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4500 SW Research Way Corvallis, OR 97330 co.benton.or.us

#### AGENDA

#### BENTON COUNTY BOARD OF COMMISSIONERS MEETING Goal-setting Work Session March 14, 2023, 9:00 AM

| How to Participate in the Board of Commissioners Meeting |                             |                      |  |
|--|-----------------------------|----------------------|--|
| In-Person  | Zoom Video Zoom Phone Audio |                      |  |
| Kalapuya Building  | Click for Zoom Link         | Dial: 1-253-215-8782 |  |
| 4500 SW Research Way                                     | Meeting ID: 925 5397 8493   |                      |  |
| Corvallis, Oregon  | Passcode: 770968            |                      |  |

#### 1. Opening

- 1.1 Call to Order
- 1.2 Introductions
- 1.3 Announcements

#### 2. Review and Approve Agenda

#### 3. Discussion Topics

- 3.1 (15 minutes) Historic Courthouse Advisory Committee Update Jesse Ott, Interim Director, Natural Areas, Parks, and Events; Chris Westfall, Benton County District Court Administrator
- 3.2 (30 minutes) Strategic Communications Update *Cory Grogan, Public Information Officer*
- 3.3 (15 minutes) Kalapuya Open House/Corvallis School District Art Party *Cory Grogan, Public Information Officer*

The Board of Commissioners may call an executive session when necessary pursuant to ORS 192.660. The Board is not required to provide advance notice of an executive session. However, every effort will be made to give notice of an executive session. If an executive session is the only item on the agenda for the Board meeting, notice shall be given as for all public meetings (ORS 192.640(2)) and the notice shall state the specific reason for the executive session as required by ORS 192.660.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the Board of Commissioners Office, (541) 766-6800.

#### Page 2 of 79

- 3.4 (5 minutes) Jackson Street Youth Services' Youth Rising Sponsorship Request — Maura Kwiatkowski; Board of Commissioners Office
- 3.5 (5 minutes) ABC House's Celebrate Hope Event Sponsorship Request *Maura Kwiatkowski; Board of Commissioners Office*
- 3.6 (20 minutes) Community Health Center/Board of Commissioners Coapplicant Agreement Update — *Joe Kerby, County Administrator; Carla Jones, Community Health Centers*
- 3.7 (15 minutes) County Administrator Search Process Update *Tracy Martineau, Human Resources Director*
- 3.8 (45 minutes) County Administrator Updates/Transition Joe Kerby, County Administrator; Suzanne Hoffman, Incoming Interim County Administrator
- 3.9 (30 minutes) Commissioner Updates *Board of Commissioners*

#### 4. Other

ORS 192.640(1)'' . . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects."

The Board of Commissioners may call an executive session when necessary pursuant to ORS 192.660. When the executive session is part of a regular, special, or emergency meeting, and the need for the executive session is known in advance, the Board need not provide advance notice, but will strive to do so. If the need is not known in advance, the Board shall announce when it goes into and when it comes out of executive session. If an executive session only will be held, notice shall be given as for all public meetings (ORS 192.640 (2)). The proper cite under ORS 192.660 shall always be given.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the Board of Commissioners office 541-766-6800.

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#### **BOC Agenda Checklist Master**

#### Agenda Placement and Contacts

Suggested Agenda 03/14/23 Date

#### View Agenda Tracker

| Suggested<br>Placement <sup>*</sup>   | BOC Tuesday Meeting   |  |
|---------------------------------------|---|--|
| Department *                          | Natural Areas, Parks and Events   |  |
| Contact Name *                        | Jesse Ott   |  |
| Phone Extension *                     | 6002  |  |
| Meeting Attendee<br>Name <sup>*</sup> | Jesse Ott, Natural Areas, Parks and Events;<br>Chris Westfall, Benton County District Court |  |

#### Agenda Item Details

| Item Title *     | Historic Courthouse Advisory Committee Update |
|------------------|---|
| Item Involves *  | Check all that apply                          |
|                  | Appointments                                  |
|                  | Budget  |
|                  | Contract/Agreement                            |
|                  | Discussion and Action                         |
|                  | Discussion Only                               |
|                  | Document Recording                            |
|                  | Employment                                    |
|                  | ☐ Notice of Intent                            |
|                  | Crder/Resolution                              |
|                  | Ordinance/Public Hearing 1st Reading          |
|                  | Ordinance/Public Hearing 2nd Reading          |
|                  | Proclamation                                  |
|                  | ✓ Project/Committee Update                    |
|                  | Public Comment                                |
|                  | Special Report                                |
|                  | C Other                                       |
| Estimated Time * | 15 minutes                                    |
| Board/Committee  | © Yes   |
| Involvement*     | C No  |
|                  |   |

 $\bigcirc$ 

| Name of<br>Board/Committee                | Page 4 of 79<br>Historic Courthouse Advisory Committee   |  |  |
|---|--|--|--|
| Advertisement *                           | © Yes<br>© No  |  |  |
| Issues and Fiscal Impact                  |  |  |  |
| Item Issues and Description               |  |  |  |
| Identified Salient<br>Issues <sup>*</sup> | The Historic Courthouse Advisory Committee is working to provide options and recommendations for the future uses of the historic Benton County Courthouse. |  |  |
| Options *                                 | Offer feedback or suggestions on the Committee's approach and/or timeline.   |  |  |

Fiscal Impact\*

⊙ Yes ⊙ No

#### Page 5 of 79 2040 Thriving Communities Initiative

Mandated O Yes Service?\* O No

#### 2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

To review the initiative, visit the website HERE.

#### Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

| Core Values *       | Select all that apply.  |
|---------------------|---|
|                     | ✓ Vibrant, Livable Communities  |
|                     | ☑ Supportive People Resources   |
|                     | High Quality Environment and Access   |
|                     | Diverse Economy that Fits   |
|                     | Community Resilience  |
|                     | ✓ Equity for Everyone   |
|                     | ✓ Health in All Actions   |
|                     | □ N/A   |
| Explain Core Values | The historic Courthouse is a valued community resource. The Historic Courthouse   |
| Selections*         | Advisory Committee is exploring options for future use for one of the most iconic   |
|                     | buildings in Benton County.   |
| Focus Areas and     | Select all that apply.  |
| Vision *            | Community Safety  |
|                     | Emergency Preparedness  |
|                     | Outdoor Recreation  |
|                     | Prosperous Economy  |
|                     | Environment and Natural Resources   |
|                     | Mobility and Transportation   |
|                     | Housing and Growth  |
|                     | Arts, Entertainment, Culture, and History   |
|                     | Food and Agriculture  |
|                     | Lifelong Learning and Education   |
|                     |   |
| Evalain Essue Areas | The Listeric Courthouse Advisory Committee is surfacing entires to ensure that  |
| and Vision          | The Historic Courthouse Advisory Committee is exploring options to ensure that the courthouse continues to be an important resource and gathering space for our |
| Selection *         | community into the future.  |
|                     |   |
|                     |   |
|                     |   |
|                     |   |
|                     |   |

| Page 6 of 79<br>Recommendations and Motions |   |  |  |  |  |
|---|---|--|--|--|--|
| Item Recommendations and Motions            |   |  |  |  |  |
| Staff<br>Recommendations <sup>*</sup>       | N/A   |  |  |  |  |
| Meeting Motions *                           | I move to<br>N/A  |  |  |  |  |
| Attachments,                                | Attachments, Comments, and Submission   |  |  |  |  |
| Item Comments                               | and Attachments   |  |  |  |  |
| Attachments                                 | Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents. |  |  |  |  |
| Comments (optional)                         | If you have any questions, please call ext. 6800  |  |  |  |  |
| 1.<br>Department                            | Approval  |  |  |  |  |
| Comments                                    |   |  |  |  |  |
| Signature                                   | Tosso Ott   |  |  |  |  |
| 2.  |   |  |  |  |  |
| County Adm                                  | ninistrator Approval  |  |  |  |  |
| Comments                                    |   |  |  |  |  |
| Signature                                   | Nauka Kwiatkowski   |  |  |  |  |
| 3.  |   |  |  |  |  |
| BOC Final A                                 | pproval   |  |  |  |  |
| Comments                                    |   |  |  |  |  |
| Signature                                   | Ananda Makepeace  |  |  |  |  |

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# Strategic Communications Update

January – February 2023

Cory Grogan

March 14, 2023





Awareness & Outreach Campaigns





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- HOPE In Conjunction With the Health Department
- ARPA In Conjunction With Finance
- National Pollution Discharge Elimination Outreach
- Jackson-Frazier Boardwalk Renovation
- Historic Courthouse Outreach
   Start In June

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# Advertising





- Benton Area Transit (BAT)
- JSIP Open House
- Solid Waste Process Workgroup (SWPWG)
- We're Hiring In Coordination With Human Resources

# Communications Planning





- Page # of 79 Editorial Calendar
  - Project List
  - Internal Communications
     Plan
  - Community Outreach and Engagement Plan
- County Listserv Update (11k+ on organic subscribers list)

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# **Recent Events**





- Joe With Joe events
- JSIP Open House
- US Rep Val Hoyle Visit

# Upcoming Events





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- Rep Rayfield Visit April 6
- JSIP City Speak April 19
- pARTy Open House April 20
- Philomath Frolic July 6, 7, 8
- Benton County Fair & Rodeo
- Fall Festival

Videos & Feature Stories





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- Community Daytime Drop-In Center Video
- JSIP Open House Video
- Jackson-Frazier Wetland Video
- Storm Water Feature Story

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# Publications





- Benton Area Transit (BAT)
- SWPWG Mailer
- Flooding
- Natural Areas, Parks, and Events

# Ongoing





#### Page Analytics Reporting

Internal & External Newsletter

# Branding Management

- New options for business card portal: department logos, pronouns, address lines
- Kalapuya wayfinding and branding

## Social Media Program

 Floods, JSIP, SWPWG, Black History Month, National Pollutant Discharge Elimination System (NPDES), warming centers, weather alerts Page 16 of 79

# **Other Projects**





- Policy Updates
- Web redesign

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@BentonCoGov

/BentonCountyGov



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# Benton County Communications

2021 & 2022 Return on Investment

**Public Information Office** 

March 2023





What happened in 2021?

# Do the trends still hold true in 2022?



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# Today's agenda

- Web traffic & sources
- Social media audience & engagement
- Top social media content 2021 vs. 2022
- What do our external readers think?
- What's happening in Benton County?
  - radio, hard copy & electronic ads
- A look at internal communications

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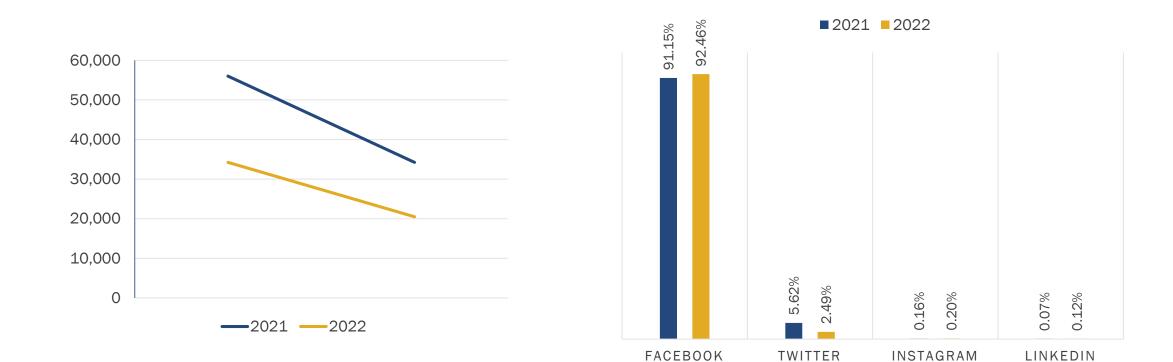
# A look back at web analytics

2021 & 2022 Traffic



#### **Total web traffic**

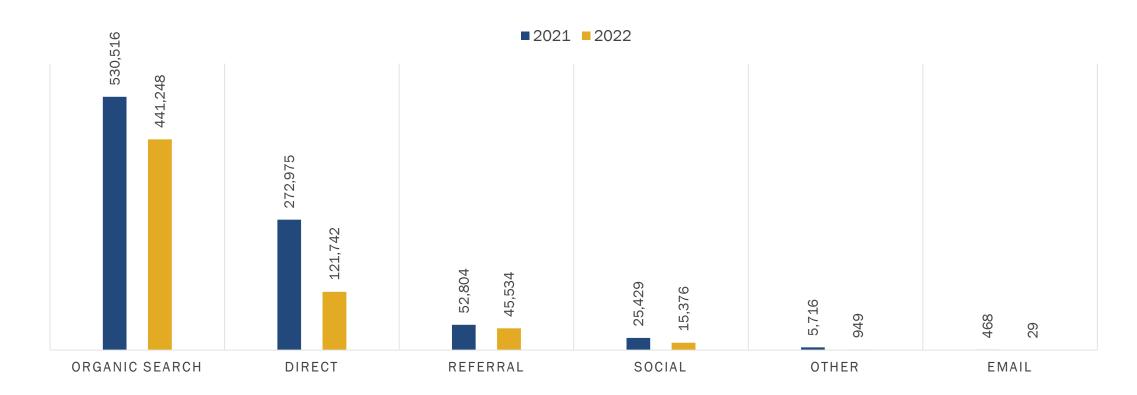
#### Page 21 of 70 Traffic by social channel





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## All traffic sources



- **Organic search =** traffic that comes to your site from a search engine, but that isn't paid for.
- **Direct** = traffic that does not come from a referring website.
- Referral = traffic that arrives on your website through another source, like through a link on another domain.
- Social = traffic coming to your website, mobile site or mobile app from social networks and social media platforms.
- Other = traffic that is not recognized within Google's default system defined channel rules like "Email" or "Social".



# Top 5 viewed pages

#### 2021

#### 2022

- 1. COVID-19 Health Dept.
- 2. Inmate custody list Sheriff's Office
- 3. COVID-19 vaccines Health Dept.
- 4. Emergency road notifications Public Works
- 5. Daily activity log Sheriff's Office

- 1. Emergency road notifications Public Works
- 2. Daily activity log Sheriff's Office
- 3. COVID-19 Health Dept.
- 4. Adult custody roster Sheriff's Office
- 5. Inmate details Sheriff's Office



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# Social engagement by channel

2021 & 2022 Engagement



#### Social engagement

Likes, comments, shares, and link clicks.

#### Social reach

Number of accounts that saw any content from our pages.

\*In 2021, we received an equal amount of reach with videos and stories. We had 10-25x more engagement with stories.



#### Page 25 of 79 Post Channel Post reach Video Video reach engagement engagement Facebook 900,557 105,087 14,128 43,403 Instagram 262.015 43,201 14,927 3.753 LinkedIn No data available Linktree No data available

n/a

26,936

20,337

1,917

17,433

n/a

0

2

1

Nextdoor

Twitter

YouTube

**Totals** 

|              | Channel   | Reach   | Engagement |                 |
|--------------|-----------|---------|------------|-----------------|
| 2            | Facebook  | 606,173 | 14,021     |                 |
| 2            | Instagram | 128,675 | 6,741      |                 |
| $\mathbf{O}$ | LinkedIn  | 10,892  | 715        | Feb Dec. 22     |
| ~            | Linktree  | 633     | 143        | Jun Dec. 22     |
| 2            | Nextdoor  | 108,810 | 221        |                 |
| $\mathbf{O}$ | Twitter   | 244,500 | 3,042      |                 |
| 2            | YouTube   | 19,990  | 27         | Video reach & e |
|              | Totals    |         |            | BOC mtgs.       |
|              |           |         |            |                 |

225.059

708,460

n/a

& engagement no

n/a

596

60

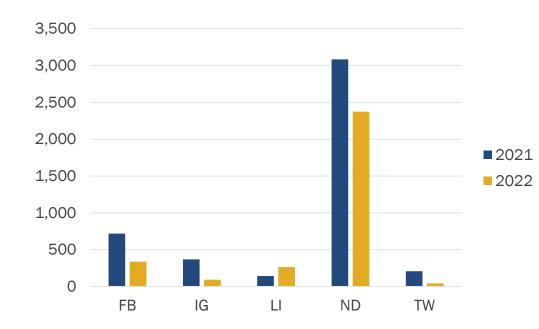
Page 26 of 79

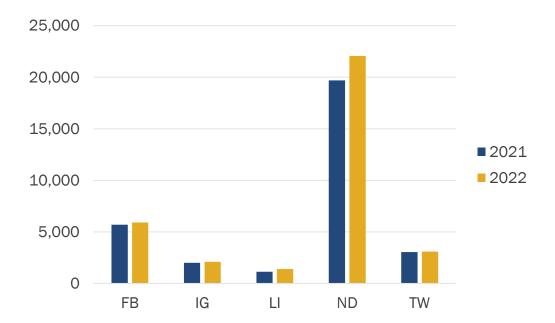
# A look at our audience

2021 & 2022 Engagement



# Follower growth





Growth per year

#### Followers per channel



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# Top content for all channels

2021 & 2022 Engagement



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# Facebook Top Content - 2021

#### **Intensive Care Unit Beds are full**

Intensive Care Unit (ICU) beds are full in Benton, Linn, Lincoln, Marion and Yamhill Counties.

Vaccines prevent the most severe outcomes of COVID-19, including hospitalization and death.



As the COVID-19 Delta variant continues to surge, adult ICU beds in our region are now full.

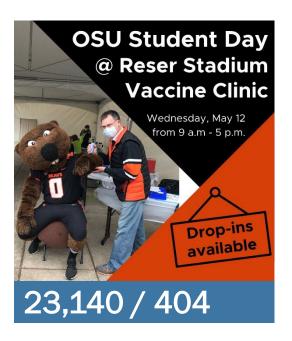


Emergency Departments in Oregon are at or over capacity. If you need urgent medical care but aren't experiencing a medical emergency, please go to an urgent care center.



24,376 / 1,449

Effective today, the Benton County Board of Commissioners acting in their capacity as the Board of Health, passed a local order requiring all individuals over the age of 5, whether vaccinated or not, to wear face coverings when in indoor public settings and outdoor public settings.



Tomorrow is OSU student day! While this event is targeted to OSU students, staff, and faculty, anyone who is eligible for vaccination is welcome.



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# Facebook Top Content - 2022

2 WEEK FULL ROAD CLOSURE

alternate

route!

**September 9 - 22** 92,722 / 4,543 WEIGHT LIMIT 12 TONS 17,545 / 7





#### 10,597 / 310

Notice to travelers:

@OregonDOT will be CLOSING U.S. 20 with no through traffic for two weeks starting September 9 through the 22. A reminder from our partners Oregon Department of Transportation: the Van Buren Bridge is restricted to 12 tons.

We know its raining hard out there! Don't forget that Benton County and local partners offer free bags and sand at various locations. The Benton County Fire Defense Board has declared a total burn restriction starting TOMORROW at 8am through 8am Monday, Sep 12.



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# Instagram Top Content - 2021

**Booster Clinic** 

**December 15 - 16** 

OSU (CH2M Hill) Alumni Center



725 SW 26th St, Corvallis Wednesday and Thursday from 11:00 am to 7:00 pm

Monster in your garage? It's free and easy to recycle your old electronics. Safely recycle them with Oregon E-Cycles to protect our health and environment. Benton County, <u>Samaritan</u> <u>Health Services</u>, and <u>Oregon</u> <u>State</u> University are partnering to host a drop in booster vaccination clinic today!



Benton County, Samaritan Health Services, and Oregon State University are partnering to host two COVID-19 booster vaccination clinics at the OSU (CH2M Hill) Alumni Center.



Community members 16 and older are invited to attend a walk-in vaccine clinic at Reser Stadium on Wednesday, April 28 from 11 a.m. – 4 p.m. Appointments are not required on Wednesday, but are still required for clinics on Thursday through Saturday.



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# Instagram Top Content - 2022



#### 9,236/18

Celebrate Park and Recreation Month in Benton County!

Heat Heat Exhaustion Stroke Faint or dizz Rapid, weak pulse Nausea or vomiti Cool, pale, clammy skin lp the person get to a Get the person cool rapidly place. Encourage them to by laying them in cool wat drink water if they're Health 6,301 / 116

The US National Weather Service Portland Oregon is predicting temperatures could reach 100 this week! Stay safe and beat the heat!



On Tuesday, the #BentonCoGov Board of Commissioners voted unanimously to proceed with the construction of a new courthouse with a 50% state matching grant and the County borrowing the remaining funds needed.

# <image><image><image><image>

Unfortunately, the Pastega Christmas Light Display is CANCELLED due to significant wind damage to the display.



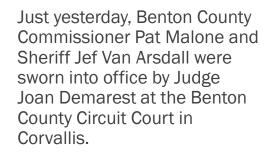
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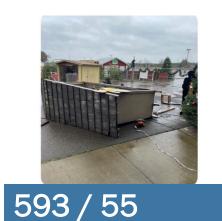
# LinkedIn Top Content -2022

\*no content available for 2021



#### 672 / 148





Unfortunately, the Pastega Christmas Light Display is CANCELLED due to significant wind damage to the display. Fast paced, dynamic, team environment. Benton County IT department is #Hiring

555 / 28



515/51

We now offer hybrid / remote, flexible scheduling, and relocation assistance for our Public Information Officer opening!



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# Nextdoor Top Content - 2021

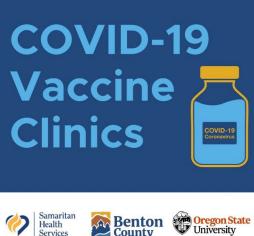
**Face coverings required** in indoor public and outdoor public settings, whether vaccinated or not



Benton County requires face coverings in all public indoor and crowded outdoor settings to slow COVID-19 transmission.

**FREE COVID-19 TEST** Important: Register and select your appointment time at: www.doineedacovid19test.com free self- Drive-thru
 Everyone Welcome dministere asel swa Saturday, February 20th Sunday, February 21 st Lebanon, OR 97355 Philomath OR 97370 10:00 am- 2:00pm 10:00am- 2:00pm Philomath High School 2054 Applegate St. To get tested for Covid - 19: The services can be received in -Benton County 97 Health 7,040/15







#### 6,474 / 14

March 5. 2021 - Benton County Update. Mass vax clinic at Reser, new vax eligibility groups and dates, J&J vax approved by FDA, It takes two!, vax facts from Dr. Bruce Thomson

February 16, 2021 update -Free COVID-19 testing events this weekend

January 22, 2021 - Samaritan and Benton County plan COVID-19 mass vaccination at **Reser Stadium** 

6,834 / 44



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# Nextdoor Top Content - 2022



October news part 2 - Benton County is hiring, non-lethal wildlife deterrent grants, your vote is your voice, what is a watershed and why are they important? Road CONSTRUCTION notice: Philomath, OR. Construction to start the Monday after Thanksgiving, Nov. 28.



April 2022 Benton County News – next phase of the pandemic, Merkley staff to tour EOC, Republic Svcs. withdraws appeal, Community Wildfire Protection Plan, BCSO's results from Feb. 22 extra traffic patrols, historic preservation month.

#### Check your local restrictions & fire danger level

2

Bento County

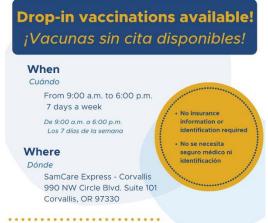


August 16, 2022 - Oregon Department of Forestry West Oregon District office urges public to prevent wildfire



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# Twitter Top Content - 2021



Call 855-441-2311 for more information | Llame al 855-441-2311 para más información

#### 25,681/292

Starting today, individuals 12 and older can visit SamCare Express in Corvallis without an appointment for their first or second dose of Pfizer or Moderna from 9 a.m. to 6 p.m., 7 days a week.

#### From @GovBrown: @BentonCoGov has already vaccinated over 50% of their 12-16 year olds through early, effective, and creative outreach. They have reached more than 70% of their adults with a first dose. Well done.

#### 25,335 / 144

Thank you to our incredible community and partners for stepping up to get vaccinated! Many of our county partners have done incredible work to vaccinate their residents.



With significantly higher temperatures forecasted for this weekend, several cooling centers will be available for community members, beginning tomorrow at 11 a.m.



20,943 / 147

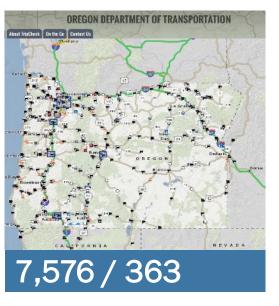
Benton County and Samaritan Health Services are partnering to host a COVID-19 vaccination clinic at the Wren Community Hall on Tuesday, June 15 from 4-7 p.m.



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# Twitter Top Content - 2022





We know its raining hard out there! Don't forget that Benton County and local partners offer free bags and sand at various locations. Visit http://TripCheck.com for @OregonDOT 's up-todate travel conditions.



Cooling Centers are now open in Benton County with air conditioning, cold water, crates for pets & other amenities: co.benton.or.us/boc/page/co olingcenters



WEATHER WARNING IN EFFECT--TEMPORARY OVERNIGHT AND DAY-TIME WARMING CENTERS AVAILABLE IN BENTON COUNTY



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# What's happening with our email subscribers?

2021 & 2022 Engagement



# Email subscribers

- Advisory Committee members
- American Rescue Plan Act grantees
- Community-based organizations
- COVID-19 vaccine updates & survey confirmations
- Employees
- E-newsletter subscribers
- HOPE interested parties
- Justice System Improvement Program
- Media outlets
- Solid Waste Process Workgroup

# Our average vs. industry averages

2021 open rate = 48% vs. 23% Click rate = 8% vs. 8% 2022 open rate = 51% vs. 22% Click rate = 5% vs. 2% 

| Pa       | gauaରାହfe79                  | Emails<br>sent | Open rate | Engagement<br>rate | New<br>subscribers | Unsubscribes |
|----------|------------------------------|----------------|-----------|--------------------|--------------------|--------------|
| 2        | E-news                       | 48,629         | 64%       | 5.59%              |                    |              |
| 2        | JSIP                         | 2,927          | 49%       | 13.63%             |                    |              |
| 0        | Media                        | 4,725          | 35%       | 3.92%              |                    |              |
| 2        | Spanish<br>Media             | 418            | 102%      | 0.66%              |                    |              |
| 1        | HOPE                         | 2,671          | 45%       | 11.33%             |                    |              |
| <b>–</b> | Vaccine                      | 177,940        | 61%       | 12.22%             |                    |              |
|          | Vaccine survey confirmations | 15,113         | 74%       | 10.66%             |                    |              |
|          | Totals                       | 252,423        | 48%       | 8%                 | 17,416             | 10,718       |

|   | Audience | Emails<br>sent | Open rate | Engagement<br>rate | New<br>subscribers | Unsubscribes |
|---|----------|----------------|-----------|--------------------|--------------------|--------------|
| 2 | E-news   | 164,616        | 63%       | 3.42%              |                    |              |
| ~ | JSIP     | 2,659          | 53%       | 10.2%              |                    |              |
| C | Media    | 2,326          | 39%       | 1.65%              |                    |              |
| 2 | SP Media | 284            | 40%       | 1.79%              |                    |              |
|   | SWPW     | 2,798          | 52%       | 9.56%              |                    |              |
| 2 | Vaccine  | 24,539         | 63%       | 4.48%              |                    |              |
|   | Totals   | 197,222        | 51%       | 5%                 | 915                | 342          |

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# Investing in advertising

2021 & 2022 Engagement



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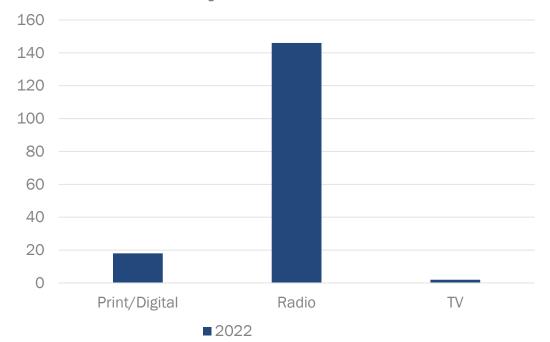
# Types of ads

#### • Print & digital

- Alsea Valley Voice 6
- Gazette-Times 12
- Philomath News -
- The Corvallis Advocate -
- Radio
  - KRKT (99.9 FM) 46
  - KLOO (106.3 FM) 100
- Television
  - KEZI 2

#### mes - 12 1 News -

## How many ads did we share?



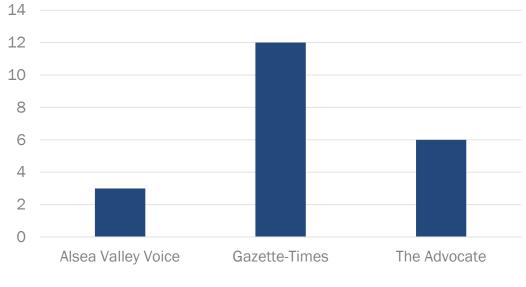


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# Print & digital ads

- Alsea Valley Voice
  - Subscribe to Benton County E-news, Jan
  - Emergency road notifications, Feb-Mar
  - JSIP, Apr-Dec
- Gazette-Times
  - COVID-19 vaccine events
- The Corvallis Advocate
  - JSIP
  - COVID-19 boosters
  - Emergency road notifications
  - We're hiring, Oct & Nov-Dec
  - Nov. 8 Special Election, Oct-Nov

# What channels did we share info on?



2022



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# Print & digital ads

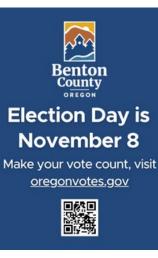




Treatment and accountability to transform lives, ensure safety, and strengthen community.









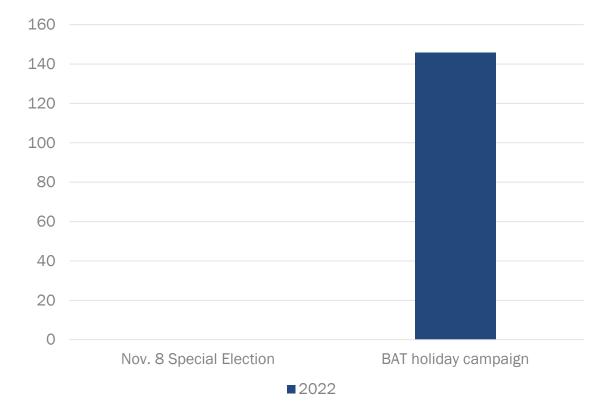


# Radio ads

- KRKT (99.9 FM) 46
- KLOO (106.3 FM) 40
- KLOO (AM) 30
- KEJO (AM) 30
- KORC (1.05.9 FM) 1
  - \*no rating system available

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## Number of radio ads



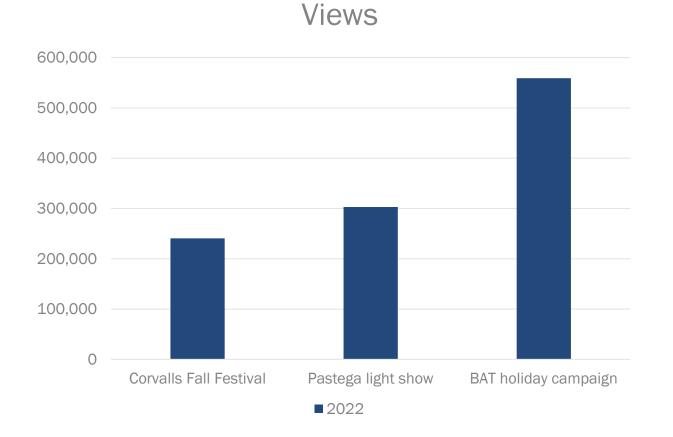


# TV ads

#### KEZI

- Corvallis Fall Festival \$1,000
- Pastega Christmas light show \$750
- BAT holiday campaign \$1,000







Page 46 of 79

# TV video ads







BENTON AREA TRANSIT **RidetheBAT.com** 

BAT holiday video campaign

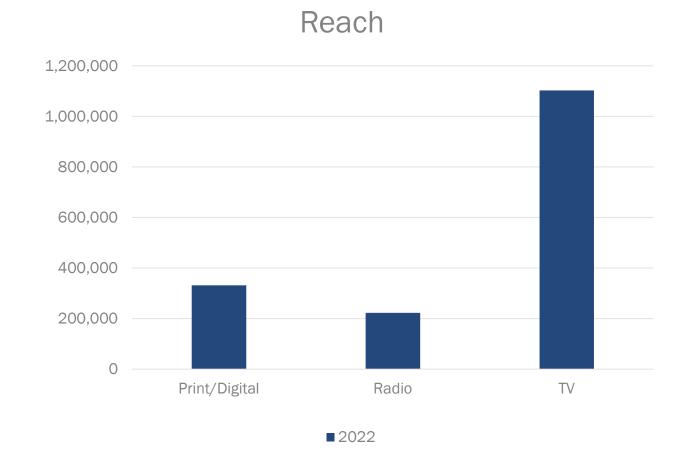


# Advertising return on investment

- Print & digital reach 331,219
  - Alsea Valley Voice 650
  - Gazette-Times 81,288
  - The Corvallis Advocate 249,281
- Radio reach 222,857
  - KRKT (99.9 FM)
  - KLOO (106.3 FM)
  - KJOO (AM)
- Television reach 1,102,470
  - KEZI



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# A look at our internal communications

2021 & 2022 Engagement



# Employee emails

- BOC Action Tracker (\*results from 2018-2020)
- The Buzz
- County Administrator updates
- Equity, Diversity & Inclusion
- PIO updates
- Request for info.

What aren't we tracking? emails from IT, HR and other dept. that send all employee emails.

# Our average vs. industry averages

2021 open rate = 80% vs. 23% Click rate = 6% vs. 3% 2022 open rate = 76% vs. 29% Click rate = 6% vs. 4%



#### Page 49 of 79

2

2

1

2

2

2

| Email type           | Emails sent | Open rate | Engagement<br>rate |
|----------------------|-------------|-----------|--------------------|
| *Action Tracker      | 14,755      | 57.1%     | 8%                 |
| Buzz                 | 3,006       | 80%       | 3%                 |
| County Administrator | 7,016       | 97%       | 6%                 |
| EDI                  | 5,567       | 71%       | 12%                |
| PIO updates          | 5,526       | 85%       | 2%                 |
| RFI                  | 158         | 90%       | 0% no links sent   |
| Totals               | 36,028      | 80%       | 6%                 |

| Email type           | Emails sent | Open rate | Engagement<br>rate |
|----------------------|-------------|-----------|--------------------|
| Buzz                 | 6,272       | 58%       | 4%                 |
| County Administrator | 7,453       | 86%       | 6%                 |
| EDI                  | 27,952      | 75%       | 11%                |
| PIO updates          | 4,374       | 62%       | 3%                 |
| RFI                  | 660         | 97%       | 0% no links sent   |
| Totals               | 46,711      | 76%       | 6%                 |

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@BentonCoGov

/BentonCountyGov



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Office: (541) 766-6082 Fax: (541) 766-6893

> 205 NW 5<sup>th</sup> St. Corvallis, OR 97330

> > co.benton.or.us

#### Snapshot – Benton County Open House and Corvallis School District pARTy

**Overview:** Benton County is coordinating with the Corvallis School district to host an open house featuring art from the Corvallis School district, a welcome from the Benton County Commissioners, and Benton County employees to talk about the building and their department, an art party with refreshments, games, prizes, giveaways, and music outside the Kalapuya Building.

Date and Time (tentative): April 20, 4:30 to 7:30 p.m.

- 4:30 CSD pARTy starts
- 5:00-5:15 CSD pARTy opening comments
- 5:30-6:00 Open house kick-off in BoC
- 6:00-7:30 Open house tour with art and Department experts

#### Logistics:

- Invites
  - Melanie collecting list.
  - Lindsey sending a Greenvelope invite.
- Greeters at door and info tables
- Tent outside the front door
- Benton County Department experts from each department with easel and display with Department name and functions
  - Coordinating with Kalapuya departments.
- Open house sign
- Art dispersed (rainforest theme) rainforest sounds provided by CSD
  - For the Art exhibit, there will be jungle sounds for the Lincoln Elementary tree, t-shirts making station, etc.
- CSD jazz band and possibly choir
- Benton County table with Plinko and wheel for kids, photo booth
- Giveaways TBD
- Share Benton County employment opportunities info
- Sign up for info and feedback form
- Ask for volunteers
- The building tour will be self-guided, as well as the exhibit with staff available to help guide folks.

- County staff available to talk about the building and their departments
- CSD staff to guide art display
- Corvallis CSD securing tent.
- Corvallis CSD and Benton County to split cost.
- Kick-off ceremony
  - Commissioner comments and recognitions.
  - Building design presentation.
  - Building sustainability presentation.
  - Building departments presentation.

#### Page 53 of 79

#### BOC Agenda Checklist Master

#### Agenda Placement and Contacts

Suggested Agenda 03/14/23 Date

#### View Agenda Tracker

| Suggested<br>Placement <sup>*</sup>   | BOC Tuesday Meeting                                 |
|---------------------------------------|---|
| Department *                          | Board of Commissioners                              |
| Contact Name *                        | Maura Kwiatkowski                                   |
| Phone Extension *                     | 5417663531  |
| Meeting Attendee<br>Name <sup>*</sup> | Maura Kwiatkowski, Board of Commissioners<br>Office |

#### Agenda Item Details

| Item Title *     | Jackson Street Youth Services' Youth Rising Sponsorship Request |
|------------------|---|
| Item Involves *  | Check all that apply  |
|                  | Appointments  |
|                  | 🗖 Budget  |
|                  | Contract/Agreement  |
|                  | Discussion and Action   |
|                  | Discussion Only   |
|                  | Document Recording  |
|                  | Employment  |
|                  | ☐ Notice of Intent  |
|                  | Crder/Resolution  |
|                  | Ordinance/Public Hearing 1st Reading                            |
|                  | Ordinance/Public Hearing 2nd Reading                            |
|                  | Proclamation  |
|                  | Project/Committee Update  |
|                  | Public Comment  |
|                  | Special Report  |
|                  | C Other   |
| Estimated Time * | 5 minutes   |
| Estimated fille  | 5 minutes   |
| Board/Committee  | © Yes   |
| Involvement*     | No  |
|                  |   |

 $\bigcirc$ 

#### Page 54 of 79

#### Advertisement<sup>\*</sup> OYes ONo

#### Item Issues and Description

| ldentified Salient<br>Issues <sup>*</sup> | Jackson Stret Youth Services is requesting sponsorship of its April 27, 2023 Youth Rising fundraising reception. The event will focus on celebrating 20 years of serving youth and honoring those who have made it possible.   |
|---|--|
|   | Jackson Street Youth Services offers youth a safe place to live and resources to<br>work through crises and towards a brighter, more stable future. Founded to fill a<br>gap in housing for homeless youth, we now serve youth throughout Linn, Benton,<br>and Lincoln Counties. partnerships. |
| Options*                                  | Approve a level of sponsorship for Jackson Street Youth Services' April 27, 2023<br>Youth Rising fundraising reception.  |
|   | Decline to approve a level of sponsorship for Jackson Street Youth Services' April 27, 2023 Youth Rising fundraising reception.  |
| Fiscal Impact *                           | • Yes  |
|   | C No   |
| Fiscal Impact<br>Description <sup>*</sup> | The fiscal impact to the Board of Commissioners budget will be in the amount, if any, the Board elects to contribute to support the event.   |

#### Page 56 of 79 2040 Thriving Communities Initiative

Mandated O Yes Service?\* O No

#### 2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

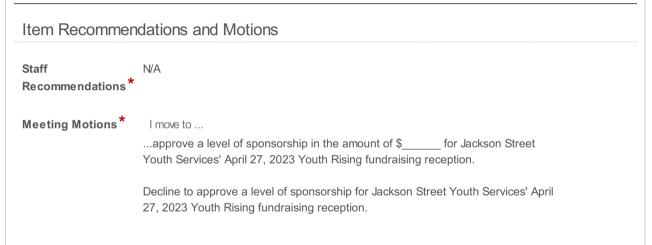
To review the initiative, visit the website HERE.

#### Values and Focus Areas

Check boxes that reflect each applicable value or focus area and explain how they will be advanced.

| Core Values*                                     | <ul> <li>Select all that apply.</li> <li>Vibrant, Livable Communities</li> <li>Supportive People Resources</li> <li>High Quality Environment and Access</li> <li>Diverse Economy that Fits</li> <li>Community Resilience</li> <li>Equity for Everyone</li> <li>Health in All Actions</li> <li>N/A</li> </ul>  |
|--|---|
| Explain Core Values<br>Selections <sup>*</sup>   | Providing safe housing for homeless youth is essential to achieving vibrant, livable communities.<br>Providing safe housing for homeless youth is a component of welcoming communities that foster belonging.   |
| Focus Areas and<br>Vision *                      | <ul> <li>Select all that apply.</li> <li>Community Safety</li> <li>Emergency Preparedness</li> <li>Outdoor Recreation</li> <li>Prosperous Economy</li> <li>Environment and Natural Resources</li> <li>Mobility and Transportation</li> <li>Housing and Growth</li> <li>Arts, Entertainment, Culture, and History</li> <li>Food and Agriculture</li> <li>Lifelong Learning and Education</li> <li>NVA</li> </ul> |
| Explain Focus Areas<br>and Vision<br>Selection * | Providing safe housing for homeless youth is essential to achieving vibrant, livable communities.<br>Providing safe housing for homeless youth is a component of welcoming communities that foster belonging.   |

#### Page 57 of 79 Recommendations and Motions



#### Page 58 of 79 Attachments, Comments, and Submission

#### Item Comments and Attachments

Attachments Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

794.86KB

3.5 Jackson St Youth Services Sponsorship Information.pdf

Comments (optional) If you have any questions, please call ext.6800

Department MAURA KWIATKOWSKI Approver

| 1.<br>Department A | Page 59 of 79<br>pproval |   |
|--------------------|--------------------------|---|
| Comments           |                          | - |
| Signature          | Naura Kwiathowski        |   |
| 2.<br>County Admin | istrator Approval        |   |
| Comments           |                          |   |
| Signature          | Hauna Kwiatkowski        |   |
| 3.<br>BOC Final Ap | proval                   |   |
| Comments           |                          |   |
| Signature          | Hauka Kwiatkowski        |   |





## 2023 Sponsorship Packet

Dear Friends,

Many of you have supported youth experiencing or at-risk of homelessness through event and program sponsorship before. Whether you consider this an annual donation, or are looking for a new way to transform young lives and our community, **your partnership allows youth access to the opportunities they need to rise above challenging situations.** 

From building trust and relationship on the streets and in schools, to providing safe housing and family reunification, to life and job skills, Jackson Street and the youth we serve need your support! On behalf of so many, I hope you **choose to connect more deeply with this work in 2023 by joining our Business Partners for Youth program**.

I'd like to especially highlight **this year's annual "Youth Rising" fundraising reception on April 27<sup>th</sup> 2023.** More information about this event as well as program sponsorship opportunities are included in this packet. Other ways your business can partner with youth this year are listed below - or, if you have your own ideas, please reach out!



# To register as a program sponsor for 2023, please **CLICK HERE** and complete the short commitment form!

On behalf of so many, thank you again for your generosity and care for local youth!

Gratefully,

Mike Speten, Community Relations Manager mike.speten@jacksonstreet.org / 503-949-1847



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## 2023 Sponsorship Program Levels & Benefits

#### **Annual Fundraising Reception**

| Sponsorship Benefits   | Thrive<br>\$5,000 | Educate<br>\$2,500 | Nurture<br>\$1,000 | Protect<br>\$500 | Hope<br>\$250 |
|--|-------------------|--------------------|--------------------|------------------|---------------|
| Exclusivity of Presenting Sponsor<br>(your business name associated with event title, every<br>time) | ~                 |                    |                    |                  |               |
| Logo included on print & email<br>invitations  | $\sim$            |                    |                    |                  |               |
| Logo & link on website all year  | ~                 | ~                  |                    |                  |               |
| Special sponsor gift basket  | Z                 | ~                  |                    |                  |               |
| Shout-out on social media to Jackson<br>Street's 2,000+ followers                                    | Z                 | ~                  | $\sim$             |                  |               |
| Highlight in Ambassador e-newsletter to<br>closest Jackson Street fans                               | ~                 | $\sim$             |                    |                  |               |
| Verbal mention during event  | $\sim$            | $\sim$             | $\checkmark$       | $\sim$           |               |
| Logo displayed at event  |                   |                    |                    | ~                | $\sim$        |
| Listed on Caring Community section of<br>Jackson Street's website                                    | ~                 | ~                  | ~                  | ~                | ~             |

#### Program Sponsorship

Program Sponsorship Benefits\$1,000Shout-out on social media to Jackson<br/>Street's 2,000+ followersHighlight in Ambassador e-newsletter to<br/>closest Jackson Street fansLogo on all printed materialsListed on Caring Community section of

Jackson Street website

#### Programs available to sponsor:

- Activities
- ✤ PS(541)
- Queer Peers
- National Runaway Prevention Month
- Birthdays for Youth

Contact Mike (503-949-1847) or Hannah (541-745-4553) with questions



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## Details about Program & Event Sponsorship Opportunities

#### Annual Fundraising Reception

(Giving levels of \$5,000 - \$500)



This year our annual fundraising reception, *Youth Rising*, will be held **Thursday**, **April 27, 2023** – hopefully hybrid! This event averages 200 guests and was held virtually in 2020 and 2021 with no significant change in attendance or net revenue. We do not sell tickets for this event. This year we'll be focused on celebrating 20 years of serving youth and honoring those who've made it all possible! It's a wonderful opportunity to show your support for youth!

Program Sponsorships Opportunities

(Giving levels of \$1,000 with limited availability)

We are excited to expand program sponsorship opportunities this year as a way for businesses to connect more directly with the important work being done to support and empower youth in our care. Read more about each program on our website.

National Runaway Prevention Month (unlimited availability)

November is National Runaway Prevention Month, a time for awareness and advocacy within our community about issues facing runaway and homeless youth. We host Skatepark After Dark events for youth, an awareness and solidarity vigil, and other activities, depending on funding.

- Birthdays for Youth (unlimited availability)
   These funds will allow us to celebrate youth birthdays more meaningfully!
- PS(541) Linn County (one available)
- \* PS(541) Benton County (one available)

These life skills classes cover topics from financial health and basic budgeting, to home maintenance, to self-care, to continued education opportunities. This program is required for young adults in our Next Steps housing and is also open to community youth. PS(541) stands for Peer Support and our local (541) area code.

#### • Queer Peers (one available)

Queer Peers is an LGBTQ+ social and support group which meets regularly in Albany; a meal is provided. LGBTQ+ youth are 120% more likely to experience homelessness than their peers.

#### Activity Sponsor (unlimited availability)

Youth in 24/7 Shelter and Aftercare programs are offered activity experiences that build confidence and explore new interest and hobbies. Activities range from music and arts to outdoor adventures to educational instruction.

Contact Mike (503-949-1847) or Hannah (541-745-4553) with questions

#### Page 63 of 79

#### **BOC Agenda Checklist Master**

#### Agenda Placement and Contacts

Suggested Agenda 03/14/23 Date

#### View Agenda Tracker

| Suggested<br>Placement <sup>*</sup> | BOC Tuesday Meeting                                 |
|-------------------------------------|---|
| Department*                         | Board of Commissioners                              |
| Contact Name *                      | Maura Kwiatkowski                                   |
| Phone Extension *                   | 3531  |
| Meeting Attendee<br>Name *          | Maura Kwiatkowski, Board of Commissioners<br>Office |

#### Agenda Item Details

| Item Title *                         | ABC House's Request for Sponsorship for Celebrate Hope Event |  |  |
|--------------------------------------|--|--|--|
| Item Involves *                      | Check all that apply   |  |  |
|                                      | Appointments   |  |  |
|                                      | Budget   |  |  |
|                                      | Contract/Agreement   |  |  |
|                                      | Discussion and Action  |  |  |
|                                      | Discussion Only  |  |  |
|                                      | Document Recording   |  |  |
|                                      | Employment   |  |  |
|                                      | Notice of Intent   |  |  |
|                                      | Crder/Resolution   |  |  |
|                                      | Ordinance/Public Hearing 1st Reading                         |  |  |
| Ordinance/Public Hearing 2nd Reading |  |  |  |
| Proclamation                         |  |  |  |
|                                      | Project/Committee Update                                     |  |  |
|                                      | Public Comment   |  |  |
|                                      | Special Report   |  |  |
|                                      | C Other  |  |  |
| Estimated Time *                     | 5 minutes  |  |  |
| Board/Committee                      | O Yes  |  |  |
| Involvement*                         | • No   |  |  |
|                                      |  |  |  |

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#### Advertisement \* C Yes © No

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| Issues and Fiscal Impact Page 65 of 79    |  |  |
|---|--|--|
| Item Issues and Description               |  |  |
| ldentified Salient<br>Issues <sup>*</sup> | ABC House is requesting Board of Commissioners sponsorship support for its 14th annual Celebrate Hope fundraising and awareness dinner to be held April 6, 2023.   |  |
|   | ABC House is the Children's Advocacy Center serving Benton and Linn Counties.<br>ABC House provides child abuse assessments and support services for local<br>children and youth when there are concerns of abuse and neglect. |  |
| Options *                                 | Approve sponsorship of ABC House's 14th annual Celebrate Hope fundraising and awareness dinner to be held April 6, 2023.   |  |
|   | Decline to provide sponsorship of ABC House's 14th annual Celebrate Hope fundraising and awareness dinner.   |  |
| Fiscal Impact <sup>*</sup>                | ⊙ Yes<br>⊙ No  |  |
| Fiscal Impact<br>Description *            | The fiscal impact to the Board of Commissioners budget will be in the amount, if any, the Board elects to contribute to support the event.   |  |

# Page 66 of 79 2040 Thriving Communities Initiative

Mandated O Yes Service?\* O No

#### 2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

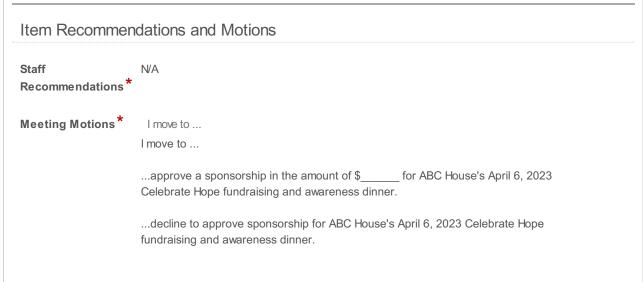
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#### Values and Focus Areas

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|--|---|
| Explain Core Values<br>Selections <sup>*</sup>   | ABC House is the Children's Advocacy Center serving Benton and Linn Counties.<br>ABC House provides child abuse assessments and support services for local<br>children and youth when there are concerns of abuse and neglect.  |
| Focus Areas and<br>Vision *                      | <ul> <li>Select all that apply.</li> <li>Community Safety</li> <li>Emergency Preparedness</li> <li>Outdoor Recreation</li> <li>Prosperous Economy</li> <li>Environment and Natural Resources</li> <li>Mobility and Transportation</li> <li>Housing and Growth</li> <li>Arts, Entertainment, Culture, and History</li> <li>Food and Agriculture</li> <li>Lifelong Learning and Education</li> <li>NVA</li> </ul> |
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#### Page 67 of 79 Recommendations and Motions



## Attachments, Comments, and Submission

#### Item Comments and Attachments

Attachments Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

3.6 ABC House Celebrate Hope 2023 Sponsor Packet.pdf

4.16MB

Comments (optional) If you have any questions, please call ext.6800

Department MAURA KWIATKOWSKI Approver

| Department A       | Page 69 of 79<br>Approval |
|--------------------|---------------------------|
| Comments           |                           |
| Signature          | Naura Kwiattowski         |
| 2.<br>County Admir | nistrator Approval        |
| Comments           |                           |
| Signature          | Hauna Kwiatkowski         |
| 3.<br>BOC Final Ap | proval                    |
| Comments           |                           |
| Signature          | Hanna Kwiatkowski         |

#### Page 70 of 79

#### **BOC Agenda Checklist Master**

#### Agenda Placement and Contacts

Suggested Agenda 03/14/23 Date

#### View Agenda Tracker

| Suggested<br>Placement <sup>*</sup> | BOC Tuesday Meeting                                 |
|-------------------------------------|---|
| Department *                        | Board of Commissioners                              |
| Contact Name *                      | Maura Kwiatkowski                                   |
| Phone Extension *                   | 3531  |
| Meeting Attendee<br>Name *          | Maura Kwiatkowski, Board of Commissioners<br>Office |

#### Agenda Item Details

| Item Title *     | ABC House's Request for Sponsorship for Celebrate Hope Event   |
|------------------|--|
| Item Involves *  | Check all that apply Appointments Budget Contract/Agreement Contract/Agreement Discussion and Action Discussion Only Document Recording Employment Notice of Intent Order/Resolution Ordinance/Public Hearing 1st Reading Ordinance/Public Hearing 2nd Reading Proclamation Project/Committee Update Public Comment Special Report Other |
| Estimated Time * | 5 minutes  |
| Involvement*     | © No   |

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# Advertisement\* C Yes Page 71 of 79

• No

| Issues and Fiscal Impact Page 72 of 79    |  |  |
|---|--|--|
| Item Issues and Description               |  |  |
| ldentified Salient<br>Issues <sup>*</sup> | ABC House is requesting Board of Commissioners sponsorship support for its 14th annual Celebrate Hope fundraising and awareness dinner to be held April 6, 2023.   |  |
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| Options *                                 | Approve sponsorship of ABC House's 14th annual Celebrate Hope fundraising and awareness dinner to be held April 6, 2023.   |  |
|   | Decline to provide sponsorship of ABC House's 14th annual Celebrate Hope fundraising and awareness dinner.   |  |
| Fiscal Impact <sup>*</sup>                | ⊙ Yes<br>⊙ No  |  |
| Fiscal Impact<br>Description *            | The fiscal impact to the Board of Commissioners budget will be in the amount, if any, the Board elects to contribute to support the event.   |  |

#### Page 73 of 79 2040 Thriving Communities Initiative

Mandated O Yes Service?\* O No

#### 2040 Thriving Communities Initiative

Describe how this agenda checklist advances the core values or focus areas of 2040, or supports a strategy of a departmental goal.

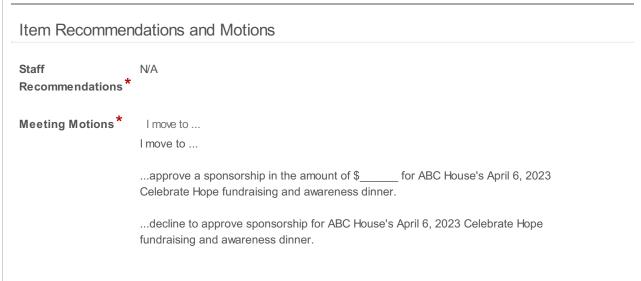
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|--|---|
| Explain Core Values<br>Selections <sup>*</sup>   | ABC House is the Children's Advocacy Center serving Benton and Linn Counties.<br>ABC House provides child abuse assessments and support services for local<br>children and youth when there are concerns of abuse and neglect.  |
| Focus Areas and<br>Vision *                      | <ul> <li>Select all that apply.</li> <li>Community Safety</li> <li>Emergency Preparedness</li> <li>Outdoor Recreation</li> <li>Prosperous Economy</li> <li>Environment and Natural Resources</li> <li>Mobility and Transportation</li> <li>Housing and Growth</li> <li>Arts, Entertainment, Culture, and History</li> <li>Food and Agriculture</li> <li>Lifelong Learning and Education</li> <li>NVA</li> </ul> |
| Explain Focus Areas<br>and Vision<br>Selection * | ABC House is the Children's Advocacy Center serving Benton and Linn Counties.<br>ABC House provides child abuse assessments and support services for local<br>children and youth when there are concerns of abuse and neglect.  |

#### Page 74 of 79 Recommendations and Motions



## Attachments, Comments, and Submission

#### Item Comments and Attachments

Attachments Upload any attachments to be included in the agenda, preferably as PDF files. If more than one attachment / exhibit, please indicate "1", "2", "3" or "A", "B", "C" on the documents.

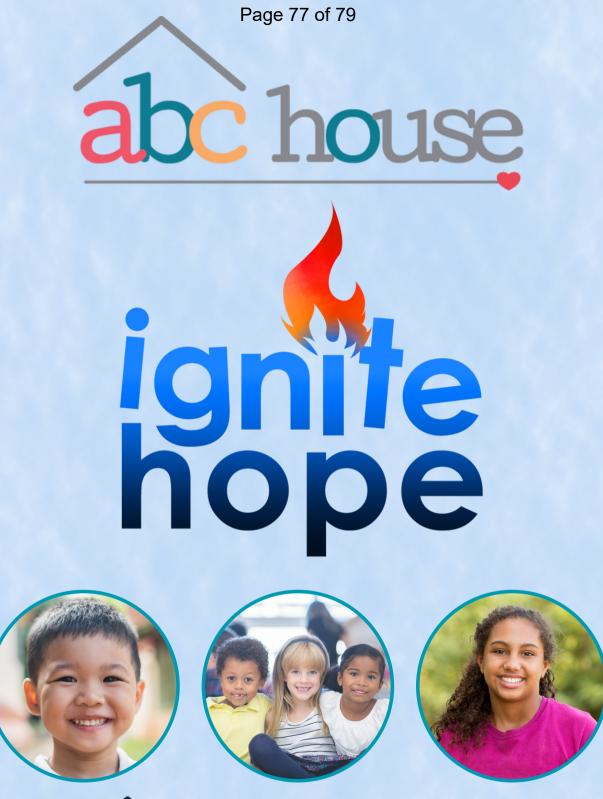
3.6 ABC House Celebrate Hope 2023 Sponsor Packet.pdf

4.16MB

Comments (optional) If you have any questions, please call ext.6800

Department MAURA KWIATKOWSKI Approver

| 1. Page 76 of 79<br>Department Approval |                    |  |
|---|--------------------|--|
| Comments                                |                    |  |
| Signature                               | Naura Kwiatkowski  |  |
| 2.<br>County Admir                      | histrator Approval |  |
| Comments                                |                    |  |
| Signature                               | Hauna Kwiatkowski  |  |
| 3.<br>BOC Final Ap                      | proval             |  |
| Comments                                |                    |  |
| Signature                               | Hauna Kwiatkowski  |  |



Celebrate Hope

FUNDRAISING & AWARENES'S DINNER THURSDAY, APRIL 6, 2023 ABC House's 14th annual Celebrate Hope fundraising and awareness dinner will be held at the Mid-Willamette Family YMCA on Thursday evening, April 6th.

## WHY BE A CELEBRATE HOPE SPONSOR?

- At ABC House, children and their families never pay out of pocket costs for services and are never turned away due to the inability to pay. Nearly 50% of our funding comes from generous community members like you! Your sponsorship dollars enable increasing numbers of Benton and Linn County children to receive the specialized care and support they need to recover and heal from the trauma of abuse.
- Benefits can include your company name and/or logo prominently displayed on event signage and in all e-communications, social media and printed event materials. This is an opportunity to increase the visibility of your brand and services. The attendees of this event include business and community leaders, management teams, government officials, law enforcement members, and philanthropic individuals.

#### Your sponsorship makes these critical services possible for children!







## PREMIER SPONSOR - \$5,000

Support a sibling group of 3 in receiving medical assessments.

#### MAJOR SPONSOR - \$3,000

Provide 12 appointments to children for trauma counseling.

## SUPPORTING SPONSOR - \$1,200

Assist 5 children in receiving a forensic interview.

## TABLE SPONSOR - \$600

Help cover 3 medical consults for children.

Page 79 of 79



## **2023 SPONSOR AGREEMENT FORM**

Yes! I/We are thrilled to be a Sponsor at the level indicated below for the 2023 Celebrate Hope event, Thursday, April 6th, 6:30 pm at the YMCA!

PREMIER SPONSOR MAJOR SPONSOR SUPPORTING SPONSOR TABLE SPONSOR

\$5,000 \_\_\_\_ \$3,000 \_\_\_\_ \$1,200 \_\_\_\_ \$600 \_\_\_\_



| Organization | Name*: |  |
|--------------|--------|--|
| Orgunization | nume . |  |

\*Please list your name as you want it to appear for all recognition

| Address:   |   |  |
|--|---|--|
| Primary Contact:   |   |  |
| Telephone:   | Email:  |  |
| Other Contact Name, Telephone and Email:                     |   |  |
|  |   |  |
| Check Enclosed* Number:<br>*Make checks payable to ABC House | e Amount:                                       |  |
| Signature  | Date  |  |
| Please return this form via email to o                       | coordinator@abchouse.org, by mail to ABC House, |  |

P.O. Box 68, Albany OR 97321 or by fax to 541-926-1378. Please respond by March 10, 2023. We cannot guarantee all benefits after the deadline.