willingness to engage further. Support and encouragement are needed, and noted that it was a productive conversation. He believes Philomath would be willing to sign on to the IGA in the next month or two.

Kerby is having a meeting this week about how to do livestreaming in the future. It could continue here at the Board offices on 5th Street or move to the Sunset of Kalapuya

Buildings. The IT department is evaluating a bid for the streaming technology boardroom at Kalapuya, but it will not be fully outfitted until May or June of 2022.

Augerot inquired about updates on relations and negotiations with Dial-a-Bus (DAB).

Kerby noted three meetings with them, including the DAB director and several board members the previous week. Stockhoff provided a summary update to Kerby from that meeting; Stockhoff felt it was productive. Kerby checked in with the DAB Board Chair, who agreed, and it appears progress is being made. There are two meetings each scheduled in January and February. It will probably take all four of those to complete the work, then the Board will be updated, with a possible joint DAB-BOC meeting in the near future.

Chair Wyse recessed the meeting at 12:18 p.m.

Chair Wyse reconvened the meeting at 12:40 p.m.

IX. Board of Commissioner Updates (30 min) – *Board of Commissioners*

Augerot spoke about the pilot project; there is a lot of interest and the project may expand to increased numbers of similar regional projects. Augerot fully supports the program and will learn a lot in the two years of the pilot, which goes with the Community Solutions (CS) meeting. Augerot asked if Wyse attended the entire Association of Oregon Counties (AOC) Community Solutions meeting; Wyse replied yes.

Augerot noted that housing will play a big part of AOC. Childcare will be a meeting topic at the end of the month; she will be unable to attend CS at the end of January 2022. Another possible topic for discussion by CS Advisory Committee is veteran's issues; Augerot doesn't feel that fits as veterans have their own steering committee, unless a veteran-specific project is taken on by AOC. Augerot expressed concern about mission creep and noted that Andy Smith used to be the veterans' staff person. Augerot participated in the HB 2100 task force in Lizzy Atwood Wills' stead for several weeks during the break, seeing first-hand the tension between community-based organizations that are primarily metro-based. They are advocating for more culturally-responsive and culturally-specific services, and getting a piece of the allocated funding that CSC and other community action agencies typically receive. The task force may continue; a key recommendation from the group was that six weeks was not long enough to address racial and ethnic disparities in housing and homelessness. Several of Benton County's staff and Judge Donohue attended the Behavioral Health (BH) summit; the Oregon Justice Department (OJD) had some advanced coursework with a full day summit; Hoffman, Brown, Donohue, Van Arsdall, and others attended. Augerot will participate a in debrief this week and noted uncertainty about the agenda of OJD and their end goal of trying to better integrate BH and justice-involved people. There is an element of friction between circuit courts and counties about how BH counseling is handled in

drug treatment courts. Some counties have stopped providing the services in drug treatment courts. Augerot hopes that topic was addressed head-on as drug treatment court is very valuable. MH services in drug courts are different from services provided by MH professionals. Augerot will not be at the CHC meeting at the end of January 2022.

Wyse noted that she would be able to attend; Augerot was appreciative.

Augerot expressed a need to attend North Albany meetings again to maintain strong connections and to check in with Mayor Alex Johnson, as he is focused on a re-election campaign.

Wyse said Teresa Farley had proposed a system of one commissioner conducting interviews for advisory boards and committees and then reporting back. Wyse asked fellow commissioners if there were interest in the proposal, or continue with current setup with all three commissioners conducting the interviews.

Augerot stated a preference for all three commissioners to interview, as she appreciates the opportunity to meet advisory board candidates.

Wyse had a similar opinion, as three commissioners interviewing allows getting to know the candidates on a first-hand basis.

Malone prefers two to three commissioners, but acknowledged sometimes there are schedule conflicts; all three commissioners should not be required.

Augerot noted that two commissioners present has been a successful model and expressed satisfaction with the model. There simply needs to be a majority of two present.

Malone stated that appointments are not made at the interview; Augerot clarified that she was referring to an indication of thumbs up or thumbs down regarding candidates.

Malone noted there is useful background information learned from candidates at applicant meetings, especially regarding the planning commission. It is possible to get a sense if the applicant has the whole County's best interests in mind, or is there a specific issue that motivates the applicant.

Wyse decided to continue forward with the quorum model, taking into consideration commissioners' scheduling needs.

Wyse is applying for the Local Officials Advisory Committee (LOAC), which advises the Land Conservation Development Committee(LCDC). Community Development

(CD) director Darren Nichols shared the information with a deadline of January 17, 2022.

Augerot noted support for Wyse's application to the LOAC.

Wyse wondered if an employee in CD might have the capacity and/or desire to participate in the housing alliance mentioned by Arena previously, such as Homeownership and Asset Building.

Augerot replied that is an excellent idea to have CD involved. With recent new hires, CD should have more bandwidth and staff hours; recommended approaching Nichols with the request. Malone echoed that it sounds like a good idea to be part of that housing group.

Malone noted that several homeowners were concerned about the sidewalk/bicycle path on Chapel Drive; it turns out their main concern is that Chapel Drive is part of an informal truck/car bypass for 99W to the coast; ODOT has informally recognized the left on Greenberry and Bellfountain Roads, then left/west on Chapel Drive. With many new units of housing, there is a lot more traffic on Chapel than in the past. Big trucks and semi-trucks cannot make the turn unless cars in the other lane allow for maneuvering room. Homeowners did not want to see the big, expensive street improvement project completed and then essentially undone by the increased traffic demands of a big housing development, leading to having to redo the streets. Using Chapel as an alternative state highway to serve commerce traffic and local traffic is fine, but with an increasing number of housing developments, there are concerns that this expensive project will be torn up later. Constituents wanted to see an elected official; Malone believes they are now willing to work with Laurel Byer as it was made clear that she has the specific information. Malone thinks progress was made.

The Oak Creek evacuation route work is progressing. Assuming construction starts this summer, this will be a model for public-private cooperation on a project. The Oak Creek folks are well-organized and they want to get some private funding from a community member; design and cost estimates are needed first before going to potential funders. Malone mentioned Corvallis Rural Fire (CRF) to the Oak Creek group as this project is in the CRF district; in September 2021 CRF agreed to contribute roughly \$50,000 once the design and cost estimates are in hand.

The Workforce Board has had more personnel turnover with Karen Lipmann, program manager, leaving. During the December 14, 2021 meeting of the five Community Services Consortium (CSC) commissioners, two commissioners reported they are fine with the personnel situation and feel the executive director is fine. Only the full CSC board can hire and fire. Wyse stated she would be happy to talk more about it later.

Wyse queried Kerby about the Housing Authority (HA), specifically home ownership, asset building, and CD staff member involvement: with interest and capacity, seeking guidance on the best way to gather information.

Kerby stated a willingness to meet with Wyse during the remainder of this week or into next week.

X. Executive Session ORS 192.660(2)(e) for Discussion of Real Property Negotiations
– Nick Kurth, Board of Commissioners

Counsel instructed attendees on executive session protocols.

Chair Wyse recessed the meeting at 1:12 p.m. and immediately entered Executive Session.

Chair Wyse exited Executive Session at 2:29 p.m. and immediately reconvened the regular Board Meeting.

XI. Other

No other business was discussed.

XII. Adjournment

Chair Wyse adjourned the meeting at 2:30 p.m.

Nancy Wyse, Chair

Erika Milo, Recorder

Amanda Makepeace, Transcriptionist

** NOTE: Items denoted with an asterisk do NOT have accompanying written materials in the meeting packet.*

DEPARTMENTAL REPORTS AND REQUESTS

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 08/01/23

View [Agenda Tracker](#)

Suggested Placement * BOC Tuesday Meeting

Department * Public Works

Contact Name * Laurel Byer

Phone Extension * 6013

Meeting Attendee Name * Laurel Byer

Agenda Item Details

Item Title * Notice of Intent to Apply for Grant: Safe Streets and Roads for All – Safety Action Plan

Item Involves * Check all that apply

- Appointments
- Budget
- Contract/Agreement
- Discussion and Action
- Discussion Only
- Document Recording
- Employment
- Notice of Intent
- Order/Resolution
- Ordinance/Public Hearing 1st Reading
- Ordinance/Public Hearing 2nd Reading
- Proclamation
- Project/Committee Update
- Public Comment
- Special Report
- Other

Estimated Time * 10 Min

Board/Committee Involvement * Yes
 No

Advertisement*

Yes

No

Issues and Fiscal Impact

Item Issues and Description

Identified Salient Issues *

The United States Department of Transportation (DOT) is soliciting applications for Safe Streets and Roads for All (SS4A) grants. Funds will be awarded to support planning, infrastructure, behavioral, and operational initiatives to prevent death and serious injury on roads and streets involving all roadway users, including pedestrians; bicyclists; public transportation, personal conveyance, micromobility users; motorists; and commercial vehicle operators.

In 2019, Benton County adopted an update to our Transportation Systems Plan (TSP), which included a recommendation to assess the parallel routes in the County to determine whether separate designations such as “Modal Friendly” and “Freight Friendly” are needed. This concept would help identify projects that would improve safety in the corridors by separating vulnerable users from commercial and freight traffic.

The County is requesting funds for a Safety Action Plan not just to analyze freight and modal corridors, but to also assess other high crash corridors and intersections in the County that would benefit from additional safety measures. From the safety analysis performed for the County TSP update, it was shown that most fatalities and injury crashes occur on rural facilities outside of an Urban Growth Boundary. Most crashes on rural roads involve speeding and/or roadway departure. Six different intersections were identified with high critical crash rates and 13 County roadways were also highlighted for potential corridor safety improvements. The DOT considers the process of developing an Action Plan critical for success. Implementation grants are also available through this program, but only if the County has an Action Plan meeting the DOT’s requirements in place. The aspiration is to be successful at obtaining the Planning Grant so the County will be eligible to apply for an Implementation Grant in the future. Currently, the SS4A grant program has been allocated five years of funding and this is year two.

Options *

- 1) Approve the Notice of Intent for staff to apply for the Safe Streets and Roads for All funding opportunity.
- 2) Do not approve.

Fiscal Impact *

- Yes
 No

Fiscal Impact Description *

The total project cost is estimated to be \$400,000; and with a 20% match, the grant request will be approximately \$320,000. If the County receives the grant, the matching funds will need to be available during Fiscal Year 2023-25 and would be approximately \$80,000, which would come from the road fund.

2040 Thriving Communities Initiative

Mandated Service?* Yes No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values*

Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- N/A

Explain Core Values Selections*

Analyzing and evaluating transportation safety for all modes to prevent death and serious injury on roads and streets is a component of meeting the core values of a livable community with equitable options for all. By potentially separating vulnerable users from freight and commercial vehicles, it could encourage healthier lifestyles by creating opportunities for the public to use facilities that committed to a particular use.

Focus Areas and Vision*

Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- N/A

Explain Focus Areas and Vision Selection*

Analyzing and evaluating transportation safety for all modes to prevent death and serious injury on roads and streets is a component of meeting the core values of a livable community with equitable options for all. By potentially separating vulnerable users from freight and commercial vehicles, it could encourage healthier lifestyles by creating opportunities for the public to use facilities that committed to a particular use. A Safety Action Plan will also identify projects that will improve mobility and transportation options for all modes and uses.

Recommendations and Motions

Item Recommendations and Motions

Staff

Recommendations*

Staff recommends the Board of Commissioners encourage and support staff in applying for the Safe Streets and Roads for All for a County Safety Action Plan.

Meeting Motions*

I move to ...

...approve the Notice of Intent to Apply for funding through the Safe Streets and Roads for All discretionary grant program for a Benton County Safety Action Plan.

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

071423_NoticeSS4A.doc

40KB

Comments (optional)

If you have any questions, please call ext.6800

Department

GARY STOCKHOFF

Approver

1.

Department Approval

Comments

Signature

Gary Stockhoff

2.

Finance Approval

Comments

Signature

Rick Crager

4.

County Administrator Approval

Comments

Signature

Suzanne Hoffman

5.

BOC Final Approval

Comments

Signature

Manna Kwiatkowski

NOTICE OF INTENT

BENTON COUNTY

DATE: August 1, 2023
DEPARTMENT: Public Works
CONTACT: Laurel Byer
PHONE: 541-766 6013
TYPE OF NOTICE New Grant
 Supplement
 Renewal

STATEMENT OF POLICY:
 The County Board of Commissioners must approve, prior to submission, all new, or renewals of all loans or grants sought from any public or private source. For further statement of policy see the grant administration policies in the current edition of the Budget Manual.
 Board of Commissioner review will ensure objectives of proposed grant funded programs are consistent with county policies and those financial obligations, if any, imposed by the grant, now or in the future are accounted for in county financial planning.
If available, a complete copy of the grant application shall be attached to this form

GRANT DUE DATE: 07/10/2023
PROJECT TITLE: Safe Streets and Roads for All – Safety Action Plan
GRANT DURATION: Variable (FY2024-2025)

GRANT SUMMARY/ABSTRACT:
 The United States Department of Transportation (DOT) is soliciting applications for Safe Streets and Roads for All (SS4A) grants. Funds will be awarded to support planning, infrastructure, behavioral, and operational initiatives to prevent death and serious injury on roads and streets involving all roadway users, including pedestrians; bicyclists; public transportation, personal conveyance, micromobility users; motorists; and commercial vehicle operators.
 In 2019, Benton County adopted an update to our Transportation Systems Plan which included a recommendation to assess the parallel routes in the County to determine whether separate designations such as “Modal Friendly” and “Freight Friendly” are needed. This concept would help identify projects that would improve safety in the corridors by separating vulnerable users from commercial and freight traffic.
 The County is requesting funds for a Safety Action Plan not just to analyze freight and modal corridors, but to also assess other high crash corridors and intersections in the County that would benefit from additional safety measures. From the safety analysis performed for the County TSP update, it was shown that most fatalities and injury crashes occur on rural facilities outside of an Urban Growth Boundary. Most crashes on rural roads involve speeding and/or roadway departure. Six different intersections were identified with high critical crash rates and 13 County roadways were also highlighted for potential corridor safety improvements. The DOT considers the process of developing an Action Plan critical for success. Implementation grants are also available through this program, but only if the County has an Action Plan meeting the DOT’s requirements in place. The aspiration is to be successful at obtaining the Planning Grant so that the County will be eligible to apply for an Implementation Grant in the future. Currently, the SS4A grant program has been allocated five years of funding and this is year two.

COUNTY COMMITMENTS
STAFFING: NO YES
 If yes, Permanent Limited Duration
 Using existing staff
FINANCIAL: NO YES If yes, amount: \$80,000
 The match will come from road funds.

FINANCIAL SUMMARY*
FEDERAL SOURCES \$ 320,000
STATE SOURCES \$ -0-
COUNTY SOURCES \$ 80,000

TOTAL REVENUE \$ 400,000

**PROJECT BUDGET ATTACHED*

 Laurel Byer, County Engineer

 DATE

DEPARTMENT HEAD COMMENTS:

The grant provides funding assistance to the County to develop a Safety Action Plan to identify projects and initiatives to prevent death and serious injury on our roads. I support this grant application.

Gary Stockhoff, Director of Public Works Date

BUDGET OFFICE REVIEW & COMMENTS:

Budget Officer Signature Date

BOARD OF COMMISSIONERS:

Status: Approved without additional review
 Approved with additional information required by: Date: ____/____/____
 Disapproved

COMMENTS:

Signature Date
Chair, Board of Commissioners

A final copy of the grant application must be submitted to the Board of Commissioners Office.

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 08/01/23

View [Agenda Tracker](#)

Suggested Placement * BOC Tuesday Meeting

Department * Public Works

Contact Name * Laurel Byer

Phone Extension * 5417607679

Meeting Attendee Name * Laurel Byer

Agenda Item Details

Item Title * Notice of Intent to Apply for Multimodal Project Discretionary Grant: SW 53rd Street Improvements

Item Involves * Check all that apply

- Appointments
- Budget
- Contract/Agreement
- Discussion and Action
- Discussion Only
- Document Recording
- Employment
- Notice of Intent
- Order/Resolution
- Ordinance/Public Hearing 1st Reading
- Ordinance/Public Hearing 2nd Reading
- Proclamation
- Project/Committee Update
- Public Comment
- Special Report
- Other

Estimated Time * 10 Min

Board/Committee Involvement * Yes
 No

Advertisement*

Yes

No

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Issues and Fiscal Impact

Item Issues and Description

Identified Salient Issues *

The United States Department of Transportation (DOT) is soliciting applications for the Multimodal Project Discretionary Grant (MPDG) funding opportunity. The MPDG opportunity contains three grant programs: the National Infrastructure Project Assistance grant (Mega), the Nationally Significant Multimodal Freight and Highways Projects grant (INFRA), and the Rural Surface Transportation grant (Rural). Funds will be awarded to support planning, permitting, preliminary engineering and design work, environmental review, as well as right-of-way acquisition, environmental mitigation, and construction. The SW 53rd Street Improvements have the potential to qualify for either the INFRA or Rural grant opportunities; however, the County may consider focusing on the Rural grant opportunity as it has a 20% match requirement whereas the INFRA grant requires a 40% match.

The proposed SW 53rd Street Improvements include upgrading SW 53rd to meet City Standards, as well as construction of the railroad overpass and two roundabouts (or other suitable intersection treatments), one at Reservoir Avenue and the other at the main entrance to the Marys Annexation on Willow. It is proposed that County staff work with CFM Advocates to compile a competitive grant application.

Options *

- 1) Approve the Notice of Intent for staff to apply for the Multimodal Project Discretionary Grant funding opportunity for both the INFRA and Rural Programs.
- 2) Approve the Notice of Intent for staff to apply for the Multimodal Project Discretionary Grant funding opportunity for only the Rural Program.
- 3) Do not approve.

Fiscal Impact *

- Yes
 No

Fiscal Impact Description *

Assuming the Rural Program only, a future 20% match of approximately \$5,000,000 will need to be provided for this project by Benton County. This amount of match would need to be acquired through a loan from the Oregon Transportation Infrastructure Bank (OTIB) as the County's road fund would not have adequate resources. The County utilized OTIB in the past to help finance the construction of the Reservoir Avenue Realignment Project. If the County receives the grant, the matching funds will need to be available during FY 2025-27. The total grant request is \$20,000,000 for a total project cost of \$25,000,000. In order to take advantage of CFM Advocate's grant preparation services, an amount of \$10,000 must be identified and secured.

2040 Thriving Communities Initiative

Mandated Service? * Yes No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

- Core Values *** Select all that apply.
- Vibrant, Livable Communities
 - Supportive People Resources
 - High Quality Environment and Access
 - Diverse Economy that Fits
 - Community Resilience
 - Equity for Everyone
 - Health in All Actions
 - N/A

Explain Core Values Selections * The proposed SW 53rd Street Improvements will contribute to Vibrant, Livable Communities and Community Resilience on several levels. First, with a constructed seismically sound overpass, the chronic flooding at the underpass on 53rd will be alleviated and the route will be resilient for winter weather and earthquakes. The plans include converting the old street to a cul-de-sac with one access point at Willow which will greatly improve safety, not only for the residents whose driveways back out onto 53rd Street, but also for the users of the multi-modal path. Equity for Everyone and Health in All Actions will be applied as the final design is produced and public outreach conducted.

- Focus Areas and Vision *** Select all that apply.
- Community Safety
 - Emergency Preparedness
 - Outdoor Recreation
 - Prosperous Economy
 - Environment and Natural Resources
 - Mobility and Transportation
 - Housing and Growth
 - Arts, Entertainment, Culture, and History
 - Food and Agriculture
 - Lifelong Learning and Education
 - N/A

**Explain Focus Areas
and Vision
Selection***

The proposed SW 53rd Street Improvements will contribute to Environment and Natural Resources as well as Mobility and Transportation. Part of the construction of the overpass will include naturalizing Dunawi Creek and realigning it under the bridge as it currently crosses under SW 53rd in a culvert. There will also be improvements to water quality as the runoff will be treated before discharging to Dunawi Creek. Also, with an overpass, the low clearance restriction will be removed and freight (including deliveries for the entertainment at the Fair) will no longer have to take a circuitous route through Philomath to get to West Corvallis. All modes of transportation will see improvements either in mobility or safety (with the installation of roundabouts).

Recommendations and Motions

Item Recommendations and Motions

Staff

Recommendations*

Staff respectfully recommends the Board of Commissioners encourage and support staff in applying for the Multimodal Project Discretionary Grant: SW 53rd Street Improvements.

Meeting Motions*

I move to ...

INFRA and Rural Option: I move to approve the Notice of Intent to Apply for Multimodal Project Discretionary Grant: SW 53rd Street Improvements in the INFRA and Rural Categories.

Rural Only: I move to approve the Notice of Intent to Apply for Multimodal Project Discretionary Grant: SW 53rd Street Improvements in the Rural Category.

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

071423_NoticeMPGD_53rd.doc

38KB

Comments (optional)

If you have any questions, please call ext.6800

Department
Approver

GARY STOCKHOFF

1.

Department Approval

Comments

Signature

Gary Stockhoff

2.

Finance Approval

Comments

Signature

Rick Crager

4.

County Administrator Approval

Comments

Signature

Suzanne Hoffman

5.

BOC Final Approval

Comments

Signature

Manna Kwiatkowski

NOTICE OF INTENT

BENTON COUNTY

DATE: August 1, 2023
DEPARTMENT: Public Works
CONTACT: Laurel Byer
PHONE: 541-766 6013
TYPE OF NOTICE New Grant
 Supplement
 Renewal
GRANT DUE DATE: 08/21/2023

STATEMENT OF POLICY:
The County Board of Commissioners must approve, prior to submission, all new, or renewals of all loans or grants sought from any public or private source. For further statement of policy see the grant administration policies in the current edition of the Budget Manual.
Board of Commissioner review will ensure objectives of proposed grant funded programs are consistent with county policies and those financial obligations, if any, imposed by the grant, now or in the future are accounted for in county financial planning.
If available, a complete copy of the grant application shall be attached to this form

PROJECT TITLE: Multimodal Project Discretionary Grant: SW 53rd Street Improvements
GRANT DURATION: Variable (FY2025-2027)

GRANT SUMMARY/ABSTRACT:
The United States Department of Transportation (DOT) is soliciting applications for the Multimodal Project Discretionary Grant (MPDG) funding opportunity. The MPDG opportunity contains three grant programs: the National Infrastructure Project Assistance grant (Mega), the Nationally Significant Multimodal Freight and Highways Projects grant (INFRA), and the Rural Surface Transportation grant (Rural). Funds will be awarded to support planning, permitting, preliminary engineering and design work, environmental review, as well as right-of-way acquisition, environmental mitigation, and construction. The SW 53rd Street Improvements have the potential to qualify for either the INFRA or Rural grant opportunities; however, the County may consider focusing on the Rural grant opportunity as it has a 20% match requirement whereas the INFRA grant requires a 40% match.

The proposed SW 53rd Street Improvements include upgrading SW 53rd to meet City Standards, as well as construction of the railroad overpass and two roundabouts (or other suitable intersection treatments), one at Reservoir Avenue and the other at the main entrance to the Marys Annexation on Willow.

COUNTY COMMITMENTS
STAFFING: NO YES
If yes, Permanent Limited Duration
Using existing staff
FINANCIAL: NO YES If yes, amount: \$5,000,000
The match must come from a combination of a loan and road funds.

FINANCIAL SUMMARY*
FEDERAL SOURCES \$20,000,000
STATE SOURCES \$ -0-
COUNTY SOURCES \$ 5,000,000
TOTAL REVENUE \$25,000,000

**PROJECT BUDGET ATTACHED*

Laurel Byer, County Engineer

DATE

DEPARTMENT HEAD COMMENTS:

The grant provides funding assistance to the County to complete final design and construct an important project that has been studied and identified in the County's Transportation System Plan since the 1980's. I support this grant application.

Gary Stockhoff, Director of Public Works Date

BUDGET OFFICE REVIEW & COMMENTS:

Budget Officer Signature Date

BOARD OF COMMISSIONERS:

Status: Approved without additional review
 Approved with additional information required by: Date: ____/____/____
 Disapproved

COMMENTS:

Signature Date
Chair, Board of Commissioners

A final copy of the grant application must be submitted to the Board of Commissioners Office.

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 08/01/23

View [Agenda Tracker](#)

Suggested Placement * BOC Tuesday Meeting

Department * Public Works

Contact Name * Owen Millehrer

Phone Extension * 6030

Meeting Attendee Name * Owen Millehrer

Agenda Item Details

Item Title * Order D2023-056 – Imposing Traffic Control on NW Oak Creek Drive, County Road No. 15500

Item Involves * Check all that apply

- Appointments
- Budget
- Contract/Agreement
- Discussion and Action
- Discussion Only
- Document Recording
- Employment
- Notice of Intent
- Order/Resolution
- Ordinance/Public Hearing 1st Reading
- Ordinance/Public Hearing 2nd Reading
- Proclamation
- Project/Committee Update
- Public Comment
- Special Report
- Other

Estimated Time * 5 min

Board/Committee Involvement * Yes
 No

Advertisement*

Yes

No

Page 56 of 72

Issues and Fiscal Impact

Item Issues and Description

Identified Salient Issues*

Residents of the area reached out with concerns about speeds on Oak Creek Drive in Corvallis. This section of roadway has a posted speed limit of 50 miles per hour. The County conducted a preliminary speed zone survey and determined that a speed limit reduction request was warranted; therefore, the County requested that the Oregon Department of Transportation (ODOT) conduct a study with the recommendation that the speed limit be set at 45 MPH. ODOT Staff performed the speed study and concurred with the County's recommendation to designate the speed on NW Oak Creek Drive at 45 MPH. The County received a Speed Zone Order from the State Traffic Engineer which directs the County to set and post the designated speed of 45 MPH on NW Oak Creek Drive between 53rd Street and NW Cardwell Hill Drive.

Options*

Approve the Order as the County has been directed by the State Traffic Engineer or direct staff of alternative.

Fiscal Impact*

- Yes
- No

Fiscal Impact Description*

Minimal fiscal impact of installing and maintaining a few speed limit signs.

2040 Thriving Communities Initiative

Mandated Service?* Yes No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

- Core Values*** Select all that apply.
- Vibrant, Livable Communities
 - Supportive People Resources
 - High Quality Environment and Access
 - Diverse Economy that Fits
 - Community Resilience
 - Equity for Everyone
 - Health in All Actions
 - N/A

Explain Core Values Selections* Lowering the speed limit on Oak Creek Drive advances Vibrant, Livable Communities, Equity for Everyone, and Health in All Actions by improving safety and livability for Scenic Drive residents, improving safety for vulnerable users of the road such as bicyclists and pedestrians, and improving the well-being of residents and road users who are concerned about the current speeds on the road.

- Focus Areas and Vision*** Select all that apply.
- Community Safety
 - Emergency Preparedness
 - Outdoor Recreation
 - Prosperous Economy
 - Environment and Natural Resources
 - Mobility and Transportation
 - Housing and Growth
 - Arts, Entertainment, Culture, and History
 - Food and Agriculture
 - Lifelong Learning and Education
 - N/A

Explain Focus Areas and Vision Selection* Lowering the speed limit on Oak Creek Drive will address Community Safety, Mobility & Transportation, and Outdoor Recreation by improving safety for all road users and providing a safe route for residents to access services as well as recreation via multiple trailheads in the area.

Recommendations and Motions

Item Recommendations and Motions

Staff

Recommendations*

Staff respectfully recommends the Board of Commissioners approve the Order and direct Staff to post the 45 MPH speed limit on NW Oak Creek Drive, County Road No. 15500.

Meeting Motions*

I move to ...
...approve the Order Imposing Traffic Control on NW Oak Creek Drive, County Road No.15500, and direct staff to erect the traffic devices necessary to post a 45 MPH Speed Limit in accordance with the State Speed Zone Order and the Manual on Uniform Traffic Control Devices.

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

ODOT_Order - OakCreek_13474.pdf	98.06KB
BOC_Order - NWOakCreekDrive.pdf	114.26KB

Comments (optional)

If you have any questions, please call ext.6800

**Department
Approver**

GARY STOCKHOFF

1.

Department Approval

Comments

Signature

Gary Stockhoff

2.

County Administrator Approval

Comments

Signature

Suzanne Hoffman

3.

BOC Final Approval

Comments

Signature

Aranda Makepeace

	Speed Zone Order	
	No 13474	
Jurisdiction(s)		
Benton County		

Whereas, pursuant to ORS 810.180, the Oregon Department of Transportation has been requested to establish designated speed(s) for the below described section(s) of state, county, city or federal agency highway as defined by ORS 801.305; and

Whereas, the State Traffic-Roadway Engineer has been authorized to act on behalf of the Oregon Transportation Commission in matters regarding speed zoning; and

Whereas, pursuant to ORS 810.180, an engineering and traffic investigation has been made; the data, facts, and information obtained in connection with said engineering and traffic investigation are on file in the office of the State Traffic-Roadway Engineer at the Oregon Department of Transportation in Salem, Oregon; and

Whereas, based upon said engineering and traffic investigation, the State Traffic-Roadway Engineer has found that the speed designated in ORS 811.105 or ORS 811.111 is greater than is reasonable under the conditions found to exist upon the section(s) of highway for which a lesser speed is herein designated or that the speed designated in said statute is less than is reasonable under the conditions found to exist upon the section(s) of highway for which a greater speed is herein designated; and

Whereas, the provisions of ORS 810.180 respecting notice and hearing have been complied with:

It is **Therefore Ordered** that the designated speed for the following section(s) of highway be as follows:

Name _____ **NW Oak Creek Drive** _____

LOCATION OF TERMINI

From	To	Designated Speed (Miles/Hour)
53rd Street	NW Cardwell Hill Drive	45
School speed zones may be posted within the limits of this order as determined to be appropriate by the Road Authority based on ORS 811.111 and an engineering investigation as per the provisions of ORS 810.200.		
This rescinds Order 2464		

Be it further ordered that the roadway authority or authorities responsible for the above section(s) of highway install appropriate signs giving notice of the designated speed(s) therefore as per ORS 810.180, Subsection 5(e).

Be it further ordered that signs installed pursuant to this order comply with the provisions of ORS 810.210 and 810.220.

Be it further ordered that any previous order made by the Department with respect to the designated speed for the above section(s) of highway which is in conflict with the provisions of this order is hereby rescinded.

Be it further ordered that this order will remain in effect until and unless rescinded by the State Traffic-Roadway Engineer of the Oregon Department of Transportation.

State Traffic-Roadway Engineer

BOC Agenda Checklist Master

Agenda Placement and Contacts

Suggested Agenda Date 08/01/23

View [Agenda Tracker](#)

Suggested Placement * BOC Tuesday Meeting

Department * Public Works

Contact Name * Owen Millehrer

Phone Extension * 6030

Meeting Attendee Name * Owen Millehrer

Agenda Item Details

Item Title * Order – Imposing Traffic Control on NW Scenic Drive, County Road No. 14410

Item Involves * Check all that apply

- Appointments
- Budget
- Contract/Agreement
- Discussion and Action
- Discussion Only
- Document Recording
- Employment
- Notice of Intent
- Order/Resolution
- Ordinance/Public Hearing 1st Reading
- Ordinance/Public Hearing 2nd Reading
- Proclamation
- Project/Committee Update
- Public Comment
- Special Report
- Other

Estimated Time * 5 min

Board/Committee Involvement * Yes
 No

Advertisement*

Yes

No

Item Issues and Description

Identified Salient Issues *

A resident reached out with concerns about speeds on Scenic Drive in North Albany. This section of roadway was considered Basic Rule with no posted speed limit. The County conducted a preliminary speed zone survey and determined that a speed limit reduction request was warranted; therefore, the County requested that the Oregon Department of Transportation (ODOT) conduct a study with the recommendation that the speed limit be set at 45 MPH. ODOT Staff performed the speed study and concurred with the County's recommendation to designate the speed on NW Scenic Drive at 45 MPH. The County received a Speed Zone Order from the State Traffic Engineer which directs the County to set and post the designated speed of 45 MPH on NW Scenic Drive between 150 feet north of NW Scenic Wood Place to Springhill Drive.

Options *

Approve the Order as the County has been directed by the State Traffic Engineer or advise staff of alternative.

Fiscal Impact *

- Yes
- No

Fiscal Impact Description *

Minimal fiscal impact for installing and maintaining a few speed limit signs.

2040 Thriving Communities Initiative

Mandated Service? * Yes
 No

2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website [HERE](#).

Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

Core Values *

Select all that apply.

- Vibrant, Livable Communities
- Supportive People Resources
- High Quality Environment and Access
- Diverse Economy that Fits
- Community Resilience
- Equity for Everyone
- Health in All Actions
- NA

Explain Core Values Selections * NA

Focus Areas and Vision *

Select all that apply.

- Community Safety
- Emergency Preparedness
- Outdoor Recreation
- Prosperous Economy
- Environment and Natural Resources
- Mobility and Transportation
- Housing and Growth
- Arts, Entertainment, Culture, and History
- Food and Agriculture
- Lifelong Learning and Education
- NA

Explain Focus Areas and Vision Selection * Safe transportation, speed limits for community members traveling on County roads.

Recommendations and Motions

Item Recommendations and Motions

Staff

Recommendations*

Staff respectfully recommends the Board of Commissioners approve the Order and direct staff to post the 45 MPH speed limit on NW Scenic Drive, County Road No. 14410.

Meeting Motions*

I move to ...
...approve the Order Imposing Traffic Control on NW Scenic Drive, County Road No. 14410, and direct Staff to erect the traffic devices necessary to post a 45 MPH Speed Limit in accordance with the State Speed Zone Order and the Manual on Uniform Traffic Control Devices.

Attachments, Comments, and Submission

Item Comments and Attachments

Attachments

Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

ODOT_Order - Scenic_13475.pdf

98.62KB

BOC_Order - NWScenicDrive.pdf

115.75KB

Comments (optional)

If you have any questions, please call ext.6800

**Department
Approver**

GARY STOCKHOFF

1. Dept Approval

Department Approval

Comments

Signature

Gary Stockhoff

2.

County Administrator Approval

Comments

Signature

Suzanne Hoffman

3.

BOC Final Approval

Comments

Signature

Amara Hatzepeace

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR THE STATE OF OREGON, FOR THE COUNTY OF BENTON**

In the Matter of **IMPOSING** Traffic)
Control on NW Scenic Drive) **ORDER NO. D2023-057**
County Road Number 14410)

Pursuant to the general authority of the Benton County Board of Commissioners and ORS, Chapter 810 for the imposition of traffic restrictions and the erection of traffic signs and signals it is,

HEREBY ORDERED that a designated 45 mile per hour speed restriction pursuant to Oregon Revised Statute 810.180 be and hereby is established on NW Scenic Drive, County Road No. 14410, from 150 feet north of NW Scenic Wood Place to Springhill Drive, and it is further;

ORDERED that the County Public Works Department secure and erect traffic devices in accordance with the provisions of the Manual on Uniform Traffic Control Devices as approved by the Federal Highway Administrator.

Approved for Traffic Engineering Requirements.

County Engineer: _____

Adopted this 1st day of August, 2023.

Signed this 1st day of August, 2023.

BENTON COUNTY BOARD OF COMMISSIONERS

Pat Malone, Chair

Xanthippe Augerot, Vice Chair

Nancy Wyse, Commissioner

Approved as to form:

Vance Croney, County Counsel Date

Device Posted By: _____

Date and Time _____

